"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian R. Bousley– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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The Menominee County Parks and Recreation Committee Will meet on **Monday ~September 8, 2014** at **5:00 p.m.** C.D.T. at **River Park**

~A Quorum of The Menominee County Board of Commissioners Maybe Present~

AGENDA

A. Call Meeting to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of Agenda
E. Approval of Previous Meeting Minutes
F. Public Comment
G. Business

a) Park Manager/Park Ranger Update
b) Monthly Budget Review
c) Parks Projects
d) Grants
e) Lease Program
f) October Meeting Time change

H. Correspondence
I. Any Other Items Members Wish to Present
J. Public Comment
H. Adjournment

Charlie Meintz – Chairperson *Larry Schei – Vice Chairperson*

Doug Krienke James Furlong Chris Plutchak Bernie Lang Gerald Piche Jan Hafeman John Nelson

Menominee County Parks and Recreation Committee

Meeting Minutes

July 7, 2014

The meeting was called to order at 5:00 pm by Bob Desjarlais at Klenke Park in Menominee County, MI on July 7, 2014.

Reporting for roll call were: Bob Desjarlais, Vola Bleile, Ruby Ivens, Glenn Cody, and County Administrator Brian Bousley. .

Approval of agenda: A motion was made by Vola to accept the agenda that was seconded by Ruby. The motion carried.

Minutes: A motion was made by Bob to approve the minutes from the last meeting that was seconded by Vola. The motion carried.

Public Comment: None

Business:

a. **Park Manager/Park Ranger Updates:** Brian stated that there were a few vacant campsites at the parks over the 04 July weekend. He explained that other parks in the area had experienced similar decreases from the previous year..

b. **Monthly Budget Review:** Brian distributed copies of the latest budget for the committee's perusal and review. Several questions concerning clarification of specific items were raised and answered. Brian reported that expenditures and income both remain on schedule for this time of the year and that he expected the parks to be under budget at the end of the year.

c. **Parks Projects:** Brian announced that Alger-Delta Electric Cooperative will be installing larger transformers at Shakey Lakes Park after the park closes for the season. $9000.00 will be paid to Alger-Delta for their portion of the project and the parks will incur an additional $4000.00 for wiring. He also explained that the improvements at Stoney Point, funded by an earlier DNR grant, must be completed by 2016, and that a 2% grant application will be submitted to the Hannahville Indian Community for a new lawn mower and additional picnic tables.

d. **Lease Program**: Brian confirmed that next year's camping registration would begin on March 1 – a change from the Feb. 15 date earlier this year. All of the lease sites at Shakey Lakes Park have been rented for the season, but there is still one site open at Klenke Park.

e. **2014/2015 Budget:** Brian announced that the parks department should be completely self-sufficient in the coming year.

Correspondence: None

Public Comment: None

Any Other Items Members Wish to Present: Brian announced that a camper at Shakey Lakes Park complained that the electrical system in his camping vehicle was destroyed after connecting to the park's power supply. After a brief discussion, the committee agreed that the the parks department is not liable for any damage sustained by this unfortunate mishap.

Ruby offered a motion to adjourn that was seconded by Glenn. The meeting was adjourned at 5:45 pm.

