

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian R. Bousley – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

**The Menominee County
Parks and Recreation Committee
Will meet on **Monday ~December 7, 2015**
at **5:00 p.m. C.D.T.** at
Stephenson Annex, Stephenson, Michigan**

~A Quorum of The Menominee County Board of Commissioners Maybe Present~

AGENDA

- A. Call Meeting to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda
- E. Approval of Previous Meeting Minutes
- F. Public Comment
- G. Business
 - a) Park Ranger/Park Manager Update
 - b) Monthly Budget Review
 - c) Parks Projects/Grants
 - d) River Park Camping
 - e) Lease Program
 - f) Forestry Plan
- H. Correspondence
- I. Any Other Items Members Wish to Present
- J. Public Comment
- K. Adjournment

Charlie Meintz

Larry Schei

Ray Williams

James Furlong

Bill Cech

Bernie Lang

Gerald Piche

Jan Hafeman

John Nelson

Menominee County Parks and Recreation Committee

Meeting Minutes

November 2, 2015

The meeting was called to order at 5:00 pm by Bob Desjarlais at the Stephenson Annex on November 2, 2015.

Reporting for roll call were: Bob Desjarlais, Vola Bleile, Ruby Ivens, Dick Peterson, Glenn Cody, County Commissioner Bill Cech, and County Administrator Brian Bousley. There was a quorum present to conduct the meeting.

Approval of agenda: Ruby made a motion to approve the agenda that was seconded by Glenn. The motion carried.

Minutes: A motion was made by Dick to approve the minutes from the last meeting that was seconded by Ruby. The motion carried.

Public Comment: Kristi Steger from the Delta-Menominee Health Department presented a letter from Menominee resident Lucy Pier in support of banning tobacco products from the county parks. Ms. Steger had spoken to the committee about the health department's tobacco-free parks initiative at its previous meeting on September 8, 2015.

Business:

- a. **Park Ranger / Park Manager Update:** Brian reported that there is currently not much going on, because the parks are more or less closed for the season. It is still possible to camp in the parks in the off-season (at a reduced rate), but there is no water available. Brian also reported that the parks experienced a lot of use throughout the month of October, the most in the last six or seven years. He theorized that the warmer than average temperatures encouraged more patrons to visit the parks before the onset of winter.
- b. **Monthly Budget Review:** Brian distributed copies of the latest budget for the committee's perusal and review. Several questions concerning clarification of specific items were raised and answered. Brian commented that the budget looked good at this point and that income was up across the board over the same period last year with the exception of campsite income from Klenke Park. Several members of the committee commented that this seemed to indicate that the current fee structure was adequate.
- c. **Parks Projects/ Grants:** Brian announced that no bids had been received so far for the replacement of the ramp and pads at Stoney Point, and that all of the improvements at River Park had been completed, although the electrical work was still awaiting inspection. A quote had been received to repair the entry road at Bailey Park, and a grant will be pursued with the DNR for the construction of restroom facilities. Alger Delta Cooperative Electric Association was in the process of electrifying several campsites at Shakey Lakes Park. Brian also reported that there were problems with defective caulk at

the new bathhouse facility at Shakey Lakes Park.

- d. **2016 Park Fee Schedule:** The committee discussed the park fee schedule for the coming year which contains no increases from the previous year. Dick made a motion to add the new campsites at River Park to the fee schedule that was seconded by Bill. The motion carried.
- e. **Lease Program:** Brian recommended the addition of a “lease hold harmless” clause to the current lease agreement. He will consult with Menominee County District Attorney Bill Merkl before officially proposing its inclusion.
- f. **Delta-Menominee County Health Department – Tobacco Program:** Kristi Steger from the Delta-Menominee County Health Department addressed the committee for a second time advocating for a proposal to ban or limit smoking in all county parks. Glenn commented that such a proposal should not be considered without consulting the park patrons. Several other committee members expressed similar concerns. No action was taken pending feedback from the patrons and further discussion.
- g. **Forestry Plan:** Brian announced that the forester was still working on his assessment of a potential timber harvest at the various parks. It is hoped that he will be able to attend the December meeting and offer a full report. Noreen Johnson from the West Shore Fishing Museum presented her findings following a tour of the Bailey Park property on both sides of Highway 35. She expressed her concern regarding the establishment of trails that would require hikers to cross the highway, and offered a suggestion that the committee consider the restoration/reestablishment of historic Native American trails in the area.

