

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian R. Bousley– County Administrator
Sherry DuPont – Administrative Assistant
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The Menominee County
Parks and Recreation Committee
Will meet on **Monday ~August 1, 2016**
at **5:00 p.m. C.D.T. at**
Shakey Lakes Park ~

~A Quorum of The Menominee County Board of Commissioners may be present~

AGENDA

- A. Call Meeting to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda
- E. Approval of Previous Meeting Minutes
- F. Public Comment
- G. Business
 - a) Park Ranger/Park Manager Updates
 - b) Monthly Budget Review
 - c) Project/Grant Updates
- H. Correspondence
- I. Any Other Items Members Wish to Present
- J. Public Comment
- K. Adjournment

Charlie Meintz- Chair

Larry Schei-Vice Chair

Ray Williams James Furlong

Bill Cech Bernie Lang

Gerald Piche Jan Hafeman

John Nelson

Menominee County Parks and Recreation Committee

Meeting Minutes

June 6, 2016

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at Kleinke Park.

Reporting for roll all were: County Commissioners Bill Cech, County Administrator Brian Bousley, Dick Peterson, Kathy Branz, Bob Desjarlais and guest Larry Phellps. Excused were Vola Bleile and Commissioner James Furlong.

Approval of agenda: Kathy made a motion that was seconded by Dick to approve the agenda. The motion carried.

Minutes: A motion was made by Dick to approve the minutes from the last meeting, with a correction that Vola was present (rather than excused), was seconded by Bill. All in favor.

Public Comments: None

Business:

- a. A moment of silence was observed for Ruby Ivens.
- b. No'squito Natural – a garlic spray, all natural at a cost of \$10 per campsite; with a 21 day cycle. Shakey Lakes would be 135 @ \$10 X 4 = \$5,400; Kleinke would be 31 @ \$10 X 4 = \$1,240 which totals \$6,640 per year. Dick suggested asking Karen if there are 3-5 sites that might be worse than others and do a test on them to check the results. Bill said we should get a MSDS sheet on the product to see if a person has to be licensed to apply.
- c. Park Ranger/Manager Update: Brian reported that a drain field pipe broke at Kleinke and Jim was able to dig it up and fix it.

Memorial Day weekend is looking great Kleinke was $\frac{3}{4}$ full, River had a couple, Bailey had a good crowd, Mason had a couple and Shakey Lakes Memorial Day looked great – approximately \$7,200 weekend.

The horse coral was \$7,300 – grant was \$5,000 and the fair board paid the balance.

Brian applied for a \$2,500 grant to replace the roof on the Beach Pavilion at Shakey Lakes Park.

One summer help was let go, but a new one will start next week.

Bill is going to get decals at Nerat's to replace the painted \$20 on the sign at Kleinke so it looks more professional

- d. Monthly Budget Review: The goal for Shakey Lakes camping fees is \$70,000 and we are now at \$28,654. Shakey Lakes lease sites was short one but that

was filled from the waiting list. As of May 31, 2016 we were at 60% of projected income and 36% of expenses.

Polka-Polka from Channel 11TV has shown an interest in doing one of their programs at Shakey Lakes and they do all the work. It was suggested to block out camp sites for the people that are part of the program

Alger/Delta is having their annual meeting at the Escanaba Fair Grounds

- e. Park Projects/Grants: Future projects for Kleinke would be to pave the road, one campsite handicap accessible and add a couple of rustic sites on the North end.

Bob said he attended the Shakey Lakes Association meeting regarding invasive species. He suggested putting a park wash station in, where the vehicles/boats would be policed at the gatehouse. He also stated there is a State Law that if vegetation is on boat or trailer it is not allowed in Michigan Waters. Signs could be put up at Shakey Lakes and they would have to fill out a survey – where and when was boat last in water, was water skis, or equipment last in water? If it has been more than 4 days there is no issue as invasives die within that time.