Respectfully submitted by Glenn D. Cody

MENOMINEE COUNTY

Standard Budget Report

September 2014 Revenues

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Program Revenues					
Charges for Services					
FIREWOOD SALES	0.00	20.00	600.00	-580.00	3.33
ANNUAL	0.00	7,996.00	7,000.00	996.00	114.23
ANNUAL 2 FOR	0.00	0.00	100.00	-100.00	0.00
DAILY	0.00	3,883.00	4,000.00	-117.00	97.08
GATE RECEIPTS FOR FAIR	0.00	7,600.00	9,000.00	-1,400.00	84.44
SHAKEY CAMPING FEES	0.00	64,526.00	68,000.00	-3,474.00	94.89
KLEINKE CAMPING FEES	0.00	13,209.25	20,000.00	-6,790.75	66.05
SHAKEY LAKE LEASE SITES	0.00	69,950.00	68,000.00	1,950.00	102.87
KLEINKE LEASE SITES	0.00	12,772.00	14,000.00	-1,228.00	91.23
Total Charges for Services	0.00	179,956.25	190,700.00	-10,743.75	94.37
Interest and Rents					
PAVILLION-SHAKEY	0.00	250.00	200.00	50.00	125.00
PAVILION-KLEINKE	0.00	200.00	100.00	100.00	200.00
Outside Storage	0.00	2,107.40	2,750.00	-642.60	76.63
Inside (Fair) Storage	0.00	3,490.25	4,200.00	-709.75	83.10
Total Interest and Rents	0.00	6,047.65	7,250.00	-1,202.35	83.42
Total Program Revenues	0.00	186,003.90	197,950.00	-11,946.10	93.97
Special Items					
Other Revenue					
FIREWOOD-KLEINKE	0.00	297.00	200.00	97.00	148.50
ICE-KLEINKE	0.00	74.50	100.00	-25.50	74.50
PAID SHOWERS-KLEINKE	0.00	432.25	400.00	32.25	108.06
PAID SHOWERS-SHAKEY	0.00	2,138.00	2,000.00	138.00	106.90
MISCELLANEOUS RECEIPTS	0.00	227.74	100.00	127.74	227.74
Sweatshirt Revenue	0.00	83.03	100.00	-16.97	83.03
REIMBURSEMENTS	0.00	7,691.00	0.00	7,691.00	0.00
PARK ADVERTISING	0.00	0.00	500.00	-500.00	0.00
GENERAL FUND APPROPRIATION	0.00	41,529.00	41,529.00	0.00	100.00
Total Other Revenue	0.00	52,472.52	44,929.00	7,543.52	116.79
Total Special Items	0.00	52,472.52	44,929.00	7,543.52	116.79

MENOMINEE COUNTY

Standard Budget Report

September 2014 Revenues

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Total Revenues	0.00	238,476.42	242,879.00	-4,402.58	98.19

UNDER Projected Revenue

* But LABOR DAY Revenues ARE NOT included yet.

MENOMINEE COUNTY

Standard Budget Report

September 2014 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
SALARIES	0.00	61,544.65	68,682.00	7,137.35	89.61
SALARIES - TEMPORARY	0.00	29,405.75	24,960.00	-4,445.75	117.81
OVERTIME	0.00	729.47	1,800.00	1,070.53	40.53
LONGEVITY	0.00	1,350.00	1,350.00	0.00	100.00
HOSPITAL DEDUCTIBLE	0.00	19,518.66	20,452.00	933.34	95.44
LIFE INSURANCE	0.00	55.20	60.00	4.80	92.00
FICA-OASDI	0.00	5,662.14	5,573.00	-89.14	101.60
FICA-MEDI	0.00	1,324.24	1,303.00	-21.24	101.63
WORKMENS COMPENSATION	0.00	3,772.18	3,501.00	-271.18	107.75
RETIREMENT	0.00	10,952.74	12,774.00	1,821.26	85.74
OFFICE SUPPLIES	0.00	295.81	500.00	204.19	59.16
OFFICE EQUIPMENT	0.00	0.00	300.00	300.00	0.00
POSTAGE-COUNTY PARKS	0.00	267.01	300.00	32.99	89.00
GAS, OIL ETC	0.00	7,739.59	7,000.00	-739.59	110.57
DIESEL FUEL	0.00	736.50	1,000.00	263.50	73.65
L.P. GAS	0.00	2,515.73	2,800.00	284.27	89.85
UNIFORMS	0.00	508.94	700.00	191.06	72.71
UNIFORMS/SUMMER HELP	0.00	165.00	200.00	35.00	82.50
JANITORIAL SUPPLIES	0.00	2,926.84	3,800.00	873.16	77.02
OTHER OPERATING/GENERAL	0.00	2,020.70	1,000.00	-1,020.70	202.07
BROCHURES/STICKERS	0.00	349.45	500.00	150.55	69.89
TREE REPLACEMENT	0.00	1,000.00	1,000.00	0.00	100.00
DEQ Permits	0.00	1,453.56	1,500.00	46.44	96.90
CONSTRUCTION SUPPLIES	0.00	755.58	500.00	-255.58	151.12
PROFESSIONAL/CONTRACTURAL SERVICES	0.00	8,540.04	6,000.00	-2,540.04	142.33
PROFESSIONAL-PHYSICALS	0.00	647.00	650.00	3.00	99.54
TRAVEL/Parks Per Diems & Mileage	0.00	298.06	1,000.00	701.94	29.81
PROGRAMING/RECREATION	0.00	377.62	1,200.00	822.38	31.47
Sweatshirts	0.00	0.00	300.00	300.00	0.00
Gate Receipts	0.00	0.00	7,500.00	7,500.00	0.00
Inside Storage	0.00	0.00	2,500.00	2,500.00	0.00
WATER TESTING	0.00	618.15	1,500.00	881.85	41.21
UTLITIES/ELECTRIC	0.00	19,535.12	35,000.00	15,464.88	55.81
EQUIPMENT MAINTENANCE	0.00	3,653.68	3,500.00	-153.68	104.39
FACILITY MAINTENANCE	0.00	3,949.41	3,500.00	-449.41	112.84
GROUNDS MAINTENANCE	0.00	4,055.19	4,000.00	-55.19	101.38
					48.35

