

Menominee County E-9-1-1 Governing Board

Mark Petersen – Chairman Carl Johnson – Vice-Chairman Sharline Corrigan – Secretary/Treasurer

April 17th, 2017

Dear Members:

Please be informed that a meeting of the Menominee County E-9-1-1 Governing Board is scheduled for Tuesday April 18th, 2017 at 5:30 PM at the City of Stephenson City Hall.

AGENDA

1. Approval of agenda.
2. Minutes of previous meeting.
3. Public comment – agenda items only.
4. Letter to County Board – Urgency of need to replace equipment.
5. Director's Report.
 - a) 9-1-1 Equipment
 - b) Budget
 - c) Central Dispatch Department Update/Status
6. Governing Board Member Comments/Concerns.
7. Public Comment.
8. Next Meeting Date?
9. Adjournment.



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February 27th, 2017

E-9-1-1 Governing Board Meeting Minutes

Meeting called to order at 02-27-2017, 6:34 pm

Present were:

Members: Josh Jones, Bret Botbyl, Mark Petersen, John Starzynski, William DeVoe, Greg Cunningham, Bill Cech, Carl Johnson

911 Director: Brian Barrette

Guest: - None

1. Approval of Agenda Motioned by Josh Jones, 2nd-Greg Cunningham, Motion Carried.
2. Minutes of Previous Mtg approval to accept, motioned by John Starzynski, 2nd by Josh Jones, Motion Carried.
3. Public Comment - none.
4. Goals
 - a) Carl Johnson: Break down board into committees to further production.
 - b) Greg Cunningham: Structure meeting to visualize money spent and owed. County Administrator must be a key part of Board.
 - c) Mike Orlando: Update CPR instructions, Provide EMS status checks, Rip & Run reports for intercepts, Adoptions of EMS mass casualty plan.
 - d) John Starzynski: 9-1-1 needs to better inform the public about what is going on.
 - e) Josh Jones: Create / Adopt a strategic plan, Create and maintain a report of 9-1-1 facilities and infrastructure.
 - f) The members felt that the Director, Brian Barrette, could incorporate the suggestions given by the Board Members and develop some long and short term goals, and bring them back to the Board.
5. Directors Report:
 - a) CAD / AVL:
 1. The system should be online and available to Agencies by mid summer of 2017.
 - b) 9-1-1 Equipment:
 1. Brian is working with Rich Sexton, EM Coordinator, to develop plan if we have an equipment failure.
 2. Brian has polled the other dispatch agency across the U.P. to see what radio equipment they are using. Twelve (12) out of 15 are using the Motorola 7500.
 - c) Budget: Brian met with the County Board finance committee about our equipment replacement needs as well as the current and upcoming budget.
 - d) Department/Personnel: 2 telecommunicators will be attending CTO training downstate, Brian has updated the Policy & Procedures manual on alternating of complaints between law enforcement agencies, Brian has updated the Policy and Procedures manual on bank alarms, Brian has implemented a ride along program for the telecommunicators to be better acquainted with Police, Fire, and EMS operations.
6. Governing Brd Member comments:

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E-9-1-1 Governing Board Meeting Minutes

- a) We discussed agency representative substitutions in case a board member was unable to attend a Governing Board Meeting. It was the consensus that Board members may designate a substitute and that substitute would have the same authority as the Board member.
7. Public comments: - None.
8. **Next Mtg Monday, April 3rd, 2017 @ 5:30 PM**
9. Adjournment Motioned by Bill DeVoe, 2nd – Carl Johnson, Motion Carried.