

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*- County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

**The Menominee County
Parks and Recreation Committee
Will meet on Monday ~ February 6, 2017
at 5:00 p.m. C.S.T. at
MSUE - Annex ~ Stephenson, MI**

~A Quorum of The Menominee County Board of Commissioners may be present~

AGENDA

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Meeting Minutes
December 5, 2016
6. Public Comment
7. Business
 - a) Election of Officers
 - aa. Chairman
 - bb. Vice Chairman
 - cc. Secretary
 - b) 2017 Parks meeting schedule
 - c) Parks Committee Bylaws/Charter/rules & policies
 - d) Park Rules
 - e) Park Ranger/Manager update
 - Forestry Project Update
 - 4-H bldg. update
 - Picnic table grant project update
 - 2017 Parks Lease mailings
 - f) Parks Advertisement (Morning Dove Productions) invoice
 - g) Parks maps order discussion
 - h) Monthly Budget Review
 - i) Discussion of additional projects
8. Correspondence
9. Any Other Items Members Wish to Present
10. Public Comment
11. Adjournment

Steven Gromala

Charlie Meintz- Chair

Bill Cech -Vice Chair

Larry Phelps

Larry Schei

Bernie Lang

Gerald Piche

Jan Hafeman

John Nelson

Menominee County Parks and Recreation Committee

Meeting Minutes

December 5, 2016

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Annex in Stephenson.

Reporting for roll all were: County Commissioner Bill Cech, Dick Peterson, Kathy Branz, Bob Desjarlais, and Mike Kass.. Excused were Commissioner James Furlong Vola Bleile and Sherry Dupont, Acting Admisintrator.

Approval of agenda: Kathy made a motion that was seconded by Dick to approve the agenda. The motion carried.

Minutes: A motion by Bill to accept the minutes with a second by Kathy with all in favor.

Public Comments: None.

Business:

- a. Dick reported he spoke with Dean Francis regarding the forestry update. The property lines are marked in blue and the cutting lines are marked with red. Mason Park, River Park, and Longrie are all marked for select cuts. Tomorrow he will be working on Shakey Lakes Park and plans on having them all done by the end of the week. At this time he will have a list of species, cordage and prices and will contact us prior to putting them out on bids due to the low cost of wood at this time.

Jim stated that the culvert has been installed at Bailey.

- b. The County Commissioners looked at the bids for the electrical and Fair Building on November 10th. The Electrical Contract from Twin City Electric, Inc. for \$15,734 was selected along with Svinicki Contracting to replace the roof on the Fair Board Building for \$30,380 plus the ridge nt for\$840 for a total of \$31,220. The total of the two bids is \$46,954 which leaves us with some funds left to complete more projects. Electrical bid to install 50 amp pedestals at sites 40 to 57. (18 pedestals) and run cable from existing panel with 200 A breakers. A motion by Bill to recommend Twin City Electric to the County Commissioners, with a second by Vola. All were in favor with Bob abstaining due to the fact they had just done some work for his personal use.
- c. The Hannahville Grant was awarded at \$4,150 for the picnic tables and the Shakey Lakes Association donated \$1,500 for a total of \$5,650 for picnic tables. Jim will research the cost of heavy metal contrition versus wood This was tabled until the next meeting when we have more information.

- d. A review of the Monthly Budget showed we have \$75,259.87 available in the Liability and Fund balances.
- e. After deducting the two approved bids of \$46,954 we have a remaining balance of \$28,305.87 available for projects (one is that the pavilion at Shakey Lakes needs a new roof and a pavilion at the play area at Shakey Lakes is needed).

H. Correspondence: None

I. Any other items Members wish to present: It was stated by Jim that the Road Commission donated and installed cement abutments by the culverts at the entrance to Shakey Lakes Park. Fencing was also donated.

It was asked if the Parks owns the concession stand. No we do not own the building but they lease the area where it is situated.

Bob stated there will be two appointments in January – Kathy's term is up and so is Bob's.

J. Public Comment: None

K. Adjournment: Motion by Kathy to adjourn at 5:45PM, seconded by Dick with all in favor.

Menominee County Parks and Recreation Committee ~ 2017 Meeting Schedule

<u>Date</u>	<u>Time</u>	<u>Place</u>
February 6	5 PM	Stephenson Annex
March 6	5 PM	Stephenson Annex
May 1	5 PM	Bailey Park (West shore Fishing Museum)
June 5	5 PM	Kleinke Park
August 7	5 PM	River Park
September 4	5 PM	Shakey Lakes Park
October 2	5 PM	Stephenson Annex
November 6	5 PM	Stephenson Annex
December 4	5 PM	Stephenson Annex

-Note no meetings in the months of January, April and July

Menominee County Parks and Recreation

BYLAWS

ARTICLE ONE: NAME

Menominee County Parks and Recreation Committee

ARTICLE TWO: PURPOSE

To act as an advisory committee to the Menominee County Parks and Recreation System

ARTICLE THREE: MEMBERS

(Amended Dec 2009)

The members of this Committee are those persons who have been appointed by the Board of Commissioners. There shall be five (5) public at-large representatives and two (2) County Board Commissioners. All seven will have voting rights.

The County Board Commissioners will serve one (1) year terms. All public representatives will serve three (3) year staggered terms.

Section 1: VOTING

All members who are present shall vote whenever the question is put by the Chair. The Secretary or designee shall be the recorder.

Section 1.1 ABSTENTION

No member may abstain from voting "yes or no" unless excused by a majority of those present.

ARTICLE FOUR: OFFICERS

(Amended August 12, 2009)

Section 1: POSITIONS

The Officers of this Committee shall be a Chairperson, a Vice-Chairperson, and a Secretary.

Section 2: TERM of OFFICE

The term of office shall be for one (1) year. An individual may serve successive terms.

Section 3: ELECTION of OFFICERS

The Officers shall be elected at its first meeting of the calendar year.