If the boat/equipment has to be washed the water has to be 120 degrees or higher. A good place for this would be up by the circle to the right with water collection on a slab Park personnel (Ranger or summer help) could be called on the radio to run the equipment

At River Park we have closed the grant with the DNR.

At Stoney Point the project will start on 6/27 and be done on 7/1; going out 24' redoing the apron and ramp.

River Park, Mrs. Albright – everything is fine and everything is marked.

Linka surveyed all the parks and only has Mason left. The forester will then present the numbers on the species.

H. Correspondence – None

I. Any other Item Members Wish to Present – Dick said he knows where there is a boat with rails and no seats. It is stored in a building and he will contact the owner to see if it is available

J. Public Comment – None

K. Adjournment – Motion by Kathy to adjourn at 6PM, seconded by Bill with all in favor.

PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	BALANCE		END BALANCE		% BGD USED
		NORMAL	(ABNORMAL)	2015-16 AMENDED BUDGET NORMAL	06/30/2016 (ABNORMAL)	
Fund 208 - COUNTY PARKS						
Assets						
Dept 000						
208-000-001.00	CASH		88,702.29		90,884.17	
208-000-004.00	IMPREST CASH		300.00		300.00	
208-000-040.00	ACCOUNTS RECEIVABLE		0.00		0.00	
208-000-084.00	DUE FROM OTHER FUNDS		0.00		0.00	
208-000-123.00	PREPAID EXPENSE		1,498.54		0.00	
208-000-123.01	Prepaid Insurance		0.00		0.00	
Total Dept 000			90,500.83		91,184.17	
TOTAL Assets			90,500.83		91,184.17	
Liabilities						
Dept 000						
208-000-200.00	ACCOUNTS PAYABLE		(0.22)		0.00	
208-000-257.00	Accrued Wages Payable		0.00		0.00	
208-000-273.00	UNDISTRIBUTED RECEIPTS		2,424.58		2,424.58	
208-000-276.00	RECEIPTS REFUNDABLE		0.00		0.00	
Total Dept 000			2,424.36		2,424.58	
TOTAL Liabilities			2,424.36		2,424.58	
Fund Equity						
Dept 000						
208-000-390.00	FUND BALANCE		42,916.51		58,996.38	
208-000-393.03	DESIGNATED FUND BALANCE		724.50		724.50	
Total Dept 000			43,641.01		59,720.88	
TOTAL Fund Equity			43,641.01		59,720.88	
Revenues						
Dept 000						
208-000-441.01	HANNAHVILLE GRANT		6,000.00	0.00	0.00	0.00
208-000-649.00	FIREWOOD SALES		115.00	200.00	8.00	4.00
208-000-649.01	TIMBER SALES		0.00	0.00	0.00	0.00
208-000-649.02	ICE SALES		0.00	0.00	0.00	0.00
208-000-651.01	ANNUAL		4,638.00	8,000.00	4,242.00	53.03
208-000-651.02	ANNUAL 2 FOR		0.00	100.00	0.00	0.00
208-000-651.03	DAILY		824.00	4,250.00	583.00	13.72
208-000-651.04	SENIOR CITIZENS		0.00	0.00	0.00	0.00
208-000-651.05	GATE RECEIPTS FOR FAIR		0.00	6,000.00	0.00	0.00
208-000-653.01	SHAKY CAMPING FEES		44,348.00	70,000.00	45,519.00	65.03
208-000-653.02	KLEINKE CAMPING FEES		3,801.00	15,000.00	4,084.00	27.23
208-000-653.03	RIVER PARK CAMPING		0.00	0.00	70.00	100.00
208-000-654.00	SHAKY LAKE LEASE SITES		69,612.00	69,000.00	67,750.00	98.19
208-000-654.02	KLEINKE LEASE SITES		10,185.00	12,000.00	16,710.00	139.25
208-000-666.01	PAVILLION-SHAKY		150.00	200.00	250.00	125.00
208-000-666.02	PAVILION-KLEINKE		50.00	100.00	50.00	50.00
208-000-666.03	RIVER PARK PAVILLION		0.00	0.00	100.00	100.00
208-000-667.02	Outside Storage		2,451.65	2,500.00	761.00	30.44
208-000-667.03	Inside (Fair) Storage		3,677.65	3,500.00	1,619.45	46.27
208-000-673.00	SALES OF PROPERTY		0.00	0.00	0.00	0.00
208-000-673.01	FIREWOOD-KLEINKE		30.00	300.00	25.00	8.33
208-000-673.02	ICE-KLEINKE		0.00	100.00	0.00	0.00
208-000-673.03	PAID SHOWERS-KLEINKE		69.50	500.00	159.25	31.85
208-000-673.04	PAID SHOWERS-SHAKY		647.75	3,000.00	456.25	15.21
208-000-676.00	MISCELLANEOUS RECEIPTS		301.00	100.00	76.00	76.00
208-000-676.01	PLAYGROUND EQUIPMENT		0.00	0.00	0.00	0.00
208-000-676.02	Sweatshirt Revenue		0.00	0.00	0.00	0.00
208-000-677.02	REIMBURSEMENTS		56.95	2,398.00	0.00	0.00
208-000-686.00	PARK ADVERTISING		0.00	0.00	0.00	0.00
208-000-694.00	CASH OVER AND SHORT		0.00	0.00	0.00	0.00
208-000-697.00	TRANSFER IN FROM FUND BALANCE		0.00	0.00	0.00	0.00
208-000-699.00	GENERAL FUND APPROPRIATION		0.00	8,310.00	6,232.50	75.00
Total Dept 000			146,957.50	205,558.00	148,695.45	72.34

PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	BALANCE		END BALANCE		% BDGT USED
		06/30/2015 NORMAL (ABNORMAL)	2015-16 AMENDED BUDGET	06/30/2016 NORMAL (ABNORMAL)		
Fund 208 - COUNTY PARKS						
Revenues						
TOTAL Revenues		146,957.50	205,558.00	148,695.45		72.34
Expenditures						
Dept 751						
208-751-704.00	SALARIES	24,477.23	35,734.00	25,752.33		72.07
208-751-705.00	SALARIES - PART TIME	12,873.25	45,630.00	11,989.50		26.28
208-751-706.00	OVERTIME	404.16	1,800.00	72.00		4.00
208-751-707.00	LONGEVITY	700.00	750.00	750.00		100.00
208-751-712.00	HOSPITAL DEDUCTIBLE	13,105.90	15,189.00	13,821.02		90.99
208-751-712.02	HRA REIMBURSEMENTS	0.00	0.00	0.00		0.00
208-751-713.00	LIFE INSURANCE	25.30	30.00	23.42		78.07
208-751-715.00	FICA-OASDI	2,163.25	4,967.24	2,212.94		44.55
208-751-715.01	FICA-MEDI	505.92	1,161.79	517.53		44.55
208-751-716.00	WORKMENS COMPENSATION	1,405.12	2,781.91	2,290.53		82.34
208-751-718.00	RETIREMENT	3,337.61	0.00	0.00		0.00
208-751-727.00	OFFICE SUPPLIES	370.31	500.00	134.93		26.99
208-751-728.00	OFFICE EQUIPMENT	26.38	300.00	0.00		0.00
208-751-729.00	POSTAGE-COUNTY PARKS	227.32	300.00	296.81		98.94
208-751-742.00	GAS, OIL ETC	1,236.00	8,500.00	1,496.26		17.60
208-751-743.00	DIESEL FUEL	0.00	500.00	249.18		49.84
208-751-744.00	L.P. GAS	3,073.39	4,300.00	2,488.36		57.87
208-751-745.00	UNIFORMS	141.98	350.00	110.93		31.69
208-751-745.01	UNIFORMS/SUMMER HELP	0.00	200.00	189.00		94.50
208-751-754.00	Horse Arena Project	0.00	0.00	0.00		0.00
208-751-754.01	SHAKEY LAKES ELECTRICAL UPGRADE PROJECT	0.00	0.00	0.00		0.00
208-751-755.01	JANITORIAL SUPPLIES	2,666.35	3,500.00	1,328.38		37.95
208-751-755.02	OTHER OPERATING/GENERAL	2,601.48	3,000.00	3,855.84		128.53
208-751-755.03	OTHER OPERATING/MISCELLANEOUS	227.19	300.00	71.10		23.70
208-751-755.04	BROCHURES/STICKERS	74.00	300.00	300.00		100.00
208-751-755.05	TREE REPLACEMENT	500.00	500.00	237.00		47.40
208-751-755.06	KLIENKE PARK/ICE SALES	0.00	0.00	0.00		0.00
