

The Menominee County Board of Commissioners
will meet on Tuesday ~ January 5, 2016 @ 6:00 p.m. CDT
at the Menominee County Courthouse, Menominee, MI 49858

AMENDED AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
Dec. 22, 2015 –CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve Menominee County 2016 Park Price List.
 - 2. Moved by _____ seconded by _____ to approve the 2016 Lease Agreements for Shakey Lakes and Kleinke Park.
 - 3. Moved by _____ seconded by _____ to approve the purchase of a security (x-ray0 scanner for the Courthouse. Payment to be paid from account 101-103-970.15 (CH Security Screening Area)
 - 4. Moved by _____ seconded by _____ to approve amending the previously adopted “elected official salaries motion” approved at the October 27, 2015 Menominee County Board of Commissioners Meeting. The motion will be amended by removing the following from the motion: board chairman and board members.
Motion was: (Moved by Com. Furlong seconded by Com. Cech to approve the elected official salaries as recommended by the Personnel Committee, with a 3.25% increase beginning 1/1/2016.
Clerk/ROD - \$57,762; Treasurer - \$54,876; Sheriff - \$65,000; Prosecuting Attorney - \$96,752; ~~Board Chairman—\$4,646; Board Members—\$4,130; Drain Commissioner - \$516)~~

5. Moved by _____ seconded by _____ to approve Commissioner per diems and expenses as recently submitted.
6. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on December 17, 2015 in the amount of \$71,092.37.
7. Moved by _____ seconded by _____ to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
 - a.
2. Building and Grounds/Park Items:
 - a.
3. Miscellaneous Items:
 - a. 2016 MAC Conference
 - b. Tenurgy Utility Audit Services
4. Finance Items
 - a. Commissioner Per Diems and Expenses

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Moved by _____ seconded by _____ to go into closed session to consult with legal counsel regarding pending litigation under Sec. 8(e) of the Open Meetings Act. (to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation). The following people will go into closed session: _____.

O. Motion by _____ seconded by _____ to return to open session at P.M.

P. Adjourn

December 22, 2015

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei and Williams.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Piche to approve the agenda.

Moved by Com. Furlong, seconded by Com. Williams to amend the agenda by removing Action Item #3 (a motion to rescind the 3.25% salary increase for Elected Officials approved by the County Board of Commissioners on October 27, 2015.) and Action Item #4 (a motion to set the Menominee County Elected Officials; County Clerk/ROD, Treasurer, Prosecuting Attorney, and Sheriff salaries for 2016 at a 2% increase beginning 1/1/2016 as budgeted within the 2015/16 Menominee County Budget.) Discussion ensued. The Board of Commissioners discussed the reasons behind keeping and removing these items from the agenda. Motion was approved by a roll call vote 6-3. Com. Nelson, Hafeman and Meintz voted nay.

Moved by Com. Nelson, seconded by Com. Cech to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve the minutes from the December 8, 2015 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations:

- Back Forty Project – Barry Hildred, CEO/Director – Barry updated the board on the status of the mine project. They have filed their application for a permit on November 12, 2015 with the Michigan DEQ. The application contained 20,000 pages and was deemed Administratively Complete on November 26th. If the DEQ approves their application they hope to start construction of the mine project in 2017.

Department Head/Elected Officials Reports:

- Paul Putnam, MSU Extension Coordinator – gave the board a brief update.

Action Items:

Moved by Com. Schei, seconded by Com. Hafeman to approve invoice #3 WFP – 011 in the amount of \$51,549.78 to be paid to the M.C. Road Commission for work done within the 3-way road project for Harris Township. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Hafeman, to approve Resolution – 2015-18 ~ Compliance with PA 152 of 2011. Motion was approved 9-0. (Attachment A)

Moved by Com. Schei, seconded by Com. Cech to approve 2015/16 Budget Amendment #1, with multiple changes (noted in red) throughout the entire 2015/16 Budget due “mostly” to Workers Compensation rate increases. Discussion ensued. Com. Nelson asked about the increases in E-911 account 712.03 Funded Co-insurance. He is not sure if this goes over the 80% the county is allowed to pay for the employee’s health insurance. Since Brian is not here to answer these questions he doesn’t feel comfortable approving this yet.

Moved by Com. Nelson, seconded by Com. Furlong to remove 712.03 E-911 Funded Co-insurance from 2015/16 Budget Amendment #1 until the board can discuss this item with Administrator Brian Bousley. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Cech to approve the amended 2015/16 Budget Amendment #1, with multiple changes (noted in red) throughout the entire 2015/16 Budget due “mostly” to Workers Compensation rate increases (minus 712.03 E-911 Funded Co-insurance). Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve commissioner per diems as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve miscellaneous bills as paid on December 3, 2015 in the combined amount of \$135,489.44. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Hafeman to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

Commissioner Comment:

- Com. Furlong – Commented that his grandson Trevor Francour is here observing his first county board meeting. He also wished everyone a Merry Christmas and Happy New Year.
- Com. Nelson – Commented that we are still trying to get money from Substance Abuse Advisory for our county. He also wished everyone a Merry Christmas, Happy New Year and Happy Hanukkah.
- Com. Hafeman – Wished everyone a Merry Christmas and a Happy New Year.
- Com. Williams – Wished everyone a Merry Christmas and a Happy New Year.
- Com. Schei – Wished everyone a Merry Christmas and a Happy New Year.
- Com. Meintz – Commented that he is honored to have been the Board Chair this past year and he is happy that the board has really come together to work on issues in the county. He also wished everyone a Merry Christmas and a Happy New Year.

Moved by Com. Williams, seconded by Com. Lang to adjourn at 7:11 p.m.
Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2016 Parks Price List
DEPARTMENT:	Administration – Parks
ATTACHMENTS:	Yes
SUMMARY:	
<p>This item was on a previous agenda for discussion, and was tabled until more information was received from local home owners and their concerns with River Park having camping sites.</p>	
RECOMMENDED MOTION	
<p>To approve the 2016 Park Price List</p>	

Submitted by: **Brian Bousley**

 12/30/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE
2016 Parks Price List**

Menominee County Parks are now accepting reservations for 5-month and 6-month lease sites for the 2016 camping season. Lease site must be paid in full by March 1st, 2016. Lease site applications for Shakey Lakes or Kleinke Park can be picked up at the Menominee County Administrator's Office or by calling the County Administrator (906) 863-7779. Reservations for the 2016 camping season at Shakey Lakes will be starting April 25th at 7:00 am C.S.T. at the Shakey Lakes Park Office, Stephenson, MI or phone 906-753-4582. On April 25th, reservations will be limited to five (5) reservations per person. From February 15th thru March 15th - 1, 2, 3, or 4 month leases will be available at **KLEINKE PARK ONLY**. These leases will be awarded to the longest term lease requested down to the shortest term lease. The maximum number of leases per month will be limited to a total of 15. For more information, please call Brian at 906-863-7779.

Gate Fee's

Annual (Menominee County Resident w/vehicle registration)--	\$ 10
Annual (Non-Resident)-----	\$ 12
Annual Senior Citizen (Menominee County Resident 65 yrs & older)	\$ 8
Annual Senior Citizen (Non-Resident)-----	\$ 10
Daily (Menominee County Resident w/vehicle registration)---	\$ 2.00
Daily (Non-Resident)-----	\$ 3.00
Daily Senior Citizen (Menominee County Residents 70 yrs & older)	FREE

(In order to receive the County Resident Rate, the leasee must maintain permanent residency within Menominee County)

Camping Shakey Lakes

Reservations-----	\$10.00
Electric Campsites (50 amp electric, when available)-----	\$24.00
Electric Campsites (20 amp electric, when available)-----	\$22.00
Non-Electric Campsites-----	\$15.00
Senior Citizen Discount Per Night-----	N/A

General

Pavilion Rental-----	\$ 50.00
Storage -----	\$.85 sq/ft
Boat Launch (Mason, Shakey, Stoney)-----	\$ 2.00/day
Boat Launch Annual-----	\$ 20.00
Boat Launch Senior-65-70 years old-----	\$ 10.00
Boat Launch – Seniors Over 70 Menominee County Resident	Free

Camping Kleinke

Reservations-----	N/A
Electric Campsites (50 amp electric, when available)-----	\$24.00
Non-Electric Campsites-----	\$15.00

Electrical Surcharge

Daily Rate-----	\$1.00
Weekly Rate (5 or more days)-----	\$5.00
Monthly Rate-----	\$15.00
2 Month Rate-----	\$30.00
3 Month Rate-----	\$45.00
4 Month Rate-----	\$60.00
5 Month Rate-----	\$75.00
6 Month Rate-----	\$90.00

Free entrance and boat launch into Park on Michigan

Free Fishing Weekend (Friday, Saturday, Sunday)

Yes

(In order to receive the County Resident Rate, the leasee must maintain permanent residency within Menominee County)

Shakey Lakes Lease Site Rates*

	Menominee County Resident	Non County Resident
Seasonal Rates for Electric Site (6 Months) May 1 st to November 1 st	\$1500.00	\$1680.00
Seasonal Rates for "Non-electric" Site (6 Months) May 1 st to November 1 st	\$960.00	\$1140.00
Seasonal Rates for Electric Site (5 Months) May 1 st to October 1 st	\$1350.00	\$1500.00
Seasonal Rates for "Non-electric" Site (5 Months) May 1 st to October 1 st	\$840.00	\$990.00

***Plus Electrical Surcharge Rates**

Kleinke Park Lease Site Rates*

Seasonal Rates (6 Months) for Electrical Site May 1 st to November 1 st or May 15 th to November 15 th	\$1,500.00	\$1680.00
Seasonal Rates (5 Months) for Electric Site May 1 st to October 1 st or May 15 th to October 15 th	\$1350.00	\$1500.00
Four (4) Month Rate for Electric Site Commence on 1 st or 15 th of the month	\$1260.00	\$1380.00
Three (3) Month Rate for Electric Site Commence on 1 st or 15 th of the month	\$1080.00	\$1170.00
Two (2) Month (back to back) Rate for Electric Site Commence on 1 st or 15 th of the month	\$870.00	\$930.00
One Month Rate for Electric Site	\$480.00	\$510.00

***Plus Electrical Surcharge Rates**

River Park Camping Rates

All sites at River Park will be set at \$10.00 per night. All sites are rustic sites.

For More Lease Site Information, Please Call Brian at (906) 863-7779

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2016 Lease Agreements for Shakey Lakes and Kleinke Parks
DEPARTMENT:	Administration - Parks
ATTACHMENTS:	Yes
SUMMARY:	
Lease agreements have been amended to include a hold harmless clause.	
RECOMMENDED MOTION	
To approve the 2016 lease agreements for Shakey and Kleinke Parks.	

Submitted by: **Brian Bousley**

 12/30/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY PARKS & RECREATION
KLEINKE PARK
M-35 INGALLSTON TOWNSHIP
(906)-863-7525
2016 SEASONAL SITE REGISTRATION**

FIRST NAME: _____ LAST NAME: _____ M/INITIAL: _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: (____) _____ WORK/DAY PHONE: (____) _____

SPOUSE'S NAME: _____ WORK/DAY PHONE: (____) _____
(Family consists of: Father, Mother and children.)

NAMES OF CHILDREN:

AGE: _____ AGE: _____ AGE: _____
RV MANUFACTURER: _____ MODEL: _____ LENGTH: _____ WIDTH: _____
AGE: _____ AGE: _____ AGE: _____

(Including slide outs)

YEAR OF MANUF: _____ LIC #: _____ STATE: _____

Current/Valid License Plate: YES ___ No ___
(Rigs over ten years old require management approval each year.)

TYPE: ___ TRAILER ___ FIFTH WHEEL ___ MOTOR HOME ___ PARK MODEL ___ TRUCK CAMPER
___ POP UP ___ OTHER

TRANSPORTATION VEHICLE: (Only two vehicles at site-other vehicle must be kept in guest parking.)

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

BOAT:

MAKE: _____ MODEL: _____ REG # _____ STATE: _____ LENGTH: _____ BEAM: _____
SITE # _____

Six month leases will run May 1, 2016 – November 1, 2016 or May 15-2016 to November 15, 2016
Five month lease will run May 1, 2016 – October 1, 2016 or May 15-2016 to October 15, 2016

	Menominee County Resident	Non County Resident
1. Seasonal Rates (6 Months) for Electrical Site	\$1500.00 _____	\$1680.00 _____
Seasonal Rates (5 Months) for Electric Site	\$1350.00 _____	\$1500.00 _____
Four Month Rate for Electric Site	\$1260.00 _____	\$1380.00 _____
Three Month Rate for Electric Site	\$1080.00 _____	\$1170.00 _____
Two Month (back to back) Rate for Electric Site	\$870.00 _____	\$930.00 _____
One Month Rate for Electric Site	\$480.00 _____	\$510.00 _____

LEASE SITE MUST BE PAID IN FULL BY MARCH 1, 2016. FAILURE TO PAY
IN FULL BY MARCH 1, 2015 YOUR SITE MAY BE REASSIGNED
TO NEXT AVAILABLE LESSEE.

2. BOAT ANNUAL PASS	
REGULAR	\$ 20.00 _____
SENIOR 65 and OVER	\$ 10.00 _____
OVER 70 (Menominee County Residents Only)	FREE _____
3. ELECTRICAL SURCHARGE (please see rate schedule)	_____
4. TOTAL	_____

FULL PAYMENT DUE MARCH 1, 2016

2016 SEASONAL CAMPSITE LEASE

- PLEASE READ CAREFULLY -

THIS INDENTURE, made this _____ Day of _____, 20____, by and between Menominee County Parks, Kleinke Park, Ingallston Twp, hereafter referred to as "LESSOR", and _____ Of _____, hereafter referred to as "LESSEE."

WITNESS, that the Lessor does hereby lease, demise and let unto the Lessee the following described premises situated in the Township of Ingallston, County of Menominee, the State of Michigan, described as Site Number and Area, to-wit:

TERM: To hold for a term of _____ beginning on the ___ Day of _____ and ending on the ___ Day of _____.

RENTAL: Lessee shall pay for the total seasonal rent \$ _____ for the term, payable as follows: One payment to be paid in full by March 1, 2016.

FAMILY & GUESTS: It is agreed and understood that the seasonal family consists of father and/or mother and/or children. The seasonal site rental is for the sole use of your family and that any other person or persons using your camper must register with Lessor and pay the regular overnight campsite fee. All day visitors or overnight guests will be charged an additional fee. Guests must camp in your camping unit only. It is further agreed that dependent children are not allowed to occupy the campsite without their mother or father present. This site may not be sublet or transferred. Guest and visitor passes will be available and issued by the Lessor. LESSEE is responsible for the conduct of their guests and visitors.

SEASONAL CAR PASSES: ALL VEHICLES entering the campground must display 2016 pass or daily use pass. Only two vehicles are allowed at each site, additional vehicles will be parked in (the) guest parking lot. The vehicle pass must be affixed the windshield of the lessee's vehicle which are registered within this lease agreement. Guest and visitor passes are issued at the discretion of the Lessor and may be restricted on holiday or busy weekends.

INSURANCE: All seasonal campers must maintain their own insurance for any or all damage to their property and equipment while parked or stored inside or outside the Lessor's premises

CONDITION OF CAMPING UNIT: All camping units over ten (10) years old must have prior approval of Lessor. Lessee agrees to keep their camper in proper repair and condition during the term of this agreement. Household type air conditioners are not permitted.

MAINTENANCE OF SITE: Lessee agrees to maintain the area of their site excluding grass cutting which will be performed by the Lessor. All planting of flowers, shrubs, etc., must be approved by Lessor and becomes the property of Lessor. On site sheds (must be of a Rubbermaid or heavy plastic material and maximum size to be determined by Parks Superintendent). (Max. L-8'; L-7'; W-7' or H-6'; W-7'; L-8') porches, decks screen houses or other such buildings or structures are permitted with approval of the Parks Committee. All garbage will be placed in appropriate campground receptacles in timely manner. No generators allowed in park.

FIREWOOD, PATIO AND BUG LIGHTS: Patio and bug lights shall be turned off when camper is not occupied and when retiring for the evening. No large wood piles will be allowed without approval of Park's Superintendent.

CAMPGROUND RULES: Lessee acknowledges they have read this agreement as well as the list of campground rules (attached) of the Menominee County Kleinke Park and agrees to abide by both.

LIFEGUARD: The undersigned acknowledges that there will be no lifeguard on duty on the premises. The undersigned, his/her family and guests using boats of any type, swimming or being in the area of the pool, pier, beach or shoreline will be doing so at their own risk and shall hold the Lessor harmless from any liability thereon and shall assume all responsibility for supervision of their family and guests. This contract constitutes acknowledgment of the signing of a full release for this liability and responsibility.

