

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian R. Bousley– County Administrator
Sherry Smith – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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The Menominee County
Parks and Recreation Committee
Will meet on **Monday ~November 5, 2012**
at **5:00 p.m. C.D.T.** at
Stephenson Annex, Stephenson, Michigan

~A Quorum of The Menominee County Board of Commissioners Maybe Present~

AGENDA

- A. Call Meeting to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda
- E. Approval of Previous Meeting Minutes
- F. Public Comment
- G. Business
 - a) Monthly Budget Review
 - b) Park Ranger/Park Manger Updates
 - c) Project Update
 - d) Kleinke/Shakey Lakes Park
 - e) Lease Program/Lease Policies and Procedures
 - f) Park Rules
- H. Correspondence
- I. Any Other Items Members Wish to Present
- J. Public Comment
- K. Adjournment

James Furlong – Chairperson

Charlie Meintz – Vice Chairperson

Jim Pearson

Bernie Lang

Mark Jasper

Menominee County Parks and Recreation Committee

Meeting Minutes

October, 2012

The meeting was called to order at 7:00 pm by Bob Desjarlais at the Annex in Stephenson, MI on October 1, 2012.

Reporting for roll call were: Bob Desjarlais, Ruby Ivens, Gail Jerzyk, Glenn Cody, County Administrator Brian Bousley, and County Commissioners Charlie Meintz and Mark Jasper. There was a quorum present to conduct the meeting.

Approval of agenda: A motion was made by Ruby and seconded by Glenn. The motion carried.

Minutes: A motion was made by Charlie to approve the minutes from the last meeting that was seconded by Ruby. The motion carried.

Public Comment: There was no public comment.

Business:

- a. **Monthly Budget Review:** Bob distributed copies of the most recent budget for the board's perusal and comment. He remarked that our current balance stands above the projection (i.e. we are under budget at the present time)
- b. **Park Ranger/Park Manager Updates:** Office Manager Karen Kayser reported that her seasonal employment with the parks was over for the year. Brian stated that the parks were being winterized.
- c. **Park Deputy Program:** Brian stated that the deputy would continue to camp at Shakey Lakes Park until the end of October. He reported that the program had been a success in its first year of operation and requested permission from the committee to continue the program again next year. Ruby made a motion to allow Brian to extend the program for another year that was seconded by Gail. The motion carried.
- d. **Projects:** Brian announced that the new bathhouse at Shakey Lakes Park will open next year and that construction costs were well within the projected budget.
- e. **Kleinke/Shakey Lakes Park:** Brian reported that the grant application with the DNR had received a low score (a priority rating). There would be another spraying regimen at Airport Park to control the phragmites that had overtaken the shoreline. This would be undertaken with funds from this year's budget. Brian also reminded the board that the pads at the Stoney Point boat launch needed to be replaced soon.
- f. **Lease Program/Lease Policies and Procedures:** The board discussed the long-term

lease program in some detail. Brian provided a breakdown of the daily fees for campers at each park as well as the cost for electricity. There was some discussion concerning if and by how much to raise the rates for the long-term campsites. No action was taken.

- g. Park Rules:** The committee continued its discussion of the park rules from the previous meeting. Two members reported receiving complaints from some campers that those who occupied sites directly on the water restricted the access of other campers to the shoreline. A suggestion was made to establish a "buffer" zone along the shore that would be available to all park patrons. No action was taken. Brian asked the committee to offer suggestions for rule changes at the next meeting.

There was no correspondence.

Any Other Items Members Wish to Present: None

Public Comment: None

Ruby offered a motion to adjourn that was seconded by Gail. The meeting was adjourned at 9:00 pm.

Respectfully submitted by Glenn D. Cody

MENOMINEE COUNTY
Standard Budget Report

October 2012 Revenues

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Program Revenues					
Charges for Services					
FIREWOOD SALES	0.00	0.00	300.00	-300.00	0.00
ANNUAL	0.00	0.00	8,000.00	-8,000.00	0.00
ANNUAL 2 FOR	0.00	0.00	100.00	-100.00	0.00
DAILY	0.00	0.00	5,000.00	-5,000.00	0.00
GATE RECEIPTS FOR FAIR	0.00	0.00	8,000.00	-8,000.00	0.00
SHAKY CAMPING FEES	266.00	266.00	67,000.00	-66,734.00	0.40
KLEINKE CAMPING FEES	729.00	729.00	20,000.00	-19,271.00	3.65
SHAKY LAKE LEASE SITES	0.00	0.00	65,000.00	-65,000.00	0.00
KLEINKE LEASE SITES	0.00	0.00	13,800.00	-13,800.00	0.00
Total Charges for Services	995.00	995.00	187,200.00	-186,205.00	0.53
Interest and Rents					
PAVILLION-SHAKEY	0.00	0.00	200.00	-200.00	0.00
PAVILLION-KLEINKE	0.00	0.00	100.00	-100.00	0.00
Outside Storage	1,800.00	1,800.00	3,600.00	-1,800.00	50.00
Inside (Fair) Storage	4,123.70	4,123.70	2,500.00	1,623.70	164.95
Total Interest and Rents	5,923.70	5,923.70	6,400.00	-476.30	92.56
Total Program Revenues	6,918.70	6,918.70	193,600.00	-186,681.30	3.57
Special Items					
Other Revenue					
PAID SHOWERS-KLEINKE	0.00	0.00	400.00	-400.00	0.00
PAID SHOWERS-SHAKEY	0.00	0.00	2,000.00	-2,000.00	0.00
MISCELLANEOUS RECEIPTS	37.00	37.00	100.00	-63.00	37.00
Sweatshirt Revenue	51.00	51.00	300.00	-249.00	17.00
GENERAL FUND APPROPRIATION	0.00	0.00	57,695.00	-57,695.00	0.00
Total Other Revenue	88.00	88.00	60,495.00	-60,407.00	0.15
Total Special Items	88.00	88.00	60,495.00	-60,407.00	0.15
Total Revenues	7,006.70	7,006.70	254,095.00	-247,088.30	2.76

