

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian R. Bousley – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

**The Menominee County
Parks and Recreation Committee
Will meet on **Monday ~January 12, 2015**
at **5:00 p.m. C.D.T.** at
Stephenson Annex, Stephenson, Michigan**

~A Quorum of The Menominee County Board of Commissioners Maybe Present~

AGENDA

- A. Call Meeting to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda
- E. Approval of Previous Meeting Minutes
- F. Public Comment
- G. Business
 - a) Election of Officers
 - aa. Chairman
 - bb. Vice Chairman
 - cc. Secretary
 - b) Meeting Schedule/Bylaws
 - c) Monthly Budget Review
 - d) Parks Project/ Grants
 - e) Lease Program
 - f) County Recreation Plan
 - aa. Timeline
 - bb. Review current individual recreation facility plan
 - cc. Public Surveys
 - g) Park Ranger/Park Manager Update
- H. Correspondence
- I. Any Other Items Members Wish to Present
- J. Public Comment
- K. Adjournment

Charlie Meintz

Larry Schei

Ray Williams

James Furlong

Bill Cech

Bernie Lang

Gerald Piche

Jan Hafeman

John Nelson

Parks and Recreation Committee 2015 Meeting Schedule

Date	Time	Place
January 12	5 PM	Stephenson Annex
March 2	5 PM	Stephenson Annex
May 4	5 PM	Stephenson Annex
June 1	5 PM	Bailey Park (tour of Park at 4pm)
July 6	5 PM	Kleinke Park (tour of Park at 4pm)*
August 3	5 PM	River Park (tour of Park at 4pm)**
September 7	5 PM	Shakey Lakes Park (tour of Park at 4pm)***
November 2	5 PM	Stephenson Annex
December 7	5 PM	Stephenson Annex

-Note no meetings in the months of February, April and October

*Committee will meet at Airport Park at 3:15pm and Stoney Point at 3:45pm for tours

** Committee will meet at Mason Park at 3:15pm for a tour

***Committee will meet at Longery Park at 3:15pm for a tour

BYLAWS

ARTICLE I: Name. Menominee County Parks & Recreation Committee.

ARTICLE II: Purpose. To act as an advisory committee to the Menominee County Parks & Recreation System.

ARTICLE III: Members. Amended December, 2009, by the Parks & Recreation Committee.

The members of this Committee are those persons who have been appointed by the Board of Commissioners. There shall be five (5) public at-large representatives and two (2) County Board representatives. All have voting powers.

The County Board Representatives shall serve for one (1) year terms. All Public at-large representatives will serve three (3) year staggered terms.

Section 1. Voting. All members who are present shall vote whenever the question is put by the Chair. The Secretary or designee shall be the recorder.

Sub. Section 1. Abstention.
No member may abstain from voting "yes or no" unless excused by a majority of those present.

ARTICLE IV: Officers
ARTICLE IV - Amended August 12, 2009 by Parks & Recreation Committee.

Section 1. The officers of this Committee shall be a Chairperson, a Vice Chairperson and a Secretary.

Section 2. The term of office shall be for one year. The individual may succeed her/himself.

Section 3. These officers shall be elected at its first meeting of the year.

Section 4. Candidates for these offices shall be nominated from the floor. It shall take a simple majority vote of the Committee to elect. The vote will be taken by a randomly selected call of the roll.

Section 5. Officer Powers and Duties.

Except for those powers and duties prescribed to the Chair by the County Board, the Chair has no power to act on behalf of the Committee unless the Committee specifically grants that power.

ARTICLE V. Meetings

ARTICLE V - Amended December, 2009 by Parks & Recreation Committee.

Section 1. A schedule containing the date, time and place of regular meetings of the Committee shall be established at the first meeting of the year. The Committee shall meet a minimum of six (6) times per year.

Section 2. Special meetings notice

A special meeting of the Parks & Recreation Committee shall be held only when requested by at least two (2) members of the Parks & Recreation Committee. The request shall be in writing, shall be addressed to the County Administrator, and shall specify the time, date, place, and purpose of the meeting. Upon the reception of a request, the County Administrator shall immediately give notice to the members and post the date and time at least 18 hours prior to the time of the meeting.

