"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian R. Bousley – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Parks and Recreation Committee Will meet on **Monday ~October 6, 2014** at **7:00 p.m.** C.D.T. at **Stephenson Annex, Stephenson, Michigan 49887**

~A Quorum of The Menominee County Board of Commissioners Maybe Present~

AGENDA

A. Call Meeting to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of Agenda
E. Approval of Previous Meeting Minutes
F. Public Comment
G. Business

   a) Park Projects
   b) Park Manager/Park Ranger Update
   c) Monthly Budget Review
   d) Grants
   e) Lease Program
   f) Concessionaire Contract

H. Correspondence
I. Any Other Items Members Wish to Present
J. Public Comment
H. Adjournment

Charlie Meintz – Chairperson *Larry Schei – Vice Chairperson*

Doug Krienke James Furlong Chris Plutchak Bernie Lang Gerald Piche Jan Hafeman John Nelson

MENOMINEE COUNTY

Standard Budget Report

September 2014 Revenues

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Program Revenues					
Charges for Services					
FIREWOOD SALES	164.00	184.00	600.00	-416.00	30.67
ANNUAL	112.00	8,108.00	7,000.00	1,108.00	115.83
ANNUAL 2 FOR	0.00	0.00	100.00	-100.00	0.00
DAILY	882.00	4,765.00	4,000.00	765.00	119.13
GATE RECEIPTS FOR FAIR	0.00	7,600.00	9,000.00	-1,400.00	84.44
SHAKEY CAMPING FEES	5,687.00	70,213.00	68,000.00	2,213.00	103.25
KLEINKE CAMPING FEES	4,071.00	17,280.25	20,000.00	-2,719.75	86.40
SHAKEY LAKE LEASE SITES	600.00	70,550.00	68,000.00	2,550.00	103.75
KLEINKE LEASE SITES	0.00	12,772.00	14,000.00	-1,228.00	91.23
Total Charges for Services	11,516.00	191,472.25	190,700.00	772.25	100.40
Interest and Rents					
PAVILLION-SHAKEY	50.00	300.00	200.00	100.00	150.00
PAVILION-KLEINKE	0.00	200.00	100.00	100.00	200.00
Outside Storage	138.00	2,245.40	2,750.00	-504.60	81.65
Inside (Fair) Storage	0.00	3,490.25	4,200.00	-709.75	83.10
Total Interest and Rents	188.00	6,235.65	7,250.00	-1,014.35	86.01
Total Program Revenues	11,704.00	197,707.90	197,950.00	-242.10	99.88
Special Items					
Other Revenue					
FIREWOOD-KLEINKE	30.00	327.00	200.00	127.00	163.50
ICE-KLEINKE	0.00	74.50	100.00	-25.50	74.50
PAID SHOWERS-KLEINKE	116.25	548.50	400.00	148.50	137.13
PAID SHOWERS-SHAKEY	775.50	2,913.50	2,000.00	913.50	145.68
MISCELLANEOUS RECEIPTS	0.00	227.74	100.00	127.74	227.74
Sweatshirt Revenue	0.00	83.03	100.00	-16.97	83.03
REIMBURSEMENTS	841.07	8,532.07	0.00	8,532.07	0.00
PARK ADVERTISING	0.00	0.00	500.00	-500.00	0.00
GENERAL FUND APPROPRIATION	0.00	41,529.00	41,529.00	0.00	100.00
Total Other Revenue	1,762.82	54,235.34	44,929.00	9,306.34	120.71
Total Special Items	1,762.82	54,235.34	44,929.00	9,306.34	120.71

MENOMINEE COUNTY

Standard Budget Report

September 2014 Revenues

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Total Revenues	13,466.82	251,943.24	242,879.00	9,064.24	103.73