Correspondence: A letter of resignation has been received from committee member Glenn Cody effective January 1, 2016. Glenn cited the demands of a growing business and various family matters as reasons for his retirement from the committee.

Public Comment: Kristi Steger and Noreen Johnson expressed their thanks to the committee for listening to their comments.

Any Other Items Members Wish to Present: None.

Vola offered a motion to adjourn that was seconded by Glenn. The meeting was adjourned at 6:10 pm.

Respectfully submitted by Glenn D. Cody

MENOMINEE COUNTY
Standard Budget Report
December 2015 Revenues

Account Title	This Month	Y-T-D	Budget As Of Dec-2015	Difference	Percent
Fund: COUNTY PARKS					
Program Revenues					
Charges for Services					
FIREWOOD SALES	0.00	2.00	200.00	-198.00	1.00
ANNUAL	0.00	12.00	8,000.00	-7,988.00	0.15
ANNUAL 2 FOR	0.00	0.00	100.00	-100.00	0.00
DAILY	0.00	0.00	4,250.00	-4,250.00	0.00
GATE RECEIPTS FOR FAIR	0.00	0.00	6,000.00	-6,000.00	0.00
SHAKY CAMPING FEES	105.00	1,077.00	70,000.00	-68,923.00	1.54
KLEINKE CAMPING FEES	60.00	916.00	15,000.00	-14,084.00	6.11
SHAKY LAKE LEASE SITES	0.00	0.00	69,000.00	-69,000.00	0.00
KLEINKE LEASE SITES	0.00	0.00	12,000.00	-12,000.00	0.00
Total Charges for Services	165.00	2,007.00	184,550.00	-182,543.00	1.09
Interest and Rents					
PAVILLION-SHAKEY	0.00	0.00	200.00	-200.00	0.00
PAVILION-KLEINKE	0.00	0.00	100.00	-100.00	0.00
Outside Storage	0.00	696.00	2,500.00	-1,804.00	27.84
Inside (Fair) Storage	49.00	1,619.45	3,500.00	-1,880.55	46.27
Total Interest and Rents	49.00	2,315.45	6,300.00	-3,984.55	36.75
Total Program Revenues	214.00	4,322.45	190,850.00	-186,527.55	2.26
Special Items					
Other Revenue					
FIREWOOD-KLEINKE	0.00	0.00	300.00	-300.00	0.00
ICE-KLEINKE	0.00	0.00	100.00	-100.00	0.00
PAID SHOWERS-KLEINKE	0.00	66.00	500.00	-434.00	13.20
PAID SHOWERS-SHAKEY	0.00	0.00	3,000.00	-3,000.00	0.00
MISCELLANEOUS RECEIPTS	12.00	73.00	100.00	-27.00	73.00
REIMBURSEMENTS	0.00	0.00	2,398.00	-2,398.00	0.00
GENERAL FUND APPROPRIATION	0.00	1,912.50	7,650.00	-5,737.50	25.00
Total Other Revenue	12.00	2,051.50	14,048.00	-11,996.50	14.60
Total Special Items	12.00	2,051.50	14,048.00	-11,996.50	14.60
Total Revenues	226.00	6,373.95	204,898.00	-198,524.05	3.11

