

*"Menominee – Where the best of Michigan begins"*

# MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator  
Sherry Smith - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

The Menominee County Board of Commissioners  
will meet on Tuesday, December 28, 2010 at 6:00 p.m. CST  
at the Menominee County Courthouse, Courtroom B

## AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- F. Approval of Previous Minutes  
Dec. 14, 2010
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items

1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to appoint six (6) members to the Menominee County Planning Commission representing the following areas of interest: (*appoint 2-1yr; 2-2yr; 2-3yr initial terms, terms to begin 1/1/2011*)

M.C. Chapter of Farm Bureau – Initial term

Nominee: Warren Suchovsky

M.C. Township Association – Initial term

Nominee: Lillian Schultz; or Joseph Linder

Menominee County I.S.D – Initial term (*maybe appointed for 3 years or an initial term of 2 years*)

Nominee: Roger Cole; or Larry Godwin

Men. Business Development Corp. – Initial term

Nominee: Nancy Douglas

Menominee County Road Commission – Initial term

Nominee: Darrell Moilanen; or William Anderson

Delta-Menominee Public Health – Initial term

Nominee: Mike Snyder; or Patti Miller-Arsineau

Citizen at large member – Initial term

Letters of Interest: Nicole Oja; or Wayne Erickson

Citizen member representing the enviro. and/or recreational interests – Initial term

Letter of interest: Charlene Peterson

(Seventh (7<sup>th</sup>) Member: *One County Board of Commissioners member – term is length of elected office (2 yr.); to be appointed at the Re-Organization meeting in Jan. 2011*)

*Gary Eichhorn - Chairperson*

*Charlie Meintz - Vice Chairperson*

*Bernie Lang*

*James Furlong*

*Garry Anderson*

2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Application and Certificate for Payment in the amount of \$92,430 to Valley Mechanical Inc. for portion of work completed on the HVAC System for the Menominee County Jail.
3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Notice of Appeal to be written to contest the acquisition of approximately .83 acres of land into trust by the Hannahville Indian Community per application with the Bureau of Indian Affairs (US Dept. of Interior)
4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Menominee County Building Code Department revised Fee Schedule.
5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the distribution of \$200,000 from account number 101-997-999.31 (Three Way Road Program) to the Menominee County Road Commission. Whereas the Menominee Road Commission will distribute the amount of \$178.62 per mile of county road within each of the townships of Menominee County based on a total of 1119.70 miles of county roads.
6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve funds from the General Fund in the amount of \$11,623.62 (amount of unused appropriated money of 2009/2010 Remonumentation program) to be place in the current budget year (2010/2011) for the Remonumentation program.
7. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Miscellaneous Bills as paid on November 24 & Dec. 6, 2010 in the amount of \$124,497.58.
8. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Commissioner Per-Diems/Expenses as recently submitted for payment.
9. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to place miscellaneous boards/committees/commission reports on file at the courthouse.
10. Moved by \_\_\_\_\_ to go into closed session, per request of Brian Bousley (pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(a)) to discuss County Administrator, Brian Bousley's one year performance evaluation.  
**And** to discuss health insurance negotiations with the E-911 department.  
Motion seconded by \_\_\_\_\_.
11. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to return to open session at \_\_\_\_\_ pm.

12. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the AFSCME E-911 health insurance negotiations as discussed in closed session.

J. New Business (*discussion only*)

1. Personnel Items:
  - a. None
2. Building and Grounds/Parks Items:
  - a. New Park and Camping Rates for 2011
  - b. Donated Minnie Property Bid Review
  - c. Mileage payment for Park and Recreation Committee members
3. Miscellaneous Items:
  - a. Northpointe Health Care Systems Board
  - b. InSequence –Menominee County Maps Indeed-GIS
4. Finance Items:
  - a. CUPPAD Membership Dues for 2011-\$9,000
  - b. Miscellaneous Bills as paid on Dec. 9 & 15 in the amount of \$86,935.17

- K. Misc. Boards/Committees/Commissions Reports  
L. Public Comment  
M. Commissioner Comment (*limited to 5 minutes*)  
N. Adjourn

December 14, 2010

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Eichhorn called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Anderson, Eichhorn, Furlong, Lang, and Meintz

**Absent:** None

Brian Bousley asked to amend the agenda to add two items. Under Action Item #11 add other employee contracts to also be discussed during closed session. Under New Business Finance Items, add f. Discussion of paying Valley Mechanical's bill for work at the jail.

Moved by Com. Meintz, supported by Com. Anderson to approve the agenda as amended. Motion was approved 5-0.

Chairman Eichhorn called for public comment.

**Public Comment:**

-Mari Negro – Commented on the letter that Marylee DeGrave wrote to the County Commissioners.

Moved by Com. Furlong, supported by Com. Lang to approve the minutes from the November 23, 2010 Regular County Board meeting. Motion was approved 5-0.

**Presentations:**

-William Kennedy, InSequence – Menominee County Maps InDeed. William conducted his presentation on the phone while also using the courtroom video teleconferencing equipment. The commissioners asked several questions. The next step will be for the County Board to approve the fees charged by InSequence before the public will be able to purchase information from the website.

**Department Head/Elected Officials Reports:** None

Moved by Com. Anderson, supported by Com. Meintz to appoint Leslie Negro to the Building Code – Construction Board of Appeals for a two year term (1/1/2011 ~ 12/31/2012). Discussion ensued. Com. Furlong and Lang do not feel that this board should be making these appointments and it should be left up to the next board to make the appointments. Motion was approved 3-2, Com. Furlong and Lang voted nay.

Moved by Com. Meintz, supported by Com. Anderson to appoint Charlene Peterson to the Menominee County Library Board for a five year term (1/1/2011 ~ 12/31/2015). Motion was approved 3-2, Com. Furlong and Lang voted nay.

Moved by Com. Meintz, supported by Com. Anderson to appoint Phyllis Kaczmarczyk; Sally Ebsch & Scott Duncan to the Menominee County Fair Board for a three year term (1/1/2011 ~ 12/31/2013). Motion was approved 3-2, Com. Furlong and Lang voted nay.

Moved by Com. Anderson, supported by Com. Meintz to appoint Beth Pletcher & Mari Negro to the Community Action Agency (CAA) for a five year term (1/1/2011 ~ 12/31/2015). Motion was approved 3-2, Com. Furlong and Lang voted nay.

Moved by Com. Meintz, supported by Com. Anderson to appoint Bob Desjarlais; Glenn Cody; & Ruby Ivens to the Park and Recreation Committee for a three year term (1/1/2011 ~ 12/31/2013). Motion was approved 3-2, Com. Furlong and Lang voted nay.

Moved by Com. Meintz, supported by Com. Anderson to appoint Robert Burie to the Board of Health (Member at Large) for a three year term (1/1/2011 ~ 12/31/2013). Motion was approved 3-2, Com. Furlong and Lang voted nay.

Com. Eichhorn would like to see if there are more interested candidates for the Menominee County Planning Commission, since not all areas are represented. Com. Anderson thinks that the board should wait until the next meeting to make these appointments.

Moved by Com. Anderson, supported by Com. Meintz to table the appointment of six members to the Menominee County Planning Commission until the December 28, 2010 County Board meeting. Motion was approved 5-0.

Moved by Com. Meintz, supported by Com. Anderson to approve Miscellaneous Bills as paid on November 10, & 12 in the amount of \$195,749.72. Motion was approved 5-0.

Moved by Com. Meintz, supported by Com. Anderson to approve Commissioner Per-Diems/Expenses as recently submitted for payment. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Meintz to place miscellaneous boards/committees/commission reports on file at the courthouse. Motion was approved 5-0.

Moved by Com. Anderson, supported by Com. Meintz to go into closed session to consult with Attorney, David Stoker regarding negotiations of Sheriff Supervisory Unit Contract collective pursuant to section 8© of the Open Meetings Act. Present in closed session will be all five County Commissioners, County Administrator Brian Bousley, County Clerk Marc Kleiman, and Attorney David Stoker. Motion was approved by a roll call vote at 6:33 p.m. 5-0.

Moved by Com. Furlong, supported by Com. Meintz to return to open session at 7:25 p.m. Motion was approved by a roll call vote 5-0.

Moved by Com. Lang, supported by Com. Furlong to approve the Sheriff Supervisory Unit Contract as discussed in closed session. Motion was approved 4-1. Com. Anderson voted nay.

### **New Business (discussion only)**

#### **Personnel Items:**

- a. County Administrator 1 year Performance Evaluation. - Com. Eichhorn asked that all commissioners fill out the evaluations and return them by December 20<sup>th</sup>.

#### **Building and Grounds/Parks Items:**

- a. None

#### **Miscellaneous Items:**

- a. MSU – “Memo of Agreement” information. – There will be a webinar on December 15<sup>th</sup> from 4:00 – 5:00 p.m. eastern time.
- b. Northpointe Healthcare Systems Board. – Brian Bousley updated the board on the situation between me the Northpointe Healthcare Systems Board Members. Com. Lang feels that the County Board should not get involved. Com. Furlong feels that this should be worked out by Northpointe and a mediator. Com. Meintz agreed with Com. Furlong. The consensus of the board was to let Northpointe handle the matter at their meeting on December 16, 2010.
- c. Fee to Trust Acquisition – G & E Cappaert Parcel Hannahville Indian Community. – The County Board only has until January 2<sup>nd</sup> to dispute this. The County Board would like to hear from Harris Township before making a decision. The consensus of the board is to move it forward to the next meeting.
- d. Twin County Airport – Discussion. – Com. Anderson addressed the situation that has been happening at the Twin County Airport and the firing of Jeff Lafleur. Com. Furlong questioned whether Tim Spreen has been properly doing his job as airport manager and line man, since this was happening under his watch.

#### **Finance Items:**

- a. Building Code – Revised Fee Schedule. – Dan Menacher discussed the fee schedule and the revisions that he would like to see made. Com. Anderson thinks that Dan should sit down with Brian Bousley and develop the fee schedule to be presented to the County Board. Any changes should be forwarded to Dan by the end of the week.
- b. Road Commission – Three Way Funding Road Program. – The money that was set aside for the Three Way Road Program will be divided among the fourteen townships based upon the number of miles of county road in their township. Com. Lang stated that he is not in favor of this. The consensus of the board is to move this forward to the next meeting.
- c. Remonumentation – Funding Carryover. – Lenca Surveying would like to care the \$11,500 left over from last years budget to next year. Com. Eichhorn stated that the money is usually put back into the General Fund. Brian Bousley will look into this issue.

- d. Miscellaneous Bill as paid on November 24 & Dec. 6, 2010 in the amount of \$124,497.58. The consensus of the board is to move it forward to the next meeting.
- e. Commissioner Per-Diems/Expenses. The consensus of the board is to move it forward to the next meeting.
- f. Valley Mechanical – Has submitted a bill in the amount of \$102,700 for their services at the Menominee County Jail. They will need Board approval for payment. The Consensus of the board is to move it forward to the next meeting

**Misc. Boards/Committees/Commissions Reports:**

- a. The consensus of the board is to move it forward to the next meeting.

**Public Comment:**

- Bob Desjarlias – Commented on the mapping system and he feels that a portion of the money Menominee County makes off of sales needs to go back to the townships. He also discussed the building fee schedule and feels there should be a fine for not obtaining a building permit.
- Mari Negro – Thanked the County Board for appointing her to the Community Action Agency board. She also addressed the blackened out portions of the Northpointe bills. She also stated she is in favor of mediation for the Northpointe Board.
- Ruby Ivens – Commented on the Airport Commission and procedures. She also thanked the board for appointing her to the Park and Recreation Committee. Also, she would like to see all committee members either receive per diems and mileage for committee meetings.

**Commissioner Comment:**

-Com. Eichhorn – Addressed Mari Negro’s comment that the County Board is not handling the Northpointe issue.

Moved by Com. Anderson, supported by Com. Eichhorn to adjourn at 8:43 p.m. Motion was approved 5-0.

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Gary Eichhorn, Chairman

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Marc Kleiman, County Clerk

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Planning Commission
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
<p>To appoint members to the Menominee County Planning Commission. Nominations and letters of interest for potential appointment was extended to attempt to establish a complete cross section of applicants</p>	
<b>RECOMMENDED MOTION</b>	
<p>Allow time for nomination letters and forward to the board for designation of appointments.</p> <p>12/14/2010 – Appoint members to create the Planning Commission according to the “Planning Commission Ordinance” adopted on 5/25/2010.</p>	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Planning Commission  
Initial Appointments to the commission as outlined the  
Ordinance approved on May 25, 2010

The Commission shall consist of seven (7) members appointed by the Menominee County Board of Commissioners. To be qualified to be a member and remain a member of the Planning Commission, the individual shall meet the following qualifications:

1. shall be a qualified elector of Menominee County.
2. shall not hold any elected office or employment with the local unit of government unless individual is a current Menominee County Board Commissioner (see Section 102. D. 10).
3. shall meet the conditions provided for each individual member in sections 102.B, 102.C, 102.D, and 102.E of this Ordinance, except the geographical location of the individual's residency may be considered optional.

B. Members shall be appointed for three-year terms. However when first appointed a number of members shall be appointed to one-year, two-year, or three-year terms such that, as nearly as possible, the terms of 1/3 of all commission members will expire each year. If a vacancy occurs, the vacancy shall be filled for the unexpired term in the same manner as provided for an original appointment such that, as nearly as possible, the terms of 1/3 of all commission members continue to expire each year.

C. Every reasonable effort shall be made to insure that the membership of the county planning commission includes a member of a public school board, or an administrative employee of a school district included, in whole or in part, within the county's boundaries.

D. The membership shall be representative of the important geographic and interest segments of Menominee County and may be chosen from the following 9 categories. One Commissioner shall be appointed from category 10.

1. One citizen at-large member representing interests of Menominee County may be appointed for a three year term of office, or remainder of an unexpired term of office who meet the following conditions:

- a. shall be appointed from names submitted in response to advertisements in a newspaper with paid circulation in Menominee County, and;
- b. shall be a resident of Menominee County.

2. One citizen member representing the environmental interests of Menominee County may be appointed for a three year term of office, or remainder of an unexpired term of office, who meet the following conditions:

- a. shall be a resident of Menominee County.

3. One citizen member representing the agricultural, forestry, land use interests of Menominee County may be appointed for a three year term of office, or remainder of an unexpired term of office, who meet the following conditions:

- a. shall be
  - (1) a member of the County Conservation District Board, or
  - (2) a member of the board of the County Chapter of Farm Bureau, or
  - (3) a professional forester with his or her business office in the county, or
  - (4) an employee of the United States Forest Service, or Michigan Department of Natural Resources; and

- b. shall be appointed by the Menominee County Board of Commissioners from names nominated by the County Conservation District Board, County Chapter of Farm Bureau, the United States Forest Service, Michigan Department of Natural Resources, professional foresters in the county; and shall be a resident of Menominee County.

4. One citizen member representing the governmental municipal interests of the county may be appointed for a three year term of office, or remainder of an unexpired term of office, who meets the following conditions:

- a. shall be appointed by the County Board from names nominated by the Menominee County Chapter of the Michigan Townships Association; and
- b. shall be a resident of a township (not a village or city).

5. One citizen **member representing the educational interests of the County** may be appointed for a three year term of office, or remainder of an unexpired term of office, or **an initial two year term of office**, who meets the following conditions:
  - a. shall be appointed by the County Board from names nominated by school district board(s) of education included, in whole or in part, within the county's boundaries; and
  - b. shall be a member of a public school board or an administrative employee of a school district included, in whole or in part, within the county's boundaries; and
  - c. shall be a resident of Menominee County.
6. One **member representing recreational and tourist interests** of the County may be appointed for a three year term of office, or remainder of an unexpired term of office, who meets the following conditions:
  - a. shall be a resident of Menominee County.
7. One citizen **member representing the industrial and economic interests** of the county may be appointed for a three year term of office, or remainder of an unexpired term of office, who meets the following conditions:
  - a. shall be a member in good standing of one of the county-wide non-profit corporations with its corporate office in the county, or a Menominee County funded agency, whose bonafide purpose is to promote business, commerce, and industry in Menominee County; and
  - b. shall be appointed from names nominated by county-wide non-profit corporations with their corporate office in Menominee County whose bonafide purpose is to promote business, commerce and industry in the county; and
  - c. shall be a resident of Menominee County.
8. One **member representing the transportation and communication interests** of the county may be appointed for a three year term of office, or remainder of an unexpired term of office, who meets the following conditions:
  - a. shall be a member of the Menominee County Board of Road Commissioners or the Manager of the Menominee County Road Commission; and
  - b. shall be a resident of Menominee County.
9. One **member representing sanitation, environmental health, housing, and human services interests** of the county may be appointed for a three year term of office, or remainder of an unexpired term of office, who meets the following conditions:
  - a. shall be an employee of the environmental health division of the public health department, or district, which has jurisdiction in Menominee County, or a member of a county housing commission or county-wide housing organization, or a member in good standing of a county-wide human services coordination organization; and
  - b. who shall be appointed from names nominated by the environmental health division of the public health department, or district, which has jurisdiction in the County, the housing commission, a housing organization, and a human services coordination organization.
  - c. shall be a resident of Menominee County.
10. One **member shall be a member of the Menominee County Board of Commissioners.**
  - a. shall be appointed for a term of office which is concurrent with the elected position on the Menominee County Board.

E. A member of the County Board/Chief Administrative Officer/and person appointed by the Chief Administrative Official, or the chief elected official of the County shall not be chair of the Commission.

RECEIVED  
12/15/10  
Menominee County Administrator

Menominee County Board of Commissioners  
c/o County Administrator, Brian Bousley  
839 Tenth Avenue  
Menominee, MI 49858

**RE: MENOMINEE COUNTY PLANNING COMMISSION**

I am submitting my application for preferably a three-year term on the newly formed Menominee County Planning Commission. I would be a solid representative for the recreational and environmental categories. I have a 28-year industrial business career background. I am a member of the WRISC Invasive Species Management team which is a five-county coalition to protect against invasives across WI and MI borders. I was a member of the work group which created Part 632 – a non-ferrous metallic mineral mining law for the state of Michigan. I also have hands-on experience in the tourism industry.

I have been actively involved with local township planning projects since 2004. I have also attended a number of seminars pertaining to the new MICHIGAN ZONING ENABLING ACT and new procedures. Having worked with township zoning ordinances (which are reviewed by the county planning commission), I believe I would be a knowledgeable assist with these reviews. I am willing to devote the time and energy needed to do the “homework” necessary to bring input to the meetings.

New Michigan PA 12 and PA 33 of 2006 changed a number of ways in which zoning districts are established and made it mandatory for all Zoning Boards to become Planning Commissions by July 1, 2011. Master Plans are now mandatory instead of merely recommended. I have just finished the coordination of the Master Plan for Lake Township which was approved in October 2010. Perhaps I could be useful in reviewing the county’s comprehensive plan for its updates. I am anticipating many updated township and county documents will need review in the upcoming year.

With my recent hands-on experience with Michigan’s new planning laws and my varied background in business, tourism and environmental issues, I believe I would be an asset to the Menominee County Planning Commission. I also work to bring compromise about when there is dissension of opinions.

By granting me an appointment to the Menominee County Planning Commission, you would be availing the county of my broad-based knowledge of the rules and regulations pertaining to zoning in the state of Michigan. Planning/Zoning is a good product in that it makes the growth and development of our county and townships fair for all to use equally with the same rights and privileges.

Thank you for taking time to review my application. Should you have any further questions or require additional information, please feel free to contact me by phone at 906-753-6966.

Respectfully submitted,

Charlene Peterson  
N8650 #21.75 Road  
Stephenson, MI 49887

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Review of payment request for the HVAC project at the Menominee Co. Jail
<b>DEPARTMENT:</b>	Sheriff
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Review of "Application and Certificate of Payment" from UPEA as supplied by Valley Mechanical Inc. Amount of payment request is \$92,430.00.	
<b>RECOMMENDED MOTION</b>	
Approve payment of \$92,430 to Valley Mechanical Inc. for portion of work completed on the jail HVAC project.	

Submitted by:       Brian Bousley      

      12/22/2010        
Date

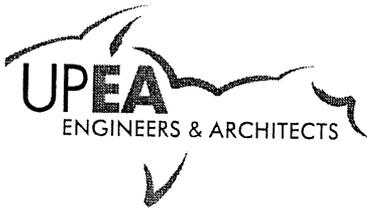
**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



100 Portage Street Houghton, MI 49931

906-482-4810 • 800-562-7684 • Fax: 906-482-9799

December 9, 2010

Mr. Brian Bousley  
Menominee County Courthouse  
839 Tenth Avenue  
Menominee, MI 49858

Dear Brian:

Please review the attached application for payment in regards to the Menominee County Jail HVAC upgrades. I've made adjustments in accordance with RD form 1942-A, Guide 19, Section 19.1, specifically in regards to retainage.

This application should be sent back to UPEA, based on the approval by the board. We will also need a form of verification by board for the approval of the payment amount. This will then be submitted to USDA Rural Development.

If you have any questions, please give myself or Bill Griffin a call.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Humes", with a long horizontal flourish extending to the right.

Michael Humes  
UP Engineers & Architects

Encl: Payment Request

G702 APPLICATION and CERTIFICATE for PAYMENT

To: Menominee County

Project: Menominee County jail HVAC upgrades

Application No: 1

Distribution to:

From: Valley Mechanical INC

App. Date: November 24, 2010

Period to: December 24, 2010

Project Nos:

- OWNER
- CONSTRUCTION MGR.
- ARCHITECT
- CONTRACTOR
- OTHER

Contract For: HVAC Upgrades

Via Architect: UP Engineres and Architects

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM

244,200.00

2. Net Change By Change Orders

0.00

3. CONTRACT SUM TO DATE

244,200.00

4. TOTAL COMPLETED AND STORED TO DATE

102,700.00

5. RETAINAGE:

a. of Completed Work

2760.00

b. of Stored Material

7520.00

TOTAL RETAINAGE

10270.00

6. TOTAL EARNED LESS RETAINAGE

92430.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

0.00

8. CURRENT PAYMENT DUE

92430.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE

151770.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approval this Month		
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$ 0.00	\$ 0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

Valley Mechanical INC

By:

*M. Dunn*

Date: November 24, 2020

State of: Michigan

County of: menominee

Subscribed and sworn before me this 24th day of November, 2020

Dave Dunn personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public:

*Julia J. Williams*

My Commission expires: July 7, 2013

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

92430.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By:

*M. Williams*

Date: 12/4/10

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: 1

APPLICATION DATE: November 24, 2010

PERIOD TO: December 24, 2010

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NUMBER:

A Item #	B Description of Work	C Schedule of Values	D Work Completed		E This Period	F Materials Stored & Used Prior + Current	G Total Completed and Stored To Date	H %	I Balance to Finish	Retainage
			From Previous Application(s)							
1	Bond	7,500.00			7,500.00		7,500.00	100.00	0.00	750 <del>0.00</del>
2	Mobilization	20,000.00			20,000.00		20,000.00	100.00	0.00	2000 <del>0.00</del>
3	Equipment	81,000.00			68,700.00		68,700.00	84.81	12,300.00	6870 <del>0.00</del>
4	Demolition	11,000.00						0.00	11,000.00	
5	Material	25,700.00			6,500.00		6,500.00	25.29	19,200.00	650 <del>0.00</del>
6	Labor	48,000.00						0.00	48,000.00	
7	Electrical	28,000.00						0.00	28,000.00	
8	Controls	23,000.00						0.00	23,000.00	
GRAND TOTAL:		244,200.00			102,700.00		102,700.00	42.06	141,500.00	10270 <del>0.00</del>

A=Line Item Number      B=Brief Item Description      C=Total Value of Item      D=Total of D and E From Previous Application(s) (if Any)      E=Total Work Completed For This Application  
 F=Materials Purchased and Stored for Project      G=Total of All Work Completed and Materials Stored for Project      H=Remaining Balance of Amount to Finish      I=Amount Withheld from G

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Fee to Trust Acquisition – G& E Cappaert Parcel
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
<p>The Hannahville Indian Community is requesting any "Notice of Appeal" to be sent within 30 days of receipt of the attached letter.</p> <p>They have applied with the Bureau of Indian Affairs (US Dept. of Interior) to acquire approximately .83 acres of land into trust</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve or disapprove a Notice of Appeal to be written to contest the acquisition of approximately .83 acres of land into trust by the Hannahville Indian Community per application with the Bureau of Indian Affairs (US Dept. of Interior)</p>	

Submitted by:     Brian Bousley    

    12/22/2010      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



# United States Department of the Interior

## BUREAU OF INDIAN AFFAIRS

Michigan Agency

2845 Ashmun Street

Sault Ste. Marie, Michigan 49783-3519

(906) 632-6809 Phone (906) 632-0689 Fax

877-659-5028 TOLL FREE

RECEIVED

12/6/10

Menominee County Administrator

IN REPLY REFER TO:

REALTY

December 2, 2010

### NOTICE OF DECISION

**CERTIFIED MAIL RETURN RECEIPT REQUESTED - 7003 1680 0005 6967 7456**

Menominee County Board of Commissioners

839 10<sup>th</sup> Ave.

Menominee, MI 49858

Re: Fee to Trust Acquisition – G&E Cappaert

Dear County Commissioners:

This Agency has under consideration one application submitted by the Hannahville Indian Community to acquire approximately .83 acres of land into trust. The real property is located in Menominee County, Michigan, and is contiguous to existing trust land. According to the application, the Tribe intends to use this property for Housing purposes. The property, known as the "G&E Cappaert Parcel" is legally described as follows and depicted on the enclosed survey.

#### G&E Cappaert Property

*Part of the NE1/4 of SE1/4 of Section 24, Township 48 North, Range 25 West, Harris Township, Menominee County, Michigan*

*From the E1/4 corner of Section 24, Township 38 North, Range 25 West, measure N89°48'43" W, along the North line of the NE1/4 of the SE1/4 of said section a distance of 33.00 feet to the West right of way line of County Line Road, Thence measure S00°30'10" W, parallel with the East line of said NE1/4 of SE1/4 and along said West right of way line a distance of 635.00 feet to the point of beginning of the land herein described, then continue S00°30'10" W, along said West right of way line and parallel with said East line, a distance of 200.00 feet, thence N89°48'43" W, parallel with said North line, a distance of 180.00 feet, thence N00°30'10" E, parallel with said East line a distance of 200.00 feet, thence S89°48'43" E, parallel with said North line, a distance of 180.00 feet to the point of beginning. Containing 0.83 of an acre.*

The approval to acquire land in trust status for an Indian tribe is committed to the discretion of the Bureau of Indian Affairs (BIA) on behalf of the Secretary of the Interior. The BIA must review all acquisition proposals prior to making a decision as to whether the lands can be placed into trust status for a tribe. The authority, procedures and policies governing the Secretary's acquisition of land in trust for an Indian tribe is set forth in Title 25 of the Code of Federal Regulations (CFR) Part 151.

**25 CFR 151.10(a) – Statutory Authority for proposed acquisition:**

The Hannahville Indian Community is a Federally Recognized Indian Tribe, with a government organized under the provisions of the Indian Reorganization Act, 25 USC 461, et. seq. The statutory authority used by the Tribe to acquire land into trust status is Section 5 of the Indian Reorganization Act of 1934 (IRA), 25 USC 465.

The regulations specify that it is the Secretary's policy to accept lands "in trust" for the benefit of tribes when such acquisition is authorized by an Act of Congress, and (1) when such lands are within the exterior boundaries of the tribe's reservation, or adjacent thereto, or within a tribal consolidation area, or (2) when the tribe already owns an interest in the land, or (3) when the Secretary determines that the land is necessary to facilitate tribal self-determination, economic development, or tribal housing.

The subject property is contiguous to existing trust land, and is deemed necessary for the overall economic well being of the Tribe. Therefore, this acquisition falls within the land acquisition policy as set forth by the Secretary of Interior, 25 CFR PART 151.10.

Pursuant to 25 CFR 151.10 the following factors were considered in formulating our recommendation: (1) need of the tribe for additional land; (2) the purpose for which the land will be used; (3) impact on the State and its political subdivisions resulting from removal of the land from the tax rolls; (4) jurisdictional problems and potential conflict of land use which may arise; (5) whether the Bureau of Indian Affairs is equipped to discharge the additional responsibilities resulting from the acquisition of the land in trust status, (6) whether or not contaminants or hazardous substances may be present on the property.

Accordingly, in addition to the foregoing, the following analysis of the application is provided:

**25 CFR 151.10(b) – The need of the Tribe for additional land**

The Tribe lacks an adequate land base within its reservation to provide sufficient and desirable homes and services for its entire membership. Although the Tribe has beneficial ownership of approximately 5859 acres, much of the acreage is comprised of cedar swamp, wetlands and is located on what is known as the Wilson Reservation, located approximately 9 miles away from the "main" reservation where the core services and governmental units are located.

The Tribal Council, the governing body of the Hannahville Indian Community, has designated certain areas of the Tribe's current reservation holdings for use as commercial properties as part of its planning for diversification of economic development. This need for diversification, in order to assure the future of the community as a desirable location in which to continue to live, reduces the land available for nature preservation and housing.

It is our determination that the Hannahville Indian Community has an established need for land in order to facilitate tribal self-determination. The United States has recognized the right of Indian Tribes to self-govern. It is, therefore, appropriate that the Tribe, through self-governance, plan and implement programs for the benefit of its community.

Conversion of the subject lands into trust status allows the Tribe the full benefit of exercising its sovereign rights and ultimately allows for long-term planning for the betterment of its people.

**25 CFR 151.10(c) – Purpose for which the land will be used**

The land will continue to be used as Tribal rental housing, which is consistent with the land use of the adjacent surrounding trust lands upon which have been constructed 35 tribal rental housing units with 18 additional housing units in various stages of construction.

**25 CFR 151.10(d) – Land to be acquired for an individual**

Not applicable.

**25 CFR Part 151.10(e) – Impact on the State and Local governments resulting from the removal of the land from the tax rolls**

Menominee and Delta County as a whole receive an equal share of 2% funds annually. Gourley Twp, which also provides fire services to the Tribe, and is also located in Menominee County, continues to receive funding. Harris Township has received 2% funding since November 2001.

The Tribe intends to continue 2% funding to Menominee County well in excess of the lost tax revenue of approximately \$1,000 per year on the former G&E Cappaert Property.

The house that is located on the property has been used as a tribal rental unit since purchase, and is connected to the Tribe's water and waste water systems.

**25 CFR Part 151.10(f) – Jurisdictional problems and potential conflicts of land use which may arise**

As trust land, the parcel will be "Indian Country" for jurisdictional purposes within the meaning of 18 U.S.C. Section 1151. Under cross deputation agreement with Menominee County, law enforcement has been and will continue to be provided by the Hannahville Indian Community Police Department (HTPD). However, after the land has been taken into trust, the Tribe will be able to provide those services as a matter of its own sovereignty. Because of the surrounding land being in trust, and the occupancy of the house and land by tribal members, it is particularly important for the land to be taken into trust. In the event of an eviction of a family for non-payment of rent, a need to initiate a child protective or a criminal charge for violation of the law, it would create an anomalous situation. The only home on the Menominee side of the road would have to be in court 45 miles away in Menominee County while all the surrounding homes on tribal trust land would be within the jurisdiction of the Tribal Court.

Current non-tribal law enforcement efforts to non-tribal lands in this area are largely supplied by the Michigan State Police, whose routine patrols through the particular area are somewhat infrequent. Regular patrol of this area is maintained by HTPD because the county line road is the access road to the Tribe's Cedar View subdivision.