MENOMINEE COUNTY

Standard Budget Report

September 2014 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
SALARIES	5,303.60	66,848.25	68,682.00	1,833.75	97.33
SALARIES - TEMPORARY	3,460.00	32,865.75	24,960.00	-7,905.75	131.67
OVERTIME	148.61	878.08	1,800.00	921.92	48.78
LONGEVITY	0.00	1,350.00	1,350.00	0.00	100.00
HOSPITAL DEDUCTIBLE	1,676.36	21,195.02	20,452.00	-743.02	103.63
LIFE INSURANCE	4.60	59.80	60.00	0.20	99.67
FICA-OASDI	527.51	6,189.65	5,573.00	-616.65	111.06
FICA-MEDI	123.37	1,447.61	1,303.00	-144.61	111.10
WORKMENS COMPENSATION	0.00	3,772.18	3,501.00	-271.18	107.75
RETIREMENT	1,003.66	11,956.40	12,774.00	817.60	93.60
OFFICE SUPPLIES	0.00	295.81	500.00	204.19	59.16
OFFICE EQUIPMENT	0.00	0.00	300.00	300.00	0.00
POSTAGE-COUNTY PARKS	0.00	267.01	300.00	32.99	89.00
GAS, OIL ETC	750.95	8,490.54	7,000.00	-1,490.54	121.29
DIESEL FUEL	0.00	736.50	1,000.00	263.50	73.65
L.P. GAS	1,742.63	4,258.36	2,800.00	-1,458.36	152.08
UNIFORMS	284.02	792.96	700.00	-92.96	113.28
UNIFORMS/SUMMER HELP	0.00	165.00	200.00	35.00	82.50
JANITORIAL SUPPLIES	121.57	3,048.41	3,800.00	751.59	80.22
OTHER OPERATING/GENERAL	156.03	2,176.73	1,000.00	-1,176.73	217.67
BROCHURES/STICKERS	0.00	349.45	500.00	150.55	69.89
TREE REPLACEMENT	0.00	1,000.00	1,000.00	0.00	100.00
DEQ Permits	0.00	1,453.56	1,500.00	46.44	96.90
CONSTRUCTION SUPPLIES	66.20	821.78	500.00	-321.78	164.36
PROFESSIONAL/CONTRACTURAL SERVICES	1,605.00	10,145.04	6,000.00	-4,145.04	169.08
PROFESSIONAL-PHYSICALS	0.00	647.00	650.00	3.00	99.54
TRAVEL/Parks Per Diems & Mileage	135.84	433.90	1,000.00	566.10	43.39
PROGRAMING/RECREATION	184.91	562.53	1,200.00	637.47	46.88
Sweatshirts	0.00	0.00	300.00	300.00	0.00
Gate Receipts	0.00	0.00	7,500.00	7,500.00	0.00
Inside Storage	0.00	0.00	2,500.00	2,500.00	0.00
WATER TESTING	0.00	618.15	1,500.00	881.85	41.21
UTLITIES/ELECTRIC	5,564.75	25,099.87	35,000.00	9,900.13	71.71
EQUIPMENT MAINTENANCE	157.99	3,811.67	3,500.00	-311.67	108.90
FACILITY MAINTENANCE	103.92	4,053.33	3,500.00	-553.33	115.81
GROUNDS MAINTENANCE	260.00	4,315.19	4,000.00	-315.19	107.88
					72.17

MENOMINEE COUNTY

Standard Budget Report

September 2014 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
RENTAL/CONTRACTING	1,667.61	5,052.02	7,000.00	1,947.98	
REFUNDS/REBATES	76.00	1,789.00	2,000.00	211.00	89.45
VEHICLE MAINTENANCE	0.00	2,680.08	1,500.00	-1,180.08	178.67
NEW/REPLACEMENT EQUIPMENT	0.00	544.45	2,000.00	1,455.55	27.22
Total COUNTY PARKS	25,125.13	230,171.08	240,705.00	10,533.92	95.62
Total Recreation and Culture	25,125.13	230,171.08	240,705.00	10,533.92	95.62
Transfers Out					
TRANSFERS OUT					
TRANSFER OUT	0.00	13,420.79	-13,420.79	-26,841.58	-100.00
Total TRANSFERS OUT	0.00	13,420.79	-13,420.79	-26,841.58	-100.00
Total Transfers Out	0.00	13,420.79	-13,420.79	-26,841.58	-100.00
Total Expenditures	25,125.13	243,591.87	227,284.21	-16,307.66	107.18
CHANGE IN FUND EQUITY	**-11,658.31**	**8,351.37**	**15,594.79**	**-7,243.42**	**53.55**