DEFAULT: If the Lessee does or shall neglect to perform and observe any or either of the covenants and conditions hereinbefore contained which on his or her guests part are to be performed, the Lessor lawfully may immediately or at any time thereafter any while such neglect or default continues, evict the said Lessee and those claiming under him and remove their effects without prejudice or any remedies which might otherwise be used for riders of rent and such expulsion in removing, whether by the direct act of the Lessor or his assigns, or through the medium of legal proceedings for the purpose instituted, shall not affect the liability of the Lessee or his representatives, for the past rent due or future rent to accrue under this lease, but the same shall continue as if such removal or expulsion have not taken place. The Lessee further covenants to pay and discharge all responsible costs, attorney's fees and expenses that shall be made and incurred by the Lessor in enforcing the covenant and agreements of this lease.

TERMINATION: Lessor reserves the right to terminate this lease at any time for any reason. If Lessor terminates lease during the term of agreement, LESSOR will refund on a pro-rata basis. Termination may be enforced immediately by Park Superintendent.

LESSEE may within ten (10) days file an appeal to the County Parks Committee. The County Parks Committee must respond with a written response or a scheduled public hearing within thirty (30) days. If the issue is not resolved to lessee's satisfaction, the lessee may within ten (10) days appeal to the Menominee County Board of Commissioners who within sixty (60) days shall respond with a written response or have the issue placed on a monthly agenda.

END OF TERM: The Lessee expressly agrees to quit and deliver of said premises to the Lessor peaceably and quietly at the end of said term. Lessor reserves the right to reject a renewal for the succeeding year, thus terminating future lease agreements.

Hold Harmless: Lessee agrees to hold lessor free and harmless from loss from each and every claim and demand of whatever nature made on behalf of or by any person or persons for any wrongful, careless or negligent act or omission on the part of the lessee, his agents and employees, and from all loss and damages by reason of such acts of omissions.

Send payment to Menominee County Courthouse, Attn: Parks -- Camping Lease, 839 10th Ave Menominee, Michigan 49858.

IN WITNESS WHEREOF, the said parties have executed this lease the day and year set forth above.

LESSOR: _____

LESSEE: _____

DATE: _____

**MENOMINEE COUNTY PARKS & RECREATION
SHAKEY LAKES PARK
2016
SEASONAL SITE REGISTRATION**

FIRST NAME: _____ LAST NAME: _____ M/INITIAL: _____
 ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: () _____ WORK/DAY PHONE: () _____

SPOUSE'S NAME: _____ WORK/DAY PHONE: () _____
 (Family consists of: Father, Mother and children.)

NAMES OF CHILDREN:

_____ AGE: _____ AGE: _____ AGE: _____
 _____ AGE: _____ AGE: _____ AGE: _____

RV MANUFACTURER: _____ MODEL: _____ LENGTH: _____ WIDTH: _____

(Including slide outs)

YEAR OF MANUF: _____ LIC #: _____ STATE: _____

Current/Valid License Plate: YES ___ No ___
 (Rigs over ten years old require management approval each year.)

TYPE: ___ TRAILER ___ FIFTH WHEEL ___ MOTOR HOME ___ PARK MODEL ___ TRUCK CAMPER
 ___ POP UP ___ OTHER

TRANSPORTATION VEHICLE: (Only two vehicles at site-other vehicle must be kept in guest parking.)

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

BOAT:

MAKE: _____ MODEL: _____ REG # _____ STATE: _____ LENGTH: _____ BEAM: _____
 SITE # _____

Six-month leases will run May 1, 2016 - November 1, 2016.
 Five-month lease will run May 1, 2016 - October 1, 2016.

	Menominee Count Resident Rates	Non County Resident
1. Seasonal Rates (6 Months) for Electrical Site (one annual vehicle sticker free)	\$1500.00 _____	\$1680.00 _____
Seasonal Rates (6 Months) for Non-electrical Site (one annual vehicle sticker free)	\$960.00 _____	\$1140.00 _____
Seasonal Rates (5 Months) for Electric Site (one annual vehicle sticker free)	\$1350.00 _____	\$1500.00 _____
Seasonal Rates (5 Months) for Non-electric Site (one annual vehicle sticker free)	\$840.00 _____	\$990.00 _____
2. ONE VEHICLE ANNUAL STICKER	FREE _____	FREE _____
3. LEASE SITE MUST BE PAID IN FULL BY MARCH 1, 2016. FAILURE TO PAY IN FULL BY MARCH 1, 2016 YOUR SITE <u>MAY BE</u> REASSIGNED TO NEXT AVAILABLE LESSEE.		
4. BOAT ANNUAL PASS		
REGULAR	\$ 20.00 _____	
SENIOR 65 AND OVER	\$ 10.00 _____	
OVER 70 (Menominee County Residents Only)	FREE _____	
5. ELECTRICAL SURCHARGE FEE (please see rate schedule)	_____	
6. TOTAL PAYMENT	_____	

FULL PAYMENT DUE MARCH 1, 2016

2016 SEASONAL CAMPSITE LEASE

- PLEASE READ CAREFULLY -

THIS INDENTURE, made this _____ Day of _____, 20____, by and between Menominee County Parks, Shakey Lakes Park, Lake Twp, hereafter referred to as "LESSOR", and _____ Of _____, _____, hereafter referred to as "LESSEE."

WITNESS, that the Lessor does hereby lease, demise and let unto the Lessee the following described premises situated in the Township of Lake, County of Menominee, the State of Michigan, described as Site Number and Area, to-wit:

- TERM:** To hold for a term of _____ beginning on the ____ Day of _____ and ending on the ____ Day of _____.
- RENTAL:** Lessee shall pay for the total seasonal rent \$_____ for the term, payable as follows: One payment to be paid in full by March 1, 2016.
- FAMILY & GUESTS:** It is agreed and understood that the seasonal family consists of father and/or mother and/or children. The seasonal site rental is for the sole use of your family and that any other person or persons using your camper must register with Lessor and pay the regular overnight campsite fee. All day visitors or overnight guests will be charged an additional fee. Guests must camp in your camping unit only. It is further agreed that dependent children are not allowed to occupy the campsite without their mother or father present. This site may not be sublet or transferred. Guest and visitor passes will be available and issued by the Lessor. LESSEE is responsible for the conduct of their guests and visitors.
- SEASONAL CAR PASSES:** ALL VEHICLES entering the campground must display 2016 pass or daily use pass. Only two vehicles are allowed at each site, additional vehicles will be parked in (the) guest parking lot. The vehicle pass must be affixed the windshield of the lessee's vehicle which are registered within this lease agreement. Guest and visitor passes are issued at the discretion of the Lessor and may be restricted on holiday or busy weekends.
- INSURANCE:** All seasonal campers must maintain their own insurance for any or all damage to their property and equipment while parked or stored inside or outside the Lessor's premises.
- CONDITION OF CAMPING UNIT:** All camping units over ten (10) years old must have prior approval of Lessor. Lessee agrees to keep their camper in proper repair and condition during the term of this agreement. Household type air conditioners are not permitted.
- MAINTENANCE OF SITE:** Lessee agrees to maintain the area of their site excluding grass cutting which will be performed by the Lessor. All planting of flowers, shrubs, etc., must be approved by Lessor and becomes the property of Lessor. On site sheds (must be of a Rubbermaid or heavy plastic material and maximum size to be determined by Parks Superintendent), (Max. H-8'; L-7'; W-7' or H-6'; W-7'; L-8') porches, decks screen houses or other such buildings or structures are permitted with approval of the Parks Committee. All garbage will be placed in appropriate campground receptacles in timely manner. No generators allowed in park.
- FIREWOOD, PATIO AND BUG LIGHTS:** Patio and bug lights shall be turned off when camper is not occupied and when retiring for the evening. No large wood piles will be allowed without approval of Park's Superintendent.
- CAMPGROUND RULES:** Lessee acknowledges they have read this agreement as well as the list of campground rules (attached) of the Menominee County Kleinke Park and agrees to abide by both.
- LIFEGUARD:** The undersigned acknowledges that there will be no lifeguard on duty on the premises. The undersigned, his/her family and guests using boats of any type, swimming or being in the area of the pool, pier, beach or shoreline will be doing so at their own risk and shall hold the Lessor harmless from any liability thereon and shall assume all responsibility for supervision of their family and guests. **This contract constitutes acknowledgment of the signing of a full release for this liability and responsibility.**
- DEFAULT:** If the Lessee does or shall neglect to perform and observe any or either of the covenants and conditions hereinbefore contained which on his or her guests part are to be performed, the Lessor lawfully may immediately or at any time thereafter any while such neglect or default continues, evict the said Lessee and those claiming under him and remove their effects without prejudice or any remedies which might otherwise be used for riders of rent and such expulsion in removing, whether by the direct act of the Lessor or his assigns, or through the medium of legal proceedings for the purpose instituted, shall not affect the liability of the Lessee or his representatives, for the past rent due or future rent to accrue under this lease, but the same shall continue as if such removal or expulsion have not taken place. The Lessee further covenants to pay and discharge all responsible costs, attorneys fees and expenses that shall be made and incurred by the Lessor in enforcing the covenant and agreements of this lease.
- TERMINATION:** Lessor reserves the right to terminate this lease at any time for any reason. If Lessor terminates lease during the term of agreement, LESSOR will refund on a pro-rata basis. Termination may be enforced immediately by Park Superintendent.

LESSEE may within ten (10) days file an appeal to the County Parks Committee. The County Parks Committee must respond with a written response or a scheduled public hearing within thirty (30) days. If the issue is not resolved to lessee's satisfaction, the lessee may within ten (10) days appeal to the Menominee County Board of Commissioners who within sixty (60) days shall respond with a written response or have the issue placed on a monthly agenda.
- END OF TERM:** The Lessee expressly agrees to quit and deliver of said premises to the Lessor peaceably and quietly at the end of said term. Lessor reserves the right to reject a renewal for the succeeding year, thus terminating future lease agreements.
- Hold Harmless:** Lessee agrees to hold lessor free and harmless from loss from each and every claim and demand of whatever nature made on behalf of or by any person or persons for any wrongful, careless or negligent act or omission on the part of the lessee, his agents and employees, and from all loss and damages by reason of such acts of omissions.
- Send payment to** Menominee County Courthouse, Attn: Parks – Camping Lease, 839 10th Ave Menominee, Michigan 49858.

IN WITNESS WHEREOF, the said parties have executed this lease the day and year set forth above.

LESSOR: _____

LESSEE: _____

DATE: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	X-Ray Machine Scanner for courthouse security
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>This item was previous brought forth, the cost of the item is \$25,600. A RAP grant would reimburse 50% of the purchase price and an additional grant from the State Court Administration Office would reimburse the county an additional \$5,000 to \$10,000.</p>	
RECOMMENDED MOTION	
To approve the purchase of the X-Ray machine.	

Submitted by: **Brian Bousley**

 12/30/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



Event Metal Detectors, LLC
Security Detection, Central Division
6626 Monroe Street
Sylvania, OH 43560
1-888-886-2318 Intl. 1-419-824-9842

Quotation

Date	Quote #
10/2/15	2433

Name / Address
Menominee County Courthouse Mike Holmes Menominee, MI 49858

Ship To
Menominee County Courthouse Mike Holmes Menominee, MI 49858

Terms	Rep	Note

Item	Description	Qty	Rate	Total
1000-PS64C-00	L3 PS64C X-ray Machine	1	22,500.00	22,500.00
Delivery	Delivery, Setup & Training	1	3,100.00	3,100.00
Total				\$25,600.00

The L-3 Advantage. Building on the foundation of L-3's industry-leading technological innovations, the ProScan 6.4c inspection system offers best value detection, performance and reliability across the spectrum of entry control point security applications and is backed by L-3's world class support team.

Superb Image Resolution and Clarity

The advanced imaging capability of the ProScan 6.4c raises the standard for small-sized X-ray screening systems and delivers an array of features that give operators the information they need to clear suspicious items.

- X-ray source optimized to deliver superb penetration, image resolution and clarity.
- Best Image First™ feature automatically selects and presents the optimal view, enhancing throughput by reducing repetitive image adjustments.
- TRI-MAT imaging allows operators to easily distinguish between organic/inorganic/metallic materials.
- User-friendly image analysis tools include continuously adjustable contrast, sharpening and color overlay for maximum detection capability.

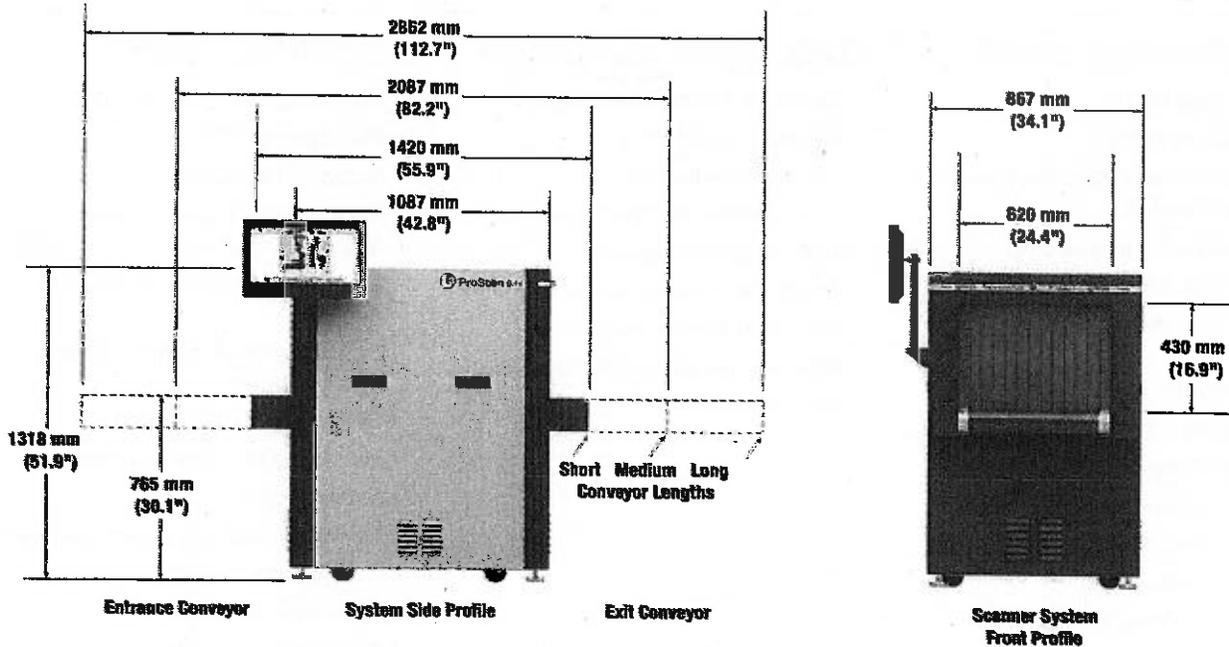
Flexible Operational Configuration

The ProScan 6.4c can be tailored to meet a range of needs.

- User configurable interface on flat screen multi-touch display allows user configuration of preferences.
- Bi-directional operation allows the system to be incorporated, without modification, into environments that require two-way screening such as mailrooms and loading docks.
- Customizable user-defined Image Archiving (IA) stores over 400,000 images internally. Optional external storage provides additional capacity.

ClearView Networking Compatible

L-3's ClearView is a networking solution for streamlined, centralized monitoring; alarm escalation; management reporting; system management and complementary sensor integration.



SPECIFICATIONS:

GENERAL

Height:	1318 mm (51.9")
Width:	867 mm (34.1")
Length:	
Short Conveyor:	1420 mm (55.9")
Medium Conveyor:	2087 mm (82.2")
Long Conveyor:	2862 mm (112.7")
Tunnel Opening:	620 mm (24.4") W x 430 mm (16.9") H
Conveyor Height:	765 mm to 795 mm (30.1" to 31.3")
Power Requirements:	1Ø 100-240 VAC ±10% 50/60 Hz ±1% 1.0 KVA max
Conveyor Speed:	0.22 m per second +2/-8% @ 50 Hz 0.26 m per second +2/-8% @ 60 Hz
Conveyor Capacity:	127 kg, (165 kg optional)
Weight:	483 kg (1065 lb) with medium conveyor
Weight (Crated):	860 kg (1896 lb) with medium conveyor

X-RAY

Voltage:	150 kV
Duty Cycle:	100%
Cooling:	Sealed oil bath
Beam Orientation:	Vertically upward
Detector Configuration:	1152 photodiodes in L-shaped folded array configuration

IMAGING AND PERFORMANCE*

Resolution:	43 AWG standard, 44 AWG typical
Penetration:	41 mm standard, 42 mm typical
Contrast Sensitivity:	4096 gray level stored
Display Monitor:	20" touch screen

ENVIRONMENTAL

Operating Temperature:	0°C to 40°C (32°F to 104°F)
Storage Temperature:	-20°C to 50°C (-4°F to 122°F)
Humidity:	95% non-condensing
Noise Level:	<70dB (A)

RADIATION SAFETY

All L-3 Communications Security & Detection Systems X-ray systems are certified to be in full compliance with all radiation safety requirements and external emissions limits as specified in the United States Code of Federal Regulations, Title 21, Section 1020.40 (21 CFR 1020.40) that apply to our products. Typical leakage radiation is less than 0.1 mR/hr.

