

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian R. Bousley– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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**The Menominee County
Parks and Recreation Committee
Will meet on **August 3, 2015**
at **5:00 p.m. C.D.T.** at
River Park**

~A Quorum of The Menominee County Board of Commissioners Maybe Present~

AGENDA

- A. Call Meeting to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda
- E. Approval of Previous Meeting Minutes
- F. Public Comment
- G. Business
 - a) Park Ranger/Park Manager Update
 - b) Concessionaire at Shakey Lakes
 - c) Budget Review
 - d) Parks Project/ Grants
 - e) County Recreation Plan
- H. Correspondence
- I. Any Other Items Members Wish to Present
- J. Public Comment
- K. Adjournment

Charlie Meintz -Chairman

Larry Schei- Vice Chairman

Ray Williams James Furlong

Bill Cech

Bernie Lang

Gerald Piche

Jan Hafeman

John Nelson

Menominee County Parks and Recreation Committee

Meeting Minutes

July 6, 2015

The meeting was called to order at 5:00 pm by Bob Desjarlais at Kleinke Park in Menominee County, MI on July 6, 2015.

Reporting for roll call were: Bob Desjarlais, Vola Bleile, Ruby Ivens, Dick Peterson, Glenn Cody, County Commissioners Bill Cech and James Furlong, and County Administrator Brian Bousley. There was a quorum present to conduct the meeting.

Approval of agenda: . Following an addition to the agenda concerning the boat launch at Shakey Lakes Park, a motion was made by James to approve the agenda that was seconded by Ruby. The motion carried.

Minutes: A motion was made by Vola to approve the minutes from the last meeting that was seconded by Dick. The motion carried.

Public Comment: Noreen Johnson of the West Shore Fishing Museum reported that the sale of the property immediately south of the museum was going forward. A couple that has volunteered at the museum for many years has purchased the house and lot. She also brought the committee up to date concerning several summer projects and activities including a garden walk and a visit by members of a car club that is touring the U.P. Glenn asked for information concerning the environmental assessment report of Bailey Park that she had submitted to the committee in June. She replied that the study had been the result of a Coastal Management Grant in 1997.

Business:

- a. **Park Ranger / Park Manager Update:** Brian announced that all is going well so far this summer. There was one incident of vandalism at Shakey Lakes Park, but he reported that the perpetrators had been identified. He cited this incident as further proof that the park would benefit from a deputy camping arrangement. Brian also reported that the tractor will soon be repaired, and that he had received a complaint concerning the presence of trash on the beach at Bailey Park. Kleinke Park was full over the 4th of July weekend, and there had been only one open campsite left at Shakey Lakes Park.
- b. **Monthly Budget Review:** Brian distributed copies of the latest budget for the committee's perusal and review. Several questions concerning clarification of specific items were raised and answered. Brian commented that the budget looked good at this point. Income was up 3% and expenditures down about 13% over the same period last year. However, the cost to repair the tractor will probably result in a significant expenditure. Ruby asked about the utility expenditures so far this year. Brian replied that electrical costs have not been excessive to date due to a cooler than normal summer.
- c. **Parks Projects/ Grants:** Brian reported that he had been looking into the possibility of electrifying four or five camping sites on Bass Lake at Shakey Lakes Park. He has

asked Alger Delta Electric Cooperative Association to send a technician to the park to see if this upgrade is feasible. Concerning the planned improvements at River Park, the Michigan Department of Natural Resources (DNR) is currently reviewing the fourth revision of the permit application. Regarding improvements at the Stoney Point Boat Launch, the DNR is in the process of reviewing the second revision of that permit application. One of the new parking spots must conform to the requirements of the Americans with Disabilities Act (ADA). Brian reported that he is still trying to negotiate a favorable deal for paving the circle at the boat launch. The forestry plan authorized at an earlier meeting is expected to be received sometime in late August. Brian also announced that he is requesting \$12,000.00 to be applied toward the cost of the ongoing electrical upgrade at Shakey Lakes Park and for road improvements at Kleinke and Bailey Parks.

- d. **Lease Program/Reservation Day:** Brian reported that there were a lot of one-month leases sold at Kleinke Park this year.
- e. **County Recreation Plan:** Brian reminded the committee to review the information contained in Chapter IV of the previous plan and to let him know via e-mail if any changes and/or updates were needed. The goal is to have the rough draft of the new plan completed by this November.
- f. **Boat Launch at Shakey Lakes Park:** Dick reported that a new sign is needed at the boat launch at Shakey Lakes Park. Brian agreed to contact Signarama in Menominee.

