

“Menominee – Where the best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian R. Bousley– County Administrator
Sherry Smith – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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The Menominee County
Parks and Recreation Committee
Will meet on **Monday ~May 7, 2012**
at **5:00 p.m. C.D.T.** at the **Stephenson Annex Building**, Stephenson, Michigan

~A Quorum of The Menominee County Board of Commissioners Maybe Present~

AGENDA

- A. Call Meeting to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda
- E. Approval of Previous Meeting Minutes
- F. Public Comment
- G. Business
 - a) Monthly Budget Review
 - b) Park Ranger/Park Manger Updates
 - c) Projects
 - d) Camp Host – Kleinke Park
 - e) Parks Website
- H. Correspondence
- I. Any Other Items Members Wish to Present
- J. Public Comment
- K. Adjournment

James Furlong – Chairperson

Charlie Meintz – Vice Chairperson

Jim Pearson

Bernie Lang

Mark Jasper

Menominee County Parks and Recreation Committee

Meeting Minutes

April 2, 2012

The meeting was called to order at 5:12 pm by Bob Desjarlais at the Stephenson Annex Building in Stephenson, MI on March 5, 2012.

Reporting for roll call were: Bob Desjarlais, Gail Jerzyk, Vola Bleile, Glenn Cody, County Administrator Brian Bousley, and County Commissioners Charlie Meintz and Mark Jasper. Al Thompson, Buildings and Ground Supervisor also attended the meeting. There was a quorum present to conduct the meeting.

Approval of agenda: A motion was made by Mark and seconded by Vola. The motion carried.

Minutes: Minutes from the previous meeting on March 5, 2012 and from the public input session on March 21 were approved. Mark offered a motion that was seconded by Gail. The motion carried.

Public Comment: There was no public comment.

Business:

- a. **Budget Review:** Brian distributed copies of the most recent budget and stated that the bottom line remains fine. There was no further discussion.
- b. **Projects:** Brian reported that Menominee County Building Inspector Dan Menacher still had a couple of questions regarding the Shakey Lakes bathhouse project before a call for bids could be issued. These questions should be resolved in the next few days. Brian also reported that the county did apply for a DNR matching grant for \$24,000.00 for improvements at River Park that was discussed at the previous meeting. Letters in support of the project are still needed. It was also reported that money is available in the budget for the installation of a new fishing pier at Shakey Lakes Park that had also discussed at a previous meeting. Mark offered a motion to purchase and install the pier that was seconded by Gail. The motion carried. Bob reported that the park sign located on the corner of Highway 577 and G12 had been hit by a snow plow this past winter. He suggested asking permission from Lake Township to reinstall the sign a little farther back from the road on township property. Vola offered a motion to proceed with the project that was seconded by Mark. The motion carried.

At the March 5 meeting, it was reported that representatives from the Back Forty Project had expressed an interest in helping to fund improvements at Shakey Lakes Park. Some members of the committee recommended that a "wish list" of possible projects be compiled and discussed at the next meeting. At the current meeting several committee members expressed their opposition to soliciting or accepting this funding. Brian reported that the company had been contacted prior to this meeting, and that they were unaware of any offer to fund park improvements. Charlie offered a motion to table

the discussion that was seconded by Glenn.

- c. **Camp Host – Kleinke Park:** Brian reported that only one applicant had responded to the ads that had been placed in various local publications. He and Al will interview the candidate.
- d. **Deputy site at Shakey Lakes Park:** Brian announced that the Menominee County Board of Commissioners had approved the request to establish a deputy campsite at Shakey Lakes Park for the upcoming season. It was further decided that the deputy would be responsible for 1/2 of the rental fee. The issue of compensation for overtime in the event of an incident has yet to be resolved.
- e. **Parks Website:** Bob reported that he had secured a “clean copy” of the advertising information featured on last year's placemat. This information will be transferred to the new website by next month.
- f. **Park Ranger/Park Manager Updates:** Brian reported that he had met with the park rangers since the last meeting. The parks are ready to welcome visitors and campers, although water will not be available until the Memorial Day weekend. He also reported that the boat ramp at Stoney Point will need to be replaced in a few years. Mark suggested that the committee send a letter to the M & M Fishing Club thanking them for dredging the area. Brian forwarded a request from the rangers that the equipment belonging to the county in storage at the parks be disposed of. They need the space.

There was no correspondence.

H. **Any Other Items Members Wish to Present:** Gail asked if anyone knew who owns the area around Chappee Rapids. Brian responded that the site belongs to the Menominee County Historical Society.

