"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian R. Bousley– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Parks and Recreation Committee Will meet on **Monday ~November 3, 2014** at **5:00 p.m.** C.D.T. at **Stephenson Annex, Stephenson, Michigan 49887**

~A Quorum of The Menominee County Board of Commissioners Maybe Present~

AGENDA

A. Call Meeting to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of Agenda
E. Approval of Previous Meeting Minutes
F. Public Comment
G. Business

   a) Park Projects
   b) Park Manager/Park Ranger Update
   c) Monthly Budget Review
   d) Grants
   e) Lease Program
   f) Concessionaire Contract

H. Correspondence
I. Any Other Items Members Wish to Present
J. Public Comment
H. Adjournment

Charlie Meintz – Chairperson *Larry Schei – Vice Chairperson*

Doug Krienke James Furlong Chris Plutchak Bernie Lang Gerald Piche Jan Hafeman John Nelson

Menominee County Parks and Recreation Committee

Meeting Minutes

October 6, 2014

The meeting was called to order at 7:00 pm by Bob Desjarles at Stephenson Annex in Stephenson, MI on October 6, 2014.

Reporting for roll call were: Bob Desjarles, James Furlong, Ruby Ivens, Charlie Meintz, and County Administrator Brian Bousley. Vola Bleile, Glenn Cody and Gail Jerzyk were excused. Tom Harrell of Alger-Delta Co-op.

Approval of agenda: A motion was made by Charlie to accept the agenda that was seconded by Ruby. The motion carried.

Minutes: No minutes were taken due to lack of a quorum at the September meeting.

Public Comment: None

Business:

a. **Parks Projects:** Brian announced that Alger-Delta Electric Cooperative will be installing larger transformers at Shakey Lakes Park after the park closes for the season. Tom Harrell of Alger-Delta Co-Op explained the process of retiring one transformer and installing the larger transformer. The larger transformer will be installed and cover the VA and CA sites to address the issues we are having with those sites as well as addressing the site towards point in the 60's where there have been issues as well. The cost of the project will be a total of $9,027.28 from Alger-Delta. Additional costs will be incurred from the electrical contractor who has been prepping for this upgrade a majority of the summer. Brian did submit a Hannahville 2% grant to help fund the project. The funding will come from the Park Fund Balance and if the grant is received the grant money will reimburse the money used from the Fund Balance. Brain did ask for a motion to move this project to the County Board. A motion was made by James and seconded by Charlie to move the details of the electrical upgrade project to the County Board for discussion and possible approval. Another project that was discussed was the select cutting at Longery Park. The trees that will be select cut will also be sawed into lumber for projects within the parks, one being a rental cabin venture within Shakey Lakes. The rental cabin has been discussed for the past several years and the committee would like to pursue planning for the rental cabin.

b. **Park Manager/Park Ranger Updates:** Brian stated the seasonal workers are all done for the season. Brain also gave an update on Jim Quist; he is doing well after the accident.

c. **Monthly Budget Review:** Brian distributed copies of the latest budget for the committee's perusal and review. Brian reported that expenditures are under budget currently by $10,533 but there are some bills still outstanding so project expenditures

should still remain under budget by at least $2,000. The projected revenues are at a positive $9,306.34. There was a big deposit for $8,532.07 due to the replacement cost of the lawn mower that caught on fire last year from the insurance company. The current fund balance in the parks was reported at $44,570.38 but again that number may be adjusted up or down depending on outstanding bills. The Park Improvement Fund's projected revenue was surpassed by $232.50.

d. **Grants-** Brian is working with the DNR to expedite the approval for the RFP for the well drilling and the electrical upgrade at River Park. The grant has to be completed by March of 2015 and the work needs to be done as soon as possible. Jim Mekash, Jim Quist and Mike Sieg all worked on the construction of the utility building for River Park. The utility building is also a portion of the grant for River Park, the cost of the materials and the employee's time will be used towards the 25% match portion the county is obligated to pay. The Stoney Point DNR grant will be prepared over the winter and commence in the spring, unless Brian can get approval to remove and replace the concrete boat ramps prior to the launch being iced over.

e. **Lease Program**: Brian would like to change the deadline for payment of lease fees from February 15th to March 1st and to place in the lease agreement all vehicle stickers are to be affixed the windshield. The changes to the leases will be made and presented to the committee at the next meeting.

f. **Concessionaire Contract:** Brian talked with the concessionaire after and they had a few requests: 1) to remove operation of a permanent coin operated laundry facility (the pervious concessionaire opted out of operating a laundry facility a few years ago and thus should be removed from current contract) 2) Include two Park Annual Vehicle Stickers for the owners of the concession stand 3) Include the use of pier for the pontoon boat rental. The Committee discussed and did agree to changes #1 and #2. The use or installation of rolling pier will be brought back for discussion at the next meeting due to issues of liability.