Section 4: VOTING

Candidates for these offices shall be nominated from the floor. It shall take a simple majority vote of the Committee to elect. The vote will be taken by a randomly selected call of the roll.

Section 5: OFFICER POWERS & DUTIES

Except for those powers and duties prescribed to the Chair by the County Board, the Chair has no power to act on behalf of the Committee unless the Committee specifically grants that power.

ARTICLE FIVE: MEETINGS

(Amended Dec 2009)

Section 1: SCHEDULE

A schedule containing the date, time, and place of regular meetings of the Committee shall be established at the first meeting of the calendar year. The Committee shall meet a minimum of six (6) times per year.

Section 2: SPECIAL MEETINGS NOTICE

A special meeting of the Parks and Recreation Committee shall be held only when requested by at least two (2) members of the Parks and Recreation Committee. The request shall be in writing, shall be addressed to the County Administrator, and shall specify the time, date, place, and purpose of the meeting. Upon receipt of a request for a special meeting, the County Administrator shall immediately give notice to the members and post the date and time at least 18 hours prior to the time of the meeting.

Section 3: QUORUM & MAJORITY

A majority of the members of the County Parks and Recreation Committee shall constitute a quorum for the transaction of the ordinary business of the committee, and questions which arise at its meetings shall be determined by the votes of the majority of the members present.

Section 4: MINUTES

Recording names and votes on actions. The names and votes of members shall be recorded on an action which is taken by the Parks and Recreation Committee if the action is on an ordinance, resolution, or appointment or election of an Officer. A record which is made pursuant to this section shall be available for public inspection.

ARTICLE SIX: RULES, REGULATIONS, POLICIES of the COMMITTEE

(Amended Dec 2009) *This Article was removed. (See separate documents.)*

ARTICLE SEVEN: PARLIAMENTARY AUTHORITY

(Amended Dec 2009)

The current edition of the "Robert's Rules of Order" shall be the Parliamentary Authority. The rules, with special attention to small Committees, contained in the

aforementioned reference, shall govern the Committee in all cases to which they are applicable.

ARTICLE EIGHT: AMENDMENT OF BYLAWS

Section 1: These bylaws may not be suspended.

Section 2: These bylaws may be amended at any regular meeting of the County Board of Commissioners by a 2/3 majority of the County Board of Commissioners.

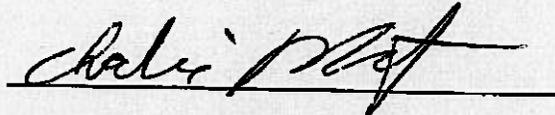
Section 3: These Bylaws shall remain in effect until properly amended.

ATTESTED TO:



Marc Kleiman,

Clerk of Menominee County



Charlie Meintz, Chairman

Menominee County Board of
Commissioners

Signed (date):

5/10/16

History:

ADOPTED: November 25, 1996;

Amended: May 10, 2016

Menominee County Parks and Recreation Committee

CHARTER

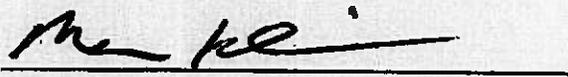
The Menominee County Parks and Recreation Committee is an advisory committee whose purpose is to provide advice, direction, and recommendations to the Parks' Superintendent, Menominee County Administrator, and the Menominee County Board of Commissioners. The Committee has no final authority or responsibility for policy-making or administration of the County Parks.

Responsibilities of this Committee are as follows:

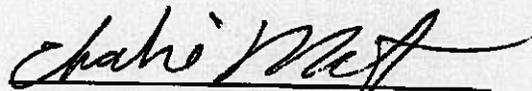
- 1. Recommend objectives and goals for the Parks and Recreation System.**
- 2. Recommend rules and policies governing the Parks and Recreation System.**
- 3. Recommend annual and long-term financial plans; continually monitor.**
- 4. Recommend, establish, and maintain an effective public relations program.**
- 5. Recommend short-term and long-term planning necessary to develop a broad variety of programs, facilities, and services to meet community needs.**
- 6. Maintain close coordination with other community agencies involved in parks and recreation and the Menominee County Board of Commissioners.**
- 7. Encourage broad citizen involvement in the parks system.**
- 8. Recommend annually a park fee schedule.**
- 9. Act as mediator for disputes between citizens and management.**
- 10. Receive public input on the parks and recreation system.**
- 11. Annually tour parks as a Committee to determine goal objectives and to evaluate physical condition of park property.**
- 12. Annually recommend revisions to the Menominee County Parks and Recreation Plan.**
- 13. Annually recommend capital improvement plan/projects.**

14. Review statistics to assist with future planning.
15. Conduct comprehension review of five-year County Park Plan every five years for long-range future planning purposes and projects.

The Menominee County Parks and Recreation Committee shall follow the rules and policies as set forth by the Menominee County Board of Commissioners.



Marc Kleiman,
Menominee County Clerk



Charlie Meintz, Chairman
Menominee County Board of
Commissioners

SIGNED: (date)

5/10/16

HISTORY:

Adopted: November 25, 1996

REVISED: May 10, 2016

Menominee County Parks and Recreation Committee

RULES & POLICIES

R96-1 The Order of Business shall be as follows:

1. Call meeting to order
2. Pledge of Allegiance
3. Approval of Agenda
4. Review / Approval of Previous Minutes
5. Public Comment (*limited to agenda items only*)
6. Business
7. Correspondence
8. Any other business to be presented
9. Public Comment
10. Adjournment

R96-2 Complex or controversial issues may be discussed by the Committee prior to being introduced in the form of a motion. The Chair may declare the floor open for discussion prior to a motion if no member objects. If there is an objection, the Chair shall call for a vote. A majority vote of the Committee shall sustain the Chair. Any motion(s) arising from such discussion shall be reduced to writing prior to being voted upon, upon the request of any member.

R96-3 To determine the sequential order of a roll call vote, the Secretary shall randomly select the names of the members of the Committee.

