

# Menominee County E-9-1-1 Governing Board

December 15<sup>th</sup>, 2014

Dear Members:

Please be informed that a meeting of the Menominee County E-9-1-1 Governing Board is scheduled for Tuesday, December 16<sup>th</sup>, 2014 at 6:30 PM at the City of Stephenson City Hall.

## AGENDA

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1. Approval of agenda
2. Minutes of previous meeting.
3. Public comment – agenda items only.
4. Discussion of what constitutes a quorum.
5. Election of officers.
6. Governing Board membership
7. Approval of resolution wording to County Board ref: Staffing.
8. Director's Report.
  - a) U.P. 9-1-1 Authority Annual Report
  - b) County Radio project
  - c) Digital Recorder upgrade
  - d) Next Generation-911 texting provider
9. Public comment.
10. Adjournment.

# Menominee County 9-1-1 Governing Board

## September 16<sup>th</sup>, 2014 Meeting Minutes

1. Meeting called to order at 6:35 pm

Members Present: James Gardiner, Ken Marks, Mark Petersen, Brett Botbyl, Gerald Christiaens, Carl Johnson, Josh Jones, Brian White, Dan Bartell MSP (for Greg Cunningham), Sharline Corrigan

Other Attendance: Deb Wormword, Rich Sexton-Emergency Planner

2. Approval of Previous Meeting Minutes M Gerald Christiaens, Carl Johnson- 2<sup>nd</sup>

3. Approval of Agenda M Geral Christiaens. 2<sup>nd</sup> J

4. Public Comment

Rich Sexton introduced himself as the new Emergency Coordinator for Menominee County.

5. Business

A. Election of Officers

- a. Chariman: Mark Petersen, M Gerald Christiaens, 2<sup>nd</sup> Brett Botbyl, AIF
- b. Vice-Chair: Carl Johnson, Motion by Gerald Christiaens, Shar, 2<sup>nd</sup>, AIF.
- c. Secretary-Treasure: Sharline Corrigan, Motioned by Gerald Christiaens, 2<sup>nd</sup> Mark Petersn AIF

B. CAD

- a. Switched over majority of 911 to PFN Fiber, Not UP Telephone & Telnet, nor a small portion of AT & T. Rest done Aug 20<sup>th</sup>.
- b. Iron County switched over this week.
- c. Negaunee will be next.
- d. UP Telephone company is putting in their sub-trunks and they project completion next week.
- e. Once complete any other dispatch center should be able to dispatch for us if necessary.

C. PFN Fiber

- a. Mevo Phone would be able to still receive 911 calls if other system goes down. There will be three phones at Dispatch Center and one at Sheriff's Dept.
- b. To be installed Oct 07<sup>th</sup>.
- c. Following up on ability to receive wireless texts. Since we're on a closed system vendors are checking into how this would work.

D. Wireless

- a. There are about 25 cell towers in Menominee County, now. There is a Verizon tower in Bark River now that is routing some of Hannahville's 911 calls to Delta County. Deb is working with Verizon to get this corrected.

E. Telecommunicator Vacancy

- a. For the last 1-1/2 yr. The County has a hiring freeze. She's trying to work with the Board to be able to replace that person.
- b. Deb has been working with Union to address some of the MERS issues.
- c. Plus she has going on FMLA till the end of Dec
- d. Suggestion to draft a letter to the Board of Commissioners to address proper staffing. It is general consensus that this is a matter of safety to the members of our community. There is a surcharge people are paying for this 911 System & we're not providing proper staffing or upgrades to our 911 equipment.
  - i. Motion by Brett Botbyl, 2<sup>nd</sup> by Carl Johnson to Draft as Resolution to fill our 911 Dispatch Centers Staffing to bring one of the part-time staff members to full-time status and one part-time. AIF.

F. Budget

- a. The Budget for 911 Dispatch has been changed again, due to an incorrect formula. Deb is expecting the information soon.
- b. She'll send a copy to each 911 Board Member when it arrives.

6. Correspondence - None

7. Other Matters – Jim Swanson has new antennae's installed at station. He says there should be no disruption in coverage. Expects to finish Thurs. Cedar River - Guide wires next. Then Bagley – will require a joint venture with Verizon.

-Suggestion by Carl to bring in a Rep from Verizon or SIPR lines to a future meeting then we can all bring in questions to better understand how the system works. Deb felt she could read thru the information and bring back what the members might be looking for.