MENOMINEE COUNTY
Standard Budget Report
December 2015 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Dec-2015	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
SALARIES	0.00	5,016.48	35,734.00	30,717.52	14.04
SALARIES - TEMPORARY	0.00	63.00	38,610.00	38,547.00	0.16
OVERTIME	0.00	0.00	1,800.00	1,800.00	0.00
LONGEVITY	0.00	0.00	750.00	750.00	0.00
HOSPITAL DEDUCTIBLE	0.00	4,036.64	15,189.00	11,152.36	26.58
LIFE INSURANCE	0.00	6.90	30.00	23.10	23.00
FICA-OASDI	0.00	323.17	4,532.00	4,208.83	7.13
FICA-MEDI	0.00	75.57	1,060.00	984.43	7.13
WORKMENS COMPENSATION	0.00	0.00	1,843.00	1,843.00	0.00
OFFICE SUPPLIES	0.00	0.00	500.00	500.00	0.00
OFFICE EQUIPMENT	0.00	0.00	300.00	300.00	0.00
POSTAGE-COUNTY PARKS	0.00	0.00	300.00	300.00	0.00
GAS, OIL ETC	0.00	572.59	8,500.00	7,927.41	6.74
DIESEL FUEL	0.00	249.18	500.00	250.82	49.84
L.P. GAS	0.00	439.01	4,300.00	3,860.99	10.21
UNIFORMS	0.00	0.00	350.00	350.00	0.00
UNIFORMS/SUMMER HELP	0.00	0.00	200.00	200.00	0.00
JANITORIAL SUPPLIES	0.00	0.00	3,500.00	3,500.00	0.00
OTHER OPERATING/GENERAL	0.00	7.90	3,000.00	2,992.10	0.26
OTHER OPERATING/MISCELLANEOUS	0.00	0.00	300.00	300.00	0.00
BROCHURES/STICKERS	0.00	0.00	300.00	300.00	0.00
TREE REPLACEMENT	0.00	0.00	500.00	500.00	0.00
DEQ Permits	0.00	895.84	1,500.00	604.16	59.72
CONSTRUCTION SUPPLIES	0.00	13.75	1,000.00	986.25	1.38
PROFESSIONAL/CONTRACTURAL SERVICES	0.00	2,589.84	8,000.00	5,410.16	32.37
PROFESSIONAL-PHYSICALS	0.00	0.00	700.00	700.00	0.00
TRAVEL/Parks Per Diems & Mileage	0.00	77.60	600.00	522.40	12.93
PROGRAMMING/RECREATION	0.00	0.00	1,000.00	1,000.00	0.00
Sweatshirts	0.00	0.00	200.00	200.00	0.00
Gate Receipts	0.00	0.00	6,000.00	6,000.00	0.00
Inside Storage	0.00	2,826.35	2,500.00	-326.35	113.05
WATER TESTING	0.00	100.70	800.00	699.30	12.59
UTILITIES/ELECTRIC	36.16	1,537.35	35,000.00	33,462.65	4.39
EQUIPMENT MAINTENANCE	0.00	78.00	4,000.00	3,922.00	1.95
FACILITY MAINTENANCE	0.00	624.55	4,000.00	3,375.45	15.61
GROUNDS MAINTENANCE	0.00	3,705.00	4,000.00	295.00	92.63
					44.75

MENOMINEE COUNTY
Standard Budget Report
December 2015 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Dec-2015	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
RENTAL/CONTRACTING	0.00	2,685.00	6,000.00	3,315.00	0.00
REFUNDS/REBATES	0.00	0.00	2,000.00	2,000.00	0.00
VEHICLE MAINTENANCE	0.00	0.00	3,500.00	3,500.00	0.00
NEW/REPLACEMENT EQUIPMENT	0.00	0.00	2,000.00	2,000.00	0.00
Total COUNTY PARKS	<u>36.16</u>	<u>25,924.42</u>	<u>204,898.00</u>	<u>178,973.58</u>	<u>12.65</u>
Total Recreation and Culture	<u>36.16</u>	<u>25,924.42</u>	<u>204,898.00</u>	<u>178,973.58</u>	<u>12.65</u>
Total Expenditures	<u>36.16</u>	<u>25,924.42</u>	<u>204,898.00</u>	<u>178,973.58</u>	<u>12.65</u>
CHANGE IN FUND EQUITY	189.84	-19,550.47	0.00	-19,550.47	0.00

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amount
 Year To Print: 2015
 Month To Print: December
 Fund Code Range: 208 COUNTY PARKS to 208 COUNTY PARKS



Michigan Department of Natural Resources – Forest Resources Division

FOREST STEWARDSHIP GRANT PROGRAM OUTREACH & EDUCATION PROJECTS

APPLICATION INFORMATION

This information is provided by authority of Part 501 of 451, PA 1994, as amended, and the U.S. Cooperative Forestry Assistance Act of 1978, CFDA 10.664.

Co-sponsored by:

USDA Forest Service, State and Private Forestry Program
Michigan Department of Natural Resources, Forest Resources Division

APPLICATIONS ACCEPTED YEAR ROUND

This information is available on our website at www.michigan.gov/foreststewardship.