Section 3. Quorum and Majority.

A majority of the members of the County Parks & Recreation Committee shall constitute a quorum for the transaction of the ordinary business of the Committee, and questions which arise at its meetings shall be determined by the votes of a majority of the members present.

Section 4. Minutes. Recording names and votes on actions. The names and votes of members shall be recorded on an action which is taken by the Parks and Recreation Committee if the action is on an ordinance, resolution, or appointment or election of an Officer. A record which is made pursuant to this section shall be available for public inspection.

ARTICLE VI: Rules, Regulations, Policies of the Committee.

ARTICLE VI - Amended December, 2009 by the Parks & Recreation Committee. (Removed Article VI)

ARTICLE VII. Parliamentary Authority.

ARTICLE VII - Amended December, 2009 by Parks & Recreation Committee.

The current edition of "Robert's Rules of Order" shall be the Parliamentary Authority. The rules, with special attention to small Committees, contained in the above mentioned reference shall govern the Committee in all cases to which they are applicable.

ARTICLE VII. Amendment of Bylaws.

ARTICLE: VII - Amended December, 2009 by Parks & Recreation

Committee.

Section 1. These Bylaws may not be suspended.

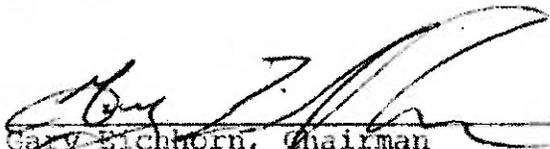
Section 2. These Bylaws may be amended at any regular meeting of the County Board by a 2/3 majority of the County Board.

Section 3. These Bylaws, Rules, Regulations and Policies shall remain in effect until properly amended.

ATTESTED TO:



Marc Kleiman,
Clerk of Menominee County



Cary Eichhorn, Chairman
Menominee County Board of
Commissioners

MENOMINEE COUNTY PARKS & RECREATION COMMITTEE RULES & POLICIES

R96-1 The Order of Business shall be as follows:

1. Call Meeting to Order
2. Review of Previous Meeting Minutes
3. Approval of Agenda
4. Public Comment
5. Business
6. Correspondence
7. Any Other Items Members May Wish to Present
8. Public Comment
9. Adjournment

Adopted: November 25, 1996

R96-2 Complex or controversial issues may be discussed by the Committee prior to being introduced in the form of a motion. The Chair may declare the floor open for debate prior to a motion if no member objects. If there is an objection, the Chair shall call for a vote. A majority vote of the Committee shall sustain the Chair. Any motion(s) arising from such debate shall be reduced to writing prior to being voted upon, upon the request of any member.

Adopted: November 25, 1996

R96-3 To determine the sequential order of a roll call vote, the Secretary shall randomly select the names of the members of the Committee.

Adopted: November 25, 1996

R96-4 Committee members are provided a mileage allowance which shall be the IRS rate per mile.

Adopted: November 25, 1996

R96-5 Committee members attending authorized conferences, seminars, etc. shall be reimbursed mileage, meals and lodging. All applicable conference fees shall be paid in advance by the County when possible. Lodging shall be reimbursed at actual cost not to exceed the room rate at the conference headquarters hotel. Lodging necessary enroute to or from a conference shall be reimbursed at actual cost not to exceed \$60.00 per night. Travel costs will be reimbursed at the IRS rate per mile for personal automobile or at actual cost for commercial carriers. Any travel allowances advanced in excess of actual costs shall be reimbursed to the County. Meals not included in conference fees shall be paid in accordance with County policy.

Adopted: November 25, 1996

R96-6 Committee members are responsible for submitting all of their own expenses including all meeting expenses. These expenses should be submitted to the County Administrator's office.