Correspondence: None

Any Other Items Members Wish to Present: Brian did state Alger-Delta did issue rebate checks. Shakey Lakes do to having several meters did receive several rebate checks.

Public Comment: Dick Peterson – felt it would be advantageous to the park to consider preparing 1 or 2 sites to accommodate larger travel trailers, possible pull through sites.

Charlie offered a motion to **adjourn** that was seconded by Ruby. The meeting was adjourned at 8:05 pm.

MENOMINEE COUNTY

Balance Sheet

October 2014

Account Title	Balance	Account Number
Fund: COUNTY PARKS		
ASSETS		
Current Assets		
CASH	38,429.79	208-000-001.00
IMPREST CASH	300.00	208-000-004.00
TOTAL Current Assets	**38,729.79**	
Long-Term Assets		
PREPAID EXPENSE	1,498.54	208-000-123.00
Prepaid Insurance	-1,676.36	208-000-123.01
TOTAL Long-Term Assets	**-177.82**	
TOTAL ASSETS	**38,551.97**	
LIABILITIES		
Current Liabilities		
ACCOUNTS PAYABLE	-0.22	208-000-200.00
Accrued Wages Payable	0.00	208-000-257.00
UNDISTRIBUTED RECEIPTS	2,424.58	208-000-273.00
TOTAL Current Liabilities	**2,424.36**	
TOTAL LIABILITIES	**2,424.36**	
FUND EQUITY		
Fund Equity		
FUND BALANCE	40,199.01	208-000-390.00
DESIGNATED FUND BALANCE	724.50	208-000-393.03
CHANGE IN FUND EQUITY	-4,795.90	
TOTAL Fund Equity	**36,127.61**	
TOTAL FUND EQUITY	**36,127.61**	
TOTAL LIABILITIES & FUND EQUITY	**38,551.97**	

MENOMINEE COUNTY

Standard Budget Report

September 2014 Revenues

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Program Revenues					
Charges for Services					
FIREWOOD SALES	164.00	184.00	600.00	-416.00	30.67
ANNUAL	112.00	8,108.00	7,000.00	1,108.00	115.83
ANNUAL 2 FOR	0.00	0.00	100.00	-100.00	0.00
DAILY	882.00	4,765.00	4,000.00	765.00	119.13
GATE RECEIPTS FOR FAIR	0.00	7,600.00	9,000.00	-1,400.00	84.44
SHAKEY CAMPING FEES	5,687.00	70,213.00	68,000.00	2,213.00	103.25
KLEINKE CAMPING FEES	4,071.00	17,280.25	20,000.00	-2,719.75	86.40
SHAKEY LAKE LEASE SITES	600.00	70,550.00	68,000.00	2,550.00	103.75
KLEINKE LEASE SITES	0.00	12,772.00	14,000.00	-1,228.00	91.23
Total Charges for Services	11,516.00	191,472.25	190,700.00	772.25	100.40
Interest and Rents					
PAVILLION-SHAKEY	50.00	300.00	200.00	100.00	150.00
PAVILION-KLEINKE	0.00	200.00	100.00	100.00	200.00
Outside Storage	138.00	2,245.40	2,750.00	-504.60	81.65
Inside (Fair) Storage	0.00	3,490.25	4,200.00	-709.75	83.10
Total Interest and Rents	188.00	6,235.65	7,250.00	-1,014.35	86.01
Total Program Revenues	11,704.00	197,707.90	197,950.00	-242.10	99.88
Special Items					
Other Revenue					
FIREWOOD-KLEINKE	30.00	327.00	200.00	127.00	163.50
ICE-KLEINKE	0.00	74.50	100.00	-25.50	74.50
PAID SHOWERS-KLEINKE	116.25	548.50	400.00	148.50	137.13
PAID SHOWERS-SHAKEY	775.50	2,913.50	2,000.00	913.50	145.68
MISCELLANEOUS RECEIPTS	0.00	227.74	100.00	127.74	227.74
Sweatshirt Revenue	0.00	83.03	100.00	-16.97	83.03
REIMBURSEMENTS	841.07	8,532.07	0.00	8,532.07	0.00
PARK ADVERTISING	0.00	0.00	500.00	-500.00	0.00
GENERAL FUND APPROPRIATION	0.00	41,529.00	41,529.00	0.00	100.00
Total Other Revenue	1,762.82	54,235.34	44,929.00	9,306.34	120.71
Total Special Items	1,762.82	54,235.34	44,929.00	9,306.34	120.71