GENERAL INFORMATION:

Michigan Department of Natural Resources (DNR), Forest Resources Division (FRD), in cooperation with the United States Forest Service, has established a Forest Stewardship Outreach and Education Grants Program for special forestry projects. Funding is federal money from the U.S. Forest Service, State and Private Forestry Program, Forest Stewardship Program (FSP) (CFDA 10.664).

Funds will be available to local schools, municipal forest owners, and private organizations on a competitive basis for forestry projects that provide education and outreach to Michigan's family forest landowners. The maximum individual grant amount is \$2,500. This is a cost share program where the limited grant funds may not cover the entire cost of the project. The grantee is not required to provide matching funds, but should expect that the grant may not cover the entire cost of the project. The applicant's matching funds cannot come from other Federal funds. The Michigan Forest Foundation may be a potential source for matching funds (www.michiganforests.org). The project must be completed by **September 30 of each year** to allow for fiscal year-end review, reporting, and payment.

Forest Stewardship, as it relates to this program, is the application of proper economic and ecological principles to the management of private or municipal forest land. The program's purpose is to enable individual landowners to achieve personal land ownership goals and objectives while maintaining forest ecosystems, biological resources and a sustainable supply of forest products for future owners and society as a whole.

The purposes of this grant program include: developing Forest Stewardship Plans for school forests or other municipal and private forests, providing outreach and education to private landowners about Forest Stewardship, providing outreach and education to all citizens about stewardship of our natural resources, and increased understanding of the benefits of actively managing forest ecosystems.

This is a reimbursement grant program: Federal grant monies awarded under this program will be paid only upon evidence of completion of granted projects.

For additional information, visit the DNR website at www.michigan.gov/foreststewardship, or contact:

Mike Smalligan, Forest Stewardship Coordinator, Phone: 517-284-5884; Email: smalliganm@michigan.gov

Forest Stewardship Program
DNR Forest resources Division
PO Box 30452
Lansing MI 48909-7952



FOREST STEWARDSHIP GRANT PROGRAM - OUTREACH & EDUCATION PROJECTS – FISCAL YEAR 2016
APPLICATION INFORMATION

HOW TO APPLY:

Submit an application by email or surface mail. Applications will be accepted from schools, local units of government (municipality, township, county, and other legal entities of local government), individuals, private camps, and non-profit organizations.

Applications must include a Project Narrative and a Budget. The grant application must demonstrate that grant funds are not substitutions for existing program expenditures.

Narrative Information: The narrative should include short and long-term project performance, results and evaluation, organizations involved and people responsible for project implementation and follow-up, impact on private forest landowners and how the project will be continued beyond grant funds (if applicable). Applications should include detailed information for the evaluation committee to review when rating your proposal.

Budget Information: Applications must include the total project cost, grant amount request, and the amount and type of matching funds (cash, in-kind contributions, etc.). Federal monies from other sources may NOT be used as matching funds. In-kind contributions such as in-house or volunteer labor costs, goods, services, etc. should be identified. Volunteer labor/services should be valued as: Adults - \$25/hour, Youths (up to age 16) - \$10/hour. Professional or technical services contributed by businesses or companies may be estimated at commercial/professional rates that are reasonable and customary.

Project records must be available for audits for up to three (3) years, and site reviews for up to five (5) years. Applicants must comply with all applicable state and federal requirements and regulations.

Non-Profit Information: If the project is being performed by a non-profit organization on public land, permission by the landowning authority must be documented (i.e. school district, township supervisor). Lands owned by non-profit organizations and Tribal lands are eligible for use, but applicants must submit a letter from the organization or Tribe ensuring the lands are open to the public for educational purposes.

ELIGIBILITY:

SUSPENDED AND DEBARRED PARTIES:

***Sec. 3016.35 Subawards to debarred and suspended parties.** Grantees and subgrantees must not make any award or permit any award (subgrant or contract) as any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension." List of debarred parties: <http://www.epls.gov>.

Eligible Projects: Several types of projects will be eligible for funding under the program: developing a Forest Stewardship Plan for a school forest or other municipal forest land, outreach and education projects, demonstration areas, and ecosystem planning projects.