MENOMINEE COUNTY
Standard Budget Report
 October 2012 Expenditures

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
SALARIES	2,546.70	2,546.70	67,340.00	64,793.30	3.78
SALARIES - TEMPORARY	216.00	216.00	24,000.00	23,784.00	0.90
OVERTIME	0.00	0.00	1,800.00	1,800.00	0.00
LONGEVITY	0.00	0.00	775.00	775.00	0.00
HOSPITAL DEDUCTIBLE	2,781.20	2,781.20	23,190.00	20,408.80	11.99
LIFE INSURANCE	9.20	9.20	60.00	50.80	15.33
FICA-OASDI	161.14	161.14	5,551.00	5,389.86	2.90
FICA-MEDI	37.68	37.68	1,298.00	1,260.32	2.90
WORKMENS COMPENSATION	1,007.84	1,007.84	4,260.00	3,252.16	23.66
RETIREMENT	0.00	0.00	12,220.00	12,220.00	0.00
OFFICE SUPPLIES	0.00	0.00	1,200.00	1,200.00	0.00
OFFICE EQUIPMENT	0.00	0.00	300.00	300.00	0.00
POSTAGE-COUNTY PARKS	0.00	0.00	400.00	400.00	0.00
GAS, OIL ETC	252.42	252.42	8,000.00	7,747.58	3.16
DIESEL FUEL	0.00	0.00	2,000.00	2,000.00	0.00
L.P. GAS	0.00	0.00	2,800.00	2,800.00	0.00
UNIFORMS	0.00	0.00	700.00	700.00	0.00
UNIFORMS/SUMMER HELP	44.00	44.00	200.00	156.00	22.00
JANITORIAL SUPPLIES	0.00	0.00	3,500.00	3,500.00	0.00
OTHER OPERATING/GENERAL	0.00	0.00	2,000.00	2,000.00	0.00
BROCHURES/STICKERS	0.00	0.00	1,000.00	1,000.00	0.00
TREE REPLACEMENT	0.00	0.00	1,000.00	1,000.00	0.00
DEQ Permits	0.00	0.00	1,000.00	1,000.00	0.00
CONSTRUCTION SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00
PROFESSIONAL/CONTRACTURAL SERVICES	78.00	78.00	9,000.00	8,922.00	0.87
PROFESSIONAL-PHYSICALS	0.00	0.00	650.00	650.00	0.00
TRAVEL/Parks Per Diems & Mileage	26.64	26.64	1,100.00	1,073.36	2.42
PROGRAMMING/RECREATION	390.28	390.28	1,200.00	809.72	32.52
Sweatshirts	0.00	0.00	300.00	300.00	0.00
Gate Receipts	0.00	0.00	6,500.00	6,500.00	0.00
Inside Storage	0.00	0.00	2,500.00	2,500.00	0.00
WATER TESTING	60.00	60.00	750.00	690.00	8.00
UTILITIES/ELECTRIC	345.30	345.30	35,000.00	34,654.70	0.99
EQUIPMENT MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00
FACILITY MAINTENANCE	435.14	435.14	3,000.00	2,564.86	14.50
GROUNDS MAINTENANCE	390.00	390.00	4,000.00	3,610.00	9.75

MENOMINEE COUNTY
Standard Budget Report
 October 2012 Expenditures

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
RENTAL/CONTRACTING	0.00	0.00	7,500.00	7,500.00	0.00
REFUNDS/REBATES	0.00	0.00	2,000.00	2,000.00	0.00
CAPITAL OUTLAY	0.00	0.00	1,000.00	1,000.00	0.00
VEHICLE MAINTENANCE	0.00	0.00	4,000.00	4,000.00	0.00
NEW/REPLACEMENT EQUIPMENT	0.00	0.00	5,000.00	5,000.00	0.00
Total COUNTY PARKS	<u>8,781.54</u>	<u>8,781.54</u>	<u>254,094.00</u>	<u>245,312.46</u>	<u>3.46</u>
Total Recreation and Culture	<u>8,781.54</u>	<u>8,781.54</u>	<u>254,094.00</u>	<u>245,312.46</u>	<u>3.46</u>
Total Expenditures	<u>8,781.54</u>	<u>8,781.54</u>	<u>254,094.00</u>	<u>245,312.46</u>	<u>3.46</u>
CHANGE IN FUND EQUITY	-1,774.84	-1,774.84	1.00	-1,775.84	177,484.00