MENOMINEE COUNTY

Standard Budget Report

September 2014 Revenues

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Total Revenues	13,466.82	251,943.24	242,879.00	9,064.24	103.73

MENOMINEE COUNTY

Standard Budget Report

September 2014 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
SALARIES	7,954.70	69,499.35	68,682.00	-817.35	101.19
SALARIES - TEMPORARY	3,992.00	33,397.75	24,960.00	-8,437.75	133.81
OVERTIME	148.61	878.08	1,800.00	921.92	48.78
LONGEVITY	0.00	1,350.00	1,350.00	0.00	100.00
HOSPITAL DEDUCTIBLE	1,676.36	21,195.02	20,452.00	-743.02	103.63
LIFE INSURANCE	0.00	55.20	60.00	4.80	92.00
FICA-OASDI	712.34	6,374.48	5,573.00	-801.48	114.38
FICA-MEDI	166.60	1,490.84	1,303.00	-187.84	114.42
WORKMENS COMPENSATION	0.00	3,772.18	3,501.00	-271.18	107.75
RETIREMENT	1,998.14	12,950.88	12,774.00	-176.88	101.38
OFFICE SUPPLIES	0.00	295.81	500.00	204.19	59.16
OFFICE EQUIPMENT	0.00	0.00	300.00	300.00	0.00
POSTAGE-COUNTY PARKS	0.00	267.01	300.00	32.99	89.00
GAS, OIL ETC	750.95	8,490.54	7,000.00	-1,490.54	121.29
DIESEL FUEL	0.00	736.50	1,000.00	263.50	73.65
L.P. GAS	1,742.63	4,258.36	2,800.00	-1,458.36	152.08
UNIFORMS	284.02	792.96	700.00	-92.96	113.28
UNIFORMS/SUMMER HELP	0.00	165.00	200.00	35.00	82.50
JANITORIAL SUPPLIES	121.57	3,048.41	3,800.00	751.59	80.22
OTHER OPERATING/GENERAL	173.01	2,193.71	1,000.00	-1,193.71	219.37
BROCHURES/STICKERS	0.00	349.45	500.00	150.55	69.89
TREE REPLACEMENT	0.00	1,000.00	1,000.00	0.00	100.00
DEQ Permits	0.00	1,453.56	1,500.00	46.44	96.90
CONSTRUCTION SUPPLIES	66.20	821.78	500.00	-321.78	164.36
PROFESSIONAL/CONTRACTURAL SERVICES	1,605.00	10,145.04	6,000.00	-4,145.04	169.08
PROFESSIONAL-PHYSICALS	0.00	647.00	650.00	3.00	99.54
TRAVEL/Parks Per Diems & Mileage	135.84	433.90	1,000.00	566.10	43.39
PROGRAMING/RECREATION	184.91	562.53	1,200.00	637.47	46.88
Sweatshirts	0.00	0.00	300.00	300.00	0.00
Gate Receipts	5,700.00	5,700.00	7,500.00	1,800.00	76.00
Inside Storage	0.00	0.00	2,500.00	2,500.00	0.00
WATER TESTING	0.00	618.15	1,500.00	881.85	41.21
UTLITIES/ELECTRIC	7,711.58	27,246.70	35,000.00	7,753.30	77.85
EQUIPMENT MAINTENANCE	216.99	3,870.67	3,500.00	-370.67	110.59
FACILITY MAINTENANCE	324.82	4,274.23	3,500.00	-774.23	122.12
GROUNDS MAINTENANCE	280.00	4,335.19	4,000.00	-335.19	108.38
					72.17