I. **Public Comment:** Marla Tuinstra offered several comments in opposition to accepting the Back Forty Project's reported offer to help fund park improvements that was discussed earlier.

Charlie offered a motion to adjourn that was seconded by Vola. The meeting was adjourned at 6:15 pm.

Respectfully submitted by Glenn D. Cody

MENOMINEE COUNTY

Standard Budget Report

May 2012 Expenditures

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
SALARIES	0.00	32,811.16	66,031.00	33,219.84	49.69
SALARIES - TEMPORARY	0.00	48.00	23,760.00	23,712.00	0.20
OVERTIME	0.00	0.00	1,800.00	1,800.00	0.00
LONGEVITY	0.00	675.00	675.00	0.00	100.00
HOSPITAL DEDUCTIBLE *	0.00	19,010.32	22,907.00	3,896.68	82.99
HRA REIMBURSEMENTS	0.00	0.00	4,000.00	4,000.00	0.00
LIFE INSURANCE	0.00	36.80	60.00	23.20	61.33
FICA-OASDI	0.00	2,105.37	5,477.00	3,371.63	38.44
FICA-MEDI	0.00	492.38	1,281.00	788.62	38.44
WORKMENS COMPENSATION	0.00	2,015.68	3,154.00	1,138.32	63.91
RETIREMENT	0.00	5,242.38	10,603.00	5,360.62	49.44
OFFICE SUPPLIES	0.00	16.48	1,200.00	1,183.52	1.37
OFFICE EQUIPMENT	0.00	0.00	300.00	300.00	0.00
POSTAGE-COUNTY PARKS	0.00	75.05	300.00	224.95	25.02
GAS, OIL ETC	0.00	2,807.27	6,000.00	3,192.73	46.79
DIESEL FUEL	0.00	721.95	2,000.00	1,278.05	36.10
L.P. GAS	0.00	0.00	2,100.00	2,100.00	0.00
UNIFORMS	0.00	289.96	700.00	410.04	41.42
UNIFORMS/SUMMER HELP	0.00	0.00	200.00	200.00	0.00
JANITORIAL SUPPLIES	0.00	3,057.01	3,000.00	-57.01	101.90
OTHER OPERATING/GENERAL	0.00	1,357.74	1,000.00	-357.74	135.77
BROCHURES/STICKERS	0.00	0.00	2,500.00	2,500.00	0.00
TREE REPLACEMENT	0.00	1,000.00	1,000.00	0.00	100.00
DEQ Permits	0.00	882.00	850.00	-32.00	103.76
CONSTRUCTION SUPPLIES	0.00	0.00	1,500.00	1,500.00	0.00
PROFESSIONAL/CONTRACTURAL SERVICES	0.00	3,157.27	5,000.00	1,842.73	63.15
PROFESSIONAL-PHYSICALS	0.00	0.00	650.00	650.00	0.00
TRAVEL/Parks Per Diems & Mileage	0.00	256.34	1,500.00	1,243.66	17.09
PROGRAMMING/RECREATION	0.00	594.00	300.00	-294.00	198.00
Sweatshirts	0.00	0.00	500.00	500.00	0.00
Gate Receipts	0.00	0.00	6,500.00	6,500.00	0.00
Inside Storage	0.00	0.00	2,500.00	2,500.00	0.00
WATER TESTING	0.00	370.35	700.00	329.65	52.91
UTILITIES/ELECTRIC	0.00	4,455.40	30,000.00	25,544.60	14.85
EQUIPMENT MAINTENANCE	0.00	4,344.29	4,000.00	-344.29	108.61
FACILITY MAINTENANCE	0.00	141.48	3,500.00	3,358.52	4.04

May 1, 2012 12:12 pm

* THERE IS A CREDIT REMAINING.