R96-4 (*Rescinded*)

R96-5 Committee members attending authorized conferences, seminars, etc. shall be reimbursed mileage, meals and lodging. All applicable conference fees shall be paid in advance by the county when possible. Lodging shall be reimbursed at actual cost not to exceed the room rate at the conference headquarters hotel. Lodging necessary enroute to or from a conference shall be reimbursed at actual cost not to exceed \$60./per night. Travel costs will be reimbursed at the IRS rate per mile for personal automobile or at actual cost for commercial

carriers. Any travel allowances advanced in excess of actual costs shall be reimbursed to the County. Meals not included in conference fees shall be paid in accordance with County policy.

R96-6 Committee members are responsible for submitting all of their own expenses including all meeting expenses. These expenses should be submitted to the County Administrator, as soon as possible upon return.

R96-7 DISSEMINATION of INFORMATION – It shall be the policy of the Committee that all information pertaining to business of the Committee obtained by the individual committee members, shall be transmitted in a timely fashion to all Committee members so that everyone will be better able to make informed decisions. This information should be made available to the County Administrator so that it may be included in the next meeting packet. County Park Committee packets will be available one week prior to the meeting.

R96-8 PURCHASING POWER

Committee has no authority to purchase.

R96-9 COMMITTEE COMMUNICATION

It shall be the policy of the Committee that the official spokesperson of the Committee shall be the Committee's Chairperson or the County Administrator. Utterances of individual Committee members shall be clearly identified to the media and those public statements are opinions of those Committee members as the case may be and not the positions of the Committee.

R96-10 PUBLIC COMMENT

It shall be the policy of the Committee that for all meetings of the Committee and all committee meetings of the Committee which come under the jurisdiction of the Michigan Open Meetings laws that the following rules apply:

1. Speakers shall identify themselves and if representing a group, the name of the group;
2. Only one speaker may address the Committee on behalf of a group;
3. Speaker shall state their residential address;
4. Speaker shall be limited to five (5) minutes on agenda items;
5. Thirty (30) minutes, if necessary, shall be devoted to public participation during the appropriate times on the agenda;
6. Committee reserves the right to extend the abovementioned time limits;
7. Member of the public can request permission to address the Committee relative to a particular agenda item during the discussion phase of the meeting at the yield of the floor to a member of the public;
8. Rules for such public comment shall be available along with agenda for those meetings at which a previously prepared agenda is available, at the time and place of the meeting.

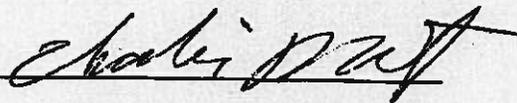
R96-11 COMMITTEE MEMBER COMPENSATION

Committee public at-large members may receive a \$50 meeting fee as well as the IRS mileage rate to and from meeting location.

SIGNED (date): 5/10/14



Marc Kleiman,
Menominee County Clerk



Charlie Meintz, Chairman
Menominee County Board of
Commissioners

History:

Adopted: November 25, 1996

AMENDED: March 24, 2015

 May 10, 2016

Menominee County Parks and Recreation

PARK RULES

AN ORDINANCE TO ESTABLISH RULES AND REGULATIONS RELATIVE TO THE OPERATION OF THE COUNTY PARKS SYSTEM SO THAT THE PARKS MAY BETTER SERVE THE PEOPLE OF MENOMINEE COUNTY.

Section 1:

These Rules shall be known as the "PARK RULES" of the Menominee County Parks system.

Section 2: SUPERVISION OF PARKS

- A) SUPERVISION – All County-owned Parks located in Menominee County, shall be operated and maintained under the direction of the Menominee County Parks and Recreation Committee through its designated Park Superintendent.
- B) ENFORCEMENT OF ORDINANCES – The Park Superintendent, Park Rangers, as well as all law enforcement agencies operating within the County of Menominee including the Menominee County Sheriff's Department, Michigan State Police Department, and the Michigan Department of Natural Resources shall see to the enforcement of all provisions related to these parks as contained in this ordinance.
- C) AMUSEMENT FOR GAIN – No amusement for gain for which a charge is made can be conducted in the parks without the consent of the Menominee County Parks and Recreation Committee.

Section 3: DEBRIS, FIRE

Each person, organization, or corporate group using the public works and grounds shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order, and the facilities in a neat and sanitary condition.

Section 4: OPEN FIRES

No person shall kindle or build fires in any park except in fireplaces, fire rings, or stoves provided for that purpose. For observed violations of this section, the Park Superintendent, Park Rangers, or others acting on their behalf, may request fires be extinguished at any given time. Upon leaving such fires, it shall be the duty of all persons using the fire to see that said fire is extinguished.

Section 5: INJURY TO PARK PROPERTY

No person shall obstruct any walk or drive in any park and no person shall injure, mar, or damage any matter, in a monument, ornament, fence, bridge, seat, tree, fountain, shrub, flower, playground equipment, fireplace, picnic table or other public property within or pertaining to any park.

Section 6: POLLUTION

No person shall throw, discharge or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream, bay or other body of water in or adjacent to any park or tributary, stream, storm sewer, drain flowing into such water, any substance, matter or things liquid or solid, which will or may result in the pollution of said waters.

Section 7: SOURCE OF RUBBISH

No person shall bring in or dump, deposit, or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse or other trash in any waste containers provided in any park in the County of Menominee for that purpose unless such bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse or trash originates from a permitted use of the parks.

Section 8: INFLAMMATORY LANGUAGE

No person shall make any statement to any other person, within earshot of said person, or about another person, capable of being heard by such other person, which is derogatory, inflammatory, profane, disrespectful, or which describes sexual activity, or which questions the lineage of such person, or which in any way can be reasonably interpreted to raise anger of such person hearing such communication. This section does not purport to limit the free flow of ideas or speech but does intend to prohibit speech as may interrupt a peaceful enjoyment of Menominee County's Parks.