Forest Stewardship Plan Preparation: Eligible land includes school forest land, municipal forest land, or private land open to the public. The Forest Stewardship Plan must be prepared by a Certified Forest Stewardship Plan Writer – see list of 125 plan writers at www.michigan.gov/foreststewardship. The Forest Stewardship Plan must include all of the elements required by the Michigan Forest Stewardship Program and also include information about outreach and education to nearby private landowners. The Forest Stewardship Plan must be reviewed and approved by the Michigan DNR prior to reimbursement. The maximum reimbursement for Fiscal Year 2016 is "\$1,000 per plan plus \$2.50 per planned acre up to \$2,500 per Landowner." The Forest Stewardship Program requests permission from the Landowner and Plan Writer to make the Forest Stewardship publically available at www.michigan.gov/foreststewardship to educate private landowners about forest management plans.

Outreach and Education Projects such as youth programs, public service materials, brochures, exhibits, computer programs, and video production and distribution. Grant money cannot pay for equipment purchases such as video camera, computer, etc. Projects must target private landowners, and can also include other citizens. The maximum grant request is \$2,500.

Demonstration Areas such as planting, signing, materials, technology transfer, trails, natural resource improvement, enhancement and protection for demonstration, education and information purposes. Project must be performed on non-federal public land or private land open to the public, and must target private landowners. The maximum grant request is \$2,500.

Ecosystem Projects: Local, watershed or regional projects that target private landowners to actively manage their forest ecosystem for sustainability and forest health. The maximum grant request is \$2,500.

RATING CRITERIA:

Applications will be rated based on two criteria: project goals and project quality. Project goals must include encouraging private forest landowners to actively manage their forest land for sustainability and forest health. Project quality includes project effectiveness, project outcomes, short and long-term impacts, cost effectiveness, and evaluation methods.

Additional criteria include geographic location, project variety, and project relevance. The DNR reserves the right to refine or alter the criteria at any time.

PRIORITY PROJECTS:

The highest priority project for Fiscal Year 2016 is developing Forest Stewardship Plans for school forests. Secondary priority is developing Forest Stewardship Plans for municipal forest land or private land open to the public.

Funds are very limited for outreach and education projects, demonstration areas, or ecosystem projects. These types of projects are not likely to be funded in FY2016.

GRANT AWARD AND EXECUTION OF CONTRACT:

Grants will be awarded to the high priority proposals, as determined by the Michigan DNR, based on the application and other considerations. Following the rating, each applicant will be notified of their status (award and allocation, or no award).

Projects meriting funding consideration, but not at the requested amounts, may be offered reduced awards. Grant recipients will receive grant documents for processing following the initial notification. In addition, grant recipients may be required to meet with FSP staff prior to starting the grant to review project plans and activities.

Grant funds will be paid ONLY upon evidence of completion of project. Project must be completed by September 30. Recipients must comply with all applicable state and federal regulations and requirements.

Projects receiving funds must acknowledge the support of the Michigan DNR, Forest Stewardship Program, and the United States Forest Service, State and Private Forestry Program.

The Michigan DNR reserves the right to withhold award of available grant funds.

Fully completed applications must be approved prior to starting the project.

The Michigan Department of Natural Resources provides equal opportunities for employment and access to Michigan's natural resources. Both State and Federal laws prohibit discrimination on the basis of race, color, national origin, religion, disability, age, sex, height, weight or marital status under the U.S. Civil Rights Acts of 1964 as amended, 1976 MI PA 453, 1976 MI PA 220, Title V of the Rehabilitation Act of 1973 as amended, and the 1990 Americans with Disabilities Act, as amended.

If you believe that you have been discriminated against in any program, activity, or facility, or if you desire additional information, please write: Human Resources, Michigan Department of Natural Resources, PO Box 30028, Lansing MI 48909-7528, or Michigan Department of Civil Rights, Cadillac Place, 3054 West Grand Blvd, Suite 3-600, Detroit, MI 48202, or Division of Federal Assistance, U.S. Fish and Wildlife Service, 4401 North Fairfax Drive, Mail Stop MBSP-4020, Arlington, VA 22203

For information or assistance on this publication, contact Forest Resources Division, Michigan Department of Natural Resources, PO Box 30452, Lansing, MI 48909-7952. Telephone: 517-284-5900.