MENOMINEE COUNTY

Standard Budget Report

September 2014 Revenues

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: PARK IMPROVEMENT FUND					
Program Revenues					
Charges for Services					
BOAT FEES	0.00	3,364.50	3,500.00	-135.50	96.13
Total Charges for Services	0.00	3,364.50	3,500.00	-135.50	96.13
Total Program Revenues	0.00	3,364.50	3,500.00	-135.50	96.13
Special Items					
Other Revenue					
TRANSFERS/APPROPRIATION	0.00	13,420.79 (*)	0.00	13,420.79	0.00
Total Other Revenue	0.00	13,420.79	0.00	13,420.79	0.00
Total Special Items	0.00	13,420.79	0.00	13,420.79	0.00
Total Revenues	0.00	16,785.29	3,500.00	13,285.29	479.58

* under projected Revenue

* Labor Day Revenues not includ
fet in Boat fees.

(*) money transfered from Park fund
balance for projects.

MENOMINEE COUNTY

Standard Budget Report

September 2014 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: PARK IMPROVEMENT FUND					
Recreation and Culture					
PARK IMPROVEMENT EXPENDITURE					
SHAKEY LAKES IMPROVEMENT	0.00	12,272.74	12,272.74 1	0.00	100.00
BAILEY PARK IMPROVEMENT	0.00	1,148.05	1,148.05 2	0.00	100.00
STONEY POINT IMPROVEMENTS	0.00	0.00	6,300.00 3	6,300.00	0.00
Total PARK IMPROVEMENT EXPENDITU	0.00	13,420.79	19,720.79	6,300.00	68.05
Total Recreation and Culture	0.00	13,420.79	19,720.79	6,300.00	68.05
Total Expenditures	0.00	13,420.79	19,720.79	6,300.00	68.05
CHANGE IN FUND EQUITY	**0.00**	**3,364.50**	**-16,220.79**	**19,585.29**	**-20.74**

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amoun
Year To Print: 2014
Month To Print: September
Fund Code Range: 220 PARK IMPROVEMENT FUND to 220 PARK IMPROVEMENT FUND

1) Money transfered for blacktop by bath house. electrical equipment at shakey Lakes.

2) Well permit for Bailey Park.

3) Stoney Point - No money expended.

MENOMINEE COUNTY

Standard Budget Report

September 2014 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
RENTAL/CONTRACTING	0.00	3,384.41	7,000.00	3,615.59	
REFUNDS/REBATES	0.00	1,713.00	2,000.00	287.00	85.65
VEHICLE MAINTENANCE	0.00	2,680.08	1,500.00	-1,180.08	178.67
NEW/REPLACEMENT EQUIPMENT	0.00	544.45	2,000.00	1,455.55	27.22
Total COUNTY PARKS	0.00	205,045.95	240,705.00	35,659.05	85.19
Total Recreation and Culture	0.00	205,045.95	240,705.00	35,659.05	85.19
Transfers Out					
TRANSFERS OUT					
TRANSFER OUT	0.00	13,420.79	-13,420.79	-26,841.58	-100.00
Total TRANSFERS OUT	0.00	13,420.79	-13,420.79	-26,841.58	-100.00
Total Transfers Out	0.00	13,420.79	-13,420.79	-26,841.58	-100.00
Total Expenditures	0.00	218,466.74	227,284.21	8,817.47	96.12
CHANGE IN FUND EQUITY	**0.00**	**20,009.68**	**15,594.79**	**4,414.89**	**128.31**

under Budget

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amoun
Year To Print: 2014
Month To Print: September
Fund Code Range: 208 COUNTY PARKS to 208 COUNTY PARKS

Expenses 35,659.05 under
Revenues -4,402.58
31,256.47 under