208-751-755.07	OTHER OPERATING-FIRE RINGS	0.00	0.00	0.00		0.00
208-751-755.08	DEQ Permits	1,108.88	1,500.00	1,095.84		73.06
208-751-756.01	CONSTRUCTION SUPPLIES	711.59	1,000.00	635.07		63.51
208-751-801.00	PROFESSIONAL/CONTRACTURAL SERVICES	2,051.13	8,000.00	11,000.37		137.50
208-751-801.01	PROFESSIONAL-PHYSICALS	534.00	700.00	0.00		0.00
208-751-850.00	TELEPHONE-SHAKEY LAKES	0.00	0.00	0.00		0.00
208-751-850.01	TELEPHONE-SHAKEY LAKES	0.00	0.00	0.00		0.00
208-751-860.00	TRAVEL/Parks Per Diems & Mileage	386.56	600.00	608.07		101.35
208-751-880.00	PROGRAMING/RECREATION	1,293.05	1,000.00	0.00		0.00
208-751-880.01	PLAYGROUND EQUIPMENT	0.00	0.00	0.00		0.00
208-751-880.02	Sweatshirts	142.00	200.00	0.00		0.00
208-751-881.00	GB RV & CAMPING SHOW	0.00	0.00	0.00		0.00
208-751-884.00	Gate Receipts	0.00	6,000.00	0.00		0.00
208-751-884.01	Inside Storage	1,745.12	2,500.00	2,826.35		113.05
208-751-920.00	WATER TESTING	512.35	800.00	532.75		66.59
208-751-920.01	UTILITIES/ELECTRIC	9,259.77	35,000.00	9,495.49		27.13
208-751-930.02	EQUIPMENT MAINTENANCE	833.23	4,000.00	518.19		12.95
208-751-930.03	FACILITY MAINTENANCE	2,926.10	4,000.00	761.65		19.04
208-751-930.04	GROUNDS MAINTENANCE	3,877.92	4,000.00	5,079.68		126.99
208-751-942.00	RENTAL/CONTRACTING	4,799.00	6,000.00	3,635.00		60.58
208-751-953.01	ELECTRICAL UPGRADE - SHAKEY LAKES	0.00	0.00	0.00		0.00
208-751-953.02	ELECTRICAL UPGRADE - KLEINKE	0.00	0.00	0.00		0.00
208-751-964.00	REFUNDS/REBATES	194.00	2,000.00	135.00		6.75
208-751-970.00	CAPITAL OUTLAY	0.00	0.00	0.00		0.00
208-751-981.00	VEHICLE MAINTENANCE	78.77	3,500.00	0.00		0.00
208-751-984.00	NEW/REPLACEMENT EQUIPMENT	1,926.43	2,000.00	1,160.22		58.01
208-751-998.00	CAPITAL OUTLAY	0.00	0.00	0.00		0.00
Total Dept 751		102,522.04	213,393.94	105,670.74		49.52
Dept 998						
208-998-999.00	TRANSFER OUT	0.00	0.00	13,986.00		100.00
Total Dept 998		0.00	0.00	13,986.00		100.00
TOTAL Expenditures		102,522.04	213,393.94	119,656.74		56.07
Total Fund 208 - COUNTY PARKS						
TOTAL ASSETS		90,500.83		91,184.17		

PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	BALANCE		2015-16 AMENDED BUDGET	END BALANCE		BDGT USED
		06/30/2015 NORMAL (ABNORMAL)			06/30/2016 NORMAL (ABNORMAL)		
Fund 208 - COUNTY PARKS							
	BEG. FUND BALANCE	43,641.01			59,720.88		
	+ NET OF REVENUES & EXPENDITURES	44,435.46		(7,835.94)	29,038.71		370.58
	+ FUND BALANCE ADJUSTMENTS	(1,498.54)			0.00		
	= ENDING FUND BALANCE	88,076.47			88,759.59		
	+ LIABILITIES	2,424.36			2,424.58		
	= TOTAL LIABILITIES AND FUND BALANCE	90,500.83			91,184.17		

PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	BALANCE		2015-16		END BALANCE		BDGT USED
		NORMAL	(ABNORMAL)	AMENDED BUDGET	NORMAL	(ABNORMAL)	06/30/2016	
Fund 220 - PARK IMPROVEMENT FUND								
Assets								
Dept 000								
220-000-001.00	CASH	(8,134.19)					7,989.51	
220-000-040.00	ACCOUNTS RECEIVABLE	0.00					0.00	
220-000-078.00	DUE FROM STATE	0.00					0.00	
Total Dept 000		(8,134.19)					7,989.51	
TOTAL Assets		(8,134.19)					7,989.51	
Liabilities								
Dept 000								
220-000-200.00	ACCOUNTS PAYABLE	0.00					0.00	
Total Dept 000		0.00					0.00	
TOTAL Liabilities		0.00					0.00	
Fund Equity								
Dept 000								
220-000-390.00	FUND BALANCE	3,751.64					2,039.83	
Total Dept 000		3,751.64					2,039.83	
TOTAL Fund Equity		3,751.64					2,039.83	
Revenues								
Dept 000								
220-000-541.00	STATE PAYMENT	0.00		0.00			0.00	0.00
220-000-542.00	STATE GRANTS/FISHING MUSEUM	0.00		0.00			0.00	0.00
220-000-580.00	LOCAL GRANT-STONEY POINT	0.00		0.00			0.00	0.00
220-000-580.01	LOCAL GRANT-BAILEY PARK	0.00		0.00			0.00	0.00
220-000-580.02	Local Grant/Shakey Lakes	0.00		2,500.00			2,500.00	100.00
220-000-642.01	TREE HARVESTING - SHAKEY LAKES	0.00		0.00			0.00	0.00
220-000-642.02	TREE HARVESTING - KLEINKE PARK	0.00		0.00			0.00	0.00
220-000-642.03	TREE HARVESTING - BAILEY PARK	0.00		0.00			0.00	0.00
220-000-642.04	TREE HARVESTING - RIVER PARK	0.00		0.00			0.00	0.00
220-000-642.05	TREE HARVESTING - STONEY POINT	0.00		0.00			0.00	0.00
220-000-652.01	BOAT FEES	2,094.40		3,500.00			2,397.76	68.51
220-000-676.00	MISCELLANEOUS RECEIPTS	0.00		4,500.00			4,500.00	100.00
220-000-699.00	TRANSFERS/APPROPRIATION	0.00		20,000.00			28,986.00	144.93
Total Dept 000		2,094.40		30,500.00			38,383.76	125.85
TOTAL Revenues		2,094.40		30,500.00			38,383.76	125.85
Expenditures								
Dept 691								
220-691-953.01	SHAKEY LAKES IMPROVEMENT	0.00		0.00			0.00	0.00
220-691-953.02	KLEINKE IMPROVEMENT	0.00		0.00			0.00	0.00
220-691-953.04	BAILEY PARK IMPROVEMENT	0.00		0.00			0.00	0.00
220-691-953.05	STONEY POINT IMPROVEMENT	0.00		0.00			0.00	0.00
220-691-975.01	BOAT LAUNCHES	0.00		0.00			0.00	0.00
Total Dept 691		0.00		0.00			0.00	0.00
Dept 752								
220-752-953.01	SHAKEY LAKES IMPROVEMENT	9,027.28		15,400.00			5,990.58	38.90
220-752-953.02	KLEINKE PARK IMPROVEMENT	4,952.95		4,000.00			0.00	0.00
220-752-953.03	RIVER PARK IMPROVEMENT	0.00		17,586.00			14,653.50	83.32
220-752-953.04	BAILEY PARK IMPROVEMENT	0.00		4,000.00			4,540.00	113.50
220-752-953.05	STONEY POINT IMPROVEMENTS	0.00		6,300.00			7,250.00	115.08
220-752-970.00	CAPITAL OUTLAY	0.00		0.00			0.00	0.00
220-752-970.01	SHAKEY LAKE CAPITAL IMPROVEMENT	0.00		0.00			0.00	0.00
220-752-975.04	BOAT LAUNCH CONSTRUCTION	0.00		0.00			0.00	0.00

PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	BALANCE		2015-16		END BALANCE		% BDGT USED
		06/30/2015 NORMAL (ABNORMAL)		AMENDED BUDGET		06/30/2016 NORMAL (ABNORMAL)		
Fund 220 - PARK IMPROVEMENT FUND								
Expenditures								
Total Dept 752		13,980.23		47,286.00		32,434.08		68.59
Dept 804								
220-804-704.00	SALARIES/FISHING MUSEUM	0.00		0.00		0.00		0.00
220-804-755.00	OPERATING SUPPLIES/FISHING MUSEUM	0.00		0.00		0.00		0.00
220-804-860.00	TRAVEL/FISHING MUSEUM	0.00		0.00		0.00		0.00
220-804-985.00	EQUIPMENT	0.00		0.00		0.00		0.00
Total Dept 804		0.00		0.00		0.00		0.00
TOTAL Expenditures		13,980.23		47,286.00		32,434.08		68.59
Total Fund 220 - PARK IMPROVEMENT FUND								
TOTAL ASSETS		(8,134.19)				7,989.51		
BEG. FUND BALANCE		3,751.64				2,039.83		
+ NET OF REVENUES & EXPENDITURES		(11,885.83)		(16,786.00)		5,949.68		35.44
= ENDING FUND BALANCE		(8,134.19)				7,989.51		
+ LIABILITIES		0.00				0.00		
- TOTAL LIABILITIES AND FUND BALANCE		(8,134.19)				7,989.51		



RIVER PARK PAVILION - NEW ELECTRIC PANEL

7/16

WATER
SOURCE
↓

RIVER PARK well house

**WATER
SOURCE**



RIVER PARK



RIVER PARK well



STONEY POINT
PUBLIC ACCESS

The U.S. Forest Service
Department of the Interior
Bureau of Land Management
Stoney Point Public Access

