Menominee County Parks and Recreation Committee
Will meet on Monday, August 5, 2019 – 6 PM at
Mason Park, Menominee, MI

-A Quorum of The Menominee County Board of Commissioners may be present

Agenda

1) Call meeting to order

2) Pledge of Allegiance

3) Roll Call

4) Approval of Agenda

5) Approval of Previous Meeting Minutes – June 3, 2019

6) Public Comment

7) Business:
   a) Review Financials
   b) Budget Review
   c) Picnic Tables
      i) When to order (delivery in October)
      ii) When to order 2X4's and 2X8's (October)
   d) Electrical at Shakey Lakes – Alger Delta Quote
   e) New restrooms at Shakey Lakes (replace pit toilets) – follow up
   f) Added parking at Shakey Lakes Boat Launch
   g) Electric at Bailey
   h) Weekly reservations at Kleinke – next year's price list.
   i) On line reservations (Mike Kass)
   j) Kayak launch at Mason Park (Larry Phelps)
   k) Bailey Park, Kleinke and Shakey Lakes – Stump Removal
      Shean Soucy (EAGLE application)
   l) Follow up on Health Department report.

8) Correspondence

9) Any other comments by Park Board

10) Public Comment

11) Adjournment

REVENUE AND EXPENDITURE REPORT FOR MENOMINEE COUNTY

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - COUNTY PARKS							
Revenues							
Dept 000							
208-000-441.01	HANNAHVILLE GRANT	0.00	0.00	4,000.00	0.00	(4,000.00)	100.00
208-000-649.00	FIREWOOD SALES	100.00	100.00	155.00	0.00	(55.00)	155.00
208-000-649.01	TIMBER SALES	0.00	0.00	0.00	0.00	0.00	0.00
208-000-649.02	ICE SALES	0.00	0.00	0.00	0.00	0.00	0.00
208-000-651.01	ANNUAL	9,000.00	9,000.00	9,945.00	3,816.00	(945.00)	110.50
208-000-651.02	ANNUAL 2 FOR	0.00	0.00	0.00	0.00	0.00	0.00
208-000-651.03	DAILY	5,000.00	5,000.00	3,736.00	2,431.00	1,264.00	74.72
208-000-651.04	SENIOR CITIZENS	0.00	0.00	0.00	0.00	0.00	0.00
208-000-651.05	GATE RECEIPTS FOR FAIR	9,500.00	9,500.00	10,520.00	10,520.00	(1,020.00)	110.74
208-000-653.01	SHAKEY CAMPING FEES	80,000.00	80,000.00	79,040.00	20,265.00	960.00	98.80
208-000-653.02	KLEINKE CAMPING FEES	22,000.00	22,000.00	17,347.00	10,911.00	4,653.00	78.85
208-000-653.03	RIVER PARK CAMPING	500.00	500.00	290.00	180.00	210.00	58.00
208-000-654.00	SHAKEY LAKE LEASE SITES	70,000.00	70,000.00	68,195.00	725.00	1,805.00	97.42
208-000-654.02	KLEINKE LEASE SITES	15,000.00	15,000.00	17,070.00	1,020.00	(2,070.00)	113.80
208-000-666.01	PAVILLION-SHAKEY	200.00	200.00	350.00	100.00	(150.00)	175.00
