

*“Menominee – Where the best of Michigan begins”*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

The Menominee County Board of Commissioners  
will meet on **Tuesday** ~ November 26, 2013 @ 6:00 p.m. CST  
At the Menominee County Courthouse  
Courtroom B

### AGENDA

- A. Call to Order
  - B. Pledge of Allegiance
  - C. Roll Call
  - D. Approval of the Agenda
  - E. Approval of Previous Minutes  
Nov. 12, 2013 – County Board
  - F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
  - G. Presentations (*limited to twenty minutes*)
  - H. Department Head/Elected Officials Reports (*limited to ten minutes*)
  - I. Action Items
1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Section 3 Implementation Plan for Menominee County (MSHDA/HUD).
  2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Park Lease Policies and Procedures as amended 11/12/2013.
  3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Michigan Natural Resources Trust Fund Development Project Agreement for River Park Development. Project number TF12-121.
  4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Resolution 2013-16 ~ Development of River Park.
  5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Resolution 2013-15 ~ In Support of CUPPAD application on behalf of the Central Upper Peninsula Regional Prosperity Collaborative.
  6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the “revised” Agreement for Extension services provided by Michigan State University to Menominee County. Total cost for services during the period of Oct. 2013 through September 2014 is \$30,000. Payments to be disbursed from account #101-261-801.00

Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Doug Krienke    John Nelson    Chris Plutchak    Gerald Piche    Jan Hafeman

7. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Final 2012/13 Budget Amendments, (3 total). (Reimbursements from UP911 Authority, computer replacements - \$44,804; Reimbursement for cancelled corrections officer training - \$1,150; Board of canvassers travel expenses - \$50.)
8. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve payment of Commissioner Per Diems and expenses as recently submitted.
9. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous bills as paid on Oct. 16, 23, 25, 30 & Nov. 7, 2013 in the amount of \$342,263.73.
10. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
  - a. None
2. Building and Grounds/Park Items:
  - a. None
3. Miscellaneous Items:
  - a. CAA Gov. Board ~ member vacancy
  - b. Menominee County Housing Program Procedural Guide – MSHDA
4. Finance Items
  - a. Commissioner Per Diems and expenses
  - b. Miscellaneous bills as paid on November 21, 2013 in the amount of \$108,445.65.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

November 12, 2013

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak, and Schei.

**Absent:** None.

Chairman Meintz stated that the agenda would need to be amended to add Miscellaneous Item D under New Business. This would be a discussion of the Menominee County Section 3 Implementation Plan.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the minutes from the October 22, 2013 Regular County Board Meeting. Motion was approved 9-0. (The board packet was missing a page from the minutes, but the minutes in their entirety were approved.)

**Public Comment:** None.

**Presentations:** None.

**Department Head/Elected Officials Reports:**

-County Treasurer Diane Lesperance – She stated that the Menominee County held their third land auction and all properties are now sold. We were able to make a profit of \$13,125.38 this year.

Moved by Com. Furlong, seconded by Com. Hafeman to approve the 2013 Menominee County Apportionment Report as submitted by the Equalization Director. (This report was changed due to the Nov. 5<sup>th</sup> Election). Motion was approved 9-0.

Moved by Com. Plutchak, seconded by Com. Nelson to approve the creation of the MERS Defined Contribution Division. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Hafeman to approve payment of Commissioner Per Diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve miscellaneous bills as paid on Oct. 7, 10 & 11, 2013 in a total amount of \$124,687.85. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

**New Business (discussion only)**

**Personnel Items:**

- a. None.

**Building and Grounds/Parks Items:**

- a. Parks Lease Campsites – Policies and Procedures. – Brian explained there are two proposed amendments to be made to the County Park lease agreement. The first regarding lease agreements of 6,5,4,3 and 2 months at Kleinke Park. The lease agreements will start on either the first day of the month or the fifteenth of the month. The second amendment is regarding the County Resident Lease Fee; adding language stating the requirement of being a permanent resident of Menominee County, in order to appreciate the reduced lease fee. The consensus of the board is to move this item forward to the next meeting for approval.
- b. River Park Development – MDNR Resolution ~ 2013-16. – Brian explained that the MDNR has sent an agreement to be signed and a resolution to be passed accepting the development grant for River Park. The agreement states the county’s obligations regarding funding requirements, completion time and development procedures guidelines. This grant agreement and Resolution is for the development of River Park. Com. Hafeman asked a few questions about hiring an engineering firm for this project and if this will delay the project. Brian explained that the project has been delayed because of this, but will be ready to go by spring. The consensus of the board is to move this item forward to the next meeting for approval.
- c. Hermansville building demolition – vacant lots. – Brian explained that the demolition of the Hermansville Building is complete. Now a decision needs to be made on what is going to be done with the vacant lots. The County Treasurer, Diane Lesperance, received an appraisal in the amount of \$18,000 for the two village lots. The board voiced their concerns that the \$18,000 amount was too high. Com. Hafeman asked if there was any interest in the property. Diane explained that Meyer Township is interested in the lots. Diane also commented about how the residents of Hermansville were pushing to have this building taken care of, and when we were tearing it down we receive multiple complaints from them. Com. Nelson feels that the land should be given to Meyer Township. Com. Schei commented that giving it to the township would take it off of the tax roll. Com. Furlong feels that we should put it out for bids and see if there is any interest in the lots. If that fails we could then give it to the township. Com. Meintz agrees with that idea. Com. Piche stated there are no bad ideas. He agrees with Com. Furlong that the property is not going anywhere so the board should take their time and explore all options. Com. Nelson stated that he will attend the Meyer Township board meeting on Wednesday night and discuss this with them.

**Miscellaneous Items:**

- a. CUPPAD – Letter/resolution of Support Request. - Brian explained that CUPPAD is in the process of developing an application for the Governor’s “Regional Prosperity Initiative.” They ask for support from the County Board via a resolution and/or a letter of support. Both are enclosed in the packet. Rhiannon Haller, Assistant

Community Planner is present for questions. Ms. Haller further explained the initiative. They are requesting \$229,000 in funding from the State of Michigan. Com. Meintz asked what the money would be paying for. She stated that she could provide Brian with a detailed budget. Com. Furlong asked how this would benefit Menominee County since we already have a Planning Commission, Economic Development Commission and other local organizations already working on this. Com. Nelson stated that he does not see a problem with a support letter. Com. Hafeman commented that we have not benefitted from CUPPAD in the past. Brian will be gathering more information from CUPPAD on this subject.

- b. MSHDA ~ Fair Housing Resolution 2013-15. – Brian explained that Larry Wall, Grant Administrator has asked the board to approve an updated Fair Housing Resolution for the new grant. We have approved this resolution in previous years. This is just an update to go along with the grant paperwork. Brian read the resolution. The board would like to move this to an action item tonight for approval.

Moved by Com. Hafeman, seconded by Com. Nelson to move the approval of MSHDA ~ Fair Housing Resolution 2013-15 and action item. Motion was approved by a roll call vote 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve MSHDA ~ Fair Housing Resolution 2013-15. Motion was approved by a roll call vote 9-0.

- c. DHS Board – Request more applications. – Brian is just informing the board that on September 24, 2013 the county board discussed the DHS/Pinecrest board member vacancy, Administration advertised to fill the vacancy and has received two applications for interested patrons. On October 22, 2013 this item was tabled for more information. As of November 1, 2013 the only two applicants for the position have requested their applications for appointment be rescinded. Administration has submitted an ad to receive more applications for this appointment.
- d. Menominee County Section 3 Implementation Plan. – Larry Wall, Grant Administrator explained to the board what the Implementation Plan was. The consensus of the board is to move this item forward to the next meeting for approval.

#### **Finance Items:**

- a. Michigan State University Extension (MOA) – Revised. – Brian explained that a revised MOA from MSU has been sent from Dr. Coon. The MOA states Menominee County shall pay \$30,000 for the one Full Time Educator and one half time 4H Coordinator for the current Fiscal Year (October 1, 2013 to September 30, 2014). Com. Meintz discussed a conversation he had with Dr. Coon about how they are going to try to fill the Educator position with someone who is more likely to fit the old school needs of our area. The consensus of the board is to move this item forward to the next meeting for approval.
- b. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- c. Miscellaneous bills as paid on Oct. 16, 23, 25, 30 & Nov. 7, 2013 in the amount of \$342,263.73. - The consensus of the board is to move this item forward to the next meeting for approval.

#### **Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

**Public Comment:**

- Mari Negro – Commented that when the Hermansville building demolitions was brought to the board as a goal of Com. Jasper he stated that he wanted the lots to be given to Meyer Township when the process was completed. She also commented that the county library office in the Community Center does not pay rent or for electric and heating and if they were charged that amount over the past ten years that would be equal to the \$18,000 value of the property. She commented that the EDC has plenty of property that is already for sale in Hermansville. She is upset with the comments that were made earlier in the meeting about the residents of Hermansville being unfriendly regarding this project. She also asked the board to remember to advertise with her newspaper when they have notices and ads to publish.
- Eileen Behrend – Gave a history lesson and update on the Bailey Fishing Museum. She also thanked the board for all of their support of the property.
- Diane Lesperance – Commented on the fishing museum and people really should go there. She also clarified her comments on the residents of Hermansville and the project there.
- Eileen Behrend – Also thanked the parks staff for helping to maintain the property.

**Commissioner Comment:**

- Com. Hafeman – Commented about the Pinecrest Board that she sits on as a liaison. There were problems with the Director, Richard Mapes. At the last meeting he was dismissed from his position and Darlene Smith was hired as the interim director for the next 6 months. Mr. Mapes is allowed to stay in the house for 90 days. She also commented on the need to fill the deputy equalization position and plan for the future, when Peggy retires. It takes about three years of training, plus, I'd like to see a local person trained with credentials put in there. I'm hoping Brian can put some pressure on the union person to allow this to go forward.
- Com. Schei – Commented on the equalization position and hopes that it will possibly be on the next agenda. He also commented on the Public Health meeting and he was pleased to see that the building next door had been pressure washed. He also commented about how many flu shots the health department in Escanaba was able to provide.
- Com. Meintz – Commented that he hoped everyone has a safe hunting season, which starts on Friday.

Moved by Com. Nelson, seconded by Com. Plutchak to adjourn at 7:41 p.m. Motion was approved 9-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>MSHDA/HUD ~ Section 3 Implementation Plan for Menominee County</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b> Discussion at the 11/12/13 board meeting: Larry Wall explained the plan for Menominee County. Consensus of the board was to move the plan forward to the board for approval.	
<b>RECOMMENDED MOTION</b>  To approve the Section 3 Implementation Plan for Menominee County (MSHDA/HUD)	

Submitted by:     **Brian Bousley**    

    **11/22/2013**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**SECTION 3**

**IMPLEMENTATION PLAN**

**FOR**

**MENOMINEE COUNTY,**

**MICHIGAN**



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- A.** Action steps that the County will take to outreach to Section 3 Residents
- B.** Action steps that the County will take to outreach to Section 3 Business Concerns.
- C.** Certification of Section 3 Residents
- D.** Certification of Section 3 Business Concerns.
- E.** Items that must be included in the bid documents for covered projects.
- F.** Implementation of Section 3 hiring requirements by contractors.
- G.** Contractor’s Requirements in Employing Section 3 Participants
- H.** Assisting Contractors to Achieve Section 3 Hiring Goals
- I.** Implementation of Section 3 Contracting Requirements by Contractors
- J.** Contractor’s Requirements in Employing Section 3 Businesses
- K.** Assisting Contractors to Achieve Section 3 Contracting Goals
- L.** Section 3 Complaint Procedures
- M.** Section 3 Record Keeping and Reporting Requirements

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- Exhibit 1: Certification for Resident Seeking Section 3 Preferences in Training and Employment
- Exhibit 2: Certification for Business Concerns Seeking Section 3 Preferences in Contracting
- Exhibit 3: Section 3 Clause
- Exhibit 4: Contractor’s Section 3 Opportunities Plan
- Exhibit 5: Items to Include in the Bid and Contract Documents
- Exhibit 6: Outreach to Solicit Bids form Section 3 Businesses
- Exhibit 7: Estimated Workforce Needed for Section 3 Covered Project
- Exhibit 8: Contractor’s Section 3 Action Plan for Business Utilization
- Exhibit 9: Section 3 New Hires Report Form
- Exhibit 10: Section 3 New Hires Trained
- Exhibit 11: Permanent Employee Listing
- Exhibit 12: Section 3 Summary Report HUD 60002
- Exhibit 13: Contractor & Professional Timesheets

### **THE PURPOSE OF SECTION 3**

The purpose of Section 3 is to assure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with federal, state and local laws and regulations, be directed to low and very low income persons, particularly those who are the recipients of government assistance for housing, and to business concerns which provide economic opportunities to low and very low income persons.

### **INTRODUCTION**

Section 3 is the legislative directive from the U.S. Department of Housing and Urban Development (HUD) for providing preference in new employment, training, and contracting opportunities that are generated by HUD-funded projects to low and very low-income local residents (regardless of race or gender). Section 3 also provides contracting preferences to local businesses that substantially employ low and very low-income residents of the local community.

Section 3 is activated when HUD funded construction and rehabilitation projects create the need for new employment, contracting, or training opportunities. Recipients or contractors are not required to hire Section 3 residents or award contracts to Section 3 businesses other than what is needed to complete a covered project. If the expenditure of a covered project does not result in new employment, contracting, or training opportunities, the requirement of Section 3 is not activated. Nevertheless, the recipient and its contractors are required to submit Section 3 report information.

As a condition of receiving HUD housing and community development program funds, recipients must certify they will comply with the requirements of Section 3. HUD has the legal responsibility to monitor recipients for compliance and can impose penalties upon those that fail to meet these obligations. Furthermore, the Michigan State Housing Development Authority (MSHDA), a recipient of HUD funding, has a similar level of responsibility and may impose sanctions or penalties against the County for non-compliance.

This plan has been prepared to provide information and guidance to Section 3 recipients on how the County of Menominee (the County) will administer the Section 3 regulations. This guide should not be treated as a comprehensive recitation of the Section 3 Act and regulations. It is a summary of the pertinent provisions, and focuses on the requirements imposed on the Developer, General Contractor and Subcontractor receiving the requisite amount of Section 3 funds. Developers, General Contractors and Subcontractors bear the responsibility to familiarize themselves with the Section 3 Act and regulations prior to accepting Section 3 covered assistance.

## **POLICY STATEMENT**

The County shall provide opportunities to low and very low-income people living in the Menominee County and to businesses meeting the definition of "Section 3 Business Concern." Accordingly, the County shall implement policies and procedures to ensure Section 3, when required, is followed for all contracts where labor and/or professional services are provided.

This policy shall not apply to contractors who only furnish materials or supplies through Section 3 covered assistance. It applies to contractors who install materials or equipment (see the definition of "Section 3 Contractor" below). Where federal housing and community development assistance provides partial funding for a Section 3 covered project or activity, the entire project or activity is subject to Section 3 requirements. Nothing in this policy shall be construed to require the employment or contracting of a Section 3 resident or contractor who does not meet the qualifications of the position to be filled or who cannot fulfill the contract requirements.

Successful compliance with the Section 3 Act and regulations by the Developer and/or General Contractor will be a factor in determining future awards of Section 3 covered assistance.

According to the Section 3 regulations, located at 24 CFR Part 135, Section 3 Recipients are required to provide employment, training and contracting opportunities to Section 3 Residents or Section 3 Business Concerns. However, the Section 3 requirements are not imposed upon a recipient who does not engage in hiring or training, but instead awards contracts to Developers and General Contractors that hire and train in connection with Section 3 Covered Projects.

According to the Section 3 regulations, these recipients may comply with Section 3 by ensuring that the Developers, General Contractors and Subcontractors receiving Section 3 Covered Assistance comply with the Section 3 Act.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Park Lease Program Policies and Procedures</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b> Two proposed amendments to be made to the County Park lease agreement. The first regarding lease agreements of 6,5,4,3 and 2 months at Kleinke Park. The lease agreements will start on either the first day of the month or the fifteenth of the month. The second amendment is regarding the County Resident Lease Fee; adding language stating the requirement of being a permanent resident of Menominee County, in order to appreciate the reduced lease fee.	
To approve the Park Lease Policies and Procedures as amended 11/12/2013.	

Submitted by:     **Brian Bousley**    

    **11/22/2013**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

Menominee County Parks Seasonal Lease Campsites  
Policies and Procedures

1. Each leased campsite shall have the occupant (lessee) sign and abide by the Seasonal Campsite Lease Agreement with Menominee County.
2. Lease sites of only five (5) months and six (6) months will be offered at Shakey Lakes Park.
3. Lease sites for Shakey Lakes Park will commence on the first of the month and terminate at the end of the month. Five month lease sites will begin on May 1<sup>st</sup> and end on September 30<sup>th</sup>. Six month lease sites will begin on May 1<sup>st</sup> and end on October 31<sup>st</sup>. Exceptions maybe noted on the lease with the approval of the Menominee County Administrator.
4. Lease sites of one (1), two (2), three (3), four (4), and five (5) and six (6) months will be offered at Kleinke Park.
5. Lease sites of two (2), three (3), four (4), five (5) and six (6) for Kleinke Park will commence on the first (1<sup>st</sup>) of the month or the fifteenth (15<sup>th</sup>) of the month starting in May.
6. Lessee staying longer than their Lease Agreement will be required to pay the daily camping rate for each additional day.
7. If a lessee requests to move to a different site, the requested site has to be an unoccupied non-water site.
8. If multiple lessees request the same unoccupied non-water site, the length of documented years of requesting the site shall be the determining factor. If multiple lessees have requested the same site for the same amount of the years, the multiple lessees will be placed in a lottery and the chairman of the Parks and Recreation Committee or the County Administrator will draw the name of the lessees who will be awarded the new site.
9. Water sites at Shakey Lakes will consist of 50% availability for lease sites and 50% for daily use sites. Currently, there are more than 50% leased water sites. The current lessees will be allowed to maintain their current sites but if a water site is forfeited by a lessee that site will not be available for lease until the available leased water sites are below 50%.
10. Water sites at Kleinke Park will consist of 50% availability for lease sites of six (6), five (5), four (4), three (3), two (2), and 1 month sites and 50% for daily use campers. Currently, there are more than 50% leased water sites. The current lessees will be allowed to maintain their current sites but if a water site is forfeited by a lessee the site will not be available for lease until the available water sites are below 50%.
11. Termination of Lease Agreement: Lessor reserves the right to terminate this lease at any time for any reason. If Lessor terminates lease during the term of agreement, LESSOR will refund on a pro-rata basis. Termination may be enforced immediately by Park Superintendent (County Administrator). As outlined in the Lease Agreement.
12. "End of Term": Lessor reserves the right to reject a renewal for the succeeding year, thus terminating future lease agreements. As outlined in the Lease Agreement.
13. Non Renewal of existing leases. Menominee County expressly reserves the rights to not renew existing leases under, but are not limited to, the following conditions:
  - a) If lessee was evicted from any Menominee County Park.
  - b) If lessee breaks the lease during the prior camping season.
  - c) If lessee jeopardizes the safety of others within any Menominee County Park.
  - d) If lessee disrupts the harmony of any Menominee County Park.
14. In order to receive the County Resident Rate, the lessee must maintain permanent residency within Menominee County.

11/12/13

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>MDNR Agreement and Resolution 2013-16 ~ Development of River Park</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The MDNR has sent an agreement to be signed and a resolution to be passed accepting the development grant for River Park. The agreement states the county's obligations regarding funding requirements, completion time and development procedures guidelines. This grant agreement and Resolution is for the development of River Park.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve the Michigan Natural Resources Trust Fund Development Project Agreement for River Park Development. Project number TF12-121 AND:</p> <p>To approve Resolution 2013-16 ~ Development of River Park.</p>	

Submitted by:     **Brian Bousley**    

    **11/22/2013**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



**MICHIGAN NATURAL RESOURCES TRUST FUND  
DEVELOPMENT PROJECT AGREEMENT**

**Project Number:** TF12-121

**Project Title:** River Park Development

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the **COUNTY OF MENOMINEE** ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In PA 9 of 2013, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by **July 1, 2013**.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number TF12-121 (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is the date of execution by the DEPARTMENT **through March 27, 2015**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management.
  - a. All reports, documents, or actions required of the GRANTEE shall be submitted to the:

MICHIGAN NATURAL RESOURCES TRUST FUND  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925

b. The GRANTEE'S representative for this project is:

Name: BRIAN R BOOSLEY Title: COUNTY ADMINISTRATOR

Mailing Address: 839 10<sup>th</sup> AVE, Menominee, MI 49858

Phone Number: 906-863-7779 FAX: 906-863-8839

E-mail Address: bboosley@menominee.co.com

- c. All notices, reports, requests or other communications from the DEPARTMENT to the GRANTEE shall be sufficiently given when mailed and addressed as indicated above. The DEPARTMENT and the GRANTEE may by written notice designate a different address to which subsequent notices, reports, requests, or other communications shall be sent.
4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).
5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.

Well Drilled, Pressurized System Installed

Electric to Well House and Pavilion

Construction of a Well House

6. The DEPARTMENT agrees as follows:

- a. To grant to the GRANTEE a sum of money equal to **Seventy-Five (75%) percent of Twenty-Five Thousand (\$25,000.00) dollars**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Eighteen Thousand Seven Hundred (\$18,700.00) dollars**.
- b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
- Payments will be made on a reimbursement basis at **Seventy-Five (75%) percent** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
  - Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE on a form provided by the DEPARTMENT which includes an expenditure list supported by documentation as required by the DEPARTMENT, including but not limited to copies of invoices,

cancelled checks, and/or list of force account time and attendance records.

- iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT engineering staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
- iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Six Thousand Three Hundred (\$6,300.00) dollars** in local match. This sum represents **Twenty-Five (25%) percent** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.
- c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
  - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
  - ii. Within 180 days following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
  - iii. Upon written DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$25,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.

- iv. Upon written DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$1,000 and \$25,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
  - v. Maintain detailed written records of the contracting processes used and to submit these records to the DEPARTMENT upon request.
  - vi. Complete construction to all applicable local, state and federal codes, as amended; including the federal Americans with Disabilities Act (ADA) of 1990, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; and the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended.
  - vii. Bury all new telephone and electrical wiring within the project area.
  - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. To operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
  - e. To provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
  - f. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
  - g. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.



10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in APPENDIX C and this Agreement.
12. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
  - a. Received a written exemption from the DEPARTMENT before the execution of this Agreement, and
  - b. Received prior written approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated \_\_\_\_\_, and
  - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
  - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.

15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
  - a. The GRANTEE agrees that the project area or any portion thereof will not be converted to other than public outdoor recreation use without prior written approval by the DEPARTMENT and the BOARD and implementation of mitigation approved by the DEPARTMENT and the BOARD, including but not limited to replacement with land of similar recreation usefulness and fair market value.
  - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT and the BOARD.
  - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
  - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
  - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and

- c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing same.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts 451 of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
  - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
  - or
  - b. If any portion of the project area is a facility, documentation that Department of Natural Resources-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the MNRTF Board with no reimbursement made to the GRANTEE.
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with

- companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
  25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
  26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
  27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
  28. Upon breach of the Agreement by the GRANTEE the DEPARTMENT, in addition to any other remedy provided by law, may:
    - a. Terminate this Agreement; and/or
    - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
    - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund and the Land and Water Conservation Fund; and/or
    - d. Require repayment of grant funds already paid to GRANTEE.
    - e. Require specific performance of the Agreement.
  29. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State

for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.

30. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
31. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status or disability that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
32. The DEPARTMENT shall terminate and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Labor and Economic Growth pursuant to Public Act No. 278 of 1980.
33. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
34. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.
35. The Agreement may be executed separately by the parties. This Agreement is not effective until:
  - a. The GRANTEE has signed the Agreement and returned it together with the necessary attachments within 90 days of the date the Agreement is issued by the DEPARTMENT, and
  - b. The DEPARTMENT has signed the Agreement. IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the \_\_\_\_\_,

Regular County Board meeting of the Menominee County Board of Commissioners.  
(special or regular) (name of approving body) <sup>date</sup>

**GRANTEE**

SIGNED:

WITNESSED BY:

By \_\_\_\_\_

1) \_\_\_\_\_

Print Name: BRIAN R. Bousley

Title: County ADMINISTRATOR  
Menominee County

2) \_\_\_\_\_

Date: \_\_\_\_\_

Grantee's Federal ID#

38-6005907

**MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

SIGNED:

WITNESSED BY:

By \_\_\_\_\_  
Steven J. DeBrabander

1) \_\_\_\_\_

Title: Manager, Grants Management

2) \_\_\_\_\_

Date: \_\_\_\_\_

# MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858

Brian R. Bousley– County Administrator  
Sherry DuPont – Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

## Resolution 2013-16 Acceptance of Michigan Department of Natural Resources Grant Development of River Park

Upon motion made by \_\_\_\_\_, Seconded by \_\_\_\_\_, the following Resolution was adopted:

“RESOLVED, that Menominee County, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Menominee County Board of Commissioners do hereby specifically agree, but by way of limitation as follows:

1. To appropriated all funds necessary to complete the project during the project period and to provide six thousand three hundred dollars (\$6,300) to match the grant authorized by the Michigan Department of Natural Resources.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the Michigan Department of Natural Resources for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set for in the foregoing portions of this Resolution.”

The following aye votes were recorded: \_\_\_\_\_

The following nay votes were recorded: \_\_\_\_\_

I, Marc Kleiman, Clerk of Menominee County, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the Menominee County Board of Commissioners at a meeting held \_\_\_\_\_.