Although the Menominee County Sheriff's Department also patrols this north end of Menominee County through a cross deputation agreement with HTPD, it is HTPD that patrols both Indian and non-Indian crime on the Reservation. By placing this property in trust, it would remove confusion and make it part of land that is currently recognized as Reservation.

On October 13, 2006, initial consultation letters were sent to State and local governments inviting their comments on the G&E Cappaert parcel. On October 27, 2006 a letter from Menominee County Board of Commissioners was received providing the tax information and a statement hoping that some fair resolution could be found for the loss of tax revenue. A response was also received November 13, 2006 from the State of Michigan noting legal description concerns regarding this parcel as well as several others pending trust status.

On January 9, 2007, the Tribe provided the following response to the State's concerns:

*"While the bare legal descriptions provided to the Governor's office do not contain the rights-of-way reservations specifically, each of the warranty deeds conveying the various properties to the Hannahville Indian Community from the former owners contain language in the conveyance paragraph of the deeds as follows:*

*“except subject to apparent easements, exceptions, conditions, restrictions  
And reservations of record....”*

*At the appropriate time, identical language in the deeds conveying the various properties to the Hannahville Indian Community will be included in each of the trust deeds conveying the land from the Hannahville Indian Community to the United States.*

*The former G&E Cappaert property shares its eastern boundary with the Delta-Menominee County Line Road. Its deed contains the requisite language cited above, and as previously stated, conveyance to the United States will also contain this required language.”*

In response to Menominee County’s concerns over loss of tax revenue, the Tribe believes that its 2% funding to Menominee County will be of greater effect when combined with the relief from having to provide continuous tax assessment on this parcel.

**25 CFR Part 151.10(g) – Whether the BIA is equipped to discharge the additional responsibilities resulting from the acquisition of the land in trust status**

This trust acquisition will result in increased tribal self-sufficiency and, ultimately, less dependence on the Interior Department. Furthermore, acceptance of the subject parcel into Federal trust status will not impose any significant additional responsibilities or burdens on the BIA beyond those already inherent in the Federal trusteeship over the existing Reservation.

The property has no forestry or mineral resources, which would require BIA management. With only a small amount of trust transactions anticipated (leasing, rights of ways, etc), any additional responsibilities resulting from this transaction will be minimal. As such, the Bureau of Indian Affairs, Michigan Agency, is equipped to administer any additional responsibilities resulting from this acquisition.

**25 CFR Part 151.10 (h) – Compliance with 516 DM 6, appendix 4, National Environmental Policy Act and 602 DM 2, Hazardous Substances Determinations**

In accordance with Interior Department Policy (602 DM 2), we are charged with the responsibility of conducting a site assessment for the purposes of determining the potential of, and extent of liability for, hazardous substances or other environmental remediation or injury. A Phase 1 Environmental Site Assessment was conducted in October, 2008, reflecting that there were no hazardous materials or contaminants noted on subject property. The Phase 1 was reviewed by the Midwest Region Environmental Staff and approved by the Regional Director on November 17, 2008.

**NATIONAL ENVIRONMENTAL POLICY ACT COMPLIANCE**

An additional requirement, which has to be met when considering land acquisition proposals, is the impact upon the human environment pursuant to the criteria of the National Environmental Policy Act of 1969 (NEPA).

The actions listed therein have been determined not to individually or cumulatively affect the quality of the human environment, and therefore, do not require the preparation of either an Environmental Assessment (EA) or an Environmental Impact Statement (EIS).

A categorical exclusion requires a qualifying action; in this case, 516 DM 6, Appendix 4, Part 4.4.I., Land Conveyance and Other Transfers of interests in land where no immediate change in land use is planned. This acquisition is for approximately .83 acres, and no change in land use is anticipated. A categorical exclusion was approved by the Midwest Regional Director on November 17, 2008.

Based on the above information, the Agency Superintendent has decided to approve the taking of this land into trust status for the benefit and welfare of the Hannahville Indian Community, provided the tribe delivers marketable title to the property, and in a manner as required in 25 CFR 151, Land Acquisition regulations.

This decision may be appealed to the Office of the Regional Director, Midwest Region, Bishop Henry Whipple Federal Building, One Federal Drive, Room 550, Fort Snelling, Minnesota 55111, in accordance with the regulation in 25 CFR Part 2. (Part 2 - Appeals from Administrative Actions enclosed).

Your notice of appeal must be filed in this office within 30 days of the date you receive this decision. The date of filing your notice of appeal is the date it is postmarked or the date it is personally delivered to this office. Your notice of appeal must include the name, address and telephone number. It should clearly identify the decision being appealed. If possible, attach a copy of the decision.

The notice and the envelope in which it is mailed should be clearly labeled "**Notice of Appeal**". Your notice of appeal must list names and addresses of the interested parties known to you and certify that you have sent them copies of the notice. You must also send a copy of your notice of appeal to the Regional Director, at the address given above.

You may include a statement of reasons with your notice of appeal, explaining why you believe this decision to be in error. If you do not include your statement of reasons with your notice of appeal, you must mail or deliver it to the Regional Director within 30 days after you file your notice of appeal. The statement of reasons and the envelope in which it is mailed should be clearly labeled "**Statement of Reasons**". It must be accompanied by or otherwise incorporate all supporting documents. You must send copies of your statement of reasons to all interested parties.

If no appeal is timely filed, this decision will become final for the Department of Interior at the expiration of the appeal period. No extension of time may be granted for filing a notice of appeal.

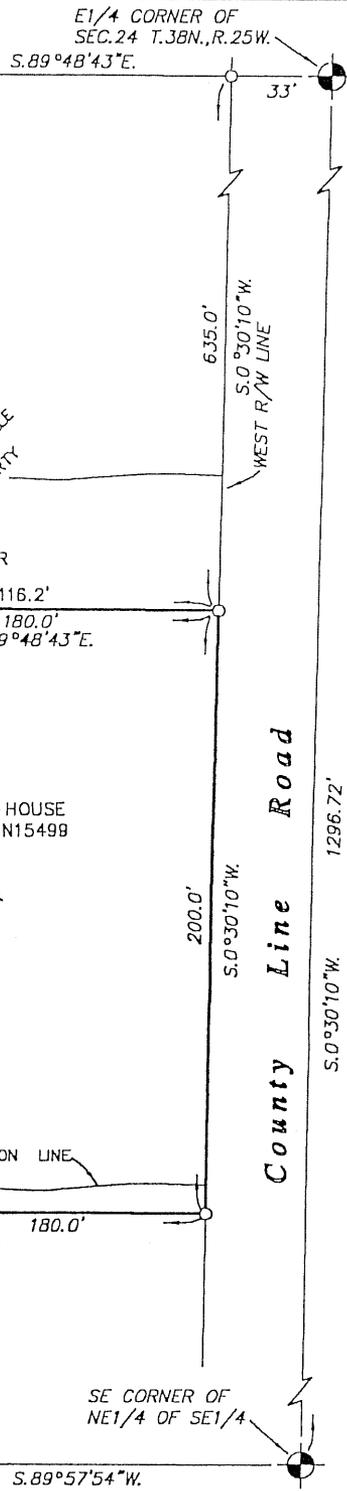
Sincerely,



Melanie Vanderlooven  
Acting Superintendent

Enclosures

PLAT OF SURVEY OF  
PART OF NE1/4 OF SE1/4 OF  
SECTION 24 T.38N., R.25W.  
HARRIS TOWNSHIP  
MENOMINEE COUNTY, MICHIGAN



Scale 1"=50'

BEARINGS RELATIVE TO  
11/28/00 GPS OBSERVATION

SURVEY FOR	GERALD & EVELYN CAPPAERT
SUBJECT	BOUNDARY SURVEY
DATE OF SURVEY	MAY 2001
DATE OF MAPPING	MAY 2001

JOB NUMBER	000331-008
------------	------------

COPY

CERTIFICATE OF SURVEY TO:  
GERALD & EVELYN CAPPAERT

I, TERENCE S. WANIC, A PROFESSIONAL SURVEYOR IN THE STATE OF MICHIGAN, HEREBY CERTIFY THAT I HAVE MADE A SURVEY OF THE ABOVE DESCRIBED LANDS, THAT THIS DRAWING IS A CORRECT DELINEATION OF THE SURVEY, THAT IRON MONUMENTS, TOGETHER WITH THOSE FOUND, HAVE BEEN PLACED OR LOCATED AT THE POSITIONS INDICATED HEREON, THAT THERE ARE NO VISIBLE PHYSICAL ENCROACHMENTS EITHER WAY ACROSS PROPERTY LINES EXCEPT AS SHOWN, THAT THE RELATIVE ERROR OR CLOSURE OF THE UNADJUSTED FIELD MEASUREMENTS OF THE SURVEY IS LESS THAN THE RATIO OF 1 PART IN 10,000, THAT ALL PUBLIC LAND SURVEY CORNERS USED IN THIS SURVEY HAVE BEEN RECORDED IN ACCORDANCE WITH THE PROVISIONS OF ACT 77 OF P.A.'S OF 1970 AND THAT I HAVE COMPLIED WITH THE REQUIREMENTS OF ACT 132 OF PUBLIC ACTS OF 1970.

*Terence S. Wanic 5/29/01*  
TERENCE S. WANIC, Professional Surveyor No. 44296



LEGEND	
	INDICATES A LINE NOT DRAWN TO SCALE
	IRON MONUMENTS SET
	IRON MONUMENTS FOUND
	CONC. MONUMENTS SET
	CONC. MONUMENTS FOUND
	CHISELED CROSS IN CONCRETE
	MEASURED DISTANCE AND/OR BEARINGS
	RECORDED DISTANCE AND/OR BEARINGS
	SECTION CONTROL CORNERS

~DAVIS/WANIC~  
LAND SURVEYORS, P.C.  
1410 Ludington St., Escanaba, Michigan 49829  
Phone (906)786-1755, Fax (906)786-6487

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Revision of Fee Schedule
<b>DEPARTMENT:</b>	Building Code
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
<p>Building Code Department Head, Dan Menacher has revised the Menominee County Fee Schedule for Building Permits to compare with other local/state fee schedules. (comparison prices per county/state are included) The Board is asked for input on the fee schedule.</p>	
<b>RECOMMENDED MOTION</b>	
To approve or disapprove the new fee schedule for the Building Code Department	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

# MENOMINEE COUNTY BUILDING CODE DEPARTMENT

904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343    www.menomineecounty.com    FAX: 906-753-2200

## BUILDING PERMIT FEE SCHEDULE

Effective 01/01/2011

### RESIDENTIAL CONSTRUCTION

Application fee + square foot costs (plan review, inspections, C of O included)

APPLICATION FEE (NON- REFUNDABLE)	\$75.00
NEW DWELLING / ADDITIONS (on a basement or crawl space)	\$0.17 per sq. ft.
NEW DWELLING / ADDITIONS (on a slab)	\$0.13 per sq. ft.
MANUFACTURED / MOVED DWELLINGS	\$0.12 per sq. ft.
GARAGES / ACCESORY BUILDINGS (ATTACHED OR DETACHED)	\$0.08 per sq. ft.
2 <sup>nd</sup> FLOOR / LOFT / DECKS / PORCHS / FOUNDATIONS	\$0.04 per sq. ft.

### NON-RESIDENTIAL

Application fee + plan review + square foot cost + inspection(s) + C of O

APPLICATION FEE (NON- REFUNDABLE)	\$75.00
PLAN REVEIW	Per hr. \$50.00
NEW CONSTRUCTION	\$0.10 per sq. ft.
UTILITY BUILDINGS / REMODELING	\$0.05 per sq. ft.
INSPECTIONS (per)	\$50.00
CERTIFICATE of USE and OCCUPANCY	\$25.00
ALL OTHER –app. fee + plan review + \$1.00 per \$1000.00 cost of construction + inspections	

### FLAT RATE

DEMOLITION OF A STRUCTURE	\$75.00
FENCES / RETAINING WALLS / POOLS / SIGNS / TEMPORARY STRUCTURES / MINOR REMODELING / ALTERATION	\$50.00 Includes one inspection No plan review
ADDITIONAL INSPECTIONS / REINSPECTION	\$50.00
APPLICATION FOR APPEAL / VARIANCE	\$250.00
<b>ADDITIONAL ADMINISTRATIVE FEE FOR AFTER THE FACT PERMITS</b>	<b>\$100.00</b>

\*MAKE CHECK OR MONEY ORDER PAYABLE TO:  
MENOMINEE COUNTY TREASURER

*Current fee  
Schedule*

## BUILDING PERMIT FEE SCHEDULE

adopted 10/01/05

* REMODELING/RENOVATIONS.....	\$150.00
* DECKS/PORCHES.....	\$ 50.00
* MOVED STRUCTURES.....	\$ 50.00
* DEMOLITION (wrecking).....	\$ 25.00
* STORAGE SHED( if less than 150 sq. ft.).....	\$ 00.00
( if over 150 sq. ft. but less than 450 sq. ft.).....	\$ 75.00
* INSTALLATION OF SINGLE WIDE MOBILE HOME .....	\$150.00

---

### \* HOW TO CALCULATE BUILDING PERMIT FEES FOR THE FOLLOWING:

Multiply the square foot of the building to be constructed by the per square foot cost to arrive at the total cost of construction, then refer to the rate schedule on page 5A.

- \* PRE- MANUFACTURED MODULAR OR DOUBLE WIDE (Construction Costs)
    - SINGLE STORY ON SLAB OR CRAWL SPACE.....\$ 45.00 sq. ft.
    - SINGLE STORY ON BASEMENT.....\$ 50.00 sq. ft.
    - ADDITIONAL STORIES (levels).....\$ 08.00 sq. ft.
    - ATTACHED GARAGES TO ABOVE UNITS.....\$ 45.00 sq. ft.
  
  - \* CONVENTIONAL BUILT HOMES/COTTAGES/CAMPS
    - SINGLE STORY ON SLAB OR CRAWL SPACE.....\$ 50.00 sq. ft.
    - SINGLE STORY ON BASEMENT.....\$ 75.00 sq. ft.
    - ADDITIONAL STORIES (levels).....\$ 08.00 sq. ft.
    - ATTACHED GARAGES TO ABOVE STRUCTURES.....\$ 50.00 sq. ft.
  
  - \* ADDITIONS TO EXISTING STRUCTURES (use same sq. ft. rate as new construction)
  
  - \* DETACHED GARAGES/ STORAGE BUILDINGS/ AGRICULTURAL (frame or pole type construction).....\$ 15.00 sq. ft.
  
  - \* LEAN TO=S (ROOF ONLY) TO EXISTING STRUCTURES.....\$ 08.00 sq. ft.
- NOTE! ( Garages/ Storage or Ag buildings exceeding \$90,000.00 in cost, will have a maximum permit fee of \$350.00)

---

### BUSINESS, COMMERCIAL INDUSTRIAL AND MULTI-FAMILY RATES

\$25.00 for the first \$1000.00 of cost  
\$15.00 per additional \$1000.00 up to \$10,000.00  
\$10.00 per additional \$1000.00 over \$10,000.00 (Pg 4A)

Current  
p. 2

**MENOMINEE COUNTY RESIDENTIAL RATES PER \$1000.00 OF CONSTRUCTION COST**  
adopted 10/1/2005

UP TO		
\$ 1,000.00 - 60.00	34,000.00 - 182.00	68,000.00 - 284.00
1,000.00 - 65.00	35,000.00 - 185.00	69,000.00 - 287.00
2,000.00 - 70.00	36,000.00 - 188.00	70,000.00 - 290.00
3,000.00 - 75.00	37,000.00 - 191.00	71,000.00 - 293.00
4,000.00 - 80.00	38,000.00 - 194.00	72,000.00 - 296.00
5,000.00 - 85.00	39,000.00 - 197.00	73,000.00 - 299.00
6,000.00 - 90.00	40,000.00 - 200.00	74,000.00 - 302.00
7,000.00 - 95.00	41,000.00 - 203.00	75,000.00 - 305.00
8,000.00 - 100.00	42,000.00 - 206.00	76,000.00 - 308.00
9,000.00 - 105.00	43,000.00 - 209.00	77,000.00 - 311.00
10,000.00 - 110.00	44,000.00 - 212.00	78,000.00 - 314.00
11,000.00 - 113.00	45,000.00 - 215.00	79,000.00 - 317.00
12,000.00 - 116.00	46,000.00 - 218.00	80,000.00 - 320.00
13,000.00 - 119.00	47,000.00 - 221.00	81,000.00 - 323.00
14,000.00 - 122.00	48,000.00 - 224.00	82,000.00 - 326.00
15,000.00 - 125.00	49,000.00 - 227.00	83,000.00 - 329.00
16,000.00 - 128.00	50,000.00 - 230.00	84,000.00 - 332.00
17,000.00 - 131.00	51,000.00 - 233.00	85,000.00 - 335.00
18,000.00 - 134.00	52,000.00 - 236.00	86,000.00 - 338.00
19,000.00 - 137.00	53,000.00 - 239.00	87,000.00 - 341.00
20,000.00 - 140.00	54,000.00 - 242.00	88,000.00 - 344.00
21,000.00 - 143.00	55,000.00 - 245.00	89,000.00 - 347.00
22,000.00 - 146.00	56,000.00 - 248.00	90,000.00 - 350.00
23,000.00 - 149.00	57,000.00 - 251.00	91,000.00 - 353.00
24,000.00 - 152.00	58,000.00 - 254.00	92,000.00 - 356.00
25,000.00 - 155.00	59,000.00 - 257.00	93,000.00 - 359.00
26,000.00 - 158.00	60,000.00 - 260.00	94,000.00 - 362.00
27,000.00 - 161.00	61,000.00 - 263.00	95,000.00 - 365.00
28,000.00 - 164.00	62,000.00 - 266.00	96,000.00 - 368.00
29,000.00 - 167.00	63,000.00 - 269.00	97,000.00 - 371.00
30,000.00 - 170.00	64,000.00 - 272.00	98,000.00 - 374.00
31,000.00 - 173.00	65,000.00 - 275.00	99,000.00 - 377.00
32,000.00 - 176.00	66,000.00 - 278.00	100,000.00 - 380.00
33,000.00 - 179.00	67,000.00 - 281.00	

Costs exceeding \$100,000.00  
Add \$5.00 per 1,000.00

EXAMPLE: Conventional built home - single story on basement  
24' x 52' = 1,248 sq. ft. x \$75.00 sq. ft. construction cost = \$93,600.00  
\$93,600.00 (see chart above) = \$359.00 permit fee

# MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343

[www.menomineecounty.com](http://www.menomineecounty.com)

FAX: 906-753-2200

50 PERMITS #12402 thru #12452

JUNE THRU NOVEMBER

---

USING EXISTING FEES

\$7619.00

---

USING NEW FEES W/ **\$75.00** APPLICATION FEE

\$9036.00

APPROXAMITLY \$5668.00 INCREASE ANUALLY (200 PERMITS)

---

USING NEW FEES W/ **\$50.00** APPLICATION FEE

\$7786.00

APPROXIMITLY \$668.00 INCREASE ANUALLY (200 PERMITS)

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receptacle outlet. Heating cable is commonly known as heat tape.

(4) This section shall not be construed to limit the powers and duties granted pursuant to any other law to a state agency or official.

**History:** Add. 1994, Act 128, Imd. Eff. May 17, 1994.

**Popular name:** Act 230

**Popular name:** Uniform Construction Code

**125.1522 Fees; state construction code fund; fund for purchase and sale of codes and standards.**

Sec. 22. (1) The legislative body of a governmental subdivision shall establish reasonable fees to be charged by the governmental subdivision for acts and services performed by the enforcing agency or construction board of appeals under this act, which fees shall be intended to bear a reasonable relation to the cost, including overhead, to the governmental subdivision of the acts and services, including, without limitation, those services and acts as, in case of an enforcing agency, issuance of building permits, examination of plans and specifications, inspection of construction undertaken pursuant to a building permit, and the issuance of certificates of use and occupancy, and, in case of a board of appeals, hearing appeals in accordance with this act. The enforcing agency shall collect the fees established under this subsection. The legislative body of a governmental subdivision shall only use fees generated under this section for the operation of the enforcing agency or the construction board of appeals, or both, and shall not use the fees for any other purpose.

(2) To accomplish the objectives of this section and this act, a state construction code fund is created. The director, after approval by the commission and following a public hearing held by the commission, shall establish reasonable fees to be charged by the commission for acts and services performed by the commission including, without limitation, inspection of plans and specifications, issuance of certificates of acceptability, testing and evaluation of new products, methods and processes of construction or alteration, issuance of building permits, inspection of construction undertaken pursuant to a building permit, the issuance of certificates of use and occupancy, and hearing of appeals. Fees established by the department shall be intended to bear a reasonable relation to the cost, including overhead, of the service or act. Until the director establishes fees pursuant to this act, the fees established pursuant to this subsection shall remain in effect. The state treasurer shall be the custodian of the fund and may invest the surplus of the fund in investments as in the state treasurer's judgment are in the best interest of the fund. Earnings from those investments shall be credited to the fund. The state treasurer shall notify the director and the legislature of interest credited and the balance of the fund as of September 30 of each year. The director shall supervise and administer the fund. Fees received by the department and money collected under this act shall be deposited in the state construction code fund and shall be appropriated by the legislature for the operation of the bureau of construction codes, and indirect overhead expenses in the department. Funds that are unexpended at the end of each fiscal year shall be returned to the state construction code fund. A self-supporting fund shall be established within the commission to provide for the purchase and sale of codes and standards to the general public.

**History:** 1972, Act 230, Eff. Jan. 1, 1973;—Am. 1978, Act 442, Imd. Eff. Oct. 9, 1978;—Am. 1980, Act 371, Imd. Eff. Dec. 30, 1980;—Am. 1999, Act 245, Imd. Eff. Dec. 28, 1999.

**Popular name:** Act 230

**Popular name:** Uniform Construction Code

**125.1523 Unlawful conduct; penalty; separate offenses; retention of fine by governmental subdivision; designation of violation as municipal civil infraction.**

Sec. 23. (1) Except as provided in subsection (3), a person or corporation, including an officer, director, or employee of a corporation, or a governmental official or agent charged with the responsibility of issuing permits or inspecting buildings or structures, who does any of the following is guilty of a misdemeanor punishable by a fine of not more than \$500.00 or imprisonment for not more than 90 days, or both:

- (a) Knowingly violates this act or the code or a rule for the enforcement of this act or code.
- (b) Knowingly constructs or builds a structure or building in violation of a condition of a building permit.
- (c) Knowingly fails to comply with an order issued by an enforcing agency, a construction board of appeals, a board, or the commission pursuant to this act.

(d) Knowingly makes a false or misleading written statement, or knowingly omits required information or a statement in an inspection report, application, petition, request for approval, or appeal to an enforcing agency, a construction board of appeals, a board, or the commission.

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Proposed Three Way Road Funding Program</b>
<b>DEPARTMENT:</b>	<b>Administration – Road Commission</b>
<b>ATTACHMENTS:</b>	
<b>SUMMARY:</b>	
Darrell Moilanen, Engineer/Manager of the Road Commission sent a letter requesting answers from the Menominee County Board of Commissioners to the questions asked in the attached letter.	
<b>RECOMMENDED MOTION</b>	
To approve or disapprove the dispersal of Menominee County appropriation funds to the Menominee County Road Commission to be distributed to the townships of Menominee County based on miles of county roads in each township.	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BOARD OF COMMISSIONERS

## DISCUSSION ITEM

<b>SUBJECT:</b>	ReMonumentation County Appropriated funds for FY 2009-2010
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
<p>Bill Lenca, Remonumentation Surveyor, is requesting excess County appropriated funds from FY 2009-10 (\$11,623.62) to be carried over into the current budget year 2010-11.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve or disapprove of funds from the General Fund in the amount of \$11,623.62 (amount of unused appropriated money) to be place in the current budget year (2010-2011) for Remonumentation.</p>	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

# LENCA SURVEYING

WILLIAM LENCA · PROFESSIONAL LAND SURVEYOR  
MICHIGAN PS No. 26461 · WISCONSIN RLS No. 1569

RECEIVED  
11/29/10  
Menominee County A.

November 22, 2010

Brian Bousley  
County Administrator  
Menominee County Court House  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858

Dear Brian,

In Fiscal Year (FY) 2009/2010 the county appropriated 60,000 from the General Fund and placed these monies in the County Remonumentation Budget. As of the end of FY 2009/2010, we still have \$11,623.62 left in this budget. We would like to transfer these monies to FY 2010/2011 and apply them to our 2011 State Grant. Based on a State formula, county contributions are rewarded with a State matching contribution of approximately 70%. This would give us an additional \$8350 towards our County Remonumentation Budget in 2013.

Thank you for considering the above request. If you have any questions, please feel free to give me a call at (906) 864-2364 or contact me by e-mail at [blenca@new.rr.com](mailto:blenca@new.rr.com).

Sincerely,

  
William Lenca,  
Menominee County Rep.

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Bills
<b>DEPARTMENT:</b>	Administration/Board
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on November 24 & Dec. 6, 2010 in the amount of \$124,497.58	
<b>RECOMMENDED MOTION</b>	
To Approve Miscellaneous Bills as paid on November 24 & Dec. 6, 2010 in the amount of \$124,497.58	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-635 B&G/Hospital Operation  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
276 CERT-Citzns Emerg. Response Team  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY  
Claims Audit Report

NOV 24 2010  
CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
A B C PRINTERS							
14979	11/17/2010	92320	Letterhead & Envelopes - PA's Office	101-267-727.00	257.15		\$472.18
14986	11/16/2010	92310	Cash Receipts - Wrap Around Cover	101-141-727.00	215.03		
Auto Parts Pitstop, Inc.							
14940	10/27/2010	32396	Battery for Generator (Emergency Mgm	101-426-755.00	41.47		\$51.76
14980	11/03/2010	32580	Chuck	208-751-930.02	10.29		
Ayres Associates							
14981	11/12/2010	19-0229.00	EPA 2011 Grant Applications	101-103-801.00	3,500.00		\$3,500.00
BOURQUE PENNY							
14936	11/11/2010	Reimbursement	Lunch 11/8/10	266-326-881.00	6.00		\$6.00
Carquest Auto Parts							
14884	11/08/2010	2825-168378	Suction Gun & Victolex Sheet	101-265-934.00	16.67		\$21.66
14885	11/09/2010	2825-168502	Blue RTV Silicone	101-265-934.00	4.99		
Cellcom Wisconsin RSA 04							
14943	11/05/2010	142697	Cellular Services - Medical Examiner	101-648-727.00	128.03		\$128.03
CITY OF MENOMINEE - 2511 10TH ST.							
14933	10/27/2010	2625	August 2010 Gasoline Sales	101-265-742.00	95.09		\$229.35
14933	10/27/2010	2625	August 2010 Gasoline Sales	101-682-860.00	17.22		
14933	10/27/2010	2625	August 2010 Gasoline Sales	101-262-860.00	18.79		
14933	10/27/2010	2625	August 2010 Gasoline Sales	101-257-742.00	53.20		
14933	10/27/2010	2625	August 2010 Gasoline Sales	266-325-860.00	28.75		
14933	10/27/2010	2625	August 2010 Gasoline Sales	101-257-742.00	16.30		
CLOVERLAND PAPER CO							
14892	11/15/2010	93476	Building & Ground - Supplies	101-265-755.01	317.00		\$1,067.95
14896	11/12/2010	93667	Toilet Tissue, Kitchen Towels, Liners, C	101-265-755.01	272.56		
14897	11/12/2010	93668	Toilet Tissue, Towels, Liens, Cleaner	101-265-755.01	161.39		
14950	11/17/2010	93475	Triple Melt Bag's	101-265-755.01	317.00		
Coast to Coast Computer Prod.							
14987	11/09/2010	A705985	Toner's - Friend of Court	101-141-931.00	358.00		\$358.00
Cooper Office Equipment							
14989	11/09/2010	71332	Staple Cartridges for BizHub - Annex	101-261-727.00	55.95		\$55.95
&S Construction							
14881	11/18/2010	Scott	Roof Replacement	274-690-809.59	4,360.00		\$4,360.00
Dell Marketing L.P.							
14990	10/14/2010	XF4J56WJ6	Battery for Dell - MSU Extension	101-261-728.00	115.59		\$115.59
DR Engineering, LLC							
14882	11/12/2010	1048	Bathhouse - Shakey Lakes	101-103-998.00	8,250.00		\$8,250.00
Edkinson Cty Family Court							
14903	11/15/2010	4326	JABGN November & December 2010 &	296-669-999.00	679.50		\$679.50
GLEHERALD PUBLISHING, LLC							
14977	10/31/2010	1445	PO# 02523 Election Notice	101-262-727.00	930.00		\$930.00
CKSON WAYNE							
14902	11/17/2010	11102010001	2010-3315-FH & 2010-3323-FH	101-131-807.00	170.00		\$170.00
ENESIS GRAPHICS							
14900	11/16/2010	41325	Survey Marker Signs for Lenca Surveyir	243-246-765.00	112.34		\$112.34

MEMORINEE COUNTY  
Claims Audit Report

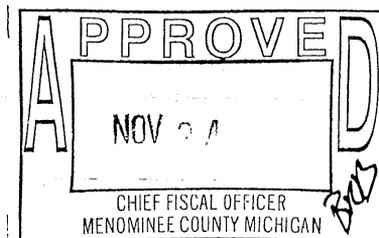
Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<div style="border: 1px solid black; padding: 5px; display: inline-block;">                     NOV 24 2010                      CHIEF FISCAL OFFICER                      MENOMINEE COUNTY MICHIGAN                 </div>							
Bank Account: General							
Honeywell International Inc.							
14899	11/03/2010	977108R	Over-Heating Problem in Courtroom A	101-265-934.00	817.50		\$1,927.50
14930	11/12/2010	977698	Condensate Return Line from Prison - L	101-265-934.00	1,110.00		
Integrated Imaging, Inc.							
14973	11/10/2010	057160	PO# 02521 Annual Maintenance Agree	256-277-857.00	775.00		\$775.00
IOD Incorporated							
14906	10/08/2010	2-BU563615-0	Copy of Medical Records 2010-35997-S	101-267-804.00	40.64		\$40.64
Iron County Family Court							
14904	11/15/2010	4327	JABGN November & December 2010 &	296-669-999.01	679.50		\$679.50
Jennifer Brunelle							
14925	11/12/2010	Reimbursement	Mileage 10/26 - 11/10/2010	296-669-860.00	50.00		\$50.00
Joel Hensley, RN							
14945	11/14/2010	Blood Draw	Toepke, McDermott, Kollmann	101-267-801.01	300.00		\$400.00
14952	11/21/2010	Blood Draw	Junek	101-267-801.01	100.00		
Kim Peterson							
14934	11/08/2010	Reimbursement	Lunch 11/8/10	266-326-881.00	5.00		\$5.00
LENCA SURVEYING							
14901	11/15/2010	10158	Remon Project Yr 2010 November 8 - N	243-246-801.07	3,423.15		\$5,632.00
14901	11/15/2010	10158	Remon Project Yr 2010 November 8 - N	243-246-801.08	240.00		
14901	11/15/2010	10158	Remon Project Yr 2010 November 8 - N	243-246-765.00	8.85		
14978	11/21/2010	10162	Remon Project Yr 2010 - 11/15 to 11/21	243-246-801.07	1,280.00		
14978	11/21/2010	10162	Remon Project Yr 2010 - 11/15 to 11/21	243-246-801.08	680.00		
esperance, Diane							
14937	11/15/2010	Reimbursement	Site Visit Supplies	517-252-955.00	116.59		\$167.44
14938	11/15/2010	Reimbursement	Site Visit Mileage	517-252-860.00	50.85		
LONG HEATING & COOLING INC							
14886	11/16/2010	32744	PO# 02518 Condensate Pump for Boile	101-265-934.00	992.91		\$992.91
Lufts Advertiser							
14966	10/26/2010	October 2010	Advertising	101-101-901.00	52.50		\$316.50
14966	10/26/2010	October 2010	Advertising	101-262-727.00	264.00		
Macco's Floor Covering Center							
14893	11/12/2010	CG030475	PO# 02512 Carpet for Courtroom A	101-103-970.04	4,646.00		\$4,646.00
Mastercard							
14955	11/11/2010	Credit Card	Cross Ctry Education	296-663-860.00	159.00		\$349.67
14955	11/11/2010	Credit Card	USPS	208-751-920.00	5.00		
14955	11/11/2010	Credit Card	Menards	296-667-801.01	69.03		
14955	11/11/2010	Credit Card	Late Fees/Interest	101-103-755.00	116.64		
Menards - Marinette							
14887	11/09/2010	95411	Credit Memo on # 94921	101-265-934.00	-14.46		\$1,765.06
14888	11/09/2010	94921	Boiler Repair Supplies	101-265-934.00	47.67		
14890	11/09/2010	94920	Manual Level	101-265-931.00	349.99		
14891	11/11/2010	95426	Court Room A Supplies	101-103-970.04	474.53		
14912	11/04/2010	93427	B & G/Courtroom A Supplies	101-103-970.04	152.49		
14912	11/04/2010	93427	B & G/Courtroom A Supplies	101-265-755.01	19.88		
14918	11/03/2010	93190	Building Supplies - Courtroom A	101-103-970.04	246.74		
14919	11/03/2010	93189	Building Supplies - Courtroom A	101-103-970.04	114.89		
14932	11/17/2010	96852	Court Room A Renovation	101-103-970.04	349.39		
14948	11/17/2010	97086	Furnace Pipe	101-103-970.04	23.94		

MEMORINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<div style="border: 1px solid black; padding: 5px; display: inline-block;">                     NOV 24 2010                      CHIEF FISCAL OFFICER                      MENOMINEE COUNTY MICHIGAN                 </div>								
Bank Account: General								
MENOMINEE COUNTY JOURNAL								
14976	11/23/2010	152	PO# 02522 Election Notice	101-262-727.00	766.50			\$766.50
MICHIGAN ELECTION RESOURCES								
14974	11/04/2010	26436	PO# 02525 Ballot's	101-262-727.00	14,846.25			\$15,740.33
14975	11/09/2010	26454	PO# 02524 Precinct Supply Kits	101-262-727.00	894.08			
Michigan Municipal Risk								
14917	10/20/2010	93241-2	10/1/10 - 9/30/11	101-103-831.00	29,622.00			\$29,622.00
Michigan State University - CANR Budget Finance								
14996	11/12/2010	38322	Salaries & Fringes - Sheryl Schrot	101-261-704.00	2,335.45			\$2,335.45
MILLERS ACTION OFFICE SUPPLY I								
14954	10/22/2010	072648	E911 - Forms	266-325-727.00	61.98			\$77.56
14985	08/13/2010	070898	Teen Court Office Supplies	296-667-801.02	15.58			
Nault, Tamra								
14935	11/09/2010	Reimbursement	Lunch 11/8/10	266-326-881.00	5.00			\$5.00
NKS Tire & Service, Inc.								
14908	11/08/2010	69738	Right Fron Wheel Hub - 2008 Chevy Im	205-315-934.02	240.00			\$240.00
Noble Medical, Inc.								
14916	10/27/2010	59058	PO# 02516 Drug Tests	296-669-835.00	1,026.06			\$1,026.06
OTIS ELEVATOR COMPANY								
14951	11/22/2010	CVE05003C10	Svc Contract for 12/1/10 - 2/28/11	101-265-801.00	655.20			\$655.20
Randall Phillipps								
14920	11/10/2010	97-8080-DS	Court Appointed Legal - DeCamp	101-131-807.00	12.50			\$212.50
14921	11/10/2010	Court Appointed Lega1997-8131-DP & 2001-9818-DS Vreteni		101-131-807.00	37.50			
14922	11/10/2010	Court Appointed Lega2001-9819-DP & 2009-12721-DP Steffe		101-131-807.00	37.50			
14923	11/10/2010	2007-12250-DS	Court Appointed Legal - McGillis	101-131-807.00	37.50			
14924	11/10/2010	1998-008669-DP	Court Appointed Legal - LaCombe	101-131-807.00	12.50			
14942	11/11/2010	2006-11795-DP	Court Appointed Legal - Hoof	101-131-807.00	75.00			
REDWOOD TOXICOLOGY LABORATORY								
14939	10/31/2010	007184201010	Drug Screening	101-136-727.00	52.50			\$52.50
Rehmann, Patricia A.								
14905	11/15/2010	2010-106-MI	Court Appointed Legal - Schmit	101-148-807.00	72.00			\$72.00
Schrot Sheryl/4-H Agent								
14988	11/19/2010	Reimbursement	Mileage Oct 27 - Nov 16, 2010	101-261-860.14	470.00			\$470.00
Sherwin Williams Company								
14889	11/04/2010	7313-2	Courtroom A - Stain/Poly	101-103-970.04	69.68			\$69.68
Short, Mary Kay								
14983	11/08/2010	Reimbursement	Mileage 11/8/10	101-131-860.00	70.00			\$70.00
State of Michigan - DNRE Cashier's Office ERMD CGL								
14926	10/30/2010	663237	Kleinke Park	208-751-920.00	103.81	x		\$311.43
14927	10/30/2010	663243	Shakey Lakes	208-751-920.00	103.81	x		
14928	10/30/2010	663244	Shakey Lakes - Beach Well	208-751-920.00	103.81	x		
Steven J. Erdman								
14953	11/17/2010	2010-013394-DP	Process Server - Kuehnau	101-267-804.00	31.50			\$31.50
Time Warner Cable								
14994	11/23/2010	004-700185701-001	11-25 - 12/24/2010	101-103-851.01	340.99			\$340.99

**MENOMINEE COUNTY  
Claims Audit Report**

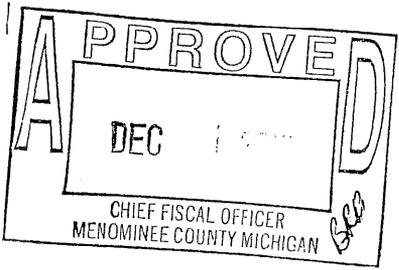
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
<b>Tina Nast (petty cash)</b>								
	14982	11/16/2010	Reimbursement	Postage	101-301-729.00	15.90		<b>\$251.13</b>
	14982	11/16/2010	Reimbursement	FTO School - lhander	205-315-860.00	12.22		
	14982	11/16/2010	Reimbursement	Evidence Tech Update	205-315-860.00	6.80		
	14982	11/16/2010	Reimbursement	FTO School - lhander	282-302-881.00	116.55		
	14982	11/16/2010	Reimbursement	Evidence Tech Update	282-302-881.00	99.66		
<b>Tire Trax</b>								
	14911	09/27/2010	1611	U Joint - Jeep	101-265-981.00	62.60		<b>\$62.60</b>
<b>U.E.S. COMPUTERS, INC.</b>								
	14883	11/12/2010	31076	Replace of Power Supply on LEIN comp	266-325-934.00	99.00		<b>\$3,068.00</b>
	14894	11/09/2010	30734	Jennifer Brunelle - emailing issues to M	101-103-857.00	30.00		
	14898	11/12/2010	31073	Install Windows Updates & Reboot all S	101-103-857.00	105.00		
	14910	11/09/2010	30873	New Phone System Maintenance	101-103-857.00	35.00		
	14929	11/16/2010	30782	Server Installation of Symantec Enterpri	101-103-857.00	1,450.00		
	14947	10/06/2010	52877	PO# 02520 Cleaning Cartridge & Stora	101-103-970.00	1,349.00		
<b>U.S. Postal Service (Hasler)</b>								
	14959	11/22/2010	39576	Postage	101-253-729.01	5,000.00		<b>\$5,000.00</b>
<b>UPCAP SERVICES INC</b>								
	14895	09/30/2010	1217	Work Crew Services for 9/14/10	517-252-755.00	40.00		<b>\$40.00</b>
<b>WEB Communications, Inc.</b>								
	14946	11/10/2010	104728	Speaker/Transformer & Installation	101-265-801.00	790.75		<b>\$790.75</b>
<b>WEST GROUP PAYMENT CENTER</b>								
	14941	11/01/2010	821627184	October 2010	269-145-801.00	367.29		<b>\$367.29</b>
<b>Wil-Kil Pest Control</b>								
	14907	10/22/2010	1741342	Library	101-265-801.00	30.00		<b>\$30.00</b>
<b>WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003</b>								
	14913	10/26/2010	0405249882-00004	Bailey Park	208-751-920.01	12.64		<b>\$1,637.68</b>
	14914	10/26/2010	0402047856-00006	Shakey Lakes Park - Street Lighting	208-751-920.01	33.06		
	14915	10/26/2010	0405249882-00002	Street Lighting	208-751-920.01	29.00		
	14949	11/17/2010	0402047856-00005	Electrical Service	101-265-920.03	62.98		
	14993	11/12/2010	12497	Robert J. Carriveau Gas/Electric	294-683-835.00	1,500.00		
<b>Zeratsky Extreme Heating &amp;</b>								
	14909	11/08/2010	2792	Health Department - Heating on West S	101-265-934.00	125.02		<b>\$125.02</b>
<b>Total Amount for Bank Account: General</b>								<b>\$101,726.70</b>



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Joel Hensley, RN	14998	11/21/2010	Nursing Services	10/9/10 - 10/22/10	101-301-770.01	1,365.00		\$1,365.00
Mastercard								
14997	11/11/2010	Credit Card	Lexisnexis		101-301-727.00	50.00		\$3,095.88
14997	11/11/2010	Credit Card	Gasoline DunknDonuts		101-301-742.00	30.00		
14997	11/11/2010	Credit Card	Marathon Oil		101-301-742.00	47.22		
14997	11/11/2010	Credit Card	Shell Oil		101-301-742.00	30.00		
14997	11/11/2010	Credit Card	Shell Oil		101-301-742.00	30.00		
14997	11/11/2010	Credit Card	Sunoco		101-301-742.00	36.01		
14997	11/11/2010	Credit Card	Speedway		101-301-742.00	42.53		
14997	11/11/2010	Credit Card	Angelis		101-301-770.00	12.27		
14997	11/11/2010	Credit Card	Wonder Hostess		101-301-770.00	11.10		
14997	11/11/2010	Credit Card	Amway		101-301-860.00	128.52		
14997	11/11/2010	Credit Card	Applebees		101-301-935.00	97.83		
14997	11/11/2010	Credit Card	Arby's		101-301-935.00	26.01		
14997	11/11/2010	Credit Card	Fazolis		101-301-935.00	33.52		
14997	11/11/2010	Credit Card	Texas Roadhouse		101-301-935.00	111.98		
14997	11/11/2010	Credit Card	Applebees		101-301-935.00	80.47		
14997	11/11/2010	Credit Card	McDonalds		101-301-935.00	10.02		
14997	11/11/2010	Credit Card	Causeway Hotel		101-301-935.00	146.90		
14997	11/11/2010	Credit Card	Causeway Hotel		101-301-935.00	146.90		
14997	11/11/2010	Credit Card	Causeway Hotel		101-301-935.00	146.90		
14997	11/11/2010	Credit Card	Causeway Hotel		101-301-935.00	146.90		
14997	11/11/2010	Credit Card	Shell Oil		205-315-742.00	33.00		
14997	11/11/2010	Credit Card	Walmart		280-362-755.00	924.10		
14997	11/11/2010	Credit Card	Walmart		280-362-755.00	536.00		
14997	11/11/2010	Credit Card	Holiday Inn - Menacher		282-302-881.00	200.85		
14997	11/11/2010	Credit Card	Marathon Oil		282-302-881.00	36.85		

Amount for Bank Account: General

\$4,460.88



MENOMINEE COUNTY  
Check Register Report

Check	Vchr#	Vendor Name	Vendor's Ref#	Description	Status	Debit Account	Check Date	Check Amount	Check Amount \$
-------	-------	-------------	---------------	-------------	--------	---------------	------------	--------------	-----------------

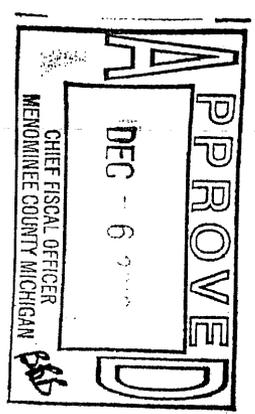
Check Date: 12/1/2010 - 12/31/2010  
 Check Number: 83337 - 83337  
 Bank Account: General - General

83337		SHAHEEN CHEVROLET			Open		12/06/2010	\$18,310.00	\$18,310.00
	15044		PO# 02447	2011 Chevy Impala Police Vehicle		101-301-934.03		\$18,224.00	
	15044		PO# 02447	2011 Chevy Impala Police Vehicle		205-315-934.00		\$86.00	
<b>Total General</b>									<b>\$18,310.00</b>

*2010 Harsenville Short*

**\$18,310.00**

**\$18,310.00**



# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Commissioners Per-Diems/Expenses
<b>DEPARTMENT:</b>	Administration/Board
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve Commissioner per diems & Expenses as recently submitted for payment	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):







MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

**COPY RECEIVED**

12/1/10

Menominee County Administrator

Mileage: \$.50/mile ~ effective 01 Jan. 2010

\*Meals  
Breakfast ~ up to \$7.50  
Lunch ~ up to \$10.00  
Dinner ~ up to \$17.50

\*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
<del>2010</del>			
11-03	UPCAD	50 101-101-860.01	25.00
11-04	UPCAD EX.	50 101-101-860.01	25.00
11-09	CO. BD.	3 101-101-860.01	1.50
11-16	LIBRARY	43 101-101-860.01	21.50
11-17	PUBLIC HEALTH	88 101-101-860.01	44.00
11-18	NORTH POINTE PERS	144 101-101-860.01	72.00
11-18	NORTH POINTE	101-101-860.01	
11-23	CO. BD.	3 101-101-860.01	1.50
		381 101-101-860.01	
		101-101-860.01	
		X .50 101-101-860.01	
		101-101-860.01	
	Conference Expenses	190.50	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
<b>Total Mileage, Meals, Lodging &amp; Conference Expenses to be reimbursed</b>			<b>190.50</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*B Lang*

Signed

12-01-10

Date

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**COPY**

**RECEIVED**  
12/7/10  
Menominee County Administrator

Mileage: \$.50/mile ~ effective 01 Jan. 2010

\*Meals Breakfast ~ up to \$7.50  
Lunch ~ up to \$10.00  
Dinner ~ up to \$17.50

\*must attach receipt for reimbursement

Name: Charlie Meintz ~ District 4

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
1			
11-7	Board Meeting 50 miles	101-101-860.04	25
11-10	Parks & Rec 10 miles	101-101-860.04	5
11-19	Finance 10 miles	101-101-860.04	5
11-23	Board meeting 50 miles	101-101-860.04	25
12-2	Six county 90 miles	101-101-860.04	45
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
	<b>Conference Expenses</b>		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
<b>Total Mileage, Meals, Lodging &amp; Conference Expenses to be reimbursed</b>			<b>105</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Charlie Meintz*  
Signed

12-3-10  
Date







# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Boards/committees/commission reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Miscellaneous reports discussed at the 12/14/2010 County board meeting.	
<b>RECOMMENDED MOTION</b>	
To place misc. reports on file at the Menominee County Courthouse.	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

MENOMINEE COUNTY BUILDING PERMIT SUMMARY -- 11-01-2010 to 11-30-2010

---

12440 - Permit to alter a one/two family dwelling (1 story, 200 sq.ft.)

LOCATION  
Property No. 002-334-008-75  
Legal Desc. DG-34 6/7 304 PART  
Address N9730 0-3 Ln

OWNER  
Crystal Plutchak  
N9731 0-3 Ln  
Daggett MI 49821

---

12441 - Permit to install a mobile home (1 story, 1120 sq.ft.)

LOCATION  
Property No. 011-082-002-00  
Legal Desc. MY-32 9/7  
Address W6489 Hwy 2

OWNER  
Philip Wittig  
735 Poplar Creek Dr.  
Brookfield WI 53045

---

12442 - Permit to install a mobile home (1 story, sq.ft.)

LOCATION  
Property No. 013-335-012-00  
Legal Desc. SP-35 9/6  
Address Co Rd 563

OWNER  
Saulius Sadauskas  
1191 Auburn Rd  
Lemont IL 60439

---

12443 - Permit to install a mobile home (1 story, 1736 sq.ft.)

LOCATION  
Property No. 007-307-016-00  
Legal Desc. IN-7 3/6 303  
Address W4804 Bay De Noc Ln.

OWNER  
Lynne Sheldon  
1902 Stephenson St.  
Marinette WI 54143

---

12444 - Permit to construct a one/two family dwelling (1 story, 768 sq.ft.)

LOCATION  
Property No. 012-028-004-00  
Legal Desc. ND-28 7/6 103  
Address 31.5 Rd.

OWNER  
Mike Messenger  
2671 Heartland Tr.  
Green Bay WI 54313

---

12445 - Permit to construct add'n to a one/two family dwelling (1 story, 270 sq.

LOCATION  
Property No. 014-033-014-00  
Legal Desc. ST-33 5/6  
Address W3932 CoRd 348

OWNER  
Dave Wickstrom  
W3932 CoRd 348  
Stephenson MI 49887

---

12446 - Permit to construct a utility structure (1 story, 1408 sq.ft.)

LOCATION  
Property No. 007-312-016-00  
Legal Desc. IN-12 3/6  
Address N4410 M-35

OWNER  
Lee Susa  
2611 Sampson St  
Wisconsin Rapids WI 54494

---

12447 - Permit to construct add'n to a one/two family dwelling (1 story, 140 sq.

LOCATION  
Property No. 000-000-000-00  
Legal Desc. MO-6 3/7 -----  
Address N4799 R-1

OWNER  
Lance Byrkit  
2859 N Stowell  
Milwaukee WI 53211-3775

---

12448 - Permit to demolish a utility structure (1 story, sq.ft.)

LOCATION

Property No. 001-124-008-00  
Legal Desc. CV-24 5/5  
Address N8362 Old Mill Rd 20.75 Ln

OWNER

⌘Jerry Kulwich  
⌘N8362 Old Mill Rd  
⌘Menominee MI 49858

---

12449 - Permit to construct fdn. for a one/two family dwelling (1 story, 640 sq.

LOCATION

Property No. 011-073-006-25  
Legal Desc. MY-23 9/7  
Address N21138 44Rd

OWNER

⌘Gerald Dugree  
⌘W6087 Old US 2  
⌘Hermansville MI 49847

---

12450 - Permit to demolish a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 000-000-000-00  
Legal Desc.  
Address 3771 Elm St

OWNER

⌘Rick Vandenhouten  
⌘3891 Potter DR  
⌘Powers MI 49874

---

12451 - Permit to alter a one/two family dwelling (2 story, 640 sq.ft.)

LOCATION

Property No. 002-003-002-00  
Legal Desc. DG-3 5/6 102  
Address W3489 Co Rd 358

OWNER

⌘Reuben Behrendt  
⌘W3489 CoRd 358  
⌘Stephenson MI 49887

---

12452 - Permit to construct a utility structure (1 story, 1440 sq.ft.)

LOCATION

Property No. 005-225-006-20  
Legal Desc. HA-25 0/5 202C  
Address N20028 N. Rd. B-1

OWNER

⌘Russ Cmejla  
⌘N20028 N. Rd. B-1  
⌘Bark River MI 49807

---

12453 - Permit to construct a utility structure (1 story, 768 sq.ft.)

LOCATION

Property No. 014-111-005-00  
Legal Desc. ST-11 5/4 104  
Address Belgiumtown Rd.

OWNER

⌘Anton Grinsteiner  
⌘N8901 US 41  
⌘Stephenson MI 49887

Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**

MARY BRADLEY  
MICHAEL KAUFMAN  
PEGGY BASTIEN

**DIRECTOR**

RUSSELL K. SEXTON

**Date:** October 26, 2010

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mike Kaufman, Board Chair, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

**APPROVAL OF September 28, 2010 MINUTES:**

Minutes of the September 28, 2010 Board Meeting were reviewed. A motion to accept the minutes was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for September 2010 was reviewed. There were \$150.00 in expenditures for DHS Board attendance; leaving a balance of \$710.56. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

**DIRECTOR'S REPORT:**

**Staffing Information:** There was a discussion regarding the ramifications of the Early Retirement bill passed by the Legislature. We will lose the Office Manager and the CPS Supervisor, as well as half the assistance payments staff in Menominee County. Delta

County is currently two AP staff short and the rest of the staff is still fairly new, so there will be issues with covering the Menominee County vacancies with Delta County staff.

There was continued discussion regarding the tri-county service delivery area, with further action occurring under New Business.

**MCSSA Information:** Various MCSSA documents were distributed. The next District One meeting will be in Marquette on October 27, 2010 at the Ramada Inn. There will be a special meeting at 11:00 Eastern for the counties of Gogebic, Ontonagon, Iron, Dickinson, Menominee and Delta to discuss the tri-county service delivery area concept.

**Statewide Director's Meeting Information:** There was no meeting this month. A meeting is being held on November 9, 2010 to go over the upcoming early retirements, the tri-county service delivery areas and the FY 2011 staffing package.

**Collaborative Issues:** No update.

**Business Plan Update:** No specific update at this time. Mr. Sexton did relate that both the services and assistance payments units are performing very well at this time despite the inadequate resources provided.

**Miscellaneous:** No new information

**Board Member Input/Suggestions:** The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

**UNIT REPORTS:** None

## **BOARD BUSINESS:**

**Approval of Vouchers:** Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

**NEW BUSINESS:** There was one item of new business – the Tri-County Service Delivery Area.

Considerable discussion was held in regard to the pending legislation pertaining to the Tri-County DHS Administrative Districts. Passage of this legislation is very probable, as is the Governor's signature approving the legislation. After discussion, the Board decided, for a variety of reasons, that it would be better to enter into an agreement to form a tri-county district consisting of Delta, Menominee and Dickinson counties as soon as possible instead of waiting for the legislation to make it's way to the Governor. Thus, the following motion was made:

Following considerable discussion regarding the current initiative to officially combine the three county DHS offices of Delta, Dickinson and Menominee into one DHS service delivery area under one county director; and the fact that Mr. Roberge, Dickinson County Director, will be retiring from his current position at the end of November, 2010; it is moved by Peggy Bastien and supported by Mary Bradley that the board agrees to enter into a tri-county service delivery area consisting of these three counties. Further, the board agrees that Russell Sexton, Director of Delta and Menominee County DHS, should be officially appointed as the director of the Dickinson County DHS office effective upon Mr. Roberge's retirement. Motion passed unanimously.

The Board further requests that the Menominee County Board of Commissioners pass a resolution agreeing to the creation of a DHS tri-county service delivery area for the counties of Delta, Dickinson and Menominee.

It was decided that Mary Bradley would represent the DHS Board at the next Menominee County Board of Commissioner's meeting to request above action.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** November 30, 2010 at 9:00 a.m. in the Menominee County DHS Office Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:29 a.m.

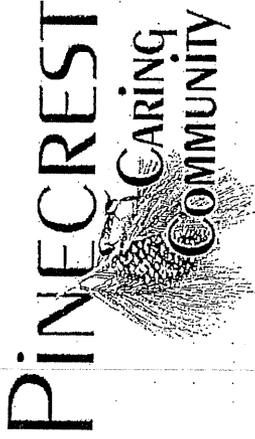


**Russell K. Sexton**  
Board Secretary



**Michael Kaufman**  
Chairperson

Pc: DHS Board Members  
DHS Northern Area Office  
Menominee County BOC  
Menominee DHS Office File  
Bernie Lang, Menominee County BOC Liaison



PINECREST MEDICAL CARE FACILITY

BOARD OF TRUSTEES

Date: October 29, 2010	Time: 2:00 p.m. CST
Presiding: Gladys Elegeert, Chairperson	Place: Board Room
Recording Secretary: Lois Ball, Executive Secretary	

Roll Call of Board Members Present: Gerald Smith, Gladys Elegeert, Elaine Boyne, Gerald McCole, Barbara Oliver, Barbara Thorne, Mary Bradley, Michael Kaufman, and Margaret Bastien.

Liaison Members Present: No Liaison Members were present at this meeting.

Liaison Members Absent: David Schultz, Anne Martin, John Degenaer, Jr., Gary Eichhorn

Leadership Team Members Present: Darlene Smith, Director of Resident Services; Dianna Seymour, Community Relations; Candace Meintz, CFO; Jessica Boucher, Assistant Administrator of Whispering Pines.

Guests: Todd Flath and Amy Lantagne

Mr. Russell Sexton, DHS Director of Delta and Menominee Counties addressed the Board. He explained the changes happening within DHS and requested that the Trustees from Dickinson County pass a resolution requesting the Dickinson County Board of Commissioners to agree to the

creation of the DHS three county service delivery area. The resolution was read aloud by Trustee Oliver and was acted upon by the Dickinson County Trustees:

“Following considerable discussion regarding the current initiative to officially combine the three county DHS offices of Delta, Dickinson and Menominee into one DHS service delivery area under one county director; and the fact that Mr. Roberge, Dickinson County Director, will be retiring from his current position on November 30, 2010; it was moved by Trustee McCole, and seconded by Trustee Thorne that the board agrees to enter into a tri-county service deliver area consisting of these three counties. Further, the board agrees that Russell Sexton, Director of Delta and Menominee County DHS office effective upon Mr. Roberge’s retirement. Motion carried.

TOPIC	DISCUSSION	OUTCOME/RESPONSIBLE PERSON
Approval of Agenda	The Agenda was approved without additions or deletions	A motion was made by Trustee Bradley, supported by Trustee Thorne, to approve the Agenda. Motion carried.
Board Action on September Minutes	Trustee Kaufman requested that the September minutes be amended to show Margaret Bastien’s name corrected from Kaufman to Bastien.	A motion was made by Trustee Kaufman, supported by Trustee Bastien, to approve the minutes of the September minutes with the requested changes. Motion carried.
Review of Financial Statements	Candace Meintz, CFO, reviewed the Financial Statements for the month of September 2010. Discussion was held regarding the information reviewed at the meeting.	A motion was made by Trustee Bradley, supported by Trustee Oliver, to accept the Financial Statements as presented.
Board action on the Manifest of Invoices	The Manifest of Invoices for September 2010 was approved.	A motion was made by Trustee McCole, supported by Trustee Smith, to approve the Manifest of Invoices and to pay the bills.
Board Committee Reports	Executive Committee: Action Item 1: Donation Policy, The Donation Policy was reviewed by the Board. It gives parameters for those accepting donations from people and organizations. Action Item 2: Bad Debt Write Offs: Administrator Mapes explained	A motion was made by Trustee Kaufman, supported by Trustee Boyne, to accept the Donation Policy. Motion carried. A motion was made by Trustee Bastien,

that we continue to work on some outstanding claims with DHS. Discussion was held on "Level of Care" and what that determines.

Action Item 3: Local Bread Company Bids: Administrator Mapes reviewed the one bid for bread products that the facility had received.

Whispering Pines/Northern Pines Report:

The Whispering Pines Committee did not meet in October. The next scheduled meeting is in November.

Unfinished and New Business

Report of Quality Assurance Committee

Darlene Smith, Director of Resident Services, reported on the September and October Quality Assurance Committee Meetings. She detailed the reports given by each department and the work being done within the facility to improve care, what work is being done to correct the deficiencies cited during the State Survey and all areas covered by Quality Assurance.

Safety Committee Report

Lois Ball, secretary, reported on the October Safety Committee and the work that the Committee is undertaking to study the increased number of falls during the past month.

Report on Meetings and Conferences attended

Administrator Mapes reported that he had attended the monthly OSF Advisory Board Meeting and the MCF Meeting in Marquette yesterday.

Darlene Smith reported that she had attended a NADONA meeting in Frankenmuth, which is a networking meeting of DON's throughout Michigan. She noted that they all seem to have the same concerns and problems. She continues to attend the local

supported by Trustee Smith, to approve the Bad Write Off Debts for this period. Motion carried.

A motion was made by Trustee Kaufman, supported by Trustee Smith, to approve the bid from Sarah Lee for the 2010-2011 year.

A motion was made by Trustee Boyne, supported by Trustee McCole, to accept the Quality Assurance Report as presented. Motion carried.

A motion was made by Trustee Bradley, supported by Trustee Oliver, to accept the Safety Committee report as presented. Motion carried.

A motion was made by Trustee Boyne, supported by Trustee McCole, to accept the report of meetings attended. Motion carried.

networking meetings and Alzheimer's Support Group meeting.

Trustee Kaufman noted that several Board Members had attended the Employee Recognition Banquet this month and the Open House for the Day Care Center which a Board Member from each county attended.

#### Administrator's Report

**Annual Survey Results:** The Administrator reviewed the handouts of the survey report. He noted that the Team complimented Pinecrest. He also reviewed the report from the Fire Marshal on the Life Safety Code Survey.

A motion was made by Trustee Smith, supported by Trustee Boyne, to approve the Administrator's Report. Motion carried.

**Child Care Center:** The Administrator noted that we have an issue with the location of the infant room and so we are moving that area at this time and hope that the Fire Marshal in Lansing will approve this new area.

**Assisted Living Project:** The topographical survey has been completed and he is waiting on the results.

**Community Relations:** Dianna Seymour reported that the My InnerView survey is now in progress and she is pleased with the amount of surveys being returned. She noted that the staff had been treated to a pizza and ice cream lunch in honor of their hard work and the good survey. She reported that one of our residents had been featured on the TV show "Discovery" when he went on a hunt in an adaptive hunting blind and was able to shoot a deer. She noted that Ken Buckholtz was very instrumental in this resident's being able to do this hunt and thanked Ken for his hard work. If you would like to see this you can find it on the TV 6 website. She stated that Dorothy McKnight had done a newspaper article on therapy pets and had featured the animals in (and those that visit) the

facility. It will be in the Neighbors sections of the Daily Press.

The Administrator read a thank you letter from a family. It was a very touching thank letter to the staff for the good care provided to their family member.

Comments from Liaison Members  
Comments from the Public

There were no Liaison Members in attendance at today's meeting. Lois Ball, Safety Committee Secretary stated that she wanted the Board to know that she has been a part of the fire drills and elopement drills and felt that the staff knows their parts and did a good job during drills.

Trustee Smith stated that another family, whose resident just passed away, had let him know how happy they were with the excellent care given to their wife and Mother during her stay at the Facility.

Adjournment

The meeting adjourned at 3:04 P.M.

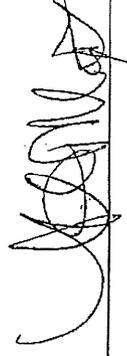
A motion was made by Trustee McCole, supported by Trustee Oliver, to adjourn the meeting.

The next month's meeting is scheduled for Wednesday, November 24, 2010.