208-000-666.02	PAVILION-KLEINKE	100.00	100.00	0.00	0.00	100.00	0.00
208-000-666.03	RIVER PARK PAVILLION	150.00	150.00	0.00	0.00	150.00	0.00
208-000-667.02	Outside Storage	2,500.00	2,500.00	2,982.00	57.00	(482.00)	119.28
208-000-667.03	Inside (Fair) Storage	4,000.00	4,000.00	3,993.00	0.00	7.00	99.83
208-000-673.00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
208-000-673.01	FIREWOOD-KLEINKE	250.00	250.00	55.00	20.00	195.00	22.00
208-000-673.02	ICE-KLEINKE	50.00	50.00	0.00	0.00	50.00	0.00
208-000-673.03	PAID SHOWERS-KLEINKE	600.00	600.00	0.00	0.00	600.00	0.00
208-000-673.04	PAID SHOWERS-SHAKEY	3,000.00	3,000.00	2,053.25	1,385.75	946.75	68.44
208-000-676.00	MISCELLANEOUS RECEIPTS	100.00	100.00	65.00	0.00	35.00	65.00
208-000-676.01	PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
208-000-676.02	Sweatshirt Revenue	0.00	0.00	0.00	0.00	0.00	0.00
208-000-677.02	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
208-000-686.00	PARK ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
208-000-694.00	CASH OVER AND SHORT	0.00	0.00	0.00	0.00	0.00	0.00
208-000-697.00	TRANSFER IN FROM FUND BALANCE	51,552.00	51,552.00	0.00	0.00	51,552.00	0.00
208-000-699.00	GENERAL FUND APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		273,602.00	273,602.00	219,796.25	51,430.75	53,805.75	80.33
TOTAL REVENUES		273,602.00	273,602.00	219,796.25	51,430.75	53,805.75	80.33
Expenditures							
Dept 751							
208-751-704.00	SALARIES	37,925.00	37,925.00	30,199.95	3,158.68	7,725.05	79.63
208-751-705.00	SALARIES - PART TIME	51,480.00	51,480.00	21,972.00	9,824.00	29,508.00	42.68
208-751-706.00	OVERTIME	1,800.00	1,800.00	778.50	109.40	1,021.50	43.25
208-751-707.00	LONGEVITY	900.00	900.00	900.00	0.00	0.00	100.00
208-751-712.00	HOSPITAL DEDUCTIBLE	15,429.00	15,429.00	14,206.20	1,670.84	1,222.80	92.07
208-751-712.02	HRA REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
208-751-713.00	LIFE INSURANCE	30.00	30.00	25.96	2.36	4.04	86.53
208-751-715.00	FICA-OASDI	5,471.00	5,471.00	4,398.60	792.10	1,072.40	80.40
208-751-715.01	FICA-MEDI	1,280.00	1,280.00	735.69	185.24	544.31	57.48
208-751-716.00	WORKMENS COMPENSATION	4,387.00	4,387.00	2,632.80	0.00	1,754.20	60.01
208-751-718.00	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
208-751-727.00	OFFICE SUPPLIES	500.00	500.00	207.39	0.00	292.61	41.48
208-751-728.00	OFFICE EQUIPMENT	300.00	300.00	0.00	0.00	300.00	0.00
208-751-729.00	POSTAGE-COUNTY PARKS	350.00	350.00	326.59	13.17	23.41	93.31