\_\_\_\_\_  
Board Chairman – Charlie Meintz

\_\_\_\_\_  
County Clerk – Marc Kleiman

\_\_\_\_\_  
Date

Charlie Meintz – Chairperson

Larry Schei – Vice Chairperson

Doug Krienke James Furlong Chris Plutchak Bernie Lang Gerald Piche Jan Hafeman John Nelson

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>CUPPAD – Resolution 2013-15</b> ~ In Support of CUPPAD application on behalf of the Central Upper Peninsula Regional Prosperity Collaborative.
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
<p>CUPPAD is in the process of developing an application for the Governor’s “Regional Prosperity Initiative.” They ask for support from the County Board via a resolution and/or a letter of support. Both are enclosed. Rhiannon Haller, Assistant Community Planner will be present for questions.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve Resolution 2013-15 ~ In Support of CUPPAD application on behalf of the Central Upper Peninsula Regional Prosperity Collaborative.</p>	

Submitted by:       **Brian Bousley**      

      **11/22/2013**        
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



*Central Upper Peninsula Planning And Development Regional Commission*

2415 14th Avenue South • Escanaba, MI 49829

906.786.9234 • Fax: 906.786.4442 • 800.562.9828 • [cuppad@cuppad.org](mailto:cuppad@cuppad.org)

October 14, 2013

TO: County Commissions  
Township Supervisors  
Village Presidents  
City Managers

FROM: Rhiannon Haller, Assistant Community Planner

SUBJECT: **Letter of Support Request**

The Central U.P. Planning and Development Regional Commission (CUPPAD) is in the process of developing an application for the Governor's "Regional Prosperity Initiative." As local government leaders, I am asking for your support and collaboration.

One of the initiative's goals is to bring representatives from private, nonprofit, and public entities participating in economic development, higher education, adult education, workforce development, and transportation activities to develop a strategy to help the region prosper. Input from the region's communities is, of course, crucial in achieving this goal.

To this end, I am providing some documents about the initiative for your review and ask if you would provide CUPPAD with a letter of support for our application. I have attached a sample letter for your use, as well as a sample resolution of support. Please feel free to draft a specific letter for your community if desired.

The application is due no later than **October 31, 2013**. We ask that you act early to help the Central U.P. move forward to improve effectiveness in our region. Please send support letters to [rhaller@cuppad.org](mailto:rhaller@cuppad.org) OR mail to CUPPAD c/o Rhiannon Haller, 2415 14<sup>th</sup> Ave. S., Escanaba, MI 49829 OR fax to 906.786.4442.

Thank you for your time and consideration in this important matter. Please do not hesitate to contact me at [rhaller@cuppad.org](mailto:rhaller@cuppad.org) or 906.786.9234 if you have any questions.

Enclosures:

Sample Letter of Support  
Sample Resolution of Support  
Regional Prosperity Initiative information

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### **Resolution 2013-15**

#### **In Support of Central Upper Peninsula Planning & Development Regional Commission (CUPPAD)**

#### **Application on behalf of the Central Upper Peninsula Regional Prosperity Collaborative**

WHEREAS, Governor Snyder and the Michigan Legislature have created the Regional Prosperity Initiative, and,

WHEREAS, in 2012 the State of Michigan formed a Regional Reinvention Initiative Committee to plan for improving collaboration between Michigan's Regional Planning Agencies, Work Force Development Agencies, Adult Education Providers, Economic Development Agencies, and other agencies; and

WHEREAS, in August 2013 the Regional Reinvention Initiative Committee introduced the Regional Prosperity Initiative that includes ten new Prosperity Regions, and various levels of funding to enhance collaboration and to develop a Five Year Regional Prosperity Plan for each of Michigan's ten Prosperity Regions; and

WHEREAS, the Regional Prosperity Initiative is intended to foster greater communication and collaboration among organizations involved in economic development, education, work-force development, regional planning and transportation agencies, local and state government, and private business, and,

WHEREAS, the Central U.P. Regional Planning & Development Commission will serve a 6 county area which includes numerous local governments as well as higher education, adult education, economic development, workforce development, and transportation organizations; and,

WHEREAS, only the one (1) regional planning agency in the 6 county region is qualified to receive funding under the Regional Prosperity Initiative,

NOW THEREFORE BE IT RESOLVED THAT, the Menominee County Board of Commissioners hereby support the Central Upper Peninsula Planning & Development Regional Commission as the grant applicant on behalf of the Central Upper Peninsula Michigan Regional Prosperity Collaborative.

\_\_\_\_\_  
Charlie Meintz, Board Chairperson

\_\_\_\_\_  
Marc Kleiman, County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Doug Krienke    John Nelson    Chris Plutchak    Gerald Piche    Jan Hafeman*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Michigan State University Extension – Revised MOA</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>A revised MOA from MSU has been sent from Dr. Coon. The MOA states Menominee County shall pay \$30,000 for the one Full Time Educator and one half time 4H Coordinator for the current Fiscal Year (October 1, 2013 to September 30, 2014).</p> <p><b>Dr. Coon and Doug Brahee will attend the Nov. 26<sup>th</sup> meeting for any questions/comments.</b></p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve the “revised” Agreement for Extension services provided by Michigan State University to Menominee County. Total cost for services during the period of Oct. 2013 through September 2014 is \$30,000. Payments to be disbursed from account #101-261-801.00</p>	

Submitted by:     **Brian Bousley**    

    **11/22/2013**      
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

**MICHIGAN STATE UNIVERSITY** | **Extension**

October 21, 2013

TO: Menominee County Board of Commissioners  
FROM: Thomas G. Coon, Director and Professor, MSU Extension  
SUBJECT: Memorandum of Agreement between Menominee County and MSUE



We understand that you wish to continue the partnership with MSUE so that MSU Extension programs may continue to be available in Menominee County. Further, as you've indicated, we understand that the County's funding for MSUE will be a challenge in the year ahead. With your agreement to the terms of our umbrella Memorandum of Agreement and your willingness to provide office space and support staff for the MSUE office in Menominee County for fiscal year 2014, we agree to work with you to pursue and develop alternative sources of funding for any shortfall that you may face in fulfilling the operating fund assessment for Menominee County for this fiscal year, up to \$8,209.



**MSU EXTENSION**

**Office of the Director**

108 Agriculture Hall  
East Lansing, MI 48824  
517/355-2308  
Fax: 517/355-6574  
msuedir@msu.edu

Your commitment to the partnership is extremely important to MSU Extension. We recognize the challenges that current circumstances place on county revenues and will work with you to meet the Memorandum of Agreement assessment level established for Menominee County in subsequent years.

Thank you for your partnership in these challenging times.

TC:tb

cc: Dr. Doug Brahee  
Jean Schueller

**Agreement for Extension Services provided by  
Michigan State University to MENOMINEE County  
Annual Work Plan FY 2014 (Exhibit A)**

**A. Specific Contributions by MSUE:**

1. At least 1.0 FTE Extension Educator whose primary office of operation will be the county Extension office included in the assessment.
2. \_\_\_\_\_ additional extension educators. Areas of Expertise: \_\_\_\_\_
3. **0.5** FTE - 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office.
4. \_\_\_\_\_ FTE - additional 4-H program coordinators/other paraprofessional.
5. Administrative oversight included in annual assessment.
6. Access to Extension Educators with expertise in each of the MSUE Institutes included in annual assessment.
7. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.
8. Annual reporting of services provided, audiences served, and impact of programs in the county.

**B. Specific Contributions by the County:**

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must be provided high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office space must be at least comparable to the average office space used by County employees.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting county residents in accessing MSUE resources by office visit, telephone, email, internet and media. This can be a county employee or the county can contract with MSU for their services.
3. General operating expenses for the office and non-MSU Personnel.
4. The Assessment Fee and costs for additional personnel, as described above in Section A. If MSUE receives at least a 2% increase in appropriations from the State of Michigan (SOM), the County will be given a 3% credit, thereby leaving the assessment at the 2013 level.

**C. Assessment to County:**

MSU Assessment	\$ 41752
Credit to county from SOM appropriations	minus 3543
Director's Discretionary	8209
2014 TOTAL Assessment	<u>\$ 30000</u>

**ADDITIONAL PERSONNEL**

- 1. Educator (.8 FTE) at \$73,336  
\$9,167 per 0.1 FTE \$ \_\_\_\_\_
- 2. 4-H Program Coordinators
  - a. 1.0 FTE at \$56,650 \$ \_\_\_\_\_
  - b. 0.5 FTE at \$28,325 \$ \_\_\_\_\_
- 3. Support Staff at \$56,650 per FTE
  - a. If contracted with MSUE \_\_\_\_\_ FTE \$ \_\_\_\_\_
- 4. Other Staff included in MOA
  - a. Title and rate \_\_\_\_\_ \$ \_\_\_\_\_
- 5. Other: \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL COUNTY PAYMENT FOR 2014 \$ 30,000.00

For the period, October 2013 to September 2014, MENOMINEE County shall pay to MSUE \$ 30,000, which is the cost of the assessment (minus the credit) plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to

MSUE Extension Budget Office  
446 W. Circle Dr.  
160 Agriculture Hall  
East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

MENOMINEE COUNTY

By: \_\_\_\_\_  
Daniel T. Evon, Director,  
Contract & Grant Administration

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Final 2012/13 Budget Amendments</b>
<b>DEPARTMENT:</b>	<b>Finance Committee</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b> At the 11/12/13 Finance Committee meeting, the committee discussed the final three amendments to the 2012/13 County Budget and moved them forward to the County Board for approval.	
<b>RECOMMENDED MOTION</b> To approve the Final 2012/13 Budget Amendments, (3 total). (Reimbursements from UP911 Authority, computer replacements - \$44,804; Reimbursement for cancelled corrections officer training - \$1,150; Board of canvassers travel expenses - \$50.)	

Submitted by:     **Brian Bousley**    

    **11/22/2013**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

Final Budget Amendments - 2012/13

28	9/19/2013	Reimbursement from UP 911 Authority Computer Replacement for Admin Office	\$ 44,804.00	266-325-970.00
29	9/16/2013	Reimbursement for Cancelled Training	\$ 1,150.00 \$ 1,150.00	264-000-645.00 264-363-881.00
30	9/25/2013	To Balance Line Items (to cover extra BOC travel expenses)	\$ 50.00 \$ (50.00)	101-192-860.00 101-262-860.00

2012 - 2013

BUDGET AMENDMENT  
NUMBER #28  
September 19, 2013

**Re: Reimbursement from UP 911 Authority for Computer Replacement  
in Admin Office**

<b>Account Number</b>	<b>DESCRIPTION</b>		<b>Budget</b>
266-325-970.00	Capital Outlay	\$	44,804.00

B/A

MENOMINEE COUNTY  
REQUEST FOR LINE ITEM TRANSFER

BUDGET YEAR 2012 - 2013

Please Transfer:

\$ 44,804

From Account #:

266 - 000 - 001.00

To Account #:

266 - 325 - 970.00

Date of Request:

09/19/13

Justification:

reimbursements from OP 911 Authority received after budget year. Unexpected computer replacements for admin office.

Name of Requesting Dept:

9-1-1

Name of Elected Official/Dept Head:

Debra Wormwood

Signature of Elected Official/Dept Head:

Debra Wormwood

Approval by Chief Fiscal Officer:

B. P. Bousley

Date Posted to General Ledger:

Posted By:

From Fund Balance

2012 - 2013

BUDGET AMENDMENT  
NUMBER #29  
September 16, 2013

**Re: Reimbursement for Cancelled Training**

<b>Account Number</b>	<b>DESCRIPTION</b>		<b>Budget</b>
264-000-645.00	Local Corrections - Office Training	\$	1,150.00
264-363-881.00	Corrections Activities - Training	\$	1,150.00

B/A

**MENOINEE COUNTY  
REQUEST FOR LINE ITEM TRANSFER**

**BUDGET YEAR** 2013

Please transfer: \$1,150.00  
From Account #: 264-000-645.00 Local Corrections officer Trng  
To Account #: 264-363-881.00 corrections Activities Training  
Date of Request: 9/16/13

Justification: Training for CO's was cancelled by mgt – funds were returned by MI Sheriff Assoc. – refund was deposited into 264-000-645.00 resulting in no expense to 264-363-881.00

Name of Requesting Dept: Sheriff

Name of Elected Official/Dept Head: [Signature]

Signature of Elected Official/Dept Head: \_\_\_\_\_

Approval by Chief Fiscal Officer: [Signature]

Date Posted to General Ledger: \_\_\_\_\_

Posted By: \_\_\_\_\_

2012 - 2013

BUDGET AMENDMENT  
NUMBER #30  
September 25, 2013

**Re: To Cover the Extra BOC Travel Expense**

<b>Account Numbe</b>	<b>DESCRIPTION</b>		<b>Budget</b>
101-192-860.00	BOC - Travel	\$	50.00
101-262-860.00	Elections - Travel	\$	(50.00)

MENOMINEE COUNTY  
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2012-2013

Please Increase

Revenue/Expenditure Account

101-192-860.00

by

\$50.00

Board of Canvassers - Travel

Please Decrease

Revenue/Expenditure Account

101-262-860.00

by

\$50.00

Elections Travel

Date of Request:

9/25/13

Justification:

transfer is to cover the extra BOC travel expense

Requesting Department:

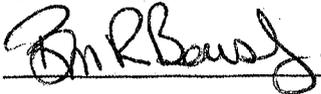
County Clerk/Elections

Elected Official/Dept Head

Marc Kleiman



Chief Fiscal Officer's Approval



Date Posted to G/L

Posted by:

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Commissioner Per Diems and Expenses
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve commissioner per diems and expenses as paid.	

Submitted by:     Brian Bousley    

    11/22/2013      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):



## MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

**RECEIVED**  
10/25/13  
Menominee County Administrator

Mileage: \$ .555/mile ~ effective 01 January 2013  
          .565

\*Meals Maximum of \$40 per day.

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X <del>.555</del> /mile	Total Cost	Account Number
10/3/13	MT WORTH, ESCANABA	56	.565	31.61	
10/8/13	CO. BOARD, CEDAR RIVER, MI	74		41.81	101-101-860.11
10/9/13	EYE CONN, STORONSON	52		29.38	101-101-860.11
10/14/13	NORTHPORT, ILEW MT. MI	74		41.81	101-101-860.11
10/22/13	CO. BOARD MEETING COON RIVER	74		41.81	101-101-860.11
10/24/13	NORTHPORT, ILEW MT MI	74		41.81	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		404		228.26	
<b>Total Mileage</b>				<b>\$ 228.26</b>	
<b>Total Mileage Fee</b>					<b>228.26</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

John R. Nelson

Signed

10/25/13

Date



# Commissioner Meeting Fee Expense Form

RECEIVED  
10/31/13  
Menominee County Administrator

Name of Commissioner Gerald Fische

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
10/8/13	Road Commission	50. —
10/8/13	County Board - Cedar River	50. —
10/18/13	Personell Committee - Annex	50. —
10/22/13	County Board - Cedarville Township	50. —
Total Per Diem		200. —

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Fische

Date: 10/31/13

OK

# MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

RECEIVED

10/31/13

Menominee County Administrator

Mileage: ~~\$.555~~ <sup>.565</sup>/mile ~ effective 01 January 2013

\*Meals Maximum of \$40 per day.

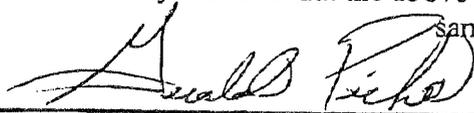
\*must attach receipt for reimbursement

\*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .555/mile <i>.565</i>	Total Cost	Account Number
10/8/13	Road Commission	25		14.13	101-101-860.07
10/8/13	County Board - Cedar River	58		32.77	101-101-860.07
10/18/13	Personnel Committee Annex	34		19.21	101-101-860.07
10/22/13	County Board - Cedar River	58		32.77	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		175	Total Mileage		
				Total Mileage Fee	98.88

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

10/31/13

Date

# Commissioner Meeting Fee Expense Form

**RECEIVED**

11/1/13

Menominee County Administrator

Name of Commissioner Larry Schei

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
10/04/13	EM Mtg. 1:00-3:00PM	—
10/08/13	County Board 6:00-7:40 PM	50.00
10/22/13	County Board 6:00-7:15PM	50.00
10/30/13	PUBLIC HEALTH 3:00-4:15PM	50.00
<b>Total Per Diem</b>		<b>\$ 150.00</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 11/01/13

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**RECEIVED**  
11/1/13  
Menominee County Administrator

Mileage: \$.565/mile ~ effective 01 January 2013

\*Meals Maximum of \$40 per day.

\*must attach receipt for reimbursement

\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
10/04/13	COURTHOUSE-	16		9.04	101-101-860.04
10/08/13	CEDARVILLE TWP. HALL	40		22.60	101-101-860.04
10/20/13	CEDARVILLE TWP. HALL	40		22.60	101-101-860.04
10/30/13	PINECREST	73		41.25	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			<b>Total Mileage</b>	<b>169</b>	
				<b>Total Mileage Fee</b>	<b>\$ 95.49</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Larry Schei*

Signed

11/01/13

Date





RECEIVED

11/5/13

Menominee County Administrator

BMS

# Commissioner Meeting Fee Expense Form

Name of Commissioner Jan Hafeman

\$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACCF Conference

Date	Meeting Description & Duration	Meeting Expense
10/ 8/13	Co. Bd. Mtg- Cedarville Twp.	50.00
10/17/13	UPACC Meeting- The Island	75.00
10/18/13	UPAAC Mtg and UPCAP Mtg	75.00
10/22/13	Co. Bd. Mtg	50.00
10/24/13	Pinecrest Bd. Mtg	50.00
10/28/13	Bd. Of Health Finance	50.00
10/29/13	Spec. Pinecrest Bd. Mtg	N/C
10/30/13	Bd. Of Health Mtg	50.00
Total Per Diem		400.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 11-4-13

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**RECEIVED**

11/5/13

Menominee County Administrator

*ML*

Mileage:           \$.565/mile – effective 01 January 2013

\*Meals            Maximum of \$40 per day

\*must attach receipt for reimbursement

\*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
10/ 8/13	Co. Bd. Mtg-Cedarville Twp	49			101-101-860.10
10/17/13	UPACC-The Island	30			101-101-860.10
10/18/13	UPACC & UPCAP-The Island	30			101-101-860.10
10/22/13	Co. Bd Mtg-Cedarville Twp	49			101-101-860.10
10/24/13	Pinecrest Bd Mtg-Pinecrest	14			101-101-860.10
10/28/13	Bd of Health-Fin; Escanaba	58			101-101-860.10
10/29/13	Spec. Pinecrest Mtg- Pinecrest	N/C			101-101-860.10
10/30/13	Bd. Of Health-Pinecrest	14			101-101-860.10
					101-101-860.10
		<b>244</b>	<b>Total Mileage</b>	<b>X \$.565</b>	
<b>Total Mileage Fee</b>					<b>137.86</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Jan Hafeman*  
\_\_\_\_\_  
Signed

11-4-13  
\_\_\_\_\_  
Date

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Bills
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on Oct. 16, 23, 25, 30 & Nov. 7, 2013 in the amount of \$342,263.73.	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on Oct. 16, 23, 25, 30 & Nov. 7, 2013 in the amount of \$342,263.73.	

Submitted by:     **Brian Bousley**    

    **11/22/2013**      
Date

### WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

### COUNTY BOARD ACTION

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

### General Fund Expenditures

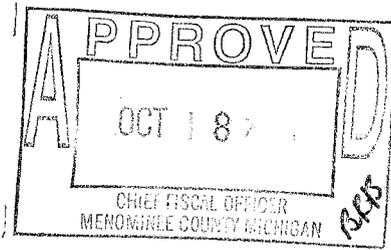
101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

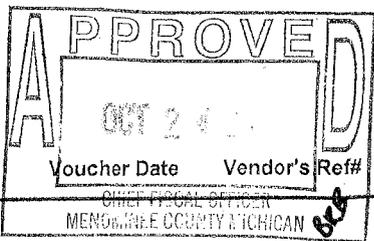
### Special Revenue Funds

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Blue Cross Blue Shield of MI								\$5,799.30
	32721	10/08/2013	November 2013	Health Insurance Premium	266-326-712.00	1,335.37		
	32721	10/08/2013	November 2013	Health Insurance Premium	266-325-712.00	3,202.36		
	32721	10/08/2013	November 2013	Health Insurance Premium	701-000-231.10	508.71		
	32721	10/08/2013	November 2013	Health Insurance Premium	704-000-232.00	752.86		
MI Conference of Teamsters								\$93,166.00
	32720	10/01/2013	November 2013	Health Insurance Premium	101-103-712.00	55,748.88		
	32720	10/01/2013	November 2013	Health Insurance Premium	205-315-712.00	12,120.18		
	32720	10/01/2013	November 2013	Health Insurance Premium	205-316-715.00	577.12		
	32720	10/01/2013	November 2013	Health Insurance Premium	208-751-712.00	1,962.34		
	32720	10/01/2013	November 2013	Health Insurance Premium	271-790-712.00	5,887.02		
	32720	10/01/2013	November 2013	Health Insurance Premium	296-663-712.00	1,385.22		
	32720	10/01/2013	November 2013	Health Insurance Premium	701-000-231.10	1,385.22		
	32720	10/01/2013	November 2013	Health Insurance Premium	704-000-232.00	14,100.02		
Total Amount for Bank Account: General								\$98,965.30



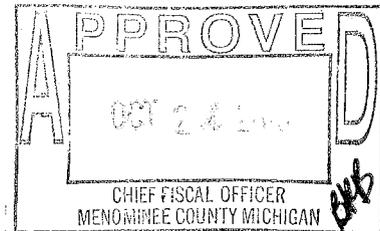


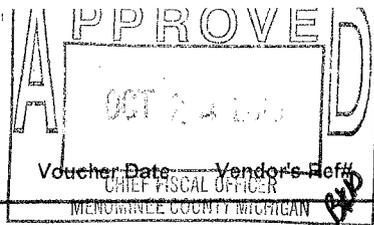
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ade Incorporated	32784	10/14/2013	88706	Needs Pass Web Records (Order # 205	101-136-755.00	150.00		\$150.00
ANDERSON AUTO & RV SALES INC								\$1,515.93
32814	08/12/2013	1254	Vehicle Maintenance	205-315-934.02	186.45			
32815	08/12/2013	1255	Vehicle Maintenance	205-315-934.02	58.63			
32816	08/13/2013	1256	Vehicle Maintenance	205-315-934.02	43.32			
32817	08/28/2013	1257	Vehicle Maintenance	205-315-934.02	58.63			
32818	08/30/2013	1258	Vehicle Maintenance	205-315-934.02	386.00			
32819	09/13/2013	1259	Vehicle Maintenance	101-301-981.00	698.00			
32820	09/26/2013	1261	Vehicle Maintenance	101-301-981.00	49.95			
32821	09/27/2013	1260	Vehicle Maintenance	205-315-934.02	34.95			
Arrowhead Forensics	32800	07/11/2013	64782	DNA Swab (x50)	101-301-727.00	48.46		\$48.46
AT&T - Carol Stream, IL								\$335.31
32761	10/01/2013	906753458210	October 1 - October 31, 2013	101-103-850.00	29.23			
32762	10/01/2013	906753220910	October 1 - October 31, 2013	101-103-850.00	306.08			
Big O's Lube and Service, Inc.								\$613.96
32827	10/15/2013	12632	Used Tires (x4)	205-315-934.02	200.00			
32828	09/09/2013	12347	Tires (x4), Mount & Balance (09 Chevy I	205-315-934.02	413.96			
BP	32833	09/06/2013	39325663	Gasoline Sales - September 2013	101-301-742.00	440.50		\$440.50
Cellcom Wisconsin RSA 04	32782	10/05/2013	317550	Medical Examiner Cellular Services	101-648-727.00	85.32		\$85.32
City of Menominee Police Dept.	32822	10/04/2013	01012013MC SO	Cost Sharing for CAD Import for 911	101-301-975.00	750.00		\$750.00
CLOVERLAND PAPER CO								\$307.24
32742	10/11/2013	103245	Toilet Tissue, Center Pull Towels, Tissu	101-265-755.01	131.55			
32786	10/11/2013	103228	Janitorial Supplies	101-265-755.01	45.18			
32810	10/11/2013	103241	Inmate Supplies	101-301-770.00	130.51			
Country Mile Document Destruct	32725	10/14/2013	16567	Shredding Documents (10/10/13)	101-265-801.00	65.13		\$65.13
Dreamscape Communications	32760	10/14/2013	w3452	Annex - Wireless Internet	101-261-850.00	69.99		\$69.99
EAGLEHERALD PUBLISHING, LLC	32837	10/23/2013	12-064-NA-1	Notice of Hearing by Publication (Plude)	101-267-804.00	56.94		\$56.94
Friends Ofc Prod Whse Direct	32765	10/17/2013	0193921	FOC - Office Supplies	101-141-727.00	259.71		\$311.70
32766	10/18/2013	019407	FOC - Envelopes	101-141-727.00	51.99			
Frontier - Servco F.S.	32793	10/17/2013	52107	Unleaded - Shakey Lakes Park	208-751-742.00	910.75		\$910.75
Good Source	32806	09/30/2013	S10315809	Inmate Groceries	101-301-770.00	794.71		\$794.71
Governmental Products LLC	32739	10/14/2013	3082	Dog Tags, Receipt Books, "O" Rings	101-253-727.00	327.88		\$327.88
GREAT AMERICAN DISPOSAL CO THE	32744	10/04/2013	54451321	Shakey Lakes - Ash Container	208-751-801.00	463.39		\$463.39