Margaret Bastien, Secretary



Richard Mapes, Administrator



**CITY OF MENOMINEE, MICHIGAN  
REGULAR COUNCIL PROCEEDINGS  
OCTOBER 18, 2010**

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A regular meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Monday, October 18, 2010 at 6 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krahn called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Councilmembers Fernstrum, Hudon, Mick, Organ, Plemel, Schloegel, Walker, and Williams; Mayor Krahn

ABSENT: None

PRESENT: 9            ABSENT: 0

There being no additions or corrections to the minutes of the regular meeting of September 20, 2010 the minutes were approved as presented.

**PUBLIC COMMENT:**

Mayor Krahn opened the public comment session.

Comments were heard from Brenda Quaak.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to close the public comment session. This motion was carried unanimously.

**PUBLIC HEARINGS:**

Mayor Krahn opened the public hearing called for the purpose of hearing citizen comments on the proposed amendments to M.O.C. 9:2.4 – Wintertime Parking.

No one was heard.

A motion was made by Councilmember Williams and seconded by Councilmember Fernstrum to close the public hearing. This motion was carried unanimously.

Mayor Krahn then opened the public hearing called for the purpose of hearing citizen comments on the proposed amendments to M.O.C. 9:2.2 – Schedule of Parking Fines.

No one was heard.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to close the public hearing. This motion was carried unanimously.

Mayor Krah submitted the following reappointments for confirmation:

LaVonne Kloida, Joe Jones, and Tony Krysiak to the Board of Review with their terms to expire on December 31, 2012.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to confirm the reappointments. This motion was carried unanimously.

Brian Caley to the Harbor and Industrial Commission with his term to expire on December 21, 2015.

A motion was made by Councilmember Williams and seconded by Councilmember Hudon to confirm the reappointment. This motion was carried unanimously.

Elizabeth Furlong and John Henes to the Henes Park Board of Commissioners with their terms to expire on September 9, 2016.

A motion was made by Councilmember Organ and seconded by Councilmember Hudon to confirm the reappointments. This motion was carried unanimously.

Annetta Hultman to the Housing Commission with her term to expire on September 5, 2015.

A motion was made by Councilmember Mick and seconded by Councilmember Plemel to confirm the reappointment. This motion was carried unanimously.

Bob Krysiak and Mark Erickson to the Planning Commission with their terms to expire on October 7, 2013. This motion was carried unanimously.

A motion was made by Councilmember Hudon and seconded by Councilmember Williams to confirm the reappointments. This motion was carried unanimously.

Bill Caley, Jr. and Andy Yates to the Police and Fire Retirement Board with their terms to expire on August 26, 2014 and Dan Hass and Tom Barrette to the same board with their terms to expire on August 28, 2014.

A motion was made by Councilmember Hudon and seconded by Councilmember Williams to confirm the reappointments. This motion was carried unanimously.

Sean Fernstrum, Brian Chaltry, and Jim LeMay to the Zoning Board of Appeals with their terms to expire on October 25, 2013.

A motion was made by Councilmember Williams and seconded by Councilmember Organ to confirm the reappointments. This motion was carried unanimously with an abstention by Councilmember Fernstrum.

A motion was made by Councilmember Williams and seconded by Councilmember Fernstrum to approve the following ordinance as amended:

TITLE 9: TRAFFIC

CHAP. 2: PARKING

9:2.4

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9:2.4 WINTERTIME PARKING (2:30 A.M. to 6:00 A.M.)

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(1) PLOW PERIODS.

The hours of 2:30 A.M. to 6:00 A.M. every day during December 1<sup>st</sup> to April 1<sup>st</sup> are hereby designated as "plow periods".

(2) PARKING PROHIBITED.

It shall be unlawful to park on any street, alley, or other public place during plow periods except as set out in section (4) of this ordinance.

(3) PARKING RESTRICTED.

At the direction of the City Manager ~~mayor~~, parking may be restricted to the north sides of avenues and the west sides of streets during non-plow periods (6:00 A.M. to 2:30 A.M.). This restriction may be enforced by the City Manager ~~mayor~~ according to need and shall be immediately effective upon giving 24 hour public notice by publication in a newspaper of general circulation in the city.

(4) OFF STREET MUNICIPAL PARKING LOTS.

The parking of vehicles within the off street parking lots located at Fifth Avenue and Second Street, Sixth Avenue and First Street, Sixth Avenue and Second Street, Ninth Avenue and Second Street, and west of 405 6<sup>th</sup> Avenue from December 1<sup>st</sup> of each year to April 1<sup>st</sup> of the following year during the hours of 2:30 A.M. to 6:30 A.M. shall be by combination of permit and open parking. Only automobiles and pick up trucks, and van type vehicles shall be parked in these lots. permit only. ~~No trailers, boats, wave runners, or recreational vehicles shall be parked in these lots during the period of December 1 to April 1.~~

Permits shall be issued upon application to the Chief of Police or his designee and shall be restricted to no more than one-third (1/3) ~~one-half (1/2)~~ the total number of parking spaces available within each lot as determined by the Chief of Police. ~~city code enforcement officer.~~

Applications for permits shall contain the registered owner of the vehicle, type of vehicle, vehicle registration and telephone number of the owner. Applications for permits ~~may be denied by the Chief of Police or his designee.~~ Anyone denied application may appeal to the Public Safety Committee by corresponding in writing to the city clerk requesting a meeting with the committee. Fees for the permits will be established by City Council and restructured at their discretion.

Permits issued by the city shall be of sufficient size to be clearly visible, numbered in sequence and shall be placed upon a vehicle in such a position which makes it clearly visible.

~~During the hours of parking in which permits are required, vehicles shall be parked as follows: North and west sides of the lots on even numbered days and south and east side of the lots on odd numbered days.~~

(5) VIOLATIONS.

Violations of 9:2.4 are civil infractions and shall be subject to the provisions of M.O.C. 12:1. Any vehicle parked other than allowed by 9:2.4(2)(3)(4) shall be ticketed and subject to the impounding and towing provisions of 9:2.5

This motion was carried unanimously.

A motion was made by Councilmember Fernstrum and seconded by Councilmember Williams to approve the following ordinance amendment:

TITLE 9: TRAFFIC  
CHAP. 2: PARKING 9:2.2

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9:2.2 SCHEDULE OF PARKING FINES.

- (1) The following fines shall be charged for parking violations:
- |   |                     |                |
|---|---------------------|----------------|
| (a) Restricted Parking .....                                | <del>\$ 15.00</del> | <u>\$25.00</u> |
| (b) Double Parking .....                                    | <del>\$ 15.00</del> | <u>\$25.00</u> |
| (c) No Parking Zone (Yellow) .....                          | <del>\$ 15.00</del> | <u>\$25.00</u> |
| (d) Blocking Alley.....                                     | <del>\$ 15.00</del> | <u>\$25.00</u> |
| (e) Blocking Driveway .....                                 | <del>\$ 15.00</del> | <u>\$25.00</u> |
| (f) Plow Period .....                                       | \$50.00             |                |
| (g) Parked Wrong Side of Street .....                       | <del>\$ 15.00</del> | <u>\$25.00</u> |
| (h) Handicap Parking .....                                  | \$ 25.00            |                |
| (i) <u>Parking in Permitted Spaces without Permit</u> ..... | <u>\$25.00</u>      |                |
| (j) Other.....  | <del>\$ 15.00</del> | <u>\$25.00</u> |

With the exception of Handicap Parking Violations and Plow Period Violations, all the above stated fines, will automatically increase to Thirty-Five Dollars (\$35.00) ~~Twenty-Five Dollars (\$25.00)~~ if the violation is not settled within five (5) days of date served. Plow Period Violations will increase to \$75.00 if not paid within five (5) days.

For purposes of this ordinance, restricted parking shall be defined as parking in an area, during a time period or under circumstances that such parking has been prohibited or controlled by ordinance or traffic order of the City of Menominee, in areas where notification of such prohibition or control is posted or otherwise publicized at the time of the parking.

This motion was carried unanimously.

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Mayor Krah welcomed Adam Eickmeyer as the Menominee High School representative to City Council.

Tom Lesperance submitted the following report:

MEMORANDUM

TO: Mayor George Krah  
Members of the Menominee City Council

FROM: Thomas Lesperance  
Code Enforcement Officer

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DATE: October 13, 2010

RE: Report of Condemnation Board Findings from Hearing on October 5, 2010

This memo reports to you that public hearings were conducted on October 5, 2010 by the Condemnation Board to determine if six properties located in the City were in violation of MOC 2:5.1 as a dangerous property and structure. I hereby give notice to City Council of these hearings, findings and decisions of the Board, as well as attach copies of each address report.

<u>Property Address</u>	<u>Decision of the Board</u>
CB 10-001 908-5 <sup>th</sup> Street (P/N 0333-000) Menominee County (Diane Lesperance, County Treasurer) appears before the Board and agrees to maintain property in a secure manner and to raze building within 6 months.	RAZE ORDER
CB 10-002 701-14 <sup>th</sup> Avenue (P/N 0929-000) Clinton Smith appears before the Board and agrees to correct deficiencies with second floor stairway by October 31, 2010, and to complete remaining repair work within 6 months.	RAZE or REPAIR
CB 10-003 4300-6 <sup>th</sup> Street (P/N 3646-000) Diane Laes failed to appear; however, from the local interest in the property, owner shall be given 30 days to see that repair work is commenced and all remaining repair work is completed within one year, or building shall be razed.	RAZE or REPAIR

CB 10-004 609-5<sup>th</sup> Avenue (P/N 0315-000) REPAIR ORDER  
Dirk Chrisman appears before the Board and testifies that repair work has commenced, all exterior work will be completed within 6 months, and remaining interior work shall substantially be completed within one year.

CB 10-005 314-8<sup>th</sup> Avenue (P/N 0450-000/0451-000) RAZE ORDER  
Kathryn Young failed to appear; Board determines building is a dangerous building and structure.

CB 10-006 1347-1<sup>st</sup> Street (P/N 0605-000) RAZE or REPAIR  
Anderson Linda Hall Trust (James R. Anderson) failed to appear. Mr. Anderson submits a letter requesting the hearing be postponed until the next meeting, but admits building is not habitable and that he intends to raze the building. Board grants owner 120 days to complete the raze order.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to approve Work Change Directive No. 1/Change Order No. 2 for the 14<sup>th</sup> Avenue utility improvements increasing the contract amount by \$4,677.75. This motion was carried unanimously.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to approve payment of the invoices for the US-41 wastewater work in the amount of \$161,329.66. This motion was carried unanimously.

A motion was made by Councilmember Fernstrum and seconded by Councilmember Williams to approve payment of the invoices for the US-41 water work in the amount of \$50,518.32. This motion was carried unanimously.

**PUBLIC COMMENT:**

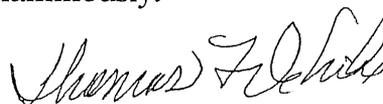
Mayor Krahn opened the public comment session.

Comments were heard from Jeff Jones and Scott Hornick.

A motion was made by Councilmember Plemel and seconded by Councilmember Fernstrum to close the public comment session. This motion was carried unanimously.

**ADJOURN:**

A motion was made by Councilmember Mick and seconded by Councilmember Plemel to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

**CITY OF MENOMINEE, MICHIGAN  
SPECIAL COUNCIL PROCEEDINGS  
OCTOBER 27, 2010**

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A special meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Wednesday, October 27, 2010 at 6:15 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Councilmembers Fernstrum, Mick, Organ, Plemel, Walker, and Williams  
Mayor Krah

ABSENT: Councilmember Hudon (excused)

ALSO PRESENT: Adam Eickmeyer

PRESENT: 8

ABSENT: 0

A motion was made by Councilmember Organ and seconded by Councilmember Plemel to excuse Councilmember Hudon from the meeting. This motion was carried unanimously.

Mayor Krah opened the special meeting that he called for the purpose of considering the following agenda:

- 1) Pledge of allegiance to the flag.
- 2) Roll call.
- 3) Public comment on agenda items only.
- 4) Format to be used for selecting 4<sup>th</sup> ward candidate.
- 5) Candidates presentation.
- 6) Select 4<sup>th</sup> ward council member.
- 7) Discussion of city manager position.
- 8) Public comment.
- 9) Adjourn.

**PUBLIC COMMENT:**

Mayor Krah opened the public comment session called for the purpose of hearing citizen comments on agenda items only.

No one was heard.

A motion was made by Councilmember Williams and seconded by Councilmember Plemel to close the public comment session. This motion was carried unanimously.

A motion was made by Councilmember Organ and seconded by Councilmember Fernstrum to approve the following format for selecting the 4<sup>th</sup> ward councilmember:

### Council Vacancy Voting Procedure

1. Voting on candidates shall be by signed paper ballot vote with each Councilmember naming the candidates of his or her choice. In the event no candidate receives five votes on the first ballot, candidates receiving no votes or a number of votes less than the candidate receiving the highest number of votes shall be eliminated. If the two top candidates are tied, those with a fewer number of votes shall be eliminated. Candidates tied for second place shall remain in the running and voting shall continue until a candidate receives five votes.
2. Should all candidates be tied for first place, voting shall continue until the tie is broken and the process outlined in the preceding paragraph shall be followed.
3. The candidate appointed shall take office prior to October 29<sup>th</sup>.

This motion was carried unanimously.

Presentations were heard from the following candidates for the 4<sup>th</sup> ward seat:

Jeffrey Jones	Walter Multerer	Frank Pohlmann
Robert Pomrenke	N. Joan Tomek	

The sixth candidate, Jeoffry Paulin, was not present.

The first vote on selecting a candidate was recorded as follows:

Jones:	Organ and Plemel
Multerer:	None
Pohlmann:	Fernstrum, Mick, Walker, and Williams
Pomrenke:	None
Tomek:	Krah

The next vote to select a candidate was recorded as follows:

Jones:	Organ and Plemel
Pohlmann:	Fernstrum, Krah, Mick, Walker, and Williams

A motion was made by Councilmember Mick and seconded by Councilmember Fernstrum to select and appoint Frank Pohlmann to the vacant 4<sup>th</sup> ward seat. This motion was carried unanimously.

A motion was made by Councilmember Plemel and seconded by Councilmember Mick to appoint Robert Jamo as Acting City Manager.

AYES: Krah, Mick, Organ, Plemel, Walker, Williams, and Fernstrum

NAYS: None

This motion was carried unanimously.

**PUBLIC COMMENT:**

Mayor Krah opened the public comment session.

Comments were heard from Steve Kehoe, Jeff Jones, Don Mick, and Frank Pohlmann.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to close the public comment session. This motion was carried unanimously.

**ADJOURN:**

A motion was made by Councilmember Mick and seconded by Councilmember Plemel to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

/skj

**Regular Monthly Meeting**  
**MINUTES**  
**715 Pyle Drive, Kingsford, Michigan**  
**October 28, 2010 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Karen Raether, Board Chairperson, called the meeting to order at 4:02 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy		X		Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	X			Negro, Mari		X	
Farragh, Elizabeth		X		Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert		X	
Lang, Bernie	X			Spence, Christine	X		

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, T. Wendt, M. Wendt

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OF THE AGENDA:** Karen Raether stated that the agenda would need to be amended to move Old Business: Approve Board Policies and Board By-Laws to after the Presentation.

**ACTION:** Moved to approve the agenda as amended.

**Motion by:** B. Lang; supported by M.DeGrave. **Motion carried unanimously**

Bernie Lang officially requested to be excused at 5:30 p.m. to attend another meeting.

**APPROVAL OF THE MINUTES:**

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on September 23, 2010.

**ACTION:** A motion was made to dispense with reading the minutes from the September 23, 2010 Regular Board of Directors meeting and approve as written.

**Motion by:** M. DeGrave; supported by J. Luhtanen. **Motion carried unanimously.**

**PRESENTATION:** Michigan Municipal Risk Management Authority-John Katona

John Katona stated that the Michigan Municipal Risk Management Authority (MMRMA) provides Northpointe's liability, property, fleet, and professional liability coverage. The authority is in its 30<sup>th</sup> year and this year, out of the 45 public entities that MMRMA represents, 27 of them have been members for over 25 years. Mr. Katona stated that the authority finds itself in very good financial straits and bounced back positively from 2004 and 2007 to the point that an additional net asset allocation was done back to its membership. Mr. Katona also stated that the authority finds a great deal of comfort to be able to provide a necessary coverage, like insurances, at a non-increased method over the last 10 years. Mr. Katona stated that for all of Northpointe's liability and professional coverage (not workers compensation or medical) MMRMA has been providing professional and fleet coverage, with minimal changes premium wise, for 6 years. Mr. Katona further stated that the authority has the broadest coverage available for Northpointe as a Board. Questions were addressed by Mr. Katona.

**OLD BUSINESS**

• **Approve Northpointe Board Policies**

Karen Raether stated that the Northpointe Board Policies have been reviewed several times and asked for a motion to approve them.

**ACTION:** A motion was made by M. DeGrave, supported by C. Spence to approve the Northpointe Board Policies. Ms. Raether asked if there was any further discussion on the Northpointe Board Policies. No discussion. **Motion carried unanimously.**

• **Approve Northpointe Board By-Laws**

Karen Raether asked for a motion to approve the Northpointe Board By-Laws.

			\$55/hr for snow removal by dump truck	\$55/hr for snow removal by dump truck	
	This is a renewal agreement with M&M Trucking for snow removal from the Menominee Office Building.				
b.	Teaching Family Homes	Specialized Residential	1. Resident per diem (unit) at the Regional Treatment Center - \$253.87/day for community living supports and personal care services 2. Residential per diem (unit) for specialized residential group home - \$184.67/day for community living supports and personal care services. 3. Resident per diem (unit) for specialized family style group home - \$136.16/day for community living supports and personal care services	1. Resident per diem (unit) at the Regional Treatment Center - \$260.87/day for community living supports and personal care services 2. Residential per diem (unit) for specialized residential group home - \$191.67/day for community living supports and personal care services. 3. Resident per diem (unit) for specialized family style group home - \$136.16/day for community living supports and personal care services	Increase of \$7/day
	This is a renewal agreement with Teaching Family Homes of the UP for specialized residential services. This agreement is dated 7/1 due to a rate increase granted by Department of Human Services to Child Caring Institutions effective 7/1/10. This contract would have been up for renewal 10/1/10.				
c.	NLJ Physical Therapy	Physical Therapy Services	Evaluation - \$65 Follow up - \$45	Evaluation - \$70 Follow up - \$50	\$5 increase per service
	This is a renewal agreement for physical therapy services.				
d.	Home Life, Inc	Specialized Residential	\$187.79/day	\$190.60/day	\$2.81/day increase
	This is a renewal agreement with Home Life for specialized residential services.				
e.	Beacon Specialized Residential	Specialized Residential	\$615/day	\$565/day	\$50/day decrease
	This is an addendum to the current contract for specialized residential. The \$50/day reduction is for the days the individual is attending school, therefore not staffed in the home.				
f.	Marquette Medical Clinic	Physician Services	\$300/month	\$300/month	No change
	This is a renewal agreement for physician services for our group home in Iron County.				
g.	Pathways	Rights Coverage	\$32.45/hr	\$32.45/hr	No change
	This is an agreement to provide Recipient Rights Coverage to the Newlin AFC Home.				
h.	Dorothy Kahler	Psychologist	n/a	\$90/hr	new
	This is a new agreement with Ms. Kahler who is a psychologist. She will be providing services to one individual residing in an AFC in Marquette.				
i.	MRS Cash Match Agreement	Vocational Services	\$5,227.00/yr	\$5,227.00/yr	No change
	This is Northpointe's cash match portion for Michigan Rehab Services in the Dickinson-Iron area.				

**ACTION:** A motion was made by C. Spence, supported by M. Hofer to approve all contracts as noted above. Miscellaneous questions were addressed by Bill Adrian.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy			Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari		
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously.**

4. Miscellaneous

- The General Fund (GF) reduction for Northpointe was received on October 22 from the Department of Community Health (DCH) and the total GF reduction for Northpointe is \$33, 617.00. The GF reduction will be in two separate parts; administrative costs and GF costs. Chris Spence stated there was a meeting scheduled on October 26 with DCH, which Karen Thekan and Bill Adrian participated in via video television conference, regarding the GF reduction for administrative costs for further clarification on this issue. Ms. Thekan stated that at the October 26 meeting they did not receive any further clarification on how the GF reduction for administrative costs will be handled. Administrative costs are a combination of Medicaid and GF monies and no specific answers were provided at the meeting as to how to come up with a plan for the GF reduction administrative costs. Ms. Thekan stated that a plan regarding GF reduction administrative costs will need to be submitted to DCH by the end of January. The region has been discussing that a special meeting should be held with the regional community mental health (CMH) agencies to discuss how GF reduction administrative costs will be handled. Miscellaneous questions were addressed by Ms. Thekan.
- Millie Hofer provided that in the Board mailing a list of hospitalization data was received and asked if the cost for these hospitalizations at each hospital could be provided. Karen Thekan provided that at the October 25 Planning Committee meeting Luanne Guiliani would be reviewing the daily hospitalization rates for each hospital. Ms. Hofer provided that she is more interested in getting each hospital's total cost according to utilization to see what the amount of GF funding is for hospitalizations. Bill Adrian provided that hospitalization costs is a complex issue and are paid for with a combination of GF monies, local monies, and a mixture Medicaid, MICHild, and Adult Benefit Waiver monies. Ms. Hofer provided that when she attended the fall conference she talked with an individual who provided that there is a big move downstate going on as they are recognizing the high hospitalization rates. Private business is moving in so there is work being done with CMH agencies to reduce the hospitalization rates. Ms. Thekan provided that many CMH Boards downstate contract for all of their services and do not have staff at their CMH agency.

**RECIPIENT RIGHTS COMMITTEE REPORT** - M. DeGrave

Ms. DeGrave highlighted the following from the Recipient Rights Committee meeting minutes:

1. Review of Recipient Rights Operating Budget

The Recipient Rights Operating Budget for Fiscal Year (FY) 2009-10 compared to the planned Recipient Rights Operating Budget for FY 2010-11 were reviewed by Bill Adrian. Mr. Adrian also reviewed the Recipient Rights expenditure report for FY 2009-10 (October 2009-September 2010). **ACTION:** Information

2. Quarterly Rights Office Report

The Quarterly Rights Office Report for July, August, and September 2010 was reviewed by Kevin Newlin.

**ACTION:** The Quarterly Rights Office Report was approved by Recipient Rights Committee members.

Kevin Newlin provided that the Annual Recipient Rights Office Report that is submitted to the State will not be ready until November 2010. In the past the Recipient Rights Committee has appointed a committee member to review the report before it is sent to the State and Mr. Newlin asked if they wanted to again do this. The annual State report will then be provided to committee members at their January 2011 meeting for information.

**ACTION:** Recipient Rights Committee members appointed Loren Veesser to review the Annual Recipient Rights Report before Mr. Newlin submits it to the State.

3. Miscellaneous/Committee Member Prerogative

- There are some Recipient Rights Committee members terms that expire in April 2011 and Mr. Veesser provided that if these individuals wish to reapply they can submit their letter at the January 2011 Recipient Rights Committee meeting. The following member's terms expire in April 2011: Debbie Eichhorn and Lois Tovar.

nominate a Chair and Vice-Chair. Mr. Veese asked committee members to think about whom to consider for the Chair and Vice-Chair position to submit at the January 2011 meeting.

## **PLANNING COMMITTEE REPORT** – J. Luhtanen

Ms. Luhtanen highlighted the following from the Planning Committee meeting minutes:

1. **ISSUE:** Provider Network & 2010 Provider Satisfaction Survey Results  
Joan Luhtanen discussed information on Northpointe's Provider Network that was provided by Luanne Guiliani, Contract Manager. The Provider Network includes everyone that Northpointe does business with that provides service to consumers. The 2010 Provider Satisfaction Survey results were also reviewed. **ACTION:** Information
2. **ISSUE:** Board Resolution Letter for New AFC Licensing Requirement  
Joan Luhtanen stated that State licensing is asking for a letter of authorization from the Northpointe Board of Directors to designate the individual who is authorized to act on behalf of the corporation in licensing matters. Ms. Luhtanen stated that Luanne Guiliani is requesting this letter of authorization from the Board to be the designee as her name is on all of the licenses. Karen Thekan stated that all of Northpointe group homes are licensed adult foster care facilities and every two years Northpointe needs to renew their AFC license. Ms. Thekan further stated that this year licensing has added a new rule that the Board has to have a resolution/letter identifying whom is the person within the organization that is responsible for the licensing and it has always been Ms. Guiliani. Miscellaneous questions were addressed by Ms. Thekan.  
**ACTION:** A motion was made J. Luhtanen, supported by M. DeGrave to approve to designate and authorize Luanne Guiliani to act on behalf of the corporation in licensing matters. **Motion carried unanimously.**
3. **ISSUE:** Hospitalization Data for FY 07-08; FY08-09; FY09-10  
Joan Luhtanen discussed hospitalization data for the above stated fiscal years that was provided by Mary Beth Haavisto, Utilization Manager. NorthCare Network On Holds & Pages for the period of October 2009-September 2010 was also reviewed. Millie Hofer stated that she wanted to express her concern regarding the 22 additional hospitalizations in FY2009-10 as this is way too many hospitalizations. Miscellaneous questions were addressed by Ms. Thekan. **ACTION:** Information
4. **ISSUE:** Outcomes Report-3<sup>rd</sup> Quarter  
The 3rd Quarter Outcomes Report was reviewed by Lisa Dionne and the following performance indicators were discussed: Continuum; Care Management MI-Individual Plan of Service; and Residential-Medication Administration Errors. Miscellaneous questions were addressed by Karen Thekan. **ACTION:** Information
5. **ISSUE:** Stakeholder Advisory Committee Meeting Report  
The Stakeholder Advisory Committee met on October 5, 2010 at the Menominee office. Joan Luhtanen stated there are 8 Stakeholder member terms expiring on the committee: 4 in Dickinson County; 2 in Iron County, and 2 in Menominee County. Ms. Luhtanen also stated that this committee has a lot of interaction and provides good insight from a consumer's point of view. **ACTION:** Information
6. **ISSUE:** Frequency of 2011 Planning Committee Meeting  
Joan Luhtanen stated that the Planning Committee will now be meeting every other month in 2011 unless something comes up. The November 15, 2010 Planning Committee meeting is cancelled. **ACTION:** Information.
7. **ISSUE:** Suggestions for 2011 Board Presentations  
Board presentations for 2011 were presented for review/discussion and also provided were Board presentations from 2007-2010 for information. Joan Luhtanen suggested a presentation from the Brain Development Center on Autism and Marylee DeGrave suggested a suicide prevention presentation. Ms. Luhtanen stated that Boardwork DVDs are available for checkout through Mary Wendt.  
**ACTION:** If anyone else has suggestions for future Board presentations contact Karen Thekan or Mary Wendt.
8. **Miscellaneous**
  - Joan Luhtanen stated that a new policy, Practitioner's Working File, needs Board approval. Ms. Luhtanen stated that the purpose of this policy states "In an effort to assist the practitioner in having readily assessable consumer information, they may develop a working paper file kept in their and/or the nurse's office". Karen Thekan stated that the nurse practitioners would like to continue to keep a working paper file of the most pertinent, up-to-date information on consumers that they can look at easily without having to look in ELMER until they become more comfortable with ELMER. Ms. Thekan stated that Dr. Cools, as Medical Director of NorthCare, suggested that there be a policy regarding working paper files. Miscellaneous questions were addressed by Ms. Thekan.  
**ACTION:** A motion was made by J. Luhtanen, supported by M. Hofer to approve the new Practitioner's Working File Policy. **Motion carried unanimously.**

## CHAIRPERSONS REPORT – K. Raether

- There will be a Personnel Committee meeting scheduled for Thursday, November 18, 2010 at 3:00 p.m. prior to the November 18 Board meeting.
- A draft of the 2011 Board meeting schedule was provided to Board members for review. The 2011 Board meeting schedule will be Board approved at the November Board meeting.
- Ms. Raether attended the fall conference in Traverse City.
- There has not been a Great Lake Executive meeting held but one will be scheduled in the next couple of month.

## CEO REPORT

Ms. Thekan stated that her October 2010 CEO report was in Board packets; she provided the following updates and highlights:

### Board Association Activity:

- The Board Association is asking each CMH for \$1,000.00 to pay for a study that will show the economic impact of a publicly funded mental health system. The Board Association is also looking into obtaining a grant or asking a foundation to pay for this study. At this time, Ms. Thekan's opinion is that the \$1,000.00 not be paid as there are other ways that the above study/work could be done and not have each CMH pay the \$1,000.00. Ms. Thekan stated that the document is important and will be used to educate the newly elected officials on the importance of the CMH system. Karen Raether asked the Board by consensus if they would agree, for now, not to pay the \$1,000.00. Consensus of Board is to not pay the \$1,000.00 for now.
- There were two memos from the Board Association that were provided to Board members asking for their input. One memo is on the Board Association's proposed advocacy plan and the other memo is on positioning association members on healthcare reform. Ms. Thekan stated that feedback on these two memos will need to be provided to the Board Association by the end of November so these two memos will be discussed under Old Business at the November Board meeting.

### Regional Activity:

- The Performance Management Committee (PMC) meeting is scheduled for October 29 in Marquette which Ms. Thekan will be attending.

### Local Activity:

- Dr. Razdan will be presenting at the November 18 Board meeting on children and depression. This will also give Board members an opportunity to meet Dr. Razdan and discuss Telepsychiatry.
- Ms. Thekan attended the Great Start meet and greet candidate forum on October 23 which was very well attended.
- A written agreement has been entered into with Dickinson County to again provide counseling services to the Dickinson County jail. Ms. Thekan has also contacted the Iron and Menominee County sheriffs regarding providing counseling services in their county jails and has not yet heard back from them. Ms. Thekan stated that in the agreement with Dickinson County for jail services, that as long as finances are available, jail services will be provided and this is understood by Dickinson County. Millie Hofer stated that she attended a conference workshop recently on linking the mental health and the criminal justice system and there is a pilot program called "Justice for All". Ms. Hofer provided the information on this program to Ms. Thekan for her review.
- Ms. Thekan and Bill Adrian recently attended the Dickinson County budget hearing for Northpointe's appropriation.

NEW BUSINESS - No new business

## BOARD PREROGATIVE

- Millie Hofer stated that with sadness she wrote a letter to the Menominee County Commissioners. Karen Raether stated that she did not think this issue should be in the public record and should be discussed personally after the meeting. Ms. Hofer stated that it is public record because a letter was sent and done with sadness. Ms. Hofer stated that she wanted to let her Board members know this.

PUBLIC COMMENTS – No public comments

## ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:30 p.m.

The next regular monthly Board meeting is scheduled for November 18, 2010, in Kingsford, Michigan beginning at 4:00 p.m.

---

Karen Raether, Chairperson

---

Peggy Connors, Secretary

---

Mary Wendt, Board Secretary

Amended 10/18/2010

MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

Public Hearing on the Proposed 2010 – 2011 TCA Budget  
9/29/2010 – 10:00 a.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Hartz and Furlong  
MEMBERS EXCUSED: Sauve  
MEMBERS ABSENT: Sauve, Furlong  
OTHERS PRESENT: Airport Manager Tim Spreen and The Eagle Herald

**1. Call to order.**

Anderson called the meeting to order at 10:00 a.m.

**2. Approve/amend agenda**

Motion (/Dill/Hartz) to accept agenda as presented. Motion carries. No negative votes.

**3. Public comment**

None

**4. Discuss/consider a Public Hearing on the Proposed 2010-2011 TCA budget, action if any.**

Motion (Hartz/Berman) to open public hearing. Motion carries. No negative votes.

