

Menominee County Parks and Recreation Committee
Will meet on Monday, August 6, 2018 – 6 PM at
River Park, Menominee, MI

-A Quorum of The Menominee County Board of Commissioners may be present

Agenda

- 1) Call meeting to order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Agenda
- 5) Approval of Previous Meeting Minutes – June 4, 2018
- 6) Public Comment
- 7) Business:
 - a) Picnic Tables
 - b) Road Commission repair culverts by Shakey Lakes Dam
 - c) Grants – Electrical and Handicap completed
 - d) Review Financials
 - e) Look at 2018-2019 Budget – Capital Improvements; equipment
 - i) Picnic Tables - Grant
 - f) Mason Park – Garbage – add temporary cameras?
 - g) Septic tank at Bailey
 - h) Bidding for sewage removal – 2018, 2019 or both?
 - i) Shakey Lakes and Wind Rose North Outfitters 1st Annual Kayak Fishing Tournament – report
 - j) Definition of a Camp – previously part of rules
 - k) Parks Cancellation forms – reasons for cancellation (Karen to discuss)
 - l) Parks Price List – electric sites and surcharge issues (Karen to discuss)
- 8) Correspondence
- 9) Public Comment
- 10) Adjournment

Menominee County Parks and Recreation Committee

Meeting Minutes – June 4, 2018

The meeting was called to order at 6:00 PM by Chair, Bob Desjarlais at Kleinke Park.

Reporting for roll call were: Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass, Administrator Jason Carviou and County Commissioner Larry Phelps and Bill Cech. Excused was Vola Bleile. Others present were Jim Quist, Karen Kayser, Noreen Johnson, Bev Johnson, Kathy Coppen and Eric Tickler.

Approval of agenda: Motion by Dick Peterson to approve the agenda; support by Mike Kass. Motion carried.

Minutes: Mike Kass made a motion to accept the May 7th, 2018 minutes supported by Dick Peterson. All in agreement - motion carried.

Public Comments: Noreen Johnson stated they have been in contact with Mark Polega from Cuppad regarding a scaled map showing the trails in Bailey Park. There is a cost of \$1,000 as he is giving them a break. Mark works for the City of Gladstone and for Cuppad, he will do a rendered colored Master Plan Map showing current and historical trails which will be completed by December 31, 2018. Noreen is looking into a grant for signs to label the trails, she also has passed on the Forrester's Plans to incorporate into the mapping. The board was asked if they would like to add other trail maps – it was decided at this time to wait until next year and look into it then.

Business:

- a. Jim Quist gave a report on the electrical at Shakey Lakes. Both the building and parking lot are complete.
- b. Road Commission drawdown to repair culverts by dam at Shakey Lakes: Darrell Moilenan stated at the Menominee County MTA meeting that there may be a penalty to move the project out and he would look into having the county and the Parks pay the penalty. Dick Peterson said they are now moving equipment in and they may work on the smaller culvert using the coffer dam. Bob stated that if there is a public meeting we would offer the building at Shakey Lakes as the meeting place. Karen Kayser presented the Parks Committee with a breakdown of possible loss for this time period – including Camping; Pavilions; Vehicle Passes; Boat Passes; Firewood; Reservation Fees; Showers and Electrical surcharge showing a total of \$41,225.52.
- c. Follow up on Harvesting project – Mason Park stream will need a permit to cross. Dear Francis has applied for a DEQ permit to use matting to cross the stream – this will cost us \$50 for the permit.

Jim Quist asked about removing some of the stump at Shakey Lakes. There are about 300 stumps total, but he would like to remove some of those in the camping area. The committee gave him permission to get a quote to remove some of the stumps. Dick Peterson suggested getting a price on a stump remover, as this may be more cost effective. He will look into this.

- d. Review of Camping Schedule Shakey Lakes and Kleinke: After much discussion it was decided to leave this as stated in Menominee County Parks Seasonal Lease Campsites Policies and Procedures.
- e. Review Financials: A motion by Kathy Branz to accept the financials as presented with a support by Bill Cech. All were in favor.
- f. Septic Tank at Bailey – Noreen Johnson stated this will be done in the fall between September 15 and October 15.
- g. Bidding on Sewage pumping: Because it cost over \$5,000 per year this has to go out on bids for 2018-2019. Suggestion to make it a 3 or 5 year bid.
- h. Menominee Bike Ride – River Park for rest stop: The Menominee Bike Ride has used River Park for a rest stop in the past. A motion by Bill Cech to allow the Bike Ride to use River Park on June 24th supported by Mike Kass with all in favor.
- i. Shakey Lakes and Wind Rose North Outfitters 1st Annual Kayak Fishing Tournament – Dick Peterson stated the ads were good and it was well advertised. The ads on Polka Polka Polka were very good and Jim Quist nephew sponsored it on Utube.
- j. Grants-
 - a. Picnic Tables – Jim received the frames and will pick up the wood
 - b. Electrical – Received a Hannahville Grant for \$8,000
 - c. Handicap Accessible – Received a Hannahville Grant for \$2,500.