**MENOMINEE COUNTY**  
**Claims Audit Report**

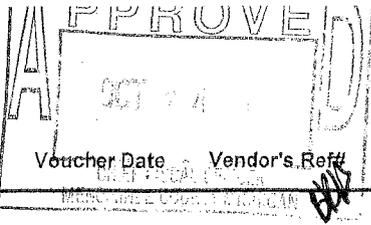
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
HERRILD, RENEE	32754	10/14/2013	Reimbursement	Bridge Fare (x2) and Mileage	101-141-860.00	267.90		\$267.90
J S ELECTRONICS, INC.	32829	10/01/2013	17934	Partial Strip out of Old Squad into New :	205-315-934.02	1,962.17		\$1,962.17
Jay's Auto Service, Inc.	32813	10/15/2013	14167	2003 Dodge - Front/Rear Brakes & Batt	101-301-981.00	816.23		\$816.23
Joel Hensley, RN	32812	10/21/2013	Nursing Services	Nursing Services	101-301-770.01	1,365.00		\$1,365.00
K MART	7031 32831	08/31/2013	703108311301022837	Voice Recorder & Batteries	205-315-755.00	67.78		\$67.78
Kleiman, Marc	32757	10/14/2013	Reimbursement	Mileage (10/8, 10/9, 10/11/13)	101-215-860.00	186.56		\$283.07
	32798	10/23/2013	Reimbursement	Mileage	101-215-860.00	29.83		
	32798	10/23/2013	Reimbursement	Mileage	101-262-860.00	66.68		
Krienke, Doug	32740	09/30/2013	Reimbursement	Mileage - September 2013	101-101-860.01	75.57		\$75.57
LENCA SURVEYING	32724	10/14/2013	13219	Remon Yr 2013 (9/22 - 10/14)	243-245-801.07	3,543.55		\$3,543.55
Lesperance, Diane	32756	10/14/2013	Reimbursement	Mileage (10/8/13 & 10/11/13)	101-253-860.00	88.13		\$88.13
Lithocrafter's Printing, Inc.	32741	10/14/2013	79552	Business Cards (x1000) Mike Dellisse	101-682-727.00	47.75		\$47.75
M & M Trucking, Inc.	32728	10/18/2013	6903	Cleaned Asbestos - Hermansville Buildi	517-252-801.00	3,500.00		\$53,218.00
	32729	09/30/2013	6902	Demolition of Hermansville Building	517-252-801.00	49,250.00		
	32743	10/11/2013	6899	Gravel - Shakey Lakes Park	208-751-930.04	468.00		
Manpower	32735	10/13/2013	26229507	Week Ending 10/13/13 - Regina Mistark	215-141-705.00	378.00		\$1,330.88
	32738	10/13/2013	26232660	Week Ending 10/13/13 - Kelly Hofer	101-268-704.00	480.38		
	32755	10/06/2013	26203093	Week Ending 10/8/13 - Kelly Hofer	101-268-704.00	472.50		





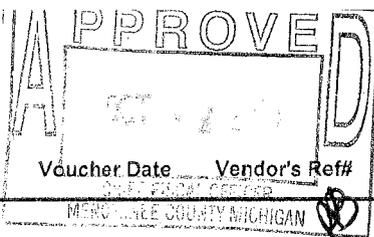
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$1,691.29
	32795	09/30/2013	Credit Card	Ice House Bar & Grill	101-268-860.00	10.60		
	32795	09/30/2013	Credit Card	Mission Point Resort	101-268-860.00	143.36		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	Bavarian Mlr Lodge	101-101-859.00	341.88		
	32795	09/30/2013	Credit Card	Amazon	101-132-802.00	13.86		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	Holiday	101-682-860.00	11.50		
	32795	09/30/2013	Credit Card	Bobs Place of Alanson	101-682-860.00	14.45		
	32795	09/30/2013	Credit Card	Shell Oil	101-682-860.00	8.13		
	32795	09/30/2013	Credit Card	Bayshore Resort	296-663-860.00	179.27		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	Shanty Creek Resorts	101-682-860.00	16.73		
	32795	09/30/2013	Credit Card	Shanty Creek Resorts	101-682-860.00	6.24		
	32795	09/30/2013	Credit Card	Pellston Gen Store	101-682-860.00	13.99		
	32795	09/30/2013	Credit Card	Carne's BP	101-682-860.00	14.17		
	32795	09/30/2013	Credit Card	Shanty Creek Resorts	101-682-860.00	15.73		
	32796	10/08/2013	Credit Memo	Credit Voucher	101-132-802.00	-160.00		
	32797	10/13/2013	Credit Card	USPS	101-268-729.00	5.05		
	32797	10/13/2013	Credit Card	USPS	101-268-729.00	5.05		
	32797	10/13/2013	Credit Card	Applewood Eatery LLC	101-141-860.00	17.14		
	32797	10/13/2013	Credit Card	Boyne Highlands	101-141-860.00	10.07		
	32797	10/13/2013	Credit Card	USPS	101-268-729.00	5.05		
	32836	10/13/2013	Credit Card	Intellius	101-301-727.00	19.95	x	
	32836	10/13/2013	Credit Card	TLO	101-301-727.00	9.50	x	
	32836	10/13/2013	Credit Card	American Screening	101-301-770.00	312.50	x	
	32836	10/13/2013	Credit Card	Wahlstroms	101-301-860.00	16.00	x	
	32836	10/13/2013	Credit Card	McDonalds	101-301-860.00	7.62	x	
	32836	10/13/2013	Credit Card	Holiday Food	101-301-860.00	33.29	x	
	32836	10/13/2013	Credit Card	McDonalds	101-301-860.00	6.11	x	
	32836	10/13/2013	Credit Card	Hellens Kitchen	101-301-860.00	30.98	x	
	32836	10/13/2013	Credit Card	Candlewoods Sweet	101-301-860.00	84.75	x	
	32836	10/13/2013	Credit Card	MI Sheriff Assoc	101-301-881.00	25.00	x	
	32836	10/13/2013	Credit Card	Elite K-9	101-301-881.01	131.11	x	
	32836	10/13/2013	Credit Card	Superior Car Wash	101-301-981.00	8.00	x	
	32836	10/13/2013	Credit Card	Superior Car Wash	101-301-981.00	8.00	x	
	32836	10/13/2013	Credit Card	Superior Car Wash	101-301-981.00	8.00	x	
	32836	10/13/2013	Credit Card	Portside Inn	205-315-881.00	24.06	x	
	32836	10/13/2013	Credit Card	Portside Inn	205-315-881.00	20.30	x	
	32836	10/13/2013	Credit Card	Radada Inn	205-315-881.00	238.50	x	
Menards - Marinette								\$180.01
	32731	10/14/2013	36002	Building Maintenance Supplies	101-265-930.01	15.85		
	32732	10/14/2013	36001	Credit Memo - Joist Hanger Returns	101-265-930.01	-12.64		
	32785	10/17/2013	36252	Building Maintenance Supplies	101-265-930.01	176.80		
MENOMINEE ANIMAL SHELTER								\$112.50
	32726	09/30/2013	1309	September 2013 Impounding	101-601-958.00	112.50		
MGT of America, Inc.								\$1,277.20
	32746	09/30/2013	24322	July, August, September 2013 (FOC)	101-141-801.00	1,277.20		



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Michigan Counties Workers'								\$27,501.00
	32838	07/15/2013	9450	4th Qtr Installment	101-101-716.00	216.81		
	32838	07/15/2013	9450	4th Qtr Installment	101-131-716.00	47.32		
	32838	07/15/2013	9450	4th Qtr Installment	101-132-716.00	112.33		
	32838	07/15/2013	9450	4th Qtr Installment	101-136-716.00	392.58		
	32838	07/15/2013	9450	4th Qtr Installment	101-141-716.00	521.96		
	32838	07/15/2013	9450	4th Qtr Installment	101-148-716.00	33.77		
	32838	07/15/2013	9450	4th Qtr Installment	101-150-716.00	3.19		
	32838	07/15/2013	9450	4th Qtr Installment	101-172-716.00	394.44		
	32838	07/15/2013	9450	4th Qtr Installment	101-215-716.00	216.01		
	32838	07/15/2013	9450	4th Qtr Installment	101-253-716.00	157.57		
	32838	07/15/2013	9450	4th Qtr Installment	101-257-716.00	310.42		
	32838	07/15/2013	9450	4th Qtr Installment	101-261-716.00	37.40		
	32838	07/15/2013	9450	4th Qtr Installment	101-265-716.00	1,235.00		
	32838	07/15/2013	9450	4th Qtr Installment	101-267-716.00	774.27		
	32838	07/15/2013	9450	4th Qtr Installment	101-268-716.00	66.03		
	32838	07/15/2013	9450	4th Qtr Installment	101-301-716.00	12,580.23		
	32838	07/15/2013	9450	4th Qtr Installment	101-331-716.00	33.83		
	32838	07/15/2013	9450	4th Qtr Installment	101-426-716.00	36.96		
	32838	07/15/2013	9450	4th Qtr Installment	101-648-716.00	50.14		
	32838	07/15/2013	9450	4th Qtr Installment	101-682-716.00	39.25		
	32838	07/15/2013	9450	4th Qtr Installment	205-315-716.00	6,782.73		
	32838	07/15/2013	9450	4th Qtr Installment	205-316-716.00	530.69		
	32838	07/15/2013	9450	4th Qtr Installment	208-751-716.00	1,055.61		
	32838	07/15/2013	9450	4th Qtr Installment	249-371-716.00	140.65		
	32838	07/15/2013	9450	4th Qtr Installment	266-325-716.00	376.48		
	32838	07/15/2013	9450	4th Qtr Installment	266-326-716.00	37.35		
	32838	07/15/2013	9450	4th Qtr Installment	271-790-716.00	708.81		
	32838	07/15/2013	9450	4th Qtr Installment	296-663-716.00	238.02		
	32838	07/15/2013	9450	4th Qtr Installment	296-664-716.00	191.77		
	32838	07/15/2013	9450	4th Qtr Installment	296-665-716.00	179.38		
Mid-County Veterinary Clinic								\$75.00
	32763	09/19/2013	22922	Complaint # 13-1105	101-601-958.00	75.00		
MOORE MEDICAL CORP								\$491.11
	32811	10/02/2013	979183011	Inmate Medical Supplies	101-301-770.01	491.11		
NKS Tire & Service, Inc.								\$628.44
	32830	10/09/2013	100443	Tires (x4), Mount & Balance (08 Chevy	205-315-934.02	628.44		
Pan-O-Gold Baking Co.								\$62.30
	32804	10/01/2013	00040683327409	Inmate Groceries	101-301-770.00	26.25		
	32805	10/08/2013	00040683328109	Inmate Groceries	101-301-770.00	36.05		
Physio-Control Inc.								\$509.90
	32824	10/08/2013	114053344	Electric Assembly	205-315-727.00	210.50		
	32825	10/16/2013	114055939	Assembly Battery - Replacement Kit	205-315-727.00	299.40		
Quill Corporation								\$481.35
	32736	10/11/2013	6351612	PA - Office Supplies	101-267-727.00	46.98		
	32737	10/11/2013	6347928	PA - Office Supplies	101-267-727.00	27.98		
	32799	10/02/2013	6083242	Sheriff Dept - Office Supplies	101-301-727.00	406.39		
RCOM								\$143.02
	32752	09/30/2013	11404	Expense Reduction Period (September	101-103-850.00	143.02		

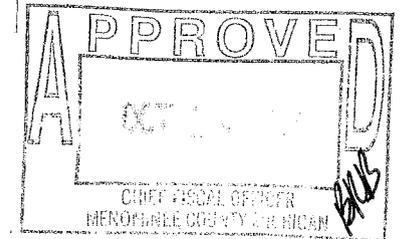


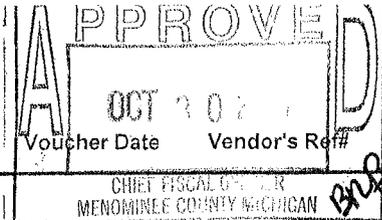
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
REDWOOD TOXICOLOGY LABORATORY	32758	09/30/2013	00718420139	Drug Testing Supplies	101-136-727.00	8.75		\$8.75
REGISTER OF DEEDS	32734	07/03/2013	Recording Fee	Discharge of Mortgage - Warner Pearsc	101-103-755.00	14.00		\$14.00
Reinhart Foodservice	32807	10/10/2013	206126	Inmate Groceries	101-301-770.00	443.91		\$1,591.67
	32808	10/17/2013	207358	Inmate Groceries	101-301-770.00	494.07		
	32809	10/03/2013	204906	Inmate Groceries	101-301-770.00	653.69		
Sherwin Williams Company	32753	10/10/2013	7410-6	Gallon Paint	101-265-930.01	32.11		\$32.11
State of Michigan - MI Dept. of Environmental Qua	32750	10/15/2013	3435-55	Kleinke Park - Renewal License	208-751-755.08	119.00	x	\$387.00
	32751	10/15/2013	3450-55	Shakey Lakes - Renewal License	208-751-755.08	268.00	x	
State of Michigan - MI Supreme Court Finance	32768	10/01/2013	D95A 1530-02	October, November, December 2013	101-136-931.01	3,268.49	x	\$3,268.49
Stateline Apparel	32748	09/26/2013	29122	Mike Sieg - Uniform Allowance	208-751-745.00	41.99		\$75.99
	32749	09/26/2013	29123	Mike Sieg - Uniform Allowance	208-751-745.00	34.00		
STEPHENSON MARKETING COOPERATI	32759	09/30/2013	462643	September 2013	208-751-742.00	109.32		\$2,864.50
	32759	09/30/2013	462643	September 2013	208-751-755.02	203.50		
	32826	09/30/2013	015579	Gasoline Sales - September 2013	205-315-742.00	2,551.68		
SVINICKI, GAIL M.	32747	10/15/2013	Reimbursement	Registered Mail - Ntonissen (2013-0143	101-267-804.00	14.87		\$14.87
THE JANITOR'S CLOSET	32733	10/17/2013	35273	Fresh Breeze Disinfectant	101-265-755.01	4.89		\$4.89
Time Warner Cable	32803	10/06/2013	10404 620475202 800	October 6 - November 5, 2013	101-301-770.00	124.14		\$124.14
TPS	32790	10/18/2013	7028496	LetterHead (x50)	101-101-727.00	22.91		\$22.91
U.E.S. COMPUTERS, INC.	32767	10/18/2013	66023	Toner Cartridge (FOC)	101-141-931.00	268.00		\$4,679.50
	32787	10/17/2013	66006	PO# 02847 Cisco Maintenance Renewa	101-103-857.02	774.00		
	32794	10/18/2013	66015	PO# 02846 Symantec Renewal Antiviru	101-103-857.02	3,637.50		
U.S. Bank Equipment Finance	32789	10/16/2013	238974190	Bizhub 423 Copier	101-172-942.00	133.07		\$191.80
	32823	10/14/2013	238889703	Konica - Sheriff Department	205-315-727.00	58.73		
Vigilant Canine Services Inter	32832	10/23/2013	Proposal	K9 Services	101-301-881.01	400.00		\$400.00
Waste Management	32764	09/30/2013	0009667-0438-9	September 16 - 30, 2013	517-252-801.00	30,217.44		\$30,217.44
Wells Fargo Bank - Finance & Acct - Minneapolis	32727	09/30/2013	7/1 - 9/30/13	Quarterly Interest Payment	272-692-998.00	250.00		\$250.00
White Water Associates, Inc.	32745	10/10/2013	135240	Water Analysis	208-751-920.00	15.00		\$83.00
	32791	10/18/2013	135351	Water Analysis (10/15/13)	208-751-920.00	68.00		

MENOMINEE COUNTY  
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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	32730	10/16/2013	0402047856-00005	Kleinke Park	208-751-920.01	68.35		\$304.83
	32788	10/16/2013	0402047856-00008	Kleinke Park	208-751-920.01	236.48		
Xerox Corporation - 26152 Network Place								
	32801	10/01/2013	070294711	Sheriff Department	101-301-727.00	34.22		\$427.40
	32802	10/01/2013	070294712	Sheriff Department	101-301-727.00	393.18		
Total Amount for Bank Account: General								\$148,429.65





MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
AT&T - Carol Stream, IL 32849	10/17/2013	287252150867	October 1 - October 31, 2013	101-132-850.00	31.04		\$31.04
Brian Bousley 32854	10/22/2013	Reimbursement	Mileage	101-172-860.00	103.96		\$103.96
Brunelle, Jennifer 32840	10/24/2013	5311	Mileage	296-664-860.00	167.24		\$167.24
Cellcom Wisconsin RSA 04 32848	10/05/2013	310862	Cellular Services	101-132-850.00	20.95	x	\$87.05
32848	10/05/2013	310862	Cellular Services	296-664-850.00	51.41	x	
32848	10/05/2013	310862	Cellular Services	296-665-850.00	14.69	x	
CITY OF MENOMINEE - 2511 10TH ST. 32859	09/30/2013	3581	Gasoline Sales - September 2013	101-426-860.00	44.21		\$242.12
32859	09/30/2013	3581	Gasoline Sales - September 2013	101-257-742.00	109.78		
32859	09/30/2013	3581	Gasoline Sales - September 2013	101-215-860.00	32.67		
32859	09/30/2013	3581	Gasoline Sales - September 2013	101-265-742.00	55.46		
CLOVERLAND PAPER CO 32856	10/18/2013	103295	Mop Cleaner, Tissue, Towels	101-265-755.01	231.67		\$231.67
Dennis-Ruleau, Dawn 32858	10/23/2013	Reimbursement	Gift Certificate Reimbursement	101-132-802.00	30.00		\$30.00
Dougovito, Greg 32839	10/24/2013	5310	Saturday Detention	101-132-801.01	39.00		\$110.50
32845	10/23/2013	5308	Transport of Juvenile (T.S.)	101-132-801.01	27.50		
32845	10/23/2013	5308	Transport of Juvenile (T.S.)	101-132-801.00	44.00		
DuPont, Sherry 32851	10/24/2013	Reimbursement	Mileage	101-172-860.00	45.20		\$45.20
Explorer Solutions, LLC 32853	10/23/2013	US131004	Installment 4 of 5 (Phase II)	101-101-710.01	17,800.00		\$17,800.00
Garcia Linda 32842	10/23/2013	5306	Transport of Juvenile (T.S.)	101-132-801.01	27.50		\$203.69
32842	10/23/2013	5306	Transport of Juvenile (T.S.)	101-132-801.00	44.00		
32843	10/23/2013	Reimbursement	Mileage (Transport of Juvenile)	101-132-801.00	121.08		
32846	10/23/2013	Reimbursement	Transport of Juvenile	101-132-801.00	11.11		
Goebel, Jr., Robert E. 32844	10/22/2013	Reimbursement	Mileage	101-148-860.00	61.02		\$61.02
Kakuk, Tammany 32841	10/22/2013	5305	Foster Care Cost (C.F.)	292-662-843.02	372.26		\$372.26
L.A. Busse, Inc. 32855	10/10/2013	ZB56119	Maintenance on Dishwasher	101-265-930.01	255.75		\$255.75
Manpower 32857	10/20/2013	26262040	Week Ending 10/20/13 - Kelly Hofer	101-268-704.00	189.00		\$189.00
State of Michigan - MI Supreme Court Finance 32847	10/01/2013	P55 1530-04	October, November, December 2013	101-132-858.03	2,491.78		\$2,491.78
Time Warner Cable 32852	10/18/2013	10404 700185701 000	10/25 - 11/24, 2013	101-103-851.01	329.95		\$329.95
VEST GROUP PAYMENT CENTER 32850	09/30/2013	828121709	September 1 - September 30, 2013	269-145-801.00	425.18		\$425.18

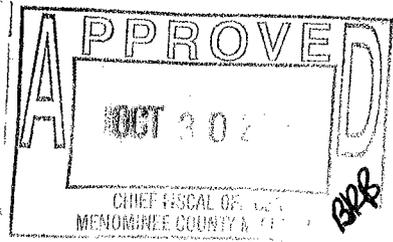
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
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Bank Account: General

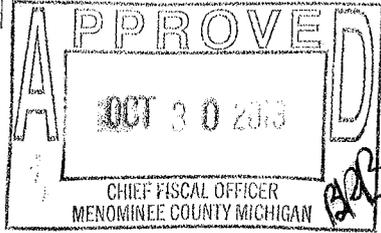
Total Amount for Bank Account: General

\$23,177.41



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
PHDM	32895	10/30/2013	Well Permit	Bailey Park (55-004-031-012-00)	208-751-755.02	341.00		\$341.00
Total Amount for Bank Account: General								\$341.00



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ace Hardware	32997	10/22/2013	208881/2	Pump Utility	208-751-984.00	99.99		\$99.99
ACFSA	33074	10/29/2013	16002	2014 Dues	101-301-770.00	79.00		\$79.00
ALGER-DELTA COOPERATIVE ASSOCI	32938	11/01/2013	56	Shakey Lakes Upgrade	208-000-390.00	20,000.00	*	\$20,772.78
	32939	11/01/2013	370500	Shakey Lakes Office/Shop	208-751-920.01	105.26		
	32940	11/01/2013	379700	Storage Shed	208-751-920.01	37.29		
	32941	11/01/2013	380300	Shower Building	208-751-920.01	107.26		
	32942	11/01/2013	367100	N8390 Beach House	208-751-920.01	48.61		
	32943	11/01/2013	367200	Northwest Campsites	208-751-920.01	134.31		
	32944	11/01/2013	369802	W8449 Co Rd G12 Campsites	208-751-920.01	34.94		
	32945	11/01/2013	383001	Shakey Lakes Park/Horse Ara	208-751-920.01	34.20		
	32946	11/01/2013	383200	N8380 Co Park Rd 20.5	208-751-920.01	46.11		
	32947	11/01/2013	383301	Shakey Lk Pk/Cattle Ara	208-751-920.01	88.59		
	32948	11/01/2013	1503500	N8380 Co Pk Rd 20 pt 5	208-751-920.01	61.28		
	32949	11/01/2013	1614900	Bath House	208-751-920.01	74.93		
Anderson Culligan	32953	10/31/2013	0180874	Water for Circuit Court (x7)	101-131-931.00	41.50		\$41.50
AT&T - Carol Stream, IL	33016	10/19/2013	906863444110	October 19 - November 18, 2013	101-103-850.00	557.95		\$1,272.77
	33033	10/19/2013	906863661410	October 19 - November 18, 2013	266-325-850.00	259.80		
	33045	10/19/2013	906863202310	October 19 - November 18, 2013	101-103-850.00	455.02		
AT&T Long Distance	33018	10/19/2013	854528091	Telephone Service	101-103-850.00	2,051.80		\$2,051.80
AT&T Mobility	32967	10/31/2013	287252234966	October 10 - November 9, 2013	101-132-850.00	31.04		\$31.04
Badger Mailing & Shipping	33012	11/01/2013	59580	Annual Maintenance Contract 1/6/14 -	101-253-729.01	834.08		\$834.08
Barrette, Jodie	33021	10/23/2013	Reimbursement	Mileage - Training in Escanaba	101-141-860.00	62.71		\$62.71
BAYSHORE VETERINARY CLINIC	33079	10/23/2013	165486	K9 Supplies	101-301-881.01	38.41		\$38.41
Benson Law, P.C.	33025	10/25/2013	05-11249-DS	Court Appointed Legal - Anderson	101-131-807.00	30.00		\$160.00
	33026	10/25/2013	01-9856-DP	Court Appointed Legal - Orzel	101-131-807.00	37.50		
	33027	10/25/2013	D. Walters	10-13175-DS & 11-13809-DP	101-131-807.00	30.00		
	33056	10/28/2013	07-12219-DM	Court Appointed Legal - Wills	101-148-807.00	37.50		
	33057	10/28/2013	01-9660-DS	Court Appointed Legal - Parrett	101-148-807.00	12.50		
	33058	10/28/2013	S. Holstrom, Sr.	01-9631-DM & 05-11350-DM (Court Ap	101-148-807.00	12.50		
Big O's Lube and Service, Inc.	33087	10/18/2013	12675	2011 Chevy Impala - Vehicle Maintenar	205-315-934.00	77.13		\$77.13
Bob Barker Company, Inc.	33067	10/31/2013	WEB000290982	Inmate Supplies	101-301-770.00	364.14		\$364.14
Bourgeois, Robyn	33031	11/06/2013	Reimbursement	Mileage & Meals - Training in Escanaba	101-141-860.00	68.75		\$68.75