MENOMINEE COUNTY

Standard Budget Report

September 2014 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
RENTAL/CONTRACTING	1,667.61	5,052.02	7,000.00	1,947.98	
REFUNDS/REBATES	76.00	1,789.00	2,000.00	211.00	89.45
VEHICLE MAINTENANCE	0.00	2,680.08	1,500.00	-1,180.08	178.67
NEW/REPLACEMENT EQUIPMENT	157.99	702.44	2,000.00	1,297.56	35.12
Total COUNTY PARKS	37,847.87	242,893.82	240,705.00	-2,188.82	100.91
Total Recreation and Culture	37,847.87	242,893.82	240,705.00	-2,188.82	100.91
Transfers Out					
TRANSFERS OUT					
TRANSFER OUT	0.00	13,420.79	-13,420.79	-26,841.58	-100.00
Total TRANSFERS OUT	0.00	13,420.79	-13,420.79	-26,841.58	-100.00
Total Transfers Out	0.00	13,420.79	-13,420.79	-26,841.58	-100.00
Total Expenditures	37,847.87	256,314.61	227,284.21	-29,030.40	112.77
CHANGE IN FUND EQUITY	**-24,381.05**	**-4,371.37**	**15,594.79**	**-19,966.16**	**-28.03**

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amoun
Year To Print: 2014
Month To Print: September
Fund Code Range: 208 COUNTY PARKS to 208 COUNTY PARKS

MENOMINEE COUNTY PARKS AND RECREATION
LEASE AGREEMENT

THIS AGREEMENT, made the _____ day of _____, 2014, by and between the Menominee County Board of Commissioners, hereinafter referred to as "Board/ Lessor" and _____ whose address is_____, hereinafter referred to as "Concessionaire/Lessee".

1. Term. The Board/Lessor, for the period of three years, effective May 1st, 2014 to April 30th, 2017, leases, demises, and lets the building known as the Shakey Lakes Concession Stand and Laundry facilities located at Shakey Lakes County Park to the Concessionaire/Lessee for the exclusive right to sell food, refreshments, firewood, ice and other camping necessities to the general public at the Shakey Lakes Park Area in Lake Township in said County, with the exception of Fair Days and two (2) additional weekends of the Superintendent's choice; (2) to operate a pleasure boat livery service to such public, and~~; (3) to operate a permanent coin operated laundry facility~~. In addition to the foregoing Board/Lessor also leases to concessionaire/Lessee the right to park a camper behind the main concession stand building without the payment of additional rent. This camper should be used for the soul use of the Lessor and/or concession stand employees and not to be used as a summer cottage. The camper shall be parked at a non-electric site. **No fireworks sales (of any kind) are permitted.** The Concessionaire will receive two Annual Vehicle stickers per year that are to be affixed to the windshields of the concessionaire's vehicles.

2. Consideration. In consideration for this lease, said Concessionaire/Lessee shall pay the annual fee of **Six Hundred ($600.00)** to the Board/Lessor. Payment for the year 2014 shall be made within ten (10) days of signing this agreement. Subsequent payments shall be made by May 1st of each year covered by the contract.

   The lessee shall be responsible for all utilities and any and all personal & real property tax as may be imposed by Lake Township.

   Concessionaire/Lessee shall follow all the campground rules.

3. Said Concessionaire/Lessee shall at all times during the term of this agreement, maintain liability insurance in an amount as stated by the County Board of Commissioners approval **(Minimum of $1,000,000/$1,000,000).** Further, said Concessionaires/Lessee jointly and severally, shall execute an indemnification agreement holding harmless the County of Menominee for any liability for loss or damage to any person, firm, or corporation of said concession by said Concessionaires. Said policy of insurance shall be deposited and remain with the County Administrator and at the Parks Office.

4. Location. Prior to the operation of said concession, Menominee County Administrator shall designate and identify the specific area in which any structure of any kind shall be used in the operation of said concession.

5. Fair Days. It is also agreed between the Board/Lessor and the Concessionaires/Lessee that the "Fair Days" are excluded from this agreement, in that others also may be given the right to dispense food and refreshments during said "Fair Days".