Correspondence: Jason Carviou stated he had a letter from the DEQ on the campground inspections. When updates are done we need to inform the DEQ, also have to apply for permits for new campsites. Jason also received a report from the Public Health Delta & Menominee Counties – during their inspection of Kleinke Campground there were no lights in the men’s bathroom (Jim Quist stated they had just left to go get bulbs and the Health Department must have been there while they were gone – but it is completed), The swimming beach is not marked as “Not Tested” . Site #8 is located 35’ from the vaulted privy and has to be 50’ – site boundaries have to be defined at 50’. Backflow prevention is missing from back of Men’s side of pipe alley and pressure tank at threaded hose outlets (Jim – the 1st is done and the 2nd is ordered). And last the bathing beach is not posted “No Life Guard”. Jason will look into proper signage for this.

Any other Item Members Wish to Present: Jason stated he would be working on the budget and would go over this with Bob Desjarlais.

Public Comment: Eric Tickler stated the Fair Carnival will be starting from Monday (setting up equipment) through Saturday. Thursday will be a soft opening with 6 rides and 3 games. They will be setting up the building, benches and fire pit shortly. Bob asked about volunteers for parking. Eric stated they had 7 members and supportive commissioners to direct traffic. They were also going to check with probation officers for those available for community service to help out where needed. Larry Phelps will be

checking with the City of Menominee to use garbage cans for the weekend. Eric also stated the Truck and Tractor pull will be on Saturday and the Horse Show on Sunday. They will also be hosting a Log Loading contest and have ten food vendors.

Adjournment – Motion by Bill Cech to adjourn supported by Kathy Branz with all in favor.

Fund 220 PARK IMPROVEMENT FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
220-000-001.00	CASH	7,742.72	69,426.51
220-000-040.00	ACCOUNTS RECEIVABLE	114.00	0.00
220-000-078.00	DUE FROM STATE	0.00	0.00
Total Assets		7,856.72	69,426.51
*** Liabilities ***			
220-000-200.00	ACCOUNTS PAYABLE	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
220-000-390.00	FUND BALANCE	7,856.72	7,856.72
Total Fund Balance		7,856.72	7,856.72
Beginning Fund Balance			7,856.72
Net of Revenues VS Expenditures			61,569.79
Ending Fund Balance			69,426.51
Total Liabilities And Fund Balance			69,426.51

PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2018 NORM (ABNORM)	MONTH 07/31/18 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 220 - PARK IMPROVEMENT FUND							
Revenues							
Dept 000							
220-000-541.00	STATE PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
220-000-542.00	STATE GRANTS/FISHING MUSEUM	0.00	0.00	0.00	0.00	0.00	0.00
220-000-580.00	LOCAL GRANT-STONEY POINT	0.00	0.00	13,060.00	13,060.00	(13,060.00)	100.00
220-000-580.01	LOCAL GRANT-BAILY PARK	0.00	0.00	0.00	0.00	0.00	0.00
220-000-580.02	Local Grant/Shakey Lakes	0.00	0.00	0.00	0.00	0.00	0.00
220-000-580.03	LOCAL GRANT - RIVER PARK	0.00	0.00	0.00	0.00	0.00	0.00
220-000-642.01	TREE HARVESTING - SHAKEY LAKES	10,000.00	0.00	0.00	0.00	0.00	0.00
220-000-642.02	TREE HARVESTING - KLEINKE PARK	5,000.00	0.00	0.00	0.00	0.00	0.00
220-000-642.03	TREE HARVESTING - BAILEY PARK	5,000.00	0.00	0.00	0.00	0.00	0.00
220-000-642.04	TREE HARVESTING - RIVER PARK	5,000.00	0.00	0.00	0.00	0.00	0.00
220-000-642.05	TREE HARVESTING - STONEY POINT	20,000.00	0.00	0.00	0.00	0.00	0.00
220-000-642.06	TREE HARVEST - ALL PARKS	0.00	44,874.88	44,874.88	0.00	0.00	100.00
220-000-652.01	BOAT FEES	4,000.00	4,000.00	3,634.91	1,215.00	365.09	90.87
220-000-676.00	MISCELLANEOUS RECEIPTS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
220-000-699.00	TRANSFERS/APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		53,000.00	52,874.88	61,569.79	14,275.00	(8,694.91)	116.44
TOTAL REVENUES		53,000.00	52,874.88	61,569.79	14,275.00	(8,694.91)	116.44
Expenditures							
Dept 752							
220-752-953.01	SHAKEY LAKES IMPROVEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
220-752-953.02	KLEINKE PARK IMPROVEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
220-752-953.03	RIVER PARK IMPROVEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
220-752-953.04	BAILEY PARK IMPROVEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
220-752-953.05	STONEY POINT IMPROVEMENTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
220-752-970.00	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
220-752-970.01	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
220-752-975.04	BOAT LAUNCH CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 752		25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES		25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Fund 220 - PARK IMPROVEMENT FUND:							
TOTAL REVENUES		53,000.00	52,874.88	61,569.79	14,275.00	(8,694.91)	116.44
TOTAL EXPENDITURES		25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
NET OF REVENUES & EXPENDITURES		28,000.00	27,874.88	61,569.79	14,275.00	(33,694.91)	220.88