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CITY OF MENOMINEE - 2511 10TH ST.	33085	09/30/2013	3585	September 2013 Gasoline Charges	205-315-742.00	3,667.04		\$3,667.04
City of Stephenson - P.O. Box 467	33011	10/30/2013	709	Annex - Water/Electric/Sewer	101-261-920.01	17.50		\$214.47
	33011	10/30/2013	709	Annex - Water/Electric/Sewer	101-261-920.02	30.00		
	33011	10/30/2013	709	Annex - Water/Electric/Sewer	101-261-920.03	166.97		
CLOVERLAND PAPER CO	33009	10/25/2013	103369	Toilet Tissue	101-265-755.01	112.98		\$444.03
	33042	11/01/2013	103425	Towels, Liners, Tissue	101-265-755.01	206.78		
	33071	10/25/2013	103370	Inmate Supplies	101-301-770.00	124.27		
Cooper Office Equipment	33013	10/24/2013	104580	Bizhub 282 (Contract 2310-01)	101-253-728.00	261.65		\$261.65
DEKETO, LLC	33000	10/01/2013	DK 10-13	October 2013 Documents (x387)	256-277-857.00	774.00		\$774.00
Dennis-Ruleau, Dawn	32960	10/31/2013	5313	Crisis Intervention	296-668-801.00	660.00		\$660.00
Don's Stump Grinding	32934	10/31/2013	Shakey Lakes	Removal of Stumps (x60)	208-751-930.04	1,560.00		\$1,560.00
Dougovito, Greg	32963	10/31/2013	5316	Transport of Juvenile (Z.K.)	101-132-801.01	26.25		\$183.86
	32963	10/31/2013	5316	Transport of Juvenile (Z.K.)	101-132-801.00	44.00		
	32964	10/31/2013	Reimbursement	Meal - Transport of Juvenile	101-132-801.00	4.43		
	33035	11/06/2013	5335	Transport of Juvenile (Z.K.)	101-132-801.01	40.00		
	33035	11/06/2013	5335	Transport of Juvenile (Z.K.)	101-132-801.00	64.00		
	33036	11/06/2013	Reimbursement	Meal - Transport of Juvenile (Z.K.)	101-132-801.00	5.18		
Dreamscape Communications	32930	10/20/2013	w3495	Annex - Internet	101-261-850.00	69.99		\$69.99
DTE Energy	33010	10/30/2013	462245200011	Annex - Commercial Heating	101-261-920.04	30.79		\$30.79
EAGLEHERALD PUBLISHING, LLC	32996	10/31/2013	1445	October 2013 - Election Advertising	101-262-727.00	487.49		\$555.52
	33015	10/31/2013	4114	October 2013	517-252-900.00	68.00		
	33091	10/31/2013	2542	Notice of Hearing by Publication (Plude	101-267-804.00	0.03		
Employee Benefits Agency, Inc.	32933	11/01/2013	3774	Monthly Administration Fee - November	101-103-712.02	96.00		\$96.00
Friends Ofc Prod Whse Direct	33032	11/04/2013	0194891	FOC - Office Supplies	101-141-727.00	475.59		\$475.59
Garcia Linda	32959	10/28/2013	608	Reviewer's Fee	101-148-804.00	26.58		\$163.08
	32961	10/31/2013	5314	Transport of Juvenile (B.B.)	101-132-801.01	13.75		
	32961	10/31/2013	5314	Transport of Juvenile (B.B.)	101-132-801.00	22.00		
	32962	10/31/2013	5315	Transport of Juvenile (T.B.)	101-132-801.01	18.75		
	32962	10/31/2013	5315	Transport of Juvenile (T.B.)	101-132-801.00	30.00		
	32976	11/05/2013	5333	Detention (M.Z.)	101-132-801.01	52.00		
Hafeman, Jan	32931	11/04/2013	Reimbursement	Mileage - October 2013	101-101-860.10	137.86		\$137.86

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Harbor Town Marine, Inc.	33084	09/30/2013	H20752	Propeller	101-331-755.00	148.00		\$148.00
Hashimoto Sewer Service, Inc.	32999	10/29/2013	11061	Kitchen Grease Pits in Jail	101-265-930.01	205.00		\$205.00
HERRILD, RENEE	33005	10/31/2013	Reimbursement	Meals - Training in Escanaba	101-141-860.00	33.00		\$33.00
Hi Tec Building Services	33019	10/30/2013	6200	October 2013	101-265-801.00	1,410.00		\$1,410.00
J S ELECTRONICS, INC.	32950	11/01/2013	17988	Tower Lease - November 2013	266-326-942.00	425.00		\$465.98
	33080	10/23/2013	17978	Phone Battery (Holmes)	101-301-934.01	40.98		
Jeff Naser	32977	10/29/2013	Per Diem	DHS Board	101-601-837.00	50.00		\$99.72
	32978	10/29/2013	Reimbursement	Mileage - DHS Board	101-601-837.00	49.72		
Joel Hensley, RN	33076	11/04/2013	Nursing Services	Nursing Services	101-301-770.01	1,365.00		\$1,365.00
K & M Rentals	33044	10/22/2013	3649	Portable Toilet at Airport Park	208-751-801.00	78.00		\$78.00
K MART	7031 33008	10/28/2013	07031102813010234	Cool Mist Humidifier	266-325-755.00	62.99		\$62.99
Kakuk, Tammany	32972	11/05/2013	5325	Foster Care Cost (C.F.)	292-662-843.01	372.26		\$372.26
Kaufman, Michael	32979	10/29/2013	Per Diem	DHS Board	101-601-837.00	50.00		\$50.00
Lang, Bernard	32981	10/31/2013	Reimbursement	Mileage - October 2013	101-101-860.02	118.10		\$118.10
LENCA SURVEYING	32935	11/02/2013	13236	Remon Yr 2013 (10/28 - 11/2/13)	243-245-801.07	2,449.25		\$4,899.05
	33049	10/26/2013	13228	Remon Yr 13 (10/14/13 - 10/27/13)	243-245-801.07	2,449.80		
Lesperance, Diane	33014	11/06/2013	Reimbursement	Mileage	101-253-860.00	22.82		\$156.24
	33014	11/06/2013	Reimbursement	Mileage	517-252-860.00	88.47		
	33014	11/06/2013	Reimbursement	Mileage	517-252-860.00	9.49		
	33014	11/06/2013	Reimbursement	Mileage	517-252-704.00	35.46		
LexisNexis Matthew Bender	33065	10/23/2013	51623013	MI Penal & Veh Handbook - Fall 2013	101-301-727.00	98.58		\$98.58
Lithocrafters Printing, Inc.	33051	10/22/2013	79707	Business Cards (M. Pfankuch x1000)	101-136-727.00	65.75		\$125.75
	33052	10/22/2013	79706	Order for Substance Abuse Form (x80)	101-136-727.00	60.00		
Lufts Advertiser	32954	10/29/2013	10-29-13	Advertising - October 2013	101-101-901.00	25.00		\$175.00
	32954	10/29/2013	10-29-13	Advertising - October 2013	101-262-727.00	150.00		
M & M Trucking, Inc.	33020	10/25/2013	6906	Gravel - Shakey Lakes (10/21/13)	208-751-930.04	195.00		\$195.00

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Manpower								\$1,212.76
	32995	10/27/2013	26293962	Week Ending 10/27/13 (Kelly Hofer)	101-268-704.00	472.50		
	33006	10/27/2013	26295561	Week Ending 10/27/13 (Regina Mistark)	215-141-705.00	307.13		
	33093	11/03/2013	26325655	Week Ending 11/3/13 (Regina Mistark)	215-141-705.00	433.13		
Marinette Farm & Garden								\$34.99
	33078	10/28/2013	261306	K9 Supplies	101-301-881.01	34.99		
Maximus, Inc.								\$700.00
	33068	10/28/2013	101338.01.05-004	PA's Office - Preperation of DHS-286 B	101-267-801.00	700.00		
MCSSA - District One								\$150.00
	32982	10/30/2013	Dues	Fiscal Year 2014	101-601-837.00	150.00		
Meade, Brenda								\$668.08
	32973	11/05/2013	5329	Transport of Juvenile (Z.K.)	101-132-801.01	25.00		
	32973	11/05/2013	5329	Transport of Juvenile (Z.K.)	101-132-801.00	40.00		
	32974	11/05/2013	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	122.04		
	33037	11/06/2013	5337	Transport of Juvenile (Z.K.)	101-132-801.01	40.00		
	33037	11/06/2013	5337	Transport of Juvenile (Z.K.)	101-132-801.00	64.00		
	33038	11/06/2013	Reimbursement	Meal & Mileage - Transport (Z.K.)	101-132-801.00	177.00		
	33039	11/06/2013	5339	Transport of Juvenile (B.B.)	101-132-801.01	30.00		
	33039	11/06/2013	5339	Transport of Juvenile (B.B.)	101-132-801.00	48.00		
	33040	11/06/2013	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	122.04		
Menards - Marinette								\$288.60
	33002	10/28/2013	37127	Courthouse Security & Ballasts	101-265-930.01	234.94		
	33041	10/23/2013	36730	Security & Wicking Filter	101-265-930.01	78.62		
	33043	10/23/2013	36725	Credit Memo for Invoice #34080	101-265-930.01	-24.96		
MENOMINEE COUNTY JOURNAL								\$128.95
	33050	10/24/2013	2013-014338-DP	Entringer/Antonissen (3 folios)	101-267-804.00	128.95		
MICH ASSN OF REGISTER OF DEEDS								\$187.00
	32955	11/01/2013	Dues	Annual Membership 2014 (Kleiman/Pay)	101-268-802.00	187.00		
MICHIGAN ASSN OF EQUALIZATION								\$50.00
	33004	10/31/2013	Dues	2014 Membership - Margaret Schroud	101-257-802.00	50.00		
MICHIGAN ELECTION RESOURCES								\$137.63
	33028	10/17/2013	31810	Ballot Marking - General Election	101-262-727.00	137.63		
MILLERS ACTION OFFICE SUPPLY I								\$225.96
	32956	11/01/2013	0097399-001	Toner	101-132-727.00	176.97		
	32956	11/01/2013	0097399-001	Toner	101-148-727.00	48.99		
Nelson, John R.								\$228.26
	33001	10/25/2013	Reimbursement	Mileage - October 2013	101-101-860.11	228.26		
NKS Tire & Service, Inc.								\$1,420.29
	33081	10/22/2013	100825	2006 Chevy Impala - Tires (x4)	101-301-981.00	423.20		
	33082	10/23/2013	100844	2009 Chevy Impala - Brakes & Tires	101-301-981.00	969.09		
	33086	10/29/2013	101072	ATV Flat Tire Repair	205-315-934.00	28.00		
Office Depot, Inc.								\$83.38
	32932	10/23/2013	679764323001	Admin - Office Supplies	101-172-727.00	36.34		
	33017	10/18/2013	679270595001	Folders & Gel Refill	101-136-727.00	47.04		

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
PAIDL'S TRUE VALUE HARDWARE								\$1,364.42
	32984	10/15/2013	B69545	Open/Closed Sign	208-751-755.02	10.98		
	32985	10/16/2013	A68569	Park Supplies	208-751-755.02	17.94		
	32986	10/24/2013	A69126	Antifreeze (x36)	208-751-755.02	117.00		
	32987	10/29/2013	B70397	Nuts/Bolts/Washers, Intake Valve, Couj	208-751-755.02	14.26		
	32988	10/16/2013	B69576	Oil	208-751-742.00	18.98		
	32989	10/17/2013	C1403	Trees/Shrubs	208-751-755.05	1,000.00		
	32990	09/09/2013	A65862	Orange Marking Paint	208-751-755.02	6.79		
	32991	09/11/2013	A66024	Gasket, Cable Tie, Duct Tape	208-751-755.02	29.46		
	32992	09/24/2013	A66889	Pink Tape, Fert/50#	208-751-755.02	30.57		
	32993	09/30/2013	B68660	Automotive Miscellaneous	208-751-755.02	118.44		
Pan-O-Gold Baking Co.								\$72.10
	33069	10/22/2013	40683329512	Inmate Groceries	101-301-770.00	36.05		
	33070	10/15/2013	40683328810	Inmate Groceries	101-301-770.00	36.05		
Physio-Control Inc.								\$299.40
	33088	10/15/2013	114055490	Assembly Battery Replacement Kit	205-315-934.01	299.40		
Piche, Gerald L.								\$98.88
	32998	10/31/2013	Reimbursement	Mileage - October 2013	101-101-860.07	98.88		
Porod, Rebecca								\$52.00
	32994	11/05/2013	5332	Saturday Detention (J.L.)	101-132-801.01	52.00		
QUALITY WATER SPECIALISTS								\$35.40
	32983	10/31/2013	167536	Annex - Water Softner	101-265-801.00	35.40		
Quill Corporation								\$467.40
	32958	10/31/2013	6459905	Erasable Wall Calendars (x3)	296-664-727.00	17.99		
	32958	10/31/2013	6459905	Erasable Wall Calendars (x3)	296-665-727.00	17.99		
	32958	10/31/2013	6459905	Erasable Wall Calendars (x3)	296-663-727.00	17.99		
	33034	11/05/2013	6830038	5-Tier Organizer	101-132-727.00	40.84		
	33053	10/23/2013	6640241	Printer Cartridge - PA's Office	101-267-727.00	61.98		
	33063	10/25/2013	6745948	VHS Tapes	101-301-727.00	27.87		
	33064	10/25/2013	6719731	Sheriff Department - Office Supplies	101-301-727.00	282.74		
Reinhart Foodservice								\$505.88
	33072	10/24/2013	208259	Inmate Groceries	101-301-770.00	466.65		
	33073	10/22/2013	208289	Inmate Groceries	101-301-770.00	39.23		
Schei, Larry								\$95.49
	32980	11/01/2013	Reimbursement	Mileage - October 2013	101-101-860.04	95.49		
Securus Technologies								\$789.94
	33077	09/30/2013	120781	Inmate Phone Cards	101-301-850.01	789.94		
Short, Mary Kay								\$2,347.70
	32952	11/04/2013	Transcripts	M12-3516-FH & M12-3518-FH (Ives)	101-131-806.00	2,347.70		
Squires-Stepniak, Rebecca								\$367.25
	32975	11/05/2013	Reimbursement	Mileage - October 2013	296-665-860.00	367.25		
State of Michigan - Dept. of Management & Budget								\$250.00
	33089	10/30/2013	14-000738	10/1/13 - 3/31/14 (E911)	266-325-942.00	250.00		
State of Michigan - MI Dept. of Human Services								\$3,604.53
	32969	09/30/2013	5322	Monthly Offset - September 2013	292-662-843.01	3,604.53		
State of Michigan - State Tax Commission								\$175.00
	32937	11/05/2013	Renewal	Assessor Certification - Margaret J. Scr	101-257-802.00	175.00		

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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Stephenson Area Public Schools	33022	10/30/2013	PA13-0261	Restitution (Peak, Fluke, Mathias, Rasr	701-000-271.04	316.00		\$316.00
Stericycle, Inc.	33075	10/21/2013	4004443527	Inmate Medical Supplies	101-301-770.01	214.13		\$214.13
The First National Bank&Trust	33029	10/31/2013	628840339	FOC - Service Charge	101-141-817.00	81.36		\$81.36
THE JANITOR'S CLOSET	32951	11/04/2013	35376	Floor Cleaner & Towel Dispenser	101-265-755.01	20.18		\$20.18
Time Warner Cable	33066	10/29/2013	10404 620475202 800	November 6 - December 5, 2013	101-301-770.00	131.65		\$131.65
U.E.S. COMPUTERS, INC.	32957	10/18/2013	66019	PO# 2848 Workstations for Brunelle/Ru	101-148-970.00	1,994.00		\$3,709.97
	33003	10/31/2013	66146	Cisco Smartnet Maintenance	101-103-857.02	613.00		
	33030	10/31/2013	66141	Toner Cartridge - FOC	101-141-727.00	405.97		
	33083	06/01/2013	64771	PO# 02849 - Workstation for Nast	101-301-970.00	697.00		
UPPER PENINSULA TELEPHONE CO	33048	10/25/2013	FWPLINV-145	Foreign White Page Listing	101-103-850.00	24.00		\$24.00
Valenti, Susan F.	32925	10/30/2013	M13-3556-FH	Transcript (People v Krachinski)	101-131-806.00	22.55		\$1,083.40
	32926	10/30/2013	M11-013718-DS	Transcript (Baenen v Hensley)	101-131-806.00	19.25		
	32927	08/31/2013	Reimbursement	Meals & Mileage - August 2013	101-131-860.00	350.80		
	32928	09/30/2013	Reimbursement	Meals & Mileage - September 2013	101-131-860.00	253.10		
	32929	10/31/2013	Reimbursement	Meals & Mileage - October 2013	101-131-860.00	437.70		
VanEyck, Stephen	32968	11/04/2013	5321	Holdover Attendant (G.H.)	101-132-801.01	26.00		\$26.00
Verizon Wireless	33055	11/03/2013	9712479671	Cellular Services	101-265-850.01	93.36		\$943.36
	33055	11/03/2013	9712479671	Cellular Services	101-301-850.00	454.59		
	33055	11/03/2013	9712479671	Cellular Services	101-426-850.00	61.65		
	33055	11/03/2013	9712479671	Cellular Services	101-682-850.00	32.46		
	33055	11/03/2013	9712479671	Cellular Services	205-315-850.00	300.85		
	33055	11/03/2013	9712479671	Cellular Services	266-325-850.00	0.45		
Vigilant Canine Services Inter	33090	11/04/2013	Proposal	K9 Services	101-301-881.01	400.00		\$400.00
WALTER BROTHERS INC	33061	10/23/2013	A208320	Padlock & Keys	101-301-727.00	69.32		\$58.33
	33062	10/24/2013	A208345	Credit Memo	101-301-727.00	-10.99		
Warner, Fredrick	32965	10/31/2013	5318	Transport of Juvenile	101-132-801.01	17.50		\$411.05
	32965	10/31/2013	5318	Transport of Juvenile	101-132-801.00	28.00		
	32966	10/31/2013	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	64.41		
	32970	11/05/2013	5323	Can Zone	296-668-801.00	162.15		
	32971	11/05/2013	Reimbursement	Mileage - Can Zone	296-668-801.00	138.99		
Waste Management	33007	11/01/2013	1441922-1856-4	November 2013	101-265-801.00	508.74		\$508.74

MENOMINEE COUNTY  
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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Wil-Kil Pest Control								\$124.75
	32922	10/28/2013	2352248	Courthouse	101-265-801.00	62.25		
	32923	10/28/2013	2352275	Library	101-265-801.00	31.25		
	32924	10/28/2013	2352276	Annex	101-265-801.00	31.25		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	33023	10/25/2013	0402191663-00001	Health Care Center - Electric & Gas	101-265-920.03	218.01		\$1,414.51
	33023	10/25/2013	0402191663-00001	Health Care Center - Electric & Gas	101-265-920.04	78.24		
	33024	10/25/2013	0402047856-00004	Courthouse	101-265-920.04	966.48		
	33046	10/23/2013	0402047856-00006	Stoney Point - Street Lighting	208-751-920.01	33.22		
	33047	10/23/2013	1244707696-00000	Bailey House	208-751-920.01	24.78		
	33047	10/23/2013	1244707696-00000	Kleinke Park Street Lighting	208-751-920.01	29.24		
	33047	10/23/2013	1244707696-00000	Kleinke	208-751-920.01	51.82		
	33047	10/23/2013	1244707696-00000	Bailey Street Lighting	208-751-920.01	12.72		
WORMWOOD, DEBRA								
	32936	10/31/2013	Reimbursement	Meals	266-325-860.00	13.02		\$13.02
Xerox Corporation - 26152 Network Place								
	33059	11/01/2013	070832577	Sheriff Department - October 2013	101-301-727.00	389.33		\$522.98
	33060	11/01/2013	070832576	Sheriff Department - October 2013	101-301-727.00	39.33		
	33092	11/01/2013	070832578	Probation/Parole - November 2013	101-131-942.00	94.32		
Total Amount for Bank Account: General								\$71,350.37

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission Reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Miscellaneous reports discussed at the 11.12.13 County Board meeting	
<b>RECOMMENDED MOTION</b>	
To approve the miscellaneous reports discussed at the 11/12/2013 County Board meeting	

Submitted by:       Brian Bousley      

      11/22/2013        
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

# MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887  
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

## MONTHLY BUILDING PERMIT REPORT

11/05/2013

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
<b>P12954-13</b>	10/01/13	BELCHER DELLA M	55 S US HWY 41	NADEAU TWP.	\$87.00
Work :	3.GARAGE	12X 20 BUILDING			042-019-072-00 ND-19 7/6
<b>P12955-13</b>	10/01/13	ANDERSON DAVID L	N3564 HWY M-35	INGALLSTON TWP.	\$110.20
Work :	3.GARAGE	20 X 22 GARAGE			007-520-019-00 IN-C45 L 19
<b>P12956-13</b>	10/03/13	BOYE GARY R & JOANN	N723 RIVER DR	MENOMINEE TWP.	\$171.00
Work :	3.GARAGE	24 X 50 DETACHED GARAGE			010-030-015-00 MO-30 2/7
<b>P12957-13</b>	10/03/13	SOPER JOSEPH & ANNETTE	N12995 CO RD 551	GOURLEY TWP.	\$547.48
Work :	1.NEW DWELLING	SINGLE FAMILY DWELLING ATTACHED GARAGE POLE BUILDING			004-022-022-00 GU-27 7/5
<b>P12958-13</b>	10/03/13	SHALLOW GARY & TRUDY	N9918 CHEESE FACTOR	HOLMES TWP.	\$315.00
Work :	3.GARAGE	50X60 GARAGE			006-032-005-00
<b>P12959-13</b>	10/04/13	SIMMONS LARRY & DONNA &	N1741 HWY M-35	MENOMINEE TWP.	\$230.52
Work :	3.GARAGE	36 X 64 GARAGE			010-012-026-50 MO-12 2/7
<b>P12960-13</b>	10/04/13	KLEIMAN LOUIS W	W2333 SPRING GREEN	HARRIS TWP.	\$203.00
Work :	3.GARAGE	32 X 50 GARAGE			005-030-009-00 HA-30 8/5
<b>P12962-13</b>	10/08/13	TELFORD TERRY	W3492 NELSON LN 38.5	SPALDING TWP.	\$75.00
Work :	9.DEMOLITION	REMOVAL 24X28 GARAGE			013-222-002-00 SD-22 8/6
<b>P12963-13</b>	10/08/13	TELFORD TERRY	W3492 NELSON LN 38.5	SPALDING TWP.	\$190.20
Work :	3.GARAGE	30 X 48 GARAGE			013-222-002-00 SD-22 8/6
<b>P12964-13</b>	10/09/13	BABAN CONEL & EVA	N16786 NOWAK RD	SPALDING TWP.	\$171.00
Work :	3.GARAGE	30X40 POLE BLDG			013-203-007-00 SD-22 8/6
<b>P12965-13</b>	10/09/13	MASSARINI RICHARD D & SUSAN M	N11995 P-1 LN	HOLMES TWP.	\$151.16
Work :	2.ADDITION	16 X 28 SUN PORCH			006-004-008-00 HO-4 6/7



Personnel Committee  
December 13, 2011  
Minutes

~~~~~Approved 10.18.2013~~~~~

The Personnel Committee of the Menominee County Board met on December 13, 2011 at 4:30 PM in Courtroom B. Present at the meeting were Com. Pearson, Com. Furlong, Com. Lang, and Brain Bousley, Administrator,

**Others Present:** Sheriff Marks, Undersheriff Holmes, Carol Rye-Lindberg, Penny Mullins

**Call Meeting to order:** 4:30 PM

**Agenda:** Moved by Com. Furlong supported by Com. Lang to approve the agenda as written.

**Previous Minutes:** Moved by Com. Lang supported by Com. Furlong. The minutes from 10/11/2011 were not available. No recording was taken of this meeting, held at the County Annex Building in Stephenson, MI.

**Public Comment:** Penny Mullins, apologizes for making the meeting start late.

**Business:** a. Discussion on Staffing in Sheriff Department ~ Sheriff Marks stated Carol Rye is here and the employee we'll be talking about today. Carol was hired approx. six years ago to collect prisoner board monies in a temporary part time position. Several years ago Carol's position was made a reg. part time position. (no longer temporary). Carol works approx. 35 to 40 hours per week. I don't want to lose Carol to someone else; she's a highly skilled and talented employee. Right now the concern is not so much pay as it is benefits. She is not a union employee; she's a confidential administrative assistant. I asked for this meeting to discuss and for your consideration. Bernie: I'm interested to know how much prisoner board fees she collects. Booking/administrative fees/medical fees approx. \$410,553 have been collected to date. Pearson: You indicated you currently work 35 to 40 hrs. per week? Carol: I work 40 but only get paid for 35. Pearson: Isn't that some kind of law, Brian; shouldn't she be considered full time? Brian: Yes, I believe 32 hrs. per week is considered full time. Pearson: We need a consensus to move this to the full board for approval. Com. Furlong: Do we have a classification for her to fit into? It's been established, we'll have to put in for a DMG on the position. Mike Holmes: Carol is a very rounded employee. She knows all aspects of running an office and is good with IT also. She is who all departments go to with questions. DMG line number we're looking at is a Grade 6 Step 1 – this would be \$12.97/hour. (Currently she's at \$12.00/hr.) Brian: if you look at Carol's position, it would be equivalent to Sherry's position. James: without a set job description we won't know what she is to be paid. Lang: What's our status on the DMG? Are we going by their recommendations? Brian: Yes. If we want to move forward with this, we'll have to go through the DMG process for this job. There is not one for that position. Pearson: We have a consensus to go to the DMG for a job description/pay grade. And make this a full time position. Pearson: then let's get that submitted.

Furlong: Last Fiscal year there was \$40,442.62 collected for the prisoner board monies. Carol: What I do is send out letters once warrants are issued. (There's a warrant out for your arrest, this is how much you owe, contact the courts to get it taken care of) These prisoner board monies are received as responses from these letters. Pearson: Consensus is to get this to the DMG to get this all together and bring back to the board for agreement.

**Public Comment:** None

**Commissioner Comment:** None

**Any Other Items Members May wish to Present:** None

**Adjournment:** Moved by Com. Furlong supported by Com. Lang to adjourn at 4:55 PM

## Menominee County Executive Committee Meeting Minutes

August 15, 2013

~~~~Approved 10.9.2013~~~~

The Executive Committee of the Menominee County Board met on August 15, 2013 at 8:15 AM at the Menominee County Annex, Stephenson. Present at the meeting were Com. Charlie Meintz, Com. John Nelson, (Commissioner Plutchak was absent, excused) Administrator Bousley, Admin. Asst. Sherry DuPont.