Correspondence: None.

Public Comment: None

Any Other Items Members Wish to Present: Brian mentioned that the September meeting will fall on Labor Day this year. Accordingly, he proposed changing the September meeting to Tuesday, September 8 beginning at 3:00 pm.

James offered a motion to adjourn that was seconded by Vola. The meeting was adjourned at 6:00 pm.

Respectfully submitted by Glenn D. Cody

MEMONINEE COUNTY

Standard Budget Report

July 2015 Revenues

Account Title	This Month	Y-T-D	Budget As Of Jul-2015	Difference	Percent
Fund: COUNTY PARKS					
General Revenues					
Taxes					
HANNAHVILLE GRANT	0.00	6,000.00	6,000.00	0.00	100.00
Total Taxes	0.00	6,000.00	6,000.00	0.00	100.00
Program Revenues					
Total General Revenues	0.00	6,000.00	6,000.00	0.00	100.00
Charges for Services					
FIREWOOD SALES	0.00	115.00	600.00	-485.00	19.17
ANNUAL	3,226.00	7,864.00	7,000.00	864.00	112.34
ANNUAL 2 FOR	0.00	0.00	100.00	-100.00	0.00
DAILY	1,862.00	2,686.00	4,000.00	-1,314.00	67.15
GATE RECEIPTS FOR FAIR	0.00	0.00	5,000.00	-5,000.00	0.00
SHAKY CAMPING FEES	12,864.00	57,212.00	70,000.00	-12,788.00	81.73
KLEINKE CAMPING FEES	5,472.00	9,273.00	21,000.00	-11,727.00	44.16
SHAKY LAKE LEASE SITES	0.00	69,612.00	69,925.00	-313.00	99.55
KLEINKE LEASE SITES	990.00	11,175.00	14,000.00	-2,825.00	79.82
Total Charges for Services	24,414.00	157,937.00	191,625.00	-33,688.00	82.42
Interest and Rents					
PAVILLION-SHAKY	0.00	150.00	200.00	-50.00	75.00
PAVILLION-KLEINKE	50.00	100.00	100.00	0.00	100.00
Outside Storage	63.00	2,514.65	2,750.00	-235.35	91.44
Inside (Fair) Storage	0.00	3,677.65	4,200.00	-522.35	87.56
Total Interest and Rents	113.00	6,442.30	7,250.00	-807.70	88.86
Total Program Revenues	24,527.00	164,379.30	198,875.00	-34,495.70	82.65
Special Items					
Other Revenue					

MENOMINEE COUNTY

Standard Budget Report

July 2015 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Jul-2015	Difference	Percent
Fund: COUNTY PARKS					
County Parks					
Recreation and Culture					
COUNTY PARKS					
SALARIES	2,725.40	27,202.63	35,027.00	7,824.37	77.66
SALARIES - TEMPORARY	7,434.00	20,307.25	37,440.00	17,132.75	54.24
OVERTIME	404.16	808.32	1,800.00	991.68	44.91
LONGEVITY	0.00	700.00	700.00	0.00	100.00
HOSPITAL DEDUCTIBLE	1,598.48	14,704.38	14,437.00	-267.38	101.85
LIFE INSURANCE	2.30	27.60	30.00	2.40	92.00
FICA-OASDI	636.43	2,799.68	4,424.00	1,624.32	63.28
FICA-MEDI	148.85	654.77	1,035.00	380.23	63.26
WORKMENS COMPENSATION	0.00	1,405.12	2,475.00	1,069.88	56.77
RETIREMENT	0.00	3,337.61	6,953.00	3,615.39	48.00
OFFICE SUPPLIES	0.00	370.31	500.00	129.69	74.06
OFFICE EQUIPMENT	63.59	89.97	300.00	210.03	29.99
POSTAGE-COUNTY PARKS	0.00	227.32	300.00	72.68	75.77
GAS, OIL ETC	1,502.53	2,738.53	7,500.00	4,761.47	36.51
DIESEL FUEL	0.00	0.00	500.00	500.00	0.00
L.P. GAS	179.40	3,252.79	2,800.00	-452.79	116.17
UNIFORMS	0.00	141.98	700.00	558.02	20.28
UNIFORMS/SUMMER HELP	0.00	0.00	200.00	200.00	0.00
SHAKEY LAKES ELECTRICAL UPGRADE PROJECT	6,000.00	6,000.00	6,000.00	0.00	100.00
JANITORIAL SUPPLIES	8.49	2,674.84	5,000.00	2,325.16	53.50
OTHER OPERATING/GENERAL	0.00	2,601.48	2,000.00	-601.48	130.07
OTHER OPERATING/MISCELLANEOUS	197.71	424.90	300.00	-124.90	141.63
BROCHURES/STICKERS	0.00	74.00	300.00	226.00	24.67
TREE REPLACEMENT	0.00	500.00	500.00	0.00	100.00
DEQ Permits	348.00	1,456.88	1,500.00	43.12	97.13
CONSTRUCTION SUPPLIES	19.83	731.42	1,000.00	268.58	73.14
PROFESSIONAL/CONTRACTURAL SERVICES	4,323.90	6,375.03	8,500.00	2,124.97	75.00
TRAVEL/Parks Per Diems & Mileage	0.00	534.00	350.00	-184.00	152.57
PROGRAMMING/RECREATION	186.20	1,293.05	800.00	-227.24	71.59
Sweatshirts	0.00	142.00	1,200.00	93.05	107.75
Gate Receipts	0.00	0.00	200.00	58.00	71.00
Inside Storage	0.00	1,745.12	7,500.00	7,500.00	0.00
WATER TESTING	0.00	512.35	2,500.00	754.88	69.80
UTILITIES/ELECTRIC	4,452.11	13,711.88	1,200.00	687.65	42.70
EQUIPMENT MAINTENANCE	260.03	1,093.26	35,000.00	21,288.12	39.18
			3,500.00	2,406.74	31.24
				98.79	