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - COUNTY PARKS							
Expenditures							
208-751-742.00	GAS, OIL ETC	6,000.00	6,000.00	3,547.91	1,052.74	2,452.09	59.13
208-751-743.00	DIESEL FUEL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
208-751-744.00	L.P. GAS	3,000.00	3,000.00	3,443.47	0.00	(443.47)	114.78
208-751-745.00	UNIFORMS	400.00	400.00	291.15	115.01	108.85	72.79
208-751-745.01	UNIFORMS/SUMMER HELP	200.00	200.00	154.00	154.00	46.00	77.00
208-751-754.00	Horse Arena Project	0.00	0.00	0.00	0.00	0.00	0.00
208-751-754.01	SHAKEY LAKES ELECTRICAL UPGRADE PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
208-751-755.01	JANITORIAL SUPPLIES	3,500.00	3,500.00	1,274.27	14.46	2,225.73	36.41
208-751-755.02	OTHER OPERATING/GENERAL	3,500.00	3,500.00	1,618.14	137.28	1,881.86	46.23
208-751-755.03	OTHER OPERATING/MISCELLANEOUS	0.00	0.00	0.00	18.49	0.00	0.00
208-751-755.04	BROCHURES/STICKERS	3,000.00	3,000.00	1,905.00	0.00	1,095.00	63.50
208-751-755.05	TREE REPLACEMENT	250.00	250.00	150.00	0.00	100.00	60.00
208-751-755.06	KLIENKE PARK/ICE SALES	0.00	0.00	0.00	0.00	0.00	0.00
208-751-755.07	OTHER OPERATING-FIRE RINGS	0.00	0.00	0.00	0.00	0.00	0.00
208-751-755.08	DEQ Permits	2,000.00	2,000.00	1,345.64	0.00	654.36	67.28
208-751-756.01	CONSTRUCTION SUPPLIES	1,200.00	1,200.00	89.00	0.00	1,111.00	7.42
208-751-801.00	PROFESSIONAL/CONTRACTURAL SERVICES	5,000.00	5,000.00	542.15	90.00	4,457.85	10.84
208-751-801.01	PROFESSIONAL-PHYSICALS	700.00	700.00	678.00	113.00	22.00	96.86
208-751-850.00	TELEPHONE-SHAKEY LAKES	500.00	500.00	339.39	79.50	160.61	67.88
208-751-850.01	TELEPHONE-SHAKEY LAKES	0.00	0.00	0.00	(19.08)	0.00	0.00
208-751-860.00	TRAVEL/Parks Per Diems & Mileage	1,000.00	1,000.00	778.12	77.26	221.88	77.81
208-751-880.00	PROGRAMING/RECREATION	1,000.00	1,000.00	42.26	18.64	957.74	4.23
208-751-880.01	PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
208-751-880.02	Sweatshirts	0.00	0.00	0.00	0.00	0.00	0.00
208-751-881.00	GB RV & CAMPING SHOW	0.00	0.00	0.00	0.00	0.00	0.00
208-751-884.00	Gate Receipts	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00
208-751-884.01	Inside Storage	0.00	0.00	0.00	0.00	0.00	0.00
208-751-901.00	PARKS - ADVERTISING	4,000.00	4,000.00	3,263.72	0.00	736.28	81.59
208-751-920.00	WATER TESTING	1,300.00	1,300.00	819.00	0.00	481.00	63.00
208-751-920.01	UTLITIES/ELECTRIC	34,000.00	34,000.00	15,105.79	5,591.17	18,894.21	44.43
208-751-920.02	GARBAGE DISPOSAL	5,000.00	5,000.00	2,456.59	449.50	2,543.41	49.13
208-751-920.03	SEWER/SEPTIC DISPOSAL	5,000.00	5,000.00	1,600.00	150.00	3,400.00	32.00
208-751-930.02	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	1,661.20	94.91	838.80	66.45
208-751-930.03	FACILITY MAINTENANCE	3,000.00	3,000.00	1,935.43	(18.49)	1,064.57	64.51
208-751-930.04	GROUNDS MAINTENANCE	5,000.00	5,000.00	4,170.18	2,272.73	829.82	83.40
208-751-942.00	RENTAL/CONTRACTING	0.00	0.00	0.00	0.00	0.00	0.00
208-751-953.01	ELECTRICAL UPGRADE - SHAKEY LAKES	0.00	0.00	0.00	0.00	0.00	0.00
208-751-953.02	ELECTRICAL UPGRADE - KLEINKE	0.00	0.00	0.00	0.00	0.00	0.00
208-751-964.00	REFUNDS/REBATES	1,500.00	1,500.00	4,295.00	125.00	(2,795.00)	286.33
208-751-970.00	CAPITAL OUTLAY	0.00	3,151.00	3,832.30	0.00	(681.30)	121.62
208-751-970.01	SHAKEY LAKES ELECTRICAL UPGRADE	20,000.00	20,000.00	250.00	0.00	19,750.00	1.25
208-751-970.02	PICNIC TABLES	7,000.00	7,000.00	7,105.65	0.00	(105.65)	101.51
208-751-970.03	DOG WASTE POST/CONTAINERS	1,000.00	1,000.00	300.84	0.00	699.16	30.08
208-751-970.04	BAILEY PARK ELECTRIC TO BATHROOM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
208-751-981.00	VEHICLE MAINTENANCE	3,000.00	3,000.00	912.88	0.00	2,087.12	30.43
208-751-984.00	NEW/REPLACEMENT EQUIPMENT	2,000.00	2,000.00	203.98	0.00	1,796.02	10.20
208-751-984.01	4H BUILDING ROOF REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - COUNTY PARKS		273,602.00	276,753.00	140,494.74	26,271.91	136,258.26	50.77
TOTAL EXPENDITURES		273,602.00	276,753.00	140,494.74	26,271.91	136,258.26	50.77
Fund 208 - COUNTY PARKS:							