-Other Board Members would like an outlook of what needs to be upgraded and what is it going to take to update the base systems. Basically, these members would like to see a five year plan.

8. Next Meeting Date

Tues. Dec 16, 2014, 6:30 pm

9. Public Comment – Ken wants to applaud volunteerism in our community. Once volunteers arrive you see a chaotic scene settle right down and each service gets right to task & works together. It would be really rough out there without our volunteers. We really need to be out there praising our volunteers whatever area they represent.

10. Adjournment – motioned by Carl Johnson, 2<sup>nd</sup> by Josh Jones, AIF.

# MENOMINEE COUNTY

## ENHANCED 9-1-1 PLAN

(FINAL)

Under the provisions of the Michigan Public Act 32 of 1986, as amended by the Michigan Public Act 29 of 1994, this Menominee County E-9-1-1 Service Plan (hereinafter referred to as the "Service Plan") is submitted for the establishment of a Service District (hereinafter referred to as "Service District") by the Menominee County Board of Commissioners (hereinafter referred to as the "Board") under the authority provided in Section 301(1) of this act.

The tentative plan addresses the following aspects of emergency telephone service as required by the Act.

- Operational considerations including the designation of a PSAP and a secondary PSAP and the manner in which 9-1-1 calls would be processed, dispatch functions performed, and information systems utilized.
- Technical consideration of the service supplier including service equipment for facilities that would be used in providing emergency telephone service.
- Managerial considerations including the organizational form and agreements which would control technical, operational, and fiscal aspects of the emergency telephone service.
- Fiscal considerations including projected recurring and nonrecurring costs with a financial plan for implementing and operating the service.

Establishing Enhanced 9-1-1 service in Menominee County, we provide for:

- (1) the use of one simple, easy to remember, number for all emergencies in any location within the County.
- (2) the use of Automatic Number Identification (ANI) and Automatic Location Identification (ALI) to increase the effectiveness of emergency services,
- (3) in addition, we attempt to decrease the risks faced by emergency response personnel through increased knowledge of the emergency situation.

In accordance with Public Act 32 of 1986 as amend by P.A. 29 of 1994, the Board has been granted authority to approve a county-wide 9-1-1 Service District. This agreement will provide the foundation for the governance, organization and operation of the emergency dispatch center and shall not be amended or changed except by a majority vote of the governing bodies of the participating parties.

**A. OPERATIONAL CONSIDERATIONS**

The primary PSAP will be located at the Menominee City Police Department, 2509 10th Street, Menominee. It will be staffed 24 hours per day, 365 days of the year.

The backup PSAP will be located at the Delta County E-9-1-1 Center located in Escanaba. Final approval must be acted on by the Delta County Commission at a future meeting. They will handle overflow and immediate backup. The provider will program the system at no cost to the county. There may be some cost for additional radio equipment/frequencies to place in the Delta County E-9-1-1 facility.

Within five (5) days of the adoption of the Tentative E-9-1-1 Plan by the Board, the County Clerk shall deliver to each city and township, a copy of both the adopting resolution and the Tentative E-9-1-1 Plan.

Each city and township, should they decide against participation in the E-9-1-1 Service District, shall, in accordance with P.A. 32, as amended by P.A. 29 of 1994, file a Notice of Exclusion from the district no later than 45 days after receipt of this plan. Notice of Exclusion form enclosed.

Any city or township which does not file a Notice of Exclusion from the district shall, in accordance with P.A. 32, as amended by P.A. 29, be included within the E-9-1-1 Service District.

Each safety agency, designated above to serve as a PSAP or secondary PSAP, shall file a notice of their intent, whether to serve or not to serve as a PSAP, not later than 45 days after the city or township which the agency serves, receives the plan. Failure to file a notice of intent will result in the safety agency not being designated as a PSAP in the final E-9-1-1 plan. notice to function or not to function as a PSAP/Secondary PSAP enclosed.

Upon approval of the final Menominee County E-9-1-1 service plan, all participating agencies shall sign a contract guaranteeing their participation in the Menominee County E-9-1-1 plan for a minimum of five years. Contract to be negotiated for renewal in each final year for an additional 5 years. Contract to be with the Menominee County E-9-1-1 Governing Board.