Adopted: November 25, 1996

R96-7 DISSEMINATION OF INFORMATION. It shall be the policy of the Committee that all information pertaining to business of the Committee obtained by individual committee members, shall be transmitted in a timely fashion to all Committee members so that they would be better able to make informed decisions. This information shall be made available to the county Administrator so that it may be included in the meeting packet. County Committee packets will be available one week prior to the meeting.

Adopted: November 25, 1996

R96-8 PURCHASING POLICY. Committee has no authority to purchase.

Adopted: November 25, 1996

R96-9 COMMITTEE COMMUNICATION. It shall be the policy of the Committee that the official spokesperson of the Committee shall be the Committee's Chairperson or the County Administrator. Utterances of individual Committee members shall be clearly identified to the media and the public that those public statements are opinions of those committees or member(s) as the case may be and not positions of the Committee.

Adopted: November 25, 1996

R96-10 PUBLIC COMMENT. It shall be the policy of the Committee that for all meetings of the Committee and all committee meetings of the Committee which come under the jurisdiction of the Michigan Open Meetings Law that the following rules apply: speakers shall identify themselves and if representing a group, the name of the group, and shall state their address; a speaker shall be limited to five minutes; only one speaker may address the Committee on behalf of a group; 30 minutes, if necessary, shall be devoted to public participation during the appropriate times on the agenda; the Committee reserves the right to extend the above mentioned time limits; a member of the public can request permission to address the Committee relative to a particular item on the agenda at the time it is being considered by the Committee or a Committee member can yield the floor to a member of the public, under the constraints of the above mentioned time limits; these rules shall be available along with copies of the agenda, for those meetings at which a previously prepared agenda is available, at the time and place of the meeting.

Adopted: November 25, 1996

R96-11 COMMITTEE MEMBER COMPENSATION - Committee public members
receive no meeting compensation.

Adopted: November 25, 1996

R96-11 COMMITTEE MEMBER COMPENSATION –Committee public members may receive a \$50 meeting fee as well as the IRS mileage rate to and from the meeting location.

Adopted: November 25, 1996

Adopted:

discussed and proposed but not approved.

**members can make the decision to accept or reject the meeting fee or mileage per diem.*

CHARTER OF PARKS AND RECREATION COMMITTEE

The Menominee County Parks & Recreation Committee is an advisory committee whose purpose is to provide advice, direction, and recommendations to the Parks Superintendent, County Administrator and Menominee County Board of Commissioners. The Committee has no final authority or responsibility for policy making or administration.

Responsibilities of this Committee are as follows:

1. Recommend objectives and goals of the Parks and Recreation System.
2. Recommend rules and policies governing the Parks and Recreation System.
3. Recommend annual and long-term financial plans.
4. Recommend establishing and maintaining an effective public relation program.
5. Recommend short-term and long-term planning necessary to develop a broad variety of programs, facilities, and services to meet community needs.
6. Maintain close coordination with other community agencies involved in parks and recreation and the Board of Commissioners.
7. Encourage broad citizen involvement in the park system.
8. Recommend annually a park fee schedule.
9. Act as mediator between citizens and management disputes.
10. Receive public input on the parks and recreation system.
11. Annually recommend revision to the Menominee County Parks and Recreation Plan.
12. Annually recommend capital improvement plan.
13. Review statistics.
14. Annually tour parks as a Committee to determine goal objectives and to evaluate physical condition of park property.

The Menominee County Parks & Recreation Committee shall follow the rules and policies as set forth by the Menominee County Board of Commissioners.