This publication is available in alternative formats upon request.

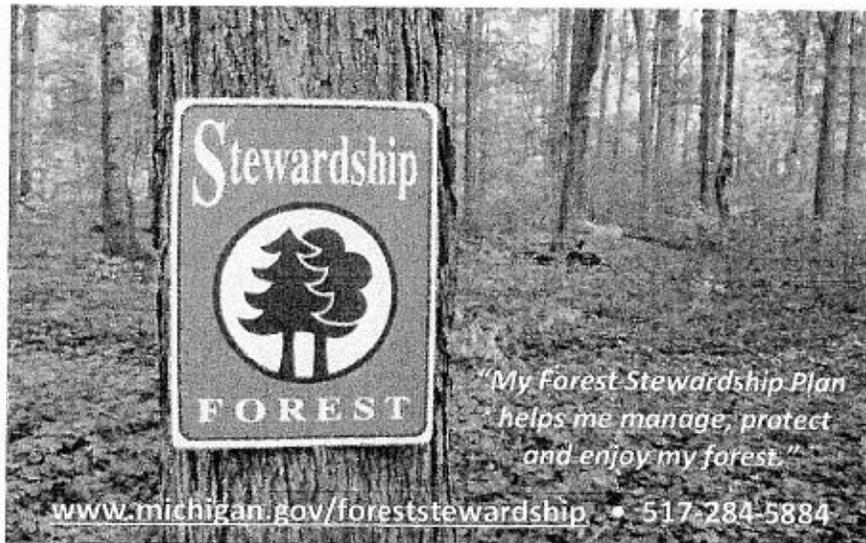


Michigan Forest Stewardship Program

Michigan's Forests. Michigan ranks 11th in the nation with more than 20 million acres of forest land that cover 55% of the land area of our two peninsulas. The State and Federal governments own and manage about 8 million acres of forest land. Private corporations own and manage almost 3 million acres of forest land. However, Michigan's 400,000 family forest owners are the largest group of forest owners with more than 9 million acres of forest land.

What is the Forest Stewardship Program? The purpose of the Forest Stewardship Program is to help landowners *manage, protect, and enjoy their forest*. The Forest Stewardship Program connects landowners with a professional forester to develop a Forest Stewardship Plan to help them achieve their personal goals for their land. The program is a partnership between the U. S. Forest Service (USFS), the Department of Natural Resources (DNR), and private sector foresters and wildlife biologists. Since 1991, more than 5,400 landowners in Michigan have developed their own unique Forest Stewardship Plan to help them manage, protect, and enjoy over 875,000 acres of forest land.

Simple yet Comprehensive Plans. Each Forest Stewardship Plan is a custom plan that describes the landowner's personal goals, unique forest resources, and suggested management activities. The DNR trains private sector foresters and wildlife biologists to write Forest Stewardship Plans that meet USFS guidelines for a simple yet comprehensive plan. There are 125 certified Plan Writers with several available to write plans in every county in Michigan. DNR Service Foresters review Forest Stewardship Plans to ensure that the plans meet Program standards.



Financial Assistance. The Forest Stewardship Program provides financial assistance to lower the cost of a Forest Stewardship Plan. A partial cost share of \$225 per plan plus \$0.50 per acre up to \$2,500 per landowner is available throughout the year for parcels ≥ 20 acres. The cost share is paid through grants to the certified Plan Writers to minimize the application and payment process for landowners. Fees for plan writing will vary between Plan Writers.

Program Benefits. Investing in a Forest Stewardship Plan produces both economic and ecological benefits. A landowner may use their Forest Stewardship Plan to enroll in the Commercial Forest Program or the Qualified Forest Program to lower their property taxes. Although participation in the Forest Stewardship Program is voluntary, these tax law programs require that landowners comply with their forest management plan in exchange for a reduced property tax. The Natural Resources Conservation Service accepts Forest Stewardship Plans when a landowner applies for financial assistance to implement conservation practices recommended in their plan.

Landowners might also use their Forest Stewardship Plan to enroll in the American Tree Farm System to certify the sustainable management of their forest land. A Forest Stewardship Plan also helps prepare for sustainable harvests that fulfill landowner objectives, improve the ecology of the forest, and optimize both current and future income.