## I. TECHNICAL CONSIDERATIONS

The Enhanced 9-1-1 service as provided in Menominee County will include the following features:

1. Automatic Number Identification (ANI)
2. Automatic Location Identification (ALI)
3. Selective Routing (SR)

The ANI & ALI database will be maintained by network providers. There are two (2) telephone companies providing service to Menominee County:

1. Ameritech
2. Upper Peninsula Telephone

All telephone companies interested in providing Enhanced 9-1-1 service will cooperate to supply, in accordance with the Michigan Public Service Commission tariff rates, rules and regulations, the design installation and maintenance of emergency response telephone service. This will include modifications to all telephone company owned pay telephones to provide free E-9-1-1 service. All customer owned pay telephones must also be modified to provide free E-9-1-1 service per Public Act 32 of 1986.

## III. MANAGERIAL CONSIDERATIONS

Each public or private safety agency which files a notice of intent to functions as a PSAP (either primary or secondary) accepts the responsibility for the management of the on-line public safety emergency dispatch center including the operational configuration, level of service, and equipment needs.

Management of each PSAP will be in accordance with the policies and procedures of the public safety agency which operates the PSAP.

Policies and procedures for operating Menominee County E-9-1-1 will be the responsibility of the Menominee County 9-1-1 Governing Board.

The 9-1-1 Governing Board shall be composed of one representative of the following agencies:

1. Menominee City Fire Department
2. Menominee County Fire Fighters Association
3. Menominee County Sheriff Department
4. Emergency Medical Services
5. Menominee City Police Department
6. Michigan State Police
7. Menominee County Board of Commissioners
8. Menominee City Council
9. Menominee County Township Association
10. Stephenson City Council
11. Stephenson City Police Department
12. Stephenson City Fire Department
13. Hannahville Police Department
14. Paramedic Services
15. Citizen representative
  - a. To be selected by majority of the members of governing board after posting notice of position for minimum of 10 days.

Each agency to select their representative and they shall serve on the Menominee County E-9-1-1 Governing Board without remuneration.

Representation on the Governing Board is contingent upon agency participation in the E-9-1-1 central dispatch plan.

Each representative of the Governing Board shall have an equal vote on all matters pertaining to the center. The Governing Board shall be responsible for annually electing a Chairperson, Vice Chairperson and Secretary/Treasurer. The Governing Board will also be responsible for contracting for services, establishing services required, developing rules and procedures.

The Menominee County E-9-1-1 Director will be responsible for submitting an annual budget to the Menominee County Board for approval at least 180 days prior to the start of a new fiscal year and shall be responsible for administering the approved budget.

A majority of the members of the E-9-1-1 Governing Board shall constitute a quorum for the transaction of business. Any rules, items or business conducted shall be determined by a majority vote of the members present. The Menominee County E-9-1-1 Director shall attend all meetings except for good cause. This board shall meet quarterly and at such other times as the membership shall determine and decorum will be per Roberts Rules of Order.

The Governing Board is an agency established to provide E-9-1-1 Central Dispatch services and promulgate rules and procedures for the Menominee County Service area.

The Chairperson of the Governing Board shall be the presiding officer thereof. In the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson. The Secretary/Treasurer shall be the recording officers of the Governing Board. The Secretary/Treasurer shall also be the custodian of the funds of the Governing Board.

The Menominee County E-9-1-1 Director shall cause an annual audit to be made of the financial transactions of the Governing Board by an independent Certified Public Accountant and shall furnish a copy thereof to the Menominee County Board.

**IV. FISCAL CONSIDERATIONS**

The County Board of Commissioners is responsible for securing funding to support the E-9-1-1 Central Dispatch operation. The following are estimated costs of an E-9-1-1 system for the Menominee County Service District.

**1. Estimated Network Costs:**

Public Act 32, 1986, and Public Act 29, 1994, allow for calculation of a 4% CAP for recurring charges and a 5% CAP for nonrecurring charges based on the highest monthly base rate in the emergency telephone district. The recurring charges continue as long as the 9-1-1 service district exists and nonrecurring are a one-time charge and may be amortized up to a 10 year period. Ameritech rates at present are \$9.40 and Upper Peninsula Telephone Company are \$8.82. The highest figure, \$9.40, will be used to calculate the 4% and 5% CAPs for the total district.

<u>Recurring CAP</u>	<u>Non Recurring CAP</u>
4% of \$9.40 = .3760 or \$0.38	5% of \$9.40 = .4700 or \$0.47

The 4% CAP for recurring charges is \$0.38 per month maximum. The recurring charge will be billed to the customers for the life of the system.

The 5% CAP for nonrecurring charges is \$0.47 per month maximum. The nonrecurring charges are amortized over a five (5) year period at which time the customer will no longer be billed for this charge. It will be requested that the service providers provide the billing and collection for the monthly network costs and this is included in the recurring costs listed.

