

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian R. Bousley – County Administrator
Sherry Smith – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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The Menominee County
Parks and Recreation Committee
Will meet on **Tuesday ~June 7, 2011**
at **6:30 p.m. C.D.T.** at the **Kleinke Park**

~A Quorum of The Board Maybe Present~

AGENDA

- A. Call Meeting to Order
- B. Roll Call
- C. Approval of Agenda
- D. Approval of Previous Meeting Minutes
- E. Public Comment
- F. Business
 - a. Discussion of Camp Training (attended by Ruby Ivens)
 - b. Park Office Manager/ Park Ranger Report
 - c. Budget –monthly review
 - d. Review of 2% Grants Received
 - e. Summer Projects at the Parks
 - f. Concession Stand
 - g. Bylaws, Park Rules Review
 - h. Lease site policy and procedures
 - i. Any other matters
- G. Correspondence
- H. Any Other Items Members Wish to Present
- I. Public Comment
- J. Adjournment

James Furlong – Chairperson

Bernie Lang – Vice Chairperson

Jim Pearson

Charlie Meintz

Mark Jasper

Menominee County Parks and Recreation Committee

Meeting Minutes

May 3, 2011

The meeting was called to order at 6:30 pm by Chair Bob Desjarlais in the Stephenson High School library on May 3, 2011.

Reporting for roll call were: Gail Jerzyk, Bob Desjarlais, Vola Bleile, Glenn Cody, County Administrator Brian Bousley, and County Commissioners Charlie Meintz and Mark Jasper. There was a quorum present to conduct the meeting. Al Thompson, Buildings and Grounds Supervisor, also attended the meeting.

Approval of agenda:

Minutes: Minutes from the previous meetings on March 7 and April 7, 2011 were approved. Gail made the motion that was seconded by Bob.

Public Comment: None

Business:

- a. **Budget:** The budget was reviewed by those present. There was no comment.
- b. **Park Office Manager/Park Ranger Updates:**
- c. **By-Laws Per Diem:** Brian announced that the county board wants to standardize compensation among the various committees. The Parks Committee members would like to receive \$25 per meeting plus mileage.
- d. **Shakey Lakes Bathhouse Project Update:** Brian reported that there are a few more changes required by the DNR, but the bidding process can proceed for now. There was a motion by Charlie to solicit bids for a new well. Vola seconded the motion. It passed.
- e. **Fishing Dock Project at Shakey Lakes Park:** Various options for the dock were discussed.
- f. **Kleinke Park Project:** A suggestion from a long-time camper to construct horseshoe pits was discussed. An anonymous donation toward the cost was received. Charlie made a motion to proceed with the project. Vola seconded the motion. It passed. The need for a new window fan in one of the restrooms was also discussed.
- g. **Lease Site Policy and Procedures:** Brian reminded the committee that according to current policy, at least 1/2 of the lake side camping sites must be short-term. The new fireworks policy was also discussed – in particular, the need for more enforcement personnel for the 4th of July holiday. Charlie made a motion to allow the sheriff to deputize the park rangers. Vola seconded the motion. It passed. Charlie made a second

motion to offer free campsites to auxilially police offers for the holiday as a way to encourage their assistance with the enforcement of the new fireworks policy. Mark seconded the motion. It passed

- h. **Any other matters:** Brian recognized Charlie Meintz for donating and hauling a load of topsoil for Shakey Lakes Park and the Conservation Department for donating many trees. Charlie also asked about the status of the advertising boards that had been discussed at a previous meeting. Gail made a motion to have Al construct and erect the signs at Kleinke Park and Shakey Lakes Park. Vola seconded the motion. It passed.

There was no additional correspondence and no additional business.

The meeting was motioned to adjourn by Charlie with a second by Gail.

The meeting was adjourned at 7:45 pm.

Respectfully submitted by Glenn D. Cody

MENOMINEE COUNTY Standard Budget Report

June 2011 Revenues

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Program Revenues					
Charges for Services					
FIREWOOD SALES	0.00	0.00	300.00	-300.00	0.00
TIMBER SALES	0.00	650.00	0.00	650.00	0.00
ANNUAL	0.00	40.00	8,200.00	-8,160.00	0.49
ANNUAL 2 FOR	0.00	8.00	250.00	-242.00	3.20
DAILY	0.00	0.00	5,000.00	-5,000.00	0.00
SENIOR CITIZENS	0.00	8.00	300.00	-292.00	2.67
GATE RECEIPTS FOR FAIR	0.00	0.00	8,017.00	-8,017.00	0.00
SHAKY CAMPING FEES	0.00	25,232.00	67,000.00	-41,768.00	37.66
KLEINKE CAMPING FEES	0.00	1,013.50	20,000.00	-18,986.50	5.07
SHAKY LAKE LEASE SITES	0.00	64,982.00	51,650.00	13,332.00	125.81
KLEINKE LEASE SITES	0.00	13,710.00	15,000.00	-1,290.00	91.40
Total Charges for Services	0.00	105,643.50	175,717.00	-70,073.50	60.12
Interest and Rents					
PAVILLION-SHAKEY	0.00	0.00	210.00	-210.00	0.00
PAVILLION-KLEINKE	0.00	0.00	60.00	-60.00	0.00
Outside Storage	0.00	1,975.00	3,600.00	-1,625.00	54.86
Inside (Fair) Storage	0.00	4,823.80	2,500.00	2,323.80	192.95
Total Interest and Rents	0.00	6,798.80	6,370.00	428.80	106.73
Total Program Revenues	0.00	112,442.30	182,087.00	-69,644.70	61.75
Special Items					
Other Revenue					
FIREWOOD-KLEINKE	0.00	5.00	0.00	5.00	0.00
PAID SHOWERS-KLEINKE	0.00	13.00	400.00	-387.00	3.25
PAID SHOWERS-SHAKEY	0.00	0.00	2,000.00	-2,000.00	0.00
MISCELLANEOUS RECEIPTS	0.00	66.75	100.00	-33.25	66.75
Sweatshirt Revenue	0.00	58.50	400.00	-341.50	14.63
GENERAL FUND APPROPRIATION	0.00	36,408.75	48,545.00	-12,136.25	75.00
Total Other Revenue	0.00	36,552.00	51,445.00	-14,893.00	71.05
Total Special Items	0.00	36,552.00	51,445.00	-14,893.00	71.05
Total Revenues	0.00	148,994.30	233,532.00	-84,537.70	63.80

