

Menominee County E-9-1-1 Governing Board

Mark Petersen – Chairman Carl Johnson – Vice-Chairman Sharline Corrigan – Secretary/Treasurer

August 11th, 2016

Dear Members:

Please be informed that a meeting of the Menominee County E-9-1-1 Governing Board is scheduled for Tuesday, August 16th, 2016 at 6:30 PM at the City of Stephenson City Hall.

AGENDA

1. Approval of agenda.
2. Minutes of previous meeting.
3. Public comment – agenda items only.
4. Letter of Appreciation to Jim Gardiner
5. Radio Equipment Replacement Ad-Hoc Committee Update.
6. Director's Report.
 - a) CAD/AVL
 - b) 9-1-1 Equipment
 - c) Budget
 - d) Air Ambulance Landing Zones
 - e) Communication Tower Failure
7. Governing Board Member Comments/Concerns.
8. Public Comment.
9. Next Meeting Date.
10. Adjournment.



DRAFT

April 5th, 2016

E-9-1-1 Governing Board Meeting

Minutes

Meeting called to order at 6:35 pm.

1. Roll Call.
2. Present are: Mark Petersen, Josh Jones, Brett Botbyl, John Starzinski, Ken Marks, Bill Cech, Carl Johnson, Mike Orlando, Brian White & Deb Wormwood.
 - a. Excused: William DeVoe
3. Agenda Approval: Motioned by Josh Jones, 2nd by Bill White.
4. Minutes of Previous Meeting: Motion by Josh Jones, 2nd by John Starzinski.
5. Public Comment – agenda items only: None. Motion to close by Carl Johnson, 2nd by Josh Jones
6. Fire Chief's Association – Wm DeVoe is their Representative.
7. City of Stephenson - John Starzynski is their Representative.
8. Letter of Appreciation to Jim Gardiner thanking him for his many years of service. Deb has a letter prepared and asked for member's signatures. Letter to be mailed. Motioned by Bill Cech, 2nd by Brian White.
9. Election of Officers:
10. President: Nomination of Mark Petersen by Brian White, 2nd by Brett Botbyl
 - a. Motion to close nominations and a unanimous ballot be cast for Mark Petersen as President by Sharline Corrigan, 2nd Brett Botbyl.
11. Vice – Chair: nomination of Carl Johnson by John Starzinski, 2nd by Josh Jones.
 - a. Motion to close all nominations and a unanimous ballot be cast for Carl Johnson as Vice-Chair by Brett Botbyl, 2nd by John Starzinski.
12. Secretary: nomination of Sharline Corrigan by Brett Botbyl, 2nd by Josh Jones.
 - a. Motion to close all nominations and a unanimous ballot be cast for Sharline Corrigan as Secretary by Brett Botbyl, 2nd by Brian White, AIF.
13. Weather Notifications (Paging): Mike Orlando also asked that they be notified if something affects Menominee area, but not Marinette County.
14. Radio Equipment Replacement Ad-Hoc Committee Update:
 - a. After LEPC meeting at ISD Building a tour was taken of grounds. It appears they do have space available. There is asbestos to deal with. Approval would have to be obtained from ISD Board as well as Menominee County Board.
 - b. Some other ideas have been offered up, as well as what could be done during the transition period.

DRAFT

April 5th, 2016

E-9-1-1 Governing Board Meeting

Minutes

15. Rotary Ambulance Policy:

- a. A Draft Policy was presented. Discussion regarding item #3 to separate that Fire and Police responders be able to have a Rotary unit be put on stand-by. EMS be able to have the Rotary Unit go on Stand-by or Launch.
- b. Once we have a Policy in place we should send this to each agency and ask them to establish Policies in cancel or launch decisions based on their Medical Control.
- c. We should remain on Fire/Rescue county VHF frequency, per Mike Orlando. Ken Marks noted they can also use State Wide 8 on the 800 Mhz. At this time the suggestion is stay with VHF Fire/Rescue.

16. Mutual Aid Box Alarm System (MABAS):

- a. Deb went to Marinette Dispatch to see this system in action. Info was sent to Fire Dept's. She hasn't heard back from them yet. Primarily involves a lot of training.
- b. Fire Chief's Association is looking for a resolution for the MABAS and turn it into the 911 Dispatch. They can't act without support from the 911 Board
- c. We need to make a motion to support the MABAS system. Motion by Brian White, 2nd by John Starzinski.

17. Directors Report:

- a. CAD/AVL:
- b. A fee of \$1200 for initial set-up fee for a tablet, to pull the AVL program up online. Per Agency? Each Agency has to provide their own tablets.
- c. UPA's \$19,000/year, to be divided by each Center.
- d. Record Retention:
- e. Passed by County Board to get rid of some of our older records.
- f. UP911 Authority:
- g. State of MI got a Grant from the Federal Government for improving connectivity for public safety. Starting with rural areas, which means the U.P. This is NOT to benefit any cell phones. Further information to follow.
- h. UP wide CAD access program
- i. UP GIS Pilot Project:
- j. Part of First Net CAD connectivity.
- k. Meeting next week in Lansing covering CAD to CAD, First Net connectivity, text to 911.

DRAFT

April 5th, 2016

E-9-1-1 Governing Board Meeting

Minutes

- l. Homeland Security is working on Mass Notification system. We're going to look at having other Dispatch centers involved.
 - m. Rescue Squads need to get their MIHAN's reactivated.
18. Questions came up regarding what Departments have Jaws of Life tools. Discussion held over which services have extrication tools available.
 19. Public Comment: None, Close Public Comment motioned by Josh Jones, 2nd by John Starzinski.
 20. Next Meeting Date: June 14, 2016, 6:30 pm.
 21. Adjournment: Motioned by Carl Johnson, 2nd by Josh Jones; 8:25 pm