*Question was asked about the insurance amount and specifically what was Prof. Serv. for \$4000.00? It is the audit cost, the manager said. Also asked was how many staff is reflected in the \$73,100.00 entry for salary/wages? Question asked about where the capital outlay and the annual appropriations come from. The manager said the capital outlay comes from the 2.5% the state allots for us for capital improvements. 2.5% of \$150,000. The annual appropriations come from the two counties in the amount of \$60,000 each.*

*Question was asked why there was a decrease in fuel sales for next year. The manager said he talked to people in the fuel industry and they had noted that there would be another down year. I hope I'm wrong though, he mentioned. Also asked was it because of the pricing of the fuel.*

*Questions were asked about salary/wages budgeted for fiscal year 2010 – 2011 as compared to fiscal year 2009 – 2010. With all the overtime and call in fees added to the salary/wages there still is an outstanding amount that we cannot account for last fiscal year. Where did it come from?*

Motion (Hartz/Berman) to close public hearing at 10:30 a.m. Motion carries. No negative votes.

**5. Communications/correspondence.**

None

**6. Dialog between manager and TCAC**

**7. Dialog between airport users and TCAC**

None

**8. Public comment**

None

**10. Adjourn**

Motion (Dill/Hartz/) to adjourn at 10:32 a.m. Motion carried. No negative votes.

Amended 10/18/2010

MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

Special Meeting 9/29/2010 – 10:30 a.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Hartz and Furlong  
MEMBERS EXCUSED: Sauve  
MEMBERS ABSENT: Sauve  
OTHERS PRESENT: Airport Manager Tim Spreen and The Eagle Herald

**1. Call to order.**

Anderson called the meeting to order at 10:30 a.m.

**2. Pledge of Allegiance**

**3. Approve/amend agenda**

Motion (Hartz/Dill) to accept agenda as presented. Motion carries. No negative votes.

**4. Public comment**

None

**5. Discuss/consider approving the TCA 2010-2011 budget, action if any.**

Motion (Dill/Hartz) to approve 2010-2011 budget as presented. Motion carries. No negative votes.

*Discussion, Furlong mentions the budget should reflect some degree of accuracy in the numbers and if we are \$6498.00 over budget in wages, there should be an explanation for it. He approves of the budget but he would like some explanation of where that \$6498.00 came from and bring it to the next meeting.*

**6. Communications/correspondence.**

None

**7. Dialog between manager and TCAC**

Furlong asked the Chairman on the status of the FBO/Manger? Chairman Anderson mentioned that there has been some interest. Furlong asked if they were letters or phone calls. Anderson said both.

**8. Dialog between airport users and TCAC**

None

**9. Public comment**

None

**10. Adjourn**

Motion (Hartz/Berman) to adjourn at 10:42 a.m. Motion carried. No negative votes.

# MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

Regular Session Committee Meeting 10/18/2010 – 10:30 a.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Sauve, Furlong and Hartz

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Spreen, Eagle Herald

## 1. Call to order.

Anderson called the meeting to order at 10:30 a.m.

## 2. Pledge of Allegiance

## 3. Approve/Amend agenda

Motion (Dill/Hartz) to approve agenda as presented. Motion carried. No negative votes.

## 4. Approve/amend minutes

9/10/2010 Regular Meeting

Motion (Sauve/Dill) to approve as printed. Motion carries. No negative votes.

9/29/2010 2010 – 2011 Budget Public Hearing

Motion (Furlong/Dill) to postpone until next meeting with corrections. Motion carries. No negative votes.

9/29/2010 Special Meeting

Motion (Dill/Berman) to approve as printed. Motion carries. No negative votes.

## 5. Public comment

Everett Anderson commented on the overall appearance of the airport.

Brian Neumeier commented on FBO/Manager contract and the basis of how the contract is put together.

**6. Discuss/consider Airport Manager evaluation, action if any.**

Motion (Furlong/Berman) to finish evaluation, give it to the manager and then discuss at the next meeting. Another evaluation in January. Motion carries. No negative votes.

**7. Discuss/consider a meeting for the FBO/Manager, action if any**

Motion (Dill/Berman) to have Chairman give the minutes, tape and information on the FBO contact meeting to Kim Coggins. Motion carries. No negative votes.

**8. Discuss/consider addition of a credit card policy, action if any**

Motion (Dill/Hartz) to have manager take Menominee and Marinette Counties policy and incorporate them into one that we can use. Motion carries. No negative votes.

**9. Discuss/consider amending 2010 – 2011 budget, action if any**

Motion (Hartz/Berman) to amend 2010 – 2011 to include FICA and 2.5% of the budget for overtime. Amended budget will now be \$84,700. Motion carries. No negative votes.

**10. Managers report:**

- **Discuss/consider Profit and Loss for 9/2010, action if any**
- **Discuss/consider Recon Summary for 9/2010, action if any**
- **Discuss/consider Vendor balance for 9/2010, Action if any**
- **Discuss/consider Customer balance for 9/2010, action if any**
- **Discuss/consider Check Detail and paying monthly bills for 9/2010 and 10/2010 action if any**
- **Discuss/consider Airport Traffic for 9/2010, action if any**

Motion (Furlong/Hartz) to accept Managers report and to put all on file but would like the check detail at the next meeting. Motion carries, no negative votes.

**11. Communication/correspondence.**

Pat Ihler sent a FOIA request for the invoices on the repair to the maintenance building windows.

**12. Dialog between Manager and TCAC.**

Sauve asked about time sheets and how is Spreen's time being accounted for when he is working for the airport?

**13. Dialog between airport users and the TCAC**

None

**14. Public comment.**

Brian Neumeier made comment on the salary make up, the FBO process and the names of the people that are interested in the FBO/Manager.

Ann LaFleur questioned the overtime numbers.

Wayne Beyers commented on the call out fees.

**15. Schedule next meeting**

9:00 a.m. 11/29/2010

**16. Adjourn**

Motion (Berman/Furlong) to adjourn. Motion carried. No negative Votes.

MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

Special Meeting 11/15/2010 – 1:00 p.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Hartz and Furlong

MEMBERS EXCUSED: Sauve

MEMBERS ABSENT: Sauve

OTHERS PRESENT: Airport Manager Tim Spreen, Menominee County Prosecutor Dan Hass, The Eagle Herald, Peshtigo Times, Bay Cities Radio and Freight Runners Express

**1. Call to order.**

Anderson called the meeting to order at 1:00 p.m.

**2. Pledge of Allegiance**

**3. Approve/amend agenda**

Motion (Furlong/Hart) to accept agenda with the change of putting public comment after agenda item #4. Motion carries. No negative votes.

**4. Public comment**

Chip Zens commented on the Airport manager, Tim Spreen and lineman Jeff LaFleur. He also commented on the fuel farm.

Tony Krysiak commented on the fuel farm and Jeff LaFleur.

Jeff Orear commented on safety issues with fuel and the impact it would have on lives.

**5. Discuss/consider report on the TCA fuel farm, action if any.**

Discussion only.

A report given to the TCAC from Dan Hass, Menominee County Prosecutor, was reviewed and discussed by the commission. James Furlong asked questions on how the daily records were kept, who kept them and where. He also asked questions about the daily inspections and why the days were signed off if nobody did the inspections.

Garry Anderson explained the fuel tank sumping process and what equipment is used for it. Also, he explained that the equipment wasn't properly "set up" to take the sumping samples. He then went on to explained the steps that were taken from the day the airport manager found the discrepancies to now.

Tim Spreen explained how he found the discrepancies in the record keeping and the process that took place from that day on.

6. Discuss/consider the dismissal, or suspension, or discipline, or hear complaints against Jeff LaFleur. This portion of the meeting may be done in closed session if Jeff LaFleur requests a closed session pursuant to MCL 15.268(8)(a) and Wisconsin Statute 19.85 (1) (b) to consider dismissal of a public employee, action if any

Motion (Dill/Hartz) to dismiss Jeff LaFleur effective immediately. Motion carries. Furlong and Berman opposed.

Discussion that took place during agenda item #6:

Jeff LaFleur's wife Ann spoke mostly for Jeff during the discussion phase of the agenda item. She went on to explain many of the ways that Jeff inspected the fuel farm and why he signed the paper work the way he did.

The commission and the airport manager spoke out many times throughout, explaining the report and the findings from the company that cleaned the tank.

James Furlong questioned the airport manager on the daily inspections and how the record keeping was kept.

7. Discuss/consider immediately hiring temporary help, action if any

Motion (Hartz/Dill) to have airport manager immediately hire temporary help. Motion carries. Furlong opposed.

8. Communications/correspondence.

9. Dialog between manager and TCAC

None

**10. Dialog between airport users and TCAC**

Chip Zens made comments about current commissioners, past and present management.

**11. Public comment**

Tony Krysiak spoke about the commission

**10. Adjourn**

Motion (Hartz/Dill) to adjourn. Motion carried. No negative votes.

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>New Park and Camping Fees for 2011</b>
<b>DEPARTMENT:</b>	<b>Parks</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<b>Proposed rate increased for the Parks and Camping as recommended by the Parks and Recreation Committee at their December meeting.</b>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



**Kleinke Park Lease Site Rates**

Seasonal Rates (6 Months) for Electrical Site	\$1,500.00
Seasonal Rates (6 Months) for Non-Electrical Site	\$960.00
Seasonal Rates (5 Months) for Electric Site	\$1350.00
Seasonal Rates (5 Months) for Non-Electrical Site	\$840.00
Four Month Rate for Electric Site	\$1260.00
Three Month Rate for Electric Site	\$1080.00
Two Month (back to back) Rate for Electric Site	\$870.00
One Month Rate for Electric Site	\$480.00

2010 Park Rates

**Gate Fee's**

Annual (Menominee Co. Resident w/vehicle registration)--	\$ 10/ second FREE
Annual (Non-Resident)-----	\$ 10/ second \$5
Annual Senior Citizen (Meno. Cnty Resident)(65 yrs & older)	\$ 8/ second FREE
Annual Senior Citizen (Non-Resident)-----	\$ 8/ second \$4
Daily (Menominee Co. Resident w/vehicle registration)---	\$ 2.00
Daily (Non-Resident)-----	\$ 3.00
Daily Senior Citizen (70 yrs & older)-----	FREE

**General**

Pavilion Rental-----	\$ 30.00
Storage -----	\$.85 sq/ft
Boat Launch (Mason, Shakey, Stoney)-----	\$ 2.00/day
Boat Launch Annual-----	\$ 20.00
Boat Launch Senior-65-70 years old-----	\$ 10.00
Boat Launch – Seniors Over 70 -----	Free
Concession stand fee-----	\$599.00
Free entrance and boat launch into Park on Michigan Free Fishing Weekend (Friday, Saturday, Sunday)	Yes

**Camping Shakey Lakes**

Reservations-----	\$ 5.00
Electric Campsites (50 amp electric, when available)-----	\$19.00
Electric Campsites (20 amp electric, when available)-----	\$17.00
Non-Electric Campsites-----	\$14.00
Senior Citizen Discount Per Night-----	N/A

**Shakey Lakes Lease Site Rates**

Seasonal Rates for Electric Site (6 Months)	May1-09 to November 1-09	\$1250.00
Seasonal Rates for Non-electric Site (6 Months)	May1-09 to November1-09	\$800.00
Seasonal Rates for Electric Site (5 Months)	May 1 -09 to October 4 -09	\$1125.00
Seasonal Rates for Non-electric Site (5 Months)	May 1-09 to October 4-09	\$700.00

**Camping Kleinke**

Reservations-----	N/A
Electric Campsites (50 amp electric, when available)-----	\$19.00
Non-Electric Campsites-----	\$14.00

**Kleinke Park Lease Site Rates**

Seasonal Rates (6 Months) for Electrical Site	\$1,250.00
Seasonal Rates (6 Months) for Non-Electrical Site	\$800.00
Seasonal Rates (5 Months) for Electric Site	\$1125.00
Seasonal Rates (5 Months) for Non-Electrical Site	\$700.00

Four Month Rate for Electric Site	\$1050.00
Three Month Rate for Electric Site	\$900.00
Two Month (back to back) Rate for Electric Site	\$720.00
One Month Rate for Electric Site	\$400.00

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Minnie Land Bid</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Recently submitted bid for the donated Minnie Land on River Road.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

MENOMINEE COUNTY  
MENOMINEE, MICHIGAN

BID  
RECAPITULATION

ITEM(S) : Donated Minnie Property  
By

Name/Address/Phone	BID	Information
Jim and Debbie Rupert N1614 River Drive Menominee, MI 49858 906-863-7118	\$500	

RECOMMENDED BID AWARD TO: \_\_\_\_\_ IN THE AMOUNT OF: \$ \_\_\_\_\_

BIDS OPENED ON: December 14, 2010 at 5:40 pm

IN THE PRESENCE OF: Brian R. Bousley, Sherry Smith, and Commissioner Gary Eichhorn

**Jim & Debbie Rupert.**

N1614 River Drive  
Menominee, MI 49858

Phone (906) 863-7118  
Fax (906) 863-6126

December 6, 2010

County Administrator:

Our bid for Property # 55-010-214-018-25 is \$500.00.

Sincerely,

*Jim Rupert*  
*Debbie Rupert*  
Jim & Debbie Rupert

5:40 pm 12/14/2010

Mr Bously, Shery Smith, Gary Eichler -

- - 4" square concrete monument found.
- - 5/8" x 24" Steel Rebar/Ident. set previously.
- △ - Computed position, not monumented.
- ⊙ - Corner recorded under Act 74, P.A. of 1970, as amended.

DATED this 4<sup>TH</sup> day of November, 2009.

William Lenca  
WILLIAM LENCA, Mich. Professional Surveyor No. 26461

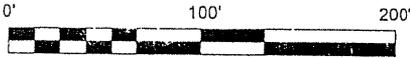
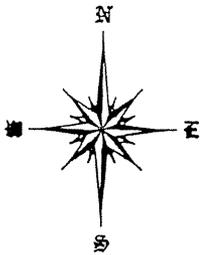
DATE OF SURVEY: March 25, 2009

OWNER: James & Debbie Rupert



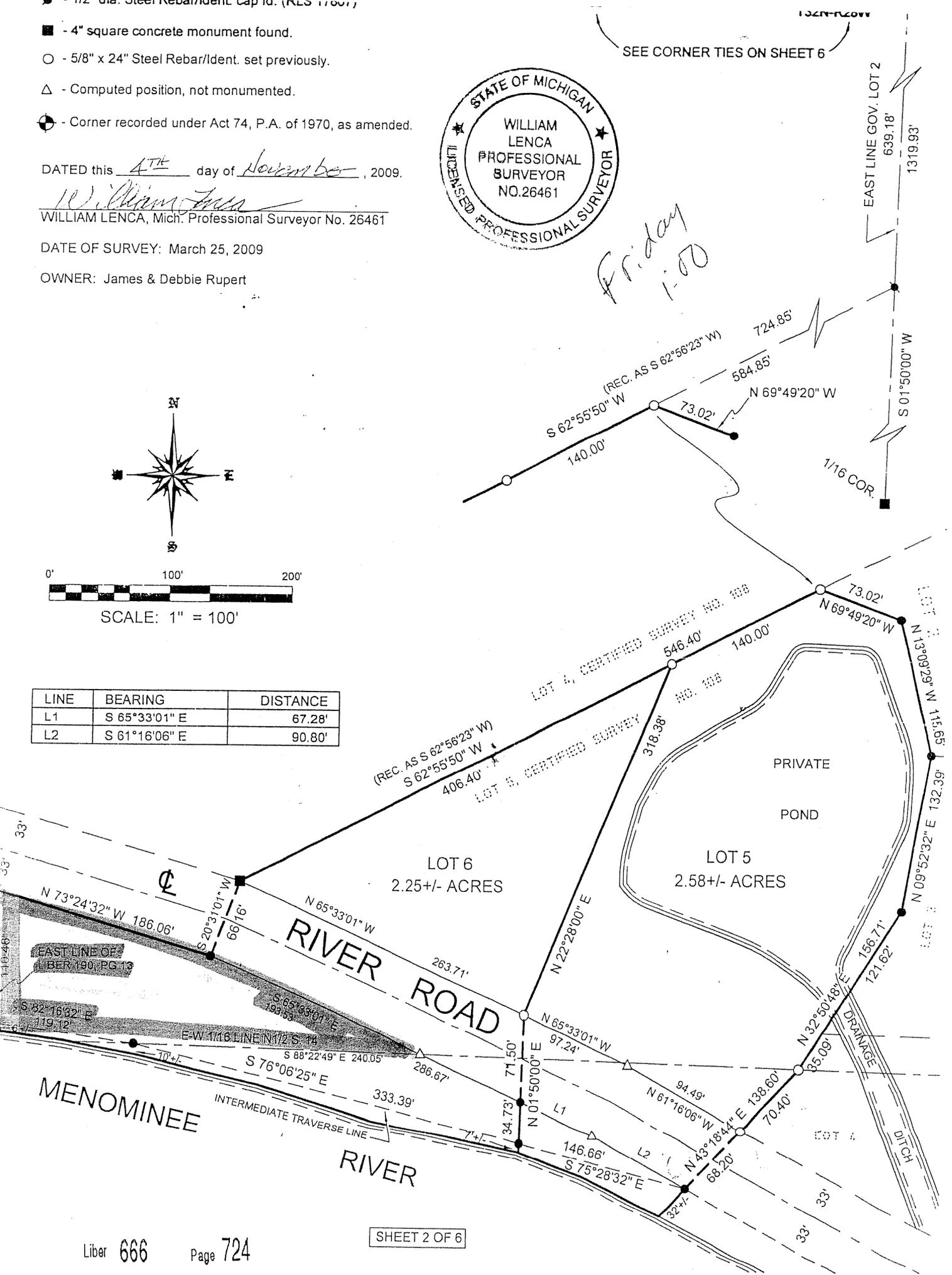
*Friday 1:00*

SEE CORNER TIES ON SHEET 6



SCALE: 1" = 100'

LINE	BEARING	DISTANCE
L1	S 65°33'01" E	67.28'
L2	S 61°16'06" E	90.80'



Property Number	Sch. Dist.	Class	Prev. Assessment	Current Assessment	Board of Review	Loss	+/- Adjustment	New	**** Additions	HeadLee Losses	Rsns for Change	July/Dec Tribunal
010-214-018-25	55100	402	2,600	2,600		0	0	0	0	0		
		S.E.V. -->	2,600	2,600								
		Capped -->	7,485	2,600								
		Taxable -->	2,600	2,600								
Acreage: 0.0000 MINNE MARK & LAURA ALL THAT PRT OF GL2 OF SEC 14, T32N R 28W BNG BOUNDED AND DESC AS FOLLOW: FROM THE N1/4 CO OF SD SEC 14, MEAS S01°50'00"W 639.18', ALG THE E LN OF SD GL2 TO AN EXISTING 1/2" DIAMETER STEEL REBAR AT THE NE'LY COR OF LOT 5 CSH108; TH S62°55'50"W (RECORDED AS S62°56'23"W) 1131.25', ALG THE NW'LY LN OF SD LOT 5 TO AN EXISTING CONC MONUMENT ON THE N'LY ROW OF RIVER RD; TH S20°31'01"W 66.16', TO A SET 5/8" DIAMETER STEEL REBAR ON THE S'LY ROW OF RIVER RD; TH S20°31'01"W 66.16', TO THE PARCEL DESC HEREIN: TH N73°24'32"W 186.06', ALG SD ROW TO AN EXISTING 1/2" DIAMETER STEEL REBAR: TH S01°49'21"W, 110.48', ALG THE E LN OF LANDS DESC IN LIBER 190 OF DEEDS PAGE 13 TO AN EXISTING 1/2" DIAMETER STEEL REBAR ON AN INTERMEDIATE TRAVERSE LINE (ITL) ALG THE SHORE OF THE MENO RVR, TH S82°16'32"E 119.12' ALG SD ITL TO A SET 5/8" DIAMETER STEEL REBAR ON THE EAST-WEST 1/16 LN IN THE N 1/2 OF SD SEC 14; TH S88°22'49"E 240.05', ALG SD LN TO ITS INTERSECTION WITH THE S'LY ROW OF RIVER ROAD; TH N65°33'01"W 193.53', TO THE POB. .56AC M/L (INCLUDING THOSE LANDS LYING BETWEEN THE ABOVE DESC (ITL) AND THE WATERS OF THE MENO RIVER AT ORDINARY HIGH WATER MARK.												

Totals for all Parcels: Count= 1, Cur. S.E.V.=2,600, Prev. S.E.V.=2,600, Cur. Taxable=2,600, Prev. Taxable=2,600

Fair Market Value is approximately two times the State Equalized Value (S.E.V.)

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Mileage payments for Parks and Recreation Committee Members
<b>DEPARTMENT:</b>	Parks
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
<p>Recently submitted mileage payment request from committee member. Bylaws are included state committee members are entitled to receive compensation for miles traveled to meetings.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     Brian Bousley    

    12/22/2010      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

December 14, 2010

Menominee County Administrator  
Menominee, MI 49858

Re: Reimbursement for travel expenses

I am requesting mileage expenses for serving on the Parks and Recreation Committee for the past year. I was not informed that mileage was an allowable expense when I accepted a volunteer position on this committee. However, according to the committee By-Laws, R96-6 – "Committee members are responsible for submitting all of their own expenses including all meeting expenses. These expenses should be submitted to the County Administrator's office."

The following are the details of the meetings I attended.

<b>Date:</b>	<b>Location:</b>	<b>Mileage:</b>	<b>Amount:</b>
January 13, 2010	Stephenson	48	\$24.00
February 10	Stephenson	48	\$24.00
March 10	Stephenson	48	\$24.00
April 14	Stephenson	48	\$24.00
May 12	Stephenson	48	\$24.00
June 9	Stephenson	48	\$24.00
July 14	Bailey Fishing Museum	42	\$21.00
August 11	River Park	14	\$ 7.00
September 8	Shakey Lakes Park	60	\$30.00
October 13	Stephenson	48	\$24.00
November 10	Stephenson	48	\$24.00
December 8	Stephenson	48	\$24.00
<b>Total</b>		<b>548</b>	<b>\$274.00</b>

  
Ruby Ivens  
N 1511 River Dr.  
Menominee, MI 49858

MENOMINEE COUNTY PARKS & RECREATION COMMITTEE RULES & POLICIES

R96-1 The Order of Business shall be as follows:

1. Call Meeting to Order
2. Review of Previous Meeting Minutes
3. Approval of Agenda
4. Public Comment
5. Business
6. Correspondence
7. Any Other Items Members May Wish to Present
8. Public Comment
9. Adjournment

Adopted: November 25, 1996

R96-2 Complex or controversial issues may be discussed by the Committee prior to being introduced in the form of a motion. The Chair may declare the floor open for debate prior to a motion if no member objects. If there is an objection, the Chair shall call for a vote. A majority vote of the Committee shall sustain the Chair. Any motion(s) arising from such debate shall be reduced to writing prior to being voted upon, upon the request of any member.

Adopted: November 25, 1996

R96-3 To determine the sequential order of a roll call vote, the Secretary shall randomly select the names of the members of the Committee.

Adopted: November 25, 1996

R96-4 Committee members are provided a mileage allowance which shall be the IRS rate per mile.

Adopted: November 25, 1996

R96-5 Committee members attending authorized conferences, seminars, etc. shall be reimbursed mileage, meals and lodging. All applicable conference fees shall be paid in advance by the County when possible. Lodging shall be reimbursed at actual cost not to exceed the room rate at the conference headquarters hotel. Lodging necessary enroute to or from a conference shall be reimbursed at actual cost not to exceed \$60.00 per night. Travel costs will be reimbursed at the IRS rate per mile for personal automobile or at actual cost for commercial carriers. Any travel allowances advanced in excess of actual costs shall be reimbursed to the County. Meals not included in conference fees shall be paid in accordance with County policy.

Adopted: November 25, 1996

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Northpointe Healthcare Systems Board</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>no</b>
<b>SUMMARY:</b>	
<p>Discussion of board members. The County Administrator will attend the Northpointe Board Members and report back to the County Board with a possible resolution of the issues resulting from the incident with the Menominee County appointees.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION ITEM

<b>SUBJECT:</b>	<b>GIS – Maps InDeed</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	\
<b>SUMMARY:</b>	
<p>InSequence is ready to launch the Menominee County Maps InDeed. A link to the site was sent to each Commissioner to research. Discussion is in order to allow the site to be launched and included on the County Website. Discuss how and where the funds will be used and or distributed to the respective townships.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>CUPPAD Membership dues for 2011</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Recently received letter addressing all which CUPPAD has to offer the county and the membership dues of \$9,000 for 2011.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>	
	<b>Disapproved</b>	
	<b>Approved with the following change(s):</b>	



*Central Upper Peninsula Planning And Development Regional Commission*

2415 14th Avenue South • Escanaba, MI 49829  
906.786.9234 • Fax: 906.786.4442 • 800.562.9828 • [cuppad@cuppad.org](mailto:cuppad@cuppad.org)

December 17, 2010

Mr. Gary Eichhorn  
Menominee County  
839 10th Avenue  
Menominee, MI 49858-3000

Dear Mr. Eichhorn:

It is again time to request that the County of Menominee renew its membership in the CUPPAD Regional Commission. As a CUPPAD member, the county receives 25 hours of free assistance on services such as researching census data, foundation grants, changes in state laws, and many other forms of assistance; members also receive a 25% discount on our services.

The CUPPAD Commission continues to serve the local governments of the central Upper Peninsula by:

- assisting with grant writing for housing, economic development, fire protection and EMS, recreation, transportation, and other projects.
- developing and maintaining a Geographic Information System (GIS) with an extensive digital data base, including colored infrared aerial photos and customized mapping services; which are useful and available to local governments.
- preparing comprehensive policy or strategic plans and local ordinances to help communities prepare for the future and deal with various land use issues.
- working closely with county Economic Development Corporations, Michigan Works!, the Upper Peninsula Economic Development Alliance, Michigan Economic Development Corporation, Federal Economic Development Administration, and others to develop business and industry in the central U.P. region.
- providing a wealth of current and historical data; including census statistics, economic information, and past planning and development efforts.

**EXECUTIVE COMMITTEE & COUNTY REPRESENTED**

Chairperson – G. Corkin, *Marquette* • Vice-Chairperson – B. Herioux, *Delta* • Secretary – J. Stevens, *Dickinson* • Treasurer – D. Bovin, *Alger*  
Director – T. Elegeert, *Delta* • Director – J. Poupore, *Menominee* • Director – E. Hoholik, *Schoolcraft* • Director – J. Wetthuhn, *Hannahville Indian Community* • Executive Director – Lloyd R. Matthes

Local Units of Government

December 17, 2010

Page 2

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- serving as a liaison between local units of government and state and federal agencies.
- providing technical assistance on items literally from A to Z; from affirmative action to zoning.

Your past support of the Commission is appreciated and has helped build an effective and strong organization. We must maintain and strengthen our capabilities by acting together and sharing resources for the common good of local governance. In my view the CUPPAD Commission is one of the best resources for accomplishing this.

We need your support and involvement in the coming year.

Should you have any questions on the Commission's activities, or desire a representative to meet with your governing body, please contact the Commission's Executive Director, Lloyd Matthes.

Thank you for your consideration of this request.