6. Assignment of Lease. This lease can only be reassigned with written approval of the County Board/Lessor.

7. Termination of Lease by Lessor. If default is made in payment of rent at the times above stated, the Board/Lessor may terminate said lease after giving said Concessionaire/Lessee a five day notice to quit or pay rent. Further, if the Concessionaire/Lessee shall break any of the covenants and agreements herein contained, or shall willfully or maliciously do injury to the premises, or shall file a petition in bankruptcy or have an involuntary petition in bankruptcy filed against him, or make an assignment for the benefit of creditors, the Board/Lessor or their legal representatives shall have the right, at any time thereafter, without notice, to declare this lease void and the term herein contained ended without prejudice to any remedies which the Board/Lessor may have to collect arrears of rent.

8. Hours of operation: The Concessionaire/Lessee agrees to open and operate the Concession stand from Memorial Day weekend through Labor Day weekend with posted daily/weekly scheduled hours. Should the Concessionaire/Lessee fail to open and operate during these posted hours, the building will revert ownership to Menominee County Parks, and personal property will be retained by the Lessee.

9. Care of Premises. The Concessionaire/Lessee agrees to keep the premises in good repair and reasonably clean at his expense. The Board/Lessor shall have the right to inspect the premises at all reasonable times and if the concessionaire/Lessee fails to keep the premises in reasonable good condition, the Board/Lessor may clean the premises and charge the cost thereof to the Concessionaire/Lessee.

10. Property Improvements: The Lessee has the right, at their expense to install a gravity fed septic system according to the Health Department's specifications. In the event that the Lessee sells the concession stand, the new owners would also be entitled to the use of the septic system. However, the septic system for the concession building will remain property of Menominee County Parks. Annual maintenance, I.E. pumping and/or repair shall be the responsibility of the Lessee.

11. Alterations and Repairs by Concessionaire/Lessee. The Concessionaire/Lessee may, at its expense, make such alterations and repairs to the demised premises as may be required for the purpose of its business during the term of this lease. The Concessionaire/Lessee shall receive written approval from Board/Lessor before making any alterations or repairs.

12. Removal of Fixtures. Upon the termination of this agreement or any renewal thereof, the Concessionaire/Lessee may remove any and all improvements owned by the Concessionaire/Lessee and placed upon the premises by the Concessionaire/Lessee.

13. Covenants, Conditions and Terms Binding on Assigns. The covenants, conditions and terms of this lease shall be binding upon the respective parties, their successors and assigns.

14. Option to Renew. Provided that Concessionaire/Lessee is not in default in the performance of this lease, Concessionaire/Lessee shall have the option to renew the lease for an additional term of three (3) years commencing at the expiration of the initial lease term. The option shall be exercised by written notice given to Board/Lessor not less than ninety (90) days prior to the expiration of the initial lease term. If notice is not given in the manner provided herein within the time specified, this option shall expire.

IN WITNESS WHEREOF, this instrument is executed the day and year above written.

MENOMINEE COUNTY BOARD OF COMMISSIONERS
MENOMINEE COUNTY, MICHIGAN

BY: _____ _____

Charlie Meintz, Chairperson
Menominee County Board of Commissioners
839 10th Avenue
Menominee, Michigan 49858

Date

_____ _____

Brian R. Bousley
County Administrator
839 10th Ave
Menominee, Michigan 49858

Date

CONCESSIONAIRE

BY: _____ _____

Date

MENOMINEE COUNTY PARKS & RECREATION
KLEINKE PARK
M-35 INGALLSTON TOWNSHIP
(906)-863-7525
2015 SEASONAL SITE REGISTRATION

FIRST NAME: _____ LAST NAME: _____ M/INITIAL:
ADDRESS: _____ CITY: _____ STATE: _____ ZIP:

HOME PHONE: (___) _____ WORK/DAY PHONE: (____)

SPOUSE'S NAME: _____ WORK/DAY PHONE: (____)
(Family consists of: Father, Mother and children.)

NAMES OF CHILDREN:

_____ AGE: ____ _____ AGE: ____ _____ AGE:
_____ AGE: ____ _____ AGE: ____ _____ AGE:
RV MANUFACTURER: _____ MODEL: _____ LENGTH: _____ WIDTH:
_____ (Including slide outs)

YEAR OF MANUF: _____ LIC #: _____ STATE:

Current/Valid License Plate: YES ___ No ___
(Rigs over ten years old require management approval each year.)

TYPE: __ TRAILER __ FIFTH WHEEL __ MOTOR HOME __ PARK MODEL __ TRUCK CAMPER

__ POP UP __ OTHER

TRANSPORTATION VEHICLE: (Only two vehicles at site-other vehicle must be kept in guest parking.)