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amoun
Year To Print: 2014
Month To Print: September
Fund Code Range: 208 COUNTY PARKS to 208 COUNTY PARKS

MENOMINEE COUNTY

Standard Budget Report

September 2014 Revenues

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: PARK IMPROVEMENT FUND					
Program Revenues					
Charges for Services					
BOAT FEES	368.00	3,732.50	3,500.00	232.50	106.64
Total Charges for Services	368.00	3,732.50	3,500.00	232.50	106.64
Total Program Revenues	368.00	3,732.50	3,500.00	232.50	106.64
Special Items					
Other Revenue					
TRANSFERS/APPROPRIATION	0.00	13,420.79	0.00	13,420.79	0.00
Total Other Revenue	0.00	13,420.79	0.00	13,420.79	0.00
Total Special Items	0.00	13,420.79	0.00	13,420.79	0.00
Total Revenues	368.00	17,153.29	3,500.00	13,653.29	490.09

MENOMINEE COUNTY

Standard Budget Report

September 2014 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Sep-2014	Difference	Percent
Fund: PARK IMPROVEMENT FUND					
Recreation and Culture					
PARK IMPROVEMENT EXPENDITURE					
SHAKEY LAKES IMPROVEMENT	0.00	12,272.74	12,272.74	0.00	100.00
RIVER PARK IMPROVEMENT	1,335.90	1,335.90	0.00	-1,335.90	0.00
BAILEY PARK IMPROVEMENT	0.00	1,148.05	1,148.05	0.00	100.00
STONEY POINT IMPROVEMENTS	0.00	0.00	6,300.00	6,300.00	0.00
Total PARK IMPROVEMENT EXPENDITU	1,335.90	14,756.69	19,720.79	4,964.10	74.83
Total Recreation and Culture	1,335.90	14,756.69	19,720.79	4,964.10	74.83
Total Expenditures	1,335.90	14,756.69	19,720.79	4,964.10	74.83
CHANGE IN FUND EQUITY	**-967.90**	**2,396.60**	**-16,220.79**	**18,617.39**	**-14.77**

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amoun
Year To Print: 2014
Month To Print: September
Fund Code Range: 220 PARK IMPROVEMENT FUND to 220 PARK IMPROVEMENT FUND

MENOMINEE COUNTY

Balance Sheet

September 2014

Account Title	Balance	Account Number
Fund: COUNTY PARKS		
ASSETS		
Current Assets		
CASH	54,272.07	208-000-001.00
IMPREST CASH	300.00	208-000-004.00
TOTAL Current Assets	**54,572.07**	
Long-Term Assets		
PREPAID EXPENSE	1,498.54	208-000-123.00
TOTAL Long-Term Assets	**1,498.54**	
TOTAL ASSETS	**56,070.61**	
LIABILITIES		
Current Liabilities		
ACCOUNTS PAYABLE	-0.22	208-000-200.00
Accrued Wages Payable	0.00	208-000-257.00
UNDISTRIBUTED RECEIPTS	2,424.58	208-000-273.00
TOTAL Current Liabilities	**2,424.36**	
TOTAL LIABILITIES	**2,424.36**	
FUND EQUITY		
Fund Equity		
FUND BALANCE	44,570.38	208-000-390.00
DESIGNATED FUND BALANCE	724.50	208-000-393.03
CHANGE IN FUND EQUITY	8,351.37	
TOTAL Fund Equity	**53,646.25**	
TOTAL FUND EQUITY	**53,646.25**	
TOTAL LIABILITIES & FUND EQUITY	**56,070.61**	