Section 9: SAFETY OF OTHERS

No person shall endanger the safety of any other person by any conduct or act or permit any assault, battery, or engage in fighting within a park regulated by this county.

Section 10: SOUND SYSTEMS

No person shall use a sound amplification device or any other device that creates noise in excess of the sound level at which the contents of such sound disturbs or annoys a person of average hearing – is used in conjunction with a park assembly permit and is authorized by such permit. Any sound amplification device used in conflict with this permission is subject to

seizure by the Park Superintendent, Park Rangers, the Menominee County Sheriff's Department, the Michigan State Police Department, the Michigan Department of Natural Resources, and/or any other authorized law enforcement agency. During Quiet Hours, distance shall be size of campsite. Between 11 PM and 7 AM all sound systems shall be turned off.

Section 11: SWIMMING

No person shall swim, bathe, or wade in any waterways in or adjacent to any park, except in such waters and such places that are designated therefore, and in compliance with regulations that are established and posted by the Park Superintendent and in accordance with the direction of any authorized personnel, present and sitting at the designated site.

Section 12: PARK HOURS

Park Hours are from 7 AM to 10 PM daily. Anyone found in the Parks after 10 PM not camping with a permit, will be construed to be trespassing and may be prosecuted.

Section 12A: PARK CLOSING

Any park, section, or part of the park, may be declared closed to the public by the Park Superintendent or by any of the other authorized personnel in situations where health, safety, and welfare of the general public could be jeopardized if the park were to remain open. As an example, an emergency closing could occur during a tornado, fire or civil disobedience. The park cannot be closed permanently without authorization from the Parks and Recreation Committee and the Menominee County Board of Commissioners. An emergency meeting of the Committee is to be called within 72 hours of the closing. Failure to call a meeting or to gain approval from a majority of the Committee would require that the park be re-opened immediately after the 72 hours of closure.

Section 13: ANIMALS

Any animal brought into the Park shall be under immediate control and on a leash not to exceed 6 feet in length which would not allow animals onto another campsite. No animal shall be on the beach.

No horses or riding of horses is allowed in the park except in designated areas. The only designated areas for horses are presently located at the Shakey Lakes Park.

Owners shall clean up any deposits made by said animals.

Section 14: ANIMAL REMOVAL

Any animal found within any county park not in the possession or under immediate control of the owner or the owner's agent as set forth above, or any animal creating a nuisance or disturbance, may be removed from the park by park personnel or by any enforcement agency officer.

Section 15: SALES

It shall be unlawful for any person other than employees of Menominee County, acting on behalf of the County, to vend, to sell, peddle, or offer for sale, any commodity article within the park, unless such sale is authorized by the Menominee County Parks and Recreation Committee.

Section 16: CONTROLLED SUBSTANCES

- A) It shall be unlawful for any person to possess, transport, or have under their immediate control any intoxicating liquor, unless the person has attained the age of 21 years.
- B) It shall be unlawful for any person to transport or possess a controlled substance as defined by Section 1704 of Act No. 368 of the Public Acts of 1978, as amended, being section 333.7104 of the Michigan Compiled Laws.

Section 17: SIGNS

It shall be unlawful for any person to paste, glue, tack or otherwise post or permanently affix any sign, placard, advertisement, banner, or inscription, unless otherwise pre-approved by Park Superintendent. Nor shall any person erect or cause to be erected any sign on the public lands or highways or roads adjacent to a public park, but, this section shall not apply to any properly authorized government official acting pursuant to his official duties.

Section 18: ALCOHOLIC BEVERAGE PERMIT

Any person or organization applying for an assembly permit and desiring to dispense alcoholic beverages for sale, (non-profit organization) must first secure a license for same from the Michigan Liquor Control Commission and secure liquor liability insurance and display evidence of such license and insurance to the Menominee County Sheriff and the Menominee County Parks and Recreation Committee prior to said assembly permit being granted. There is a minimum refundable deposit of one hundred dollars (\$100.00) required.

Section 19: CAMPING PERMITS

It shall be unlawful for any person, organization, or corporate group to camp without a camping permit issued by the Menominee County Park System.

- A) It shall be unlawful for any person to obtain a camping permit for use of a camping party for which he is not a member.
- B) The senior member of any camping party having obtained a permit as set forth above must be at least eighteen (18) years of age.
- C) It shall be unlawful for non-campers to visit between the hours of 11 PM until 7 AM.
- D) Campers shall inform the park office if they plan to leave a campsite unoccupied for more than 24 hours.

Section 19A: CAMPING PERMIT VIOLATION

Any violation of any section of the above ordinance regulations may result in revocation of any County Park camping permit or eviction from the park or both. No refund of fees shall be issued.

Section 20: CAMPING

Campsites are allocated 50% for short-term use (less than 14 days) and 50% for long-term use (over 14 days). Site designation shall be determined by Parks Superintendent or his designee.

Section 20A: CAMPSITE CLEANUP

Minimum clean up charge of fifty dollars (\$50.00) will be assessed to the registered camper to cover costs for Park personnel having to clean up a campsite.

Section 21: QUIET HOURS

Quiet Hours shall prevail in the campground between 11 PM and 7 AM.

Section 22: DIGGING

It shall be unlawful for any person, individual, organization or corporate group to do any trenching or digging on the campsite or the surrounding area.

Section 23: MOTOR VEHICLE PURPOSES

The use of a registered motor vehicle in any County Park shall be for the purpose of establishing a camp and for transportation in and out of the campground. Driving in a repetitive manner also known as "cruising" within any County Park is strictly prohibited.

Section 24: MOTOR VEHICLES, OPERATION

- A) It shall be unlawful for any individual to operate or park a motor vehicle within a park except on roads or designated parking areas.
- B) It is also illegal for a vehicle to be in the park after 10 PM without an annual permit issued by the park office.
 - a. If a vehicle is found without an annual permit it shall be deemed illegally parked and subject to a parking violation fee of \$10 per day.
 - b. When a motor vehicle is found parked in the park area, the registration plate displayed on the vehicle shall constitute prima facie evidence that the owner of the vehicle was the person who parked it on the location where it was found.
- C) Motor vehicles cannot be operated on a park road or parking lot at a speed in excess of ten (10) miles per hour or as posted, or in an unsafe manner or by disobeying traffic signals or signs.