Fund 208 COUNTY PARKS

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.00	CASH	78,563.50	133,600.02
208-000-004.00	IMPREST CASH	300.00	300.00
208-000-040.00	ACCOUNTS RECEIVABLE	3,714.75	0.00
208-000-084.00	DUE FROM OTHER FUNDS	0.00	0.00
208-000-123.00	PREPAID EXPENSE	0.00	0.00
208-000-123.01	PREPAID INSURANCE	1,329.84	0.00
Total Assets		83,908.09	133,900.02
*** Liabilities ***			
208-000-200.00	ACCOUNTS PAYABLE	11,138.98	0.00
208-000-257.00	Accrued Wages Payable	1,497.16	0.00
208-000-273.00	UNDISTRIBUTED RECEIPTS	2,424.58	(2,424.58)
208-000-276.00	RECEIPTS REFUNDABLE	0.00	0.00
Total Liabilities		15,060.72	(2,424.58)
*** Fund Balance ***			
208-000-390.00	FUND BALANCE	68,847.37	68,847.37
208-000-393.03	DESIGNATED FUND BALANCE	0.00	0.00
Total Fund Balance		68,847.37	68,847.37
Beginning Fund Balance			68,847.37
Net of Revenues VS Expenditures			67,477.23
Ending Fund Balance			136,324.60
Total Liabilities And Fund Balance			133,900.02

PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2018 NORM (ABNORM)	MONTH 07/31/18 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 208 - COUNTY PARKS							
Revenues							
Dept 000							
208-000-441.01	HANNAHVILLE GRANT	0.00	15,734.00	15,734.00	0.00	0.00	100.00
208-000-649.00	FIREWOOD SALES	200.00	200.00	0.00	0.00	200.00	0.00
208-000-649.01	TIMBER SALES	0.00	0.00	0.00	0.00	0.00	0.00
208-000-649.02	ICE SALES	0.00	0.00	0.00	0.00	0.00	0.00
208-000-651.01	ANNUAL	9,000.00	9,000.00	8,993.00	3,457.00	7.00	99.92
208-000-651.02	ANNUAL 2 FOR	100.00	100.00	0.00	0.00	100.00	0.00
208-000-651.03	DAILY	5,000.00	5,000.00	3,148.00	2,229.00	1,852.00	62.96
208-000-651.04	SENIOR CITIZENS	0.00	0.00	0.00	0.00	0.00	0.00
208-000-651.05	GATE RECEIPTS FOR FAIR	9,000.00	9,000.00	11,320.00	11,320.00	(2,320.00)	125.78
208-000-653.01	SHAKEY CAMPING FEES	73,000.00	73,000.00	73,563.00	18,424.00	(563.00)	100.77
208-000-653.02	KLEINKE CAMPING FEES	20,000.00	20,000.00	14,160.25	8,388.00	5,839.75	70.80
208-000-653.03	RIVER PARK CAMPING	500.00	500.00	410.00	100.00	90.00	82.00
208-000-654.00	SHAKEY LAKE LEASE SITES	70,000.00	70,000.00	68,325.00	600.00	1,675.00	97.61
208-000-654.02	KLEINKE LEASE SITES	12,500.00	12,500.00	14,055.00	1,005.00	(1,555.00)	112.44
208-000-666.01	PAVILLION-SHAKEY	200.00	200.00	150.00	0.00	50.00	75.00
208-000-666.02	PAVILLION-KLEINKE	100.00	100.00	100.00	0.00	0.00	100.00
208-000-666.03	RIVER PARK PAVILLION	150.00	150.00	0.00	0.00	150.00	0.00
208-000-667.02	Outside Storage	3,500.00	3,500.00	2,815.00	50.00	685.00	80.43
208-000-667.03	Inside (Fair) Storage	4,500.00	4,500.00	3,309.10	0.00	1,190.90	73.54
208-000-673.00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
208-000-673.01	FIREWOOD-KLEINKE	250.00	250.00	14.00	4.00	236.00	5.60
208-000-673.02	ICE-KLEINKE	50.00	50.00	0.00	0.00	50.00	0.00
208-000-673.03	PAID SHOWERS-KLEINKE	600.00	600.00	482.25	395.00	117.75	80.38
208-000-673.04	PAID SHOWERS-SHAKEY	3,100.00	3,100.00	1,740.25	1,277.00	1,359.75	56.14
208-000-676.00	MISCELLANEOUS RECEIPTS	100.00	100.00	4,913.16	0.00	(4,813.16)	4,913.16
208-000-676.01	PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
208-000-676.02	Sweatshirt Revenue	0.00	0.00	0.00	0.00	0.00	0.00
208-000-677.02	REIMBURSEMENTS	700.00	700.00	0.00	0.00	700.00	0.00
208-000-686.00	PARK ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
208-000-694.00	CASH OVER AND SHORT	0.00	0.00	0.00	0.00	0.00	0.00
208-000-697.00	TRANSFER IN FROM FUND BALANCE	19,593.00	34,407.99	0.00	0.00	34,407.99	0.00
208-000-699.00	GENERAL FUND APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		232,143.00	262,691.99	223,232.01	47,249.00	39,459.98	84.98
TOTAL REVENUES		232,143.00	262,691.99	223,232.01	47,249.00	39,459.98	84.98
Expenditures							
Dept 751							
208-751-704.00	SALARIES	36,441.00	36,441.00	28,729.79	2,869.35	7,711.21	78.84
208-751-705.00	SALARIES - PART TIME	51,480.00	51,480.00	21,406.50	9,478.00	30,073.50	41.58
208-751-706.00	OVERTIME	1,800.00	1,800.00	1,275.06	324.91	524.94	70.84
208-751-707.00	LONGEVITY	850.00	850.00	850.00	0.00	0.00	100.00
208-751-712.00	HOSPITAL DEDUCTIBLE	15,198.00	15,198.00	15,446.33	1,252.90	(248.33)	101.63
208-751-712.02	HRA REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
208-751-713.00	LIFE INSURANCE	30.00	30.00	25.96	2.36	4.04	86.53
208-751-715.00	FICA-OASDI	5,491.00	5,491.00	3,121.81	766.67	2,369.19	56.85
208-751-715.01	FICA-MEDI	1,284.00	1,284.00	685.89	179.29	598.11	53.42
208-751-716.00	WORKMENS COMPENSATION	3,669.00	3,669.00	1,938.67	0.00	1,730.33	52.84
208-751-718.00	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
208-751-727.00	OFFICE SUPPLIES	500.00	500.00	344.59	0.00	155.41	68.92
208-751-728.00	OFFICE EQUIPMENT	300.00	300.00	32.96	0.00	267.04	10.99
208-751-729.00	POSTAGE-COUNTY PARKS	300.00	300.00	307.99	0.00	(7.99)	102.66

PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2018 NORM (ABNORM)	MONTH 07/31/18 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 208 - COUNTY PARKS							
Expenditures							
208-751-742.00	GAS, OIL ETC	7,000.00	7,000.00	6,041.09	2,386.52	958.91	86.30
208-751-743.00	DIESEL FUEL	500.00	500.00	486.83	0.00	13.17	97.37
208-751-744.00	L.P. GAS	4,300.00	4,300.00	1,247.46	0.00	3,052.54	29.01
208-751-745.00	UNIFORMS	350.00	350.00	190.95	0.00	159.05	54.56
208-751-745.01	UNIFORMS/SUMMER HELP	200.00	200.00	168.00	0.00	32.00	84.00
208-751-754.00	Horse Arena Project	0.00	0.00	0.00	0.00	0.00	0.00
208-751-754.01	SHAKEY LAKES ELECTRICAL UPGRADE PROJECT	0.00	0.00	0.00	0.00	0.00	0.00
208-751-755.01	JANITORIAL SUPPLIES	3,500.00	3,500.00	587.15	100.84	2,912.85	16.78
208-751-755.02	OTHER OPERATING/GENERAL	3,500.00	3,500.00	1,261.83	274.66	2,238.17	36.05
208-751-755.03	OTHER OPERATING/MISCELLANEOUS	0.00	0.00	24.99	24.99	(24.99)	100.00
208-751-755.04	BROCHURES/STICKERS	300.00	300.00	0.00	0.00	300.00	0.00
208-751-755.05	TREE REPLACEMENT	500.00	500.00	520.97	55.97	(20.97)	104.19
208-751-755.06	KLIENKE PARK/ICE SALES	0.00	0.00	0.00	0.00	0.00	0.00
208-751-755.07	OTHER OPERATING-FIRE RINGS	0.00	0.00	0.00	0.00	0.00	0.00
208-751-755.08	DEQ Permits	2,000.00	2,000.00	774.00	0.00	1,226.00	38.70
208-751-756.01	CONSTRUCTION SUPPLIES	1,000.00	1,000.00	496.55	0.00	503.45	49.66
208-751-801.00	PROFESSIONAL/CONTRACTURAL SERVICES	15,000.00	15,000.00	2,985.24	1,341.71	12,014.76	19.90
208-751-801.01	PROFESSIONAL-PHYSICALS	700.00	700.00	678.00	113.00	22.00	96.86
208-751-850.00	TELEPHONE-SHAKEY LAKES	0.00	0.00	0.00	0.00	0.00	0.00
208-751-850.01	TELEPHONE-SHAKEY LAKES	0.00	0.00	0.00	0.00	0.00	0.00
208-751-860.00	TRAVEL/Parks Per Diems & Mileage	1,000.00	1,000.00	723.98	0.00	276.02	72.40
208-751-880.00	PROGRAMING/RECREATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
208-751-880.01	PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
208-751-880.02	Sweatshirts	200.00	200.00	0.00	0.00	200.00	0.00
208-751-881.00	GB RV & CAMPING SHOW	0.00	0.00	0.00	0.00	0.00	0.00
208-751-884.00	Gate Receipts	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
208-751-884.01	Inside Storage	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00
208-751-901.00	PARKS - ADVERTISING	4,000.00	4,000.00	3,528.79	0.00	471.21	88.22
208-751-920.00	WATER TESTING	1,000.00	1,000.00	1,157.33	224.00	(157.33)	115.73
208-751-920.01	UTILITIES/ELECTRIC	36,000.00	36,000.00	16,611.60	5,724.75	19,388.40	46.14
208-751-930.02	EQUIPMENT MAINTENANCE	3,500.00	3,500.00	1,783.01	22.44	1,716.99	50.94
208-751-930.03	FACILITY MAINTENANCE	4,000.00	4,000.00	2,218.33	15.93	1,781.67	55.46
208-751-930.04	GROUNDS MAINTENANCE	6,000.00	6,000.00	2,844.60	655.07	3,155.40	47.41
208-751-942.00	RENTAL/CONTRACTING	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
208-751-953.01	ELECTRICAL UPGRADE - SHAKEY LAKES	0.00	0.00	0.00	0.00	0.00	0.00
208-751-953.02	ELECTRICAL UPGRADE - KLEINKE	0.00	0.00	0.00	0.00	0.00	0.00
208-751-964.00	REFUNDS/REBATES	1,500.00	1,500.00	2,887.00	664.00	(1,387.00)	192.47
208-751-970.00	CAPITAL OUTLAY	0.00	30,548.99	31,011.80	5,392.60	(462.81)	101.51
208-751-981.00	VEHICLE MAINTENANCE	3,000.00	3,000.00	3,123.94	50.47	(123.94)	104.13
208-751-984.00	NEW/REPLACEMENT EQUIPMENT	2,000.00	2,000.00	235.79	0.00	1,764.21	11.79
208-751-984.01	4H BUILDING ROOF REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - COUNTY PARKS		232,143.00	262,691.99	155,754.78	31,920.43	106,937.21	59.29
TOTAL EXPENDITURES		232,143.00	262,691.99	155,754.78	31,920.43	106,937.21	59.29
Fund 208 - COUNTY PARKS:							
TOTAL REVENUES		232,143.00	262,691.99	223,232.01	47,249.00	39,459.98	84.98
TOTAL EXPENDITURES		232,143.00	262,691.99	155,754.78	31,920.43	106,937.21	59.29
NET OF REVENUES & EXPENDITURES		0.00	0.00	67,477.23	15,328.57	(67,477.23)	100.00