<u>AMERITECH ESTIMATED COSTS:</u>	<u>Monthly Recurring</u>	<u>Nonrecurring</u>
Estimated Cost (ANI, ALI, SR)	\$2,101.41	\$17,294.75
Number of Subscriber Facilities (4/94)	10,517	10,517
Estimated Monthly Costs	\$2,101.41	\$ 356.06 (60 mos)

<u>UPTC ESTIMATED COSTS:</u>		
Estimated Cost (ANI, ALI, SR)	\$1,337.12	\$18,662.00
Number of Subscriber Facilities (4/94)	1,428	1,428
Estimated Monthly Costs	\$1,337.12	\$ 311.03 (60 mos)

**ESTIMATED TOTAL NETWORK COSTS:**

Monthly Recurring Network Technical Costs:		\$ 3,483.53
Non-Recurring Network Technical Costs:		\$35,956.75
Subscriber Access Facilities	11,945	
Monthly Technical Subscriber Charge:		\$0.29(Recurring)
Monthly technical Subscriber Charge:		<u>\$ 0 . 0 6 ( Non -</u>
		Recurring)
<b>Total Monthly Technical Charge:</b>		<b>\$0.35</b>

In addition to the funding under Public Act 32 of 1986 as amended by the Michigan Public Act of 29 of 1994, as listed above, Public Act 196 of 1991 allows a maximum charge of 4% and 16% for Operational Costs based on the highest monthly telephone rate in the service district, which is \$9.40. The 4% can be levied with Board of Commissioner's approval upon approval of the final plan. The 16% must be approved by the voters in a countywide referendum. These charges would be included on each subscribers monthly bill, and would be recurring as long as the E-911 service exists, as provided by law.

The maximum charge to customers in the E-911 service district will by \$2.23 per month per billed number. The breakdown of the \$2.23 Monthly Operational Charge is as follows:

Initial Telephone Costs (Non-Recurring)	\$0.06 (60 months)
Continuing Telephone Line/Database Update Costs	\$0.29
Operational 4% Charge	\$0.38
Operational 16% Charge	<u>\$1.50</u>
TOTAL	\$2.23

Number of Access Lines:

Bark River (Ameritech)	504	*Presently included in Delta's Plan.
Hermansville (Ameritech)	482	
Menominee (Ameritech)	7,681	
Powers (Ameritech)	911	
Stephenson (Ameritech)	1,722	
Faithorn (UPTC)	93	
Carney (UPTC)	786	
Wallace (UPTC)	471	
Felch	78	*Presently included in Dickinson's plan.

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TOTAL 12,728

Revenue Generation

Number of Access Lines (12,728) X Surcharge (2.23) X 12 months = \$340,601.

Equipment required for Menominee County E-9-1-1 under this plan at a minimum is as follows:

- A. ANI and ALI terminal displays.
- B. ANI and ALI master and auxiliary controllers.
- C. Telephone sets with adequate capacity.
- D. E-9-1-1 Interface Equipment.
- E. LEIN terminal.
- F. Radio/Computer maintenance agreements.
- G. Accommodating radio system.
- H. Operating Supplies i.e., computer, chairs, pens, paper, etc.
- I. Uniforms and their maintenance.

ANI and ALI terminal displays show ANI and ALI information at the PSAP. Equipment may be purchased or leased from various vendors of communications equipment.

For a two (2) position, four trunk system, the approximate cost is \$70,000. Installation charges would be included.

## V. PERSONNEL COSTS

It is recommended that the E-9-1-1 Central Dispatch operation be staffed with a maximum of ten (10), minimum of seven (7), dispatchers. At maximum, this would allow the center to be staffed by two (2) dispatchers, 24 hours per day, 365 days per year. In addition, one Director of E-9-1-1 Central Dispatch would be hired upon final approval of the Enhanced 9-1-1 system to oversee all aspects of installation and supervising E-9-1-1 system for Menominee County.

The recommended salary for the Director would be from \$24,424 to \$28,823 per year commensurate with experience. The suggested salary is necessary to attract and retain the most highly qualified individual. The E-9-1-1 Director will be the heart of the system and will determine what degree of excellence the system will achieve.

It is recommended that qualifications for the Director be an Associate degree in a Business Administration field and at least four years of managerial experience. An additional four years of managerial experience may be substituted for the Associate degree. Prior experience as a dispatcher for Public Safety should be required.