Section 25: OFF ROAD VEHICLES

It shall be unlawful to operate an off-the-road motor-driven vehicle such as a mini-bike, motorcycle, snowmobile, ATV or any motorized device except on designated roads, trails, or areas posted for such use without proper prior written authorization from the Park Superintendent or Park Rangers.

Section 26 : USE OF DRONES

It shall be unlawful to operate any type of drone within or over any Menominee County Park. Anyone reported to be in control or using a drone shall be considered to be unlawful and causing an invasion of privacy to other persons. The person(s) using the drone(s) may be denied use of all county parks within Menominee County.

Section 27: MASS GATHERINGS

Campsites are provided for reasonably quiet outdoor recreational experiences. Mass gatherings are only permitted pursuant to a permit for such purpose obtained in the manner set forth in the "Menominee County Mass Gathering Ordinance" as adopted by the Menominee County Board of Commissioners on June 3, 1977.

Section 28: FIREWORKS

No fireworks shall be allowed in the parks. Any discharge or lighting of any type of fireworks in the parks will be subject to a charge of fifty dollars (\$50.00) per incident.

Section 29: FIREARMS AND HUNTING

It shall be unlawful for any person to hunt within park boundaries. It shall also be unlawful for any person to carry or possess within the boundaries of a County Park any firearm unless unloaded in both barrel and magazine. This provision does not apply to a target range officially established, supervised, and sanctioned by the Menominee County Parks and Recreation Committee.

Section 30: OTHER WEAPONS

It shall be unlawful for any person to carry or possess within the boundaries of any County Park items such as: air gun, gas gun, paint-ball gun, spring-loaded gun, or sling-shot.

Section 31: BOW & ARROW

It shall be unlawful for any person to shoot with a bow and arrow within or onto the boundaries of any County Park unless said shooting is done on a designated archery range.

Section 32: TRAPPING

It shall be unlawful for any person to trap or use traps within the boundaries of any County Park unless permission is sanctioned by the Menominee County Parks and Recreation Committee.

Section 33: PAVILION RENTAL

Rental of Park Pavillon is available for a fee of fifty dollars (\$50.00).

Section 34: STORAGE

Off-site storage of boats and/or trailers is available at Shakey Lakes Park from May through September (except during Fair Days) at a cost of \$1.00/day or \$25.00/month.

Section 35: GENERATORS

It shall be unlawful for any person to operate any type of generator on any campsite within any Menominee County Park unless permission is sanctioned by the Park Superintendent, the Menominee County Parks and Recreation Committee, or designee.

Section 36: PENALTIES

Any violation of any section of this ordinance shall be deemed a civil infraction, and any person upon conviction thereof, shall be punished by a fine of not more than one hundred dollars (\$100.00) plus the cost of prosecution.

Section 37: SEVERABILITY

If any portion of this ordinance, any of its regulations or rules, or the application thereof to any person or circumstances shall be found to be invalid by a court of law, such invalidity shall not affect the remaining sections or applications of any part of this regulation which can be given effect without the invalid portion of a section or application, provided such remaining sections are not determined by the Court to be inoperable and to this end this regulation is declared to be severable.

Section 38: ADOPTION

It is hereby ordained by the People of Menominee County, represented by the County Board of Commissioners, that the foregoing regulations and rules affecting the public health, safety, and welfare of the County of Menominee are hereby adopted.

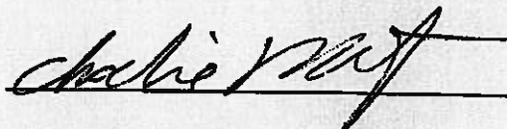
Section 39: EFFECTIVE DATE

This ordinance shall take sixty (60) days subsequent to proposal by the Menominee County Parks and Recreation Committee and adoption by the Menominee County Board of Commissioners. All ordinances or parts of ordinances inconsistent herewith are hereby repealed; and latest revisions shall be effective immediately following County Board of Commissioners adoption of these amended PARK RULES.

ATTESTED TO:



Marc Kleiman, Menominee County Clerk



Charlie Meintz, Chairman of the

Menominee County Board of Commissioners

Signed (date): 5/10/14

Morning Dove Productions

INVOICE

Morning Dove Productions
PO Box 65 Shawano, WI 54166
715-524-4664



DATE:
INVOICE #
FOR:

December 27, 2016
#252
Sponsorship

Bill To:

Menominee County Michigan
839 10th Ave.
Menominee, Michigan
906-863-7779

DESCRIPTION	AMOUNT
<p>\$2600.00 Due upon receipt for sponsorship on the POLKA! POLKA! POLKA! TV Show. Two ads per show scheduled to air for 26 weeks for a total of 52 spots. Renewal to start airing April 2 of 2017 for 26 weeks</p> <p>Colleen Van Ells Producer POLKA! POLKA! POLKA! TV Show</p> <p style="text-align: right;">Total</p>	<p style="text-align: right;">\$2,600.00</p> <p style="text-align: right;">\$2,600.00</p>
<p>Please make all checks payable to Morning Dove Productions If you have any questions concerning this invoice, contact Colleen Van Ells 715-524-4664</p> <p>Thank You</p>	

Sherry DuPont

From: Charlene Peterson <charanne21@gmail.com>
Sent: Wednesday, January 25, 2017 12:06 PM
To: Sherry DuPont; Paul Branz; Bob Desjarlais
Subject: Re: FW: Park map and printing

Sherry:

I agree with Kathy that the 2500 count for printing costs would make the most sense.....just to get 2000 would be over \$600....so the economics is in the qty buy.
Put it on the agenda for approval at 2500 for the Feb Parks meeting please.