Menominee County is accepting proposals for pit toilet and septic tank cleaning/pumping at all Menominee County park locations.

Parks & Locations: Parks committee please check this for accuracy.

Kleinke Park (four pit toilets) & (three septic tanks)

Bailey Park (two pit toilets)

Stoney Point (one pit toilet)

River Park (two pit toilets)

Shakey Lakes (seven pit toilets) & (five septic tanks)

Proposal will be for 2018 ?? All tanks and pits must be pumped and cleaned after July 4th and after Labor Day. After pit toilets are cleaned, they must also be limed. (Additional pumping may be necessary, please provide a cost for additional pumping per septic/pit toilet).

Proposals to be received by **Aug. 16, 2018 at 12:00 Noon** in a sealed envelope identified on the outside as **“Parks Pit/Septic Bids”** Parks committee this date depends on the dates needed for 2018 or 19 or both...

Proposals are to be mailed or delivered to:

Menominee County Courthouse
County Administrator
839 10th Avenue
Menominee, MI 49858.

Any questions, contact Jason Carviou at (906)863-7779

DEFINITION OF A CAMP

A single camp shall mean a single family or group occupying one site.

Limits on the number of persons registered to sites are established to prevent facility overcrowding, enhance the camping experience, and to preserve the resources.

Maximum People Per Campsite

1. **Single Group Camp:** A non-family group of people shall not exceed six persons.
2. **Single Family Camp:** Interpreted as the immediate family, consisting of one or two parents or guardians, and their children. Additional relatives are not considered to be immediate family. However, up to two additional persons may be considered as part of the family group, if all members of the party sleep within the maximum shelters allowed per camp site as defined below.

Note: Additional persons joining a camp may change the nature of that camp from a single family camp and require that additional campsites be established.

Maximum Camp Shelters Per Site

A camp shelter is any equipment used to sleep in or upon.

1. **Trailer/Vehicle Camps:** one tent trailer, travel trailer, self-propelled mobile camper, or pickup camper, plus one tent per site.
2. **Tent-Only Camps:** As many tents as necessary to accommodate the single camp, and within the physical limits of site size as determined by the park staff. Camping parties may be required to limit the number of tents or purchase additional sites to prevent unnecessary equipment overcrowding.

POLICY FOR OVERFLOW CAMPING

Overflow sites should be marked out in non-camp site areas. These areas should be the "overflow area". Regular camping sites of adequate size will be allowed to accommodate additional family members within legal limits. Only if sites are properly identified with overflow numbers.

POLICY FOR RESERVATIONS

- A. Person making a reservation may reserve as many sites as they wish under the following conditions:
 1. Each reserved site must contain the name, address, and phone number of the person for that site.

SHAKEY LAKES CAMPING 2000

POLICY

It is the policy of the Parks and Recreation Committee of Menominee County to provide pleasant limit-term camping opportunities for tourists and vacationers at a reasonable cost. Camping is permitted only in established campgrounds or on designated sites. Following the payment of established fees. Camping is prohibited in any other area of the County Parks or recreation areas.

Campgrounds are not maintained as places for permanent residence, or as bases for the operation of businesses.