Projected salaries for 1994 for the Dispatchers range from \$8.35 to \$10.57 per hour on a six tier pay scale. Based on a benefit package of 43.9% and 2,080 hours of work per year. Maximum personnel cost is estimated at \$357,857 annually, and a minimum of \$210,087 annually. An additional \$25,000 is needed for cost of professionally training all dispatchers in the initial budget year, \$10,000 annually thereafter.

All Dispatchers of the Menominee City Police or Menominee County Sheriff Departments will be considered provided they qualify per the above. All new applicants must have a High School education or equivalent (GED) and must pass a written exam with a 70% minimum score in addition to meeting the qualifications in the above paragraph. The examination to be developed and administered by the Menominee County E-9-1-1 Board of Directors. 911 Board of Directors will recommend to the County Personnel Director candidates for hire.

All Dispatchers must successfully complete any in-service training including, but not limited to, LEIN, Computers. Two way radios, Emergency dispatch procedures, first aid and all items associated with E-9-1-1 dispatching. Due to the high level of training and responsibilities required, E-9-1-1 Dispatchers should have a higher pay scale than normal Emergency Services Dispatchers.

All Menominee County E-9-1-1 personnel must be, or become within six months from date of hire, a resident of Menominee County.

All hiring must be in strict compliance with the Equal Opportunity Employment Hiring Rules and the County's Affirmative Action Plan.

## DEFINITIONS

**AUTOMATIC LOCATION IDENTIFICATION (ALI)** is an E-9-1-1 feature that identifies and forwards the location (street address) of the calling portals telephone to the display equipment at the dispatch center.

**AUTOMATIC NUMBER IDENTIFICATION (ANI)** is an E-9-1-1 feature that identifies and forwards the calling party's telephone number to the display equipment in the dispatch center.

E-9-1-1 is an enhanced 9-1-1 service that provides selective routing, ANI, and/or ALI features.

**EMERGENCY TELEPHONE CHARGE** is a charge for the network start-up costs, customer notifications costs, billing costs including an allowance for incalculably, and network nonrecurring and recurring installation, maintenance, service, and equipment network charges of a service supplier providing E-9-1-1 service.

**FINAL E-9-1-1 SERVICE PLAN** is a tentative enhanced 9-1-1 service plan that has been modified only to reflect necessary changes resulting from an exclusions of public agencies from the E-9-1-1 service district of the tentative 9-1-1 service plan and any failure of public safety agencies to be designated as.

**NETWORK** is an electronic system to provide E-9-1-1 routing of calls and ANI or ALI display systems.

**ALI Automatic Location Identification.** Shows the address of the subscriber on a screen.

**ANI Automatic Number Identification.** Displays the telephone number of the caller.

**NONRECURRING COSTS** are installation charges as determined by tariff rates.

**PUBLIC AGENCY** is any village, township, charter township, city, or county within the state, and any special purposed district, located in whole or in art within the state, which provides or has authority to provide fire fighting, law enforcement, ambulance, medical, or other emergency services.

PUBLIC SAFETY ANSWERING POINT (PSAP) is a communication facility operated or answered on a 24 hour basis, assigned responsibility by a public agency or county to receive 9-1-1 calls and, as appropriate, to directly dispatch emergency response services, or to transfer or relay emergency 9-1-1 calls to other public safety agencies. It is the first point of reception by a public safety agency of a 9-1-1 call, and serves the jurisdiction in which it is located and other participating jurisdictions, if any.

RELAY METHOD is a method of responding to a telephone request for emergency service whereby a PSAP notes pertinent information and relays it by telephone, radio, or private line to the appropriate public safety agency or other provider of emergency services that has an available emergency service unit located closest to the request for emergency service for dispatch of an emergency service unit.

SECONDARY PUBLIC SAFETY ANSWERING POINT (Secondary PSAP) is a communication facility of a public safety agency or private safety entity which receives 9-1-1 calls by the transfer method only, and generally serves as a centralized location for a particular type of emergency call.

SELECTIVE ROUTING is an E-9-1-1 feature that meshes telephone wire districts with political jurisdictions.

TENTATIVE ENHANCED 9-1-1 SERVICE PLAN is a plan for the implementation of a Enhanced 9-1-1 system in a specified 9-1-1 service district which addresses the following considerations:

- (1) Technical
- (2) Operational
- (3) Managerial
- (4) Fiscal
- (5) Personnel

INITIAL START-UP EQUIPMENT COSTS FOR MENOMINEE COUNTY E-9-1-1

Please cross reference to page six (6) of the tentative plan.