Charlene for Dick Peterson

On Thu, Jan 19, 2017 at 2:32 PM, Sherry DuPont <SDuPont@menomineeco.com> wrote:

Hello Parks Committee,

I received this estimate (attached) in ref. to having new maps done for the parks. Need input from the committee as to how many copies we'll need.

The estimate outlines costs (one time) for the design of the maps. \$240 each park. This is a one-time cost for the design. From year to year after this, we can have them make changes for a very minimal cost, if need be.

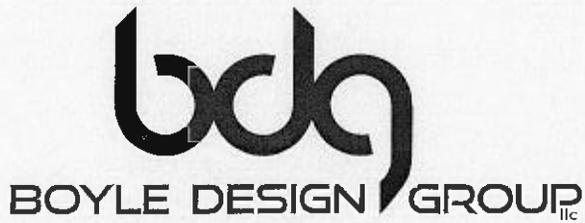
Below the design costs are costs for the printing...as you can see, the cost decreases per sheet with the higher quantity. We don't have any prices listed on the maps, so we shouldn't have any changes to the maps for a few years (I'd think). I'll need to get a quantity of prints to Cindy Boyne as soon as possible...though they are still setting up the maps, you will also have a say in the maps once she has a composite for us. Please get me your thoughts on this ASAP. Thanks!

ALSO!!!! This Tuesday night at the County Board Meeting (Jan. 24th, 6:00 PM at the courthouse) Colleen will be there to show a clip of the parks that is similar to the one that will be on the Polka Polka station. We want the board to see the clip to help us get approval for the cost to run the ad again this year.

Sherry DuPont

Administrative Assistant

Estimate



PO Box 233 Marinette, WI 54143
 715-735-3130 • 715-735-3120 f
 cindy@boyledesigngroup.net

Name/Address
Menominee County Attn: Sherry Dupont 839 10th Ave. Menominee, MI 49858

Date	Estimate No.	Project
01/18/17	383	

Item	Description	Quantity	Cost	Total
Design	Design/recreate artwork for Shakey Lakes Park camp map, proofing and print manageent.	1	240.00	240.00T
Design	Design/recreate artwork for Kleinke Park camp map, proofing and print manageent.	1	240.00	240.00T
Printing	8.5"x11", 100# gloss text, full color, double sided, AQ coated.s	250	0.72	180.00T
Printing	8.5"x11", 100# gloss text, full color, double sided, AQ coated.s	500	0.49	245.00T
Printing	8.5"x11", 100# gloss text, full color, double sided, AQ coated.s	1,000	0.31	310.00T
Printing	8.5"x11", 100# gloss text, full color, double sided, AQ coated.s	2,500	0.168	420.00T
	WI 5.5%		5.50%	89.93
We hope to earn your valued business!			Total	\$1,724.93

AVAILABLE
 BALANCE

ACTIVITY FOR
 MONTH 01/31/2017
 INCREASE (DECREASE)

YTD BALANCE
 01/31/2017

2016-17
 AMENDED BUDGET

GL NUMBER DESCRIPTION

Fund 208 - COUNTY PARKS
 Revenues

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	% BGD USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)
Dept 000					
208-000-441.01	HANNAHVILLE GRANT	0.00	0.00	0.00	0.00
208-000-649.00	FIREWOOD SALES	200.00	0.00	0.00	0.00
208-000-649.01	TIMBER SALES	0.00	0.00	0.00	0.00
208-000-649.02	ICE SALES	0.00	0.00	0.00	0.00
208-000-651.01	ANNUAL	9,000.00	0.00	0.00	0.00
208-000-651.02	ANNUAL 2 FOR	100.00	0.00	0.00	0.00
208-000-651.03	DAILY	5,000.00	0.00	0.00	0.00
208-000-651.04	SENIOR CITIZENS	0.00	0.00	0.00	0.00
208-000-651.05	GATE RECEIPTS FOR FAIR	9,000.00	0.00	0.00	0.00
208-000-653.01	SHAKY CAMPING FEES	73,000.00	515.00	0.00	0.00
208-000-653.02	KLEINKE CAMPING FEES	17,000.00	906.60	0.00	0.71
208-000-653.03	RIVER PARK CAMPING	500.00	30.00	0.00	0.71
208-000-654.00	SHAKY LAKE LEASE SITES	69,000.00	0.00	0.00	0.00
208-000-654.02	KLEINKE LEASE SITES	12,500.00	480.00	0.00	0.00
208-000-666.01	PAVILLION-SHAKY	200.00	0.00	0.00	0.00
208-000-666.02	PAVILLION-KLEINKE	100.00	0.00	0.00	0.00
208-000-666.03	RIVER PARK PAVILLION	200.00	0.00	0.00	0.00
208-000-667.02	Outside Storage	3,000.00	2,529.50	0.00	0.00
208-000-667.03	Inside (Fair) Storage	4,000.00	3,835.75	0.00	84.32
208-000-673.00	MISCELLANEOUS	0.00	0.00	0.00	95.89
208-000-673.01	FIREWOOD-KLEINKE	250.00	0.00	0.00	0.00
208-000-673.02	ICE-KLEINKE	100.00	0.00	0.00	0.00
208-000-673.03	PAID SHOWERS-KLEINKE	600.00	0.00	0.00	0.00
208-000-673.04	PAID SHOWERS-SHAKY	3,100.00	0.00	0.00	0.00
208-000-676.00	MISCELLANEOUS RECEIPTS	100.00	51.00	0.00	0.00
208-000-676.01	PLAYGROUND EQUIPMENT	0.00	0.00	0.00	51.00
208-000-676.02	Sweatshirt Revenue	0.00	0.00	0.00	0.00
208-000-677.02	REIMBURSEMENTS	700.00	0.00	0.00	0.00
208-000-686.00	PARK ADVERTISING	0.00	0.00	0.00	0.00
208-000-694.00	CASH OVER AND SHORT	0.00	0.00	0.00	0.00
208-000-697.00	TRANSFER IN FROM FUND BALANCE	15,000.00	0.00	0.00	0.00
208-000-699.00	GENERAL FUND APPROPRIATION	0.00	0.00	0.00	0.00
Total Dept 000		222,650.00	8,347.85	0.00	3.75