PROCEDURE

I. DEFINITIONS

- A. Classification of Camps: The following standards for classification of camps have been adopted.
1. Tent is a camp using a fabric shelter as the basic camp unit, erected on the ground and not part of a trailer unit. Any number of tents may be used provided the camp falls under the definition of a single camp.
 2. Trailer is any camp which has a trailer as the basic shelter unit. This includes a tent trailer, standard travel trailer, or a boat mounted on a trailer and used as the basic shelter.
 3. Vehicle Camper is any camp using an automobile, truck or motor home as the basic shelter. This includes a converted bus, a camper bus, various compact wagons, station wagons, pickup camper, or any automobile when it is the main sleeping space and shelter of the camp.
 4. Trailer/Vehicle Camps: one tent trailer, travel trailer, self-propelled mobile camper, or pickup camper, plus one tent per site.
 5. Tent-Only Camps: As many tents as necessary to accommodate the single camp, and within the physical limits the number of tents or purchase additional sites to prevent unnecessary equipment overcrowding.

POLICY FOR OVERFLOW CAMPING

Overflow sites should be marked out in non-camp site areas. These areas should be the "overflow area". Regular camping sites of adequate size will be allowed to accommodate additional family members within legal limits.

PARK FOR RESERVATIONS

- A. Person making a reservation may reserve as many sites as they wish under the following conditions:
1. Each reserved site must contain the name, address, and phone number of the person for that site.
 2. Each reserved site must be accompanied by payment of the required fee or deposit within ten (10) days of the reservation.
 3. Reservation cancellations must be made at least seven (7) days prior to reservation date or all payments will be forfeited.

PARK POLICY GUIDELINES

- A. No glass containers on beach or boat area.
- B. Check in time is 2:00 p.m. (CST) unless other arrangements have been made.
- C. Check out time is 2:00 p.m. (CST). You must re-register by 10:00 a.m. (CST) to extend your stay, provided sites are available.

6/97

MENOMINEE COUNTY PARKS AND RECREATION
PARK RULES

AN ORDINANCE TO ESTABLISH RULES AND REGULATIONS RELATIVE TO THE OPERATION OF COUNTY PARKS SO THAT THEY MAY BETTER SERVE THE PEOPLE OF MENOMINEE COUNTY.

SECTION 1:

These Rules shall be known as the "PARK RULES" of the Menominee County Parks.

SECTION 2: SUPERVISION OF PARKS

A) SUPERVISION - All County owned Parks located in Menominee County, shall be operated and maintained under the direction of the Menominee County Parks and Recreation Committee through its designated Park Superintendent. B) ENFORCEMENT OF ORDINANCES - The Park Superintendent as well as all law enforcement agencies operating within the County of Menominee including Menominee County Sheriff's Department, Michigan State Police Department, and the Michigan Department of Natural Resources shall see to the enforcement of all provisions relating to these parks as contained in this ordinance. C) AMUSEMENT FOR GAIN - No amusement for gain for which a charge is made can be conducted in the park without the consent of the Menominee County Parks & Recreation Committee.

SECTION 3: DEBRIS, FIRE

Each person, organization or corporate group using the public works and grounds shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order, and the facilities in a neat and sanitary condition.

SECTION 4: OPEN FIRES

No person shall kindle or build fires in any park except in fireplaces, fire rings, or stoves provided for that purpose. For observed violations of this section, the Park Superintendent or others acting in his behalf, may request fires be extinguished at any given time. Upon leaving such fires, it shall be the duty of all persons using the fire to see that said fire is extinguished.

SECTION 5: INJURY TO PARK PROPERTY

No person shall obstruct any walk or drive in any park and no person shall injure, mar, or damage any matter, in a monument, ornament, fence, bridge, seat, tree, fountain, shrub, flower, playground equipment, fireplace, picnic table or other public property within or pertaining to any park.

SECTION 6: POLLUTION

No person shall throw, discharge or other-wise place or caused to be placed in the waters of any fountain, pond, lake, stream, bay, or other body of water in or adjacent to any park or tributary, stream, storm sewer, drain flowing into such water, any substance, matter or things liquid or solid, which will or may result in the pollution of said waters.

SECTION 7: SOURCE OF RUBBISH

No person shall bring in or dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse, or other trash in any waste containers provided in any park in the County of Menominee for that purpose unless such bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse, or trash originates from a permitted use of the parks.

SECTION 8: INFLAMMATORY LANGUAGE

No person shall make any statement to any other person, within ear shot of said person, or about another person, capable of being heard by such other person, which is derogatory, inflammatory, profane, disrespectful, or which describes a sexual activity, or which questions the lineage of such person, or which in anyway can be reasonably interpreted to raise anger of such person hearing such communication. This portion does not purport to limit the free flow of ideas or speech but does intend to prohibit such speech as may interrupt a peaceful enjoyment of Menominee County's Parks.

SECTION 9: SAFETY OF OTHERS

No person shall endanger the safety of any other person by any conduct or act or permit any assault, battery, or engage in fighting within a park regulated by this chapter. No glass containers allowed in parks.