Sincerely,



Gerry Corkin  
Chairman

GC:vn

Enclosure



Central Upper Peninsula Planning & Development Regional Commission

2415 14<sup>th</sup> Avenue South, Escanaba, MI 49829  
 Phone: (906) 786-9234 Fax: (906) 786-4442

Invoice Date: December 17, 2010	<b>INVOICE</b>	Due Date: Net 30 Days
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Bill To:
Gary Eichhorn Menominee County 839 10th Avenue Menominee, MI 49858

Quantity	Description	Price	Amount Due
1	FY11 Membership Dues		\$9,000.00
	Thank You!		
	<b>Total Amount Due</b>		<b>\$9,000.00</b>

Executive Committee & County Represented-----  
 Chairperson - G. Corkin, *Marquette* • Vice-Chairperson - B. Herioux, *Delta* • Secretary - J. Stevens, *Dickinson* • Treasurer - D. Bovin, *Alger*  
 Director - T. Elegeert, *Delta* • Director - J. Poupore, *Menominee* • Director - E. Hoholik, *Schoolcraft* • Director - J. Wetthuhn, *Hannahville Indian Community* •  
 Executive Director - Lloyd R. Matthes

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION AGENDA ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration/Board</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills for payment on Dec. 9 & 15 in the amount of \$86,935.17.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

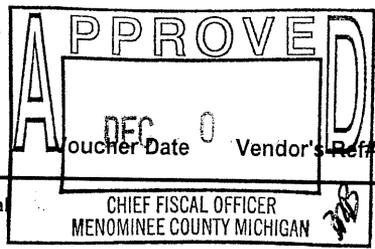
**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>	
<input type="checkbox"/>	<b>Disapproved</b>	
<input type="checkbox"/>	<b>Approved with the following change(s):</b>	



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
ACFSA								
	15136	10/30/2010	16002	2001 Dues (Correctional Food Service)	101-301-770.00	79.00		\$79.00
<b>ALGER-DELTA COOPERATIVE ASSOCI</b>								
	15208	10/31/2010	1503500	Shakey Lakes Electric October 2010	208-751-920.01	98.98		\$737.10
	15209	10/31/2010	369802	Shakey Lakes Electric October 2010	208-751-920.01	39.80		
	15210	10/31/2010	367200	Shakey Lakes Electric October 2010	208-751-920.01	135.47		
	15211	10/31/2010	367100	Shakey Lakes Electric October 2010	208-751-920.01	28.11		
	15212	10/31/2010	383001	Shakey Lakes Electric October 2010	208-751-920.01	49.55		
	15213	10/31/2010	379700	Shakey Lakes Electric October 2010	208-751-920.01	71.59		
	15214	10/31/2010	380300	Shakey Lakes Electric October 2010	208-751-920.01	140.72		
	15215	10/31/2010	383301	Shakey Lakes Electric October 2010	208-751-920.01	20.34		
	15216	10/31/2010	370500	Shakey Lakes Electric October 2010	208-751-920.01	83.05		
	15217	10/31/2010	383200	Shakey Lakes Electric October 2010	208-751-920.01	69.49		
<b>American Welding &amp; Gas, Inc.</b>								
	15260	11/1/2010	01053604	Oxygen	205-315-755.00	19.20		\$19.20
<b>ANGELIS MENOMINEE INC</b>								
	15171	10/1/2010	524CCV-IN	Inmate Groceries	101-301-770.00	80.87		\$1,057.56
	15172	10/2/2010	2007VV-IN	Inmate Groceries	101-301-770.00	1.79		
	15173	10/6/2010	667CCCV-IN	Inmate Groceries	101-301-770.00	78.86		
	15174	10/8/2010	1426DF-IN	Inmate Groceries	101-301-770.00	23.78		
	15175	10/11/2010	1594CC-IN	Inmate Groceries	101-301-770.00	1.76		
	15176	10/13/2010	0108313-IN	Inmate Groceries	101-301-770.00	92.24		
	15177	10/15/2010	0012065-IN	Inmate Groceries	101-301-770.00	42.16		
	15178	10/19/2010	0262619-IN	Inmate Groceries	101-301-770.00	107.38		
	15179	10/22/2010	336FFF-IN	Inmate Groceries	101-301-770.00	126.44		
	15180	10/23/2010	1069CV-IN	Inmate Groceries	101-301-770.00	2.97		
	15181	10/23/2010	665DDF-IN	Inmate Groceries	101-301-770.00	0.99		
	15182	10/26/2010	0019426-IN	Inmate Groceries	101-301-770.00	116.51		
	15183	10/28/2010	0541228-IN	Inmate Groceries	101-301-802.00	381.81		
<b>APCO INTERNATIONAL</b>								
	15224	11/29/2010	89102	2011 Membership Dues	266-325-802.00	92.00		\$92.00
<b>Apple Office Products</b>								
	15269	9/30/2010	069358	Pedestal - Treasurer's Office	517-252-727.00	309.99		\$619.98
	15270	9/30/2010	069359	Pedestal - Treasurer's Office	517-252-727.00	309.99		
<b>AT&amp;T - Aurora, IL</b>								
	15081	11/19/2010	906863661411	October 20 - November 19, 2010	266-325-850.00	159.02		\$1,306.32
	15087	11/19/2010	906863202311	October 20 - November 19, 2010	101-103-850.00	737.12		
	15088	11/19/2010	906863444111	October 20 - November 19, 2010	101-103-850.00	312.10		
	15099	11/19/2010	906863470511	October 20 - November 19, 2010	101-103-850.00	98.08		
<b>AT&amp;T Long Distance</b>								
	15038	11/19/2010	854528091-7	Telephone Services	101-103-850.00	188.91		\$188.91
<b>Audrey Jerzyk</b>								
	15023	12/2/2010	Reimbursement	Board of Canvassers - Lunch on 12/2/11	101-192-860.00	2.12		\$129.12
	15068	12/6/2010	Board of Canvassers Per Diem \$100.00 Mileage \$27.00 12/2		101-192-705.00	100.00		
	15068	12/6/2010	Board of Canvassers Per Diem \$100.00 Mileage \$27.00 12/2		101-192-860.00	27.00		
<b>Badger Mailing &amp; Shipping</b>								
	15095	11/22/2010	31628	Ink Cartridge for Postage Machine	101-253-729.01	222.79		\$222.79

**APPROVED**

DEC 0

CHIEF FISCAL OFFICER

MENOMINEE COUNTY WISCONSIN

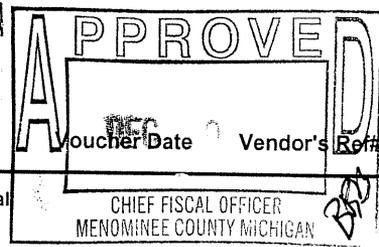
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
<b>Banc of America Leasing</b>								
	15039	11/22/2010	011710005	Probation/Parole Office - December 201	101-131-942.00	139.97		<b>\$711.63</b>
	15241	11/22/2010	011710006	December 2010 - Sheriff & MSU	101-301-934.00	317.84		
	15241	11/22/2010	011710006	December 2010 - Sheriff & MSU	101-261-942.00	253.82		
<b>BAYSHORE VETERINARY CLINIC</b>								
	15185	11/9/2010	11478	Gracie - Examination	101-301-881.01	39.45		<b>\$78.90</b>
	15256	11/30/2010	133166	Gracie	101-301-881.01	39.45		
<b>Bob Barker Company, Inc.</b>								
	15137	11/8/2010	WEB000148517	Inmate Supplies	101-301-770.00	199.00		<b>\$199.00</b>
<b>BP</b>								
	15199	11/6/2010	Credit Card	Gasoline Sales - October 2010	205-315-934.02	1,162.66	x	<b>\$1,286.86</b>
	15227	12/2/2010	27695301	Gasoline Sales November 2010	249-371-742.00	124.20		
<b>BRANYAN WESLEY C</b>								
	15021	12/2/2010	Reimbursement	Board of Canvassers - Lunch on 12/2/10	101-192-860.00	4.05		<b>\$279.05</b>
	15067	12/6/2010	Board of Canvassers Per Diem \$100.00 Mileage \$10.00 12/2	101-192-705.00	100.00			
	15067	12/6/2010	Board of Canvassers Per Diem \$100.00 Mileage \$10.00 12/2	101-192-860.00	10.00			
	15069	12/6/2010	Board of Canvassers Per Diem \$150.00 Mileage \$15.00 11/3,	101-192-705.00	150.00			
	15069	12/6/2010	Board of Canvassers Per Diem \$150.00 Mileage \$15.00 11/3,	101-192-860.00	15.00			
<b>Brenda Meade</b>								
	15058	12/1/2010	Reimbursement	Transport of Juvenile (D.H.) - Mileage	101-132-801.00	130.00		<b>\$224.88</b>
	15059	12/1/2010	4329	Holdover Attendant & Transport of Juve	101-132-801.00	66.00		
	15059	12/1/2010	4329	Holdover Attendant & Transport of Juve	101-132-801.01	28.88		
<b>Carquest Auto Parts</b>								
	15197	10/31/2010	2825-ID-166539	Vehicle Maintenance	205-315-934.02	64.99		<b>\$64.99</b>
<b>Cellcom Wisconsin RSA 04</b>								
	15264	11/27/2010	002-01524254	Cellular Services - Sheriff's Dept	101-426-755.00	12.43		<b>\$587.66</b>
	15264	11/27/2010	002-01524254	Cellular Services - Sheriff's Dept	205-315-850.00	575.23		
<b>Cherry Lan Systems, Inc.</b>								
	15040	12/1/2010	CL11/10	403 Documents (November 2010)	256-277-857.00	886.60		<b>\$886.60</b>
<b>Cheski, Tom</b>								
	15065	12/6/2010	Board of Canvassers Per Diem \$100.00 Mileage \$17.00 12/2	101-192-705.00	100.00			<b>\$292.50</b>
	15065	12/6/2010	Board of Canvassers Per Diem \$100.00 Mileage \$17.00 12/2	101-192-860.00	17.00			
	15070	12/6/2010	Board of Canvassers Per Diem \$150.00 Mileage \$25.50 11/3,	101-192-705.00	150.00			
	15070	12/6/2010	Board of Canvassers Per Diem \$150.00 Mileage \$25.50 11/3,	101-192-860.00	25.50			
<b>Chief Supply Corporation</b>								
	15244	11/25/2010	366917	Coffee Pot - Inmate Supplies	101-301-770.00	10.99		<b>\$10.99</b>
<b>CITY OF MENOMINEE - 2511 10TH ST.</b>								
	15045	12/6/2010	Monthly Rent	January 2011 Rent	266-326-942.00	351.67		<b>\$3,376.60</b>
	15105	11/30/2010	1901	September 2010 Gasoline Sales	101-265-742.00	31.70		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-215-860.00	28.94		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-426-860.00	24.90		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-257-742.00	14.20		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-426-860.00	13.55		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-257-742.00	28.00		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-426-860.00	12.44		
	15259	11/30/2010	2694	Gasoline Sales - September 2010	205-315-742.00	2,871.20		



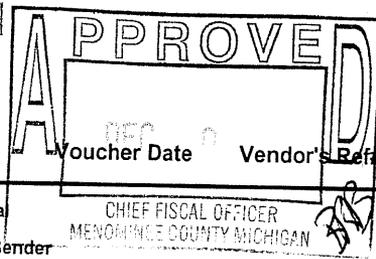
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vchcr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
City of Stephenson	P.O. Box 467							
	15083	11/26/2010	709	Annex - Water/Electric/Sewer Novembe	101-261-920.01	16.00		\$260.06
	15083	11/26/2010	709	Annex - Water/Electric/Sewer Novembe	101-261-920.02	30.00		
	15083	11/26/2010	709	Annex - Water/Electric/Sewer Novembe	101-261-920.03	214.06		
<b>CLOVERLAND PAPER CO</b>								<b>\$932.07</b>
	15134	11/18/2010	93720	Lysol, Vinyl Gloves	101-301-770.00	295.40		
	15139	10/22/2010	93472	Degreaser, Wet Mop, Vinyl Gloves, Cle	101-301-770.00	187.01		
	15225	12/3/2010	93846	Kitchen Towels, Soap, Toilet Tissue, Cl	101-265-755.01	336.35		
	15226	12/3/2010	93848	Liners, Spray, Lysol Wipes	101-265-755.01	113.31		
<b>CMP Distributors</b>								<b>\$34.00</b>
	15261	12/1/2010	23976	Sig Sauer - Pd Invoice 22945	205-315-755.02	34.00		
<b>Cooper Office Equipment</b>								<b>\$2,538.27</b>
	15080	11/26/2010	71509	District - Base Quarterly Rate 11/20 - 2,	101-136-931.00	440.07		
	15109	11/29/2010	71521	First Floor - Base Quarterly Rate 11/20	101-172-931.01	239.94		
	15110	11/29/2010	71520	1st Fl Konica - Base Quarterly Rate & C	101-172-931.01	1,039.77		
	15205	11/30/2010	71586	Treasurer's Office - Base Quarterly Rate	101-253-931.00	140.00		
	15229	11/29/2010	71523	Annex - Base Quarterly Rate & Copies	101-261-942.00	543.49		
	15258	11/26/2010	71510	Pinecrest Office - Base Quarterly Rate	205-315-727.00	135.00		
<b>CVS Pharmacy Inc.</b>								<b>\$4.00</b>
	15253	11/1/2010	P62100N1DXERZ3H	Immate Medication	101-301-770.01	4.00		
<b>Dan Menacher</b>								<b>\$245.42</b>
	15230	12/7/2010	Reimbursement	Dues, Hotel, Meal & Bridge Fee	249-371-964.00	245.42		
<b>Dennis-Ruleau, Dawn</b>								<b>\$819.51</b>
	15233	12/2/2010	4333	Crisis Intervention - November 2010	296-668-801.00	655.00		
	15234	12/6/2010	4338	Meals & Mileage Reimbursement	296-663-860.00	164.51		
<b>Dreamscape Communications</b>								<b>\$69.99</b>
	15085	11/24/2010	w669	Wirelss Internet December 2010	101-261-850.00	69.99		
<b>DSS Corporation</b>								<b>\$189.00</b>
	15073	10/7/2010	31006	C-90 Leaderless Standard Cassette	101-136-727.00	189.00		
<b>DTE Energy</b>								<b>\$86.06</b>
	15086	11/23/2010	462245200011	Annex - October 25 to November 22, 20	101-261-920.04	86.06		
<b>EAGLEHERALD PUBLISHING, LLC</b>								<b>\$56.00</b>
	15206	11/30/2010	4114	November 2010 Advertising	517-252-900.00	56.00		
<b>Eichhorn, Garry</b>								<b>\$87.00</b>
	15267	12/7/2010	Reimbursement	Mileage November 2010	101-101-860.05	87.00		
<b>Eichhorn, Jayne</b>								<b>\$271.50</b>
	15072	12/6/2010	Board of Canvassers Per Diem \$150.00 Mileage \$121.50 11/		101-192-705.00	150.00		
	15072	12/6/2010	Board of Canvassers Per Diem \$150.00 Mileage \$121.50 11/		101-192-860.00	121.50		
<b>EL-COM SERVICES INC</b>								<b>\$84.04</b>
	15186	11/19/2010	41869	Microphone - Job Ticket # 64182	101-301-934.01	84.04		
<b>Eldercare Home Pharmacy</b>								<b>\$2,544.79</b>
	15248	8/30/2010	724265	Aaron St. Germaine	101-301-770.01	2,544.79		
<b>EOS CCA</b>								<b>\$122.90</b>
	15252	12/7/2010	188000616520	Unpaid Cell phone bill from September	101-426-755.00	122.90		
<b>Furlong, James</b>								<b>\$20.00</b>
	15089	11/29/2010	Reimbursement	Mileage November 10, 2010	101-101-860.02	20.00		



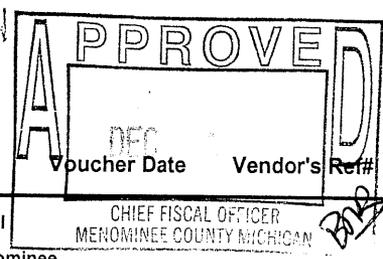
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Galls Inc.	15196	11/2/2010	510938529	Siren & Speaker Kit	205-315-934.02	311.98		\$311.98
Good Source	15123	11/15/2010	S10239532	Inmate Groceries	101-301-770.00	648.05		\$648.05
GREAT AMERICAN DISPOSAL CO THE	15207	10/31/2010	OAX00205	Shakey & Kleinke Garbage Removal - C	208-751-942.00	2,014.08		\$2,061.68
	15228	11/30/2010	OBX00197	Annex - Garbage Pickup - November 20	101-261-930.04	47.60		
Greg Dougovito	15060	12/1/2010	4330	Transport of Juvenile (D.H.)	101-132-801.00	43.13		\$43.13
Hartz, John	15100	11/30/2010	Reimbursement	Mileage	101-101-860.08	1.25		\$101.25
	15100	11/30/2010	Reimbursement	Per Diem	101-101-860.08	100.00		
ID NETWORKS	15187	12/1/2010	164884	Annual Svc Fee 12/1/10 - 11/30/11	101-301-934.02	750.00		\$750.00
INSTITUTE OF CONTINUING LEGAL	15232	11/15/2010	626655	MI Guardianship & Conservatorship Har	101-148-802.00	82.50		\$82.50
J S ELECTRONICS, INC.	15028	11/10/2010	16154	PO# 02529 Adtl parts for installation nei	205-315-934.02	616.87		\$2,394.96
	15032	12/1/2010	16197	Tower Lease December 2010	266-326-942.00	425.00		
	15074	12/1/2010	16200	Numeric paging service - Quarterly billir	101-267-850.00	27.00		
	15098	11/18/2010	16169	Replacement batteries for county tower	266-325-976.00	189.90		
	15193	11/4/2010	16151	Replacement belt clip for F50 jail radio	205-315-755.00	17.00		
	15195	11/16/2010	16165	Vehicle Maintenance	205-315-934.02	479.44		
	15198	11/3/2010	16150	Set up previously stripped out old 5508	205-315-934.02	370.00		
	15262	11/23/2010	16176	Maintenance on siren - vehicle 5512	205-315-934.01	200.75		
	15271	12/1/2010	16199	Medical Examiner - paging service	101-648-727.00	69.00		
Jeff's Service	15052	11/29/2010	5308	Front Pads & Rotors, Oil Change	101-265-981.00	308.77		\$308.77
Joel Hensley, RN	15254	12/4/2010	Nursing Services	10/23/10 - 11/5/10	101-301-770.01	1,365.00		\$1,365.00
K MART 7031	15128	10/8/2010	10/08/10	Inmate Groceries	101-301-770.00	55.92		\$359.93
	15129	10/14/2010	10/14/2010	Inmate Groceries	101-301-770.00	102.83		
	15130	9/15/2010	9/15/2010	Inmate Groceries	101-301-770.00	56.00		
	15131	9/17/2010	9/17/2010	Inmate Groceries	101-301-770.00	24.75		
	15132	8/3/2010	8/3/10	Inmate Supplies	101-301-770.00	29.98		
	15133	10/30/2010	10/30/2010	Inmate Prescriptions	101-301-770.01	90.45		
Kleiman, Marc	15024	12/2/2010	Reimbursement	Board of Canvassers - Donuts on 12/2/	101-192-860.00	4.61		\$4.61
Kulwich, Gerald	15235	12/6/2010	4334	Mileage Reimbursement - November 20	296-669-860.00	356.70		\$356.70
LANG BERNARD	15082	12/1/2010	Reimbursement	Mileage for November 2010	101-101-860.01	190.50		\$190.50
LENCA SURVEYING	15107	12/4/2010	10167	Remon Yr 2010 Nov 29 - Dec 5, 2010	243-246-801.07	4,481.05		\$7,238.75
	15108	11/28/2010	10166	Remon Yr 2010 Nov 22 - Nov 28, 2010	243-246-801.07	2,757.70		



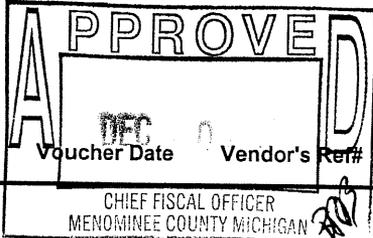
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
LexisNexis Matthew Bender	15190	10/25/2010	0898994X	MI Penal & Veh HDBK Fall 2010 w/CD	205-315-727.00	92.71		\$92.71
<b>LINDNER &amp; SORENSON, INC.</b>								
	15122	11/1/2010	Statement	October 2010 Rental	101-301-755.00	250.00		\$500.00
	15257	12/1/2010	Statement	November 2010 Rental	101-301-755.00	250.00		
<b>LONG HEATING &amp; COOLING INC</b>								
	15111	11/30/2010	32873	Boiler Repairs & Courtroom A - Supplie:	101-103-970.04	37.65		\$286.35
	15111	11/30/2010	32873	Boiler Repairs & Courtroom A - Supplie:	101-265-934.00	248.70		
<b>Lufts Advertiser</b>								
	15104	11/27/2010	November 2010	Advertising	101-101-901.00	180.88		\$206.00
	15104	11/27/2010	November 2010	Advertising	517-252-900.00	25.12		
<b>Macco's Floor Covering Center</b>								
	15056	10/26/2010	CG030477	PO# 02513 Carpet for 3rd Floor Renov:	101-265-801.00	4,278.00		\$4,278.00
<b>Marinette Farm &amp; Garden</b>								
	15255	11/30/2010	134487	K9 Supplies	101-301-881.00	73.95		\$73.95
<b>MATHEWS, DARRYL</b>								
	15041	11/30/2010	Reimbursement	Lunch 11/8/10 - Wireless Training Fund	266-326-881.00	6.00		\$6.00
<b>Meintz, Charlie</b>								
	15222	12/3/2010	Reimbursement	Mileage 11/9 - 12/2/2010	101-101-860.04	105.00		\$105.00
<b>MENOMINEE ANIMAL SHELTER</b>								
	15030	11/17/2010	1117	October 2010	101-601-958.00	942.94		\$1,030.16
	15101	12/4/2010	1204	November 2010 Impounding	101-601-958.00	87.22		
<b>MENOMINEE COUNTY JOURNAL</b>								
	15025	12/1/2010	141	Advertising - November 2010	517-252-900.00	2,787.00		\$2,864.00
	15035	12/1/2010	138	Advertising - November 2010	101-101-901.00	77.00		
<b>Menominee Subway</b>								
	15062	12/1/2010	4332	Teen Court - Supplies	296-667-801.02	71.50		\$71.50
<b>MICH ELECTRONIC COURT REPORTER</b>								
	15238	12/6/2010	4337	MECRA Membership Dues for 2011	101-132-802.00	90.00		\$90.00
<b>MICHIGAN STATE INDUSTRIES</b>								
	15138	10/20/2010	1229 8204	Inmate Cleaning Supplies	101-301-770.00	113.20		\$113.20
<b>MICHIGAN STATE UNIVERSITY - Attn: Georgette Kennedy</b>								
	15075	11/30/2010	Registration	New County Commissioner Workshop -	101-172-860.00	150.00		\$750.00
	15076	11/30/2010	Registration	New County Commissioner Workshop -	101-101-859.00	150.00		
	15077	11/30/2010	Registration	New County Commissioner Workshop -	101-101-859.00	150.00		
	15078	11/30/2010	Registration	New County Commissioner Workshop -	101-101-859.00	150.00		
	15079	11/30/2010	Registration	New County Commissioner Workshop -	101-101-859.00	150.00		
<b>MILLERS ACTION OFFICE SUPPLY I</b>								
	15026	12/2/2010	073566I	Clerk's Office - Office Supplies	101-215-727.00	70.08		\$231.02
	15091	11/19/2010	073309	Toner - Probate Court	296-663-727.00	89.99		
	15117	12/3/2010	073625	Calendar's - Treasurer's Office	101-253-727.00	70.95		
<b>MOORE MEDICAL CORP</b>								
	15125	11/11/2010	96512997 RI	Inmate Medical Supplies	101-301-770.00	224.40		\$224.40
<b>MP Biomedicals, LLC</b>								
	15124	11/12/2010	831110	Drug testing supplies	101-301-770.00	571.36		\$571.36



**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
Muffler Center of Menominee	15200	10/26/2010	744427	2 Mufflers	205-315-934.02	150.00		\$150.00
NESTEGG MARINE	15027	11/8/2010	74218	PO# 02527 Winterize Marine Boat	101-331-755.00	1,192.46		\$1,192.46
NKS Tire & Service, Inc.	15029	10/11/2010	68926	PO# 02528 Front Wheel Hub Assy (4 w	205-315-934.02	508.95		\$748.95
	15201	11/9/2010	69797	LF Wheel Hub	205-315-934.02	240.00		
Northern Menominee Health Cent - South	15249	12/6/2010	18648	Paul Tiernan	101-301-770.01	193.00		\$193.00
Office Planning Group, The	15102	12/2/2010	CNIN132417	Maintenance Contract Feb 1, 11 to April	101-172-931.01	548.43		\$548.43
Omnicare - Pharmacy of Northwestern Ohio	15184	10/31/2010	2518666	Inmate Medication - Tiernan	101-301-770.01	916.89		\$916.89
Pack-N-Ship Center	15121	11/4/2010	126810	UPS Shipping Charge	101-301-729.00	25.31		\$25.31
PAIDL'S TRUE VALUE HARDWARE	15046	11/1/2010	B10351	Bulbs, Corner Iron, Clamp Light	208-751-930.03	18.37		\$393.99
	15047	11/3/2010	A9768	Air Valve, Hex Bushing, Teflon tape	208-751-930.03	12.86		
	15048	11/30/2010	B12590	Flex Glass & Caulk	208-751-930.03	15.29		
	15049	11/30/2010	A11708	Fence Posts - Remon	243-246-765.00	317.50		
	15050	11/11/2010	B11114	Air Filter	101-265-755.00	8.98		
	15051	11/29/2010	B12561	Alarm/Charm	101-265-755.00	20.99		
Pan-O-Gold Baking Co.	15140	11/2/2010	040683030602	Inmate Groceries	101-301-770.00	42.84		\$244.39
	15141	11/9/2010	040683031303	Inmate Groceries	101-301-770.00	42.85		
	15142	10/21/2010	040683029404	Inmate Groceries	101-301-770.00	34.04		
	15247	11/16/2010	040683032003	Inmate Groceries	101-301-770.00	61.23		
	15251	10/26/2010	040683029906	Inmate Groceries	101-301-770.00	63.43		
Parrette, Kathleen	15057	11/29/2010	32	Cleaning - November 2010	101-265-801.00	1,533.33		\$1,533.33
Pinecrest Medical Center	15243	12/1/2010	November 2010	Telephone Charges	101-301-755.00	15.00		\$15.00
Poupore Collision & Towing	15194	5/3/2010	424	Oil Change - 2010 Chevy Impala	205-315-934.02	30.00		\$55.50
	15263	5/24/2010	426	2009 Chevy Tahoe - Oil Change	205-315-934.02	25.50		
Quill Corporation	15119	11/8/2010	9170879	Letter Size Hanging Folders	101-301-727.00	32.38		\$182.82
	15120	11/5/2010	9138851	Storage Files with lids	101-301-727.00	150.44		
Raymond G. Gregory - 321 N. Front Street	15092	11/24/2010	2010-126-MI	Court Appointed Legal - Freiss	101-148-807.00	100.00		\$195.00
	15093	11/24/2010	2010-128-MI	Court Appointed Legal - Peters	101-148-807.00	95.00		
REDWOOD BIOTECH, INC.	15094	11/19/2010	310976	Drug Testing Supplies	101-136-727.00	339.70		\$339.70



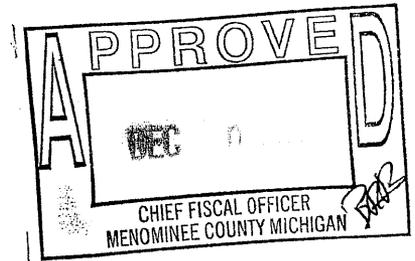
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
<b>Reinhart Foodservice</b>							
15126	11/16/2010	910311	Inmate Groceries	101-301-770.00	425.52		<b>\$1,838.70</b>
15127	10/12/2010	906461	Credit Memo for invoice #906461	101-301-770.00	-25.16		
15135	11/9/2010	909579	Inmate Groceries	101-301-770.00	464.77		
15245	11/30/2010	913217	Inmate Groceries	101-301-770.00	432.56		
15246	11/23/2010	912181	Inmate Groceries	101-301-770.00	541.01		
<b>Schwaab, Inc.</b>							
15118	10/28/2010	A53739	Pre-Inked Stamp	101-301-727.00	34.00		<b>\$34.00</b>
<b>Standard Insurance Company</b>							
15103	12/7/2010	STA53	November 2010	101-101-713.00	11.50		<b>\$190.90</b>
15103	12/7/2010	STA53	November 2010	101-132-713.00	6.32		
15103	12/7/2010	STA53	November 2010	101-136-713.00	9.20		
15103	12/7/2010	STA53	November 2010	101-141-713.00	9.20		
15103	12/7/2010	STA53	November 2010	101-148-713.00	0.58		
15103	12/7/2010	STA53	November 2010	101-215-713.00	11.50		
15103	12/7/2010	STA53	November 2010	101-172-713.00	2.30		
15103	12/7/2010	STA53	November 2010	101-261-713.00	2.30		
15103	12/7/2010	STA53	November 2010	101-267-713.00	9.20		
15103	12/7/2010	STA53	November 2010	101-268-713.00	2.30		
15103	12/7/2010	STA53	November 2010	101-253-713.00	6.90		
15103	12/7/2010	STA53	November 2010	101-257-713.00	4.60		
15103	12/7/2010	STA53	November 2010	101-265-713.00	2.30		
15103	12/7/2010	STA53	November 2010	101-301-713.00	46.00		
15103	12/7/2010	STA53	November 2010	101-682-713.00	2.30		
15103	12/7/2010	STA53	November 2010	101-103-713.00	2.30		
15103	12/7/2010	STA53	November 2010	101-426-713.00	1.15		
15103	12/7/2010	STA53	November 2010	271-790-713.00	9.20		
15103	12/7/2010	STA53	November 2010	296-663-713.00	2.30		
15103	12/7/2010	STA53	November 2010	296-664-713.00	2.30		
15103	12/7/2010	STA53	November 2010	296-665-713.00	2.30		
15103	12/7/2010	STA53	November 2010	208-751-713.00	4.60		
15103	12/7/2010	STA53	November 2010	205-316-713.00	2.30		
15103	12/7/2010	STA53	November 2010	205-315-713.00	20.70		
15103	12/7/2010	STA53	November 2010	266-325-713.00	14.95		
15103	12/7/2010	STA53	November 2010	266-325-713.00	2.30		
<b>Stellar Pizza, LLC</b>							
15061	12/1/2010	16	Teen Court Supplies	296-667-801.02	20.00		<b>\$20.00</b>
<b>STEPHENSON MARKETING COOPERATI</b>							
15096	11/4/2010	3253-361543	Lock	517-252-931.00	11.12		<b>\$928.27</b>
15097	10/26/2010	3245-360670	Grinding Wheels	208-751-984.00	4.38		
15191	10/31/2010	015579	October 2010 Gasoline Sales	205-315-742.00	912.77		
<b>Stericycle</b>							
15250	11/24/2010	4002174747	Gloves	101-301-770.01	78.06		<b>\$78.06</b>
<b>Strisar, Mary Lou</b>							
15231	12/7/2010	2010-132-MI	Court Appointed Legal - Wesoloski	101-148-807.00	40.00		<b>\$40.00</b>
<b>The First National Bank&amp;Trust</b>							
15064	12/2/2010	628840339	Service Charge	101-141-817.00	32.00		<b>\$32.00</b>

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<div style="border: 1px solid black; padding: 5px; display: inline-block;">           CHIEF FISCAL OFFICER            MENOMINEE COUNTY MICHIGAN         </div>								
<b>Bank Account: General</b>								
<b>Tina Nast (petty cash)</b>								
15266		12/7/2010	Reimbursement	Kmart	101-301-727.00	16.94	x	<b>\$117.94</b>
15266		12/7/2010	Reimbursement	Mileage for training	101-301-742.00	40.00	x	
15266		12/7/2010	Reimbursement	Firearms Trng	101-301-881.01	9.00	x	
15266		12/7/2010	Reimbursement	Cedar Creek Kennels	101-301-881.01	52.00	x	
<b>Tina Nast (petty cash)</b>								
15265		12/7/2010	Reimbursement	Postage - LexisNexis	101-301-729.00	10.46	x	<b>\$130.70</b>
15265		12/7/2010	Reimbursement	Use of Force School x2	101-301-881.00	41.17	x	
15265		12/7/2010	Reimbursement	St. Ignace Mission Invest	101-301-860.00	20.39	x	
15265		12/7/2010	Reimbursement	Menards - Stowaway	205-315-755.00	3.68	x	
15265		12/7/2010	Reimbursement	City of Menominee	280-362-755.00	55.00	x	
<b>Tri-City Plumbing, Inc.</b>								
15037		11/30/2010	5650	Change condensate pump & repair valv	101-265-801.00	275.50		<b>\$275.50</b>
<b>TWIN CITY ELECTRIC</b>								
15053		11/18/2010	79690	Case (30) F032/741/ECO	101-265-755.00	62.40		<b>\$1,178.40</b>
15116		12/4/2010	77092	Balance due for jail communication proj	101-103-998.00	1,000.00		
15189		11/18/2010	77088	Troubleshoot Cabling to Camera/Monitc	101-301-934.02	116.00		
<b>U.E.S. COMPUTERS, INC.</b>								
15034		12/1/2010	53620	Monthly DVD Backup - November 2010	101-103-857.00	100.00		<b>\$1,387.00</b>
15054		11/30/2010	30798	Upgrade the Backup from version 11 to	101-103-857.00	365.00		
15055		11/30/2010	31106	Virus Removal - Schroud & Pfankuch	101-103-857.00	130.00		
15112		12/3/2010	31133	Lisa Frost - Payroll Software Issues	101-103-857.00	125.00		
15188		11/4/2010	53263	HP Officejet Pro 800 Inkjet Printer	101-301-934.02	103.00		
15239		11/29/2010	53594	Lenovo Thinkpad Notebook	101-132-727.00	299.00		
15239		11/29/2010	53594	Lenovo Thinkpad Notebook	296-663-727.00	200.00		
15240		12/8/2010	31227	Download & Install Lenovo Thinkpad	101-132-727.00	65.00		
<b>U.S. Electric &amp; Phone, Inc.</b>								
15084		11/26/2010	11127P	Troubleshoot Voicemail WO# 20957	101-261-934.00	263.25		<b>\$263.25</b>
<b>UNIFORM SHOPPE</b>								
15192		10/15/2010	192766	Guard Gloves w/ Kevlar	205-315-745.00	477.35		<b>\$477.35</b>
<b>University Services</b>								
15090		11/18/2010	61705	Business Cards - Sheryl Schrot	101-261-752.00	39.50		<b>\$39.50</b>
<b>Valley Mechanical, Inc.</b>								
15268		12/1/2010	1591	PO# 02530 - Boiler Repairs	101-265-934.00	1,431.05		<b>\$1,431.05</b>
<b>Verizon Wireless</b>								
15036		11/22/2010	2492062142	B & G - Cellular Services Oct 23 - Nov 2	101-265-850.01	153.54		<b>\$153.54</b>
<b>Wallace Building &amp; Supply, Inc</b>								
15223		11/2/2010	83411	Plywood	208-751-755.02	8.00		<b>\$8.00</b>
<b>WALTER BROTHERS INC</b>								
15042		11/30/2010	B105379	Nuts/Bolts/Screws & Flush Lever	101-265-755.00	5.32		<b>\$11.56</b>
15043		11/8/2010	B104112	Nuts, Bolts, Screws - Boiler Repair	101-265-934.00	4.65		
15242		11/17/2010	A123565	Hose Washer	101-301-727.00	1.59		
<b>Warner, Fredrick</b>								
15236		12/6/2010	4335	Mileage & Supplies Reimbursement	296-667-801.01	14.85		<b>\$216.65</b>
15236		12/6/2010	4335	Mileage & Supplies Reimbursement	296-668-801.00	89.00		
15237		12/6/2010	4336	Can Zone	296-668-801.00	112.80		
<b>Waste Management</b>								
15031		12/1/2010	102-0001089-1856-6	December 2010	101-265-801.00	367.38		<b>\$367.38</b>