TOTAL REVENUES	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	% BGD USED
	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)
TOTAL REVENUES	222,650.00	8,347.85	0.00	3.75

Expenditures
 Dept 751

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	% BGD USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)
208-751-704.00	SALARIES	36,442.00	10,565.94	2,990.74	28.99
208-751-705.00	SALARIES - PART TIME	46,800.00	42.00	42.00	0.09
208-751-706.00	OVERTIME	1,800.00	0.00	0.00	0.00
208-751-707.00	LONGEVITY	800.00	800.00	0.00	100.00
208-751-712.00	HOSPITAL DEDUCTIBLE	15,464.00	7,000.90	1,245.26	45.27
208-751-712.02	HRA REIMBURSEMENTS	0.00	0.00	0.00	0.00
208-751-713.00	LIFE INSURANCE	30.00	11.80	4.72	0.00
208-751-715.00	FICA-OASDI	5,082.00	646.34	169.18	39.33
208-751-715.01	FICA-MEDI	1,189.00	151.16	39.57	12.72
208-751-716.00	WORKMENS COMPENSATION	3,063.00	890.60	0.00	12.71
208-751-718.00	RETIREMENT	0.00	0.00	0.00	29.08
208-751-727.00	OFFICE SUPPLIES	500.00	73.99	0.00	0.00
208-751-728.00	OFFICE EQUIPMENT	300.00	0.00	0.00	14.80
208-751-729.00	POSTAGE-COUNTY PARKS	300.00	0.00	0.00	0.00
Total Dept 751		222,650.00	8,347.85	0.00	3.75

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	01/31/2017	NORMAL (ABNORMAL)	MONTH 01/31/2017	INCREASE (DECREASE)		
Fund 208 - COUNTY PARKS									
Expenditures									
208-751-742.00	GAS, OIL ETC	7,000.00		147.84		59.65		6,852.16	2.11
208-751-743.00	DIESEL FUEL	500.00		0.00		0.00		500.00	0.00
208-751-744.00	L.P. GAS	4,300.00		278.09		0.00		4,021.91	6.47
208-751-745.00	UNIFORMS	350.00		(36.25)		0.00		386.25	(10.36)
208-751-745.01	UNIFORMS/SUMMER HELP	200.00		0.00		0.00		200.00	0.00
208-751-754.00	Horse Arena Project	0.00		0.00		0.00		0.00	0.00
208-751-754.01	SHAKEY LAKES ELECTRICAL UPGRADE PROJECT	0.00		0.00		0.00		0.00	0.00
208-751-755.01	JANITORIAL SUPPLIES	3,500.00		0.00		0.00		3,500.00	0.00
208-751-755.02	OTHER OPERATING/MISCELLANEOUS	4,500.00		604.86		107.47		3,895.14	13.44
208-751-755.03	OTHER OPERATING/MISCELLANEOUS	0.00		0.00		0.00		0.00	0.00
208-751-755.04	BROCHURES/STICKERS	300.00		0.00		0.00		300.00	0.00
208-751-755.05	TREE REPLACEMENT	500.00		0.00		0.00		500.00	0.00
208-751-755.06	KLIENKE PARK/ICE SALES	0.00		0.00		0.00		0.00	0.00
208-751-755.07	OTHER OPERATING-FIRE RINGS	0.00		0.00		0.00		0.00	0.00
208-751-755.08	DEQ Permits	0.00		0.00		0.00		0.00	0.00
208-751-756.01	CONSTRUCTION SUPPLIES	2,000.00		934.48		0.00		1,065.52	46.72
208-751-801.00	PROFESSIONAL/CONTRACTURAL SERVICES	1,000.00		220.75		75.50		779.25	22.08
208-751-801.01	PROFESSIONAL-PHYSICALS	13,129.00		3,526.58		90.00		9,602.42	26.86
208-751-850.00	TELEPHONE-SHAKEY LAKES	600.00		0.00		0.00		600.00	0.00
208-751-850.01	TELEPHONE-SHAKEY LAKES	0.00		0.00		0.00		0.00	0.00
208-751-860.00	TRAVEL/Parks Per Diems & Mileage	1,000.00		297.20		71.60		702.80	29.72
208-751-880.00	PROGRAMING/RECREATION	1,000.00		0.00		0.00		1,000.00	0.00
208-751-880.01	PLAYGROUND EQUIPMENT	0.00		0.00		0.00		0.00	0.00
208-751-880.02	Sweatshirts	200.00		0.00		0.00		200.00	0.00
208-751-884.00	Gate Receipts	0.00		0.00		0.00		0.00	0.00
208-751-884.01	Inside Storage	7,300.00		0.00		0.00		7,300.00	0.00
208-751-920.00	WATER TESTING	2,500.00		0.00		0.00		2,500.00	0.00
208-751-920.01	UTILITIES/ELECTRIC	800.00		119.00		17.00		681.00	14.88
208-751-930.02	EQUIPMENT MAINTENANCE	35,000.00		3,010.47		850.73		31,989.53	8.60
208-751-930.03	FACILITY MAINTENANCE	3,000.00		62.75		0.00		2,937.25	2.09
208-751-930.04	GROUNDS MAINTENANCE	4,000.00		1,214.70		1,092.12		2,785.30	30.37
208-751-942.00	RENTAL/CONTRACTING	6,000.00		320.50		0.00		5,679.50	5.34
208-751-953.01	ELECTRICAL UPGRADE - SHAKEY LAKES	0.00		0.00		0.00		6,000.00	0.00
208-751-953.02	ELECTRICAL UPGRADE - KLEINKE	0.00		0.00		0.00		0.00	0.00
208-751-964.00	REFUNDS/REBATES	0.00		0.00		0.00		0.00	0.00
208-751-970.00	CAPITAL OUTLAY	1,500.00		0.00		0.00		1,500.00	0.00
208-751-981.00	VEHICLE MAINTENANCE	0.00		0.00		0.00		0.00	0.00
208-751-984.00	NEW/REPLACEMENT EQUIPMENT	2,000.00		246.89		0.00		1,753.11	12.34
208-751-998.00	CAPITAL OUTLAY	2,000.00		39.74		0.00		1,960.26	1.99
		0.00		0.00		0.00		0.00	0.00
Total Dept 751		222,649.00		31,170.33		6,855.54		191,478.67	14.00
Dept 998									
208-998-999.00	TRANSFER OUT	0.00		0.00		0.00		0.00	0.00
Total Dept 998		0.00		0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		222,649.00		31,170.33		6,855.54		191,478.67	14.00
Fund 208 - COUNTY PARKS:									
TOTAL REVENUES		222,650.00		8,347.85		0.00		214,302.15	3.75