MENOMINEE COUNTY
Standard Budget Report
January 2015 Revenues

Account Title	This Month	Y-T-D	Budget As Of Jan-2015	Difference	Percent
Fund: COUNTY PARKS					
Program Revenues					
Charges for Services					
FIREWOOD SALES	0.00	115.00	600.00	-485.00	19.17
ANNUAL	0.00	0.00	7,000.00	-7,000.00	0.00
ANNUAL 2 FOR	0.00	0.00	100.00	-100.00	0.00
DAILY	0.00	0.00	4,000.00	-4,000.00	0.00
GATE RECEIPTS FOR FAIR	0.00	0.00	5,000.00	-5,000.00	0.00
SHAKEY CAMPING FEES	0.00	292.00	70,000.00	-69,708.00	0.42
KLEINKE CAMPING FEES	0.00	580.00	21,000.00	-20,420.00	2.76
SHAKEY LAKE LEASE SITES	0.00	447.00	69,925.00	-69,478.00	0.64
KLEINKE LEASE SITES	0.00	0.00	14,000.00	-14,000.00	0.00
Total Charges for Services	<u>0.00</u>	<u>1,434.00</u>	<u>191,625.00</u>	<u>-190,191.00</u>	<u>0.75</u>
Interest and Rents					
PAVILLION-SHAKEY	0.00	0.00	200.00	-200.00	0.00
PAVILLION-KLEINKE	0.00	0.00	100.00	-100.00	0.00
Outside Storage	0.00	2,326.65	2,750.00	-423.35	84.61
Inside (Fair) Storage	0.00	3,677.65	4,200.00	-522.35	87.56
Total Interest and Rents	<u>0.00</u>	<u>6,004.30</u>	<u>7,250.00</u>	<u>-1,245.70</u>	<u>82.82</u>
Total Program Revenues	<u>0.00</u>	<u>7,438.30</u>	<u>198,875.00</u>	<u>-191,436.70</u>	<u>3.74</u>
Special Items					
Other Revenue					
FIREWOOD-KLEINKE	0.00	10.00	200.00	-190.00	5.00
ICE-KLEINKE	0.00	0.00	100.00	-100.00	0.00
PAID SHOWERS-KLEINKE	0.00	0.00	400.00	-400.00	0.00
PAID SHOWERS-SHAKEY	0.00	74.50	2,000.00	-1,925.50	3.73
MISCELLANEOUS RECEIPTS	0.00	66.00	100.00	-34.00	66.00
Sweatshirt Revenue	0.00	0.00	100.00	-100.00	0.00
PARK ADVERTISING	0.00	0.00	500.00	-500.00	0.00
TRANSFER IN FROM FUND BALANCE	0.00	0.00	3,197.00	-3,197.00	0.00
Total Other Revenue	<u>0.00</u>	<u>150.50</u>	<u>6,597.00</u>	<u>-6,446.50</u>	<u>2.28</u>
Total Special Items	<u>0.00</u>	<u>150.50</u>	<u>6,597.00</u>	<u>-6,446.50</u>	<u>2.28</u>
Total Revenues	<u>0.00</u>	<u>7,588.80</u>	<u>205,472.00</u>	<u>-197,883.20</u>	<u>3.69</u>