**Also Present:** Doug Brahee, Dr. Coon, Larry Schei, Jan Hafeman, Gerald Piche, members of the public

**Agenda:** The agenda was approved by Com. Nelson and supported by Com. Meintz 2/0

**Previous Meeting Minutes:** Meeting Minutes from July 19, 2013 were approved with an amendment to remove Gerry Piche from "also present" and add Jan Hafeman, (Gerry did not attend that meeting) by Com. Nelson supported by Com. Meintz 2/0

**Public Comment:** None

**Business: a: Discussion with Dr. Coon regarding MSUE MOA with Menominee County.**

Dr. Thomas Coon addressed the board. You should have received an annual report via email as part of our agreement (2012/13 annual report). This report should be utilized by the Commissioners and patrons in the county. It explains the programs we've had in the past year. But you should use this as a guide to determine the kind and amt. of programming we have in Menominee County. We understand we've had some off time with transitioning, Erdman retiring, not having an educator in the office at all times, per the agreement and we've had a gap in service with the 4-H person. In recognition of that and the appreciation for the partnership we have had, I felt it appropriate to waive the final payment of the 2012/2013 year agreement. We wanted to show this as good faith and also as a starting point for the year ahead. Our 4-H coordinator has resigned. We'll fill that position as quickly as we can, and include you in the hiring process. Nelson: Lost time required for training of new employees. Coon: yes, we require 3 days of orientation for new employees. Meintz: And travel time that's a week lost...and comp time because the person isn't being paid for orientation. Coon: moving forward we're going to pay for that person to be away, so we won't experience this loss again. Long term, one of the greatest shortfalls we've seen is having a half time coordinator. The program isn't working out with a half time person. Meintz: doing things online, not all farmers do things on the web. Coon: In the future, we would like to do a conference in the UP. The only place that will hold everyone is the casino. We don't think that's the correct venue for conference. Two events in the year with online training. Nelson: I like that you've come here and are responding to issues we are having here in Menominee County. Coon: I appreciate

your comments and I also appreciate our partnership with Menominee County. Meintz: I had a meeting last week, Farm Bureau. Discussion of Ag. and some of the issues with extension; Not getting people to the meetings. Pfizer has had meetings to explain issues the farmers are having, with the last few minutes demonstrating their product. MSU extension charges for members to go to meetings/programming that they provide. Everyone else is being forced to work together somehow, MI State should also be checking into this. Coon: We certainly do programming with sponsors. Our objectivity would be to have more than one sponsor so we're not promoting any one company. MSUE does not promote a product. Meintz: The small farm is going away in Menominee County, but we still have some. We need programming that can help the farmer with their agriculture questions/issues...for the size of farm they have. Not for "only" the big farmers in the area. Should be some oversight for specialists in the field. Nelson: Suggest Warren meet with the commissioners that have knowledge with farming/Ag. Response time when county patrons need the information is not acceptable. Meintz: Some of our concerns with the cost of the memorandum are, will we get the services we were promised? Possibly getting MSU out into the schools and teaching. If we have a good educator in the area then enrollment will increase. That's important for us and for MSU. I don't have a problem paying the memorandum as long as we have MSUE involvement in the county, and with that comes the positive; more students enrolling with Michigan State. Bousley: I would like a copy of the Current and proposed MOA agreements for other counties in the UP. Coon/Brahee: Sure – There are three exceptions in the UP. Menominee Co., Ontonagon Co. and Dickenson Co. we are working with them to increase to the MOA back to full status. Discussion ensued in reference to more than one county working together to try to save money on the MOA.

**Public Comment:** None

**Adjournment:** Move by Com. Nelson, supported by Com. Meintz to adjourn the meeting at 9:10 AM

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

September 26, 2013 - 4:00 p.m.

**CALL TO ORDER/ROLL CALL:**

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call.

| <u>MEMBERS</u>  | <u>Present</u> | <u>Excused</u><br><u>Absent</u> | <u>Absent</u> | <u>MEMBERS</u>       | <u>Present</u> | <u>Excused</u><br><u>Absent</u> | <u>Absent</u> |
|-----------------|----------------|---------------------------------|---------------|----------------------|----------------|---------------------------------|---------------|
| Connors, Peggy  | X              |                                 |               | Martin, Ann          | X              |                                 |               |
| DeDie, William  | X              |                                 |               | Negro, Mari          | X              |                                 |               |
| Dehn, Janet     | X              |                                 |               | Nelson, John         | X              |                                 |               |
| Erickson, Peggy | X              |                                 |               | Raether, Karen       | X              |                                 |               |
| Hofer, Millie   | X              |                                 |               | Spence, Christine    | X              |                                 |               |
| Luhtanen, Joan  | X              |                                 |               | Zevitz, Michael, Dr. | X              |                                 |               |

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, L. Dionne, M. Wendt

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OF THE CONSENT AGENDA:**

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of the minutes-August 29, 2013 regular monthly Board meeting
- b. Approval of closed minutes-August 29, 2013 regular monthly Board meeting
- c. Finance Committee meeting report-September 16, 2013
- d. Planning Committee meeting report-September 16, 2013

**ACTION:** The consent agenda was approved as presented.

**Motion by:** M. Negro; supported by P. Connors. **Motion carried unanimously.**

**APPROVAL OF THE AGENDA:**

(Request for additional agenda items).

The agenda was amended to add under New Business: Van Purchase.

**ACTION:** Moved to approve the amended agenda as presented.

**Motion by:** M. Negro; supported by J. Luhtanen. **Motion carried unanimously**

**PRESENTATIONS:**

- Michigan Municipal Risk Management Association (MMRMA) Review - Mr. John Katona & Mr. Chris Katona  
Mr. John Katona stated that he and his son, Chris Katona, own and operate jointly the Upper Peninsula Insurance Agency in Negaunee, Michigan. Mr. J. Katona also stated that for the past 28 years he has been the regional risk manager for MMRMA. MMRMA is the property and liability carrier for Northpointe and also handles their workers compensation program. Mr. J. Katona highlighted Northpointe's property and liability insurance coverage. Mr. J. Katona stated that MMRMA has been doing well financially, has a net asset allocation program which he provided information on, and that Northpointe will be receiving a net allocation of \$10,059.00 back this year. Mr. J. Katona stated the asset distribution monies are in excess of reported but not claimed losses which is money given back to MMRMA members and Northpointe uses these dollars for their loss/fund deductibles. Mr. Chris Katona stated that 10 years ago Northpointe's workers compensation was over \$208,000.00/year and in the past 10 years this amount is now down to \$56,000.00/year through the hard work of Northpointe's safety managers, Terri Wendt, and Sandy Giguere. Mr. C. Katona also stated that the Northpointe mod rate factor 10 years ago was 1.20 and now is .82. Mr. C. Katona thanked Northpointe for all of their hard work they have done over the years and Mr. J. Katona thanked Northpointe for being a good MMRMA member.

- Oscar G. Johnson V.A. Medical Center - Mr. Brad Nelson, Public Affairs Officer & Dr. Barbara Nelson-Thomas Karen Thekan introduced Mr. Brad Nelson, Public Affairs Officer and Dr. Barbara Nelson-Thomas, Acting Chief of Behavioral Health Services at the VA. Mr. Nelson presented a power point presentation on the VA. Dr. Nelson-Thomas provided information on peer support recovery groups and peer support specialists at the VA. Questions were addressed by Mr. Nelson and Dr. Nelson-Thomas.

**REVISED FISCAL YEAR (FY) 2012-13 FINANCIAL REPORT**

Bill Adrian reviewed the revised FY2012-13 Financial Report and addressed miscellaneous questions.

**ACTION:** A motion was made by P. Connors, supported by J. Luhtanen to approve the revised FY2012-13 Financial Report.

**ROLL CALL VOTE:**

| <u>MEMBERS</u>  | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u>       | <u>YES</u> | <u>NO</u> |
|-----------------|------------|-----------|----------------------|------------|-----------|
| Connors, Peggy  | X          |           | Martin, Ann          | X          |           |
| DeDie, William  | X          |           | Negro, Mari          | X          |           |
| Dehn, Janet     | X          |           | Nelson, John         | X          |           |
| Erickson, Peggy | X          |           | Raether, Karen       | X          |           |
| Hofer, Millie   | X          |           | Spence, Christine    | X          |           |
| Luhtanen, Joan  | X          |           | Zevitz, Michael, Dr. | X          |           |

**Motion carried unanimously.**

**CEO REPORT**

Karen Thekan stated that her September 2013 CEO Report was in Board packets; she provided the following updates and highlights:

**State/Federal Activity:**

- Medicaid Expansion will now be referred to as “Healthy Michigan”, the Health Insurance Exchange will now be referred to as the “Marketplace” and the Habilitative Wavier will now be called the “i-Waiver”. There are a lot of details that have not been figured out for these programs which is leaving many unanswered questions for now. Medicaid rates will be changing as of April 1, 2014.
- A second round of public forums regarding the Dual Eligible pilot project are being held. One of these forums is scheduled for October 23 in Marquette and an informational flyer on it was provided to Board members.
- A public forum is scheduled for today, September 26, in Marquette regarding the SIM project which is a State innovation grant that the State of Michigan received from the federal government. The SIM project’s goals are to improve population health, transform systems of care, reform healthcare, and transform the Michigan Department of Community Health. Discussion ensued.

**Regional Activity:**

- A notification was received that a \$300,000.00 General Fund (GF) transfer was provided from Pathways to Northpointe. Gogebic also received a transfer. The future regional Medical allocation is still being worked on.

**Local Activity:**

- There have been several meetings held with Menominee County law enforcement. Jennifer Wade, Menominee County Site Director, has taken a lead on this and put together a draft document regarding transporting Menominee County individuals to inpatient hospitalizations and who is responsible for what when it comes to court ordered commitments.
- Josef Pelc, Northpointe IT Director, has resigned from his position with Northpointe effective October 25. At this point in time, an IT director position will not be posted for immediately so duties can be reviewed and to see if any regional efficiencies can occur.

**NEW BUSINESS**

- Van Purchase  
Bill Adrian stated that last week the lift van for Belgium Pointe caught on fire and no individuals were injured. Mr. Adrian further stated that a new lift van will now have to be purchased for Belgium Pointe and in the interim they are sharing a lift van with the Lighthouse. Mr. Adrian stated that several different companies were contacted to inquire about prices for a lift van and the only company that had a lift van to purchase was from Mobility Transportation Services at a cost of \$34,512.00 which includes everything. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian.

**ACTION:** A motion was made by J. Nelson, supported by P. Connors to purchase a lift van from Mobility Transportation Services at a cost of \$34,512.00.

**ROLL CALL VOTE:**

| <u>MEMBERS</u>  | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u>       | <u>YES</u> | <u>NO</u> |
|-----------------|------------|-----------|----------------------|------------|-----------|
| Connors, Peggy  | X          |           | Martin, Ann          | X          |           |
| DeDie, William  | X          |           | Negro, Mari          | X          |           |
| Dehn, Janet     | X          |           | Nelson, John         | X          |           |
| Erickson, Peggy | X          |           | Raether, Karen       | X          |           |
| Hofer, Millie   | X          |           | Spence, Christine    | X          |           |
| Luhtanen, Joan  | X          |           | Zevitz, Michael, Dr. | X          |           |

**Motion carried unanimously.**

**DISCUSSION:** Mr. Adrian stated that after the September Finance Committee meeting he contacted several local banks and got a good rate on loans at 2.5%. Mr. Adrian further stated that a Board resolution needs to be done so Mr. Adrian and Karen Thekan can sign the loan papers for vehicles being purchased.

**ACTION:** A motion was made by P. Connors, supported by J. Nelson approve a resolution for Mr. Adrian and Ms. Thekan to sign loan papers for vehicles being purchased.

**DISCUSSION:** Karen Thekan stated that a resolution regarding the above already exists and was done in 2009. Mr. Adrian reviewed this resolution which states that Ms. Thekan and himself are authorized and empowered in the name and behalf of the corporation to execute any documents necessary to lease, purchase, or borrow fund, following Board approval of same. Entering the corporation into binding contracts. The resolution is in full force through time of written termination or termination of employment with Northpointe Behavioral Healthcare Systems. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian.

**ACTION:** P. Connors rescinded her motion; J. Nelson rescinded his support.

**UNFINISHED BUSINESS**

- Contract-Karen Thekan, CEO

Peggy Erickson stated that at the August Board of Director meeting a recommendation was presented to renew Karen Thekan's contract for 2 years with a 4% annual increase in year 1 and year 2 of the contract.

**ACTION:** A motion was made by P. Erickson, supported by M. Hofer to approve a 2 year contract for Karen Thekan, effective November 7, 2013 to November 6, 2015, with a 4% annual increase in year 1 and in year 2 of the contract.

**DISCUSSION:** John Nelson asked what the performance criteria in Ms. Thekan's contract was and how is she evaluated on her performance. Discussion ensued.

**ACTION:** P. Erickson rescinded her motion, M. Hofer rescinded her support.

**DISCUSSION:** Ms. Erickson stated that the Personnel Committee will meet on Wednesday, October 16, 2013 to review/revise Ms. Thekan's job description and contract.

**CHAIRPERSONS REPORT** - K. Raether

- The fall Board Association conference is scheduled for October 21-22 in Mt. Pleasant and Board members will need to decide at this meeting if they are attending it. Board members, Karen Raether, Millie Hofer, Janet Dehn, Mari Negro, along with Karen Thekan and Lisa Dionne will be attending the conference. Ms. Raether named Janet Dehn and herself as voting delegates for the conference.
- The NorthCare Advisory Council met on September 25. Mari Negro stated that Karen Raether was elected as Board Chair of the NorthCare Board. Karen Raether stated that the administrative staff for NorthCare is now complete.
- The Great Lakes fall conference went well. Millie Hofer provided information from a presentation she attended at the conference.

**BOARD PREROGATIVE/AMBASSADOR MOMENT**

- Millie Hofer asked if the VA Hospital pays Northpointe for crisis services for veterans. Ms. Thekan stated that reimbursement is not done for crisis services but Northpointe is paid when a veteran receives a Northpointe service that is not offered through the VA, i.e., ACT services.

P. Connors & W. DeDie excused at 6:15 p.m.

**PUBLIC COMMENTS**

- Lisa Dionne shared her thoughts on the discussion regarding staff's hard work and dedication, and stated that pay raises are important and are a sign of appreciation and staff should not be taken for granted, that we didn't think Debbie Davis and Josef Pelc would leave, but now they are gone.

**ADJOURNMENT**

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:18 p.m.

The next regular monthly Board meeting is scheduled for Thursday, October 24, 2013 in Kingsford, Michigan at 4:00 p.m.

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Karen Raether, Chairperson

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Peggy Connors, Secretary

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Mary Wendt, Board Secretary

# Menominee County Parks and Recreation Committee

## Meeting Minutes

October 7, 2013

The meeting was called to order at 7:00 pm by Bob Desjarlais at the Stephenson Annex, Menominee County, MI on October 7, 2013.

Reporting for roll call was: Bob Desjarlais, Ruby Ivens, Vola Bleile, Glenn Cody, County Administrator Brian Bousley, and County Commissioner Charlie Meintz. Gail Jerzyk, Glenn Cody and County Commissioner James Furlong were excused from the meeting. There was a quorum present to conduct the meeting.

**Approval of agenda:** A motion was made by Ruby and seconded by Vola. The motion carried.

**Minutes:** A motion was made by Ruby to approve the minutes from the last meeting that was seconded by Charlie. The motion carried.

**Public Comment:** None

### Business:

- a. **Park Ranger / Park Manager Updates:** Brian reported all had gone well with the parks this season. Season is wrapping up as the majorities of the seasonal campers have pull out and are in the process of having campers, sheds and boats placed inside for storage or remaining on the lease site. The bathhouses will be winterized within the next month. The Rangers are stressing to pave around the bathhouse. Wheelchairs are unable to access the bathhouse due to the approach and no ramping system in place due to no paving.
- b. **Monthly Budget Review:** Brian distributed copies of the latest budget for the board's examination and comment. Reported that the preliminary year end bottom-line was respectable, as projected revenue were down roughly \$2,500 but the projected expenses were down as well creating a surplus in budgeted expenditures about \$27,000 or stated under budget for the Parks Department of \$25,000. The County did appropriate \$59,695 to run the county parks for the 2012/2013 FY. So roughly stated the county cost to run the parks this year was roughly \$34,695. This is a preliminary figure as the audit has not been completed for the 2012/2013 Fiscal Year. Brian would like to use the fund balance in the Parks account to do upgrades to the electrical system in two areas of the park, the VA sites and the sites close to the point at Shakey Lakes.
- c. **Park Projects / Grants:** Brian reported on problems incurred with the River Park Development Grant pertaining to the MDNR's requirements of hiring an engineering firm to prepare specifications, bid documents, etc. Brian had submitted a bid advertisement for approval to solicited bids to drill the well but the advertisement was not accepted by the MDNR and wants an engineering firm to draw up more detailed specifications and a bid document. Brian will be working with an engineering firm to

prepare the documents. The Stoney Point Boat Launch Grant had been sent back for an opportunity to add additional supporting documents to increase the score for the project. The major change to the grant was to add a handicap parking space. Brain state we will not receive a response from the MDNR until roughly December or January regarding the approval of the grant. Again it was stressed the importance of paving around the new shower building at Shakey Lakes.

- d. **Lease Program/Camping Update:** Brian had suggested two changes to the lease program policy and procedures. The first would state that all leases of 6,5,4,3 and 2 months at Kleinke Park would start either on the 1<sup>st</sup> or the 15<sup>th</sup> of month. The 1 month season could be for any time. The second addition would be stating the requirements for a lease camper to receive the county resident rate for the lease program. Brian will bring back the proposed language to the next meeting.
- e. **Meeting Fees/Meeting Schedule:** Brian had a letter from Glenn stating his opinion of the meeting fees. Bob had told the committee that the Planning Commission had sent a recommendation to the County Board to set more concrete parameters for the meeting fees. Vola made a motion supported by Rudy to echo the sediments of the Planning Commission and have the County Board set the parameters for meeting fees. The motion passed unanimously.

**Correspondence:** None

**Any Other Items Members Wish to Present:** none

**Public Comment:** none

Vola offered a motion to adjourn that was seconded by Ruby. The meeting was adjourned at 8:00 pm.

*Approved Nov. 4, 2013*

UPACC Fall Conference  
Island Resort & Casino, Harris, MI  
October 17-18, 2013

**Thursday Session:**

NG 911: Thomas Sumbler and Gary Johnson spoke on NG 911. Sumbler stated that the network is almost complete for enhanced 911, and only a few connections are still being done. The new software will connect with OnStar, texting, and video and with cell phones. There will be no added tech or 911 surcharge. It is one of the most up-to-date systems in the country.

Johnson answered the question of "Could the State take over the system?" He said it could, but it is very unlikely. He said that UPCAP's service is also being converted to the fiber network and will be updated by the end of the year. Peninsula Fiber partnered with MERIT to complete the grid across the peninsula. They have applied for a grant to replace (police) radios with digital consoles for more complete updated connectivity. There some reforms at the state 911 committee. They will keep County funding intact, but have rule making authority, and can change how State 911 tax is distributed. He said Homeland Security money is drying up.

Affordable Care Act: Three ways of being insured were discussed: Through your job, Self-pay through the marketplace, and Medicare. Jimmy Bruce from AARP, George Kinnane from Blue Cross/Blue Shield, Benjamin Wood from Consumers Mutual, a new company, and Autumn Gill from Employer Benefit Agency spoke. Blue Cross/Blue Shield has some changes, and provide some "affordable" products. Wood spoke on their new employer products, which are on line at [simplyhealthee.com](http://simplyhealthee.com). Autumn Gill explained the employer mandate, and how it is calculated, stating that there is no penalty if 95% of insurable employees are covered, and explained coverage for full time (30+ hour per week) employees, variable employees (if you can't tell if they are 30+ hours or under), the probationary and measurement periods, and how to calculate them. Basically, employees are full-time for coverage if during the stability period or calendar year before, they average 30+ hours per week.

Upper Peninsula Prosperity Alliance: Orrin Baily and Holly Peoples talked about the network across the UP, and Michigan Works' role in the UP Prosperity Alliance.

The Business Meeting:

Jerry Ducette: was elected to another term of office on the board. He is currently 2<sup>nd</sup> Vice president of MAC.

MSUE: Commissioners spoke on the difficulty most counties are having with their program. MSUE is not providing services the UP needs, and most UP Counties only want the 4-H portion of their program. Several counties have discontinued their contract with MSUE.

Bike Trails: We are asking the Governor for one continuous whole loop around the UP, not just northern or southern trail.

FAN: (Families Against Narcotics) Drug courts can save money and rehabilitate people. One commissioner stated that a physician said insurance companies will only pay for addictive drugs for pain, as non-addictive drugs are too costly. The Governor will be creating a wellness fund for drug courts.

Medicaid: We would like to get Medicaid to make determinations on MFC patients in a timely manner so they don't end up assuming their charges.

### **Friday Session:**

MAC: Tim McGuire, Executive Director, spoke on the organization, and some updates. Steve Currie, Deputy Director, talked about Tribal Compacts and 2% monies, that they were trying to renegotiate to get decisions back in the hands of counties. He also spoke on unfunded mandates, and how MAC is trying to deal with these, the Open Meetings Act, and HB 4363 which would constrict video conferencing, meaning that voting is allowed only for those physically present at meetings, ORV Legislation, and MDOT connection designations between trails. Shelly, the MAC president from Crawford County was introduced, and said that MAC works for the entire state, and not just the UP's needs.

LEGISLATORS: Rep. John Kivela, Marquette, spoke on the Dark Store Bill which reduces taxes for large box store chains such as Walmart, Menards, and Home Depot. He stated that language is the issue, and although local chambers of Commerce support it, the State Chamber is opposed to it. He suggested that we get local chambers to support our position.

Rep Scott Dianda, Calumet, discussed the wolf bill, unfunded mandates-to relook at it; it is on the Governor's Dashboard, MDOT/ Transportation funding; we need a different formula, not just something that funds the I-75 corridor, and Prescription Drugs as a major problem.

Rep. Ed McBroom discussed drug penalties parody passed the house unanimously, giving same penalties in Michigan as in bordering states. He stated that PA 51 needs overhaul, as we need funding for secondary roads; A state Fair bill to designate particular county fairs as State Fairs, Voc. Ed Bill passed the House, but met a brick wall in the Senate; ; Restructuring of County Elections, and Video Conferencing bill is only for elected boards, not appointed boards.

Tracy Janke from Rep. Beneshek's office said he voted Yes on the debt ceiling/ and talked about water resources reform and development act (involving Army Corp of Engineers, Sault Locks, dredging, etc.), Medical prices and that the ACA did nothing to help cost.

Dave Nyberg from Gov. Snyder's office discussed economic development and toured the UP's various sites, talked about keeping young talent in Michigan and the "First Robotics program" a software program in Escanaba, Trail Development, Healthy Michigan Medicaid expansion, ORV Connections, Roads, and Energy— Strategic energy policy to keep rates down, and the UP Energy Summit coming up in November.

Marty Fatanti from Sen. Casperson's office talked about energy generation—a November 1<sup>st</sup> meeting in Marquette to find legislative fix to increased costs for energy. Cost is up 4% to 70%, depending on where you live. He talked of opportunities to push back land restrictions, such as DEQ and local jurisdictions. He said the Land Management Plan with the DNR is moving to finalization, but not enough specificity yet. He talked about disaster funding- 12.5 matching funds are on hand, and dark stores legislation; there is a tax tribunal problem and needs to get the governor involved. He said there is no progress on unfunded mandates. Casperson is working on the Arm Zone Legislation to attract arms companies to Michigan, and talked about video conferencing for public meetings.

Amy Berglund from Sen. Levin's office discussed income verification for the ACA. She urged people to get issues in writing. She also talked about off shore tax havens; the small business credit initiative where Michigan received \$57,000,000 for business investments; and the Quincy smelter in Hancock wants to open tours to the public. Senator Levin will retire Dec. 30<sup>th</sup>.

Jeremy Hosking from Sen. Stabenow's office discussed the Farm Bill and Rural Development Committee is moving forward. Sen. Stabenow will be on the budget committee. He also commented that the Arms Zone legislation is encountering problems as our senators are anti-gun.

-Jan Hafeman-Menominee County Commission

**Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**MICHAEL KAUFMAN, CHAIR  
MARY BRADLEY  
JEFF NASER**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** September 24, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Mike Kaufman, Board Chair; Mary Bradley, Board Member; Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: Mr. Bernie Lang, Menominee County Board of Commissioners and Mark Kwarcianny, Menominee County DHS.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Ms. Bradley and supported by Mr. Naser. Motion carried.

**APPROVAL of AUGUST 27, 2013 MINUTES:**

Minutes of the August 27, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Ms. Bradley. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for August 2013 was reviewed. There was \$51.98 in expenditures for DHS Board Meeting attendance, leaving a balance of \$6,598.84.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

The Menominee County DHS Board received a letter from the Menominee County Board of Commissioners that stated:

*"All non-County Board Committee Members appointed by the Menominee County Board may receive a meeting fee. The meeting fee will be determined by each committee, the meeting fee will not exceed fifty dollars per meeting. Mileage allowance shall be provided at the IRS rate per mile."*

As a result of this information, a motion was made to have a meeting fee of \$50.00 per meeting attended starting with the DHS Board meeting of September 24, 2013. Motion was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

A Dues Statement from the MCSSA Statewide organization was received for FY 2014 annual dues in the amount of \$843.67. A motion to pay MCSSA statewide dues of \$843.67 was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

### **DIRECTOR'S REPORT:**

**Staffing Information:** Mr. Sexton reviewed the current staffing situation with the Board, which included the FY 2014 Staffing Allocation received from DHS Business Service Center 1.

**Statewide Director's Meeting Information:** There was no meeting this month.

**Collaborative Issues:** No new information was provided. There was a discussion regarding Mr. Naser attending the next Menominee County Community Collaborative meeting.

**Business Plan Update:** Mr. Sexton reviewed the current progress of all units with the board.

**Miscellaneous:** There was a discussion regarding the Affordable Care Act and how it affects DHS and our customers.

**Board Member Input/Suggestions:** A variety of suggestions were provided by the Board members, which Mr. Sexton appreciated.