MENOMINEE COUNTY
Balance Sheet
 October 2012

Account Title	Balance	Account Number
Fund: COUNTY PARKS		
ASSETS		
Current Assets		
CASH	39,879.59	208-000-001.00
IMPREST CASH	300.00	208-000-004.00
ACCOUNTS RECEIVABLE	0.00	208-000-040.00
TOTAL Current Assets	40,179.59	
TOTAL ASSETS	40,179.59	
LIABILITIES		
Current Liabilities		
ACCOUNTS PAYABLE	-0.22	208-000-200.00
Accrued Wages Payable	0.00	208-000-257.00
UNDISTRIBUTED RECEIPTS	2,424.58	208-000-273.00
TOTAL Current Liabilities	2,424.36	
TOTAL LIABILITIES	2,424.36	
FUND EQUITY		
Fund Equity		
FUND BALANCE	38,805.57	208-000-390.00
DESIGNATED FUND BALANCE	724.50	208-000-393.03
CHANGE IN FUND EQUITY	-1,774.84	
TOTAL Fund Equity	37,755.23	
TOTAL FUND EQUITY	37,755.23	
TOTAL LIABILITIES & FUND EQUITY	40,179.59	

MENOMINEE COUNTY PARKS AND RECREATION
PARK RULES

AN ORDINANCE TO ESTABLISH RULES AND REGULATIONS RELATIVE TO THE OPERATION OF COUNTY PARKS SO THAT THEY MAY BETTER SERVE THE PEOPLE OF MENOMINEE COUNTY.

SECTION 1:

These Rules shall be known as the "PARK RULES" of the Menominee County Parks.

SECTION 2: SUPERVISION OF PARKS

A) SUPERVISION - All County owned Parks located in Menominee County, shall be operated and maintained under the direction of the Menominee County Parks and Recreation Committee through its designated Park Superintendent. B) ENFORCEMENT OF ORDINANCES - The Park Superintendent, Park Rangers as well as all law enforcement agencies operating within the County of Menominee including Menominee County Sheriff's Department, Michigan State Police Department, and the Michigan Department of Natural Resources shall see to the enforcement of all provisions relating to these parks as contained in this ordinance. C) AMUSEMENT FOR GAIN - No amusement for gain for which a charge is made can be conducted in the park without the consent of the Menominee County Parks & Recreation Committee.

SECTION 3: DEBRIS, FIRE

Each person, organization or corporate group using the public works and grounds shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order, and the facilities in a neat and sanitary condition.

SECTION 4: OPEN FIRES

No person shall kindle or build fires in any park except in fireplaces, fire rings, or stoves provided for that purpose. For observed violations of this section, the Park Superintendent, Park Rangers or others acting in their behalf, may request fires be extinguished at any given time. Upon leaving such fires, it shall be the duty of all persons using the fire to see that said fire is extinguished.

SECTION 5: INJURY TO PARK PROPERTY

No person shall obstruct any walk or drive in any park and no person shall injure, mar, or damage any matter, in a monument, ornament, fence, bridge, seat, tree, fountain, shrub, flower, playground equipment, fireplace, picnic table or other public property within or pertaining to any park.

SECTION 6: POLLUTION

No person shall throw, discharge or other-wise place or caused to be placed in the waters of any fountain, pond, lake, stream, bay, or other body of water in or adjacent to any park or tributary, stream, storm sewer, drain flowing into such water, any substance, matter or things liquid or solid, which will or may result in the pollution of said waters.

SECTION 7: SOURCE OF RUBBISH

No person shall bring in or dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse, or other trash in any waste containers provided in any park in the County of Menominee for that purpose unless such bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse, or trash originates from a permitted use of the parks.

SECTION 8: INFLAMMATORY LANGUAGE

No person shall make any statement to any other person, within ear shot of said person, or about another person, capable of being heard by such other person, which is derogatory, inflammatory, profane, disrespectful, or which describes a sexual activity, or which questions the lineage of such person, or which in anyway can be reasonably interpreted to raise anger of such person hearing such communication. This portion does not purport to limit the free flow of ideas or speech but does intend to prohibit such speech as may interrupt a peaceful enjoyment of Menominee County's Parks.

SECTION 9: SAFETY OF OTHERS

No person shall endanger the safety of any other person by any conduct or act or permit any assault, battery, or engage in fighting within a park regulated by this chapter. No glass containers allowed in parks.

SECTION 10: SOUND SYSTEMS

No person shall use a sound amplification device or any other device that creates noise in excess of the sound level at which the contents of such sound disturbs or annoys a person of average hearing—is used in conjunction with a park assembly permit and is authorized by such permit. Any sound amplification device used in conflict with this permission is subject to seizure by the Park Superintendent, Park Rangers, the Menominee County Sheriff's Department, the Michigan State Police Department, the Michigan Department of Natural Resources, and or any other authorized law enforcement agency. During quiet hours, distance shall be size of campsite. Between 11 p.m. and 7:00 a.m. all sound systems will be turned off.

SECTION 11: SWIMMING

No person shall swim, bathe, or wade in any water or water ways in or adjacent to any park, except in such waters and such places that are designated therefore, and in compliance with regulations that are established and posted by the Park Superintendent and in accordance with the direction of any authorized personnel, present and sitting at the designated site.

SECTION 12: PARK HOURS

Park hours are from 7:00 a.m. to 10 p.m. daily. Anyone found in the park after 10 p.m. not camping with a permit, will be construed to be trespassing and may be prosecuted.