MENOMINEE COUNTY Standard Budget Report July 2015 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Jul-2015	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
FACILITY MAINTENANCE	531.71	3,457.81	3,500.00	42.19	102.76
GROUNDS MAINTENANCE	232.57	4,110.49	4,000.00	-110.49	94.98
RENTAL/CONTRACTING	900.00	5,699.00	6,000.00	301.00	40.25
REFUNDS/REBATES	611.00	805.00	2,000.00	1,195.00	17.76
VEHICLE MAINTENANCE	276.48	355.25	2,000.00	1,644.75	98.82
NEW/REPLACEMENT EQUIPMENT	49.97	1,976.40	2,000.00	23.60	63.38
Total COUNTY PARKS	33,093.14	135,615.18	213,971.00	78,355.82	63.38
Total Recreation and Culture	33,093.14	135,615.18	213,971.00	78,355.82	63.38
Total Expenditures	33,093.14	135,615.18	213,971.00	78,355.82	63.38
CHANGE IN FUND EQUITY	-7,318.89	37,116.57	-2,499.00	39,615.57	-1,485.26

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amount
 Year To Print: 2015
 Month To Print: July
 Fund Code Range: 208 COUNTY PARKS to 208 COUNTY PARKS

MENOMINEE COUNTY
Standard Budget Report

July 2015 Revenues

Account Title	This Month	Y-T-D	Budget As Of Jul-2015	Difference	Percent
Fund: PARK IMPROVEMENT FUND					
Program Revenues					
Charges for Services	1,185.05	3,279.45	3,500.00	-220.55	93.70
BOAT FEES	1,185.05	3,279.45	3,500.00	-220.55	93.70
Total Charges for Services	1,185.05	3,279.45	3,500.00	-220.55	93.70
Total Program Revenues	1,185.05	3,279.45	3,500.00	-220.55	93.70

MENOMINEE COUNTY
Standard Budget Report
 July 2015 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Jul-2015	Difference	Percent
Fund: PARK IMPROVEMENT FUND					
Recreation and Culture					
PARK IMPROVEMENT EXPENDITURE					
SHAKEY LAKES IMPROVEMENT	0.00	9,027.28	0.00	-9,027.28	0.00
KLEINKE PARK IMPROVEMENT	0.00	4,952.95	0.00	-4,952.95	0.00
STONE POINT IMPROVEMENTS	2,500.00	2,500.00	6,300.00	3,800.00	39.68
Total PARK IMPROVEMENT EXPENDITURE	2,500.00	16,480.23	6,300.00	-10,180.23	261.59
Total Recreation and Culture	2,500.00	16,480.23	6,300.00	-10,180.23	261.59
Total Expenditures	2,500.00	16,480.23	6,300.00	-10,180.23	261.59
CHANGE IN FUND EQUITY	-1,314.95	-13,200.78	-2,800.00	-10,400.78	471.46

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amount
 Year To Print: 2015
 Month To Print: July
 Fund Code Range: 220 PARK IMPROVEMENT FUND to 220 PARK IMPROVEMENT FUND