REVENUE AND EXPENDITURE REPORT FOR MENOMINEE COUNTY

PERIOD ENDING 07/31/2019

GL NUMBER DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - COUNTY PARKS						
TOTAL REVENUES	273,602.00	273,602.00	219,796.25	51,430.75	53,805.75	80.33
TOTAL EXPENDITURES	273,602.00	276,753.00	140,494.74	26,271.91	136,258.26	50.77
NET OF REVENUES & EXPENDITURES	0.00	(3,151.00)	79,301.51	25,158.84	(82,452.51)	2,516.71

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2019 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/19 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 220 - PARK IMPROVEMENT FUND							
Revenues							
Dept 000							
220-000-541.00	STATE PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
220-000-542.00	STATE GRANTS/FISHING MUSEUM	0.00	0.00	0.00	0.00	0.00	0.00
220-000-580.00	LOCAL GRANT-STONEY POINT	0.00	0.00	0.00	0.00	0.00	0.00
220-000-580.01	LOCAL GRANT-BAILY PARK	0.00	0.00	0.00	0.00	0.00	0.00
220-000-580.02	Local Grant/Shakey Lakes	0.00	0.00	0.00	0.00	0.00	0.00
220-000-580.03	LOCAL GRANT - RIVER PARK	0.00	0.00	0.00	0.00	0.00	0.00
220-000-642.01	TREE HARVESTING - SHAKEY LAKES	0.00	0.00	0.00	0.00	0.00	0.00
220-000-642.02	TREE HARVESTING - KLEINKE PARK	0.00	0.00	0.00	0.00	0.00	0.00
220-000-642.03	TREE HARVESTING - BAILEY PARK	0.00	0.00	0.00	0.00	0.00	0.00
220-000-642.04	TREE HARVESTING - RIVER PARK	0.00	0.00	0.00	0.00	0.00	0.00
220-000-642.05	TREE HARVESTING - STONEY POINT	0.00	0.00	0.00	0.00	0.00	0.00
220-000-642.06	TREE HARVEST - ALL PARKS	0.00	0.00	0.00	0.00	0.00	0.00
220-000-652.01	BOAT FEES	4,000.00	4,000.00	4,006.75	1,391.15	(6.75)	100.17
220-000-676.00	MISCELLANEOUS RECEIPTS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
220-000-699.00	TRANSFERS/APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0.00
220-000-699.01	TRANSFER IN FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - NONE		8,000.00	8,000.00	4,006.75	1,391.15	3,993.25	50.08
TOTAL REVENUES		8,000.00	8,000.00	4,006.75	1,391.15	3,993.25	50.08
Expenditures							
Dept 752							
220-752-953.01	SHAKEY LAKES IMPROVEMENT	2,000.00	2,000.00	836.00	586.00	1,164.00	41.80
220-752-953.02	KLEINKE PARK IMPROVEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
220-752-953.03	RIVER PARK IMPROVEMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
220-752-953.04	BAILEY PARK IMPROVEMENT	2,000.00	2,000.00	406.98	0.00	1,593.02	20.35
220-752-953.05	STONEY POINT IMPROVEMENTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
220-752-970.00	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
220-752-970.01	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
220-752-970.02	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
220-752-970.03	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
220-752-975.04	BOAT LAUNCH CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 752		8,000.00	8,000.00	1,242.98	586.00	6,757.02	15.54
TOTAL EXPENDITURES		8,000.00	8,000.00	1,242.98	586.00	6,757.02	15.54
Fund 220 - PARK IMPROVEMENT FUND:							
TOTAL REVENUES		8,000.00	8,000.00	4,006.75	1,391.15	3,993.25	50.08
TOTAL EXPENDITURES		8,000.00	8,000.00	1,242.98	586.00	6,757.02	15.54
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,763.77	805.15	(2,763.77)	100.00
TOTAL REVENUES - ALL FUNDS		281,602.00	281,602.00	223,803.00	52,821.90	57,799.00	79.47
TOTAL EXPENDITURES - ALL FUNDS		281,602.00	284,753.00	141,737.72	26,857.91	143,015.28	49.78
NET OF REVENUES & EXPENDITURES		0.00	(3,151.00)	82,065.28	25,963.99	(85,216.28)	2,604.42

BALANCE SHEET FOR MENOMINEE COUNTY
Period Ending 07/31/2019

Fund 208 COUNTY PARKS

GL Number	Description	Balance
*** Assets ***		
208-000-001.00	CASH	174,928.30
208-000-004.00	IMPREST CASH	300.00
208-000-040.00	ACCOUNTS RECEIVABLE	0.00
208-000-084.00	DUE FROM OTHER FUNDS	0.00
208-000-123.00	PREPAID EXPENSE	0.00
208-000-123.01	PREPAID INSURANCE	0.00
Total Assets		**175,228.30**
*** Liabilities ***		
208-000-200.00	ACCOUNTS PAYABLE	0.00
208-000-257.00	Accrued Wages Payable	0.00
208-000-273.00	UNDISTRIBUTED RECEIPTS	0.00
208-000-276.00	RECEIPTS REFUNDABLE	0.00
Total Liabilities		**0.00**
*** Fund Balance ***		
208-000-390.00	FUND BALANCE	95,926.79
208-000-393.03	DESIGNATED FUND BALANCE	0.00
Total Fund Balance		**95,926.79**
Beginning Fund Balance		**95,926.79**
Net of Revenues VS Expenditures		**79,301.51**
Ending Fund Balance		**175,228.30**
Total Liabilities And Fund Balance		**175,228.30**