OPERATIONAL STANDARDS

- Complies with the U.S. Code of Federal Regulations:
 - CDRH 21 CFR 1020.40 Cabinet X-ray Systems
- NRTL certified to ANSI/UL 61010-1, CAN/CSA 22.2 No. 61010-1 and CE compliant.
- Complies with CDRH (FDA) requirements, including all labeling requirements.
- Designed for TIP1A/TIPII/STIP compliance.

DESIGN POLICY

L-3 Communications Security & Detection Systems reserves the right to change specifications in the course of continuous improvement. Specifications are provided for reference only and actual equipment may differ slightly from the description given. Typical dimensions are within ± 5% of nominal values.

COMPLIANCE

- ISO 9001, ISO 14100, CE, UL-61010-1
- Radiation Safety: U.S. 21 CFR 1020.40



Security & Detection Systems

Website: www.L-3.com/sds
Email: inforequest.sds@L-3.com

USA: Tel: +1 781 939 3800, Toll Free: 1 800 776 3031
United Kingdom: Tel: +44 (0) 1344 477900
Asia: Tel: +86 10 5976 1616
Australia: Tel: +61 3 8645 4500
Middle East: Tel: +971 4 609 1906

L-3 has made all reasonable efforts to ensure that the information in this document is accurate and complete, and disclaims any and all warranties for such accuracy and completeness, and is proprietary. This brochure consists of L-3 Communications Corporation general capabilities information that does not contain controlled technical data as defined within the Export Administration Regulations (EAR) Part 754.7-11.

* With L-3 standard test piece

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review recently submitted Commissioner Per Diems and expense.	
RECOMMENDED MOTION	
To approve commissioner per diems and expenses.	

Submitted by: **Brian Bousley**

 12/30/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

RECEIVED
DEC 07 2015
BY: _____

Commissioner Meeting Fee Expense Form

Name of Commissioner Gerald Piche

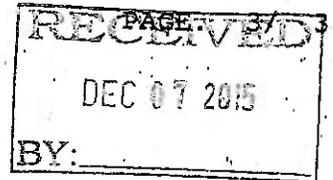
\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11/10/15	ROAD COMMISSION	50. —
11/10/15	County Board	50. —
11/11/15	Fair Board	50. —
11/24/15	County Board	50. —
Total Per Diem		200. —

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date: 12/7/15



MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche - District 7

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
11/10/15	Road Commission	25			101-101-860.07
11/10/15	Court House - County Board	72		41.40	101-101-860.07
11/11/15	Annex - Fair Board	30			101-101-860.07
11/11/15	Court House - County Board	72		41.40	101-101-860.07
					101-101-860.07
					101-101-860.07
		199	Total Mileage		
Total Mileage Fee					114.43

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

12/7/15

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review recently submitted Miscellaneous Bills as paid on December 17, 2015 in the combined amount of \$71,092.37	
RECOMMENDED MOTION	
To approve miscellaneous bills.	

Submitted by: Brian Bousley

 12/30/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
44 North								
	44754	12/07/2015	150227	Vision Insurance	701-000-231.00	12.40		\$117.45
	44754	12/07/2015	150227	Vision Insurance	266-326-712.00	32.07		
	44754	12/07/2015	150227	Vision Insurance	266-325-712.00	72.98		
Ablita								
	44760	12/07/2015	151206	PO# 3226 - Cost Savings for Telephone	101-103-850.00	4,026.78		\$4,026.78
Ace Hardware								
	44735	12/08/2015	217656/2	Ice Melt	101-265-930.00	343.00		\$1,118.93
	44736	12/08/2015	217657/2	Ice Melt	101-265-930.00	343.00		
	44737	12/08/2015	217658/2	Ice Melt	101-265-930.00	343.00		
	44778	11/30/2015	281	Batteries, Keys, Trim Screws, Screwdr	101-265-755.00	89.93		
AIRGAS NORTH CENTRAL								
	44851	12/07/2015	9046155867	Oxygen	205-315-755.00	41.86		\$41.86
ALGER-DELTA COOPERATIVE ASSOCI								
	44779	12/01/2015	383001	Shakey Lakes Park/Horse	208-751-920.01	43.01		\$500.77
	44780	12/01/2015	383200	N8380 Co Park Road 20.5	208-751-920.01	28.46		
	44781	12/01/2015	383301	Shakey Lakes Park/Cattle	208-751-920.01	28.46		
	44782	12/01/2015	1503500	N8380 Co Pk Rd 20.5	208-751-920.01	36.34		
	44783	12/01/2015	370500	Shakey Lakes Office/Shop	208-751-920.01	97.16		
	44784	12/01/2015	380300	Shower Building	208-751-920.01	46.25		
	44785	12/01/2015	367100	N8390 Beach House	208-751-920.01	31.55		
	44786	12/01/2015	367200	Northwest Campsites	208-751-920.01	57.86		
	44787	12/01/2015	369802	W8449 Co Rd G12 Campsites	208-751-920.01	35.22		
	44788	12/01/2015	1614900	Bath House	208-751-920.01	37.86		
	44907	12/01/2015	379700	Storage Shed	208-751-920.01	58.60		
AT&T - Carol Stream, IL								
	44794	12/01/2015	906783458212	December 1 - December 31, 2015	101-103-850.00	44.72		\$436.47
	44795	12/01/2015	90675322098862	December 1 - December 31, 2015	101-103-850.00	391.75		
AT&T Mobility								
	44889	11/30/2015	287252150867	906-792-0211 (November 2015)	101-132-850.00	36.46		\$36.46
Badger Mailing & Shipping								
	44749	12/03/2015	81410	Ink Cartridge & Pressure Sensitive Tap	101-253-729.01	181.59		\$181.59
BAYSHORE VETERINARY CLINIC								
	44844	11/30/2015	11478	K9 Care (Brx)	101-301-881.01	33.00		\$33.00
Big O's Lube and Service, Inc.								
	44855	12/08/2015	18419	2013 Chevy Tahoe Maintenance	205-315-934.02	128.40		\$163.30
	44856	12/04/2015	18385	2016 Ford Explorer Vehicle Maintenanc	205-315-934.02	34.90		
Body Works Plus								
	44854	12/07/2015	1969519418	Deductible - 2012 Chevy Impala	205-315-934.02	250.00		\$250.00
BP								
	44814	12/06/2015	46099899	Sheriff Department - Gasoline Charges	101-301-742.00	260.54		\$260.54
Carlson Medical, PC								
	44843	11/18/2015	17087	Inmate Medical	101-301-835.00	202.00		\$202.00
Carquest Auto Parts								
	44738	12/08/2015	2825-313128	Antifreeze & Fuel Stabilizer	101-265-981.00	15.96		\$15.96

APPROVED

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CBM Managed Services								
	44836	11/25/2015	STDINV92621	Inmate Meals	101-301-770.00	2,078.25		\$4,122.78
	44837	12/02/2015	STDINV92799	Inmate Meals	101-301-770.00	2,044.53		
Cellcom - P.O. Box 7555								\$166.44
	44865	12/05/2015	263860	Cellular Services	296-663-850.00	55.48		
	44865	12/05/2015	263860	Cellular Services	296-664-850.00	55.48		
	44865	12/05/2015	263860	Cellular Services	296-665-850.00	55.48		
CITY OF MENOMINEE - 2511 10TH ST.								\$262.12
	44776	09/30/2015	4119	September 2015 Gasoline Charges	101-265-742.00	47.47		
	44776	09/30/2015	4119	September 2015 Gasoline Charges	101-265-742.00	197.43		
	44776	09/30/2015	4119	September 2015 Gasoline Charges	101-257-742.00	5.65		
	44776	09/30/2015	4119	September 2015 Gasoline Charges	266-325-860.00	11.57		
CLOVERLAND PAPER CO								\$692.19
	44742	12/04/2015	110196	Courthouse Supplies	101-265-755.01	109.69		
	44838	11/20/2015	110097	Jail Supplies	101-301-770.00	205.97		
	44840	12/04/2015	110197	Jail - Inmate Supplies	101-301-770.00	376.53		
Cooper Office Equipment								\$1,449.08
	44741	12/02/2015	128683	Annex Copier (12/13/15 - 3/12/16) Cont	101-261-942.00	534.00		
	44744	12/02/2015	128686	Contract # 1413-01, District Court 11/20/15 - 2/19/16	101-136-931.00	239.94		
	44763	12/02/2015	128684	Contract # 1406-01 (11/20/15 - 2/19/16)	101-172-931.01	200.00		
	44764	12/02/2015	128687	Contract # 1849-01 (11/20/15 - 2/19/16)	101-172-931.01	239.94		
	44765	12/02/2015	128688	Contract # 2146-01 (12/11/15 - 3/10/16)	101-172-931.01	235.20		
Country Mile Document Destruct								\$62.43
	44798	12/08/2015	23039	Shredding Documents 12/3/15	101-265-801.00	62.43		
CVS Pharmacy Inc.								\$29.72
	44841	12/15/2015	6005432044049416	Inmate Medical	101-301-770.01	29.72		
DataSpec, LLC								\$399.00
	44748	12/11/2015	3522	Yearly Fee	101-682-802.00	399.00		
David Ashby								\$254.23
	44850	12/07/2015	Reimbursement	Uniform Allowance	205-315-745.00	254.23		
Dennis-Ruleau, Dawn								\$468.11
	44873	12/15/2015	6049	Transport of Juvenile (J.A.)	101-132-801.01	30.00		
	44873	12/15/2015	6049	Transport of Juvenile (J.A.)	101-132-801.00	72.00		
	44874	12/15/2015	6051	Transport of Juvenile (J.A.)	101-132-801.01	30.00		
	44874	12/15/2015	6051	Transport of Juvenile (J.A.)	101-132-801.00	72.00		
	44895	12/15/2015	Reimbursement	Transport of Juvenile (J.A.) - Mileage &	101-132-801.00	130.52		
	44886	12/15/2015	Reimbursement	Transport of Juvenile (J.A.) - Mileage &	101-132-801.00	133.59		
Dougovito, Greg								\$570.69
	44875	12/15/2015	6053	Transport of Juvenile (J.A.)	101-132-801.01	76.25		
	44875	12/15/2015	6053	Transport of Juvenile (J.A.)	101-132-801.00	183.00		
	44876	12/15/2015	6055	Transport of Juvenile (J.A.)	101-132-801.01	30.00		
	44876	12/15/2015	6055	Transport of Juvenile (J.A.)	101-132-801.00	72.00		
	44878	12/15/2015	6057	Holdover Attendant (E.T.)	101-132-801.01	56.25		
	44878	12/15/2015	6057	Holdover Attendant (E.T.)	101-132-801.00	135.00		
	44887	12/15/2015	Reimbursement	Transport of Juvenile (J.A.) Meals	101-132-801.00	18.19		
EAGLEHERALD PUBLISHING, LLC								\$68.00
	44762	11/30/2015	4114	Public Land Auction	517-252-900.00	68.00		

APPROVED

BOS

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Eichhorn, Gary	44755	12/04/2015	Per Diem	DHS Board Meeting	101-601-837.00	50.00		\$99.45
	44756	12/04/2015	Reimbursement	DHS Board Meeting - Mileage	101-601-837.00	49.45		
Excel Systems Group, Inc.	44881	12/09/2015	121297	Blue - Family Court Casebinder	101-132-727.00	425.86		\$851.72
	44882	12/15/2015	121298	Goldenrod - Probate Court Casebinder	101-148-727.00	425.86		
FRIEND OF COURT ASSOCIATION -	44746	12/07/2015	Registration	2016 Winter Conference - Jodie Barrett	101-141-803.00	200.00		\$200.00
Garcia Linda	44877	12/15/2015	6056	Holdover Attendant (E.T.)	101-132-801.01	17.50		\$59.50
	44877	12/15/2015	6056	Holdover Attendant (E.T.)	101-132-801.00	42.00		
GBS Inc.	44767	12/11/2015	15-23582	Marriage Binder #8	101-215-727.00	155.29		\$155.29
Hoffman, James	44899	12/11/2015	12/11/15	Tire Disposal for Parks (x23)	208-751-801.00	69.00		\$69.00
Ihander, Aaron	44849	11/26/2015	Reimbursement	Uniform Allowance	205-315-745.00	33.68		\$33.68
J S Electronics, Inc.	44834	12/01/2015	19073	Voice Paging Service	101-301-755.00	90.00		\$159.38
	44852	12/03/2015	19085	Siren Maintenance in 5512	205-315-934.02	69.38		
Jeff Naser	44757	12/04/2015	Reimbursement	DHS Board Meeting - Mileage	101-601-837.00	50.60		\$100.60
	44758	12/04/2015	Per Diem	DHS Board Meeting	101-601-837.00	50.00		
Joel Hensley, RN	44842	12/14/2015	Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00		\$1,382.78
	44857	12/15/2015	Reimbursement	Inmate Medication	101-301-770.01	17.78		
Kleiman, Marc	44786	12/14/2015	Reimbursement	Mileage & Meals to Marquette Election	101-262-860.00	174.75		\$174.75
LexisNexis	44759	11/30/2015	1511443693	November 2015	269-145-801.00	350.00		\$350.00
Linda A. Menacher	44771	12/03/2015	Transcripts	Moreno, Ihander, Strogny	101-136-806.00	311.60		\$382.40
	44772	12/03/2015	Transcripts	Mosur, Moreno, Ihander, Strogny	101-267-806.00	70.80		
Little Caesars Pizza	44884	12/15/2015	6048	Pizza for Teen Court	296-687-801.02	65.00		\$65.00
Manpower	44739	11/08/2015	29357614	Week Ending 11/8/15 (Molly McRae)	101-267-704.00	630.00		\$1,764.00
	44740	11/01/2015	29326282	Week Ending 11/1/15 (Molly McRae)	101-267-704.00	504.00		
	44745	12/06/2015	29468178	Week Ending 12/6/16 (Molly McRae)	101-267-704.00	630.00		
Marinette Farm & Garden	44845	12/07/2015	343024	K9 Supplies	101-301-881.01	49.99		\$49.99
MEIERS SIGNS INC	44853	12/07/2015	32187	Vinyl Lettering (Ford Explorer)	205-315-934.02	440.00		\$440.00

APPROVED

BAC

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Menards - Marinette								
	44777	11/30/2015	97272	Cable, Adaptor, Tension Bar	101-265-755.00	25.98		\$317.78
	44799	12/07/2015	97786	Tarp Straps	101-265-755.00	8.35		
	44811	12/02/2015	97462	Batteries	101-301-727.00	19.98		
	44897	12/11/2015	98064	Building & Ground Supplies	101-265-755.00	127.67		
	44898	12/08/2015	97869	Supplies for Picnic Tables (x20)	208-751-756 01	135.80		
MENOMINEE COUNTY JOURNAL								
	44801	12/01/2015	127	PO# 3227 - Non Payment Property Tax	517-252-900.00	3,239.20		\$3,239.20
MENOMINEE COUNTY ROAD COMMISSI								
	44835	12/09/2015	10943	Power to Radio - November 2015	101-301-755.00	73.55		\$73.55
MENOMINEE COUNTY SHERIFF DEPT								
	44793	11/30/2015	WV5	Work Van Services	208-751-801.00	137.75		\$137.75
MENOMINEE COUNTY TREASURER								
	44750	12/08/2015	Petty Cash	Create Admin Petty Cash Account	101-172-727.01	50.00	*	\$150.00
	44751	12/08/2015	Petty Cash	Create Building Code Petty Cash Acct	249-371-728.00	100.00	*	
Menominee Industrial Supply								
	44769	12/04/2015	10178364	John Deere Tractor Plugs	101-265-981.00	5.55		\$5.55
Michelle Larson								
	44871	12/04/2015	Reimbursement	Mileage - November 2015	296-668-801.00	6.90		\$81.90
	44872	12/04/2015	Can Zone	November 2015	296-668-801.00	75.00		
MID-COUNTY SMALL ENGINES, LLC								
	44752	11/09/2015	965	Parks Supplies	208-751-930.02	15.00		\$15.00
MILLERS ACTION OFFICE SUPPLY I								
	44761	12/07/2015	0114205-001	District Court - Stamp	101-136-727.00	47.99		\$843.46
	44858	12/04/2015	0114144-001	Office Supplies	101-132-727.00	192.54		
	44858	12/04/2015	0114144-001	Office Supplies	101-148-727.00	192.54		
	44859	12/04/2015	0114158-001	Office Supplies	101-132-727.00	3.69		
	44866	12/04/2015	0114145-001	Office Supplies	101-132-727.00	203.35		
	44866	12/04/2015	0114145-001	Office Supplies	101-148-727.00	203.35		
MMTA								
	44800	12/14/2015	Dues	2016 MMTA Dues	101-253-802.00	50.00		\$50.00
MOORE MEDICAL CORP								
	44861	12/03/2015	98891056	PO# 03225 Combat Tourniquet (x17)	205-315-934.03	646.54		\$646.54
NESTEGG MARINE								
	44846	11/30/2015	101002	Maintenance on Marine	101-331-755.00	203.98		\$1,580.32
	44847	11/19/2015	100870	Marine Maintenance	101-331-755.00	1,376.34		
Northern Star Pathology, PC								
	44734	12/09/2015	12/9/15	Autopsy (Derek Sagataw)	101-648-836.00	1,450.00		\$1,450.00
Nutt, Michael								
	44667	12/15/2015	Reimbursement	Mileage - December 2015	296-664-860.00	142.31		\$142.31
Office Depot, Inc.								
	44743	11/25/2015	808678404001	District Court Office Supplies	101-136-727.00	24.09		\$101.62
	44832	12/02/2015	809906020001	Distict Court - Toner	101-136-727.00	69.49		
	44833	12/02/2015	809914262001	District Court - Office Supplies	101-136-727.00	8.04		
Olsen, Julie								
	44869	12/07/2015	November 2015	Foster Care	292-662-843.02	517.20		\$517.20