MAKE: _____ MODEL: _____ LIC # _____ STATE:

MAKE: _____ MODEL: _____ LIC # _____ STATE:

BOAT:

MAKE: _____ MODEL: _____ REG # _____ STATE: ____ LENGTH: ____ BEAM:
SITE #

Six month leases will run May 1, 2015 – November 1, 2015 or May 15-2015 to November 15, 2015
Five month lease will run May 1, 2015 – October 1, 2015 or May 15-2015 to October 15, 2015

		Menominee County Resident	Non County Resident
1.	Seasonal Rates (6 Months) for Electrical Site	$1500.00____	$1680.00____
	Seasonal Rates (5 Months) for Electric Site	$1350.00____	$1500.00____
	Four Month Rate for Electric Site	$1260.00____	$1380.00____
	Three Month Rate for Electric Site	$1080.00____	$1170.00____
	Two Month (back to back) Rate for Electric Site	$870.00____	$930.00____
	One Month Rate for Electric Site	$480.00____	$510.00____

LEASE SITE MUST BE PAID IN FULL BY MARCH 1, 2015. FAILURE TO PAY IN FULL BY MARCH 1, 2015 YOUR SITE MAY BE REASSIGNED TO NEXT AVAILABLE LESSEE.

2. BOAT ANNUAL PASS

REGULAR	$ 20.00	____
SENIOR 65 and OVER	$ 10.00	____
OVER 70 (Menominee County Residents Only)	FREE	____

3. ELECTRICAL SURCHARGE (please see rate schedule) _____

4. TOTAL _____

FULL PAYMENT DUE MARCH 1, 2015

2015 SEASONAL CAMPSITE LEASE

- PLEASE READ CAREFULLY -

THIS INDENTURE, made this _____ Day of _____, 20 ___, by and between Menominee County

Parks, Kleinke Park, Ingallston Twp, hereafter referred to as "LESSOR", and

Of _____, _____, hereafter referred to as "LESSEE."

WITNESS, that the Lessor does hereby lease, demise and let unto the Lessee the following described premises situated in the Township of Ingallston, County of Menominee, the State of Michigan, described as Site Number and Area, to-wit:

TERM: To hold for a term of _____ beginning on the ___ Day of _____ and ending on the ___ Day of _____.

RENTAL: Lessee shall pay for the total seasonal rent $_____ for the term, payable as follows: One payment to be paid in full by March 1, 2015.

FAMILY & GUESTS: It is agreed and understood that the seasonal family consists of father and/or mother and/or children. The seasonal site rental is for the sole use of your family and that any other person or persons using your camper must register with Lessor and pay the regular overnight campsite fee. All day visitors or overnight guests will be charged an additional fee. Guests must camp in your camping unit only. It is further agreed that dependant children are not allowed to occupy the campsite without their mother or father present. This site may not be sublet or transferred. Guest and visitor passes will be available and issued by the Lessor. LESSEE is responsible for the conduct of their guests and visitors.

SEASONAL CAR PASSES: ALL VEHICLES entering the campground must display 2015 pass or daily use pass. Only two vehicles are allowed at each site, additional vehicles will be parked in (the) guest parking lot. The vehicle pass must be affixed the windshield of the lessee's vehicle. **Guest and visitor passes are issued at the discretion of the Lessor and may be restricted on holiday or busy weekends.**

INSURANCE: All seasonal campers must maintain their own insurance for any or all damage to their property and equipment while parked or stored inside or outside the Lessor's premises

CONDITION OF CAMPING UNIT: All camping units over ten (10) years old must have prior approval of Lessor. Lessee agrees to keep their camper in proper repair and condition during the term of this agreement. Household type air conditioners are not permitted.

MAINTENANCE OF SITE: Lessee agrees to maintain the area of their site excluding grass cutting which will be performed by the Lessor. All planting of flowers, shrubs, etc., must be approved by Lessor and becomes the property of Lessor. On site sheds (must be of a Rubbermaid or heavy plastic material and maximum size to be determined by Parks Superintendent),(Max. H 8'; L-7';W-7' or H-6';W-7';L-8') porches, decks screen houses or other such buildings or structures are permitted with approval of the Parks Committee. All garbage will be placed in appropriate campground receptacles in timely manner. No generators allowed in park.