BALANCE SHEET FOR MENOMINEE COUNTY
Period Ending 07/31/2019

Fund 220 PARK IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
220-000-001.00	CASH	80,390.38
220-000-040.00	ACCOUNTS RECEIVABLE	0.00
220-000-078.00	DUE FROM STATE	0.00
Total Assets		**80,390.38**
*** Liabilities ***		
220-000-200.00	ACCOUNTS PAYABLE	0.00
Total Liabilities		**0.00**
*** Fund Balance ***		
220-000-390.00	FUND BALANCE	77,626.61
Total Fund Balance		**77,626.61**
Beginning Fund Balance		**77,626.61**
Net of Revenues VS Expenditures		**2,763.77**
Ending Fund Balance		**80,390.38**
Total Liabilities And Fund Balance		**80,390.38**

Public Health
Delta & Menominee Counties
Environmental Health Division

2920 College Avenue
Escanaba, Michigan 49829
Ph:(906)786-9692 - Fax:(906)789-8147

www.phdm.org

909 Tenth Avenue
Menominee, Michigan 49858
Ph:(906)863-4451 - Fax:(906)863-7142

June 21, 2019

Menominee County Parks
839 10th Ave
Menominee, MI 49858

RE: Kleinke Park Annual Campground Inspection

Dear Menominee County Parks:

On June 11, 2019, Public Health, Delta & Menominee Counties (PHDM) completed the routine annual campground inspection at Kleinke Park Campground. It was determined that this facility was in substantial compliance with Part 125 of Act 368, P.A. 1978. The following violations were noted and require correction:

1. The Sanitary Station non-potable tower is leaking.

   R 325.1577 Campground maintenance.

   "Rule 27. The service building, grounds, and facilities shall be maintained in a clean and sanitary condition and kept in good order."

   - Repair sanitary station water tower so it does not leak.

2. The swimming beach is not marked as "Not Tested".

   333.12541 of the Public Health Code. Testing and evaluating quality of water at bathing beaches; purpose; posting sign; injunction; definitions Sec. 12541 (3) states, in part:

   "(3) The owner of the bathing beach shall post at the main entrance to the bathing beach or other visible location a sign that states whether or not the bathing beach has been tested or evaluated under subsection (1) and, if the bathing beach has been tested, the location of where test results may be reviewed."

   - Post a sign indicating stating that the beach water is not tested.
     - THIS IS A REPEAT VIOLATION FROM THE PREVIOUS INSPECTION

3. Site #8 is located only 35' from a vaulted privy.

R 325.1556a Primitive campgrounds; privies; potable water; mobile homes prohibited.

Rule 6a. "...campground owner shall not locate a privy closer than 50 feet to a site boundary."

- Relocate the privy or define the site boundaries so the site is greater than 50 feet from the privy.
  - THIS IS A REPEAT VIOLATION FROM THE PREVIOUS INSPECTION

4. A copy of the current license is not posted for public review.

333.12508 Campground license; issuance; display; notice of denial; statement of reasons; reconsideration; hearing; appeal.

"Sec. 12508. (1) Upon approval of the application for a campground license, the department, its agent or representative, or a representative of a designated local health department shall issue a campground license which shall be displayed in a conspicuous place on the campground."

- Post a copy of the current license in an area available for public review.

Public Health, Delta & Menominee Counties appreciates your continued efforts to provide a safe and sanitary campground. If you have any questions regarding this inspection please contact PHDM at (906)786-9692.

Sincerely,

Robb MacGregor, REHS
Environmental Health Specialist

CC: Campgrounds & Pools Unit, DEQ, Lansing

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
DRINKING WATER AND MUNICIPAL ASSISTANCE

CAMPGROUND INSPECTION REPORT

Issued under authority of Part 125, Campground Administrative Rules, of 1978 PA 368, as amended. An annual inspection is required for licensure.

Campground Name: Kleinke Park | Ref. No. 3 4 3 5 - 5 5

Inspection Date: 6/11/19 Location: N5790 Hwy M-35 Menominee County: Menominee

Owner's Name and Address: Menominee County Parks - 839 10th Ave Menominee, MI 49858

TYPE OF SITES* **MODERN** **PRIMITIVE**

**Modern site served by site sewer connection or service bldg. flush toilet. Primitive site by privy.*

Number of Individual Sites 31 + 0 = 31

Equivalent No. of Group Sites 0 + 0 = 0

TOTAL 31

Number of Convenience Water Outlets 1
Number of Sites w/ Water Connections 1
Number of Sites w/ Electrical Service 31
Number of Sites w/ Sewer Connections 0
Number of Sites w/ Seepage Pits 0
Number of Camping Cabins-*on licensed sites, under 400 sq. ft., no direct water connection, moveable* 0
Number of Resort Cabins-*cabins other than camping cabins, may not be placed on licensed sites* 0