SECTION 10: SOUND SYSTEMS

No person shall use a sound amplification device or any other device that creates noise in excess of the sound level at which the contents of such sound disturbs or annoys a person of average hearing is used in conjunction with a park assembly permit and is authorized by such permit. Any sound amplification device used in conflict with this permission is subject too seizure by the Park Superintendent, the Menominee County Sheriff's Department, the Michigan State Police Department, the Michigan Department of Natural Resources, and or any other authorized law enforcement agency. During quiet hours, distance shall be size of campsite. Between 1:00 a.m. and 7:00 a.m. all sound systems will be turned off.

SECTION 11: SWIMMING

No person, without proper attire shall swim, bathe, or wade in any water or water ways in or adjacent to any park, except in such waters and such places that are designated therefore, and in compliance with regulations that are established and posted by the Park Superintendent and in accordance with the direction of any authorized personnel, present and sitting at the designated site.

SECTION 12: PARK HOURS

Park hours are from 7:00 a.m. to 10 p.m. daily. Anyone found in the park after 10 p.m. not camping with a permit, will be construed to be trespassing and may be prosecuted.

SECTION 12A: PARK CLOSING

Any park, section, or part of the park, may be declared closed to the public by the Park Superintendent or by any other authorized personnel in situations where health, safety and welfare of the general public could be jeopardized if the park were to remain open. As an example, an emergency closing could occur during a tornado, fire, or civil disobedience. The park can not be closed permanently without authorization from the Parks & Recreation Committee and the Menominee County Board of Commissioners. An emergency meeting of the Committee is to be called within 72 hours of the closing. Failure to call a meeting or to gain approval from a majority of the Committee would require that the park be re-opened immediatly after 72 hours.

SECTION 13: ANIMALS

Any animal brought into the Park shall be under immediate control and on a leash not to exceed 6 feet in length which would not allow animals onto another camp site. No animal shall be on the beach.

SECTION 14: ANIMAL REMOVAL

Any animal found within any county park not in the possession or under the immediate control of the owner or the owner's agent as set forth above, or any animal creating a nuisance or disturbance, may be removed from the park by park personnel or animal control officer.

SECTION 15: SALES

It shall be unlawful for any person other than employees of Menominee County, acting on behalf of the County, to vend, to sell, peddle or offer for sale, any commodity article within the park, unless such sale is authorized by the Menominee County Parks and Recreation Committee.

SECTION 16: CONTROLLED SUBSTANCES

It shall be unlawful for any person to possess, transport, or have under their immediate control any intoxicating liquor, unless the person has attained the age of 21 years.

Transport or possess a controlled substance as defined by Section 7104 of Act No. 368 of the Public Acts of 1978, as amended, being section 333.7104 of the Michigan Compiled Laws.

SECTION 17: SIGNS

It shall be unlawful for any person to paste, glue, tack, or otherwise post or permanently affix any sign, placard, advertisement, banner, or inscription, unless otherwise pre-approved by Park Superintendent. Nor shall any person erect or cause to be erected any sign on any public lands or highways or roads adjacent to a public park, but, this section shall not apply to any properly authorized government official acting pursuant to his official duties.

SECTION 33: SEVERABILITY

If any portion of this regulation or the application thereof to any person or circumstances shall be found to be invalid by a court, such invalidity shall not affect the remaining portion or applications of this regulation which can be given effect without the invalid portion or application, provided such remaining portions are not determined by the Court to be inoperable, and to this end this regulation is declared to be severable.

SECTION 34: ADOPTION

It is hereby ordained by the People of Menominee County, represented by the County Board of Commissioners, that the foregoing regulations affecting the public health, safety, and welfare of the County of Menominee are hereby adopted.

SECTION 35: EFFECTIVE DATE

This ordinance shall take effect sixty days subsequent to proposal by the Menominee County Parks & Recreation Committee and adoption by the Menominee County Board of Commissioners. All ordinances or part of ordinances inconsistent herewith are hereby repealed.

- ADOPTED: April 10, 1984
- REVISED: July 11, 1989
- REVISED: April 30, 1991
- REVISED: November 23, 1992
- REVISED: February 27, 1995
- REVISED: February 26, 1995
- REVISED: February 26, 1996
- REVISED: June 23, 1997

Dated: _____

Mike Utke, Chairman
Menominee County Board of Commissioners

Attested to:

Dated: _____

Barbara Morrison
County Clerk/Register of Deeds

MENOMINEE COUNTY PARKS CANCELLATION FORM

After 7 day (less than 7 days)

To:

From: Menominee County Parks & Recreation
Shakey Lakes Park
N8390 County Park Road
Stephenson, Mi 49887

Date Reservation was made:
Dates of Reservations
Reservation #
Cancellation date:

Total amount paid:
Reservation fee:
Total amount of refund:

REASON FOR CANCELLATION _____

Cancellation was NOT made prior to the 7 day cancellation policy

Signed: _____ Date: _____

Question - * Do we allow a refund ^(minus Res. fee) for less than 7 day prior notice, for any reason? If yes - Specify Reasons. (illness, fam. emerg., work) Just because the plans change?