FIREWOOD, PATIO AND BUG LIGHTS: Patio and bug lights shall be turned off when camper is not occupied and when retiring for the evening. No large wood piles will be allowed without approval of Park's Superintendent.

CAMPGROUND RULES: Lessee acknowledges they have read this agreement as well as the list of campground rules (attached) of the Menominee County Kleinke Park and agrees to abide by both.

LIFEGUARD: The undersigned acknowledges that there will be no lifeguard on duty on the premises. The undersigned, his/her family and guests using boats of any type, swimming or being in the area of the pool, pier, beach or shoreline will be doing so at their own risk and shall hold the Lessor harmless from any liability thereon and shall assume all responsibility for supervision of their family and guests. **This contract constitutes acknowledgment of the signing of a full release for this liability and responsibility.**

DEFAULT: If the Lessee does or shall neglect to perform and observe any or either of the covenants and conditions hereinbefore contained which on his or her guests part are to be performed, the Lessor lawfully may immediately or at any time thereafter any while such neglect or default continues, evict the said Lessee and those claiming under him and remove their effects without prejudice or any remedies which might otherwise be used for ridders of rent and such expulsion in removing, whether by the direct act of the Lessor or his assigns, or through the medium of legal proceedings for the purpose instituted, shall not affect the liability of the Lessee or his representatives, for the past rent due or future rent to accrue under this lease, but the same shall continue as if such removal or expulsion have not taken place. The Lessee further covenants to pay and discharge all responsible costs, attorneys fees and expenses that shall be made and incurred by the Lessor in enforcing the covenant and agreements of this lease.

TERMINATION: Lessor reserves the right to terminate this lease at any time for any reason. If Lessor terminates lease during the term of agreement, LESSOR will refund on a pro-rata basis. Termination may be enforced immediately by Park Superintendent.

LESSEE may within ten (10) days file an appeal to the County Parks Committee. The County Parks Committee must respond with a written response or a scheduled public hearing within thirty (30) days. If the issue is not resolved to lessee's satisfaction, the lessee may within ten (10) days appeal to the Menominee County Board of Commissioners who within sixty (60) days shall respond with a written response or have the issue placed on a monthly agenda.

END OF TERM: The Lessee expressly agrees to quit and deliver of said premises to the Lessor peaceably and quietly at the end of said term. Lessor reserves the right to reject a renewal for the succeeding year, thus terminating future lease agreements.

Send payment to Menominee County Courthouse, Attn: Parks – Camping Lease, 839 10th Ave Menominee, Michigan 49858.

IN WITNESS WHEREOF, the said parties have executed this lease the day and year set forth above.

LESSOR: **By:** _____

LESSEE: _____

DATE: _____

MENOMINEE COUNTY PARKS & RECREATION
SHAKEY LAKES PARK
2015
SEASONAL SITE REGISTRATION

FIRST NAME: _____ LAST NAME: _____ M/INITIAL:
ADDRESS: _____ CITY: _____ STATE: _____ ZIP:

HOME PHONE: (___)_____ WORK/DAY PHONE: (____)

SPOUSE'S NAME: _____ WORK/DAY PHONE: (____)
(Family consists of: Father, Mother and children.)

NAMES OF CHILDREN:

_____ AGE: ____ _____ AGE: ____ _____ AGE:

_____ AGE: ____ _____ AGE: ____ _____ AGE:

RV MANUFACTURER: _____ MODEL: _____ LENGTH: _____ WIDTH:

_____ (Including slideouts)

YEAR OF MANUF: _____ LIC #: _____ STATE:

Current/Valid License Plate: YES ___ No ___
(Rigs over ten years old require management approval each year.)

TYPE: __ TRAILER __ FIFTH WHEEL __ MOTOR HOME __ PARK MODEL __ TRUCK CAMPER

__ POP UP __ OTHER

TRANSPORTATION VEHICLE: (Only two vehicles at site-other vehicle must be kept in guest parking.)