KEY: ✓ Compliance **X** Noncompliance ▪ Not Applicable

Sites: General (Rule 6)
X Current license posted (Sec. 12508)
✓ Local plumbing and electrical approvals for buildings/sites
✓ Site layout complies with approved plan ✓ Sites numbered
✓ Minimum 4' unobstructed path around recreational units (rec unit)
✓ No permanent structures on licensed sites
✓ Drainage ✓ 1 rec unit per site ✓ No unlicensed sites/areas

Group Sites: (Rule 6b)
▪ Area boundaries designated ▪ Signs posted ▪ Records kept
▪ Minimum 4' path around rec units ▪ Emergency vehicle access maintained

Water Supply: (Act 399, Rule 9)
Municipal ✓ Type II Type III
Regulated by Noncommunity Water Supply Program ✓ Yes No
Well: ✓ Properly maintained/operated ✓ Adequate capacity
✓ Minimum isolation distances met
✓ Above-grade well house ✓ Sample tap, Pump-to-waste

Distribution: (Act 399, Rule 9)
✓ Disinfected & sampled before opening Last Sampled: 5/28/19 (Date)
✓ BacT (Coliform/100 mL) Not Detected
✓ All LHD-required sampling conditions/parameters met
✓ Properly maintained/operated ✓ Convenience outlets unthreaded
✓ Disinfection equipment or injection tap
✓ No stop and waste valves ✓ No buried hoses
✓ 1 rec unit per site water connection

Service Building: (Rules 21, 27)
✓ Ventilation ✓ Windows screened ✓ Coving
✓ Self-closing exterior doors ✓ Fixtures in working order
✓ Lighting ✓ Proper plumbing, no cross connections
✓ Hot water 120°F or less ✓ Properly maintained/operated

Service Buildings # of SBs:	MALE	FEMALE	UNISEX
Number of Lavatories (sinks)	III	III	
Number of Toilets	II	III	
Number of Urinals	I		
Number of Showers	II	II	
Number of Vaults/Portable Privies			II

Privies: (Rules 6a, 16)
✓ Adequate number ✓ Properly maintained
✓ Properly constructed X Minimum 50' from campsites

Wastewater Collection: (Rules 11, 12, 13)
▪ Risers minimum 2" above grade ▪ Capped at vacant sites
▪ Minimum 5' between sewer & water risers
✓ Septic tank(s) properly maintained & pumped as needed
✓ All tank risers properly secured to prevent unauthorized access
✓ No buried wastewater storage tanks

Wastewater Disposal: (Rules 10, 14)
✓ Properly maintained/operated ✓ No evidence of failure
▪ Lagoon has fence/gate/signage & weeds/animals are controlled

Seepage Pits: (Rule 18)
▪ Properly maintained/operated ▪ Minimum 75' to wells
▪ No new seepage pits constructed/replaced after year 2000

Sanitary Station: (Rule 26)
✓ Potable(drinking) tower & sign ✓ Nonpotable(rinse) tower & sign
✓ Vacuum breaker at highest point of both towers
✓ Device to keep hoses off ground ✓ Foot-operated hatch

Miscellaneous Requirements:
✓ Sufficient # garbage containers & emptied as needed **(Rule 31)**
✓ Roadways maintained **(Rule 8)**
✓ Maintain minimum 20' road right-of-way **(Rule 8)**
✓ Manager available/notice posted where to contact Mngr **(Rule 7)**
✓ Location of nearest emergency phone & locations/phone #s for police, fire & medical assistance posted/provided **(Rule 7)**
✓ 1 rec unit per electrical outlet
✓ No buried extension cords **(Rule33)**
▪ Swimming Pool: Current license posted **(Rule 35)**
X Beach: If sampled post results OR post as "Not Tested" **(Rule 35)**
✓ Beach: Suitable safety & rescue equipment provided **(Rule 35)**
✓ Measures taken to reduce mosquito population **(Rule 31)**
✓ Grounds and facilities maintained/clean **(Rule 27)**
✓ No modifications without LHD/DEQ construction permits **(Rule 3)**

RECOMMENDATION REGARDING LICENSURE

At the time of inspection, the campground was found to be in substantial compliance with Part 125 of the Public Health Code; licensure is recommended.
This facility is **NOT** in substantial compliance; a follow-up inspection will be made on / / . Correct all violations by this follow-up date.
This facility is **NOT** in substantial compliance and licensure cannot be recommended. Violations and additional comments below.