MENOMINEE COUNTY
Standard Budget Report
January 2015 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Jan-2015	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
SALARIES	0.00	6,617.50	35,027.00	28,409.50	18.89
SALARIES - TEMPORARY	0.00	100.00	37,440.00	37,340.00	0.27
OVERTIME	0.00	0.00	1,800.00	1,800.00	0.00
LONGEVITY	0.00	700.00	700.00	0.00	100.00
HOSPITAL DEDUCTIBLE	0.00	6,611.93	14,437.00	7,825.07	45.80
LIFE INSURANCE	0.00	11.50	30.00	18.50	38.33
FICA-OASDI	0.00	454.99	4,424.00	3,969.01	10.28
FICA-MEDI	0.00	106.41	1,035.00	928.59	10.28
WORKMENS COMPENSATION	0.00	468.36	2,475.00	2,006.64	18.92
RETIREMENT	0.00	1,131.61	6,953.00	5,821.39	16.28
OFFICE SUPPLIES	0.00	0.00	500.00	500.00	0.00
OFFICE EQUIPMENT	0.00	0.00	300.00	300.00	0.00
POSTAGE-COUNTY PARKS	0.00	0.00	300.00	300.00	0.00
GAS, OIL ETC	0.00	342.43	7,500.00	7,157.57	4.57
DIESEL FUEL	0.00	0.00	500.00	500.00	0.00
L.P. GAS	0.00	1,285.90	2,800.00	1,514.10	45.92
UNIFORMS	0.00	0.00	700.00	700.00	0.00
UNIFORMS/SUMMER HELP	0.00	0.00	200.00	200.00	0.00
JANITORIAL SUPPLIES	0.00	0.00	5,000.00	5,000.00	0.00
OTHER OPERATING/GENERAL	0.00	640.15	2,000.00	1,359.85	32.01
OTHER OPERATING/MISCELLANEOUS	0.00	0.00	300.00	300.00	0.00
BROCHURES/STICKERS	0.00	0.00	300.00	300.00	0.00
TREE REPLACEMENT	0.00	500.00	500.00	0.00	100.00
DEQ Permits	0.00	908.88	1,500.00	591.12	60.59
CONSTRUCTION SUPPLIES	0.00	206.78	1,000.00	793.22	20.68
PROFESSIONAL/CONTRACTURAL SERVICES	0.00	210.18	6,000.00	5,789.82	3.50
PROFESSIONAL-PHYSICALS	0.00	0.00	350.00	350.00	0.00
TRAVEL/Parks Per Diems & Mileage	0.00	76.88	800.00	723.12	9.61
PROGRAMMING/RECREATION	0.00	0.00	1,200.00	1,200.00	0.00
Sweatshirts	0.00	0.00	200.00	200.00	0.00
Gate Receipts	0.00	0.00	7,500.00	7,500.00	0.00
Inside Storage	0.00	1,745.12	2,500.00	754.88	69.80
WATER TESTING	0.00	99.30	1,200.00	1,100.70	8.28
UTILITIES/ELECTRIC	0.00	2,025.63	35,000.00	32,974.37	5.79
EQUIPMENT MAINTENANCE	0.00	314.42	3,500.00	3,185.58	8.98
FACILITY MAINTENANCE	0.00	0.00	3,500.00	3,500.00	0.00
					5.65

MENOMINEE COUNTY
Standard Budget Report
 January 2015 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Jan-2015	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
GROUNDS MAINTENANCE	0.00	226.00	4,000.00	3,774.00	20.79
RENTAL/CONTRACTING	0.00	1,247.61	6,000.00	4,752.39	0.00
REFUNDS/REBATES	0.00	0.00	2,000.00	2,000.00	0.00
VEHICLE MAINTENANCE	0.00	73.98	2,000.00	1,926.02	3.70
NEW/REPLACEMENT EQUIPMENT	0.00	-157.99	2,000.00	2,157.99	-7.90
Total COUNTY PARKS	0.00	25,947.57	205,471.00	179,523.43	12.63
Total Recreation and Culture	0.00	25,947.57	205,471.00	179,523.43	12.63
Total Expenditures	0.00	25,947.57	205,471.00	179,523.43	12.63
CHANGE IN FUND EQUITY	0.00	-18,358.77	1.00	-18,359.77	-1,835,877.00

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amount
 Year To Print: 2015
 Month To Print: January
 Fund Code Range: 208 COUNTY PARKS to 208 COUNTY PARKS

Recreation Plan 2017 – 2021 Work Schedule

Monthly work schedule

January	2015	Review 2011 Public Surveys and Review Individual Recreation Facility Plans
March	2015	Develop and Approve Public Surveys
April	2015	Review and Discuss Chapter 2
May	2015	Approve Chapter 2, Have surveys ready for distribution and comment period at County Parks and on Website
June	2015	Review Chapter 3
July	2015	Approve Chapter 3
August	2015	Review Chapter 4
September	2015	Approve Chapter 4
November	2015	Review Chapter 5
December	2015	Approve Chapter 5
January	2016	Review Chapter 6 and Review Chapter 7
March	2016	Approve Chapter 6 and Approve Chapter 7
May	2016	Review Chapter 1, Survey deadline May 31
June	2016	Discuss and review Recreation Plan Draft
July	2016	Approve Recreation Plan Draft and put out Recreation Plan for Public comment 30 Days
August	2016	30 day comment period
September	2016	Public hearing prior to Parks Committee meeting and Resolution sent to County
November	2016	County Board to approve Recreation Plan
December	2016	Recreation Plan submitted to the state

Park Improvement Survey 2011

Shakey Lakes	Kleinke Park	Bailey Park	River Park	Airport Park
Mason Park	Stoney Point			

If addressing more than one park's improvements please place number by the park and label responses with the corresponding number.