SECTION 12A: PARK CLOSING

Any park, section, or part of the park, may be declared closed to the public by the Park Superintendent or by any other authorized personnel in situations where health, safety and welfare of the general public could be jeopardized if the park were to remain open. As an example, an emergency closing could occur during a tornado, fire, or civil disobedience. The park cannot be closed permanently without authorization from the Parks & Recreation Committee and the Menominee County Board of Commissioners. An emergency meeting of the Committee is to be called within 72 hours of the closing. Failure to call a meeting or to gain approval from a majority of the Committee would require that the park be re-opened immediately after 72 hours.

SECTION 13: ANIMALS

Any animal brought into the Park shall be under immediate control and on a leash not to exceed 6 feet in length which would not allow animals onto another camp site. No animal shall be on the beach.

No horses or riding of horses is allowed in the park except in designated areas. The only designated areas for horses are presently located at Shakey Lakes Park.

SECTION 14: ANIMAL REMOVAL

Any animal found within any county park not in the possession or under the immediate control of the owner or the owner's agent as set forth above, or any animal creating a nuisance or disturbance, may be removed from the park by park personnel or animal control officer.

SECTION 15: SALES

It shall be unlawful for any person other than employees of Menominee County, acting on behalf of the County, to vend, to sell, peddle or offer for sale, any commodity article within the park, unless such sale is authorized by the Menominee County Parks and Recreation Committee.

SECTION 16: CONTROLLED SUBSTANCES

It shall be unlawful for any person to possess, transport, or have under their immediate control any intoxicating liquor, unless the person has attained the age of 21 years.

Transport or possess a controlled substance as defined by Section 7104 of Act No. 368 of the Public Acts of 1978, as amended, being section 333.7104 of the Michigan Compiled Laws.

SECTION 17: SIGNS

It shall be unlawful for any person to paste, glue, tack, or otherwise post or permanently affix any sign, placard, advertisement, banner, or inscription, unless otherwise pre-approved by Park Superintendent. Nor shall any person erect or cause to be erected any sign on any public lands or highways or roads adjacent to a public park, but, this section shall not apply to any properly authorized government official acting pursuant to his official duties.

SECTION 18: ALCOHOLIC BEVERAGE PERMIT

Any person or organization applying for an assembly permit and desiring to dispense alcoholic beverages for sale, (non-profit organization) must first secure a license for same from the Michigan Liquor Control Commission and secure liquor liability insurance and display evidence of such license and insurance to the Menominee County Sheriff and the Menominee County Parks & Recreation Committee prior to said assembly permit being granted. There is a minimum refundable deposit of one hundred dollars (\$100.00) required.

SECTION 19: CAMPING PERMITS

It shall be unlawful for any person, organization or corporate group to camp without a camping permit issued by the Menominee County Park System.

- A) It shall be unlawful for any person to obtain a camping permit for use of a camping party for which he is not a member.
- B) The senior member of any camping party having obtained a permit as set forth above must be at least eighteen (18) years of age.
- C) It shall be unlawful for non-campers to visit between the hours of 10:00 p.m. - 7:00 a.m.
- D) Campers shall inform the office if they plan to leave a campsite unoccupied for more than twenty-four (24) hours.

SECTION 19A: CAMPING PERMIT VIOLATION

Any violation of any section of the above ordinance may result in revocation of any County Park camping permit or eviction from the park or both.

SECTION 20: CAMPING

Campsites are allocated 50% for short-term use (less than 14 days) and 50% for long-term use (over 14 days). Site designation to be determined by Parks Superintendent or his designee.

SECTION 20A: CAMPSITE CLEANUP

Minimum clean-up charge of \$50.00 to the registered camper for Park Personnel having to clean up a campsite.

SECTION 21: QUIET HOURS

Quiet hours shall prevail in the campground between 11:00 p.m. and 7:00 a.m.

SECTION 22: DIGGING

It shall be unlawful for any person, individual, organization or corporate group to do any trenching or digging on the campsite or the surrounding area.

SECTION 23: MOTOR VEHICLES, PURPOSES

The use of a registered motor vehicle in any County Park shall be for the purpose of establishing a camp and for transportation in and out of the campground. "CRUISING" or "JOY RIDING" within any County Park is strictly prohibited.

SECTION 24: MOTOR VEHICLES, OPERATION

A) It shall be unlawful for any individual to operate or park a motor vehicle within a park except on roads or designated parking areas. It is also illegal for a vehicle to be in the park after 10:00 p.m. without an annual permit issued by the park office. If a vehicle is found without an annual permit it shall be deemed illegally parked and subject to a parking violation fee of \$10 per day. When a motor vehicle is found parked in the park area, the registration plate displayed on the vehicle shall constitute prima facie evidence that the owner of the vehicle was the person who parked it on the location where it was found. B) Motor vehicles cannot be operated on a park road or parking lot at a speed in excess of ten (10) miles per hour or as posted or in an unsafe manner or by disobeying traffic signals or signs.

SECTION 25: OFF ROAD VEHICLES

It shall be unlawful to operate an off-the-road motor driven vehicle such as a minibike, motorcycle, snowmobile, ATV or any motorized device except on designated roads, trails, or areas posted for such use without proper prior written authorization from the Park Superintendent or Park Rangers.