COMMENTS: Non-potable tower lacks foot handle - Current License not posted - Privies only 35' from site 8 - Beach not posted as "Not Tested"

NOTE: Use Campground Inspection Report Supplement (Form EQP 1715-1) for additional comments.

LHD Rep Signature [signature] Campground Rep Signature
Printed Name Robb MacGregor Printed Name

DISTRIBUTION: ORIGINAL TO DEQ / COPY TO OWNER / COPY TO LOCAL HEALTH DEPARTMENT

Public Health
Delta & Menominee Counties
Environmental Health Division

2920 College Avenue
Escanaba, Michigan 49829
Ph:(906)786-9692 - Fax:(906)789-8147

www.phdm.org

909 Tenth Avenue
Menominee, Michigan 49858
Ph:(906)863-4451 - Fax:(906)863-7142

7/22/2019

Menominee County Parks
839 10th Ave
Menominee, MI 49858

RE: Shakey Lakes Campground Annual Campground Inspection

Dear Menominee County Park:

On July 16, 2019, Public Health, Delta & Menominee Counties (PHDM) completed the routine annual campground inspection at Shakey Lakes Campground. It was determined that this facility was in substantial compliance with Part 125 of Act 368, P.A. 1978. The following violations were noted and require correction:

1. The showers, shower rooms, and bathrooms do not have floor to wall coving.

   R 325.1571 Service buildings; required facilities.

   "Rule 21. (c) Coved floor and wall joints are provided."

   - To Correct: Install floor to wall coving in shower rooms and bathrooms.

2. Portable Privies have been placed on sites #86 and site #P-2.

   R 325.1556a Primitive campgrounds; privies; potable water; mobile homes prohibited.

   "Rule 6a. "...campground owner shall not locate a privy closer than 50 feet to a site boundary."

   - To Correct: Relocate the privies or define the site boundaries so the site is greater than 50 feet from the privy.

3. Convenience Water Outlets are threaded and a splitter was attached to one outlet with a hose connected to a camping unit.

R 325.1559 Water supplies.

"Rule 9. (7) A campground owner may locate an unthreaded convenience water outlet on a site but shall not allow a direct connection of the outlet to a recreational unit."

- To Correct: Ensure that convivence outlets are not threaded and no campers are connecting to convenience outlets.

Public Health, Delta & Menominee Counties appreciates your continued efforts to provide a safe and sanitary campground. If you have any questions regarding this inspection please contact PHDM at (906) 786-9692.

Sincerely,

Robb MacGregor, REHS
Environmental Health Specialist

CC: Campgrounds & Pools Unit, DEQ, Lansing

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
DRINKING WATER AND MUNICIPAL ASSISTANCE

CAMPGROUND INSPECTION REPORT

Issued under authority of Part 125, Campground Administrative Rules, of 1978 PA 368, as amended. An annual inspection is required for licensure.

Campground Name: Shakey Lakes Campground | Ref. No. 3 4 5 0 - 5 5

Inspection Date: 7/16/19 Location: N 8590 Co. Rd. Park Rd County: Menominee

Owner's Name and Address: Menominee County Parks - 839 10th Ave, Menominee

TYPE OF SITES*	MODERN		PRIMITIVE	
Number of Individual Sites	138	+	0	= 138
Equivalent No. of Group Sites	0	+	0	= 0
			TOTAL	138

*Modern site served by site sewer connection or service bldg. flush toilet. Primitive site by privy.

Number of Convenience Water Outlets	IIII = 7
Number of Sites w/ Water Connections	0
Number of Sites w/ Electrical Service	117
Number of Sites w/ Sewer Connections	0
Number of Sites w/ Seepage Pits	0
Number of Camping Cabins-*on licensed sites, under 400 sq. ft., no direct water connection, moveable*	0
Number of Resort Cabins-*cabins other than camping cabins, may not be placed on licensed sites*	0

KEY: ✓ Compliance X Noncompliance ▪ Not Applicable

Sites: General (Rule 6)
✓ Current license posted (Sec. 12508)
✓ Local plumbing and electrical approvals for buildings/sites
✓ Site layout complies with approved plan ✓ Sites numbered
✓ Minimum 4' unobstructed path around recreational units (rec unit)
✓ No permanent structures on licensed sites
✓ Drainage ✓ 1 rec unit per site ✓ No unlicensed sites/areas