1. What improvements would you like to see within Menominee County Parks?

2. Please input opinions on the following proposed upgrades:

Handicap accessible bathhouse at Shakey Lakes

Handicap camping sites at Shakey Lakes

Development for camping at River Park

Camper Hosts at Kleinke Park

Thank you for your time and input. Please return survey to the parks office. Any additional comments place on the back of the sheet.

Thank you from Menominee County Parks and Recreation Committee



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



RODNEY A. STOKES
DIRECTOR

April 12, 2011

Mr. Brian R. Bousley
County Administrator
Menominee County
Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Dear Mr. Bousley:

SUBJECT: Menominee County Recreation Plan

Please find attached your copy of the recreation plan checklist recently submitted to our office for approval. Your recreation plan has been approved.

Your recreation plan will expire December 31, 2016.

If you have any questions, please feel free to contact me. Our address is: **Grants Management, Department of Natural Resources and Environment, P.O. Box 30425, Lansing, MI 48909-7925.**

Sincerely,

Christie Bayus, Grant Coordinator
Grants Management
517-335-2253
bayusc@michigan.gov

CB:lh
Attachment



COMMUNITY PARK, RECREATION, OPEN SPACE, AND GREENWAY PLAN CERTIFICATION CHECKLIST

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants

INSTRUCTIONS: Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). To be eligible for grant consideration, plans must be submitted to the DNR prior to the grant application deadline **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan.

PLAN INFORMATION

Name of Plan:		
List the community names (including school districts) covered by the plan	County	Month and year plan adopted by the community's governing body

PLAN CONTENT

INSTRUCTIONS: Please check each box to certify that the listed information is included in the final plan.

1. COMMUNITY DESCRIPTION

2. ADMINISTRATIVE STRUCTURE

Roles of Commission(s) or Advisory Board(s)

Department, Authority and/or Staff Description and Organizational Chart

Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation

Programming

Current Funding Sources

Role of Volunteers

Relationship(s) with School Districts, Other Public Agencies or Private Organizations

Regional Authorities or Trailway Commissions Only

Description of the Relationship between the Authority or Commission and the Recreation Departments of

Participating Communities

Articles of Incorporation

3. RECREATION INVENTORY

Description of Methods Used to Conduct the Inventory

Inventory of all Community Owned Parks and Recreation Facilities

Location Maps (site development plans recommended but not required)

Accessibility Assessment

Status Report for all Grant-Assisted Parks and Recreation Facilities

4. RESOURCE INVENTORY (OPTIONAL)

5. DESCRIPTION OF THE PLANNING PROCESS

6. DESCRIPTION OF THE PUBLIC INPUT PROCESS

- Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, Including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received
- Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment
 - Date of the Notice _____
 - Type of Notice _____
 - Plan Location _____
 - Duration of Draft Plan Public Review Period (Must be at Least 30 Days) _____
- Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)
 - Date of Notice _____
 - Name of Newspaper _____
 - Date of Meeting _____
- Copy of the Minutes from the Public Meeting

7. GOALS AND OBJECTIVES

8. ACTION PROGRAM

9. POST-COMPLETION SELF-INSPECTION REPORT

PLAN ADOPTION DOCUMENTATION

Plans **must** be adopted by the highest level *governing body* (i.e., city council, county commission, township board). If planning is the responsibility of a Planning Commission, Park and Recreation Commission, Recreation Advisory Board or other local Board or Commission, the plan should **also** include a resolution from the Board or Commission recommending adoption of the plan by the governing body.