SECTION 26: MASS GATHERINGS

Campsites are provided for reasonably quiet outdoor recreational experiences. Mass gatherings are only permitted pursuant to a permit for such purpose obtained in the manner set forth in the "Menominee County Mass Gathering Ordinance" as adopted by the Menominee County Board of Commissioners on June 3, 1977.

SECTION 27: FIREWORKS

No fireworks will be allowed in the park. Any discharge or lighting of any type of firework in the park will be subject to a charge of \$50 per incident

SECTION 28: FIREARMS AND HUNTING

It shall be unlawful for any person to hunt within park boundaries. It shall also be unlawful for any person to carry or possess within the boundaries of a County Park any firearm unless unloaded in both barrel and magazine. This provision does not apply to a target range officially established, supervised, and sanctioned by the Menominee County Parks & Recreation Committee.

SECTION 29: OTHER WEAPONS

It shall be unlawful for any person to carry or possess within the boundaries of any County Park items such as: air gun, gas gun, spring loaded gun, or sling-shot.

SECTION 30: BOW AND ARROW

It shall be unlawful for any person to shoot with a bow and arrow within or onto the boundaries of any County Park unless said shooting is done on a designated archery range.

SECTION 31: TRAPPING

It shall be unlawful for any person to trap or use traps within the boundaries of any County Park unless permission is sanctioned by the Menominee County Parks & Recreation Committee.

SECTION 31-32: PAVILION RENTAL

Rental of Park Pavilion is available for \$50.00.

SECTION 32-33: STORAGE

Off-site storage of boats and/or trailers is available at Shakey Lakes Parks from May through September (except Fair Days) at a cost of \$1.00/day or \$25.00/month.

SECTION 33-34: GENERATORS

It shall be unlawful for any person to operate any type of generator on any campsite within any Menominee County Park unless permission is sanctioned by the Menominee County Parks & Recreation Committee.

SECTION 33-35: Shoreline

The Parks' shorelines are to be enjoyed by all visitors and are not the sole possession of a lease camper or daily camper. A buffer zone of eight (8) feet following the shoreline of any lake or river within any county park is established.

SECTION 33-36: PENALTIES

Any violation of any section of this ordinance shall be deemed a civil infraction, and any person upon conviction thereof, shall be punished by a fine of not more than one hundred dollars (\$100.00) and cost of prosecution.

SECTION 34-37: SEVERABILITY

If any portion of this regulation or the application thereof to any person or circumstances shall be found to be invalid by a court, such invalidity shall not affect the remaining portion or applications of this regulation which can be given effect without the invalid portion or application, provided such remaining portions are not determined by the Court to be inoperable, and to this end this regulation is declared to be severable.

SECTION 35-38: ADOPTION

It is hereby ordained by the People of Menominee County, represented by the County Board of Commissioners, that the foregoing regulations affecting the public health, safety, and welfare of the County of Menominee are hereby adopted.

SECTION 36-39: EFFECTIVE DATE

This ordinance shall take effect sixty days subsequent to proposal by the Menominee County Parks & Recreation Committee and adoption by the Menominee County Board of Commissioners. All ordinances or part of ordinances inconsistent herewith are hereby repealed.

ADOPTED: April 10, 1984
REVISED: July 11, 1989
REVISED: April 30, 1991
REVISED: November 23, 1992
REVISED: February 27, 1995
REVISED: February 26, 1995
REVISED: February 26, 1996
REVISED: June 23, 1997
REVISED: May 25, 2010
REVISED: March 22, 2011
REVISED: November 27, 2012

Menominee County Parks Seasonal Lease Campsites
Policies and Procedures

1. Each leased campsite shall have the occupant (lessee) sign and abide by the Seasonal Campsite Lease Agreement with Menominee County.
2. Lease sites of only five (5) months and six (6) months will be offered at Shakey Lakes Park.
3. Lease sites for Shakey Lakes Park will commence on the first of the month and terminate at the end of the month. Five month lease sites will begin on May 1st and end on September 30th. Six month lease sites will begin on May 1st and end on October 31st. Exceptions may be noted on the lease with the approval of the Menominee County Administrator.
4. Lease sites of one (1), two (2), three (3), four (4), and five (5) and six (6) months will be offered at Kleinke Park.
5. Lease sites for Kleinke Park will commence on the first (1st) of the month or the fifteenth (15th) of the month starting in May.
6. Lessee staying longer than their Lease Agreement will be required to pay the daily camping rate for each additional day.
7. If a lessee requests to move to a different site, the requested site has to be an unoccupied non-water site.
8. If multiple lessees request the same unoccupied non-water site, the length of documented years of requesting the site shall be the determining factor. If multiple lessees have requested the same site for the same amount of the years, the multiple lessees will be placed in a lottery and the chairman of the Parks and Recreation Committee or the County Administrator will draw the name of the lessees who will be awarded the new site.
9. Water sites at Shakey Lakes will consist of 50% availability for lease sites and 50% for daily use sites. Currently, there are more than 50% leased water sites. The current lessees will be allowed to maintain their current sites but if a water site is forfeited by a lessee that site will not be available for lease until the available leased water sites are below 50%.
10. Water sites at Kleinke Park will consist of 50% availability for lease sites of five (5), six (6), four (4), three (3), two (2), and 1 month sites and 50% for daily use campers. Currently, there are more than 50% leased water sites. The current lessees will be allowed to maintain their current sites but if a water site is forfeited by a lessee the site will not be available for lease until the available water sites are below 50%.
11. Water Sites at Kleinke Park are as follows:
12. Water Sites at Shakey Lakes Park are as follows:

County Campground Rates				
Delta County	Daily Rate Residents	Daily Rates non resident		
lake/river sites	\$26.00	\$28.00		
electric	\$24.00	\$26.00		
rustic	\$15.00	\$17.00		
Dickinson County				
all sites	\$20.00	\$24.00		
10% discount on 30 days or more				
Iron County			Daily Breakdown	
electric	\$19.00	\$20.00	Resident	Non-residents
30 days	\$435.00	\$475.00	\$14.50	\$15.83
Seasonal (May 15 to Aug 15)	\$1,425.00	\$1,495.00	\$15.32	\$16.42
Marquette County	per day	5 nights	1 month	Daily Breakdown
nonelectric	\$16.00	\$70.00	\$360.00	\$12.00
electric	\$21.00	\$95.00	\$510.00	\$17.00
electric/water	\$26.00	\$120.00	\$660.00	\$22.00
50 amp	\$28.00	\$130.00	\$720.00	\$24.00
Oconto County				
All Sites	\$25.00			
Marinette County				
electric at Twin Bridges Park	\$20.00			
electric at Morgan Park	\$15.00			
Rustic at several parks	\$10.00			

**MENOMINEE COUNTY PARKS & RECREATION
KLEINKE PARK
M-35 INGALLSTON TOWNSHIP
(906)-863-7525
2012 SEASONAL SITE REGISTRATION**

FIRST NAME: _____ LAST NAME: _____ M/INITIAL: _____
 ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: () _____ WORK/DAY PHONE: () _____

SPOUSE'S NAME: _____ WORK/DAY PHONE: () _____
 (Family consists of: Father, Mother and children.)

NAMES OF CHILDREN:

 AGE: _____ AGE: _____ AGE: _____

 AGE: _____ AGE: _____ AGE: _____

RV MANUFACTURER: _____ MODEL: _____ LENGTH: _____ WIDTH: _____
 (Including slide outs)

YEAR OF MANUF: _____ LIC #: _____ STATE: _____

Current/Valid License Plate: YES _____ No _____
 (Rigs over ten years old require management approval each year.)

TYPE: TRAILER FIFTH WHEEL MOTOR HOME PARK MODEL TRUCK CAMPER
 POP UP OTHER

TRANSPORTATION VEHICLE: (Only two vehicles at site-other vehicle must be kept in guest parking.)

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

BOAT:

MAKE: _____ MODEL: _____ REG # _____ STATE: _____ LENGTH: _____ BEAM: _____
 SITE # _____

Six month leases will run May 1, 2012 – November 1, 2012 or May 15-2012 to November 15, 2012
 Five month lease will run May 1, 2012 – October 1, 2012 or May 15-2012 to October 15, 2012

1.	Seasonal Rates (6 Months) for Electrical Site	\$1500.00 _____ (180 day)	\$ 8.33
	Seasonal Rates (5 Months) for Electric Site	\$1350.00 _____ (150 day)	\$ 9.00
	Four Month Rate for Electric Site	\$1260.00 _____ (120)	\$ 10.50
	Three Month Rate for Electric Site	\$1080.00 _____ (90)	\$ 12.00
	Two Month (back to back) Rate for Electric Site	\$870.00 _____ (60)	\$ 14.50
	One Month Rate for Electric Site	\$480.00 _____ (30)	\$ 16.00

**LEASE SITE MUST BE PAID IN FULL BY FEBRUARY 15, 2012. FAILURE TO PAY
 IN FULL BY FEBRUARY 15, 2011 YOUR SITE MAY BE REASSIGNED
 TO NEXT AVAILABLE LESSEE.**

2.	BOAT	
	REGULAR	\$ 20.00 _____
	SENIOR 65 and OVER	\$ 10.00 _____
	OVER 70	FREE _____

3. TOTAL

4. FULL PAYMENT DUE FEBRUARY 15, 2012

Day Rate - \$24.00 ELECTRIC
 Day Rate - \$15.00 NON-ELECTRIC

**MENOMINEE COUNTY PARKS & RECREATION
 SHAKEY LAKES PARK
 N-8390 COUNTY PARK ROAD
 STEPHENSON, MI 49887
 (906)-863-7525
 2012**

SEASONAL SITE REGISTRATION

FIRST NAME: _____ LAST NAME: _____ M/INITIAL: _____
 ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: (____) _____ WORK/DAY PHONE: (____) _____

SPOUSE'S NAME: _____ WORK/DAY PHONE: (____) _____
 (Family consists of: Father, Mother and children.)

NAMES OF CHILDREN:

 AGE: _____

 AGE: _____

 AGE: _____

 AGE: _____

RV MANUFACTURER: _____ MODEL: _____ LENGTH: _____ WIDTH: _____
 (Including slideouts)

YEAR OF MANUF: _____ LIC #: _____ STATE: _____

Current/Valid License Plate: YES ___ No ___
 (Rigs over ten years old require management approval each year.)