Group Sites: (Rule 6b)
— Area boundaries designated — Signs posted — Records kept
— Minimum 4' path around rec units — Emergency vehicle access maintained

Water Supply: (Act 399, Rule 9)
___ Municipal ✓ Type II ___ Type III
Regulated by Noncommunity Water Supply Program ✓ Yes ___ No
Well: ✓ Properly maintained/operated ✓ Adequate capacity
✓ Minimum isolation distances met
✓ Above-grade well house ✓ Sample tap, Pump-to-waste

Distribution: (Act 399, Rule 9)
✓ Disinfected & sampled before opening Last Sampled: 6/18/19 (Date)
✓ BacT (Coliform/100 mL) Not Detected
✓ All LHD-required sampling conditions/parameters met
✓ Properly maintained/operated X Convenience outlets unthreaded
✓ Disinfection equipment or injection tap
✓ No stop and waste valves ✓ No buried hoses
X 1 rec unit per site water connection

Service Building: (Rules 21, 27)
✓ Ventilation ✓ Windows screened X Coving
✓ Self-closing exterior doors ✓ Fixtures in working order
✓ Lighting ✓ Proper plumbing, no cross connections
✓ Hot water 120°F or less ✓ Properly maintained/operated

Service Buildings # of SBs:	MALE	FEMALE	UNISEX
Number of Lavatories (sinks)	IIII = 9	IIII = 10	
Number of Toilets	IIII = 6	IIII = 10	
Number of Urinals	IIII = 6		
Number of Showers	II = 2	II = 2	IIII = 5
Number of Vaults/Portable Privies	I = 1	II = 2	

Privies: (Rules 6a, 16)
✓ Adequate number ✓ Properly maintained
✓ Properly constructed X Minimum 50' from campsites

Wastewater Collection: (Rules 11, 12, 13)
— Risers minimum 2" above grade — Capped at vacant sites
— Minimum 5' between sewer & water risers
✓ Septic tank(s) properly maintained & pumped as needed
✓ All tank risers properly secured to prevent unauthorized access
✓ No buried wastewater storage tanks

Wastewater Disposal: (Rules 10, 14)
✓ Properly maintained/operated ✓ No evidence of failure
— Lagoon has fence/gate/signage & weeds/animals are controlled

Seepage Pits: (Rule 18)
— Properly maintained/operated — Minimum 75' to wells
— No new seepage pits constructed/replaced after year 2000

Sanitary Station: (Rule 26)
✓ Potable(drinking) tower & sign ✓ Nonpotable(rinse) tower & sign
✓ Vacuum breaker at highest point of both towers
✓ Device to keep hoses off ground ✓ Foot-operated hatch

Miscellaneous Requirements:
✓ Sufficient # garbage containers & emptied as needed **(Rule 31)**
✓ Roadways maintained **(Rule 8)**
✓ Maintain minimum 20' road right-of-way **(Rule 8)**
✓ Manager available/notice posted where to contact Mngr **(Rule 7)**
___ Location of nearest emergency phone & locations/phone #s for police, fire & medical assistance posted/provided **(Rule 7)**
✓ 1 rec unit per electrical outlet
✓ No buried extension cords **(Rule33)**
— Swimming Pool: Current license posted **(Rule 35)**
✓ Beach: If sampled post results OR post as "Not Tested" **(Rule 35)**
✓ Beach: Suitable safety & rescue equipment provided **(Rule 35)**
✓ Measures taken to reduce mosquito population **(Rule 31)**
✓ Grounds and facilities maintained/clean **(Rule 27)**
✓ No modifications without LHD/DEQ construction permits **(Rule 3)**

RECOMMENDATION REGARDING LICENSURE
✓ At the time of inspection, the campground was found to be in substantial compliance with Part 125 of the Public Health Code, licensure is recommended.
___ This facility is **NOT** in substantial compliance, a follow-up inspection will be made on / / . Correct all violations by this follow-up date.
___ This facility is **NOT** in substantial compliance and licensure cannot be recommended. Violations and additional comments below.

COMMENTS: - Portable pit toilet 450' from 8/12-2 - No coving in new bathroom building - Commend water others thawed, - Leaches Splitter [illegible] connections [illegible] by site [illegible] campground

NOTE: Use Campground Inspection Report Supplement (Form EQP 1715-1) for additional comments.

LHD Rep Signature [signature] REHS Campground Rep Signature ___
Printed Name Robb MacGregor Printed Name ___

DISTRIBUTION: ORIGINAL TO DEQ / COPY TO OWNER / COPY TO LOCAL HEALTH DEPARTMENT