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
<b>Wennergren, Mary Jo</b>								
	15022	12/2/2010		Reimbursement Board of Canvassers - Lunch on 12/2/10	101-192-860.00	5.14		\$267.64
	15066	12/6/2010		Board of Canvassers Per Diem \$100.00 Mileage \$5.00 12/2 8	101-192-705.00	100.00		
	15066	12/6/2010		Board of Canvassers Per Diem \$100.00 Mileage \$5.00 12/2 8	101-192-860.00	5.00		
	15071	12/6/2010		Board of Canvassers Per Diem \$150.00 Mileage \$7.50 11/3,	101-192-705.00	150.00		
	15071	12/6/2010		Board of Canvassers Per Diem \$150.00 Mileage \$7.50 11/3,	101-192-860.00	7.50		
<b>Wil-Kil Pest Control</b>								
	15033	11/19/2010	1757318	Courthouse - Commercial Contract	101-265-801.00	60.00		\$60.00
<b>WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003</b>								
	15113	11/30/2010	0402191663-00001	Public Health - November 2010	101-265-920.03	662.61		\$8,321.17
	15114	11/30/2010	0402055840-00001	Jail - December 2010	101-265-920.03	3,449.71		
	15115	11/30/2010	0402047856-00004	November 2010	101-265-920.04	4,025.16		
	15218	11/17/2010	0405249882-00001	Bailey Park House	208-751-920.01	34.29		
	15219	11/24/2010	0405249882-00002	Kleinke Park	208-751-920.01	58.00		
	15220	11/24/2010	0405249882-00004	Bailey Park	208-751-920.01	25.28		
	15221	11/24/2010	0402047856-00006	Stoney Point Boatlaunch	208-751-920.01	66.12		
<b>Total Amount for Bank Account: General</b>								<b>\$73,131.04</b>



MENOMINEE COUNTY  
Check Register Report

Check #      Vendor Name      Vendor's Ref#      Description      Status      Debit Account      Check Date      Check Amount \$

Check Date: 12/15/2010 - 12/15/2010  
Bank Account: General - General

83509      Barstow & LaCrosse, P. C.                     Open      101-131-807.00      12/15/2010      \$2,652.82

83510      ERICKSON WAYNE                     Open      101-131-807.00      12/15/2010      \$2,652.82

83511      Klumb, Joseph                     Open      101-131-807.00      12/15/2010      \$2,652.82

83512      Randall Phillips                     Open      101-131-807.00      12/15/2010      \$2,652.82

83513      SPARKS GEOFFERY                     Open      101-131-807.00      12/15/2010      \$2,652.82

15297      December 15, 2010      Court Appointed Attorney Payment      101-131-807.00      \$928.49

15297      December 15, 2010      Court Appointed Attorney Payment      101-136-807.00      \$928.49

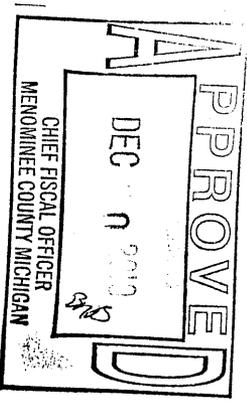
15297      December 15, 2010      Court Appointed Attorney Payment      101-132-807.00      \$596.88

15297      December 15, 2010      Court Appointed Attorney Payment      101-148-807.00      \$198.96

Total General

\$13,264.10

Grand Total: \$13,264.10

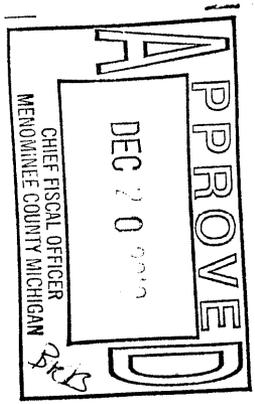


MENOMINEE COUNTY  
Check Register Report

Check	Vendor Name	Description	Status	Check Date	Check Amount
Vch#	Vendor's Ref#		Debit Account	\$Amount	Check Amount

Check Date: 12/1/2010 - 12/31/2010  
Check Number: 83514 - 83514  
Bank Account: General - General

83514	ALGER-DELTA COOPERATIVE ASSOCI		Open	12/15/2010	\$540.03
15325	1503500	Electrical - Shaikey Lakes Park	208-751-920.01		\$53.52
15326	369802	Electrical - Shaikey Lakes Park	208-751-920.01		\$33.73
15327	367200	Electrical - Shaikey Lakes Park	208-751-920.01		\$79.89
15328	367100	Electrical - Shaikey Lakes Park	208-751-920.01		\$26.97
15329	383001	Electrical - Shaikey Lakes Park	208-751-920.01		\$31.09
15330	379700	Electrical - Shaikey Lakes Park	208-751-920.01		\$34.47
15331	380300	Electrical - Shaikey Lakes Park	208-751-920.01		\$121.93
15332	383301	Electrical - Shaikey Lakes Park	208-751-920.01		\$26.97
15333	370500	Electrical - Shaikey Lakes Park	208-751-920.01		\$104.49
15334	383200	Electrical - Shaikey Lakes Park	208-751-920.01		\$26.97
<b>Total General</b>					<b>\$540.03</b>
<b>Grand Total:</b>					<b>\$540.03</b>



# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/committees/commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	Miscellaneous board/committee/commission reports
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/22/2010**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, November 9, 2010.

Chair Anderson called the hearing to order at 8:45 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Louis Dupont, Mari Negro, Ray Charlier, Dave Hopps, Chuck Behrend, Tony Kakuk and Dale Axtell.

ABSENT: None.

The Pledge of Allegiance was recited.

Anderson turned the meeting over to Moilanen who explained that a valid abandonment petition had been received and the purpose of the hearing was to hear interested parties for or against the abandonment of that Part of No. 36 Lane, commencing at 1.0 miles west of the centerline of the N-1 [Frenchtown] Road; thence 0.6 miles west between Section 34, T.38N. - R.27W. in Meyer Township and Section 3, T.37N. - R. 27W. in Nadeau Township; thence 1.0 miles through the west half of Section 3, T.37N. - R.27W. in Nadeau Township, Menominee County, Michigan.

Mari Negro, Meyer Township Clerk, stated that the township was opposed to the abandonment. The fire chief also had concerns about providing emergency services to the residents in the area if the road was not maintained. She also noted concern for the emotional wellbeing of emergency responders if they were unable to get to the area when needed. Calls had also been received from township residents that were opposed to the abandonment because they used the area for recreation.

Louis Dupont stated that he is a landowner on that road and that his children intend to build homes on the property over the next ten years. He also felt the road should remain open so people would have access to the stream for fishing and the CFR and State land for other recreational purposes.

John & Darlene Nerat joined the meeting at 8:52 a.m.

Dave Hopps stated that he is a landowner on the road also and that he is for the abandonment as the road being open has created a nuisance for himself and other landowners. He stated there has been trespassing on the privately owned properties on the road, along with vandalism and dumping of trash and animal carcasses. He stated there is no public property bordering the road and that the CFR land is not accessible without trespassing on private property. The police and DNR have both been called regarding the problems. There are kids that use the road for parties and they are building fires on the road, even during dry seasons, creating a possible fire hazard in the area. Several of the camps have been broken into and items stolen. The Dupont property is before the portion of the road that is being requested to be abandoned. The problem is not with the neighbors/landowners on the road. If the road is abandoned he would like to erect a 24' gate that would have a chain that would allow emergency personnel access to the area. He stated that they are just trying to keep trespassers out and would lock the gate during hunting season and other times when the camps aren't occupied.

Ray Charlier stated he was opposed to the abandonment as he was concerned there would be legal issues for new owners accessing their land if any of the properties changed hands.

Dave Hopps stated that he didn't see a problem with any landowner having access if needed.

Mari Negro asked if an abandonment could be reversed.

Moilanen stated it is road commission policy to be sure that no landowners would be landlocked by the abandonment. All the landowners with frontage on the road did sign the abandonment petition. He also noted that by law if the road commission does abandon this road that the DNRE and the Township would be contacted and given 30 days to take over the road due to the Little Cedar River crossing the road. Once a road is abandoned, there is no longer public access and the road property reverts back to the homeowners based on the property surveys.

Mari Negro asked that the road commission use caution in considering the request for abandonment.

Dave Hopps stated that it was only a ½ mile portion of the road that the petition was requesting to

have abandoned and that a portion of that half mile had already been gated off by the Perras' for many years. He hasn't seen anyone fish the stream for several years. If anyone would like to take the responsibility of picking up the trash and paying for the vandalism and stolen property then he would be ok with leaving the road open.

Moilanen called three times for any further comments about the proposed Abandonment of a portion of No. 36 Lane. There being none, the hearing was closed at 9:02 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, November 9, 2010 immediately following the Public Hearing.

Additions to agenda - None.

Public comments - None

Public appearances - None.

Additions/corrections to minutes for 10/12/10 and 11/03/10 - There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Dave Hopps left the meeting at 9:06 a.m.

Financial Report -

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, October 11, 2010				\$1,828,417.47
Receipts thru 10/31/10	261,339.51			
Expenditures thru 10/31/10		364,162.28		
Balance, October 31, 2010				\$1,725,594.70
Michigan Transportation Funds	280,189.27			
Receipts thru 11/08/10	0.00			
Expenditures thru 11/08/10		84,889.80		
State Maint. & Equip. Advances			89,358.00	
Balance, November 8, 2010	541,528.78	449,052.08	89,358.00	\$1,831,536.17

Payables & Reserves

Payroll 11/11, 11/25 (Est.)	120,000.00
Soc. Sec. 11/11, 11/25 (Est.)	9,180.00
Reserve for workers compensation insurance	27,349.00
Reserve for liability insurance	85,470.00
Reserve for rental grader lease (Dec 2009)	92,407.65
Reserve for rental grader leases (Oct 2010)	323,179.20
Reserve 4% set-aside for township allocations (2004/2005)	112.14
Reserve 4% set-aside for township allocations (2005/2006)	24,944.50
Reserve 4% set-aside for township allocations (2006/2007)	40,251.27
Reserve Hannahville 2% Funds-Old US2 over Wilson Creek	0.00
Reserve for MCRC balance of Old US2 over Wilson Creek	31,201.23

Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.	17,632.69	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave	26,092.51	
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave	47,907.00	
Reserve Hannahville 2% Funds-County Line Rd. Borings	5,000.00	
Reserve for Bridge Inspections, Scour & Plans of Action	93,472.50	
Reserve for Design of F-4 Bridge over Big Cedar River	20,145.25	
Reserve for demolition/disposal of old Menominee office	0.00	
Reserve for HVAC/Ventilation Unit-Step Shop	83,835.00	
Reserve for Inglst. Twp. Share of N. Pinewoods Loop Const.	15,432.16	
Reserve for N. Pinewoods Loop Paving	3,880.59	
Reserve for No. 19 Road Paving (Lake Twp)	7,430.49	
Reserve for 3 local bridges (Daggett Twp)	1,777.08	
Reserve for Forest Funds	161,023.46	
Reserve for equipment	55,974.00	(1,293,697.72)
		\$ 537,838.45

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 11-0002, 11-0004, 11-0005, 11-0007, 11-0008 and 11-1031 – Maas asked for clarification of an arbitration cancellation fee and Betzinger asked for clarification of an invoice for a Gen-set and pump. Moved by Betzinger, seconded by Maas that the vouchers be approved and ordered paid. Carried unanimously.

Dave Hopps re-entered the meeting at 9:09 a.m.

Act on proposed abandonment of a portion of No. 36 Lane – Moilanen stated that a public hearing on the requested abandonment had been held earlier in the morning. He noted that two property owners, Perras and Silva, would have no legal access to their property if the road were abandoned. If the board were to approve the abandonment, they could do so on the condition that legal easement was granted in writing to all property owners. Due to the Little Cedar River crossing the road, if the abandonment is approved then the road commission must notify the MI DNRE and the township to give them the opportunity to take over jurisdiction of the road. Due to concerns over the loss of access to public lands and Meyer township's concerns for emergency access, it was moved by Betzinger, seconded by Maas that the road not be abandoned. Carried unanimously.

Discuss request for Adopt a County Road for 2 miles of CR 551 – A request had been received from the Wilson SDA Junior Academy to adopt 2 miles of CR551 near the school. Moved by Anderson, seconded by Maas to approve the request and have the appropriate signs posted. Carried unanimously.

Dave Hopps left the meeting at 9:20 a.m.

Adopt Ingallston Township Fire Station/Hall road into county road system – Moilanen stated that the road commission had been maintaining the road, but it had never been adopted into the county road system. Currently the hall has an M-35 address, and after discussion with central dispatch, it was decided the road could be named Fire Station Lane. Maas stated that Menominee Township had the same issue years ago and had been told that the road commission would not adopt the road unless the township had it paved first. Moilanen stated that the difference in the two situations was whether the road had been maintained by the road commission in the past 15 years. He also noted that if the road was in a new subdivision then it would have to be built per the subdivision plans. Moved by Betzinger, seconded by Anderson to adopt Fire Station Lane in Ingallston Township into the county system. 2 Ayes – Anderson, Betzinger; 1 Nay - Maas.

Discuss finishing of front portion of Menominee cold storage building – Moilanen stated that the city building inspector would like information on what the road commission will be doing in the spring to finish the face of the Menominee cold storage building. Betzinger recommended that the road commission visit the site in the spring to evaluate all of the Menominee buildings and decide on a course of action at that time. Moilanen will give the building inspector this information.

Discuss attendance at the Southern MI Road Commissions Annual Conference being held Dec. 6-8, 2010. – Betzinger & Maas will not be attending; Anderson will let Savord know if he decides to go.

Discuss 2011 regular meeting schedule – Moved by Betzinger, seconded by Anderson to hold the

Reorganizational Meeting on Monday, January 3, 2011 and the monthly regular meetings at 9 a.m. on the following Tuesdays: January 11, February 8, March 15, April 12, May 10, June 7, July 12, August 9, September 13, October 11, November 8 and December 13. Carried unanimously.

Any other business – Moilanen stated that proposals had been received for the design of CR 338 and that he would be utilizing UP Engineering & Architects at a cost of just under \$17,000.

Public Comment – Dale Axtell asked if Moilanen could give Menominee Township an estimate to fix Bay de Noc Road and River Drive. Moilanen stated the township would have to let him know what they wanted done. He also noted that the portion from 48<sup>th</sup> Ave. to Evergreen is federal aid eligible, but the remainder is not.

Mr. Axtell also asked about the special meeting the road commission had to discuss the county 3-way funding program – he had originally been told it was closed to the public. Moilanen stated that originally a meeting was going to be held with just those on the committee attending, but several members of the committee had been advised not to hold a closed meeting. The special meeting was called by the road commission, advertised and open to the public. No decisions were made at the meeting pending further information from the county board whether the money was still in the budget and if the cities/villages were eligible for the funds.

Mari Negro thanked the board for their decision not to abandon No. 36 Lane and asked if the petitioners could appeal the decision. Moilanen stated he was unsure how many times they could resubmit for abandonment and would have to check the law. Louis Dupont thanked the board also.

Darlene Nerat asked why Menominee Township had to pay for maintenance of a road in the township if Ingallston Township did not. Moilanen stated that there were different circumstances in these two instances.

Dale Axtell asked how many miles of roads were in Menominee Township. Moilanen stated he would have to check and get back to him.

There being no further business, Anderson declared the meeting adjourned at 9:53 a.m.

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Road Commission Finance Director/Clerk

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Chair

*Menominee-Delta-Schoolcraft  
Community Action Agency*

**GOVERNING BOARD MEETING**  
*Thursday, December 9, 2010*  
*511 First Ave. N., Escanaba*  
*1:30 p.m.*

**MINUTES**

The meeting was called to order at 1:30 p.m. by Chairman Schultz. A quorum was noted with the following in attendance:

**MEMBERS PRESENT**

Dave Schultz, Delta  
Gil Vandenhouten, Menominee  
Ruth Helwig, Delta  
Ken Bryant, Schoolcraft  
Dan LaFoilie, Schoolcraft  
Walter Multerer, Menominee  
Brenda Moya, Menominee  
Karen Wigand, Delta  
John Stapleton, Schoolcraft  
Gil Sablack, Schoolcraft  
Omer Doran, Schoolcraft  
Charmaine Lehman, Schoolcraft  
Marylee DeGrave, Menominee  
Dave Anthony, Menominee  
George Arkens, Menominee  
Bernice Wiecech, Menominee

**OTHERS PRESENT**

William Dubord, Executive Director  
Cathy Pearson, Executive Assistant  
Kim Johnson, ECP Director  
Theresa Nelson, RSVP Director  
Joe Dehlin, WX/Housing Director  
Connie Maule, SCP Director  
Mary Bunnin, FGP Director

**MEMBERS ABSENT**

Helen Walker, excused  
Marv Mayer, excused  
George Lyon, excused  
Tom Lippens, excused  
Pastor Levin, excused  
Bernie Lang, excused  
Geri Nelson  
Ernest Hoholik  
Tom Elegeert  
Ken Penokie

**APPROVAL OF OCTOBER 7, 2010 GOVERNING BOARD MINUTES**

Members were mailed a copy of the 10/7/2010 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM MARYLEE DEGRAVE, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

**FINANCE COMMITTEE REPORT**

Mr. Schultz called on Treasurer Bernice Wiecech who reported that the Finance Committee met on December 2<sup>nd</sup> & December 9<sup>th</sup>. They reviewed the accounts payable schedules for October and recommends their approval. **THIS WAS APPROVED WITH A MOTION FROM KEN BRYANT, SECONDED BY KAREN WIGAND; MOTION CARRIED.** Kim Johnson indicated there was a \$20,000 expenditure to Florida State University that was for curriculum training for 19 people over 4 days. The committee also reviewed a sole source bid from the Holland Bus Company in the amount of \$44,280 which the committee found to be reasonable and within budgetary restraints. **OMER**

**DORAN MOVED TO ACCEPT THE SOLE SOURCE BUS BID, SUPPORTED BY WALTER MULTERER; MOTION CARRIED. (see attachment "A")**

**RATIFICATION OF PHONE POLL FOR CAA WAGE INCREASE RETROACTIVE TO 10/4/2010**

Mr. Schultz called on William Dubord who indicated after reviewing funding at the end of the Head Start fiscal year (which is 10/31) it was apparent there was enough funds to cover the 2% wage increase retroactive to 10/4/2010 – the same as we did for HRA. Since there was no November meeting a phone poll was conducted with 21 members voting yes, 2 abstaining and 4 unreachable. It was noted that further discussion on telephone polls will take place under other business. **DAVE ANTHONY MOVED FOR RATIFICATION OF THE PHONE POLL FOR THE CAA WAGE INCREASE RETROACTIVE TO 10/4/2010, SUPPORTED BY RUTH HELWIG; MOTION CARRIED.**

**NOMINATING COMMITTEE REPORT**

The Chairman called on Dan LaFoille who reported that the Nominating Committee met and **RECOMMENDS THE REAPPOINTMENT OF HELEN WALKER TO REPRESENT THE GLADSTONE SENIOR CENTER ON THE GOVERNING BOARD, KAREN WIGAND SECONDED THE MOTION; MOTION CARRIED.** The Nominating Committee also reviewed the appointment of Myra Croasdell as the Head Start Policy Council representative on our Governing Board, replacing Tish Groleau. **MR. LAFOILLE RECOMMENDS THE ACCEPTANCE OF MYRA CROASDELL AS THE HEAD START POLICY COUNCIL REPRESENTATIVE ON THE GOVERNING BOARD, CHARMAINE LEHMAN SECONDED THE MOTION; MOTION CARRIED.** The Nominating Committee also discussed the fact that Bernice Wiecech will not be reappointed by Menominee County to represent them on our Governing Board as she resides in Delta County. Bernice currently serves as Treasurer so the board will need to elect someone else for that office. Anyone interested in serving as Treasurer should contact Cathy or Bill prior to the January 13<sup>th</sup> meeting. The Chairman, Mr. LaFoille and the Executive Director expressed their gratitude for Bernice's many years of service and support for our agency. **(see attachment "B")**

**SAFETY COMMITTEE REPORT**

Mr. Schultz called on Marylee DeGrave who reported that the Safety Committee reviewed one accident involving one of our Head Start buses that was hit from behind. The employee lost 4 days of work. Fortunately, there were no children on the bus at the time. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MS. WIGAND; SUPPORTED BY DAVE ANTHONY; MOTION CARRIED. (see attachment "C")**

**ACCEPTANCE OF STAFF MONTHLY REPORTS**

Members received a copy of the September and November ECP monthly reports for their review. There were no questions or comments and **THEY WERE ACCEPTED UPON A MOTION FROM MR. ANTHONY, SECONDED BY OMER DORAN; MOTION CARRIED.**

### ACCEPTANCE OF 10/27/10 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 10/27/10 Head Start Policy Council minutes for their review. There were no questions or comments **AND THEY WERE ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED.**

### APPROVAL OF PROPOSED BOARD MEETING SCHEDULE

Members were sent a copy of the proposed board meeting schedule reflecting 11 meetings. **MR. MULTERER MOVED TO APPROVE THE PROPOSED BOARD MEETING SCHEDULE FOR 2011 AS PRESENTED, DAVE ANTHONY SUPPORTED THE MOTION; MOTION CARRIED.** (see attachment "D")

### UPDATE ON FUNDING

Mr. Dubord reported that our Head Start Program is operating under Continuing Resolution at last year's funding level.

### EXECUTIVE DIRECTOR'S REPORT

Chairman Schultz called on Bill Dubord who reported that the disallowed non-federal share for Head Start of \$475,702 has been waived. Kim Johnson told the members that staff are working extremely hard to identify other sources of in-kind as the interpretation of allowable in-kind has changed considerably over the years. **KAREN WIGAND MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, GIL SABLACK SUPPORTED THE MOTION; MOTION CARRIED.**

### PUBLIC COMMENT/OTHER BUSINESS

Mr. Schultz called on Dan LaFoille who told the members that the Finance Committee discussed the fact that telephone polls don't allow for discussion and that makes some members uncomfortable. There was recognition that sometimes a phone poll is necessary when business must be dealt with prior to the next board meeting. There was discussion on referring a urgent business to the Executive Committee to discuss and make their recommendation before a phone poll is done. **KAREN WIGAND MOVE TO HAVE THE EXECUTIVE COMMITTEE CONVENED TO DISCUSS ANY EMERGENCY OR MAJOR DECISION THAT NEEDS TO BE MADE ON A TIMELY BASIS BEFORE A PHONE POLL IS CONDUCTED, MR. MULTERER SUPPORTED THE MOTION; MOTION CARRIED.**

### ADJOURNMENT

There being no further business **MR. MULTERER MOVED FOR ADJOURNMENT AT 2:30 P.M., SECONDED BY MR. LAFOILLE; MOTION CARRIED.**

**THE NEXT MEETING IS THURSDAY, JANUARY 13, 2011 AT 1:30 P.M.**

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF OCTOBER 2010 FOR THE MENOMINEE-DELTA-SCHOOLCRAFT COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

HEAD START	\$	284,286
EARLY HEAD START		94,342
ARRA HEAD START		12,132
ARRA EARLY HEAD START		7,139
EARLY-ON CHILDHOOD		1,529
EMERALD SCHOOL		3,661
GREAT PARENTS		3,408
ASSET & LIABILITY ACCOUNTS		262,499
<b>TOTAL</b>	<b>\$</b>	<b>668,995</b>

SIGNED

Bernice Miesich  
(TREASURER)

DATE

12/9/2010

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF October 2010 FOR THE HUMAN RESOURCES AUTHORITY, INC. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

SENIOR CITIZENS	\$	190,954
VOLUNTEER PROGRAMS		74,146
NUTRITION		224,755
STATE & LOCAL PROGRAMS		72,389
ENERGY AND HOUSING		335,990
ASSET & LIABILITY ACCOUNTS		63,068
TOTAL	\$	<u>961,301</u>

SIGNED

Bernice Kucich  
(TREASURER)

DATE

12/9/2010

Attachment 1

**Finance Committee Meeting**  
**Thursday, December 2, 2010**  
**11:00 a.m.**

**MINUTES**

The following were present: Dan LaFoille, Omer Doran, Karen Wigand, Bernice Wiecech, Bernie Lange, Marylee DeGrave, Bill Dubord, Beau Miller. Gil Sablack, Pastor Levin excused.

The members were mailed the October Accounts Payable Schedules for their review. The committee questioned a \$20,000 disbursement to Florida State University. Bill and Beau noted this was for curriculum training that covered multiple employees. It was decided that the Head Start Director will provide a verbal explanation at Thursday's board meeting. **THE ACCOUNTS PAYABLE SCHEDULES FOR OCTOBER WERE ACCEPTED WITH A MOTION FROM KAREN WIGAND, SECONDED BY BERNICE WIECIECH; MOTION CARRIED.**

The members reviewed the credit card charges for the EHS Program for Sept. & Oct. and found them to be reasonable.

Bill indicated that when we go out for Head Start bus bids typically only one vendor submits a bid. Therefore, he recommends approval of the sole source bid from the Holland Bus Company in the amount of \$44,280. This cost is in line with past purchases and appears to be reasonable. **DAN LAFOILLE MOVED TO APPROVE THE SOLE SOURCE BID, MRS. WIECIECH SECONDED THE MOTION; MOTION CARRIED.**

Bill reported that the phone poll regarding retroactive Head Start wages was conducted and 21 members voted yes, 4 were unable to be reached and 2 members abstained citing discomfort with the use of a phone poll. Discussion followed with the recommendation to continue the topic at the Dec. 9<sup>th</sup> full board meeting where, hopefully, a workable system can be instituted to deal with the issue of phone polls.

Bill informed the committee that due to ongoing state funding cuts, the Supervisor in the Foster Grandparent Program had to be changed from full-time to part-time. This, of course, will result in the loss of health insurance and other full-time benefits. Bill noted that given the state funding picture and its uncertainty, we will continue to monitor program operations in both service provision and staffing.

There was no other business.

The meeting adjourned at 11:45 a.m.

**FINANCE COMMITTEE MEETING**  
**Thursday, December 9, 2010**  
**1:20 p.m.**

**MINUTES**

The following were present: Dan LaFoiLle, Omer Doran, Karen Wigand, Bernice Wiecech, Bernie Lange, Marylee DeGrave, Gil Sablack and Bill Dubord. Pastor Levin excused.

The Executive Director explained that a sole bid came in right after the Finance Committee held on December 2<sup>nd</sup> that's why another meeting was called. One bid was received from Richer Refrigeration in the amount of \$47,758 for Phase 1 of the renovations at the Gladstone Senior Center. **DAN LAFOILLE MOVED TO ACCEPT THE SOLE SOURCE BID FROM RICHER REFRIGERATION, MARYLEE DEGRAVE 2<sup>ND</sup> THE MOTION; MOTION CARRIED.**

The meeting adjourned at 1:28 p.m.

**NOMINATING COMMITTEE MEETING**  
**Thursday, December 9, 2010**  
**12:45 p.m.**

**MINUTES**

The meeting was called to order at 12:45 p.m. Tom Lippens & George Lyon excused. Omer Doran, Dan LaFoille, Gil Vandhouten, Bill Dubord and Cathy Pearson were in attendance.

The Gladstone Senior Center would like to reappoint Helen Walker to represent them on the Governing Board. **DAN LAFOILLE MOVED TO ACCEPT THE REAPPOINTMENT OF HELEN WALKER TO REPRESENT THE GLADSTONE SENIOR CENTER ON OUR BOARD, MR. VANENHOUTEN SUPPORTED THE MOTION; MOTION CARRIED.**

The Head Start Policy Council has appointed Myra Croasdell to representing them on the Governing Board, replacing Tish Groleau. The Head Start Policy Council representatives can only serve two years so it makes it difficult to keep our seat filled since our terms are five years. **MR. LAFOILLE MOTIONED TO ACCEPT THE APPOINTMENT OF MYRA CROASDELL TO REPRESENT THE HEAD START POLICY COUNCIL ON OUR BOARD, SUPPORTED BY GIL VANENHOUTEN; MOTION CARRIED.**

Menominee County will not be reappointing Bernice Wiecech as she resides in Delta County. There also are no vacancies in Delta County at this time which Bernice could possibly fill. Mrs. Wiecech is also the Treasurer so we will need to hold an election at the January meeting for the office of Treasurer. We will ask the board members to let us know if they are interested in running for this office.

The meeting adjourned at 1:00 p.m. **WITH A MOTION FROM MR. LAFOILLE, SECONDED BY MR. VANDENHOUTEN; MOTION CARRIED.**

**SAFETY COMMITTEE MEETING**

**December 9, 2010**

**1:10 p.m.**

**MINUTES**

The following were in attendance: Omer Doran, Marylee DeGrave, Gil Sablack, George Arkens, Walter Multerer, Kim Johnson and Pat Johnson. Excused: Marv Mayer and Tom Lippens.

**The Committee reviewed the following accident:**

- 1) EARLY CHILDHOOD PROGRAM:** An Early Childhood Program bus driver was stopped at a railroad crossing. The only people on the bus at the time of the accident were the driver and an aide. It was raining and the roads were slippery. The ECP driver had just started to proceed over the railroad tracks when the bus got struck from behind. The ECP bus driver suffered neck and shoulder pain and sought medical treatment with treatment ongoing. She missed four days of work and has returned to work with no medical restrictions. Recommendation: None. The driver did everything correctly and was not at fault.

Kim Johnson has requested to modify the wording on the front page of the Accident/Incident Report Package. She would like it to say the supervisor will complete the accident/incident report form with the employee signing it.

Menominee-Delta-Schoolcraft  
Human Resources Authority

GOVERNING BOARD MEETING  
Thursday, December 9, 2010  
511 First Ave. N., Escanaba  
1:45 p.m.