TYPE: ___ TRAILER ___ FIFTH WHEEL ___ MOTOR HOME ___ PARK MODEL ___ TRUCK CAMPER
 ___ POP UP ___ OTHER

TRANSPORTATION VEHICLE: (Only two vehicles at site-other vehicle must be kept in guest parking.)

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

BOAT:

MAKE: _____ MODEL: _____ REG # _____ STATE: _____ LENGTH: _____ BEAM: _____
 SITE # _____

Six-month leases will run May 1-12 - November 1-12.
 Five-month lease will run May 1-12 - October 1-12.

	DAYS		DAILY RATE
1. Seasonal Rates (6 Months) for Electrical Site	(180)	\$1500.00 _____	\$ 8.33
Seasonal Rates (6 Months) for Non-electrical Site	(180)	\$960.00 _____	\$ 5.33
Seasonal Rates (5 Months) for Electric Site	(150)	\$1350.00 _____	\$ 9.00
Seasonal Rates (5 Months) for Non-electric Site	(150)	\$840.00 _____	\$ 5.60
2. TWO VEHICLE ANNUAL		FREE _____	
3. LEASE SITE MUST BE PAID IN FULL BY FEBRUARY 15, 2012. FAILURE TO PAY IN FULL BY FEBRUARY 15, 2012 YOUR SITE <u>MAY BE</u> REASSIGNED TO NEXT AVAILABLE LESSEE.			
4. BOAT			
REGULAR		\$ 20.00 _____	
SENIOR 65 AND OVER		\$ 10.00 _____	
OVER 70		FREE _____	
5. TOTAL			
6. FULL PAYMENT DUE FEBRUARY 15, 2012		_____	

2012 SEASONAL CAMPSITE LEASE
- PLEASE READ CAREFULLY -

THIS INDENTURE, made this _____ Day of _____, 20 __, by and between Menominee County Parks, Shakey Lakes Park, Stephenson, MI 49887, hereafter referred to as "LESSOR", and
Of _____, hereafter referred to as "LESSEE."

WITNESS, that the Lessor does hereby lease, demise and let unto the Lessee the following described premises situated in the Township of Lake, County of Menominee, the State of Michigan, described as Site Number and Area, to-wit:

TERM: To hold for a term of _____ beginning on the ___ Day of _____ and ending on the ___ Day of _____.

RENTAL: Lessee shall pay for the total seasonal rent \$ _____ for the term, payable as follows: One payment to be paid in full by February 15, 2012.

**FAMILY
& GUESTS:**

It is agreed and understood that the seasonal family consists of father and/or mother and/or children. The seasonal site rental is for the sole use of your family and that any other person or persons using your camper must register with Lessor and pay the regular overnight campsite fee. All day visitors or overnight guests will be charged an additional fee. Guests must camp in your camping unit only. It is further agreed that dependant children are not allowed to occupy the campsite without their mother or father present. This site may not be sublet or transferred. Guest and visitor passes will be available and issued by the Lessor. LESSEE is responsible for the conduct of their guests and visitors.

**SEASONAL
CAR PASSES:**

ALL VEHICLES entering the campground must display 2012 pass or daily use pass. Only two vehicles are allowed at each site, additional vehicles will be parked in (the) guest parking lot. **Guest and visitor passes are issued at the discretion of the lessor and may be restricted on holiday or busy weekends.**

INSURANCE:

All seasonal campers must maintain their own insurance for any or all damage to their property and equipment while parked or stored inside or outside the Lessor's premises.

**CONDITION
OF CAMPING
UNIT:**

All camping units over ten (10) years old must have prior approval of Lessor. Lessee agrees to keep their camper in proper repair and condition during the term of this agreement. Household type air conditioners are not permitted.

MAINTENANCE

OF SITE: Lessee agrees to maintain the area of their site excluding grass cutting which will be performed by the Lessor. All planting of flowers, shrubs, etc., must be approved by Lessor and becomes the property of Lessor. On site sheds (must be of a rubbermaid or heavy plastic material and maximum size to be determined by Parks Superintendent)(Max. H-8', L-7',W-7' or H-6',W-7',L-8'), porches, decks screen houses or other such buildings or structures are permitted with approval of the Parks Committee. All garbage will be placed in appropriate campground receptacles in timely manner. No generators allowed in park.

**FIREWOOD,
PATIO AND
BUG LIGHTS:**

Patio and bug lights shall be turned off when camper is not occupied and when retiring for the evening. No large wood piles will be allowed without approval of Park's Superintendent.

**CAMPGROUND
RULES:**

Lessee acknowledges they have read this agreement as well as the list of campground rules (attached) of the Menominee County Shakey Lakes Park and agrees to abide by both.