BOS

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Owens, Karen A.	44868	12/15/2015	12/4/15	After School Program	296-668-801.00	162.00		\$162.00
Pfankuch, Mike	44695	12/16/2015	Reimbursement	CCJP Recort & Substance Abuse Conti	101-136-802.00	132.00		\$132.00
Piche, Gerald L.	44747	12/07/2015	Reimbursement	November 2015 - Mileage	101-101-860.07	114.43		\$114.43
PLASTOCON, INC	44864	12/04/2015	86791	Disposabie Tray Liner	280-362-755.00	406.00		\$406.00
Pomp's Tire Service, Inc.	44860	12/15/2015	PO# 03228	Tires (Inv# 1020137839 & 1020137586	205-315-934.02	2,565.20		\$2,565.20
Randa:ll Phillipps	44890	12/10/2015	December 2015	Show Causes	101-131-807.00	1,000.00		\$7,500.00
	44890	12/10/2015	December 2015	Show Causes	101-132-807.00	500.00		
	44891	12/10/2015	November 2015	Show Causes	101-131-807.00	1,000.00		
	44891	12/10/2015	November 2015	Show Causes	101-132-807.00	500.00		
	44892	12/10/2015	September 2015	Show Causes	101-131-807.00	1,000.00		
	44892	12/10/2015	September 2015	Show Causes	101-132-807.00	500.00		
	44893	12/10/2015	July 2015	Show Causes	101-131-807.00	1,000.00		
	44893	12/10/2015	July 2015	Show Causes	101-132-807.00	500.00		
	44894	12/10/2015	August 2015	Show Causes	101-131-807.00	1,000.00		
	44894	12/10/2015	August 2015	Show Causes	101-132-807.00	500.00		
Sexton, Richard	44796	12/10/2015	Reimbursement	Mileage - Marquette	101-426-860.00	102.35		\$120.24
	44797	12/10/2015	Reimbursement	Ipad Case & Keyboard	101-426-727.00	17.89		
SIRCHIE FINGER PRINT LABS	44862	12/07/2015	0233350-IN	PO# 03221 - Search II Tactical Latent F	205-315-934.03	1,347.03		\$1,347.03
Squires-Stepniak, Rebecca	44870	12/04/2015	Reimbursement	Mileage - November 2015	296-665-860.00	293.83		\$297.50
	44883	12/15/2015	6047	Water for Teen Court	296-667-801.02	3.67		
State of Michigan - MI Dept. of Human Services	44880	12/15/2015	6061	Monthly Offset	292-662-843.01	6,917.63		\$6,917.63
STEPHENSON MARKETING COOPERATI - P O BOX 399	44753	11/30/2015	462643	Parks Gasoline Sales	208-751-755.01	53.10		\$2,364.48
	44753	11/30/2015	462643	Parks Gasoline Sales	208-751-756.01	23.70		
	44848	11/30/2015	015579	Road Patrol Gasoline Sales	205-315-742.00	2,287.68		
Stromgren, Peggy	44896	12/16/2015	Reimbursement	Transport of Juvenile (Meal)	101-132-801.00	5.49		\$5.49
Time Warner Cable	44792	11/24/2015	10404-710008401-100	December 2 - January 1, 2016	101-103-850.00	530.92		\$660.40
	44839	11/28/2015	10404-620475202-800	December 6 - January 5, 2016	101-301-770.00	129.48		
UWC	44789	12/01/2015	9067532209	Annex - Telephone Services	101-103-850.00	37.60		\$91.99
	44790	12/01/2015	9067534582	Shakey Lakes Park - Telephone Servica	101-103-850.00	1.39		
	44791	12/01/2015	9068634441	Sheriff's Department	101-103-850.00	53.00		
Valenti, Susan F.	44770	12/03/2015	Transcripts	State of MI vs Petersen (M15-3752-FH	101-131-806.00	73.80		\$73.80

BRAS

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Verizon Wireless								
	44810	12/15/2015	9756460450	Cellular Services	101-265-850.01	103.56		\$885.06
	44810	12/15/2015	9756460450	Cellular Services	101-301-850.00	456.37		
	44810	12/15/2015	9756460450	Cellular Services	101-682-850.00	32.46		
	44810	12/15/2015	9756460450	Cellular Services	205-315-850.00	292.16		
	44810	12/15/2015	9756460450	Cellular Services	266-325-850.00	0.51		
Warner, Fredrick								
	44879	12/15/2015	6059	Transport of Juvenile (E.T.)	101-132-801.01	27.50		\$232.10
	44879	12/15/2015	6059	Transport of Juvenile (E.T.)	101-132-801.00	66.00		
	44898	12/15/2015	Reimbursement	Transport of Juvenile (Meals & Mileage)	101-132-801.00	138.60		
Winder Police Equipment								
	44863	12/15/2015	20153286	PO# 03229 - 2 Squad Cages	205-315-981.00	1,909.28		\$1,909.28
WISCONSIN PUBLIC SERVICE CORP								
	44773	11/30/2015	0402047856-00004	Courthouse	101-265-920.04	1,846.52		\$5,343.45
	44774	12/03/2015	0402055840-00001	Jail	101-265-920.03	3,098.99		
	44775	11/30/2015	0402191663-00001	Health Care Center	101-265-920.03	213.60		
	44775	11/30/2015	0402191663-00001	Health Care Center	101-265-920.04	184.34		
WORMWOOD, DEBRA								
	44802	12/11/2015	Reimbursement	Mileage	266-325-860.00	22.25		\$22.25
Xerox Corporation - 26152 Network Place								
	44768	12/01/2015	082323200	Probation/Parole (December 2015)	101-131-942.00	100.30		\$489.16
	44812	12/01/2015	082323198	November 2015 - Sheriff Department	101-301-727.00	34.12		
	44813	12/01/2015	082323199	November 2015 - Sheriff Department	101-301-727.00	354.74		
Total Amount for Bank Account: General								\$63,259.11

APPROVED

BLB

CHIEF CLERK
MUNICIPAL OFFICE

COPY

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
ARAMARK UNIFORM SERVICES INC								
	44910	12/09/2015	1677279348	Airport Supplies	216-585-755.01	21.01		\$162.24
	44910	12/09/2015	1677279348	Airport Supplies	216-585-745.00	20.51		
	44914	12/16/2015	1677283950	Airport Supplies	216-585-755.01	100.21		
	44914	12/16/2015	1677283950	Airport Supplies	216-585-745.00	20.51		
Cellcom - P.O. Box 7555								
	44921	12/06/2015	268230	Airport - Cellular Services	216-585-850.00	54.53		\$54.53
Genex Fleetcard								
	44919	12/03/2015	112842	Gasoline Sales	250-685-860.00	26.23		\$104.33
	44919	12/06/2015	112842	Gasoline Sales	101-426-860.00	7.03		
	44919	12/06/2015	112842	Gasoline Sales	249-371-742.00	71.07		
CLOVERLAND PAPER CO								
	44908	12/11/2015	110258	Courthouse - Janitorial Supplies	101-285-755.01	54.32		\$54.32
DTE Energy								
	44915	12/10/2015	462245200311	Annex	101-261-920.03	114.63		\$114.83
LENCA SURVEYING								
	44922	12/14/2015	15212	Remon Yr 2015 (12/2 - 12/7/15)	243-245-801.07	4,054.85		\$4,054.65
Manpower								
	44925	12/13/2015	25487927	Week Ending 12/13/15 (Wolly McRes)	101-267-704.00	630.00		\$630.00
Monards - Marinette								
	44916	12/14/2015	98331	Building Maintenance Supplies	101-265-930.01	169.00		\$164.86
	44917	12/14/2015	98280	Building Maintenance Supplies	101-265-930.01	55.86		
MILLERS ACTION OFFICE SUPPLY I								
	44911	12/03/2015	0114128-001	Airport - Toner (x3)	216-585-728.00	236.97		\$272.95
	44912	12/18/2015	0114465-001	Airport - Receipt Book	216-585-727.00	35.98		
S & O LOCK AND PHONE SERVICE								
	44909	12/14/2015	42791	Keys (x4)	101-265-930.01	19.00		\$19.00
State of Michigan - MI Supreme Court Finance								
	44918	11/20/2015	C-11 1530-07	October - December 2015	101-131-858.03	1,761.40		\$1,761.40
Time Warner Cable								
	44920	11/24/2015	10404-821198203-609	Report (December 2015)	216-585-850.00	337.48		\$337.48
TWIN CITY ELECTRIC, Inc.								
	44913	12/11/2015	50042	Adding x113 for Conference Phone (C	101-103-850.00	92.44		\$92.44
UWC								
	44925	12/01/2015	9067536923	Telephone Services	101-103-850.00	10.23		\$10.23
Total Amount for Bank Account: General								\$7,833.26

APPROVED

Bob

MANAGERIAL OFFICER
MENOMINEE COUNTY WISCONSIN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review miscellaneous boards/committees/commission reports.	
RECOMMENDED MOTION	
Approve miscellaneous boards/committees/commission reports and place on file.	

Submitted by: **Brian Bousley**

 12/30/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

5904 US HIGHWAY 41 STEPHENSON, MI 49887
 PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

12/07/2015

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13297-15	11/05/15	MACHALK MERLIN & MACHALK FR	856 W CO RD 358	DAGGETT TWP.	\$124.92
Work:	3.GARAGE	26X24 GARAGE FOR CAR			041-502-003-00
P13298-15	11/03/15	EISERMAN PAUL & AMY	N7402 S-4 LN	LAKE TWP.	\$135.44
Work:	3.GARAGE	32 X 24 STORAGE GARAGE			008-236-014-10
P13299-15	11/05/15	ROBISON DONALD B & MARCELLE	W3381 NELSON LN	SPALDING TWP.	\$388.88
Work:	4.MANUFACTURED	HOME GARAGE DECK			013-222-005-00
P13300-15	11/05/15	DUNSTONE ROBERT L & SARA C C	N15561 CO RD 400	SPALDING TWP.	\$161.40
Work:	3.GARAGE	36 X 30 POLE BUILDING			013-201-010-00
P13301-15	11/05/15	YOUNG ELSIE	N GABER RD	HARRIS TWP.	\$110.20
Work:	3.GARAGE	22X20 GARAGE			005-325-002-00
P13302-15	11/10/15	SCHWARTZ KEVIN	N11432 OLD US HWY 4	DAGGETT TWP.	\$90.36
Work:	7.DECK/PORCH	12 X 32 LEAN TO			012-212-014-00
P13303-15	11/13/15	MAAS MICHAEL W	N581 RIVER DR	MENOMINEE TWP.	\$510.80
Work:	3.GARAGE	2-40X72 COLD STORAGE GARAGES			010-460-036-60
P13304-15	11/13/15	GANSER WILLIAM R & JOAN MARY	N1331 BAY DE NOC	MENOMINEE TWP.	\$303.60
Work:	4.MANUFACTURED	DEMO NEW MOBILE HOME			010-015-051-00
P13305-15	11/10/15	RASNER DENNIS & ANGELA	W3951 CO RD 338	INGALLSTON TWP.	\$421.49
Work:	1.NEW DWELLING	1737 SQ FT HOME 585 SQ FT GARAGE 110 SQ FT DECK			007-433-005-50
P13306-15	11/17/15	ZERATSKY EXTREME HEATING & CON	1087 US HWY 41	MENOMINEE TWP.	\$236.28
Work:	3.GARAGE	56 X 36 STORAGE GARAGE			010-022-054-00

P13307-15	11/25/15	TRIENT JANE L	N15934 HIGH ST	SPALDING TWP.	\$82.92
Work:	7.DECK/PORCH	10 X 18 LEAN TO			043-723-001-05
P13308-15	11/23/15	WILSON RICHARD E	W2407 US HWY 2641	HARRIS TWP.	\$117.56
Work:	8.FOUNDATION	76X14 PIERS FOR FOUNDATION OF MOBIL HOME			005-007-029-50
P13309-15	11/25/15	HARRIS SHARON	N13002 K-1 RD	NADEAU TWP.	\$195.96
Work:	2.ADDITION	TWO STORY 32 X 18 ADDITION			012-021-013-50
P13310-15	12/03/15	SCHETTER JR DONALD & BECKY	W5944 TOWER RD 30.7	NADEAU TWP.	\$363.16
Work:	3.GARAGE	56 X 42 GARAGE			012-127-008-00

Total Permits 14
Total Fees \$3,343.97

Menominee County Executive Committee
Minutes of Meeting
October 21, 2015

*******APPROVED 12.14.15*******

The Executive Committee met on October 21, 2015 at 10:00 AM at the Menominee County Administration office.

Others present at the meeting were Brian Bousley, Charlene Peterson

Call Meeting to order: Com. Nelson called the meeting to order at 10:00 A.M.

Pledge of allegiance: was recited by all

Roll Call: Coms. Nelson & Furlong were present. Com. Meintz is excused.

Agenda was approved by Com. Furlong and supported by Com. Nelson to approve the agenda as written. Motion approved 2/0.

Previous Meeting minutes: September 18, 2015 – moved by Com. Furlong and supported by Com. Nelson to approve the minutes of the September 18, 2015 Executive Committee meeting. Motion approved 2/0.

Public Comment: Peggy Schroud: I would like to have the ability to speak during a couple of the agenda items. Unless you rather I say what I have to say now. Coms agree they don't have a problem with it.

Business Items:

- A. Discussion of Employee Drug Testing:** - Bousley: The last time we talked about Employee Drug testing, we do have the drug free workplace policy that all of the employees sign off on. We also have the contracts that have the language of any suspicious or have any reasonable suspicion of an employee, we can have them drug tested. Furlong: What about the personnel manual for the non-union people. Would that state the same? Bousley: Yes, everything states the same. I did talk to the union, they said if we do something with the contract, it has to be negotiated. I spoke to our workers' comp carrier and they won't give us any kind of a break in costs, but it is something that could be looked into. He sent us what we already have here...suspicion. Nelson: Do we do any random testing, or any testing at all? Bousley: They get tested at their pre-employment physical. From there we have the ability to do it if there is reasonable suspicion. Furlong: Based on experience, I do know the "reasonable suspicion" clause works. So if we're not getting any kind of break on our workers comp carrier, I think we're just opening up a big can of worms. Provided that it is spelled out in the contracts and spelled out in the personnel manual to cover non-union employees.

Nelson: So basically we have the ability under suspicion only and that's excepted and new hires. Changes can be made at contract negotiations for "random testing". Bousley: Yes. Peggy Schroud: Who decides if there's suspicion? Bousley: The department head or elected official. I can send you what's in the contract. It outlines everything. Nelson: We're not really passing anything; so we just include this for informational to the board. I can send that out.