June 1, 2011 10:17 am

MENOMINEE COUNTY
Standard Budget Report
June 2011 Revenues

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS	_____	_____	_____	_____	_____

MENOMINEE COUNTY Standard Budget Report

June 2011 Expenditures

Oct - May = 66%
* NOT ALL NUMBERS ENTERED YET *

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
County Parks					
Recreation and Culture					
SALARIES	0.00	40,561.10	64,736.00	24,174.90	62.66
SALARIES - TEMPORARY	0.00	1,334.25	23,760.00	22,425.75	5.62
OVERTIME	0.00	0.00	2,500.00	2,500.00	0.00
LONGEVITY	0.00	625.00	625.00	0.00	100.00
HOSPITAL DEDUCTIBLE	0.00	17,900.55	26,863.00	8,962.45	66.64
LIFE INSURANCE	0.00	36.80	60.00	23.20	61.33
FICA-OASDI	0.00	2,641.09	5,384.00	2,742.91	49.05
FICA-MEDI	0.00	617.73	1,302.00	684.27	47.44
WORKMENS COMPENSATION	0.00	1,549.76	2,970.00	1,420.24	52.18
RETIREMENT	0.00	6,088.54	10,281.00	4,192.46	59.22
OFFICE SUPPLIES	0.00	997.62	1,650.00	652.38	60.46
OFFICE EQUIPMENT	0.00	0.00	500.00	500.00	0.00
POSTAGE-COUNTY PARKS	0.00	86.88	350.00	263.12	24.82
GAS, OIL ETC	0.00	3,944.91	5,000.00	1,055.09	78.90
DIESEL FUEL	0.00	0.00	2,000.00	2,000.00	0.00
L.P. GAS	0.00	2,642.52	2,800.00	157.48	94.38
UNIFORMS	0.00	293.13	700.00	406.87	41.88
UNIFORMS/SUMMER HELP	0.00	0.00	200.00	200.00	0.00
JANITORIAL SUPPLIES	0.00	1,929.13	3,000.00	1,070.87	64.30
OTHER OPERATING/GENERAL	0.00	526.74	1,000.00	473.26	52.67
BROCHURES/STICKERS	0.00	0.00	3,000.00	3,000.00	0.00
TREE REPLACEMENT	0.00	990.00	1,000.00	10.00	99.00
DEQ Permits	0.00	558.00	850.00	292.00	65.65
CONSTRUCTION SUPPLIES	0.00	950.25	1,500.00	549.75	63.35
PROFESSIONAL/CONTRACTURAL SERVICES	0.00	1,249.00	1,500.00	251.00	83.27
PROFESSIONAL-PHYSICALS	0.00	65.00	650.00	585.00	10.00
TRAVEL/Parks Per Diem & Mileage	0.00	388.24	1,500.00	1,111.76	25.88
PROGRAMMING/RECREATION	0.00	0.00	450.00	450.00	0.00
Sweatshirts	0.00	0.00	500.00	500.00	0.00
Gate Receipts	0.00	0.00	6,000.00	6,000.00	0.00
Inside Storage	0.00	0.00	1,600.00	1,600.00	0.00
WATER TESTING	0.00	0.00	800.00	800.00	0.00
UTILITIES/ELECTRIC	0.00	484.43	30,000.00	24,300.20	60.55
EQUIPMENT MAINTENANCE	0.00	5,699.80	4,000.00	1,536.77	19.00
FACILITY MAINTENANCE	0.00	2,463.23	4,000.00	1,536.77	61.58
GROUND MAINTENANCE	0.00	1,211.69	4,000.00	2,788.31	30.29
GROUNDS MAINTENANCE	0.00	1,521.40	4,000.00	2,478.60	38.03

MENOMINEE COUNTY

Standard Budget Report

June 2011 Expenditures

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
RENTAL/CONTRACTING	0.00	5,975.69	7,500.00	1,524.31	79.68
REFUNDS/REBATES	0.00	66.00	4,000.00	3,934.00	1.65
NEW/REPLACEMENT EQUIPMENT	0.00	817.91	5,000.00	4,182.09	16.36
Total COUNTY PARKS	0.00	104,216.39	233,531.00	129,314.61	44.63
Total Recreation and Culture	0.00	104,216.39	233,531.00	129,314.61	44.63
Total Expenditures	0.00	104,216.39	233,531.00	129,314.61	44.63
CHANGE IN FUND EQUITY	0.00	44,777.91	1.00	44,776.91	-4,477.791.00