The local unit of government must submit the final plan to both the County and Regional Planning Agency for their information. Documentation that this was done must be submitted with the plan to the DNR.

Items 1, 3 and 4 below are **required** and must be included in the plan.

APPROVAL DOCUMENTATION: For multi-jurisdictional plans, **each** local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

- 1. Official resolution of adoption by the governing body dated: _____
- 2. Official resolution of the _____ Commission or Board, recommending adoption of the plan by the governing body, dated: _____
- 3. Copy of letter transmitting adopted plan to County Planning Agency dated: _____
- 4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: _____

OVERALL CERTIFICATION

NOTE: For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

I hereby certify that the recreation plan for

_____ *includes the required content, as indicated*

(Local Unit of Government)

above and as set forth by the DNR.

Authorized Official for the Local Unit of Government Date

This completed checklist must be signed and submitted with a locally adopted recreation plan to:

**GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL
RESOURCES
PO BOX 30425
LANSING, MI 48909-7925**

DNR USE ONLY - APPROVAL

The recreation plan is approved by the DNR and the community (ies) covered by the plan, as listed on page 1 of this checklist is/are eligible to apply for recreation grants through

Date
By: _____
Grants Management Date

Table 8-6 Existing Public Open Space, Menominee County Owned Facilities, 2002		
Park Type	Existing County Park Land Acres/1,000 population	NPRA Standard Acres/1,000 population
Mini Parks	1	0.25 to 0.5 acres
Neighborhood Parks	0	1 to 2 acres
Community Parks (includes schools)	1.16	5 to 8 acres
Regional Parks	12.52	5 to 10 acres
Total Park Area	14.69	11.25 to 20.5 acres

NOTE: Acreage does not include non-county owned park facilities.

5.2 Specific Recreational Facilities

Some specific recreation needs were identified for each County park and/or recreation facility in the County. They are listed below. Also listed below are previous needs that were addressed for each park.

Shakey Lakes Park

1. Bathhouse (ADA shower, male and female restroom accommodations) and sanitation station construction.
2. Handicap accessible campsites.
3. Construction of a fishing platform.
4. Upgrade the electrical on campsites.
5. Construction of rustic cabins on the back forty for rent.
6. Construction of a boat wash station.
7. On-site water supply installed at each campsite.
8. Construction of a small gazebo in camp area or adjacent to fishing pier.
9. Construct/upgrade the park entrance.
10. Stump removal throughout the park.

Addressed Needs

1. Tree planting program implemented and ongoing (mixture of hard and softwood trees in various heights).
2. Permits for fishing platform are being submitted.
3. Campground construction permits are being submitted for the creation of an additional bathhouse (ADA shower and male and female restroom accommodations) and sanitation station.

Bailey Park

1. Trail development within the park and across the highway with parking area.
2. Construct wheelchair accessible walkways/nature trails throughout the park. There should be rest stops at various locations with placards describing the plant life.
3. Construct an observation platform with seating by the Rochereau Creek. The platform should be wheelchair accessible.
4. Vehicle access to the beach should be prohibited by blocking areas with natural materials and signs to discourage vehicles.

5. Construct new parking areas to minimize the impact to the area and for safety reasons. Parking should be constructed perpendicular to the road at specific locations.
6. Construct a covered picnic area with 2-3 table connected to the viewing platform.

Mason Park

1. Boat launch
2. Develop park into day use area with picnic area and grills.

Kleinke Park

1. Install water to the individual campsites.
2. Plant trees and bushes to naturally separate the campsites. (Currently ongoing)
3. Designate a swimming area.
4. Install an additional well at the southern end of the park.
5. Blacktop the park road.
6. Construct signs for park rules and information.

Addressed Needs

1. Tree planting program currently ongoing (mixture of hard and softwood trees in various heights).
2. Widened sites and added fill to level sites.

River Park

1. Drill well and have a potable water supply.
2. Construct campsites.
3. Construction of a water access site.
4. Designate a parking area to eliminate cars parking on the grass.
5. Install electricity and water at the pavilion.
6. Install a day use fee collection tube.
7. Install electric and water to selected sites to encourage seasonal leasing of the sites.