MINUTES

The meeting was called to order at 2:32 p.m. by Chairman Schultz. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dave Schultz, Delta  
Gil Vandenhouten, Menominee  
Ruth Helwig, Delta  
Ken Bryant, Schoolcraft  
Dan LaFoilie, Schoolcraft  
Walter Multerer, Menominee  
Brenda Moya, Menominee  
Karen Wigand, Delta  
John Stapleton, Schoolcraft  
Gil Sablack, Schoolcraft  
Omer Doran, Schoolcraft  
Charmaine Lehman, Schoolcraft  
Marylee DeGrave, Menominee  
Dave Anthony, Menominee  
George Arkens, Menominee  
Bernice Wiecech, Menominee

OTHERS PRESENT

William Dubord, Executive Director  
Cathy Pearson, Executive Assistant  
Kim Johnson, ECP Director  
Theresa Nelson, RSVP Director  
Joe Dehlin, WX/Housing Director  
Connie Maule, SCP Director  
Mary Bunnin, FGP Director

MEMBERS ABSENT

Helen Walker, excused  
Marv Mayer, excused  
George Lyon, excused  
Tom Lippens, excused  
Pastor Levin, excused  
Bernie Lang, excused  
Geri Nelson  
Ernest Hoholik  
Tom Elegeert  
Ken Penokie

APPROVAL OF OCTOBER 7, 2010 GOVERNING BOARD MINUTES

Members were mailed a copy of the 10/7/2010 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM KAREN WIGAND, SECONDED BY CHARMAINE LEHMAN; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Mr. Schultz called on Treasurer Bernice Wiecech who reported that the Finance Committee met on December 2<sup>nd</sup> & December 9<sup>th</sup>. They reviewed the accounts payable schedules for October and recommends their approval. **THIS WAS APPROVED WITH A MOTION FROM MRS. WIECIECH, SECONDED BY OMER DORAN; MOTION CARRIED.** The committee also reviewed a sole source bid from Richer Refrigeration for \$ 47,758 for Phase 1 of the Gladstone Senior Center renovation that was made possible by a trust left to us for the center. **KEN BRYANT MOVED TO APPROVE THE**

**SOLE SOURCE BID FROM RICHER REFRIGERATION, MR. LAFOILLE SUPPORTED THE MOTION; MOTION CARRIED. (see attachment "A")**

#### NOMINATING COMMITTEE REPORT

The Chairman called on Dan LaFoille who reported that the Nominating Committee met and **RECOMMENDS THE REAPPOINTMENT OF HELEN WALKER TO REPRESENT THE GLADSTONE SENIOR CENTER ON THE GOVERNING BOARD, KAREN WIGAND SECONDED THE MOTION; MOTION CARRIED.** The Nominating Committee also reviewed the appointment of Myra Croasdell as the Head Start Policy Council representative on our Governing Board, replacing Tish Groleau. **MR. LAFOILLE RECOMMENDS THE ACCEPTANCE OF MYRA CROASDELL AS THE HEAD START POLICY COUNCIL REPRESENTATIVE ON THE GOVERNING BOARD, GIL SABLACK SECONDED THE MOTION; MOTION CARRIED.** The Nominating Committee also discussed the fact that Bernice Wiecech will not be reappointed by Menominee County to represent them on our Governing Board as she resides in Delta County. Bernice currently serves as Treasurer so the board will need to elect someone else for that office. Anyone interested in serving as Treasurer should contact Cathy or Bill prior to the January 13<sup>th</sup> meeting. The Chairman, Mr. LaFoille and the Executive Director expressed their gratitude for Bernice's many years of service and support for our agency. **(see attachment "B")**

#### ACCEPTANCE OF STAFF MONTHLY REPORTS

Members received a copy of the staff monthly reports for their review. There were no questions or comments and **THEY WERE ACCEPTED UPON A MOTION FROM MR. LAFOILLE,, SECONDED BY MS. WIGAND; MOTION CARRIED.**

#### ACCEPTANCE OF TEFAP MONITORING REPORT

Members were mailed a copy of the TEFAP monitoring report for their review **AND IT WAS ACCEPTED WITH A MOTION FROM RUTH HELWIG, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

#### ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following PAC minutes for their review:

- 10/5/10 (Schoolcraft) & 11/5/10 (Menominee) Foster Grandparent Program PAC minutes
- 11/18 (Schoolcraft), & 11/29/10 (Menominee) Senior Companion Program PAC minutes
- 11/9 (Men./Marinette) & 11/18/10 (Delta) Retired & Senior Volunteer Program PAC minutes
- 8/19 (Mid County), 10/5 (Rock), 11/9 (Gladstone) & 11/22/10 (Hermansville) Senior Center PAC minutes

There were no questions or comments **AND THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY MR. MULTERER, MOTION CARRIED.**

#### APPROVAL OF PROPOSED BOARD MEETING SCHEDULE

Members were sent a copy of the proposed board meeting schedule reflecting 11 meetings. **CHARMAINE LEHMAN MOVED TO APPROVE THE PROPOSED BOARD MEETING SCHEDULE**

**FOR 2011 AS PRESENTED, MRS. WIECIECH SUPPORTED THE MOTION; MOTION CARRIED.  
(see attachment "D")**

### **UPDATE ON FUNDING**

Mr. Dubord reported that we have not received a funding level for TEFAP (The Emergency Food Assistance Program) but at a minimum, will be receiving another cut as the third part of a three year funding reduction as well as the unavailability of ARRA funds. In addition, transportation costs continue to rise.

The Executive Director noted that a significant number of DHS retirements are causing delays in getting grants. He also indicated that with a new Governor and Republican Majority at the state level, there are lots of rumors regarding funding cuts. That is why he is telling staff to just keep one foot in front of the other.

### **EXECUTIVE DIRECTOR'S REPORT**

Chairman Schultz called on Bill Dubord who reported that two of our meal delivery vans in Gladstone burned and the cause is undetermined.

He also reported that we have had an analysis of the lighting at the Menominee Senior Center and will go out on bids for more energy efficient lighting at that center. We will probably replace the ceiling tiles as well. Mr. Multerer commented that he will be glad to see the renovations made to the center as they are needed badly.

The Executive Director informed the members that the health insurance changes have been pretty complicated because we are now offering two options (Community Blue & U.P. Blue) and we also are switching the CAA insureds from MEBS to SBAM, except for dental. In addition, there are changes that are a result of the health care reform.

Mr. Dubord reminded the board that there are 16 months left of the Weatherization ARRA funds. He commended Joe Dehlin and his staff on doing a great job keeping all the balls in the air. He reported that a client who has been denied service is appealing the decision. Since the client resides in Schoolcraft County, Bill would like a board member from that county to sit in on the meeting along with Joe Dehlin and the Executive Director. Dan LaFoille volunteered to sit in on the appeal process.

### **PUBLIC COMMENT/OTHER BUSINESS**

Mr. Schultz called on Dan LaFoille who told the members that the Finance Committee discussed the fact that telephone polls don't allow for discussion and that makes some members uncomfortable. There was recognition that sometimes a phone poll is necessary when business must be dealt with prior to the next board meeting. There was discussion on referring urgent business to the Executive Committee to discuss and make their recommendation before a phone poll is done. **KAREN WIGAND MOVE TO HAVE THE EXECUTIVE COMMITTEE CONVENED TO DISCUSS ANY EMERGENCY OR MAJOR DECISION THAT NEEDS TO BE MADE ON A TIMELY BASIS**

***BEFORE A PHONE POLL IS CONDUCTED, MR. MULTERER SUPPORTED THE MOTION;  
MOTION CARRIED.***

Karen Wigand announced that the Dancing Grannies will be doing a fund-raiser at the Bonifas Fine Arts Center on December 19<sup>th</sup> with half of the proceeds going to our Perspectives Adult Day Care Center. Mr. Dubord added that so far \$11,540 has been raised for the center, part due to a \$5,000 2% grant from Hannahville.

Mr. Schultz reported that there will only be one Governor's representative in the U.P. and the person is from Traverse City and their office will be in Marquette.

Gil Sablack noted that the Thanksgiving meal at the Manistique Senior Center was very good. Karen Wigand likewise noted that the Christmas dinner held at the Escanaba Senior Center was also very good and very well attended.

Mr. Schultz called on Cathy Pearson who informed the board that she conducted a survey of the members regarding the use of email for mailing meeting notices, minutes, etc. She indicated that about half of the members have email & would not mind receiving notices, etc. Karen Wigand indicated she does not want to see more work involved for staff by having standard mail to some members while emailing to others. Ms. Pearson indicated she will try doing the meeting notice in February by email for those who indicated they want that option.

#### **ADJOURNMENT**

There being no further business ***KAREN WIGAND MOVED FOR ADJOURNMENT AT 3:05 P.M.,  
SECONDED BY MR. SABLACK; MOTION CARRIED.***

***THE NEXT MEETING IS THURSDAY, JANUARY 13, 2011 AT 1:45 P.M.***

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Monthly Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, Michigan**

**November 18, 2010 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Board Vice-Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	X			Negro, Mari	X		
Farragh, Elizabeth	X			Raether, Karen		X	
Hofer, Millie	X			Plumley, Robert		X	
Lang, Bernie	X			Spence, Christine	X		

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, T. Wendt, L. Dionne, M. Wendt

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OF THE AGENDA:** There were no additions to the agenda

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** M. DeGrave; supported by P. Connors. **Motion carried unanimously**

**APPROVAL OF THE MINUTES:**

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on October 28, 2010.

**ACTION:** A motion was made to dispense with reading the minutes from the October 28, 2010 Regular Board of Directors meeting and approve as written.

**Motion by:** M. DeGrave; supported by E. Farragh. **Motion carried unanimously.**

**FINANCE COMMITTEE REPORT** - C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,789,252.73 was reviewed and recommended for Board approval.

**ACTION:** A motion was made by C. Spence, supported by P. Connors to approve the check disbursement report for bills paid in the amount of \$1,789,252.73 as presented.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen		
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously.**

2. **ISSUE:** Review Financial Reports – Preliminary September 2010 & October 2010

Bill Adrian reviewed the preliminary September 2010 financial report. Mr. Adrian also reviewed the October financial report. Ann Martin stated that the Dickinson County Board recently received a letter from Al St. Peter, who heads Trico, expressing concerns about their contract with Northpointe. Mr. Adrian stated that depending on Northpointe's finances and the number of Northpointe clients and hours attended at Trico a review of their budget contract will be looked at in August 2011. Discussion ensued and questions were addressed by Mr. Adrian.

**ACTION:** A motion was made by C. Spence, supported by M. Hofer to approve the October financial report.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen		
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously.**

**3. ISSUE: Contract(s)/Agreement(s)**

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
a.	Lakestate Industries	Vocational Services	10/1/09 – 9/30/11	n/a	\$9.00/hr	new
This is a new agreement with Lakestate for vocational services. This consumer lives in an AFC in Escanaba and has been attending Lakestate Industries. Prior to this date these services were billed through Pathways and now NBHS will contract for the services direct.						
b.	University of Michigan Hospital	Inpatient Psychiatric Services	10/11/10	n/a	\$850/day	n/a
This is a single case agreement for an individual requiring inpatient care while visiting down state.						
c.	Wakeham AFC	Specialized Residential	1/1/11 – 12/31/11	\$75.79/day	\$77.30/day	Inc of \$1.51
This is a renewal agreement for specialized residential services for 1 consumer. The daily rate is based on resident need.						
d.	Cherith Counseling, LC	Outpatient counseling	11/1/10 – 10/31/11	n/a	\$60/session	n/a
This is a self determination arrangement for one person, through a single case agreement will receive services from Cherith Counseling instead of NBHS.						
e.	Adult Learning Systems	Specialized residential	11/1/10 – 10/31/11	\$185.18	\$196.73	Inc of \$11.55/day
This is a renewal agreement for specialized residential services for one consumer in Marquette. Plans are in motion for the consumer to return to Dickinson County within the month.						
f.	HIS, Inc	Specialized Residential	12/15/10 – 12/14/11	\$150/day & \$300/day	\$150/day & \$300/day	No change
This is a renewal agreement for specialized residential services for Lane St AFC. The daily rate is \$150 for all but one special needs consumer is \$300/day due to 1 to 1 staffing.						
g.	HIS, Ins	Lease Agreement	12/15/10 – 12/14/11	\$350/mo	\$350/mo	No Change
HIS, Inc leases Lane St AFC from NBHS for \$350/mo.						
h.	St Mary's Hospital	Psychiatric Hospitalizations	1/1/11 – 12/31/11	\$1118/day	\$1163/day	Inc of \$45
This is a renewal agreement for inpatient hospitalizations. We now have the ability to complete involuntary admissions with St Mary's. 2010 was the first year we did not petition below the bridge.						
i.	Birchwood AFC	Specialized Residential	1/1/11 – 12/31/11	\$130/day	\$131.60/day	Inc of \$1.60
This is a renewal agreement for specialized residential services for 3 consumers. The daily rate is based on resident need.						
j.	Ihander AFC	Specialized Residential	1/1/11 – 12/31/11	\$100.91/day	\$101.93/day	Inc of \$1.02
This is a renewal agreement for specialized residential services for 2 consumers. The daily rate is based on resident need.						

<b>k.</b>	Kutha AFC	Specialized Residential	1/1/11 – 12/31/11	\$336.45/day	\$343.15/day	Inc of \$6.70
This is a renewal agreement for specialized residential services for 7 consumers. The daily rate is based on resident need.						
<b>l.</b>	Schlaud AFC	Specialized Residential	1/1/11 – 12/31/11	\$298.84/day	\$306.35/day	Inc of \$7.51
This is a renewal agreement for specialized residential services for 6 consumers. The daily rate is based on resident need.						

**ACTION:** A motion was made by C. Spence, supported by M. Negro to approve all contracts as noted above.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen		
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously.**

4. Miscellaneous

- Millie Hofer had questions regarding statements made in an article that was recently in the Menominee Eagle Herald Newspaper. Karen Thekan provided that she was not interviewed personally by the news reporter for this article and information in the article was not accurately reported. The information for this article was obtained through the news reporter who was present at a Menominee County Commissioner meeting that Ms. Thekan and Bill Adrian were in attendance at.
- Chris Spence stated that she asked if there was an update on the General Fund (GF) administrative reduction. Karen Thekan provided the reporting format for the GF reduction had been received and there was a U.P. regional directors' meeting last week to discuss the GF reduction. Northpointe will be looking at their CARF national accreditation expense to make sure the programs that are accredited are Medicaid services as these can be costed out to Medicaid. Ms. Thekan also provided that Mary Beth Haavisto, Utilization Manager, is the hospital liaison and completes discharge planning for consumers and her salary will now be costed out differently as she does do a lot of client work with hospital discharge planning. Also, as the DHS worker works with individuals to sign them up for Medicaid and they are then off of GF this will also count as an administrative reduction. Millie Hofer stated that according to information that was handed out and compared to other community mental health (CMH) agencies that Northpointe has the highest percentage of GF expenses and asked if there were really that many more Northpointe consumers who were covered by GF. Bill Adrian stated approximately 50% of Northpointe consumers are GF and he provided a brief history on why Northpointe did not lose their GF funding compared to other CMH's when GF was changed over to capitation. Miscellaneous questions were addressed by Mr. Adrian.

**PERSONNEL COMMITTEE REPORT - P. Connors**

Ms. Connors highlighted the following from the Personnel Committee meeting that was held on November 18:

1. **ISSUE:** Human Resources Quarterly Reports

The following reports were reviewed:

- Employee Injury/Accidents - There were 8 employee injuries for the quarter and 0 days of work missed.
- Separated Employees - There were 10 employees for the quarter that left Northpointe employment.
- Wage Increases - There were 54 employees during the quarter that received their annual performance review. Ms. T. Wendt stated that a year to date total pay increase report for the period of 10-1-2009 to 9-30-2010 was also provided for review.

**ACTION:** Information

2. **ISSUE:** Physician Recruitment

Terri Wendt stated that when physician recruitment is done for a psychiatrist, postings go out to the National Health Services Corp program, the J1 Visa program, the American Psychiatrist Association website, various recruiting firms, the Psychiatry Newsletter, university residency training programs are contacted, and flyers are sent to upcoming graduates in psychiatry residency training programs. Ms. T. Wendt stated that Northpointe was very pleased when Dr. Razdan came back to work at Northpointe this past July as he is a very good psychiatrist and staff person. Dr. Razdan is also providing excellent quality children training to staff which staff find very

valuable. Millie Hofer stated that there is a new psychiatrist in Menominee who goes on a sliding fee scale and she will provide the name of this psychiatrist to Ms. T. Wendt for her information.

**ACTION:** Information

3. **ISSUE:** Health Insurance

Peggy Connors stated that Northpointe employee health insurance rates are reviewed on an annual basis. Ms. Connors reviewed the proposed 2011 employee health insurance rates and stated that Northpointe is only looking at an approximate 4% increase on its health insurance rate for this year. Miscellaneous questions were addressed by Bill Adrian.

**ACTION:** A motion was made by P. Connors, supported by C. Spence to approve the proposed 2011 health insurance rates for staff. **Motion carried unanimously.**

### **CHAIRPERSONS REPORT**

Joan Luhtanen asked Board members if they wished to have the traditional Board holiday get-together after the December Board meeting. Karen Thekan stated that an alternative would be if Board members would like a Board presentation scheduled this year instead of the get together after the meeting. Ms. Luhtanen asked for a raise of hands of who would like the get together and by consensus of a show of hands there will be a Board get together after the December Board meeting.

### **MICHIGAN ASSOCIATION OF COMMUNITY MENTAL HEALTH BOARD (MACMHB) FALL CONFERENCE REPORT**

- Mari Negro stated that attended quite a few workshops on healthcare reform which she found very interesting. Ms. Negro further stated that one of the things she walked away with was the huge emphasis on healthcare reform moving away from sick care into a healthcare system. Prevention and early intervention will be a major focus with healthcare reform.
- Millie Hofer stated that she attended a Board member cracker barrel session with the consensus at this session that a big focus will be training for Board members. Board members need to have a vision for the future as there are many new upcoming issues for changes in the mental health system. Ms. Hofer asked Karen Thekan for clarification on voting delegates at Board Association meetings. Discussion ensued and questions were addressed by Ms. Thekan.
- Marylee DeGrave stated that she attended a social security workshop on upcoming social security changes.
- Chris Spence stated that she attended three Boardwork workshops.

### **PRESENTATION:** Children & Depression - Dr. Amit Razdan

Karen Thekan introduced Dr. Amit Razdan, Northpointe's Medical Director, and Board members introduced themselves. Dr. Razdan provided a power point presentation on depression and suicide in children and adolescents. Dr. Razdan also provided information on telemedicine. Questions were addressed by Dr. Razdan.

### **CEO REPORT**

Ms. Thekan stated that her November 2010 CEO report was in Board packets; she provided the following updates and highlights:

#### **Federal/State Activity:**

- The main topic of discussion at Board Association committee meetings is the new governor. Several rumors are that Governor-Elect Snyder has already been in discussions with Blue Cross of Michigan in terms of managed care for Medicaid individuals, has a plan to go from 18 state departments down to 3 or 5, and there will be an executive order after the first of the year again cutting GF dollars.

#### **Regional Activity:**

- Regional meetings continue to be held on developing a "system of care for children" which is a requirement in the application for renewal and recommitment.
- A few regional U.P. CMH's have had to take dramatic steps in regards to meeting the GF administrative cuts.

#### **Local Activity:**

- Bill Adrian and Ms. Thekan recently attended a Menominee County Commissioner meeting to address questions they had about Northpointe's benefits, longevity payment, and the 2% COLA recently given to staff. The newspaper article in the Eagle Herald did not accurately reflect a lot of information but the questions were good that the commissioners had.
- Northpointe staff assisted North Central school students and teachers with the recent suicide of a student that occurred in their area.

- Handouts on Board governance that Millie Hofer presented last month were provided to all Board members for their review. The Planning Committee and full Board will be discussing this information at their December meetings.
- Menominee Board members recently received a letter from two employees that were terminated. The two employees appropriately filed an appeal with Ms. Thekan regarding their termination where more information came to light and were both reinstated back to employment.

### **OLD BUSINESS**

- Approve 2011 Calendar of Board Meeting Dates  
Joan Luhtanen asked Board members if they saw any 2011 Board meeting dates that would need to be changed. **ACTION:** A motion was made by P. Connors, supported by M.Negro to approve the 2011 Calendar of Board meeting dates. **Motion carried unanimously.**
- Michigan Community of Mental Health Board Association on Proposed Advocacy Plan  
Karen Thekan stated information on the above issue was provided to Board members previously for review and the Board Association is asking for input by the end of November. The Board Association Advocacy Plan will be used for educating the newly elected officials on the community mental health system and why it is an important system to continue funding. Discussion ensued and questions were addressed by Ms. Thekan. **ACTION:** Consensus of Board members is that they support the Board Association Advocacy Plan but not with money.
- Michigan Community of Mental Health Board Association on Positioning Association Members on Healthcare Reform  
Karen Thekan stated information on the above issue was provided to Board members previously for review and the Board Association is asking for input by the end of November. The Board Association is asking for agreement on the core elements of healthcare reform but would like input/ideas from CMH Boards on how this will relate to the CMH system in the State of Michigan. Discussion ensued and questions were addressed by Ms. Thekan. **ACTION:** Consensus of Board members is that they are too many unknowns at this point in time to commit one way or the other.

**NEW BUSINESS** - No new business

### **BOARD PREROGATIVE**

- Bill DeDie stated that the NAMI annual Christmas party is scheduled for December 17 at the Marantha Church and everyone is invited to attend this event.
- Mari Negro stated that everyone is invited to their community old fashion Christmas festival on December 5 from 1:00-5:00 p.m.

**PUBLIC COMMENTS** – No public comments

### **ADJOURNMENT**

Vice-Chairperson Luhtanen stated the meeting adjourned. Meeting adjourned at 6:27 p.m.

The next regular monthly Board meeting is scheduled for December 16, 2010, in **Kingsford, Michigan beginning at 4:00 p.m.**

\_\_\_\_\_  
Joan Luhtanen, Vice-Chairperson

\_\_\_\_\_  
Peggy Connors, Secretary

\_\_\_\_\_  
Mary Wendt, Board Secretary

## MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

**Regular Session Committee Meeting 11/29/2010 – 9:00 a.m.**

MEMBERS PRESENT: Anderson, Dill, Berman, Sauve, Furlong and Hartz

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Spreen, Eagle Herald, Peshtigo Times and Bay Cities Radio

### **1. Call to order.**

Anderson called the meeting to order at 9:00 a.m.

### **2. Pledge of Allegiance**

### **3. Approve/Amend agenda**

Motion (Furlong/Sauve) to move agenda item #11 before item #7. Motion carries, 4/2. Hartz and Anderson opposed.

Motion (Furlong/Sauve) to omit agenda item #9. Discussion from Furlong that the contract for Spreen doesn't make sense do to the FBO/Manager direction the board was going. Anderson mentions that it's about time that a contract is given to Spreen. Dill mentions that the FBO/Manager direction will take some time and doesn't believe the contract for Spreen would interfere. Motion fails, 2/4. Hartz, Dill, Berman and Anderson opposed.

Motion (Dill/Berman) to approve agenda with changes. Motion carries, 5/1. Furlong opposed.

### **4. Approve/amend minutes**

9/29/2010 Public Hearing on the proposed 2010 – 2011 TCA Budget, amended.  
Motion (Dill/Hartz) to approve as printed. Motion carries. No negative votes.

10/18/2010 Regular Meeting

Motion (Sauve/Hartz) to approve as printed. Motion carries. No negative votes.

11/15/2010 Special Meeting

Motion (Sauve/Dill/) to approve as printed. Motion carries. No negative votes.

**5. Public comment**

Ted Sauve read a letter concerning the 11/15/2010 Special Meeting that he did not attend.

**6. Discuss/consider letter to TCA Commission from Ted Sauve, action if any**

Motion (Furlong/Sauve) to move to a Personnel Committee meeting and report back in January. Discussion: Suave mentions that Spreen was performing aircraft maintenance on some day in September during his work hours as an employee of the Airport. Anderson said that there was nothing wrong with that since Spreen only charges the airport for the time he is working and the board agreed on that when we hired him. Motion fails, 3/3. Hartz, Dill and Anderson opposed.

**7. Discuss/consider Airport Manager evaluation. This portion of the meeting may be done in closed session if Tim Spreen requests a closed session pursuant to MCL 15.268(8)(a) to consider a periodic personnel evaluation and Wis. Stat. § 19.85 (1) (c), action if any.**

**Spreen requests a closed session.**

Motion (Berman/Hartz) at 9:20 a.m. to enter closed session to discuss Airport Manager evaluation pursuant MCL 15.268(8)(a) to consider a periodic personnel evaluation and Wis. Stat. § 19.85 (1) (c). Motion carries, 4/2. Furlong and Sauve opposed.

Present: TCA full Commission members and Tim Spreen.

**8. If necessary, due to closed session, vote to reconvene into open session per Wisconsin Statute 19.85 (2), action if any**

At 9:55 a.m. a vote was favorable to go back into open session.

**9. Discuss/consider contract negotiations for manager. This portion of the meeting may be done in closed session if Tim Spreen requests a closed session pursuant to MCL 15.268(8)(c) and Wis. Stat. § 19.85 (1) (c), action if any.**

**Spreen requests a closed session.**

Motion (Dill/Hartz) at 10:00 a.m. enter into closed session to Discuss/consider contract negotiations for manager pursuant to MCL 15.268(8)(c) and Wis. Stat. § 19.85 (1) (c). Motion carries, 4/2. Furlong and Sauve opposed.

**10. If necessary, due to closed session, vote to reconvene into open session per Wisconsin Statute 19.85 (2), action if any**

At 10:25 a.m. a vote was favorable to go back into open session.

Discussion: Furlong asks what contract are we specifically offering him? Dill says we are substituting the date from this contract. Were there any changes? Did it go to Dan Hass? When? Is there a letter from Hass saying that it is acceptable to him? Dan Hass said he doesn't remember reviewing it, Spreen said. Furlong says that an attorney should review this contract. Furlong mentions that the commission worked hard on developing a policies and procedures manual that manual was supposed to replace any future contracts for employees. Offering a contract now while the policies is in place and we're exploring an FBO, it just smells nothing more than a political game that you guys are playing. Sauve makes comment that we postpone any action on this until the month of January and have our Attorney, not Dan Hass, our Attorney review this.

Motion (Dill/Berman) to give Spreen a one (1) year contract until January 1, 2012 substituting the February 13<sup>th</sup> date. Motion carries, 4/2. Sauve and Furlong opposed.

Sauve gives a letter to the Board to add under correspondence from Attorney Gerald Masson. Anderson does not allow the letter.

Sauve excused @ 10:42 a.m. to attend a funeral and commented on his way out that he will pray for us.

**11. Managers report:**

- **Discuss/consider Profit and Loss for 10/2010, action if any**
- **Discuss/consider Recon Summary for 10/2010, action if any**
- **Discuss/consider Vendor balance for 10/2010, Action if any**
- **Discuss/consider Customer balance for 10/2010, action if any**
- **Discuss/consider Check Detail and paying monthly bills for 9/2010, 10/2010 and 11/2010 action if any**

- **Discuss/consider Airport Traffic for 10/2010, action if any**

Motion (Dill/Hartz) to accept Managers report and to put all on file. Motion carries, no negative votes.

**12. Communication/correspondence.**

None

**13. Dialog between Manager and TCAC.**

None

**13. Dialog between airport users and the TCAC**

None

**14. Public comment.**

None

**15. Schedule next meeting**

1:00 p.m. 12/15/2010

**16. Adjourn**

Motion (Berman/Hartz) to adjourn. Motion carried. No negative Votes.



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility, Powers

### Meeting Minutes

Wednesday, November 17, 2010

#### Board Members Present

Bernie Lang  
Bob Burie

Gary Eichhorn  
Tom Trudgeon

Tom Elegeert  
Dave Rivard

#### Board Members Absent

Dave Schultz

#### Public Health Staff

Barb Chenier, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Lynn Woelffer, Director of Finance and Budget  
Sharon Engelsjerd, Executive Secretary

#### 1. Call to Order/Roll Call

The November 17, 2010, meeting of the Delta Menominee District Board of Health was called to order at 4:30 p.m. CST by Vice Chairperson Lang. Roll call was taken and is recorded above. Dave Rivard was present as Dave Schultz's alternate.

#### 2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

#### 3. Approval of Minutes

Mr. Elegeert moved that the September 15<sup>th</sup> minutes be approved. Motion was supported by Mr. Trudgeon and carried.

#### 4. New Business

##### 4.1— FY 2010 Year-End Finance Report

Lynn Woelffer, Director of Finance and Budget, presented the FY10 year-end financial reports. Reports indicated Public Health ended the year on budget. She reviewed program occurrences and funding changes that contributed to this result. Outstanding

Cost Based Reimbursement (CBR) issues with the State and Federal Government were discussed in detail.

**Mr. Elegeert moved that the Board of Health accept the FY 2010 Year-End Finance Report. Motion was supported by Mr. Eichhorn and carried.**

#### **4.2— Menominee County Planning Commission Nominations**

Ms Chenier stated the Menominee County Board of Commissioners has asked the Board of Health to nominate two environmental health employees to be considered for the Menominee County Planning Commission.

**Mr. Eichhorn moved that the Board nominate Mike Snyder and Patti Miller-Arsineau for consideration of appointment to the Menominee County Planning Commission. Motion was supported by Mr. Elegeert and carried.**

#### **4.3—Closure of MDCH UP Regional Lab**

The MDCH Upper Peninsula Regional Laboratory in Houghton, which has tested water samples for UP local health departments, will close on November 19, 2010. This presents a problem to health departments in the central and western U.P. because the closest state lab will then be Gaylord. Since water samples are required to arrive at the lab within 30 hours of collection, regular mail would not deliver samples to Gaylord in time. The increased cost of priority mail would affect the approximately 100 establishments in our district who require quarterly testing as well as the homeowners needing the service. Options have been considered: City-owned labs in Menominee, Escanaba, and Gladstone can perform coliform bacteria testing. Whitewater, a private company in Amasa, can test for bacteria and nitrates. All of these locations would have similar processing costs as the state lab. Partial chemical tests would still need to be sent to Gaylord or Lansing, but these tests are needed only occasionally. Public Health will now have water bottles available for the Whitewater lab and will assist customers with accessing the State lab in Gaylord, when necessary.

### **5. Committee Reports**

#### **5.1— Personnel**

All recommended merit increases fell within the Board-approved ranges and were approved by the Personnel Committee. No Board action was required.

The Personnel Committee presented a proposed salary range for a new position: Inventory/Purchasing Representative.

**Mr. Elegeert moved that the Board approve the proposed salary range for this position. Motion was supported by Mr. Eichhorn and carried.**

### **6. Medical Director's Report**

Dr. Frankovich discussed a lawsuit in which an American Legion post in Baraga has sued the Western U.P. Health Department over the Smokefree Air Law.

7. **Health Officer's Report**

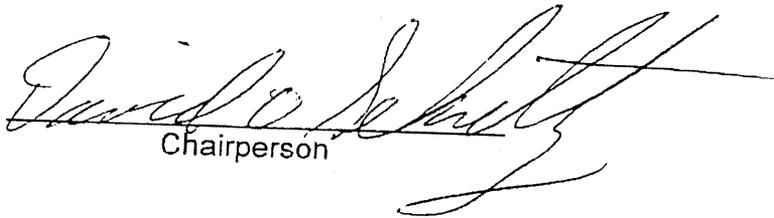
Ms Chenier reported the following:

- The Substance Abuse Treatment Program's last day was October 29. The Great Lakes Recovery Center of Marquette has opened offices in Escanaba and Menominee a couple days a week to fill some of the need for treatment services.
- We are working hard to get the Maternal Infant Health Program (MIHP) up and running, and expect to begin accepting referrals early in 2011.
- Our flu clinics are seeing a reduced number of clients, perhaps due to less interest in getting the flu shot as well as more places in the community offering the shots this year. We may make some changes next year as we consider our role in this area if the need is being met by other providers.
- Almost 5000 employees retired in response to the state employee retirement offer. This is a big loss of experience and knowledge.

8. **Public Comment**—No comments

9. **Adjournment**

There being no further business, a motion was made by Mr. Trudgeon with support by Mr. Elegeert to adjourn the meeting. Motion was carried and meeting adjourned at 5:24 p.m. CST.

  
Chairperson

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