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 208 - COUNTY PARKS						
TOTAL EXPENDITURES		222,649.00	31,170.33	6,855.54	191,478.67	14.00
NET OF REVENUES & EXPENDITURES		1.00	(22,822.48)	(6,855.54)	22,823.48	2,282.24

User: SSmith
 DB: Menominee Count
 PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 220 - PARK IMPROVEMENT FUND							
Revenues							
Dept 000							
220-000-541.00	STATE PAYMENT	0.00		0.00	0.00	0.00	0.00
220-000-542.00	STATE GRANTS/FISHING MUSEUM	0.00		0.00	0.00	0.00	0.00
220-000-580.00	LOCAL GRANT-STONEY POINT	0.00		0.00	0.00	0.00	0.00
220-000-580.01	LOCAL GRANT-BAILLY PARK	0.00		0.00	0.00	0.00	0.00
220-000-580.02	Local Grant/Shakey Lakes	0.00		0.00	0.00	0.00	0.00
220-000-642.01	TREE HARVESTING - SHAKEY LAKES	8,000.00		0.00	0.00	8,000.00	0.00
220-000-642.02	TREE HARVESTING - KLEINKE PARK	0.00		0.00	0.00	0.00	0.00
220-000-642.03	TREE HARVESTING - BAILEY PARK	10,000.00		0.00	0.00	10,000.00	0.00
220-000-642.04	TREE HARVESTING - RIVER PARK	2,000.00		0.00	0.00	2,000.00	0.00
220-000-642.05	TREE HARVESTING - STONEY POINT	0.00		0.00	0.00	0.00	0.00
220-000-652.01	BOAT FEES	4,000.00		53.00	0.00	3,947.00	1.33
220-000-676.00	MISCELLANEOUS RECEIPTS	4,150.00		4,150.00 Grant	0.00	0.00	100.00
220-000-699.00	TRANSFERS/APPROPRIATION	0.00		0.00	0.00	0.00	0.00
Total Dept 000		28,150.00		4,203.00	0.00	23,947.00	14.93
TOTAL REVENUES							
		28,150.00		4,203.00	0.00	23,947.00	14.93
Expenditures							
Dept 691							
220-691-953.01	SHAKY LAKES IMPROVEMENT	0.00		0.00	0.00	0.00	0.00
220-691-953.02	KLEINKE IMPROVEMENT	0.00		0.00	0.00	0.00	0.00
220-691-953.04	BAILEY PARK IMPROVEMENT	0.00		0.00	0.00	0.00	0.00
220-691-953.05	STONEY POINT IMPROVEMENT	0.00		0.00	0.00	0.00	0.00
220-691-975.01	BOAT LAUNCHES	0.00		0.00	0.00	0.00	0.00
Total Dept 691		0.00		0.00	0.00	0.00	0.00
Dept 752							
220-752-953.01	SHAKY LAKES IMPROVEMENT	5,000.00		120.00	0.00	4,880.00	2.40
220-752-953.02	KLEINKE PARK IMPROVEMENT	5,000.00		6,950.00	0.00	(1,950.00)	139.00
220-752-953.03	RIVER PARK IMPROVEMENT	5,000.00		496.25	0.00	4,503.75	9.93
220-752-953.04	BAILEY PARK IMPROVEMENT	5,000.00		4,983.00	0.00	17.00	99.66
220-752-953.05	STONEY POINT IMPROVEMENTS	0.00		0.00	0.00	0.00	0.00
220-752-970.00	CAPITAL OUTLAY	4,150.00		0.00	0.00	4,150.00 Grant	0.00
220-752-970.01	SHAKY LAKE CAPITAL IMPROVEMENT	0.00		0.00	0.00	0.00	0.00
220-752-975.04	BOAT LAUNCH CONSTRUCTION	0.00		0.00	0.00	0.00	0.00
Total Dept 752		24,150.00		12,549.25	0.00	11,600.75	51.96
Dept 804							
220-804-704.00	SALARIES/FISHING MUSEUM	0.00		0.00	0.00	0.00	0.00
220-804-755.00	OPERATING SUPPLIES/FISHING MUSEUM	0.00		0.00	0.00	0.00	0.00
220-804-360.00	TRAVEL/FISHING MUSEUM	0.00		0.00	0.00	0.00	0.00
220-804-985.00	EQUIPMENT	0.00		0.00	0.00	0.00	0.00
Total Dept 804		0.00		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES							
		24,150.00		12,549.25	0.00	11,600.75	51.96

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017		ACTIVITY FOR MONTH 01/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 220 - PARK IMPROVEMENT FUND								
Fund 220 - PARK IMPROVEMENT FUND:								
	TOTAL REVENUES	28,150.00	4,203.00		0.00	23,947.00		14.93
	TOTAL EXPENDITURES	24,150.00	12,549.25		0.00	11,600.75		51.96
	NET OF REVENUES & EXPENDITURES	4,000.00	(8,346.25)		0.00	12,346.25		208.56