B. Discussion of Employee Training Policy: - Bousley: We had a lengthy discussion about this last time to include what is in the bylaws and what is in the personnel manual. Nelson: The question to be focusing on is, we are going to be doing a lot of additional expenditures and we're looking at other positions. And our surplus is such that it's minimal at best. We're looking at a contract for animal control, with no deduction. We increased the hours for Emergency Services, some of which is reimbursed. We had a couple of positions vacant that we've so far filled two. We have that and insurance that'll be about an 8% increase, and over the next two years we have two 2% pay increases and probably we can expect insurance costs to go up. Plus work on the building that has to be done; and we're going to get hit by MERS. We have to look at where we can reduce costs for non-essential services (not required). Bousley: This year, revenues were up \$455,000, everyone was under budget by at least another \$400,000. Nelson: So we're looking at \$855,000 in surplus? Furlong: So where does that revenue go? Bousley: Last year we added our surplus to the building fund. So once the audit is done, we'll come back to discuss what we'll do with our surplus...whether it goes into the General fund or if we earmark it for something else. Nelson: Projects this year, if we move with GIS, BS&A, chiller, windows...we're going to eat up quite a bit of that. Bousley: With BS&A - \$100,000; Windows - \$225,000; Chiller - \$90,000; GIS is coming from the DTRF fund; Jail emergency door and fencing - \$50,000; Vestibule - \$105,000. Furlong: Just because we have a windfall, doesn't mean we take it away from the training policy. I shouldn't say windfall, it's not our money, it's the taxpayers' money. Just because we have the money, I don't think we should deviated from fact that frivolous training should still be looked at. I do have to credit department heads for coming in under budget. Last year the training issue wasn't even an issue. If the department heads came under their budget with training, then in reality, I don't think we have a big issue other than the fact that it's not mandatory for the job or job description. Then some of them shouldn't be going. Nelson: And that's how I think we should look at it. Bousley: We haven't had a department go over their budget for the last five or six years. The department heads are very fiscally responsible with their budgets. Nelson: If we're over that much on Budget then that falls on the finance because we should be closer on that. Furlong: I don't think us politicians should be involved with the day to day operations of the county. Our Administrator should be the one to oversee what department heads are doing. Instead of concentrating on micro-managing the department heads, I think we ought to concentrate more on keeping track of the budget. I'm a firm believer that the budget is a document. It's an agreement with the public saying "this is how we're going to spend your money"; if we're using it as a blueprint and moving money around all over the place, well, that's not what we're telling the public. As far as the training goes, Brian is the one that

should be making sure that people aren't going outside of their budget, or going to training that isn't associated with their job function. Nelson: You said a few meetings back, if we have this type of surplus, it isn't really our money; It should go back to the taxpayer. If we have budgets that aren't accurate, we're taking from somebody. Furlong: If we're still able to do the jobs that we need to and gaining on the pots, maybe we should lower the tax rates. Bousley should be the one that's micro-managing the employees. Nelson: I agree, maybe micro-managing isn't the way to go, but it would be nice to see a list of training required when we do the budget. Finance has to do a better job of getting accurate information. Peggy Schroud: I read some of the minutes of the last meeting and I saw that there was some concern of my employee receiving the next level of certification. For those of you who were not here when I was appointed equalization director, it was a very abrupt transition. The previous equalization director had a heart attack within a short period of time. Even though I had been within the department for seven years, I still did not feel like I had the knowledge and training. I needed to take over so I dug my feet in and learned by the seat of my pants. Ten years later and not without some miss-steps along the way, I feel that the department is in a good place. The state of MI requires that for someone to become an equalization director, he or she must be at the assessor level required based on the county's state equalized value and commercial and industrial state equalized values and to have had at least three years of experience working in an equalization department. There's not a lot of level three assessors out there especially in the U.P. It is in Menominee County's best interest to encourage and promote an employee to obtain the MI advanced assessors certification so that if and when I retire there is someone readily available to fill my shoes until a new director can be hired. 16 years ago my predecessor approached the County Board asking to be reimbursed \$100 for my training to become a level one and two assessor. The county board voted that request down. One or more of the commissioners stated that they voted it down because I can take the knowledge that I gained here to and use it to pursue other employment. Fast forward 16 years and I'm still here. When I leave, the knowledge that I gained working here will be lost to the county. However, while I am still here, I would like to pass that knowledge on to an employee in the department so that there is a smooth transition. Any employee who obtains training paid for with tax payer's dollars can take that knowledge to pursue other employment. I believe an example of that here is the sheriff department. My intent in approaching the board for the staff appraiser's training was purely to provide transparency. The personnel policy states limitations. I sought the administrator's approval and he suggested I bring it to the finance committee. I am a firm believer in following the rules as I am a taxpayer too and care where the dollars are spent. I would hope that other departments will treat the taxpayers' money with the same respect. I would hope that Menominee County would encourage employee training to promote employee satisfaction. We in the equalization department take a great deal of pride in the customer service we provide to the public. We thank the county committees and board for providing the money for training and or continued education needed to perform our jobs in a way that most benefits the taxpayer of Menominee County. Also Kandace prepared a spreadsheet of the money that was spent since she's been here. The cost is on there. We belong to three Organizations, UP Assessors Association; dues are \$15 for each of us, The MI

Assessors association; dues are \$75 each, MI equalization director's association. She got two scholarships for a total of \$600 that she pursued on her own. These scholarships are advertised through the organizations. Kandace pursued the application herself. Furlong: I think you're spending a lot of time on a non-issue. Schroud: There were a lot of questions. Furlong: Someone just threw a name out there when we were talking about training. It was meant to be used as an example. You spent an astronomical amount of time on a disposition and spreadsheets, and it's a non-issue. Nelson: That was because it was the one training that came to the board for approval. The conditions set were pass, you're reimbursed. Fail, you pay for it yourself. I agree with James, it's a non-issue.

- C. **Review of Menominee County Board of Commissioners Bylaws:** - Bousley: A few housekeeping issues here. Section 1, pg. 4 – Add Northcare Network and Negotiations committee. Pg.17 adding a cash drawer for admin. \$50 and Building Code \$100. Page 23, P98-4 fax policy needs to be rescinded. Everything is covered in the new fee schedule we passed in June. Pg. 27 – public records fee. Change the resolution attached to the most recent 2015-10. Last one is the contractor's checklist. We've never had a formal one...approved. This just needs to be approved and added. Furlong recommends to send those changes to the CB and Nelson seconds that motion.

Public Comment: Sheriff Marks: In reference to the Training. All sheriff deputies are either licensed or certified now. The sheriff's office alone, has ten different revenue streams for training. One comes from our general fund. One is the road patrol millage, four are through grant programs where we are reimburse; three are from legislative acts (statutory). One source is through our ins. company, MMRMA. It is very important that the funds are being used for training, or the sheriff dept. can be sued. We have to be accountable for these funds...always. Only a portion comes from the general fund, the other comes from other sources. Schroud: Some of the money we save by belonging to organizations, we get a discounted rate for our continuing education, so that's another savings. I do feel that it is an issue, because it was brought up. I just want it on the record because I don't think a lot of people understand what the Equalization dept. does here in the county.

Commissioner Comments: Nelson: Thank you all for coming. I appreciate the fact that we had a bigger surplus than we anticipated. We do have some positions to fill and will need to spend some money, so we have to watch what we spend. If we have extra, let's give some back to the people who gave it to us.

Adjournment: Moved by Com. Furlong supported by Com. Nelson to adjourn the meeting at 10:35AM. Motion approved 2/0.

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
DAVID C. PRESTIN**

DIRECTOR

RUSSELL K. SEXTON

Date: October 27, 2015

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Denise Perry, Acting Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; and Russell Sexton, Board Secretary.

Absent: David Prestin, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

APPROVAL OF MINUTES:

Minutes of the September 29, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for September 2015 was reviewed. There were \$200.05 in expenditures for the DHS Board meeting; leaving a balance of \$3,648.26.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Ms. Perry provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3

administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information:

Collaborative Issues: No new information was provided. Rob Villas, Assistance Payments Supervisor, attends these meetings for DHHS.

Business Plan Update: Ms. Perry provided the board with an update on current performance data including:

- FY 2015 Operating Funds: Menominee County allocation is: \$40,140.00. Year-to-date expenditures are: \$24,280.97, which constitutes 60.5% of the allocation expended with 100% of the year elapsed.
- FY 2015 Travel Funds: Menominee County allocation is: \$32,991.00. Year-to-date expenditures are: \$22,077.01, which constitutes 67.9% of the allocation expended with 100% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 99%. Business Services Center 1 average is 97% and State average is 97%.

Family Independence Program Work Participation Rate: 58%. Goal is 50%.

Miscellaneous:

Ms. Perry reviewed with the board customer information as follows:

July 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 21 cases; 39 recipients; \$5,857.00 in benefits.
- Food Assistance Program: 1,415 cases; 2,710 recipients; \$292,136.00 in benefits.
- State Disability Assistance: 14 cases; 14 recipients; \$2,825.00 in benefits.
- Child Development and Care: 34 cases; 53 recipients; \$12,848.00 in benefits.
- State Emergency Relief: 2 cases; \$386.00 in benefits.
- Unduplicated total: 1,434 cases; 2,737 recipients; \$313,689.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 654 cases; 1,340 recipients
- Other Children < Age 21: 105 cases; 117 recipients
- Pregnant Women & Children Under 19: 621 cases; 1,046 recipients
- Non-SSI Aged, Blind & Disabled: 652 cases; 685 recipients
- SSI Aged, Blind & Disabled: 515 cases; 515 recipients
- Medicaid Eligible Total: 2,308 cases; 3,701 recipients

Total Healthy Michigan Enrollments: 1039+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers for September 2015 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

2. **Menominee County DHHS Board State Appointee:**

Ms. Perry notified the board members that there have been no applications received as yet from citizens willing to apply to become a board member to replace outgoing board member, Mr. David C. Prestin. Ms. Perry asked board members if they had any candidates in mind, and if so, to have them contact Mr. Sexton at 906-863-1421 for an application.

NEW BUSINESS: None

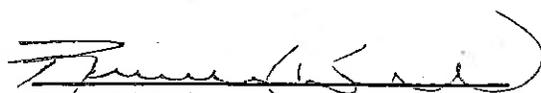
Mr. Naser posed a question related to the contracts that the Board reviews on occasion: Are all contractors required to have 4 year degrees?

Answer: Each contract spells out the qualifications necessary for that position. Most of the contracts do require a 4 year degree, but there are some that do not, such as our Parent Aide Contracts. The contracts with private agencies for Foster Care all require the same qualifications as MDHHS child welfare staff.

PUBLIC COMMENT: None.

NEXT MEETING: November 24, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0917 a.m.


Russell K. Sexton
Board Secretary


Jeff Naser
Board Chairperson

Library Board Minutes November 17, 2015 approved

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, November 17, 2015.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely, and C. Peterson. Commissioner Larry Schei was also present.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: No public participation at this time.

C. Peterson moved to approve the minutes from the October 20, 2015 meeting. Seconded by J. Freis, motion carried.

M. Fagan moved to approve the October financial report. Seconded by J. Bejgrowicz, motion carried.

J. Freis moved to pay the November bills. Seconded by C. Peterson, motion carried.

Director's Report:

- A. The circulation stat comparisons for October are in your packets. Note; due to family death Hermansville Branch was closed on Oct 13-15.
- B. The Friends of the Library met on Thursday, October 22. The Holiday Festival and raffle drawing held on Saturday, November 7 was successful.
- C. We are participating in the Give-A-Kid-A-Book program in conjunction with the Spies Public Library in Menominee. Box is in Library for donations of "new or gently used books". Discussion on what age group was in most need. – Middle readers.
- D. Library received an anonymous donation of \$1,000.00 primarily for children's award books and youth programming.
- E. MELcat is moving servers and there will be an interruption in some ILL services during this process. Normal ILL's through the UP – workflows will continue without issues for the patrons.
- F. Amanda Winnicki is pleased to be here and asked that any questions or concerns are brought to her attention.

Old Business:

- A. Welcome to new Director Amanda Winnicki

New Business:

- A. Library Book Mobile Assistant Position is currently being advertised. Sally is retiring 1/15/16 and Ann Best will be promoted into the Outreach Coordinator position. We will fill the full time position of Book Mobile Assistant (which is Ann's current position)
- B. AT&T billing issues and impact on E-rate for next fiscal year. Recommend discontinue for funding year beginning July 1, 2016 and let the county proceed with long distance carrier changes. (Pat reviewed)
- C. Motion to appoint Amanda Winnicki as the MCL representative and trustee on UPRLC Board was made by C. Peterson; seconded by J. Bejgrowicz, motion carried.
- D. E-Rate Reimbursement – rec \$1900.83 for funding year ending June 30th, 2015 (80%).
- E. The new Director of Superiorland Library Cooperative is Pam Christiansen effective December 14, 2015.

Other Board Concerns: There were no other concerns at this time.

Public Participation: Commissioner Schei welcomed the new director and everyone will miss Pat, but wish her the very best in her retirement.

As there was no further business, J. Freis moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:27 AM.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

November 19, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:02 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William	X (4:10 pm)			Negro, Mari	X		
Dehn, Janet	*X			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti	X		
Hofer, Millie	*X			Phillips, Patricia		X	
Luhtanen, Joan	X			Spence, Christine	X (4:05 pm)		
Martin, Ann	X			Zevitz, Michael, Dr.	X(4:15 pm)		

*(video television conference from the Northpointe Menominee office)

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

C. Spence - present 4:05 p.m.

PUBLIC COMMENTS

- John Nelson stated that he recently spoke with a person whose child receives services from Northpointe and they could not say enough good things about Dr. Razdan and the staff.

APPROVAL OR AMEND AGENDA

Chair Nelson asked for a motion to approve the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: J. Luhtanen, supported by M. Negro to approve the agenda.

Chair Nelson asked for any additions to the agenda. No discussion. **Motion carried unanimously.**

APPROVAL OF REGULAR BOARD MEETING MINTUES

Chair Nelson asked for a motion to approve the November 12, 2015 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: C. Spence, supported M. Negro to approve these minutes.

Chair Nelson asked if there were any corrections to the above minutes. No discussion. **Motion carried unanimously.**

PRESENTATION - No presentation

ACTION ITEMS

- **Finance**
 - a) Contracts-November 12, 2015
No discussion.
ACTION: A motion was made by A. Martin, supported by J. Luhtanen, to approve the contracts.
Motion carried unanimously.
- **Board of Director 2016 Meeting Schedule**
No discussion
ACTION: A motion was made J. Dehn, supported by M. Hofer to approve the Board of Director 2016 meeting schedule.
DISCUSSION: Joan Luhtanen stated that the December 22, 2016 Board meeting falls close to the holidays

and suggested that this meeting be changed to December 15, 2016. Discussion ensued.

ACTION: A motion was made by J. Luhtanen, supported by J. Dehn to change the December 22, 2016 Board meeting to December 15, 2016. **Motion carried unanimously.**

B. DeDie - present at 4:10 p.m.

- **Reimbursement of Business Expenses Policy**

Discussion ensued to leave the mileage rate reimbursement as it currently is at \$.50/mile or raising it to the federal reimbursement rate. Chair Nelson asked for a motion.

ACTION: None. No motion to support. Action item will not continue for voting due to a lack of motion.

M. Zevitz - present at 4:15 p.m.

- **Northpointe Employee Health Insurance: 80% Employer/20% Employee or Hard Capitation**

ACTION: A motion was made by J. Luhtanen, supported by M. Negro to approve the Northpointe employee health insurance at 80% Employer/20% Employee.

DISCUSSION: Miscellaneous questions were addressed by Bill Adrian and Jennifer McCarty.

A. Martin - excused at 4:20 p.m.

Motion carried unanimously.

- **Ad Hoc Committee Development & Committee Charge: Staff Turnover-Fair Labor Standards Act (FLSA) Changes**

John Nelson asked for volunteers for an Ad Hoc Committee to work on staff turnover and FLSA changes. Discussion ensued.

ACTION: A motion was made by M. Hofer, supported by P. Freeman to approve the Ad Hoc Committee Development & Committee Charge and the appointments of John Nelson, Mari Negro, and Patricia Phillips to the Ad Hoc committee. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **CEO Report**

CEO report reviewed with the following additions:

All-staff meetings are being offered to keep staff informed on what is going on in the agency; a new Iron County Director was hired, Sarah Graff; a State workgroup is being formed to look at the departmental budget as it has been noticed hiring/retaining employees that do community living support, respite, or skills building services is difficult; a directive was received from the State that community mental health (CMH) agencies have to transition out all children who have MI-Child Insurance that fall into the mild-moderate range of services; and information has been received from other CMHs that they will be looking at a cost of living increase to bring their staff wages up to the current standard of living.

Millie Hofer stated that in the CEO report the cost savings/efficiency efforts information provided is excellent information to present to the Board. Miscellaneous questions were addressed by Ms. McCarty.

John Nelson, Chairperson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Chair Nelson stated that the NorthCare letter that was discussed at the last Board meeting will be available for Board members to sign after today's Board meeting. Chair Nelson reviewed the letter.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Joan Luhtanen stated the fall Great Lakes Rural Mental Health Conference is scheduled to be held at Pine Mountain in Iron Mountain from September 11-13, 2016.
- Bill DeDie stated that annual NAMI Christmas party is scheduled on December 11, 2015 at 11:00 a.m. at the Marantha Church in Kingsford and everyone is invited to attend.