A motion to accept the Director's Report was made by Ms. Bradley, with support from Mr. Naser. Motion carried.

**UNIT REPORT:** Mark Kwarciany, Family Independence Manager, provided the board with a comprehensive report on all of the Assistance Payments programs, as well as an explanation of upcoming changes. The board members had a variety of questions, which we answered by Mr. Kwarciany and Mr. Sexton.

A motion to accept the unit report was made by Ms. Bradley, with support from Mr. Naser. Motion carried.

**BOARD BUSINESS:**

1. **Approval of Vouchers:**

Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Ms. Bradley. Motion passed without opposition.

2. **MCSSA:** The next meeting is on October 16, 2013 at Walstrom's Restaurant in Harvey.

The MCSSA Conferences for CY 2014 are:

- Legislative Conference, March 12 – 13, 2014, Radisson Hotel, Lansing
- Summer Conference, August 18 – 20, 2014, Doubletree Hotel, Bay City.

3. **Menominee County Board of Commissioner Letter:** This letter stated that the term of Board Member Michael Kaufman was up as of October 31, 2013.

- A motion to send a letter to the Board of Commissioners requesting that Mr. Kaufman be re-appointed was made by ~~MR. NASER~~ and supported by Ms. Bradley. Motion passed without opposition.

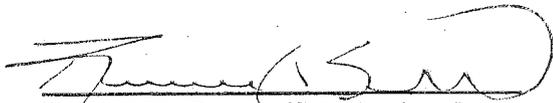
**NEW BUSINESS:**

No new business was presented.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** October 29, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Ms. Bradley and supported by Mr. Naser. Meeting adjourned at 9:38 a.m.



**Russell K. Sexton/Sue Asplund**  
**Board Secretary**

Pc: DHS Board Members  
Menominee County BOC  
Menominee County DHS Office File



**Michael Kaufman**  
**Chairperson**



# Public Health

## Delta & Menominee Counties

---



### Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

### Meeting Minutes

Wednesday, September 18, 2013

#### Board Members Present

Bob Burie  
Tom Elegeert

Jan Hafeman  
Mary Harrington

Larry Schei  
Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Kim Gustafson, Executive Secretary  
Lynn Woelffer, Director of Finance

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on September 18, 2013. The meeting was called to order at 3:00 p.m. CDT by Chairman Burie. Roll call was taken by the Executive Secretary and is recorded above.

#### 2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

#### 3. Approval of July 19, 2013 Minutes

Mr. Elegeert moved that the amended minutes from July 19, 2013 be approved. Motion was supported by Mr. Trudgeon and carried.

#### 4. Approval of August 21, 2013 Minutes

Ms. Hafeman moved that the minutes from August 21, 2013 be approved. Motion was supported by Mr. Elegeert and carried.

2361

**5. Finance Committee – Review of FY14 Budget**

Mr. Trudgeon reported that the Finance Committee met on the morning of September 18, 2013 regarding the FY14 Budget and August Check Registers. The committee felt both were in order and should be approved. Board questions were answered by Ms. Woelffer and Mr. Snyder.

**Mr. Trudgeon moved to approve Budget for FY14. Motion was supported by Ms. Hafeman and carried.**

**6. Review and Approval of August Check Register**

The BOH reviewed the August check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Mr. Elegeert moved to approve the August check register. Motion was supported by Ms. Harrington and carried.**

**7. Medical Director's Report**

Seasonal influenza most notoriously causes an illness which often includes that familiar "hit by a bus" feeling, sore throat, congestion, cough, fever and body aches. In the U.S., the season typically extends from October into May, with a peak in January or February. Last season, according to the Centers for Disease Control (CDC), there were approximately 12,343 reported hospitalizations reported between October 1, 2012 and April 30, 2013. In the 2012-2013 season, there were also 164 pediatric deaths.

In total, this year the public will have 13 different flu vaccine options including: trivalent inactivated (TIV), live attenuated influenza (LAIV), quadravalent influenza, intradermal, and cell culture- based vaccine.

How well the flu vaccine works (or its ability to prevent flu illness), varies year to year depending on the age and health of the person vaccinated (and their ability to muster a good immune response to vaccine) and the match between the vaccine strains and what ultimately circulates in the community. Seniors typically develop less of an immune response to vaccines than younger individuals and there is a high-dose vaccine available that targets seniors. However, at this time, there is no data available as to whether the vaccine is actually more protective. Overall, it appears that the flu vaccine reduces the risk of influenza requiring medical care by 60% although this percent varies with age group.

In the end, flu vaccine is the single best strategy to prevent influenza. Additional measures to reduce spread of disease include good and frequent handwashing, covering your cough, staying home when ill and appropriate use of anti-viral drugs. Vaccination reduces the burden of illness for the recipient, his or her family and the community at large.

Dr. Terry also reports that TV6 News did a story on flu vaccines and misreported the statistics of the accuracy of the effectiveness of the vaccine. Dr. Terry called in to correct the information and they aired her interview on September 17, 2013. All flu clinics for the area can be found on line through TV6.

Ms. Harrington asked if there have been many diagnosed measles reports recently. Dr. Terry explained there were around 200 cases in the U.S. last year and no reported deaths. She reported that if someone gets the measles, 99% of them most likely got it from traveling overseas. She recommends if anyone is going to travel, and they were born after 1957, they should get a measles booster.

## 8. Health Officer's Report

- PHDM held their annual Drive-thru Flu Clinic on Saturday, September 14, 2013, from 9am to 1pm. Mr. Snyder felt it was one of the best clinics PHDM has had. They saw a total of 318 people. They are not able to have a drive-thru clinic in Menominee, but they do offer many off-site clinics. Mr. Snyder reports that anyone can call the Delta or Menominee office to set up an appointment.
- PHDM held their first annual All-Day, All-Staff Training on September 17, 2013. Mr. Snyder reported that it went extremely well and was a great success! Mr. Snyder's main goal was to get the entire PHDM staff from both offices together. After speaking at the training, Bob Berbohm went to the Delta County office the following day to do a walk-thru so a plan can be implemented in case of an active shooter or other emergency occurs.
- Mr. Snyder reminded the Board that the next BOH meeting will be held at Pinecrest on Wednesday, October 30, 2013.

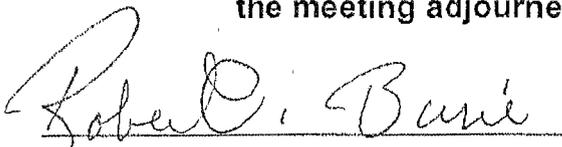
## 9. Public Comment—None

## 10. Board Member Comments

- Mr. Trudgeon commended PHDM for following through with the emergency plans that were discussed in the All-Day, All-Staff Training.
- Mr. Schei reports that the outside of PHDM's Menominee office will be pressure washed by November 2013.

## 11. Adjournment

There being no further business, a motion was made by Ms. Hafeman with support by Mr. Elegeert to adjourn the meeting. Motion was carried and the meeting adjourned at 3:54 p.m. CDT.



Chairperson

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

|   |  |
|---|--|
| <b>SUBJECT:</b>   | Community Action Agency (CAA) – Member Vacancy |
| <b>DEPARTMENT:</b>  | Administration                                 |
| <b>ATTACHMENTS:</b>   | Yes  |
| <b>SUMMARY:</b>   |  |
| <p>A Menominee County Representative on the Community Action Agency Governing Board resigned. Administration received a letter asking for the County Board to appoint another member. We have submitted an advertisement to receive applications until December 5<sup>th</sup> @ noon. Applications may also be submitted via the County Website.</p> |  |
| <b>RECOMMENDED MOTION</b>   |  |
|   |  |

Submitted by:       Brian Bousley      

      11/22/2013        
Date

**WORKSHOP ACTION**

|  |   |
|--|---|
|  | Forwarded to County Board for Approval as Recommended |
|  | Reviewed with no motion to carry forward              |
|  | Continue after additional review/research is obtained |
|  | Recommended with the following change(s):             |
|  |   |

**COUNTY BOARD ACTION**

**DATE:**

|  |  |
|--|--|
|  | Approved                               |
|  | Disapproved                            |
|  | Approved with the following change(s): |
|  |  |

**COMMUNITY ACTION AGENCY  
HUMAN RESOURCES AUTHORITY**  
Serving Menominee, Delta and Schoolcraft Counties

November 11, 2013

Charlie Meintz, Chair  
Menominee County Board of Commissioners  
839 10<sup>th</sup> Ave.  
Menominee MI 49858

Dear County Commissioners:

Enclosed is a letter from Beth Pletcher resigning from her seat on our Governing Board as a representative of the Menominee County Board of Commissioners.

We would appreciate if you would consider appointing someone to replace her.

Let us know if we can be of any assistance.

Sincerely,



William Dubord  
Executive Director

enclosure

*Mission statement: Providing opportunities for people of all ages and means to improve their quality of life through advocacy, education, housing, nutrition, volunteerism and support services.*

*Beth Pletcher*

*1816 1<sup>st</sup> street*

*Menominee, MI 49858*

October 29, 2013

Bill Dubord, Executive Director

M-D-S Community Action Agency

507 1<sup>ST</sup> Avenue North

Escanaba, MI 49829-3998

Dear Bill,

It is with regret that I submit to you this letter of resignation. I have recently taken a position as Accountant with the City of Menominee and making the CAA meetings will now not be possible. This is bittersweet for me as I will miss being a board member but I do love my new job.

If there is anything I can do for your organization from Menominee in my free time, please do not hesitate to contact me.

Thank you for allowing me to be a part of your Community Action Agency. Good luck with all your endeavors.

Warm regards,



Beth Pletcher

## NOTICE

Menominee County is seeking applications from persons wishing to serve on the Menominee/Delta/Schoolcraft Community Action Agency Governing Board for the remainder of a resigning member's term to expire 1/31/2016.

If you are interested in serving on this board, please submit an application of appointment to:

Menominee County Board of Commissioners  
CAA Board Appointment  
839 Tenth Ave.  
Menominee, MI 49858

Applications may be obtained at the County Clerk's office, the County Library, the Administrative office or on the County website at [www.menomineecounty.com](http://www.menomineecounty.com) under latest news. Applications are **due on December 5, 2013 at 12:00 noon.**

Please contact the Administrative office at (906) 863-7779 for a brief description of duties/responsibilities for this appointment.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

|  |  |
|--|--|
| <b>SUBJECT:</b>  | <b>Menominee County Housing Program Procedural Guide</b> |
| <b>DEPARTMENT:</b>   | <b>Administration</b>                                    |
| <b>ATTACHMENTS:</b>  | <b>Yes</b>   |
| <b>SUMMARY:</b>  |  |
| <p>The MSHDA funding program requires each county to update their Program Procedural Guide each grant term. Larry Wall has made changes according to current procedures/laws.<br/>Commissioners were sent this guide via email on 11/18/13 for their review prior to the board meeting.<br/>Commissioners will be asked to move this for approval.</p> |  |
| <b>RECOMMENDED MOTION</b>  |  |
|  |  |

Submitted by:     **Brian Bousley**    

    **11/22/2013**      
Date

**WORKSHOP ACTION**

|  |  |
|--|--|
|  | <b>Forwarded to County Board for Approval as Recommended</b> |
|  | <b>Reviewed with no motion to carry forward</b>              |
|  | <b>Continue after additional review/research is obtained</b> |
|  | <b>Recommended with the following change(s):</b>             |
|  |  |

**COUNTY BOARD ACTION**

**DATE:**

|  |   |
|--|---|
|  | <b>Approved</b>                               |
|  | <b>Disapproved</b>                            |
|  | <b>Approved with the following change(s):</b> |
|  |   |

# Menominee County Housing Program Procedural Guide

Funded by  
Michigan State Housing  
Development Authority



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## **SECTION I**

### **GENERAL PROVISIONS**

#### **PURPOSE OF THE PROGRAM:**

This Program is intended to provide funds for the renovation and repair of owner-occupied, single family residential homes. All repairs must conform to the Michigan Residential Code and Housing and Urban Development's (HUD) Uniform Physical Condition Standards (UPCS), as mandated by the Michigan State Housing Development Authority (MSHDA). The program will comply with local zoning ordinances. This program is not intended to provide new housing, only rehabilitation of existing housing.

#### **PURPOSE OF THE PROGRAM GUIDELINES:**

The purpose of these Guidelines is to establish policies for carrying out the Housing Rehabilitation Program in a manner consistent with HUD requirements and local goals and objectives. Menominee County (The County) is responsible for complying with all changes in HUD regulations pertaining to the CDBG program. If such changes conflict with these Guidelines, as previously stated HUD regulations will have precedence. Applicable regulations include:

- 24 CFR Part 5: General Program Requirements
- 24 CFR Part 8: Nondiscrimination
- 24 CFR Part 570: Community Development Block Grant
- 24 CFR Part 35: Lead-Based Paint Regulations

#### **HOUSING PROGRAM AUTHORITY**

The County, and The County's Selected Third Party Administrator (collectively referred to as the Housing Program Authority – HPA) has the authority and may, at its discretion, upon prior MSHDA approval exceed any of the guidelines it has established and disregard any of the restrictions it has imposed in any case where the HPA determines that the program purpose will be best served by doing so. The HPA retains the right to re-determine any applicant based on change of income status. Any change to the guidelines must be approved by MSHDA.

## **PROGRAM ACTIVITIES:**

### **Homeowner Rehabilitation (HR)**

Under this activity the home will be rehabilitated to meet code requirements of the program. The maximum amount of CDBG, MSHDA, and/or HOME funds that can be used for all costs on each project is \$40,000.

## **MODIFICATION AND TERMINATION OF PROGRAM**

The County may amend the Procedural Guidelines from time to time by issuance of revised pages, which shall be effective as of the date of issue, or such later date as the amendment shall specify. Administrative memoranda may also be issued which discuss policy interpretations, clarification of procedures and other administrative matters.

Nothing in the Procedural Guide shall be construed in such a manner as to conflict with, alter, or amend any Federal, State and Local regulations.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

|  |  |
|--|--|
| <b>SUBJECT:</b>  | <b>Commissioner Per Diems and Expenses</b> |
| <b>DEPARTMENT:</b>   | <b>Administration</b>                      |
| <b>ATTACHMENTS:</b>  | <b>Yes</b>                                 |
| <b>SUMMARY:</b>  |  |
| Board to review Commissioner per diems and expenses as recently submitted for payment. |  |
| <b>RECOMMENDED MOTION</b>  |  |
|  |  |

Submitted by:     **Brian Bousley**    

    **11/22/2013**      
Date

**WORKSHOP ACTION**

|  |  |
|--|--|
|  | <b>Forwarded to County Board for Approval as Recommended</b> |
|  | <b>Reviewed with no motion to carry forward</b>              |
|  | <b>Continue after additional review/research is obtained</b> |
|  | <b>Recommended with the following change(s):</b>             |
|  |  |

**COUNTY BOARD ACTION**

**DATE:**

|  |   |
|--|---|
|  | <b>Approved</b>                               |
|  | <b>Disapproved</b>                            |
|  | <b>Approved with the following change(s):</b> |
|  |   |

11/12/13  
Menominee County Administration

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: ~~\$555~~ mile ~ effective 01 January 2013  
\$1.565

\*Meals Maximum of \$40 per day.

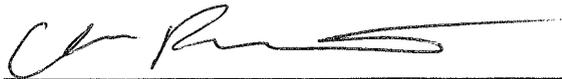
\*must attach receipt for reimbursement

\*meals provided by conferences will NOT be reimbursed

Name: Chris Plutchak ~ District 5

| Date                     | Meeting Place        | # of miles | <del>555</del> X<br>1.565/mile | Total Cost | Account Number |
|--------------------------|----------------------|------------|--------------------------------|------------|----------------|
| 10-8-13                  | Cedar River CB       | 58         |                                | 32.77      | 101-101-860.05 |
| 10-9-13                  | Stephenson Exc.      | 40         |                                | 22.60      | 101-101-860.05 |
| 10-18-13                 | Stephenson Personnel | 40         |                                | 22.60      | 101-101-860.05 |
| 10-22-13                 | Cedar River CB       | 58         |                                | 32.77      | 101-101-860.05 |
|                          |                      |            |                                |            | 101-101-860.05 |
|                          |                      |            |                                |            | 101-101-860.05 |
|                          |                      |            |                                |            | 101-101-860.05 |
|                          |                      |            |                                |            | 101-101-860.05 |
|                          |                      |            |                                |            | 101-101-860.05 |
|                          |                      |            | <b>Total Mileage</b>           |            |                |
| <b>Total Mileage Fee</b> |                      |            |                                |            | <b>110.74</b>  |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

11-1-13

Date

# Commissioner Meeting Fee Expense Form

11/12/13  
Menominee County Administration

Name of Commissioner Chris Pludchak

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACC Conference

| Date                  | Meeting Description & Duration | Meeting Expense |
|-----------------------|--------------------------------|-----------------|
| 10-8-13               | CB Cedar River                 | 50.00           |
| 10-9-13               | EXC. Committee                 | 50.00           |
| 10-15-13              | TCA Board Meeting              | 50.00           |
| 10-18-13              | Personnel Committee Meeting    | 50.00           |
| 10-22-13              | CB Cedar River                 | 50.00           |
|                       |                                |                 |
|                       |                                |                 |
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|                       |                                |                 |
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|                       |                                |                 |
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|                       |                                |                 |
|                       |                                |                 |
|                       |                                |                 |
| <b>Total Per Diem</b> |                                | <b>250.00</b>   |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: 

Date: 11-1-13

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

RECEIVED

Menominee County, WI 11/12/13

Mileage: ~~\$555~~/mile ~ effective 01 January 2013  
~~555~~ <sup>565</sup>

\*Meals Maximum of \$40 per day.

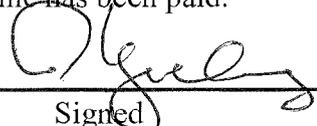
\*must attach receipt for reimbursement

\*meals provided by conferences will NOT be reimbursed

Name: James Furlong ~ District 3

| Date                     | Meeting Place       | # of miles | <del>555</del> <sup>565</sup> X<br>555/mile | Total Cost | Account Number |
|--------------------------|---------------------|------------|---|------------|----------------|
| 10-22-13                 | Cederville Township | 44         |   | 24.86      | 101-101-860.03 |
|                          |                     |            |   |            | 101-101-860.03 |
|                          |                     |            |   |            | 101-101-860.03 |
|                          |                     |            |   |            | 101-101-860.03 |
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|                          |                     |            |   |            | 101-101-860.03 |
|                          |                     |            |   |            | 101-101-860.03 |
|                          |                     |            |   |            | 101-101-860.03 |
|                          |                     |            | Total Mileage                               | 44         |                |
| <b>Total Mileage Fee</b> |                     |            |   |            | <b>24.86</b>   |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

11-12-13

Date



## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

|  |                     |
|--|---------------------|
| <b>SUBJECT:</b>  | Miscellaneous Bills |
| <b>DEPARTMENT:</b>   | Administration      |
| <b>ATTACHMENTS:</b>  | yes                 |
| <b>SUMMARY:</b>  |                     |
| Board to review recently submitted Miscellaneous Bills as paid on November 21, 2013 in the amount of \$108,445.65. |                     |
| <b>RECOMMENDED MOTION</b>  |                     |

Submitted by:     **Brian Bousley**    

    **11/22/2013**      
Date

**WORKSHOP ACTION**

|  |   |
|--|---|
|  | Forwarded to County Board for Approval as Recommended |
|  | Reviewed with no motion to carry forward              |
|  | Continue after additional review/research is obtained |
|  | Recommended with the following change(s):             |

**COUNTY BOARD ACTION**

**DATE:**

|  |  |
|--|--|
|  | Approved                               |
|  | Disapproved                            |
|  | Approved with the following change(s): |

**General Fund Expenditures**

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

**Special Revenue Funds**

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

**MENOMINEE COUNTY  
Claims Audit Report**

| Vendor Name                              | Vcher#     | Voucher Date     | Vendor's Ref# | Description                         | Debit Acct#    | \$Amount | SepCk | Claim Total       |
|--|------------|------------------|---------------|-------------------------------------|----------------|----------|-------|-------------------|
| Bank Account: General                    |            |                  |               |                                     |                |          |       |                   |
| <b>AIR COOLED ENGINES</b>                |            |                  |               |                                     |                |          |       | <b>\$37.20</b>    |
| 33310                                    | 09/30/2013 | 11024580         |               | John Deere Blade (x3)               | 208-751-930.02 | 37.20    |       |                   |
| <b>ANDERSON AUTO &amp; RV SALES INC</b>  |            |                  |               |                                     |                |          |       | <b>\$735.55</b>   |
| 33259                                    | 10/03/2013 | 1262             |               | Oil Change                          | 205-315-934.02 | 34.95    |       |                   |
| 33260                                    | 10/10/2013 | 1263             |               | Oil Change                          | 205-315-934.02 | 60.70    |       |                   |
| 33261                                    | 10/16/2013 | 1264             |               | Ball Joints & Tie Rods, Oil Change  | 205-315-934.02 | 519.95   |       |                   |
| 33262                                    | 10/29/2013 | 1265             |               | Battery                             | 205-315-934.02 | 119.95   |       |                   |
| <b>ANGELIS MENOMINEE INC</b>             |            |                  |               |                                     |                |          |       | <b>\$367.90</b>   |
| 33234                                    | 10/02/2013 | 1230291-IN       |               | Inmate Groceries                    | 101-301-770.00 | 52.63    |       |                   |
| 33235                                    | 10/08/2013 | 0095951-IN       |               | Inmate Groceries                    | 101-301-770.00 | 7.34     |       |                   |
| 33236                                    | 10/11/2013 | 0075416-IN       |               | Inmate Groceries                    | 101-301-770.00 | 109.97   |       |                   |
| 33237                                    | 10/17/2013 | 0735391-IN       |               | Inmate Groceries                    | 101-301-770.00 | 55.85    |       |                   |
| 33238                                    | 10/18/2013 | 075913-IN        |               | Inmate Groceries                    | 101-301-770.00 | 20.76    |       |                   |
| 33239                                    | 10/21/2013 | 0073315-IN       |               | Inmate Groceries                    | 101-301-770.00 | 58.87    |       |                   |
| 33240                                    | 11/28/2013 | 0065034-IN       |               | Inmate Groceries                    | 101-301-770.00 | 62.48    |       |                   |
| <b>APCO INTERNATIONAL</b>                |            |                  |               |                                     |                |          |       | <b>\$92.00</b>    |
| 33159                                    | 11/08/2013 | 245013           |               | 2014 Membership Dues                | 266-325-802.00 | 92.00    |       |                   |
| <b>AT&amp;T - Carol Stream, IL</b>       |            |                  |               |                                     |                |          |       | <b>\$1,025.82</b> |
| 33173                                    | 11/01/2013 | 906753458211     |               | November 1 - November 30, 2013      | 101-103-850.00 | 29.23    |       |                   |
| 33176                                    | 11/01/2013 | 906R41083911     |               | November 1 - November 30, 2013      | 101-103-850.00 | 691.23   |       |                   |
| 33191                                    | 11/01/2013 | 906753220911     |               | November 1 - November 30, 2013      | 101-103-850.00 | 305.36   |       |                   |
| <b>AT&amp;T Mobility</b>                 |            |                  |               |                                     |                |          |       | <b>\$67.08</b>    |
| 33298                                    | 11/19/2013 | 287252234966     |               | November 10 - December 9, 2013      | 101-132-850.00 | 36.04    |       |                   |
| 33299                                    | 11/20/2013 | 287252150867     |               | November 1 - November 30, 2013      | 101-132-850.00 | 31.04    |       |                   |
| <b>Bay Cities Radio</b>                  |            |                  |               |                                     |                |          |       | <b>\$99.00</b>    |
| 33230                                    | 10/31/2013 | IN-WLS-113092591 |               | Radio Advertising                   | 101-301-755.00 | 99.00    |       |                   |
| <b>BAYSHORE VETERINARY CLINIC</b>        |            |                  |               |                                     |                |          |       | <b>\$38.41</b>    |
| 33266                                    | 11/08/2013 | 165982           |               | K9 Supplies                         | 101-301-881.01 | 38.41    |       |                   |
| <b>Big Bear Custom Graphics</b>          |            |                  |               |                                     |                |          |       | <b>\$368.00</b>   |
| 33291                                    | 10/30/2013 | 370              |               | Polo Shirts for Teen Court          | 296-667-801.02 | 368.00   |       |                   |
| <b>Bob Barker Company, Inc.</b>          |            |                  |               |                                     |                |          |       | <b>\$225.41</b>   |
| 33232                                    | 11/11/2013 | WEB000292365     |               | Inmate Supplies                     | 101-301-770.00 | 225.41   |       |                   |
| <b>BP</b>                                |            |                  |               |                                     |                |          |       | <b>\$424.90</b>   |
| 33226                                    | 11/06/2013 | 39612279         |               | Sheriff Department - October 2013   | 101-301-742.00 | 424.90   |       |                   |
| <b>Brian Bousley</b>                     |            |                  |               |                                     |                |          |       | <b>\$106.69</b>   |
| 33158                                    | 11/07/2013 | Reimbursement    |               | Mileage - Homeland Security Meeting | 101-426-860.00 | 106.69   |       |                   |
| <b>Brunelle, Jennifer</b>                |            |                  |               |                                     |                |          |       | <b>\$419.39</b>   |
| 33292                                    | 11/18/2013 | Reimbursement    |               | Mileage                             | 296-664-860.00 | 410.19   |       |                   |
| 33295                                    | 11/18/2013 | Reimbursement    |               | Meal (Transport of Juvenile J.V.)   | 296-664-860.00 | 9.20     |       |                   |
| <b>Cellcom Wisconsin RSA 04</b>          |            |                  |               |                                     |                |          |       | <b>\$72.72</b>    |
| 33208                                    | 11/05/2013 | 466107           |               | Medical Examiner Cellular Services  | 101-648-727.00 | 72.72    |       |                   |
| <b>Cenex Fleetcard</b>                   |            |                  |               |                                     |                |          |       | <b>\$127.94</b>   |
| 33172                                    | 11/06/2013 | 79692C           |               | Building Code - October 2013        | 249-371-742.00 | 127.94   |       |                   |
| <b>City of Stephenson - P.O. Box 467</b> |            |                  |               |                                     |                |          |       | <b>\$150.00</b>   |
| 33253                                    | 11/07/2013 | Reimbursement    |               | Law Radios (10/1/13 - 3/31/14)      | 101-301-976.00 | 150.00   |       |                   |