MAKE: _____ MODEL: _____ LIC # _____ STATE:

MAKE: _____ MODEL: _____ LIC # _____ STATE:

BOAT:

MAKE: _____ MODEL: _____ REG # _____ STATE: ____ LENGTH: ____ BEAM:
SITE #

		Menominee Count Resident Rates	Non County Resident
	Six-month leases will run May 1, 2015 - November 1, 2015. Five-month lease will run May 1, 2015 – October 1, 2015.		
1.	Seasonal Rates (6 Months) for Electrical Site (one annual vehicle sticker free)	$1500.00_____	$1680.00 _____
	Seasonal Rates (6 Months) for Non-electrical Site (one annual vehicle sticker free)	$960.00_____	$1140.00_____
	Seasonal Rates (5 Months) for Electric Site (one annual vehicle sticker free)	$1350.00_____	$1500.00_____
	Seasonal Rates (5 Months) for Non-electric Site (one annual vehicle sticker free)	$840.00_____	$990.00 _____
2.	ONE VEHICLE ANNUAL STICKER	FREE _____	FREE _____
3.	LEASE SITE MUST BE PAID IN FULL BY MARCH 1, 2015. FAILURE TO PAY IN FULL BY MARCH 1, 2015YOUR SITE MAY BE REASSIGNED TO NEXT AVAILABLE LESSEE.		
4.	BOAT ANNUAL PASS		
	REGULAR	$ 20.00 _____	
	SENIOR 65 AND OVER	$ 10.00 _____	
	OVER 70 (Menominee County Residents Only)	FREE _____	
5.	ELECTRICAL SURCHARGE FEE (please see rate schedule)	_____	
6.	TOTAL PAYMENT	_____	

FULL PAYMENT DUE MARCH 1, 2015

2015 SEASONAL CAMPSITE LEASE

- PLEASE READ CAREFULLY -

THIS INDENTURE, made this _____ Day of _____, 20 ___, by and between Menominee County

Parks, Kleinke Park, Ingallston Twp, hereafter referred to as "LESSOR", and

Of _____, _____, hereafter referred to as "LESSEE."

WITNESS, that the Lessor does hereby lease, demise and let unto the Lessee the following described premises situated in the Township of Ingallston, County of Menominee, the State of Michigan, described as Site Number and Area, to-wit:

TERM: To hold for a term of _____ beginning on the ___ Day of _____ and ending on the ___ Day of _____.

RENTAL: Lessee shall pay for the total seasonal rent $_____ for the term, payable as follows: One payment to be paid in full by March 1, 2015.

FAMILY & GUESTS: It is agreed and understood that the seasonal family consists of father and/or mother and/or children. The seasonal site rental is for the sole use of your family and that any other person or persons using your camper must register with Lessor and pay the regular overnight campsite fee. All day visitors or overnight guests will be charged an additional fee. Guests must camp in your camping unit only. It is further agreed that dependent children are not allowed to occupy the campsite without their mother or father present. This site may not be sublet or transferred. Guest and visitor passes will be available and issued by the Lessor. LESSEE is responsible for the conduct of their guests and visitors.

SEASONAL CAR PASSES: ALL VEHICLES entering the campground must display 2015 pass or daily use pass. Only two vehicles are allowed at each site, additional vehicles will be parked in (the) guest parking lot. The vehicle pass must be affixed the windshield of the lessee's vehicle. **Guest and visitor passes are issued at the discretion of the Lessor and may be restricted on holiday or busy weekends.**

INSURANCE: All seasonal campers must maintain their own insurance for any or all damage to their property and equipment while parked or stored inside or outside the Lessor's premises.

CONDITION OF CAMPING UNIT: All camping units over ten (10) years old must have prior approval of Lessor. Lessee agrees to keep their camper in proper repair and condition during the term of this agreement. Household type air conditioners are not permitted.

MAINTENANCE OF SITE: Lessee agrees to maintain the area of their site excluding grass cutting which will be performed by the Lessor. All planting of flowers, shrubs, etc., must be approved by Lessor and becomes the property of Lessor. On site sheds (must be of a Rubbermaid or heavy plastic material and maximum size to be determined by Parks Superintendent), (Max. H-8'; L-7';W-7' or H-6';W-7';L-8') porches, decks screen houses or other such buildings or structures are permitted with approval of the Parks Committee. All garbage will be placed in appropriate campground receptacles in timely manner. No generators allowed in park.

FIREWOOD, PATIO AND BUG LIGHTS: Patio and bug lights shall be turned off when camper is not occupied and when retiring for the evening. No large wood piles will be allowed without approval of Park's Superintendent.

CAMPGROUND RULES: Lessee acknowledges they have read this agreement as well as the list of campground rules (attached) of the Menominee County Kleinke Park and agrees to abide by both.

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LESSEE: _____

DATE: _____