Addressed Needs

1. Construction of a retaining wall.
2. Construction of a drainage runoff for the road within the park.

Airport Park

1. Make trail to the Bay.
2. Construct covered picnic table pavilion for 2-3 tables.
3. Construct vault toilet.

Stoney Point Boat Landing

1. Pave the parking lot.
2. Install new dock.

Longrie

1. Develop area for rustic primitive campsite.
2. Construction of a vault toilet.

3. Drill well for a potable water source.
4. Construct signs for parks.

6.0 GOALS AND OBJECTIVES

A set of workable goals and objectives are guides for recreation related decision-making. Consideration of recreational objectives should lead the community toward the attainment of its long and short-range goals.

Specific development projects and programs should be evaluated with respect to the recreation goals and related objectives and to their contribution to the system of recreation for Menominee County. The proposed goals should not be considered as hard and fast rules for development of recreation facilities, but as guidelines for evaluating specific proposals.

Goal I Provide a wide variety of recreational opportunities to all residents and age groups of Menominee County.

Objectives

- A. Projects should be accessible to all County residents, including the elderly and handicapped.
- B. Whenever and wherever possible, facilities should be multiple and/or year-round use.
- C. User fees should be established where feasible to help defray maintenance costs at specific facilities.
- D. Proposed projects should be directed toward the elimination of the deficiencies of this plan.
- E. Programs should be developed for facility use whenever possible and where applicable.
- F. Make full use of state and federal assistance programs to acquire or develop or rehabilitate recreation areas and facilities.
- G. Coordinate recreation planning and implementation activities to avoid duplicity of services and effort to make optimal use of financial and other resources.

Goal II Optimal use should be made of new and existing resources and facilities.

Objectives

- A. Facilities should be capable of accommodating multi-jurisdictional needs where economically feasible.
- B. Facilities should be of a type which minimizes vandalism.
- C. Sites selected for development of facilities or parks should be suitable in terms of population served (existing and future) and physical properties of the site.
- D. Detailed site plans should be developed to guide new development at county-owned as well as other rural recreational sites by the unit of government with primary responsibility for the site.
- E. Cooperative or joint development of facilities by adjoining communities is encouraged.
- F. Existing facilities should be upgraded before new ones.

- G. Proper maintenance should be assured for facilities by responsible units of government.
- H. Volunteer efforts by citizens and/or service clubs is encouraged whenever and wherever feasible in all aspects of operations and maintenance of recreational areas.

Goal III **Facilities should be developed to enhance the cultural, historic, and natural characteristics of the area or site.**

Objectives

- A. Preservation/restoration of historic sites is encouraged.
- B. Site planning should consider natural topographic and scenic characteristics when planning new facilities or rehabilitating existing ones.
- C. Identification of meaningful historic areas in the County should continue.
- D. Tourist related development should be encouraged, especially in areas already experiencing such use and traffic.
- E. Information should be easily accessible to travelers in the County at new or existing sites to inform the public of available amenities and facilities.

7.0 RECREATION DEVELOPMENT SCHEDULE

The following listing represents a development schedule for recreation in the County. The needs of this Plan are directly related to this schedule. It must be understood that as priorities change or opportunities occur, the exact scheduling of this development program may change.

Table 7-1 Capital Improvement Schedule Menominee County Park System			
Priority	Project	Estimated Cost	Funding Source
#1	Bathhouse and Sanitation Station at Shakey Lakes	\$300,000	Local and 2% Grants
#2	New Well and Campsite Construction at River Park	\$25,000	Local and 2% Grants
#3	Boat Wash Station at Shakey Lakes	\$15,000	Local and MDNR Grant
#4	Fishing Platform at Shakey Lakes	\$5,000	Local and MDNR Grant
#5	Nature Trails at Bailey Park	\$7,500	MDNR Grant
#6	Boat Launch at Mason Park	\$7,500	MDNR Grant