ADJOURN

A motion was made by M. Negro, supported by P. Freeman to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 4:40 p.m.

The next regular Board meeting is scheduled for December 10, 2015 in Kingsford, Michigan at 4:00 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

December 10, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
DeDie, William	X(4:05 pm)			Negro, Mari	X (4:05 pm)		
Dehn, Janet	*X			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti	X		
Hofer, Millie	X			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine	X		
Martin, Ann	X			Zevitz, Michael, Dr.			X

*(video television conference from the Northpointe Menominee office)

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

Chair Nelson asked for a motion to approve the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: A. Martin, supported by C. Spence to approve the agenda.

Chair Nelson stated he would like to amend the agenda to add NorthCare response to Board letter under presentation. **Motion carried unanimously.**

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chair Nelson asked for a motion to approve the November 19, 2015 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Luhtanen supported P. Freeman to approve the minutes.

No discussion. **Motion carried unanimously.**

M. Negro & W. DeDie - present at 4:05 p.m.

PRESENTATION

- NorthCare Response to Board Letter

John Nelson stated he attended the December 9, 2015 NorthCare Governing Board meeting and provided information on NorthCare's response to the letter sent by the Northpointe Board. Discussion ensued.

ACTION ITEMS - There were no action items.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- Finance

- a) Check Disbursement-October 2015

Bill Adrian reviewed the following checks per Board member request: #76037-access services & Medicaid draw-down; #76073-van purchase; and #76085-internet provider. Consensus of the Board is that this item will move forward to the next meeting for approval.

b) Financial Statement-October 2015

Bill Adrian stated at the end of October there is \$184,000.00 in revenue over expenditures.

Miscellaneous questions were addressed by Mr. Adrian. Consensus of the Board is that this item will move forward to the next meeting for approval.

c) Contracts-December 10, 2015

The following contracts were reviewed:

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	St. Mary's Hospital	Inpatient Psychiatric Care	1/1/16-12/31/16	\$1,210.00/day	Same	n/a
This is a renewal agreement for inpatient psychiatric care.						
B.	Schlaud AFC	Specialized Residential	1/1/16-12/31/16	\$454.11/day	Same	n/a
This is a renewal agreement for seven residents. Individual rates are determined by their level of care needs.						
	Randall Mattson	Sign Language Interpreter	1/1/16-12/31/16	\$20.00/hr.	Same	n/a
This is a renewal agreement for interpretation services as needed.						
D.	Kutha AFC	Specialized Residential	1/1/16-12/31/16	\$239.90/day	Same	n/a
This is a renewal agreement for six residents. Individual rates are determined by their level of needs.						
E.	Ihander AFC	Specialized Residential	1/1/16-12/31/16	\$65.97/day	Same	n/a
This is a renewal agreement for two residents. Individual rates are determined by their level of care needs.						
F.	His, Inc.	Specialized Residential	12/1/15-11/30/16	\$1,500.00/day	\$1,650.00/day	\$150.00/day increase
This is a renewal agreement for six residents. Individual rates are determined by their level of needs. This increase is due to an additional Individual moving into the home.						
G.	Birchwood AFC	Specialized Residential	1/1/16-12/31/16	\$141.28/day	Same	n/a
This is a renewal agreement for four residents. Individual rates are determined by their level of care.						
H.	Bellin Psychiatric Center	Inpatient Care	1/1/16-12/31/16	\$1,138.00/day	Same	n/a
This is a renewal agreement for inpatient care.						
I.	Adams Home	Respite	1/1/16-12/31/16	\$75.00/diem; \$9.50/hourly rate	Same	n/a
This is a renewal agreement for children's respite.						
J.	Marinette Co.- Anthony House	Crisis Residential	1/1/16-12/31/16	\$200.00/day	Same	n/a
This is a renewal for residential crisis services.						

Discussion ensued and miscellaneous questions were addressed by Bill Adrian and Jennifer McCarty. Consensus of the Board is that this item will move forward to the next meeting for approval.

J. Luhtanen - excused 4:30 p.m.

• **Review Board By-Laws**

Jennifer McCarty reviewed the Board By-Laws and stated that she provided possible revisions to them. Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. Consensus of the Board is that the Board By-Laws with changes will be provided at the next meeting for discussion.

• **Review Board Policies**

Jennifer McCarty reviewed the Board Policies and stated that she provided possible revisions to them. Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. Consensus of the Board is that the Board Policies will remain as is and provided at the next meeting for discussion.

P. Freeman - excused at 5:00 p.m.

- **December 17, 2015 Board Meeting**

Jennifer McCarty asked, as a follow-up, regarding the months there were two Board meetings scheduled back to back, the Board wanted a discussion if it was necessary to have the second meeting. Discussion ensued and consensus of the Board is the December 17, 2015 Board meeting will remain as scheduled.

- **Ad Hoc Committee Schedule**

Jennifer McCarty asked for a discussion as to when the Ad Hoc Committee will meet. Discussion ensued and an Ad Hoc meeting will be scheduled some time during the week of December 14.

- **CEO Report**

CEO report reviewed with the following additions:

Staff received information about the health care benefits and voluntary benefits; the Medicaid provider manual update came through regarding The Clubhouse guidelines that a new training is being required which will allow them to be accredited through the International Clubhouse Standards- there are grant dollars allocated for this training which Northpointe has applied for; the Medicaid Autism Benefit Expansion guidelines draft have come through and the program is likely being expanded up to age 21; The Federal Labor Standards Act (FLSA) released the date they will hopefully have a final rule to be issued in July 2016; there has been no update on the waiver consolidations; and for cost saving efficiencies the Infant Mental Health specialists will have-required supervision in-house.

John Nelson, Chairperson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **Outcomes Report-4th Quarter**

Janet Dehn provided her concerns with the services outcomes performance indicator in the report. Jennifer McCarty stated the management team has been discussing different options on how to improve upon this indicator. Miscellaneous questions were addressed by Ms. McCarty.

- **Office of Recipient Rights Annual Report - No discussion**
- **NorthCare Meeting Report - No discussion.**

Consensus of the Board is to place these reports on file.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- **Feedback from Fall Conference in Traverse City**

Millie Hofer stated that she will provide a written report to the Board on the conference for discussion at the next Board meeting.

- **Ann Martin asked for the name, address of the NorthCare Board chair. John Nelson stated that he will provide this information to her.**

ADJOURN

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 5:25 p.m. The next regular Board meeting is scheduled for December 17, 2015 in Kingsford, Michigan at 4:00 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary

DEPARTMENT OF NATURAL RESOURCES... YOUR PARTNER IN THE U.P.

DNR Mission Statement and Goals

<http://www.michigan.gov/dnr/0,4570,7-153-10366---,00.html>

The Michigan Department of Natural Resources is committed to the conservation, protection, management, use and enjoyment of the state's natural and cultural resources for current and future generations. The DNR strives to:

1. Protect natural and cultural resources.
2. Ensure sustainable recreation use and enjoyment.
3. Enable strong natural resource-based economies.
4. Improve and build strong relationships and partnerships.
5. Foster effective business practices and good governance.

DNR Partners with Local Conservation Organizations & Citizen Groups for U.P. Recreation, Aquatic & Wildlife Habitat

<http://www.michigan.gov/dnr/0,4570,7-153-58225---,00.html>

Michigan Invasive Species Grants (2014)

- Wild Rivers Invasive Species Coalition Michigan Expansion Project (Dickinson/Menominee): **\$126,000**
- Eastern U.P. Cooperative Invasive Species Management Program (Chippewa/Luce/Mackinac): **\$179,100**
- Upper Peninsula Phragmites Coalition (U.P.): **\$173,200**
- Phragmites Eradication Project (Delta): **\$255,300**
- MTU-Milfoil Project (Houghton & Others): **\$332,000**
- Chicagoan Lake (Iron): **\$41,900**
- Treating Oak Wilt (Dickinson/Menominee): **\$138,500**

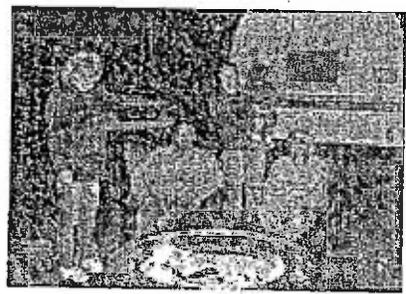
Aquatic Habitat Grants (2014-Round 2)

- Schwartz Creek Fish Passage Improvement (Dickinson County): **\$65,000**

Your DNR U.P. Connection

Stacy Welling Haughey & *Marie Miller*

Upper Peninsula Regional Coordinator
 Michigan Department of Natural Resources
 1990 US Highway 41 South
 Marquette, MI 49855
 Phone: (906) 228-6561
 Fax: (906) 228-9441
 wellings1@michigan.gov
 www.michigan.gov/dnr



You are never more than a half an hour from a Michigan State Park, State Forest Campground, State Recreation Area or State Trail System.

Recreation Passport Grants (2014)

- Calumet Charter Township-Colosseum: **\$45,000**
- City of Kingsford-Tennis Courts: **\$45,000**
- City of Marquette-Tourist Park Shower House: **\$45,000**
- City of Norway-Tennis Court: **\$45,000**
- Nadeau Township-Recreation Trail: **\$45,000**
- Village of Garden-Park Restrooms: **\$13,500**
- Waucedah Township-Recreation Complex: **\$45,000**

Wildlife Habitat Grants (2015)

- John H. Kelly-Delta County: **\$22,800**
- Wildlife Management Institute-Iron County: **\$15,200**
- UP Whittails Assoc-Marquette County: **\$24,500**

What is the Michigan Natural Resources Trust Fund?

http://www.michigan.gov/dnr/0,4570,7-153-39002_16791-39513--,00.html

The Michigan Natural Resources Trust Fund (MNRTF) has been in place since 1976. It provides financial assistance to local governments and the Department of Natural Resources (DNR) to purchase land or rights in land for public recreation or protection of land because of its environmental importance or its scenic beauty. It also assists in the appropriate development of land for public outdoor recreation.

The MNRTF is supported by annual revenues from the development of State-owned mineral resources, largely oil and gas.

The MNRTF is governed by Article 9, Section 35 of the State Constitution and Part 19 of the Natural Resources and Environmental Protection Act, 451 PA 1994, as amended. The program is administered by the MNRTF Board of Trustees and the Grants Management office of the DNR. The MNRTF Board of Trustees meets six times a year and all meetings are open to the public.

For more information on the MNRTF or to learn how to apply for funding, please visit the website address listed above.

DNR Partners with Local Governments on U.P. Projects

http://www.michigan.gov/dnr/0,4570,7-153-58225_58301---,00.html

2015 MNRTF Recommended Development Projects

- Delta County–City of Gladstone: **\$300,000**
- Gogebic County–Marenisco Township: **\$295,000**
- Gogebic County–Watersmeet Township: **\$108,000**
- Mackinac County–City of St. Ignace: **\$280,000**
- Marquette County–City of Marquette: **\$140,000**
- Marquette County–Marquette Charter Township: **\$50,000**

- Menominee County–Spalding Township: **\$81,900**
- ***Total Direct to Counties: \$1,254,900***

2015 MNRTF Recommended Acquisition Projects

- Chippewa County–Superior Township: **\$96,200**
- ***Total Direct to Counties: \$96,200***

U.P. Communities Receive Millions of MNRTF Dollars

Natural Resources Trust Fund Awards from 1976-2014

http://www.michigan.gov/dnr/0,4570,7-153-58225_58301---,00.html

**Note: Figures do not include funded DNR projects (DNR listed as grantee) in these counties*

- Alger County: **\$1,607,240**
- Baraga County: **\$1,106,600**
- Chippewa County: **\$1,936,300**
- Delta County: **\$1,492,950**
- Dickinson County: **\$1,378,700**
- Gogebic County: **\$3,798,150**
- Houghton County: **\$2,041,000**
- Iron County: **\$1,948,190**



- Keweenaw County: **\$5,845,577**
- Luce County: **\$414,393**
- Mackinac County: **\$1,555,650**
- Marquette County: **\$7,512,316**
- Menominee County: **\$792,600**
- Ontonagon County: **\$695,000**
- Schoolcraft County: **\$1,699,000**
- ***Total Direct to Counties: \$33,823,666***

DNR's 2014 Snapshot of Accomplishments: Making a Difference on the Ground

For a full listing, see: http://www.michigan.gov/documents/dnr/2014DNR-snpst_479017_7.pdf?20151214161602

- Strengthened protection of natural resources and Michigan's rural law enforcement network by adding to Michigan's ranks of conservation officers. Michigan had 171 conservation officers before the most recent academy, which graduated in June. When the investment of the governor and Legislature is completed, Michigan will have 235 state conservation officers.
- Expanded Michigan's world-class trails network to secure our state's reputation as the Trails State. This includes completing the State Trails Implementation Plan, increasing off-road vehicle riders' access to trails via the approval of 11 new connector routes in the Upper Peninsula, developing a showcase trail stretching from Belle Isle to Ironwood, and shepherding through the Legislature the Pure Michigan Trail Bill package signed by Governor Snyder.
- \$10 million in federal funds over five years to promote early successional forests by providing private landowners with technical assistance, plan writing, forest stand improvement and invasive species control. It is expected to improve more than 160,000 acres per year.
- Engaged the next generation of conservation stewards by welcoming approximately 450 students – almost all fourth-graders in the central Upper Peninsula – to the Marquette Shipboard Education Program, through which the youngsters took a boat onto Lake Superior to learn about important environmental topics such as invasive species, macro-invertebrates and water quality.
- Groomed 577,170 cumulative miles of snowmobile trails for the 2014 season by providing \$6.7 million in grants to 68 trail sponsor organizations that did the work. In the 2014 season, Michigan saw an 8 percent increase in snowmobile trail permits over the previous year, enhancing winter recreation and economic benefit for many Michigan communities.
- Showcased Michigan's special places by partnering with Google and the Michigan Economic Development Corporation to add eight Michigan locations to Google Trek Street views. Among the sites featured by Google: Tahquamenon Falls State Park and Mackinac Island State Park.
- Adapted to changing technology by implementing a first-of-its-kind text message system to help hunters with smartphones find the nearest deer check station through an interactive, GPS-enabled map.
- Strengthened partnership with Pure Michigan to better promote the state's venerable outdoors tradition and heritage—including hunting, fishing, skiing, camping, boating, trails and cultural resources.
- Contributed an estimated \$46.2 million in timber sale revenue to Michigan's economy through sustainable harvest on state-managed land.
- Welcomed nine new members to the Youth Conservation Council, which is working to engage young people in the outdoors, and launched a blog to share council members' outdoor recreation experiences and better connect with the public.
- Improved the state's existing ORV trails network through increased miles of trails and better maintenance, a direct result of revenues from a new off-road vehicle license structure to better serve Michigan's growing community of ORV enthusiasts.
- Launched the statewide GEMS (Grouse Enhanced Management Systems) program: seven prime grouse and woodcock hunting locations that are marketed to all hunters. GEMS has benefited from a robust partnership approach that to date includes six outside natural resources organizations, the Ottawa National Forest and 24 local businesses.

Natural Resources Role in Michigan's Economy

<http://www.michigan.gov/dnr/0,4570,7-153-10366-121641--,00.html>, and other DNR sources



- Michigan ranks 3rd in the nation in hunter participation (more than 795,000). Hunters contribute \$2.3 billion annually to our economy. (2011)
- Michigan DNR manages the largest dedicated state forest system in the nation. The direct, indirect, and induced contributions of the forest industry annually generate \$16.3 billion to the economy and employs 77,000 people in Michigan.
- Michigan's fishing participation ranks 5th in the nation. Anglers contribute \$2.4 billion annually to our economy. (2011)
- With 22 million visitors annually, state parks and recreation areas play an important role in Michigan, forming the backbone of the state's \$17 billion tourism industry.
- Michigan ranks 1st in the nation in the number of registered snowmobiles and 3rd in the number of registered boats; recreational boating contributes \$2 billion annually to our economy and when there is an abundance of snow, snowmobilers create a \$1 billion bonanza for northern Michigan communities.
- Michigan has more than 1,000 DNR-managed boat launches and more than 80 harbors, supporting the state's \$4 billion boating industry.
- In total, the Michigan Natural Resources Trust Fund has pumped \$965.5 million—nearly \$1 billion—into local communities, supporting regional economies and a better quality of life for citizens throughout Michigan.

Do you have a Recreation Passport?

http://www.michigan.gov/dnr/0,4570,7-153-10365_55798--,00.html



Don't forget to check out the Passport Perks...discounts from local businesses available to you as a recreation passport holder.

The Recreation Passport is a new way to fund programs for state parks, recreation areas, state forest campgrounds and non-motorized trail heads and boat launches and to assist in improving state historic sites and your community parks. By purchasing your Recreation Passport, you can visit all state parks, recreation areas, state forest campgrounds and non-motorized trail head and boat launch parking.