BOAT LAUNCH

NO SWIMMING

CLOSE UP
CRUSHED LIMESTONE PARKING LOT



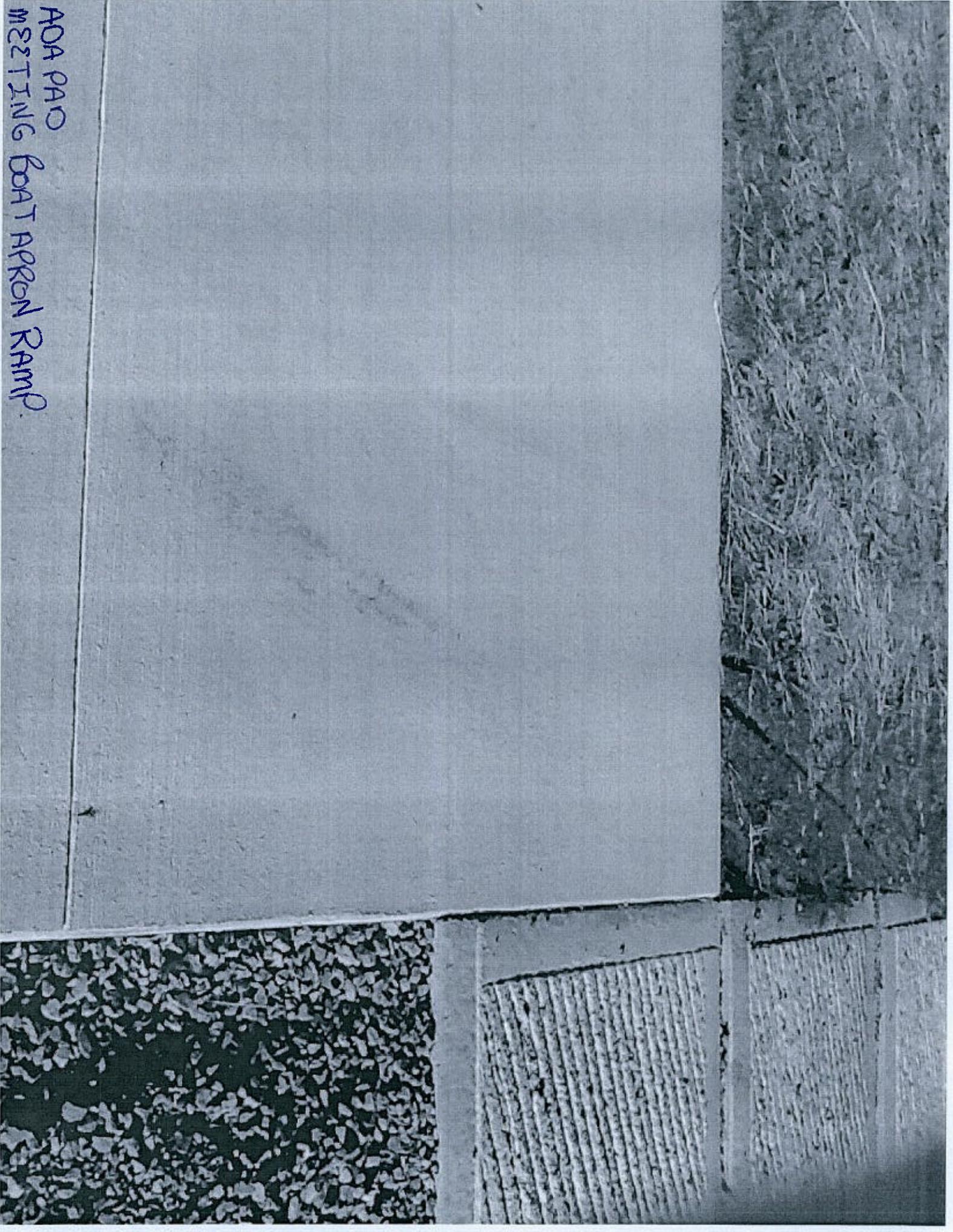


PARKING LOT
ADA UNLOADING ZONE

ADA SIGN



ADA PAD
MEETING BOAT APPROX RAMP.