MENOMINEE COUNTY PARKS CANCELLATION FORM
(For cancellations prior to 7 days)

To:

From: Menominee County Parks & Recreation
Shakey Lakes Park
N8390 County Park Road
Stephenson, Mi 49887

Date Reservation was made:
Dates of Reservations:
Reservation #
Cancellation date:

REASON FOR CANCELLATION _____

Cancellation was made prior to the 7 day cancellation policy

Total amount paid:
Reservation fee:
Total amount of refund:

Signed: _____ Date: _____

**MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE
2018 Parks Price List**

Menominee County Parks are now accepting reservations for 5-month and 6-month lease sites for the 2018 camping season. Lease site must be paid in full by March 1st, 2018. Lease site applications for Shakey Lakes or Kleinke Park can be picked up at the Menominee County Administrator's Office or by calling the County Administrator (906) 863-7779. Reservations for the 2018 camping season at **Shakey Lakes** will be starting April 23rd at 7:00 am C.S.T. at the Shakey Lakes Park Office, Stephenson, MI or phone 906-753-4582. On April 23rd, reservations will be limited to five (5) reservations per person.

From February 15th thru March 15th - 1, 2, 3, or 4 month leases will be available at **KLEINKE PARK ONLY**. These leases will be awarded to the longest term lease requested down to the shortest term lease. The maximum number of leases per month will be limited to a total of 15. For more information, please call Karen at 906-290-2708.

Gate Fee's ~ Shakey Lakes Park

Annual (Menominee County Resident w/MI vehicle registration)---	\$ 10
Annual (Non-Resident)-----	\$ 12
Annual Senior Citizen (Menominee County Resident 65-69 yrs.)	\$ 8
Annual Senior Citizen (Non-Resident 65-69 yrs.)-----	\$ 10
Daily (Menominee County Resident w/vehicle registration)----	\$ 2.00
Daily (Non-Resident)-----	\$ 3.00
Daily Senior Citizen (Menominee County Residents 70 + yrs.)	FREE

(In order to receive the County Resident Rate, the leasee must maintain permanent residency within Menominee County)

Camping~ Kleinke Park

Reservations-(first come basis)-----	N/A
Electric Campsites (50 amp electric, when available)-----	\$20.00
Non-Electric Campsites-----	\$15.00
Non Seasonal Daily Rate (after Nov. 1, no running water, no plowing)	\$15.00

Camping~ River Park

Non-Electric Campsites only-----	\$10.00
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Camping~ Shakey Lakes Park

Reservations-----	\$10.00
Electric Campsites (50 amp electric, when available)-----	\$24.00
Electric Campsites (20 amp electric, when available)-----	\$22.00
Non-Electric Campsites-----	\$15.00
Non Seasonal Daily Rate (after Nov. 1, no running water, no plowing)	\$15.00
Senior Citizen Discount Per Night-----	N/A

Electric Campsites 20/30/50 amp.
(one fee)

General fees

Pavilion Rental-----	\$ 50.00
Storage rental fee-(Shakey)-----	\$ 1.00 sq/ft
Boat Launch (Mason, Shakey, Stoney)-----	\$ 2.00/day
Boat Launch Annual-----	\$ 20.00
Boat Launch Senior-65-70 years old-----	\$ 10.00
Boat Launch - Seniors Over 70 Menominee County Resident	Free

Electrical Surcharge fee

Daily Rate-----	\$1.00
Weekly Rate (5 or more days)-----	\$5.00
Monthly Rate-----	\$15.00
2 Month Rate-----	\$30.00
3 Month Rate-----	\$45.00
4 Month Rate-----	\$60.00
5 Month Rate-----	\$75.00
6 Month Rate-----	\$90.00

Go AWAY!

add to camping fee
Remove add'l charge
Causes confusion!

Free entrance into Park and free boat launch on "Michigan Free Fishing Weekend" (Saturday, Sunday)

(In order to receive the County Resident Rate, the leasee must maintain permanent residency within Menominee County)

Shakey Lakes Lease Site Rates*

	Menominee County Resident	Non County Resident
Seasonal Rates for Electric Site (6 Months) May 1 st to November 1 st	+90.00 \$1500.00	\$1680.00
Seasonal Rates for "Non-electric" Site (6 Months) May 1 st to November 1 st	\$960.00	\$1140.00
Seasonal Rates for Electric Site (5 Months) May 1 st to October 1 st	+75.00 \$1350.00	\$1500.00
Seasonal Rates for "Non-electric" Site (5 Months) May 1 st to October 1 st	\$840.00	\$990.00

***Plus Electrical Surcharge Rates**

Kleinke Park Lease Site Rates*

	Menominee County Resident	Non County Resident
Seasonal Rates (6 Months) for Electrical Site May 1 st to November 1 st	<u>Electric</u> 90.00 \$1,500.00	\$1680.00
Seasonal Rates (5 Months) for Electric Site May 1 st to October 1 st or May 15 th to October 15 th	75.00 \$1350.00	\$1500.00
Four (4) Month Rate for Electric Site Commence on 1 st or 15 th of the month	60.00 \$1260.00	\$1380.00
Three (3) Month Rate for Electric Site Commence on 1 st or 15 th of the month	45.00 \$1080.00	\$1170.00
Two (2) Month (back to back) Rate for Electric Site Commence on 1 st or 15 th of the month	30.00 \$870.00	\$930.00
One (1) Month Rate for Electric Site	\$ 15.00 \$480.00	\$510.00

***Plus Electrical Surcharge Rates**

For More Lease Site Information, Please Call Karen at (906) 290-2708