Quick Facts

Cost: \$11 resident, \$5 motorcycle resident, \$31.00 non-resident annual (\$9.00 non-resident daily pass)

Purchase locations: Secretary of State offices (recommended for Michigan residents....you'll receive extra shopping discounts through the Passport Perks program if you do!) or state park and recreation areas.

It Gets You Into: State parks, recreation areas, state forest campgrounds and non-motorized trail head and boat launch parking.

Proof-of-purchase: If purchased through the Secretary of State, you'll see two small "P's" on the top and bottom of your license plate tab. Plus, "Recreation Passport" will be printed at the top of your vehicle registration.

Duration: Good until your next license plate registration renewal for that vehicle.

Passport Perks: State-wide shopping discount program for Recreation Passport holders who purchased their Recreation Passport(s) through the Secretary of State. Just show your vehicle registration to store representative—with "Recreation Passport" printed on it—to get your Perks!

Communities...remember to apply for a Recreation Passport Grant to enhance outdoor recreation in your area!

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2016 MAC Legislative Conference
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discuss and nominate two commissioners to attend the MAC Conference in Lansing, Michigan. The conference is to be held February 29 through March 2, 2016.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 12/30/2015
Date

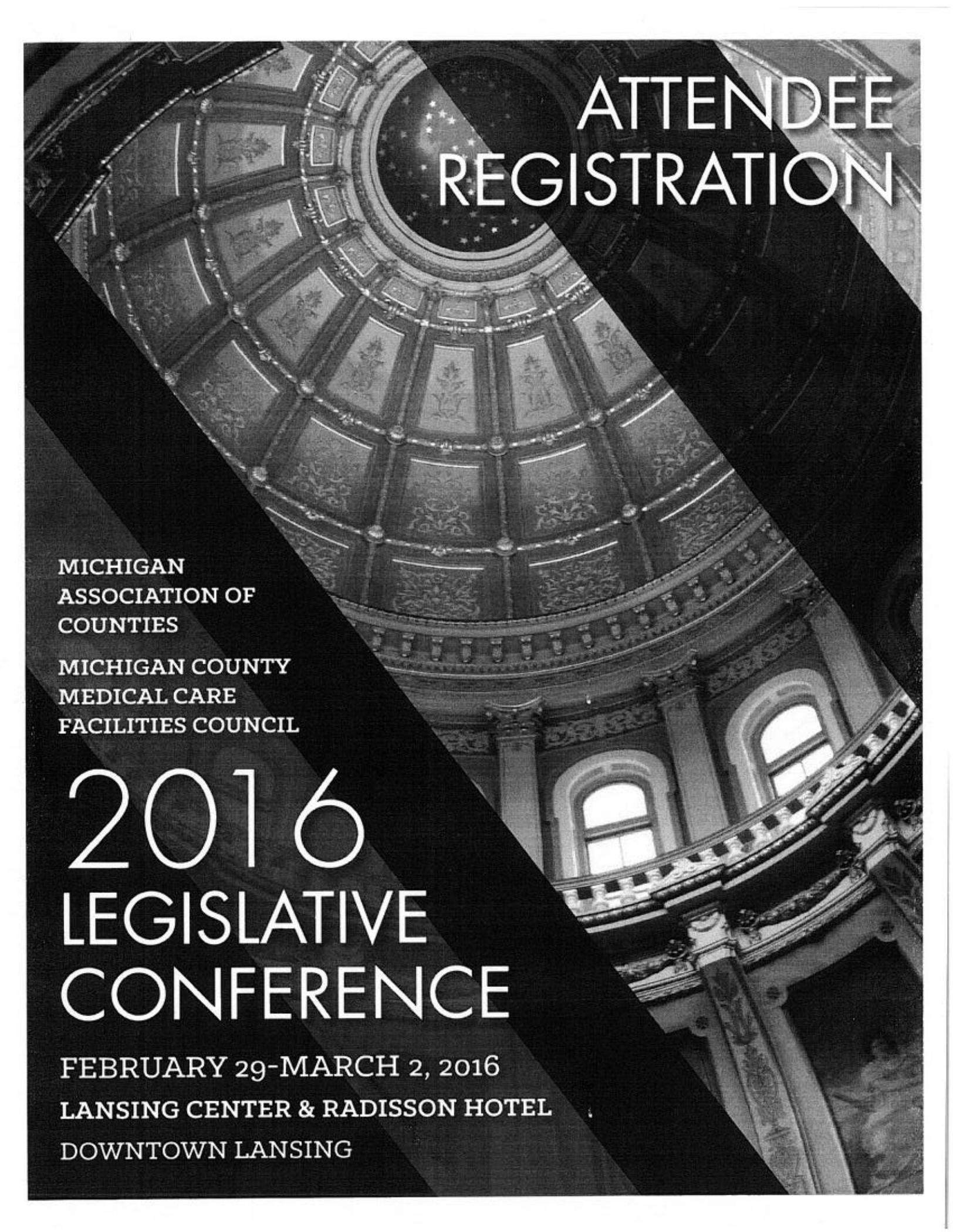
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



ATTENDEE REGISTRATION

MICHIGAN
ASSOCIATION OF
COUNTIES

MICHIGAN COUNTY
MEDICAL CARE
FACILITIES COUNCIL

2016 LEGISLATIVE CONFERENCE

FEBRUARY 29-MARCH 2, 2016

LANSING CENTER & RADISSON HOTEL

DOWNTOWN LANSING

MICHIGAN ASSOCIATION OF COUNTIES & MICHIGAN COUNTY MEDICAL CARE FACILITIES COUNCIL 2016 LEGISLATIVE CONFERENCE

Agenda At-A-Glance

MONDAY, FEBRUARY 29

11 AM - 5 PM	Registration Desk Open	3 - 5 PM	MCMCFC Board Meeting
12:30 - 2 PM	MCMCFC Committee Meetings	3 - 5 PM	Exhibitor Setup*
2 - 4 PM	Educational Workshops	5 - 6 PM	MAC Board Meeting
2:30 - 4 PM	MCWCF Board Meeting	AFTER 5 PM	Dinner on your own (Not included in your conference fee)

TUESDAY, MARCH 1

7 AM - 5 PM	Registration Desk Open*	2 - 3:15 PM	Educational Workshops*
PRIOR TO 8 AM	Exhibitor Setup*	3:15 - 3:45 PM	Networking Break with Exhibitors*
7:30 - 8:30 AM	Breakfast*	4 - 5:30 PM	Supreme Court Tour
8:30 - 10 AM	Plenary Session*	6 - 7 PM	MACPAC Reception
10 - 10:30 AM	Networking Break with Exhibitors*	7 - 8 PM	Dinner on your own (Not included in your conference fee)
10:30 - 11:45 AM	Educational Workshops*	9 PM	President's Hospitality Suite
12 - 1:30 PM	Lunch/Plenary Session*		
1:30 - 2 PM	Networking Break with Exhibitors*		

WEDNESDAY, MARCH 2

7 AM - 12 PM	Registration Desk Open*	10:15 - 11:30 AM	Educational Workshops*
7:30 - 9 AM	Legislators' Breakfast*	11:30 AM	Snack Box Provided*
9 - 10 AM	Plenary Session*		

Please make note that * indicates the event will take place at the Lansing Center;
all other events will be at the Radisson unless otherwise noted.

[CLICK HERE TO REGISTER AS A CONFERENCE ATTENDEE](#)

MICHIGAN ASSOCIATION OF COUNTIES & MICHIGAN COUNTY MEDICAL CARE FACILITIES COUNCIL 2016 LEGISLATIVE CONFERENCE

3



Calley to headline 2016 Legislative Conference

Lt. Gov. Brian Calley will be the keynote speaker at the 2016 MAC-Michigan Counties Medical Care Facilities Council Legislative Conference, Feb. 29-March 2 in Lansing. Conference events will be held at both the Radisson Hotel and the Lansing Center in downtown Lansing. The current schedule has Calley addressing a plenary session of the event on Tuesday, March 1.

Calley, who was elected lieutenant governor in 2010, is quite familiar with county issues, having served two terms as a commissioner in Ionia County. He also served in the Michigan House of Representatives. Calley holds a bachelor's degree from Michigan State University, an MBA from Grand Valley State University and an MPA from the John F. Kennedy School of Government at Harvard University.

Workshop Descriptions

A key part of MAC's educational offerings for its members are the policy workshops offered at our Legislative and Annual Conferences. These workshops focus on the most pressing issues before county leaders, be they matters of policy at the State Capital or best practices on operations in the local courthouse.

The topics for the 2016 Legislative Conference are:

Monday, February 29, 2-4 PM

The Heroin Epidemic: How Should Counties Respond?

The abuse of heroin and prescription drugs is a startling and deadly trend affecting every corner of our state. Come and hear substance abuse experts, lawmakers and court system personnel discuss ways this epidemic can be recognized and addressed at the state and local level.

Expanding Diversity in the Michigan Political Process

Join a panel of current and former Michigan legislators as we discuss the positive impacts of a more diverse population in the Michigan Legislature. Panelists will discuss how the presence of more women, ethnic groups and younger generations leads to improved governance.

How to Run a Successful Millage Campaign

Counties rely on property taxes for more than half of their general budgets. Millage campaigns, to renew levies or enact new ones, are a vital tool to ensure public services, including senior services, 9-1-1 and even roads. In this workshop, political strategists from Grassroots Midwest will outline the dos and don'ts of a successful millage campaign.

Tuesday, March 1, 10:30-11:45 AM

The Rise of the Drones: Balancing Use and Proper Regulations

Learn about the emergence and use of drones in today's society. Panelists will discuss the effects of expanding the public and private use of drones. Additionally, legislators will contemplate how this expansion of use intersects with the need for some form of governmental regulation of these devices.

Marijuana Legalization Ballot Proposals

Learn about the recreational marijuana legalization ballot proposals slated for 2016 and what they could mean for government entities if they pass. A legislative process expert will also describe the lawmaking process that must accompany the ballot initiatives.

National Trends: Criminal Justice and Prison Reform

Join state and local experts as they discuss the national topic of reforming the criminal justice system and how reform could play out in Michigan. The panel will include voices from the corrections, law enforcement and victim rights perspectives.

Taming the Debt Beast: Debt Prevention and Collection Techniques (MCMCFC)

This workshop will present participants with techniques for preventing and limiting bad debt throughout a resident's stay at the facility. The seminar will cover admission issues (including addressing who can sign admission agreements under the law); prioritizing debts for collection action; the creation of collection committees to manage debt issues; procedures to follow when payment is not received; when and how to use the Probate Court to

[CLICK HERE TO REGISTER AS A CONFERENCE ATTENDEE](#)

MICHIGAN ASSOCIATION OF COUNTIES & MICHIGAN COUNTY MEDICAL CARE FACILITIES COUNCIL 2016 LEGISLATIVE CONFERENCE

Workshop Descriptions, Cont.

prevent and control debt problems; and techniques to control and collect bad debt. Participants will be armed with the tools they need to take control of the facility's bad debt.

Tuesday, March 1, 2-3:15 PM

Active Shooter Training

Participants will learn valuable information regarding active shooting situations involving workplaces, school and other areas that could be considered "soft targets" by domestic or foreign mass shooting suspects. This will be a panel presentation on planning, organization and training options currently available to county response planners. This will include information concerning established programs that address various levels of response to incidents of this type.

Retirement Landscape: GASB, Unfunded Liabilities, OPEB and More

Join representatives from the Municipal Employees Retirement System of Michigan (MERS) as they discuss a variety of retirement-related issues. Topics will focus on the continued implementation and impact of the new GASB 68 standards, unfunded liabilities and ways to manage them and upcoming GASB changes for retiree health care (OPEB) reporting. This is sure to be a timely discussion of the challenges that local governments in Michigan are facing and the resources and strategies available to manage them effectively.

The Affordable Care Act's Effects on County Governments

This workshop will review the responsibilities of the county as an employer. Among the topics will be identifying new compliance mandates, best practices for avoiding the "Cadillac Tax," understanding the future market of insurance providers and identifying cutting edge tools counties are using to control costs.

Lobbying 101

Engaging with elected officials to advocate on county issues is a critical part of the work of the Michigan Association of Counties. Learn from lobbyists and former lawmakers why your participation in the process matters and how to be successful in your advocacy efforts.

Wednesday, March 2, 10:15-11:30 AM

Michigan's Blue Water Economy

The Great Lakes define Michigan physically – and economically. Learn how the largest system of fresh water on Earth also powers the 13th largest economy among the United States. John Austin, director of the Michigan Economic Center at the Pirna Civitas Foundation, will center the session around his years of research into the interaction between the Great Lakes and our economy.

State Government at Work

MAC staffers will lead a tour to the Michigan State Capitol on Wednesday morning to allow attendees the opportunity to observe the legislative process in action, and interact with their own lawmakers.

State Regulatory Updates for Long-term Care (MCMCFC)

In this panel, two state leaders (the director of the Bureau of Community and Health Systems and the director of the Licensing Division) provide updates on regulatory and licensing issues involving long-term care facilities.

[CLICK HERE TO REGISTER AS A CONFERENCE ATTENDEE](#)

MICHIGAN ASSOCIATION OF COUNTIES & MICHIGAN COUNTY MEDICAL CARE FACILITIES COUNCIL 2016 LEGISLATIVE CONFERENCE

Conference Reservation Form

The full registration includes: a complete conference registration packet, admission to all plenary sessions, workshops and programs as well as two full breakfasts, three coffee breaks, one lunch and a to-go snack box.

Please check the appropriate box(es)

		MEMBER RATES		NON-MEMBER RATES*	
		Early Bird	After 1/29/16	Early Bird	After 1/29/16
<input type="checkbox"/>	Full Conference	\$300	\$360	\$375	\$425
<input type="checkbox"/>	One Day	\$155	\$205		
<input type="checkbox"/>	Spouse/Guest*	\$100	\$150		

*Attendees that are not currently county, corporate or affiliate members of MAC.

TOTAL	
--------------	--

Name _____

Title _____

County/Company _____

Address _____ City _____ State _____ Zip Code _____

Phone Number _____ Email Address _____

Do you have dietary restrictions or require a vegetarian meal? Yes No If yes, please explain: _____

Payment Method

Providing your mobile number is granting MAC permission to contact you via text communication for information relevant to MAC. Standard message and data rates may apply. Mobile numbers will not be shared or sold.

- Check enclosed: please make payable to Michigan Association of Counties
- Please bill my credit card: Visa Mastercard Discover

Card No. _____ Exp. Date ____/____ Security code (3 digits): _____

Cardholder Name _____

Billing Address (Street, City, State, Zip) _____

Phone Number _____ Email Address _____

Cardholder Signature _____

You may also register online via credit card payment via our **online portal**.
Please return this form with your payment to MAC by FAX to (517) 482-4599 or by email to conference@micounties.org.

EARLY BIRD DEADLINE IS FRIDAY, JANUARY 29, 2016
CANCELLATION POLICY: Refund of registration fee, less an administrative fee of \$100 per registrant, will be made if cancellation is necessary, provided written notice is postmarked no later than January 29, 2016. Absolutely no refunds will be given for requests postmarked after January 29, 2016.

CLICK HERE TO REGISTER AS A CONFERENCE ATTENDEE

MICHIGAN ASSOCIATION OF COUNTIES &
MICHIGAN COUNTY MEDICAL CARE FACILITIES COUNCIL
2016 LEGISLATIVE CONFERENCE

Hotel Reservations

Please submit this form **directly to the Radisson** when mailing in your overnight guestroom reservations. Reservations may also be made by calling 1-800-333-3333 and specifying the association name and dates in Lansing, Mich., or by going to www.radisson.com/lansingmi. Use the **Promotional Code: MAC016** to receive the discounted group rate.

Reservations made after February 1, 2016, will be accepted on a space availability basis only.
Remember to send your hotel reservation DIRECTLY to the Radisson.

Arrival Date

Departure Date

Check-in is at 4 PM. Check-out is at 12:30 PM.
Valet Parking is \$12 per vehicle, per night.

Type of Room Requested

- Single (1 person/1 bed) Double (2 person/1 bed)
 Double (2 person/2 bed) Quad (3-4 person/2 bed)

Hotel Should Confirm This Reservation To:

Contact Name

Address

Phone Number

Email Address

Payment Method

Reservations must be accompanied by a check for one night's deposit (made out to Radisson Hotel) or guaranteed with a major credit card.

- Check Visa Mastercard Discover American Express

Card No. _____ Exp. Date ____/____/____ Security code (3 digits): _____

Cardholder Name

Billing Address (Street, City, State, Zip)

Phone Number

Email Address

Cardholder Signature

Reservations not cancelled by 6 PM on the day of arrival will be charged one night's room and tax.