LIFEGUARD:

The undersigned acknowledges that there will be no lifeguard on duty on the premises. The undersigned, his/her family and guests using boats of any type, swimming or being in the area of the pool, pier, beach or shoreline will be doing so at their own risk and shall hold the lessor harmless from any liability thereon and shall assume all responsibility for supervision of their family and guests. **This contract constitutes acknowledgment of the signing of a full release for this liability and responsibility.**

DEFAULT:

If the Lessee does or shall neglect to perform and observe any or either of the covenants and conditions hereinbefore contained which on his or her guests part are to be performed, the Lessor lawfully may immediately or at any time thereafter any while such neglect or default continues, evict the said Lessee and those claiming under him and remove their effects without prejudice or any remedies which might otherwise be used for ridders of rent and such expulsion in removing, whether by the direct act of the Lessor or his assigns, or through the medium of legal proceedings for the purpose instituted, shall not affect the liability of the Lessee or his representatives, for the past rent due or future rent to accrue under this lease, but the same shall continue as if such removal or expulsion have not taken place. The Lessee further covenants to pay and discharge all responsible costs, attorneys fees and expenses that shall be made and incurred by the lessor in enforcing the covenant and agreements of this lease.

TERMINATION:

Lessor reserves the right to terminate this lease at any time for any reason. If Lessor terminates lease during the term of agreement, LESSOR will refund on a pro-rata basis. Termination may be enforced immediately by Park Superintendent.

LESSEE may within ten (10) days file an appeal to the County Parks Committee. The County Parks Committee must respond with a written response or a scheduled public hearing within thirty (30) days. If the issue is not resolved to lessee's satisfaction, the lessee may within ten (10) days appeal to the Menominee County Board of Commissioners who within sixty (60) days shall respond with a written response or have the issue placed on a monthly agenda.

END OF TERM:

The Lessee expressly agrees to quit and deliver of said premises to the Lessor peaceably and quietly at the end of said term. ~~Lessee shall have the right of final renewal for the proceeding year~~ Lessor reserves the right to reject a renewal for the proceeding year, thus termination the future Lease agreements.

Send payment to Menominee County Courthouse, Attn: Parks – Camping Lease, 839 10th Ave Menominee, Michigan 49858

IN WITNESS WHEREOF, the said parties have executed this lease the day and year set forth above.

LESSOR: By: _____

LESSEE: _____

DATE: _____

**MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE
2012 Parks Price List**

Menominee County Parks are now accepting reservations for 5-month and 6-month lease sites for the 2011 camping season. Lease site must be paid in full by February 15, 2012. Lease site applications for Shakey Lakes or Kleinke Park can be picked up at the Menominee County Treasurer's Office or by Calling Park Assistant Superintendent at 906-863-7525. Reservations for the 2011 camping season at Shakey Lakes will be starting April 23rd at 6:00 am C.S.T. at the Shakey Lakes Park office, or phone 906-753-4582. On April 26th, reservations will be limited to five (5) reservations per person. From February 15, 2012 thru March 15, 2012- 1, 2, 3, or 4 month leases will be available at **KLEINKE PARK ONLY**. These leases will be awarded to the longest term lease requested down to the shortest term lease. The maximum number of leases per month will be limited to a total of 15. For more information, please call [906] 863-7525.

Gate Fee's

Annual (Menominee Co. Resident w/vehicle registration)--	\$ 10/ second FREE
Annual (Non-Resident)-----	\$ 10/ second \$5
Annual Senior Citizen (Meno. Cnty Resident)(65 yrs & older)	\$ 8/ second FREE
Annual Senior Citizen (Non-Resident)-----	\$ 8/ second \$4
Daily (Menominee Co. Resident w/vehicle registration)---	\$ 2.00
Daily (Non-Resident)-----	\$ 3.00
Daily Senior Citizen (70 yrs & older)-----	FREE

Camping Shakey Lakes

Reservations-----	\$ 5.00
Electric Campsites (50 amp electric, when available)-----	\$24.00
Electric Campsites (20 amp electric, when available)-----	\$22.00
Non-Electric Campsites-----	\$15.00
Senior Citizen Discount Per Night-----	N/A

General

Pavilion Rental-----	\$ 50.00
Storage -----	\$.85 sq/ft
Boat Launch (Mason, Shakey, Stoney)-----	\$ 2.00/day
Boat Launch Annual-----	\$ 20.00
Boat Launch Senior-65-70 years old-----	\$ 10.00
Boat Launch – Seniors Over 70 -----	Free

Camping Kleinke

Reservations-----	N/A
Electric Campsites (50 amp electric, when available)-----	\$24.00
Non-Electric Campsites-----	\$15.00

Free entrance and boat launch into Park on Michigan	
Free Fishing Weekend (Friday, Saturday, Sunday)	Yes

Shakey Lakes Lease Site Rates

Seasonal Rates for Electric Site (6 Months) May1-11 to November 1-11	\$1500.00 - 8.33
Seasonal Rates for Non-electric Site (6 Months) May1-11 to November1-11	\$960.00 - 5.33
Seasonal Rates for Electric Site (5 Months) May 1 -11 to October 3 -11	\$1350.00 - 9.00
Seasonal Rates for Non-electric Site (5 Months) May 1-11 to October 3-11	\$840.00 - 5.60

DAZLY
RA+E

Kleinke Park Lease Site Rates

Seasonal Rates (6 Months) for Electrical Site

\$1,500.00 - 8.33

Seasonal Rates (5 Months) for Electric Site

\$1350.00 - 9.00

Four Month Rate for Electric Site

\$1260.00 - 10.50

Three Month Rate for Electric Site

\$1080.00 - 12.00

Two Month (back to back) Rate for Electric Site

\$870.00 - 14.50

One Month Rate for Electric Site

\$480.00 - 16.00

For More Lease Site Information, Please Call (906) 863-7525 or 863-7779