A, B, C, & D	INITIAL	RECURRING MONTHLY
Purchase and installation of ALI/ANI equipment.....	\$70,000.00	
Monthly charges for Telco billing.....		\$ 230.00
Purchase and installation of recorder with 365 tapes (tapes to conform w/FCC regs. (\$14,600.00) incl).....	\$22,000.00	0.00
E LEIN presently installed, monthly cost.....		\$ 350.00
F ALI/ANI, Radio & Telephone yearly maint. (estimate).....	\$ 4,000.00	\$ 350.00
G Total Comm. estimate to upgrade radio system.....	\$ 6,000.00	\$ 100.00 (est.)
H Computer & printer, fax machine, paper, supplies, pens, pencils, copy machine, etc.....	\$ 10,000.00	\$ 100.00 (est.)
I Uniforms, 3 per person Initial purchase for 10 personnel (\$60.00 ea).....	\$ 1,800.00	
7 personnel.....	\$ 1,260.00	
Dry cleaning....\$7.50 x 2 per week 10 personnel.....		\$ 650.00
6 personnel.....		\$ 455.00
J Room Modification/Lease.....	\$ 10,000.00	\$ 335.00
Initial total equipment costs.....	\$118,260.00	
Recurring monthly total.....		\$1,870.00

Personnel Cost

Dispatch I	Base Wage	Wage/Fringe	Yrly	Yrly W/Fringe
Beg	8.35	12.02	17,368.00	24,992.55
1	8.60	12.38	17,888.00	25,740.83
2	8.85	12.74	18,408.00	26,489.11
3	9.10	13.09	18,928.00	27,237.39
4	9.36	13.47	19,468.80	28,015.60
5	9.61	13.83	19,988.80	28,763.88
6	9.85	14.17	20,488.00	29,482.23

Dispatch II	Base Wage	Wage/Fringe	Yrly	Yrly W/Fringe
Beg	8.95	12.88	18,616.00	26,788.42
1	9.23	13.28	19,198.40	27,606.50
2	9.50	13.67	19,760.00	28,434.64
3	9.76	14.04	20,300.80	29,212.85
4	10.03	14.43	20,862.40	30,020.99
5	10.30	14.82	21,424.00	30,829.14
6	10.57	15.21	21,985.60	31,637.28

Director	Base Wage	Wage/Fringe	Yrly	Yrly W/Fringe
Beg	11.74	16.89	24,419.20	35,139.23
1	12.10	17.41	25,168.00	36,216.75
2	12.45	17.92	25,896.00	37,264.34
3	12.80	18.42	26,624.00	38,311.94
4	13.15	18.92	27,352.00	39,359.53
5	13.50	19.43	28,080.00	40,407.12
6	13.86	19.94	28,828.80	41,484.64

Cost Summary

	<u>MAX</u>	<u>MIN</u>
Annual Personnel Cost	357,857	210,087
Annual Recurring Equipment Cost	22,440	22,440
Annual Training Cost	<u>10,000</u>	<u>10,000</u>
TOTAL	380,297	242,527
First Year Cost		
Equipment	118,260	118,260
Annual Cost	<u>386,277</u>	<u>238,507</u>
TOTAL	504,537	356,767

This is a close estimate of the start-up costs and the monthly costs. The average wage increase would also have to be taken into consideration.

The start-up costs may be subsidized with money from the State or Federal government and this possibility should be looked at through any grant programs available.

Whereas the Menominee County E-9-1-1 system was established to serve as the Primary Public Safety Answering Point for Menominee County.

Whereas the Menominee County E-9-1-1 system was established to process calls for assistance from the public, perform dispatch functions, and utilize information systems.

Whereas the Menominee County E-9-1-1 System was established to provide for decreasing the risk faced by emergency response personnel through increased knowledge of the emergency situation.

Whereas the Menominee County E-9-1-1 Dispatch Center is funded through telephone surcharge monies.

Whereas at the September 16<sup>th</sup>, 2014 and December 16<sup>th</sup>, 2014 Governing Board meetings have discussed and are troubled by the current staffing levels of the Dispatch Center.

Be it resolved that the Menominee County E-9-1-1 Governing Board formally requests that the Menominee County Board of Commissions lifts the hiring freeze on the Menominee County E-9-1-1 Center so as it may be adequately be staffed.

DRAFT