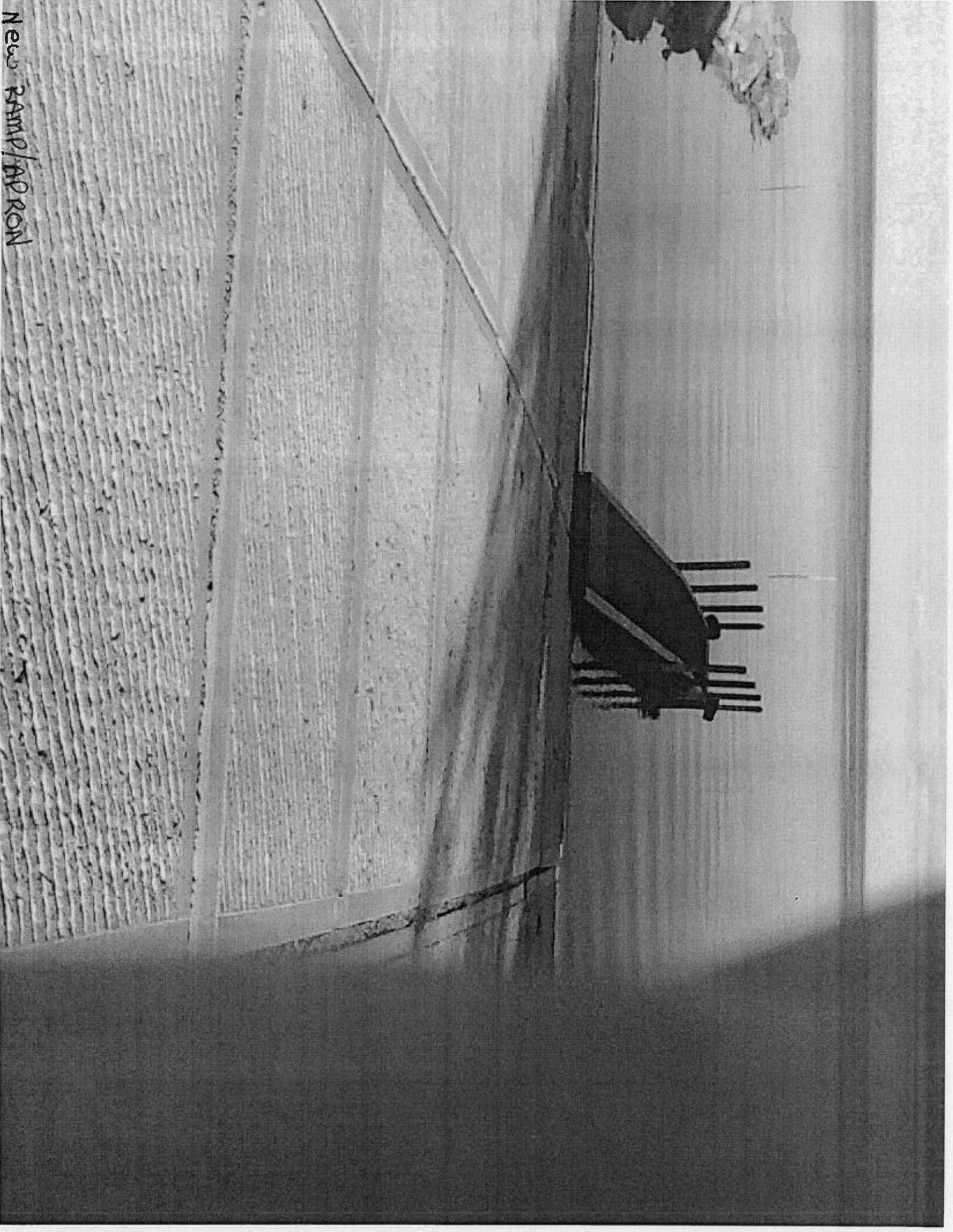
BRANKS & LUNN



NEW RAMP AND
BREAKER WALL



NEW RAMP/APRON





APRON, RAMP
PARKING LOT
AND ADJACENT DUNE ZONE

NEW BOAT RAMP UND ERWÄTER PISCHE