Special requests: _____

Negotiated Group Rate: \$123.95*

Radisson Hotel Lansing

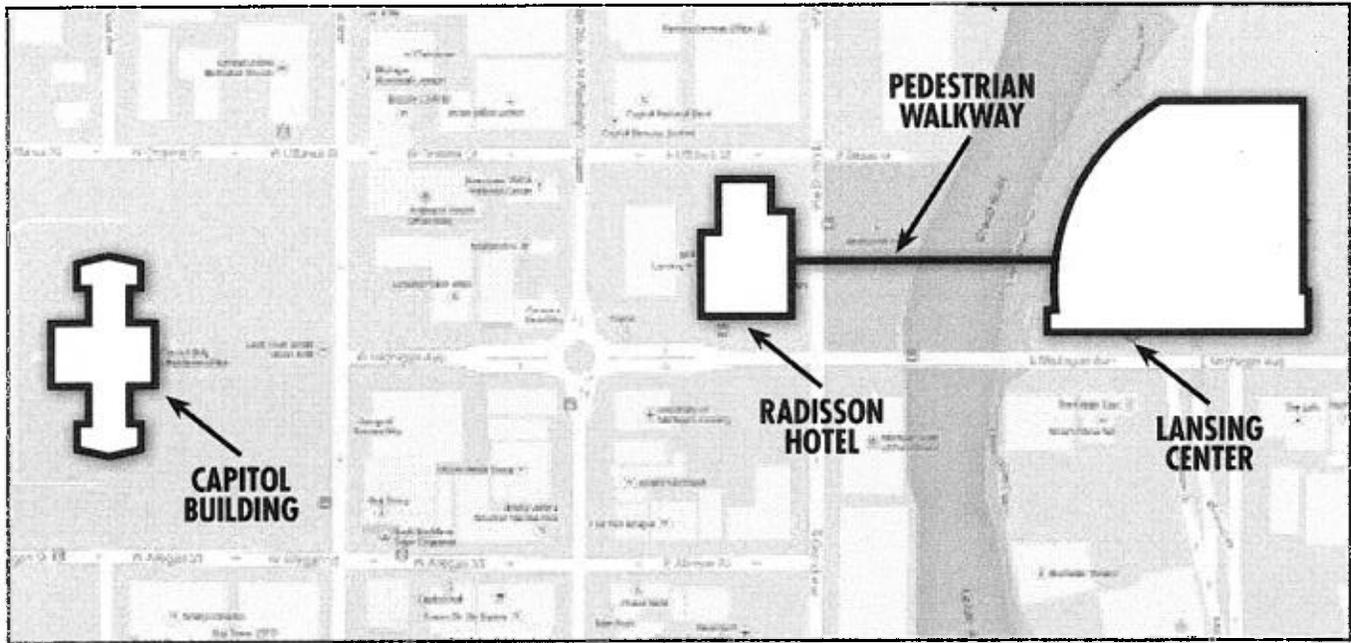
111 N. Grand Avenue, Lansing, MI 48933
800.333.3333
Ph: 517.482.0188 Fax: 517.487.6646
www.radisson.com/lansingmi

*Rate does not include 13% tax. Tax-exempt status: For any Radisson Hotel overnight guest(s) to be eligible for tax-exempt status, (1) the room must be paid for directly by the guest's government agency, either with a check or credit card, and (2) the guest must provide a copy of the agency's tax-exempt form. Tax-exempt status is not granted for rooms paid for by the individual, even if getting reimbursed.

CLICK HERE TO MAKE HOTEL RESERVATIONS ONLINE

MICHIGAN ASSOCIATION OF COUNTIES & MICHIGAN COUNTY MEDICAL CARE FACILITIES COUNCIL 2016 LEGISLATIVE CONFERENCE

Conference Area Map



Tour the Hall of Justice

Members of the MAC staff will lead a tour of the Hall of Justice — no, not where the Super Friends used to hang out in the Saturday morning cartoons, but the home of the Michigan Supreme Court and court administrative offices in downtown Lansing.

The Michigan Hall of Justice, the first Michigan building to be entirely dedicated to the judicial branch of government, was dedicated on October 8, 2002. The building, designed by the architectural teams of Spillis Candela DMJM and Albert Kahn Associates, Inc., was constructed by the Lansing-based Christman Company.

The six-story Hall of Justice anchors the west end of the Capitol Mall and faces the Capitol. Anchored by a circular center crowned with a domed skylight, the northern and southern wings of the Hall curve toward the Capitol. Single-story colonnades extend from the ends of each wing as if continuing to reach toward the Capitol.



**Tour is Tuesday, March 1 from 4 to 5:30 PM
(transportation provided)**

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Tenurgy, utility auditing
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discuss proposal from Tenurgy to perform a utility audit on county facilities.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 12/30/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

From: Dan K [mailto:dank@tenurgy.com]
To: Brian Bousley <bbousley@Menomineeeco.com>
Subject: Hi / Tenurgy

Brian,

Thanks for taking my call today.

Tenurgy is currently working with many of the County Medical Facilities including Pinecrest, over 100 School Districts and various Hospitals and Long Term Care Facilities across the State of Michigan.

The majority face the same problems that most Counties have.

How to cut cost, avoid time consuming projects and have no out of pocket expense.

Briefly, Tenurgy is a utility and telecommunications auditing company. We carefully examine your actual utility invoices and perform a complete financial review of the rules, regulations and tariffs pertaining to the following areas:

Natural Gas

Telecommunications

Water/Sewer

Internet Service

Electric

Trash/Waste

Our client's generally **see refunds and/or savings between 10 and 15%** on their total utility spending. **Tenurgy earns a fee only when the recommendations are implemented and you realize actual savings.** And we have been very successful at finding significant savings for a variety of clients all over Michigan. As you will see in the enclosed information, our client references reinforce the "win-win scenario" that Tenurgy can provide.

I am very confident we can help lower your County's utility spend through both savings and refunds.

If you have any questions please let me know.

I will follow up next week.

Thanks again,

Daniel Katzman
Utility Consultant
Phone: 231-421-4724
www.tenurgy.com



LOWER YOUR OPERATING EXPENSES WITH A UTILITY BILLING ANALYSIS

*On average, 90% of
Tenurgy's clients realize
savings of 5-15% of their
overall utility spend.*



UTILITIES BILLING AUDIT/ANALYSIS

Utility costs are one of the biggest expenses for American businesses.

A lot of factors impact your utility bills, such as receiving the best possible rate from the utility. What about errors that are more complex and difficult to uncover, such as billing errors, erroneous meter readings or billing for a wrong address...plus over 30 additional possible but obscure discrepancies?

Bottom line, if you have an annual utility spend of at least \$300,000, our audit service can find immediate cost savings, refunds, and/or credits.



Telecommunications

Phone Service • Cellular/Internet Access



Natural Gas/ Propane



Electricity



Deregulated Gas/ Electric Programs



Water/Sewer



Trash Removal

START SAVING TODAY! (231) 347-8511

Email: info@tenurgy.com | www.Tenurgy.com | Fax: (231) 487-9002 | 215 W. Mitchell St., Petoskey, MI 49770

THE NUMBERS ALONE ARE COMPELLING, BUT LISTEN TO WHAT CLIENTS HAVE TO SAY ABOUT SAVINGS ATTRIBUTED TO THE AUDIT:

"To our surprise, Tenurgy found over \$27,000 in telecommunications savings on past improper billings, and another \$30,000 savings in renegotiating our future contracts. We couldn't have done it without their expertise."

Zehnders of Frankenmuth

"Tenurgy negotiated a refund of over \$160,000 and better than that our electric bill will be approximately \$7,000 a month lower moving forward. I highly recommend you give them a chance, you have nothing to lose."

Hylant Group

"Turns out there were several 'adders' on our bill. We had no idea what these were and Tenurgy was able to eliminate most of them. We are currently saving thousands across our utilities and would recommend them to everyone."

Munters



Lower Utilities
Tenurgy



EXAMPLES OF CLIENTS SAVINGS:

An electric **REFUND** of \$160,894 and an estimated \$100,000 in annual savings going forward

A **REFUND** in excess of \$72,000 on past electric charges

A \$25,000+ **REFUND** and an estimated future savings in excess of \$200,000

A natural gas **REFUND** of \$180,000 and \$460,000 in future annual utility savings

A telecom **REFUND** of \$27,000 and \$150,000 annual savings on their telecom and utility expenses

TENURGY'S SERVICE AND EXPERTISE

You initiate Tenurgy's unique expertise simply by providing recent applicable bills, and our team of analysts will handle the rest.

Audit/analysis functions include:

- Reviewing contracts and billing history going back 12-18 months
- Auditing rates and tariffs
- Quickly recovering overpayments in the form of credits and refunds
- Analyzing and negotiating with vendors for savings going forward

The results and the initial recommendations for cost savings will be provided within six-to-eight weeks from receipt of the two Tenurgy documents and copies of last month's utility bills.

Then, following the initial audit, your bills are reviewed against a 'checklist' of multiple savings opportunities to insure your refunds and savings are processed correctly and stay in place.

Keep in mind...

- There is no obligation or up front fee for this service.
- Activation of savings and refunds are not mandated. Client has sole discretion to activate savings.
- If you choose to take advantage of the proposed savings, Tenurgy will retain a portion of the savings.
- Over 90% of Tenurgy clients average 5-15% savings on their total utility spend.

It's that easy.

START SAVING TODAY! (231) 347-8511

Email: info@tenurgy.com | www.Tenurgy.com | Fax: (231) 487-9002 | 215 W. Mitchell St., Petoskey, MI 49770

Getting Started

- Consulting Services Agreement (CSA) Sign the bottom and include your Federal ID #.
- The Letter of Authorization (LOA) Please place your logo on the top of the page where indicated and sign the bottom. Do not fill in the blanks we will do that for you.
- We need ONE copy of each utility bill, most recent please. **We will need a complete set (front, back with all pages) of bills to begin the audit. Gas, Electricity, Water&Sewer, Trash disposal, Local &Long Distance Phone, Cell Phones and Internet.**
- If there are multiple entities then we will need a **CSA** and **LOA** for each entity.
- If there are multiple locations, include ONE copy of each utility bill, most recent please for each location.
- We will put the account number on the LOA and send that to your utility companies requesting past data for us to review and analyze.
- The LOA is a word document so you should be able to attach your logo electronically.

**Tenurgy
Consulting Services Agreement**

This Agreement is made and executed on this ____ day of _____, 2016, by and between _____, (hereinafter "Client"), (Corporate Headquarters) and Tenurgy, LLC (hereinafter "Tenurgy"), a Michigan limited liability company, of 215 W. Mitchell, Petoskey, MI 49770.

1. **Services to be Performed.** Tenurgy is engaged in the business of auditing and analyzing utility costs and other business operating expenses, including , but not necessarily limited to, telecommunication costs, natural gas, electric, water, sewer and trash removal services ("utility costs"). Tenurgy will review and analyze Client's past billings and also monitor future billings for utility costs and other expenses and make recommendations to the Client to reduce the client's utility costs. Tenurgy agrees to identify potential savings and refunds and if applicable, make recommendations for Client to realize the identified savings/refunds. In Clients sole discretion, Tenurgy further agrees to assist with implementing any identified savings and/or refunds.

2. **Materials.** Tenurgy will furnish all the materials, equipment and supplies used to provide the services required by this Agreement.

3. **Scope of Services.** Tenurgy shall analyze the following utility and telecommunication service providers:

Electric ()	Telecommunications ()	Waste / Trash ()
Natural Gas ()	Water / Sewer ()	Other () _____

Client may exclude a current utility savings initiative. The following current utility savings initiatives are excluded under this Agreement:

4. **Compensation.** In consideration for the services performed by Tenurgy, Client agrees to pay Tenurgy 50% of all activated savings, reductions, credits and/or refunds realized by client from any Utility Provider and/or service provider during the term of this agreement, except for Excluded Utilities. Savings and reductions will be based upon the difference between the per unit charge in effect for each utility at the date of execution of this agreement plus any subsequent increases or decreases to the per unit charge for the month prior to the date of invoice.

5. **Term of Agreement.** This Agreement will become effective when signed by both parties and shall continue for a period of 36 months. This Agreement may be extended or renewed by written agreement signed by both parties. All provisions of this Agreement shall apply to all services and all periods of time in which Tenurgy renders services for the Client.

6. **Terms of Payment.** Tenurgy will generate an invoice when savings/refunds are actually realized by Client. Each month for a period of thirty-six (36) months, which shall commence on the date savings are first realized by the client on each utility, Tenurgy will submit an invoice to the client indicating the savings, reductions, credits and refunds on which its 50% fee is based. The Client shall pay each invoice within 30 days of the date of invoice. In the event the Client fails to pay in a timely manner, Client shall pay any and all costs of collection, including but not limited to reasonable attorney fees and court costs.

7. **Confidentiality.** Tenurgy will not disclose or use, either during or after the term of this Agreement, any proprietary or confidential information of Client without Client's written permission except to the extent necessary to perform services on the Client's behalf. Proprietary or confidential information includes

- a. The written, printed, graphic or electronically recorded materials furnished by Client for Tenurgy's use;
- b. Business plans, operating procedures, trade secrets, design formulas, processes computer programs and inventories, discoveries, and improvements or any kind; and
- c. Information belonging to customers and suppliers of the Client about whom Tenurgy gained knowledge of as a result of Tenurgy's services to Client. Tenurgy shall not be restricted in using any material that is publicly available, already in possession, or known to Tenurgy without restriction, or that is rightfully obtained by Tenurgy from sources other than Client. On termination of Tenurgy's services to Client, at the Client's request, Tenurgy shall deliver all materials in possession relating to the Client's business.

8. **Applicable Law.** This Agreement will be governed by the laws of the State of Michigan. Tenurgy shall not be responsible for any actions by a utility provider or vendor or any damages incurred by Client.

9. **Notice.** Any notice which is to be provided pursuant to this agreement must be in writing and may be (i) personally delivered or (ii) transmitted via United States Postal Service, together with transmittal of an additional copy via Federal Express, United Postal Service, Airborne Express or other nationally recognized courier service. All such notices shall be forwarded to the parties at the respective locations set forth above or such other locations that may be designated in writing by either party hereto.

10. **Exclusive Agreement.** The undersigned acknowledges and represents that he/ she has the authority to bind the client and is authorized to sign this agreement on behalf of the Client. Tenurgy shall not be responsible for any actions by a utility provider or any consequential damages incurred by Client. This agreement shall be binding on the respective successors and assigns of the Client and Tenurgy, including mergers, consolidations and acquisitions.

Signatures:

CLIENT:

Dated: _____, 2016

By: _____

Its: _____

Address: _____

Phone: _____

Fax: _____

EIN: _____

Email: _____

Dated: _____, 2016

TENURGY

By: Michael J. Harrington

Its: Managing Member

Please Delete and
Place on Company Letterhead

(Date)

To: _____

Please consider this letter as a formal request to have Tenurgy listed as an Authorized Agent for _____
(Company/Corporation)

Release of Information:

Effective immediately, Tenurgy is authorized to access any service / equipment records, contracts, consumption, billing, and tariff or metering data they may solicit on our behalf. I understand that some information requests are available on a per fee basis and acknowledge that my initial free copy may be sent to the above-mentioned party.

This authorization is valid for a term of 36 months and expires on _____

Please provide all necessary billing and consumption history for the following account(s) to:

Tenurgy
215 W. Mitchell
Petoskey, MI 49770

Ph: 231-347-8511
Fx: 231-487-9002
info@tenurgy.com

Service Address

Account Number

If any further information is required, please contact me at _____
(Telephone Number)

(Name)

(Title)

(Signature)

(Tax Id or EIN Number)

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review recently submitted Commissioner Per Diems and expense.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 12/30/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

12-29-15
RWB

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Raymond Williams ~ District 1

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
12-8-15	Stephenson Annex	50	28.75	28.75	101-101-860.01
11-22-15	"	50	28.75	28.75	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage	100.	
Total Mileage Fee					57.50

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Ray Williams

Signed

12/23/15

Date

12-28-15 KCC
BRB

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
12/01/15	SNBT-MARINETTE, WI	18		10.35	101-101-860.04
12/02/15	ANNEX	32		18.40	101-101-860.04
12/14/15	DMPH-ESCANABA, MI	100		57.50	101-101-860.04
12/15/15	STEPHENSON, MI	32		18.40	101-101-860.04
12/15/15	MENOMINEE COUNTY AIRPORT	15		8.63	101-101-860.04
12/16/15	PINECREST	73		41.98	101-101-860.04
12/17/15	ANNEX	32		18.40	101-101-860.04
12/22/15	ANNEX	32		18.40	101-101-860.04
		<u>334</u>		<u>192.06</u>	101-101-860.04
			Total Mileage		
				Total Mileage Fee	\$ 192.06

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

12/28/15

Date