**MENOMINEE COUNTY**  
**Claims Audit Report**

| Vendor Name                           | Vcher# | Voucher Date | Vendor's Ref#      | Description                             | Debit Acct#    | \$Amount  | SepCk | Claim Total        |
|---------------------------------------|--------|--------------|--------------------|---|----------------|-----------|-------|--------------------|
| Bank Account: General                 |        |              |                    |   |                |           |       |                    |
| <b>CLOVERLAND PAPER CO</b>            |        |              |                    |   |                |           |       | <b>\$1,108.25</b>  |
|                                       | 33233  | 11/01/2013   | 103426             | SOS Pads                                | 101-301-770.00 | 46.00     |       |                    |
|                                       | 33268  | 11/15/2013   | 103386             | Ice Melt (x25 bags)                     | 101-265-930.00 | 300.75    |       |                    |
|                                       | 33269  | 11/14/2013   | 103385             | Ice Melt (x50 bags)                     | 101-265-930.00 | 601.50    |       |                    |
|                                       | 33270  | 11/15/2013   | 103548             | Kitchen Towels, Center Towels, Toilet T | 101-265-755.01 | 160.00    |       |                    |
| <b>Cooper Office Equipment</b>        |        |              |                    |   |                |           |       | <b>\$984.88</b>    |
|                                       | 33139  | 11/07/2013   | 105025             | Contract # 1413-01, 11/20/13 - 2/19/14  | 101-136-931.00 | 239.94    |       |                    |
|                                       | 33157  | 11/07/2013   | 105024             | Contract # 1410-01, 11/20/13 - 2/19/14  | 101-267-801.00 | 190.00    |       |                    |
|                                       | 33165  | 11/07/2013   | 105023             | Contract # 1406-01 (11/20/13 - 2/19/14) | 101-172-931.01 | 180.00    |       |                    |
|                                       | 33166  | 11/07/2013   | 105026             | Contract # 1849-01 (11/20/13 - 2/19/14) | 101-172-931.01 | 239.94    |       |                    |
|                                       | 33255  | 11/08/2013   | 105053             | Contract 1408-01, Pinecrest Copier      | 205-315-755.00 | 135.00    |       |                    |
| <b>Country Mile Document Destruct</b> |        |              |                    |   |                |           |       | <b>\$94.87</b>     |
|                                       | 33148  | 11/11/2013   | 16786              | Shredding Documents (11/7/13)           | 101-265-801.00 | 94.87     |       |                    |
| <b>Dave Vandermissen Repair</b>       |        |              |                    |   |                |           |       | <b>\$480.00</b>    |
|                                       | 33251  | 11/02/2013   | 1013               | Materials & Labor - Vehicle Maintenance | 101-301-881.01 | 480.00    |       |                    |
| <b>David F. Oeming, Jr.</b>           |        |              |                    |   |                |           |       | <b>\$160.00</b>    |
|                                       | 33303  | 11/18/2013   | 2013-068-MI        | Court Appointed Legal - Anderla         | 101-148-807.00 | 160.00    |       |                    |
| <b>Dickinson County Treasurer</b>     |        |              |                    |   |                |           |       | <b>\$25,198.07</b> |
|                                       | 33179  | 09/30/2013   | Circuit Court 2013 | July, August, September 2013            | 101-131-702.00 | 21,403.00 |       |                    |
|                                       | 33181  | 11/04/2013   | Circuit Court 2013 | Shared Telephone (Oct, Nov, Dec 2013)   | 101-131-702.00 | 207.26    |       |                    |
|                                       | 33182  | 11/12/2013   | West Law 2013      | Oct, Nov, Dec 2013                      | 269-145-801.00 | 3,587.81  |       |                    |
| <b>EAGLEHERALD PUBLISHING, LLC</b>    |        |              |                    |   |                |           |       | <b>\$17.00</b>     |
|                                       | 33195  | 10/31/2013   | 1408               | Pinecrest Board                         | 101-101-901.00 | 17.00     |       |                    |
| <b>Eldercare Home Pharmacy</b>        |        |              |                    |   |                |           |       | <b>\$399.60</b>    |
|                                       | 33248  | 10/31/2013   | 3981106            | Inmate Medical                          | 101-301-770.01 | 399.60    |       |                    |
| <b>FRIEND OF COURT ASSOCIATION -</b>  |        |              |                    |   |                |           |       | <b>\$350.00</b>    |
|                                       | 33302  | 11/15/2013   | Dues               | 2014 Association Dues                   | 101-141-802.00 | 350.00    |       |                    |
| <b>Friends Ofc Prod Whse Direct</b>   |        |              |                    |   |                |           |       | <b>\$74.60</b>     |
|                                       | 33160  | 11/07/2013   | 0195121            | ROD - Office Supplies                   | 101-268-727.00 | 74.60     |       |                    |
| <b>Furlong, James</b>                 |        |              |                    |   |                |           |       | <b>\$24.86</b>     |
|                                       | 33163  | 11/12/2013   | Reimbursement      | Mileage - October 2013                  | 101-101-860.03 | 24.86     |       |                    |
| <b>GAMBLES STORE</b>                  |        |              |                    |   |                |           |       | <b>\$207.84</b>    |
|                                       | 33309  | 11/05/2013   | October 2013       | Stain for Parks                         | 208-751-930.04 | 207.84    |       |                    |
| <b>Garcia Linda</b>                   |        |              |                    |   |                |           |       | <b>\$90.85</b>     |
|                                       | 33293  | 11/18/2013   | 5347               | Transport of Juvenile (J.V.)            | 101-132-801.01 | 32.50     |       |                    |
|                                       | 33293  | 11/18/2013   | 5347               | Transport of Juvenile (J.V.)            | 101-132-801.00 | 52.00     |       |                    |
|                                       | 33294  | 11/18/2013   | Reimbursement      | Meal (Transport of Juvenile J.V.)       | 101-132-801.00 | 6.35      |       |                    |
| <b>GREAT AMERICAN DISPOSAL CO THE</b> |        |              |                    |   |                |           |       | <b>\$56.02</b>     |
|                                       | 33278  | 11/01/2013   | 3B106901           | Annex - Garage Removal                  | 101-261-942.00 | 56.02     |       |                    |
| <b>Gregory, Raymond G.</b>            |        |              |                    |   |                |           |       | <b>\$95.00</b>     |
|                                       | 33304  | 11/20/2013   | 2013-156-MI        | Court Appointed Legal - Czerp           | 101-148-807.00 | 95.00     |       |                    |
| <b>Ivens, Ruby E.</b>                 |        |              |                    |   |                |           |       | <b>\$54.24</b>     |
|                                       | 33144  | 11/07/2013   | Reimbursement      | Mileage - Parks Committee (November     | 208-751-860.00 | 27.12     |       |                    |
|                                       | 33145  | 11/07/2013   | Reimbursement      | Mileage - Parks Committee (October 20   | 208-751-860.00 | 27.12     |       |                    |
| <b>J S ELECTRONICS, INC.</b>          |        |              |                    |   |                |           |       | <b>\$329.23</b>    |
|                                       | 33263  | 11/05/2013   | 18001              | Squad 5503 - Light Bar Maintenance      | 205-315-934.02 | 329.23    |       |                    |

**MENOMINEE COUNTY  
Claims Audit Report**

| Vendor Name                  | Vcher#        | Voucher Date | Vendor's Ref#    | Description                           | Debit Acct#    | \$Amount | SepCk | Claim Total |
|------------------------------|---------------|--------------|------------------|---------------------------------------|----------------|----------|-------|-------------|
| <b>Bank Account: General</b> |               |              |                  |                                       |                |          |       |             |
| Joel Hensley, RN             | 33249         | 11/17/2013   | Nursing Services | Nursing Services                      | 101-301-770.01 | 1,365.00 |       | \$1,465.00  |
|                              | 33285         | 11/17/2013   | Blood Draw       | T.U. (11/14/13)                       | 101-267-801.01 | 100.00   |       |             |
| K & M Rentals                | 33167         | 11/12/2013   | 3693             | Portable Toilet - Airport Park        | 208-751-801.00 | 78.00    |       | \$78.00     |
| K MART                       | 7031<br>33286 | 11/19/2013   | 70311092960033   | Clorox Wipes                          | 266-325-755.00 | 15.98    |       | \$15.98     |
| Kakuk, Tammany               | 33297         | 11/19/2013   | 5352             | Foster Care Cost (C.F.)               | 292-662-843.02 | 372.26   |       | \$372.26    |
| LENCA SURVEYING              | 33187         | 11/14/2013   | 13245            | Remon Yr 2013 (10/30 - 11/13)         | 243-245-801.07 | 2,441.55 |       | \$2,441.55  |
| Lesperance, Diane            | 33161         | 11/13/2013   | Reimbursement    | Mileage                               | 101-253-860.00 | 15.70    |       | \$16.76     |
|                              | 33161         | 11/13/2013   | Reimbursement    | Mileage                               | 517-252-704.00 | 1.06     |       |             |
| M & M Trucking, Inc.         | 33138         | 11/08/2013   | 6911             | Topsoil - Shakey Lakes                | 208-751-930.04 | 165.00   |       | \$165.00    |
| Manpower                     | 33146         | 11/10/2013   | 26354640         | Week Ending 11/10/13 (Regina Mistark) | 215-141-705.00 | 259.88   |       | \$1,204.88  |
|                              | 33280         | 11/03/2013   | 26322944         | Week Ending 11/3/13 (Kelly Hofer)     | 101-268-704.00 | 472.50   |       |             |
|                              | 33307         | 11/10/2013   | 26353092         | Week Ending 11/10/13 (Kelly Hofer)    | 101-268-704.00 | 472.50   |       |             |
| Mastercard                   | 33306         | 11/11/2013   | Credit Card      | Boyne Highlands                       | 101-141-860.00 | 290.22   |       | \$1,636.38  |
|                              | 33306         | 11/11/2013   | Credit Card      | Boyne Highlands                       | 101-141-860.00 | 290.22   |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Boyne Highlands                       | 101-141-860.00 | 14.26    |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | USPS                                  | 208-751-920.00 | 15.95    |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Island Hotel                          | 101-101-859.00 | 70.85    |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Dell Sales                            | 101-267-970.00 | 316.93   |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Dell Sales                            | 101-267-970.00 | 180.19   |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | USPS                                  | 101-268-729.00 | 5.05     |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Walmart.com                           | 101-172-727.00 | 61.47    |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Big Boy                               | 266-325-860.00 | 14.49    |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Batteries Plus                        | 266-325-976.00 | 51.80    |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Batteries Plus                        | 266-325-755.00 | 50.49    |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Appliance Parts Pros                  | 101-265-934.00 | 48.12    |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Perkins                               | 101-132-801.01 | 164.87   |       |             |
|                              | 33306         | 11/11/2013   | Credit Card      | Walmart.com                           | 101-172-727.00 | 61.47    |       |             |
| MATHIEU MARYE                | 33133         | 11/15/2013   | Reimbursement    | Mileage - Jury Commission             | 101-150-860.00 | 1.46     |       | \$51.46     |
|                              | 33134         | 11/15/2013   | Per Diem         | Jury Commission                       | 101-150-860.00 | 50.00    |       |             |
| Meade, Brenda                | 33289         | 11/12/2013   | 5343             | Transport of a Juvenile (B.B.)        | 101-132-801.01 | 17.50    |       | \$111.04    |
|                              | 33289         | 11/12/2013   | 5343             | Transport of a Juvenile (B.B.)        | 101-132-801.00 | 28.00    |       |             |
|                              | 33290         | 11/12/2013   | Reimbursement    | Mileage                               | 101-132-801.00 | 65.54    |       |             |
| Menacher, Dan                | 33189         | 11/05/2013   | Reimbursement    | Labels & Printer Part                 | 249-371-727.00 | 54.90    |       | \$54.90     |

**MENOMINEE COUNTY  
Claims Audit Report**

| Vendor Name                           | Vcher# | Voucher Date | Vendor's Ref#        | Description                              | Debit Acct#    | \$Amount  | SepCk | Claim Total        |
|---------------------------------------|--------|--------------|----------------------|--|----------------|-----------|-------|--------------------|
| <b>Bank Account: General</b>          |        |              |                      |  |                |           |       |                    |
| <b>Menards - Marinette</b>            |        |              |                      |  |                |           |       | <b>\$190.47</b>    |
|                                       | 33168  | 11/08/2013   | 38140                | Caulk, Clerks Project, Plant Saucer, Bul | 101-265-930.01 | 58.92     |       |                    |
|                                       | 33277  | 11/04/2013   | 37741                | Park Supplies                            | 208-751-755.02 | 109.93    |       |                    |
|                                       | 33279  | 11/04/2013   | 37746                | Flourescent Bulbs & Sealant              | 101-265-930.01 | 21.62     |       |                    |
| <b>Menominee Business Development</b> |        |              |                      |  |                |           |       | <b>\$20,000.00</b> |
|                                       | 33313  | 11/19/2013   | Economic Development | 2013 - 2014 Assessment                   | 101-728-801.00 | 20,000.00 |       |                    |
| <b>MENOMINEE COUNTY CLERK</b>         |        |              |                      |  |                |           |       | <b>\$10.00</b>     |
|                                       | 33283  | 11/18/2013   | Notary Fee           | Robyn Bourgeois                          | 101-141-803.00 | 10.00     |       |                    |
| <b>MENOMINEE COUNTY JOURNAL</b>       |        |              |                      |  |                |           |       | <b>\$380.00</b>    |
|                                       | 33170  | 11/01/2013   | 143                  | Public Land Auction (Nov. 5)             | 517-252-900.00 | 30.00     |       |                    |
|                                       | 33193  | 11/01/2013   | 140                  | Election Notices                         | 101-282-727.00 | 350.00    |       |                    |
| <b>MI DEPT OF ENVIRONMENTAL QUAL</b>  |        |              |                      |  |                |           |       | <b>\$260.28</b>    |
|                                       | 33274  | 10/30/2013   | 834974               | Shakey Lakes Campground                  | 208-751-755.08 | 130.14    | x     |                    |
|                                       | 33275  | 10/30/2013   | 834975               | Shakey Lakes CG - Beach Well             | 208-751-755.08 | 130.14    | x     |                    |
| <b>Michigan Assessors Association</b> |        |              |                      |  |                |           |       | <b>\$75.00</b>     |
|                                       | 33194  | 11/08/2013   | Dues                 | Margaret Schroud                         | 101-257-802.00 | 75.00     |       |                    |
| <b>MID-COUNTY SMALL ENGINES, LLC</b>  |        |              |                      |  |                |           |       | <b>\$42.00</b>     |
|                                       | 33140  | 10/29/2013   | 834                  | Chains                                   | 208-751-930.02 | 42.00     |       |                    |
| <b>MILLERS ACTION OFFICE SUPPLY I</b> |        |              |                      |  |                |           |       | <b>\$285.86</b>    |
|                                       | 33137  | 11/14/2013   | 0097681-001          | Treasurer's Office                       | 101-253-727.00 | 200.90    |       |                    |
|                                       | 33296  | 11/07/2013   | 97584-001            | Toner Cartridges (J. Brunelle)           | 296-664-727.00 | 84.96     |       |                    |
| <b>MOORE MEDICAL CORP</b>             |        |              |                      |  |                |           |       | <b>\$287.89</b>    |
|                                       | 33245  | 11/11/2013   | 82295788 I           | Inmate Medical Supplies                  | 101-301-770.01 | 49.88     |       |                    |
|                                       | 33246  | 11/01/2013   | 97958120 I           | Inmate Medical Supplies                  | 101-301-770.01 | 5.98      |       |                    |
|                                       | 33247  | 11/01/2013   | 97957707 I           | Inmate Medical Supplies                  | 101-301-770.01 | 232.03    |       |                    |
| <b>NATIONAL SHERIFF'S ASSOCIATION</b> |        |              |                      |  |                |           |       | <b>\$82.00</b>     |
|                                       | 33231  | 11/04/2013   | 201248               | Supervisor Program Manual (25972)        | 101-301-755.00 | 82.00     |       |                    |
| <b>Office Depot, Inc.</b>             |        |              |                      |  |                |           |       | <b>\$99.49</b>     |
|                                       | 33156  | 10/31/2013   | 680958813001         | District - Toner                         | 101-136-727.00 | 64.59     |       |                    |
|                                       | 33183  | 11/07/2013   | 681953730001         | Toner - Building Code                    | 249-371-727.00 | 34.90     |       |                    |
| <b>PAAM</b>                           |        |              |                      |  |                |           |       | <b>\$2,150.00</b>  |
|                                       | 33281  | 11/11/2013   | Dues                 | 2014 Membership Dues                     | 101-267-802.00 | 2,150.00  |       |                    |
| <b>Pan-O-Gold Baking Co.</b>          |        |              |                      |  |                |           |       | <b>\$90.58</b>     |
|                                       | 33241  | 11/05/2013   | 00040683330907       | Inmate Groceries                         | 101-301-770.00 | 42.84     |       |                    |
|                                       | 33242  | 10/29/2013   | 00040683330210       | Inmate Groceries                         | 101-301-770.00 | 47.74     |       |                    |
| <b>PHDM</b>                           |        |              |                      |  |                |           |       | <b>\$94.00</b>     |
|                                       | 33273  | 11/12/2013   | 42890                | Court Ordered Testing (Client #112466)   | 101-131-807.00 | 94.00     |       |                    |
| <b>Physio-Control Inc.</b>            |        |              |                      |  |                |           |       | <b>\$299.00</b>    |
|                                       | 33256  | 10/31/2013   | 114061488            | Assembly Battery - Replacement Kit (F    | 205-315-934.01 | 299.00    |       |                    |
| <b>PLASTOCON, INC</b>                 |        |              |                      |  |                |           |       | <b>\$408.33</b>    |
|                                       | 33264  | 11/05/2013   | 79713                | Tray Liners & Lids                       | 280-362-755.00 | 408.33    |       |                    |
| <b>Plutchak, Chris</b>                |        |              |                      |  |                |           |       | <b>\$110.74</b>    |
|                                       | 33162  | 11/01/2013   | Reimbursement        | Mileage - October 2013                   | 101-101-860.05 | 110.74    |       |                    |
| <b>Polasky, Nancy</b>                 |        |              |                      |  |                |           |       | <b>\$55.55</b>     |
|                                       | 33135  | 11/15/2013   | Reimbursement        | Mileage - Jury Commission                | 101-150-860.00 | 5.55      |       |                    |
|                                       | 33136  | 11/15/2013   | Per Diem             | Jury Commission                          | 101-150-710.00 | 50.00     |       |                    |

**MENOMINEE COUNTY  
Claims Audit Report**

| Vendor Name                           | Vcher# | Voucher Date | Vendor's Ref#  | Description                           | Debit Acct#    | \$Amount | SepCk | Claim Total       |
|---------------------------------------|--------|--------------|----------------|---------------------------------------|----------------|----------|-------|-------------------|
| <b>Bank Account: General</b>          |        |              |                |                                       |                |          |       |                   |
| <b>Poupore Collision &amp; Towing</b> |        |              |                |                                       |                |          |       | <b>\$500.00</b>   |
|                                       | 33257  | 11/12/2013   | Deductible     | 2013 Chevy Impala                     | 205-315-934.02 | 250.00   |       |                   |
|                                       | 33258  | 11/04/2013   | Deductible     | 2012 Chevy Impala                     | 205-315-934.02 | 250.00   |       |                   |
| <b>Quill Corporation</b>              |        |              |                |                                       |                |          |       | <b>\$70.97</b>    |
|                                       | 33149  | 11/07/2013   | 7051235        | PA's Office                           | 101-267-727.00 | 41.99    |       |                   |
|                                       | 33174  | 11/06/2013   | 7011029        | CD/DVD Sleeves - PA's Office          | 101-267-727.00 | 13.99    |       |                   |
|                                       | 33227  | 10/31/2013   | 6860005        | Business Card Holder                  | 101-301-727.00 | 14.99    |       |                   |
| <b>Randall Phillipps</b>              |        |              |                |                                       |                |          |       | <b>\$137.50</b>   |
|                                       | 33150  | 11/12/2013   | 2010-13192-DS  | Court Appointed Legal - Stacey        | 101-131-807.00 | 25.00    |       |                   |
|                                       | 33151  | 11/12/2013   | 1998-008360-DS | Court Appointed Legal - Guard         | 101-131-807.00 | 25.00    |       |                   |
|                                       | 33152  | 11/12/2013   | 2005-011337-DS | Court Appointed Legal - Drossart      | 101-131-807.00 | 25.00    |       |                   |
|                                       | 33153  | 11/12/2013   | 1992-006407-DP | Court Appointed Legal - Larson        | 101-131-807.00 | 25.00    |       |                   |
|                                       | 33154  | 11/12/2013   | 2013-14325-UN  | Court Appointed Legal - Ihde          | 101-131-807.00 | 12.50    |       |                   |
|                                       | 33155  | 11/12/2013   | 08-12624-DP    | Court Appointed Legal - Powell        | 101-131-807.00 | 25.00    |       |                   |
| <b>RCOM</b>                           |        |              |                |                                       |                |          |       | <b>\$153.70</b>   |
|                                       | 33175  | 11/08/2013   | 11409          | Expense Reduction Plan (October 2013  | 101-103-850.00 | 153.70   |       |                   |
| <b>Reinhart Foodservice</b>           |        |              |                |                                       |                |          |       | <b>\$1,078.15</b> |
|                                       | 33243  | 10/29/2013   | 209218         | Inmate Groceries                      | 101-301-770.00 | 476.72   |       |                   |
|                                       | 33244  | 11/07/2013   | 210365         | Inmate Groceries                      | 101-301-770.00 | 601.43   |       |                   |
| <b>Riesterer &amp; Schnell, Inc.</b>  |        |              |                |                                       |                |          |       | <b>\$582.81</b>   |
|                                       | 33143  | 10/11/2013   | 571758         | Blade, Wheel, Kit                     | 101-265-934.00 | 398.55   |       |                   |
|                                       | 33311  | 10/30/2013   | 680622         | Bolt, Lock Nut, Blade                 | 208-751-930.02 | 107.94   |       |                   |
|                                       | 33312  | 10/16/2013   | 573901         | Ball Bearing, Spacer                  | 208-751-930.02 | 76.32    |       |                   |
| <b>Sault Tribe Youth Facility</b>     |        |              |                |                                       |                |          |       | <b>\$1,800.00</b> |
|                                       | 33287  | 11/12/2013   | 5342           | Out of Home Placement Cost (Z.T.K.)   | 292-662-843.05 | 720.00   |       |                   |
|                                       | 33288  | 11/12/2013   | 5341           | Out of Home Placement Cost (T.M.S.)   | 292-662-843.05 | 1,080.00 |       |                   |
| <b>Schraub, Darlene</b>               |        |              |                |                                       |                |          |       | <b>\$51.67</b>    |
|                                       | 33131  | 11/15/2013   | Per Diem       | Jury Commission                       | 101-150-710.00 | 50.00    |       |                   |
|                                       | 33132  | 11/15/2013   | Reimbursement  | Mileage - Jury Commission             | 101-150-860.00 | 1.67     |       |                   |
| <b>Sherwin Williams Company</b>       |        |              |                |                                       |                |          |       | <b>\$161.62</b>   |
|                                       | 33169  | 11/04/2013   | 8158-0         | Paint for Security Doors              | 101-103-970.10 | 18.19    |       |                   |
|                                       | 33271  | 11/14/2013   | 8500-3         | Health Department - West Control Roor | 101-265-930.01 | 79.21    |       |                   |
|                                       | 33300  | 11/12/2013   | 8426-1         | Security Wall Partitions Paint        | 101-103-970.10 | 64.22    |       |                   |