MENOMINEE COUNTY
Standard Budget Report
 May 2012 Expenditures

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
GROUNDS MAINTENANCE	0.00	855.08	4,000.00	3,144.92	21.38
RENTAL/CONTRACTING	0.00	807.29	7,500.00	6,692.71	10.76
REFUNDS/REBATES	0.00	0.00	3,500.00	3,500.00	0.00
NEW/REPLACEMENT EQUIPMENT	0.00	660.82	5,000.00	4,339.18	13.22
Total COUNTY PARKS	<u>0.00</u>	<u>88,286.87</u>	<u>237,548.00</u>	<u>149,261.13</u>	<u>37.17</u>
Total Recreation and Culture	<u>0.00</u>	<u>88,286.87</u>	<u>237,548.00</u>	<u>149,261.13</u>	<u>37.17</u>
Total Expenditures	<u>0.00</u>	<u>88,286.87</u>	<u>237,548.00</u>	<u>149,261.13</u>	<u>37.17</u>
CHANGE IN FUND EQUITY	<u>0.00</u>	<u>28,425.43</u>	<u>-1.00</u>	<u>28,426.43</u>	<u>2,842,543.00</u>

MENOMINEE COUNTY
Standard Budget Report
 May 2012 Revenues

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: PARK IMPROVEMENT FUND					
Program Revenues					
Charges for Services	0.00	822.00	4,000.00	-3,178.00	20.55
BOAT FEES	0.00	822.00	4,000.00	-3,178.00	20.55
Total Charges for Services	0.00	822.00	4,000.00	-3,178.00	20.55
Total Program Revenues	0.00	822.00	4,000.00	-3,178.00	20.55

MENOMINEE COUNTY
Standard Budget Report
 May 2012 Expenditures

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: PARK IMPROVEMENT FUND					
Community and Economic Development					
Closed					
STONEY POINT IMPROVEMENT	0.00	14,000.00	0.00	-14,000.00	0.00
Total Closed	0.00	14,000.00	0.00	-14,000.00	0.00
Total Community and Economic D.	0.00	14,000.00	0.00	-14,000.00	0.00
Recreation and Culture					
PARK IMPROVEMENT EXPENDITURE					
SHAKEY LAKES IMPROVEMENT	0.00	8,588.12	100,000.00	91,411.88	8.59
Total PARK IMPROVEMENT EXPENDITURE	0.00	8,588.12	100,000.00	91,411.88	8.59
Total Recreation and Culture	0.00	8,588.12	100,000.00	91,411.88	8.59
Total Expenditures	0.00	22,588.12	100,000.00	77,411.88	22.59
CHANGE IN FUND EQUITY	0.00	-21,766.12	-96,000.00	74,233.88	-22.67

MENOMINEE COUNTY

Standard Budget Report

May 2012 Revenues

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Program Revenues					
Charges for Services					
FIREWOOD SALES	0.00	1,041.30	300.00	741.30	347.10
ANNUAL	0.00	30.00	8,250.00	-8,220.00	0.36
DAILY	0.00	0.00	5,200.00	-5,200.00	0.00
GATE RECEIPTS FOR FAIR	0.00	0.00	8,000.00	-8,000.00	0.00
SHAIKEY CAMPING FEES	0.00	370.00	67,000.00	-66,630.00	0.55
KLEINKE CAMPING FEES	0.00	643.00	20,000.00	-19,357.00	3.21
SHAIKEY LAKE LEASE SITES	0.00	62,322.50	63,682.00	-1,359.50	97.87
KLEINKE LEASE SITES	0.00	12,558.00	13,000.00	-442.00	96.60
Total Charges for Services	0.00	76,964.80	185,432.00	-108,467.20	41.51
Interest and Rents					
PAVILLION-SHAKEY	0.00	0.00	200.00	-200.00	0.00
PAVILLION-KLEINKE	0.00	0.00	100.00	-100.00	0.00
Outside Storage	0.00	3,885.00	3,600.00	285.00	107.92
Inside (Fair) Storage	0.00	2,847.25	2,500.00	347.25	113.89
Total Interest and Rents	0.00	6,732.25	6,400.00	332.25	105.19
Total Program Revenues	0.00	83,697.05	191,832.00	-108,134.95	43.63
Special Items					
Other Revenue					
PAID SHOWERS-KLEINKE	0.00	19.00	400.00	-381.00	4.75
PAID SHOWERS-SHAKEY	0.00	18.00	2,000.00	-1,982.00	0.90
MISCELLANEOUS RECEIPTS	0.00	192.00	100.00	92.00	192.00
Sweatshirt Revenue	0.00	0.00	300.00	-300.00	0.00
REIMBURSEMENTS	0.00	600.00	0.00	600.00	0.00
GENERAL FUND APPROPRIATION	0.00	32,186.25	42,915.00	-10,728.75	75.00
Total Other Revenue	0.00	33,015.25	45,715.00	-12,699.75	72.22
Total Special Items	0.00	33,015.25	45,715.00	-12,699.75	72.22
Total Revenues	0.00	116,712.30	237,547.00	-120,834.70	49.13