**MENOMINEE COUNTY  
Claims Audit Report**

| Vendor Name   | Vcher# | Voucher Date | Vendor's Ref#      | Description                           | Debit Acct#    | \$Amount | SepCk | Claim Total       |
|---|--------|--------------|--------------------|---------------------------------------|----------------|----------|-------|-------------------|
| <b>Bank Account: General</b>                              |        |              |                    |                                       |                |          |       |                   |
| <b>Standard Insurance Company</b>                         |        |              |                    |                                       |                |          |       | <b>\$209.30</b>   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-101-713.00 | 20.70    |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-132-713.00 | 6.32     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-136-713.00 | 11.50    |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-141-713.00 | 9.20     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-148-713.00 | 0.58     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-215-713.00 | 11.50    |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-172-713.00 | 4.60     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-261-713.00 | 2.30     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-267-713.00 | 9.20     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-268-704.00 | 2.30     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-253-713.00 | 6.90     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-257-713.00 | 4.60     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-265-713.00 | 2.30     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-301-713.00 | 48.30    |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-682-713.00 | 2.30     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 101-103-713.00 | 2.30     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 271-790-713.00 | 9.20     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 296-663-713.00 | 2.30     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 296-664-713.00 | 2.30     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 296-665-713.00 | 2.30     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 208-751-713.00 | 4.60     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 205-316-713.00 | 2.30     |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 205-315-713.00 | 23.00    |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 266-325-713.00 | 16.10    |       |                   |
|   | 33305  | 11/20/2013   | December 2013      | Life Insurance Premium                | 266-326-713.00 | 2.30     |       |                   |
| <b>State of Michigan - DNRE Cashier's Office ERMD CGL</b> |        |              |                    |                                       |                |          |       | <b>\$260.28</b>   |
|   | 33141  | 10/30/2013   | 835065             | Shakey Lakes Campground               | 208-751-755.08 | 130.14   |       |                   |
|   | 33142  | 10/30/2013   | 834969             | Kileinke Park                         | 208-751-755.08 | 130.14   | x     |                   |
| <b>State of Michigan-SupremeCourt</b>                     |        |              |                    |                                       |                |          |       | <b>\$1,788.46</b> |
|   | 33180  | 11/04/2013   | Circuit Court 2013 | Oct, Nov, Dec 2013 (Software Support) | 101-131-858.03 | 1,788.46 |       |                   |
| <b>State of Michigan/Notary</b>                           |        |              |                    |                                       |                |          |       | <b>\$10.00</b>    |
|   | 33284  | 11/18/2013   | Notary             | Robyn Bourgeois                       | 101-141-803.00 | 10.00    | x     |                   |
| <b>STEPHENSON MARKETING COOPERATI</b>                     |        |              |                    |                                       |                |          |       | <b>\$2,439.18</b> |
|   | 33164  | 10/31/2013   | 462643             | Park Supplies                         | 208-751-942.00 | 11.95    |       |                   |
|   | 33164  | 10/31/2013   | 462643             | Park Supplies                         | 208-751-942.00 | 60.09    |       |                   |
|   | 33164  | 10/31/2013   | 462643             | Park Supplies                         | 208-751-930.04 | 45.00    |       |                   |
|   | 33254  | 10/31/2013   | 015579             | Gasoline Charges - October 2013       | 205-315-742.00 | 2,322.14 |       |                   |
| <b>The Print Shop - 1340 Main Street</b>                  |        |              |                    |                                       |                |          |       | <b>\$566.30</b>   |
|   | 33177  | 11/07/2013   | 7028571            | Envelopes & Letterhead                | 101-267-727.00 | 210.19   |       |                   |
|   | 33224  | 11/11/2013   | 7028584            | Record Sheets (x60)                   | 101-301-727.00 | 100.28   |       |                   |
|   | 33225  | 11/06/2013   | 7028553            | Abandoned Car Stickers (x105)         | 101-301-727.00 | 83.34    |       |                   |
|   | 33226  | 11/07/2013   | 7028568            | Regular Envelopes (x1000)             | 101-301-727.00 | 172.49   |       |                   |
| <b>TWIN CITY ELECTRIC, Inc.</b>                           |        |              |                    |                                       |                |          |       | <b>\$136.00</b>   |
|   | 33190  | 11/06/2013   | 78683              | Panic Button Maintenance              | 101-103-850.00 | 136.00   |       |                   |
| <b>TWIN CITY SERVICE AGENCY INC</b>                       |        |              |                    |                                       |                |          |       | <b>\$55.00</b>    |
|   | 33282  | 11/13/2013   | Policy #61864504N  | Notary Bond for Robyn Bourgeois       | 101-141-803.00 | 55.00    |       |                   |

**MENOMINEE COUNTY  
Claims Audit Report**

| Vendor Name  | Vcher# | Voucher Date | Vendor's Ref#    | Description                          | Debit Acct#    | \$Amount  | SepCk | Claim Total         |
|--|--------|--------------|------------------|--------------------------------------|----------------|-----------|-------|---------------------|
| <b>Bank Account: General</b>                         |        |              |                  |                                      |                |           |       |                     |
| <b>U.E.S. COMPUTERS, INC.</b>                        |        |              |                  |                                      |                |           |       | <b>\$3,604.00</b>   |
|  | 33178  | 10/04/2013   | 65897            | PO# 2852 Building Codes Work Station | 249-371-728.00 | 1,057.00  |       |                     |
|  | 33185  | 11/18/2013   | 66318            | PO# 02850 (Merkel Workstation)       | 101-267-970.00 | 997.00    |       |                     |
|  | 33196  | 11/04/2013   | 39256            | October Computer Maintenance         | 101-103-857.00 | 1,550.00  |       |                     |
| <b>U.S. Bank Equipment Finance</b>                   |        |              |                  |                                      |                |           |       | <b>\$191.80</b>     |
|  | 33229  | 11/13/2013   | 240928408        | Konica at Sheriff Department         | 101-301-755.00 | 58.73     |       |                     |
|  | 33308  | 11/05/2013   | 241065341        | Bizhub 423                           | 101-172-931.01 | 133.07    |       |                     |
| <b>UPCAP SERVICES INC</b>                            |        |              |                  |                                      |                |           |       | <b>\$84.00</b>      |
|  | 33186  | 10/31/2013   | 2115             | Work Crew Services                   | 208-751-930.04 | 58.00     |       |                     |
|  | 33188  | 10/31/2013   | 2116             | Work Crew Services                   | 517-262-931.00 | 8.00      |       |                     |
|  | 33252  | 10/31/2013   | 2117             | Work Crew Services                   | 101-301-935.00 | 18.00     |       |                     |
| <b>Valley Mechanical, Inc.</b>                       |        |              |                  |                                      |                |           |       | <b>\$6,672.85</b>   |
|  | 33184  | 11/03/2013   | 2628             | PO # 02853 Valves, Parts, Material   | 101-103-998.02 | 6,672.85  |       |                     |
| <b>Vigilant Canine Services Inter</b>                |        |              |                  |                                      |                |           |       | <b>\$400.00</b>     |
|  | 33250  | 11/19/2013   | Proposal         | K9 Services                          | 101-301-881.01 | 400.00    |       |                     |
| <b>Waste Management</b>                              |        |              |                  |                                      |                |           |       | <b>\$13,810.34</b>  |
|  | 33147  | 11/01/2013   | 0009712-0438-3   | October 16 - 31, 2013                | 517-252-801.00 | 13,810.34 |       |                     |
| <b>WEST GROUP PAYMENT CENTER</b>                     |        |              |                  |                                      |                |           |       | <b>\$425.18</b>     |
|  | 33171  | 11/01/2013   | 828327660        | October 1 - October 31, 2013         | 269-145-801.00 | 425.18    |       |                     |
| <b>White Water Associates, Inc.</b>                  |        |              |                  |                                      |                |           |       | <b>\$32.00</b>      |
|  | 33276  | 10/25/2013   | 135461           | Water Analysis on 10/15/13           | 208-751-920.00 | 32.00     |       |                     |
| <b>WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003</b> |        |              |                  |                                      |                |           |       | <b>\$3,764.85</b>   |
|  | 33192  | 11/06/2013   | 0402055840-00001 | Jail                                 | 101-265-920.03 | 3,724.07  |       |                     |
|  | 33301  | 11/15/2013   | 0402047856-00005 | Kleinke Park                         | 208-751-920.01 | 40.78     |       |                     |
| <b>Total Amount for Bank Account: General</b>        |        |              |                  |                                      |                |           |       | <b>\$105,603.68</b> |

**MENOMINEE COUNTY  
Claims Audit Report**

| Vendor Name           | Vcher# | Voucher Date | Vendor's Ref# | Description         | Debit Acct#    | \$Amount | SepCk | Claim Total |
|-----------------------|--------|--------------|---------------|---------------------|----------------|----------|-------|-------------|
| Bank Account: General |        |              |               |                     |                |          |       |             |
| Mastercard            |        |              |               |                     |                |          |       | \$2,841.97  |
|                       | 33314  | 11/11/2013   | Credit Card   | Intellus            | 101-301-727.00 | 19.95    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Pack N Ship         | 101-301-755.00 | 38.00    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Interest            | 101-301-755.00 | 21.93    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Past Due            | 101-301-755.00 | 23.08    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | American Screening  | 101-301-770.00 | 422.50   |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | amazon              | 101-301-770.01 | 40.77    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Holiday             | 101-301-860.00 | 33.30    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | EZ Mart             | 101-301-881.00 | 43.82    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Capitol City Grill  | 101-301-881.00 | 71.19    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Shell               | 101-301-881.00 | 83.01    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Shell               | 101-301-881.00 | 62.25    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Radisson            | 101-301-881.00 | 355.72   |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Radisson            | 101-301-881.00 | 277.98   |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | McDonalds           | 101-301-881.00 | 13.21    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Big Boy             | 101-301-881.00 | 25.08    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Admiral             | 101-301-881.00 | 40.25    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Radisson            | 101-301-881.00 | 416.97   |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Wendy's             | 101-301-881.00 | 20.46    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Border Grill        | 205-315-860.00 | 10.12    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Buffalo Wild Wings  | 205-315-860.00 | 19.26    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Border Grill        | 205-315-860.00 | 16.48    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Wendy's             | 205-315-860.00 | 8.58     |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Holiday             | 205-315-860.00 | 49.13    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Burger King         | 205-315-860.00 | 12.24    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Subway              | 205-315-860.00 | 11.13    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Hardee's            | 205-315-860.00 | 9.41     |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Holiday Inn         | 205-315-860.00 | 238.50   |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Red Lobster         | 205-315-860.00 | 36.77    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Vierling Restaurant | 205-315-860.00 | 14.91    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Pizza Hut           | 205-315-860.00 | 19.64    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Holiday             | 205-315-860.00 | 36.79    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Buffalo Wild Wings  | 205-315-860.00 | 12.85    |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Hardees             | 205-315-860.00 | 9.84     |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Subway              | 205-315-860.00 | 8.85     |       |             |
|                       | 33314  | 11/11/2013   | Credit Card   | Holiday Inn         | 205-315-860.00 | 318.00   |       |             |

Total Amount for Bank Account: General

\$2,841.97

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

|                           |  |
|---------------------------|--|
| <b>SUBJECT:</b>           | Miscellaneous Boards/Committees/Commission reports             |
| <b>DEPARTMENT:</b>        | Administration   |
| <b>ATTACHMENTS:</b>       | yes  |
| <b>SUMMARY:</b>           | Miscellaneous Boards/Committees/Commission Reports, Discussion |
| <b>RECOMMENDED MOTION</b> |  |

Submitted by:     Brian Bousley    

    11/22/2013      
Date

**WORKSHOP ACTION**

|  |   |
|--|---|
|  | Forwarded to County Board for Approval as Recommended |
|  | Reviewed with no motion to carry forward              |
|  | Continue after additional review/research is obtained |
|  | Recommended with the following change(s):             |

**COUNTY BOARD ACTION**

**DATE:**

|  |  |
|--|--|
|  | Approved                               |
|  | Disapproved                            |
|  | Approved with the following change(s): |

Menominee Business Development Corporation  
Board Report – September Activities

**Highlight of Oct. work activities: \***

Continuing work with WODA on FNT/Lloyd House I and II projects. Host Rental Agency in town and tour the building. Meet with press for update. Continue dialogue with the State regarding Oddfellows.

Attend CDC meeting in Marquette. Select PR firm to assist with marketing brochure for 15 U.P. counties. This project is funded by the MEDC and will result in a glossy brochure with demographic and other information which can be used with prospects and others. Brochures will be able to be edited and added to by each county.

Work with Dr. Tawni Ferranni and graduate students at NMU to complete Menominee County profile. NMU students gathering statistics and local information for all U.P. counties and will have the update completed by year end. This can be used on the county and city web pages.

Conference call follow up with Explorer Solutions, Airport Commission with Michigan and Wisconsin colleges studying possible flight school location at Twin County airport. Develop schedule for visits of three more companies for early November. Host U.P. North Charter Service at a meeting with the local Manufacturers Association.

Host Lois Ellis in Menominee, meetings with Enstrom, Clearwater Paper, and Aquilla Resources. Introduce Lois to MBDC Board of Directors.

Meet with Tom Kuber and others relative to several issues with Great Lakes Foods. Follow up with City and working on resolutions.

Continue meeting with Cedarville Township on issues. Trail meeting with DNR, local ORV and Snowmobile Clubs, Hannaville Community and township on connecting route from Cedar River to Casino and U.S. 2.

Continue work on Lighthouse Grant application, gathering additional information and researching 2014 grant guidance. Attend city committee meetings and council meetings to set up proper accounting and statement of match dollars being available to complete the work once a grant is approved.

Meet with WI and MI DNR on river cleanup, tracking progress and continuing focus on delisting as an area of concern in the Great Lakes.

**\*edited for confidentiality where required**

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, October 8, 2013.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak, Gerald Piche, John and Darlene Nerat, Larry Barker, and David Wesoloski.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 09/10/13 and 09/30/13 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

|   | Receipts   | Expenditures | Payables / Reserves | Balances       |
|---|------------|--------------|---------------------|----------------|
| Balance, September 9, 2013                        |            |              |                     | \$1,165,678.16 |
| Receipts thru 9/30/13                             | 57,906.48  |              |                     |                |
| Expenditures thru 9/30/13                         |            | 222,433.35   |                     |                |
| Balance, September 30, 2013                       |            |              |                     | 1,001,151.29   |
| Michigan Transportation Funds                     | 288,881.67 |              |                     |                |
| Receipts thru 10/07/13                            | 0.00       |              |                     |                |
| Expenditures thru 10/07/13                        |            | 131,789.11   |                     |                |
| State Maint. & Equip. Advances                    |            |              | 142,930.00          |                |
| Balance, October 07, 2013                         | 346,788.15 | 354,222.46   | 142,930.00          | 1,015,313.85   |
| <u>Payables &amp; Reserves</u>                    |            |              |                     |                |
| Payroll 10/10, and 10/24 (Est.)                   |            |              | 125,000.00          |                |
| Soc. Sec. 10/10 and 10/24 (Est.)                  |            |              | 9,562.50            |                |
| Reserve for workers compensation insurance        |            |              | 13,897.35           |                |
| Reserve for liability insurance                   |            |              | 71,845.98           |                |
| Reserve for rental grader lease (Dec 2009)        |            |              | 36,798.06           |                |
| Reserve for rental grader leases (Oct 2010)       |            |              | 193,071.96          |                |
| Reserve for F-4 Lane bridge (Harris Twp)          |            |              | 575.25              |                |
| Reserve for Mussel Surveys on bridges             |            |              | 214.00              |                |
| Reserve for snowplow cutting edges                |            |              | 57,075.84           |                |
| Reserve for design of CR 358 (US41 to K-1 Road)   |            |              | 8,275.00            |                |
| Reserve for Forest Funds                          |            |              | 0.00                |                |
| Reserve for dump box repairs/paint on plow trucks |            |              | 31,857.74           |                |
| Reserve for design of Pach Lane bridge            |            |              | 32,000.00           |                |
| Reserve for rental of crack filling machine       |            |              | 0.00                |                |
| Reserve for rental of stump grinding machine      |            |              | 0.00                |                |
| Reserve for 2013 Federal Aid match                |            |              | 15,629.37           | (595,803.05)   |
|   |            |              |                     | \$ 419,510.80  |

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 13-0063, 13-0064, 13-0930 and 14-0001 – Moved by Betzinger, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Discuss request for Adopt-A-County Road permit – Moilanen stated that an application had been received from Mary Steele for the Kartheiser-Steele Family to adopt Sobieski Road for approximately 5 miles from US 41 to CR577. Moved by Anderson, seconded by Betzinger to approve the request. Carried unanimously.

Discuss and act on ballot from CRAM regarding changing the name of the Vacationland Council to the East Central Council – Moved by Betzinger, seconded by Anderson to vote “Yes” on the ballot. Carried unanimously.

Permission to have private contractor cut select trees on Bay de Noc Road – Moilanen explained that some of the trees that need to be cut in the ditch are very large and too close to the power lines to have our crew cut them. Moved by Anderson, seconded by Betzinger to have Moilanen obtain quotes to have the trees cut by a private contractor. Carried unanimously.

Any other business – Moilanen presented the board with a copy of a Restrictive Covenant that had been received from Premcor Refining Group, Inc. regarding the Menominee shop property. It was noted that the Restrictive Covenant contains more restrictions that were originally discussed. Moved by Betzinger, seconded by Anderson to not sign the document. Carried unanimously.

Kakuk stated that the Menominee County Farm Bureau had passed a resolution in support of roads and additional road funding at their meeting held the week prior.

Gerald Piche noted that he had attended the Michigan Association of Counties conference and that there had been a discussion regarding county boards taking over road commission operations. It was the general consensus at the meeting that if the road commission is able to work together with the townships that the county board should leave things as they are.

Public Comment – David Wesoloski asked for an update on the CR338 shouldering. Moilanen stated that the shoulders were mowed today by the road commission crew and that the private contractor will be in either today or Wednesday to begin shouldering.

Joe Skrobiak stated that the stump grinder had done a good job and that he hoped it could be rented again next year. He also stated that there was a wet spot on Miscauno Island Lane just past the intersection of State W-2, that could probably use some gravel and grading. Moilanen will check on this.

Larry Barker asked if Moilanen had a chance to look at South Fox Road. Moilanen replied that he and the district foreman had checked on it and that the road would not be graded any wider.

Gerald Piche asked if the grader was using different equipment as he had noticed a road that looked like it had been raked. Moilanen replied that it would depend on whether the grader had teeth or the blade on when they did that road.

There being no further business, Kakuk declared the meeting adjourned at 9:16 a.m.

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Road Commission Finance Director / Clerk

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Chair

# MINUTES

## TWIN COUNTY AIRPORT COMMISSION

2801 N. 22ND STREET  
MENOMINEE, MI 49858  
906-863-8408

### REGULAR SESSION MEETING OCTOBER 15, 2013

MEMBERS PRESENT: Mary Johns, Nick Lakari, Jason Lauzer, Charlie Meintz, Chris Plutchak, and Ted Sauve  
OTHERS PRESENT: Airport Manager Tony Krysiak, Wayne Beyer, Nancy Douglas and Ken Connors

**1. Call to order**

Jason Lauzer called the meeting to order at 5:00 pm

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Roll call**

Roll call taken by Jason Lauzer.

**4. Approve/amend agenda**

**Motion** (Meintz/Lakari) to approve the agenda with the addition of Explorer Solutions update after public comment.

**5. Approve/amend minutes of the September 17, 2013 regular session meeting**

Correct Jason Lauzer's name on item 1, Call to Order.

**Motion** (Sauve/Johns) to approve the minutes of September 17, 2013 with corrections. Motion carried. No negative vote.

**6. Public comment – speakers will be limited to 5 minutes on agenda items only**

Comment on Minimum Standards: Will they still apply only to commercial interests, and will the people that are affected by it have a chance to review before being passed?

Jason responded by explaining that another meeting is intended specifically on minimum standards and no action will be taken tonight.

**6a. Explorer Solutions Update – Nancy Douglas**

They were here a month or two ago with a couple of companies, of which are still actively interested in the airport.

The charter service people were here last week, Wednesday. Met with a number of the Manufacturer's Assoc and have begun to generate some business. When they accrue 600 hours annually, they plan to place an airplane here and will be renting a hangar.

The charter services has a medical air transport team which has been set up to meet with the hospital.

Flight School – working on plan for a fixed and rotary winged flight school.

A helicopter trainer company has continued interest.

Four confirmed companies coming in November to look at the airport for various things.

7. **Discuss/Consider approving Bylaw changes, action, if any**  
Changes to paying Menominee County volunteer \$25/meeting or \$50, if they are a chairperson (page 2).

**MOTION** (Meintz/Sauve) to approve and add this item to the agenda for next month's meeting. Motion carried. No negative vote.

8. **Discuss/Consider Emergency & Security Plan, action, if any**  
Changes made to the Emergency Plan were presented.

Security Plan: Discussion regarding access to the gates due to security risks as well as the need for cameras and window stickers. The Airport Manager is to notify users/tenants of current and future changes to the security plan.

**MOTION** (Sauve/Johns) to approve the Emergency & Security Plan as presented, with the noted changes. Motion carried. Negative vote by Plutchak.

9. **Discuss Consider Tenant Leases, action, if any**  
Item to be discussed at the next meeting. Jason will review with Attorney Dan Hass and bring back to the committee next month for discussion/action.

10. **Discuss/Consider Minimum Standards, action, if any**  
Item to be discussed at a special meeting on November 13, 2013 at 4:30 pm.

Jason will forward the drafted document to the user's group and other users as well as Christian at Explorer's Solutions for comments.

11. **Executive/Finance Committee report:**
- A. Discuss/Consider Profit & Loss for September 2013, action if any
  - B. Discuss/Consider Reconciliation Summaries for September 2013, action if any
  - C. Discuss/Consider Vendor Balance for September 2013, action if any
  - D. Discuss/Consider Customer Balance for September 2013, action if any
  - E. Discuss/Consider Check Detail (#12833 - 12850) and in the amount of \$17,926.36 for September 2013, action if any
  - F. Discuss/Consider Fuel Sales Report for September 2013, action if any
  - G. Discuss/Consider airport traffic for September 2013, action if any

**MOTION** (Meintz/Plutchak) to accept check details #12833 through #12850 in the amount of \$17,926.36 for September 2013 and items A-G. Motion carried. No negative vote.

12. **Communications/correspondence**  
None

13. **Dialog between Airport Manager and the TCAC**  
Tony confirmed October 24, 2013 MAP meeting at 10:00 am. One of the items on the agenda is the Consultant Review Process, which was started today. Would like the project completed by the end of the year.

The taxi-lane was completed on Monday.

The fence is two to three days from completion. This completes phase three of the fence rehab which was started in 2006.

- 14. Dialog between airport users and the TCAC**  
Wayne Beyer commented that the taxi-lane came out nice.
- 15. Public comment – speakers will be limited to 5 minutes**  
None
- 16. Future agenda items**  
Tenant Leases  
Minimum Standards will be discussed at a special meeting  
Bylaws
- 17. Schedule next meeting**  
November 13, 2013 at 4:30 pm (Special Meeting)  
November 19, 2013 at 5:00 pm (Regular Meeting)
- 18. Adjourn**  
**MOTION** (Sauve/Johns) to adjourn at 6:52 pm. Motion carried. No negative vote.

Respectfully Submitted,  
Jennifer Seguin  
Marinette County Administrative Secretary

Date approved/corrected:

TWIN COUNTY AIRPORT COMMISSION  
2801 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408

PLANNING COMMITTEE MEETING  
OCTOBER 15<sup>TH</sup>, 4:00 PM  
AIRPORT CONFERENCE ROOM

MINUTES

**Present:** Jason Lauzer, chair; Mary Johns and Charlie Meintz, commissioners; Valerie Mellon, Menominee city engineer; Brian Miller, Marinette city engineer; Tony Krysiak, airport manager.

- 1. Call to Order:** The meeting was called to order at 4:09 p.m.
- 2. Approve/Amend Agenda** - Approved on a motion by Jason Lazuer seconded by Mary Johns.
- 3. Public Comment** – None.
- 4. Discuss/Approve Advertisement for Consultant Selection** - Tony Krysiak presented an advertisement aimed at recruiting experienced engineering firms, which must be approved by the Michigan Department of Transportation, for upcoming airport projects. The advertisement will then be distributed by MDOT online. The advertisement, or Request for Qualifications (RFQ) was reviewed by the committee, with input from the city engineers.
- 4. Discuss Timeline for Consultant Selection Process** -

Responses to the RFQ will go directly to the airport manager, who will share them with committee members. It is expected that the committee will meet on at 4 p.m. on Nov. 19 to review responses. Companies selected to make presentations will be informed the following day. Presentations are expected to be held on Dec. 3.

**5. Public Comment** – None.

**6. Future Agenda Items** - Review of RFQs. (See above.)

**7. Schedule Next Meeting** - Nov. 19 at 4 p.m.

**8. Adjourn** - The meeting adjourned at 4:42 p.m.

**Respectfully submitted,**

**Mary Johns, Commissioner**

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Wednesday, October 23, 2013. Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present was Larry Barker.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Act on resolution to allow chair or vice-chair to sign agreements to receive payment for closing the railroad crossing on No. 35.5 Road in Nadeau Township –

Commissioner Betzinger offered the following resolution and moved for its adoption.

WHEREAS, it is the intent of the Menominee County Road Commission to close the railroad crossing at No. 35.5 Road over the Wisconsin Central, LTD Railroad, identified as National Inventory Number 180-517-V.

AND WHEREAS, it is necessary to complete the forms and contracts to receive incentive payment under Michigan Law, MCL 247.661.

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive State Incentive Payment and/or Federal Incentive Payment and/or Railroad Incentive Payment.

It was supported by Commissioner Kakuk and carried by the following vote:  
Ayes 3; Nays 0.

Permission for Finance Director/Clerk to attend MDOT workshop on equipment audit adjustments being held at the Delta County Road Commission – Moved by Anderson, seconded by Betzinger to grant permission for Savord to attend the workshop. Carried unanimously.

Other business – Moilanen stated that CUPPAD has requested that the Road Commission provide a letter of support for their U.P. Regional Prosperity Collaborative Initiative. Moved by Betzinger, seconded by Anderson to have Moilanen provide the letter of support. Carried unanimously.

Moilanen informed the commissioners that the next meeting of the CRAM Great Lakes Council will be held on Thursday, November 7, 2013 in Baraga. All three commissioners indicated that they will be attending the meeting.

Kakuk thanked Moilanen for getting letters of appreciation out to Delta County Road Commission and Joseph Smeester.

Kakuk stated that he had spoken with Village of Daggett officials and that they are in agreement with the updated cost provided for the crack filling the road commission did on the Village streets. Savord will have an invoice issued to the Village of Daggett for the agreed upon amount. Kakuk also noted that the Village of Daggett wants the road commission to proceed with the design of the portion of CR358 that lies within the Village limits.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:06 a.m.

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Road Commission Finance Director-Clerk

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Road Commission Chair