Planning Process. The process for developing a Forest Stewardship Plan is simple, but it may take a few months. Landowners should contact several certified Plan Writers to interview them about their management philosophy, time schedule, and fees. Call a DNR Service Forester or visit the Program website for a list of Plan Writers who work in your county. After you hire your selected Plan Writer, fill out the short application form with your Plan Writer, who will send the form to the DNR. After a discussion about your goals for your land, preferably while walking through your forest together, the Plan Writer will do an assessment to gather additional information about your forest resources. When your forester has a draft of your plan ready a few weeks later, read it over, ask lots of clarifying questions, and suggest any needed modifications. When both you and your Plan Writer are satisfied with your Forest Stewardship Plan, the Plan Writer will submit it to a DNR Service Forester for review and approval. After your plan is approved, the DNR will pay the partial cost share payment to the Plan Writer. At the end of the year, the DNR will send a "Stewardship Forest" sign to you to recognize your excellent forest stewardship.

Outreach and Education Grants. Municipal forest owners (schools, counties, townships) and other private groups may be eligible for an Outreach and Education Grant to develop a Forest Stewardship Plan. These grants are for public land or land open to the public and must include educational opportunities for private landowners. A partial cost share of \$1,000 per plan plus \$2.50 per acre up to \$2,500 is available to the landowner or plan writer.

DNR Service Foresters

Western Upper Peninsula	Baraga	Gary Willis	(906) 353 – 6651	willisg2@michigan.gov
Eastern Upper Peninsula	Escanaba	Ernie Houghton	(906) 786 – 2351	houghtone@michigan.gov
Northern Lower Peninsula	Haslett	Mike Hanley	(517) 675 – 5445	hanleym@michigan.gov

DNR Forest Stewardship Coordinator

Southern Lower Peninsula	Lansing	Mike Smalligan	(517) 284 – 5884	smalliganm@michigan.gov
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www.michigan.gov/foreststewardship

Contact Information for Michigan Forest Management Programs	
1.	<p>Forest Stewardship Program</p> <ul style="list-style-type: none"> a. Administered by the Department of Natural Resources b. Website: www.michigan.gov/foreststewardship c. Program Administrator: Mike Smalligan; 517-284-5884; smalliganm@michigan.gov
2.	<p>Qualified Forest Program</p> <ul style="list-style-type: none"> a. Administered by the Department of Agriculture and Rural Development b. Website: www.michigan.gov/qfp c. Program Contact: Scott Zeeb; 517-284-5630; MDARD-QFP@michigan.gov
3.	<p>Commercial Forest Program</p> <ul style="list-style-type: none"> a. Administered by the Department of Natural Resources b. Website: www.michigan.gov/commercialforest c. Program Administrator: Shirley Businski; 517-284-5849; businskis@michigan.gov
4.	<p>Environmental Quality Incentives Program</p> <ul style="list-style-type: none"> a. Administered by the Natural Resources Conservation Service b. Website: www.nrcs.usda.gov/wps/portal/nrcs/main/mi/technical/landuse/forestry/ c. NRCS State Forester: Andy Henriksen; 517-324-5234; andy.henriksen@mi.usda.gov
5.	<p>American Tree Farm System</p> <ul style="list-style-type: none"> a. Administered by the American Forest Foundation b. Website: www.treefarmssystem.org/michigan c. Program Administrator: Scott Robbins; 517-853-8880; srobbins@michiganforest.com



Thursday, November 05, 2015

Mr. Brian Bousley
Menominee County Administrator
839 10th Avenue
Menominee, Michigan 49858

Dear Mr. Bousley:

Contained within this binder are the Land Management Plans for the following Menominee County Parks;
Longrie, Shakey Lakes, River and Mason.

All (4) site locations have commercial harvestable trees that should be managed in order to improve upon forest health, forest productivity, tree species regeneration, wildlife habitat, aesthetics and safety concerns.

In general, I recommend the following timber harvesting practices;

Longrie Park – Even-Age “Seed” Tree Timber Harvest, Date: 10.2015, Acres: 6.5: In order to improve upon forest health, productivity, diversity and regeneration, schedule an even-age “Seed” tree harvest. From 2015-2017, harvest all aspen, white birch, red maple, balsam fir and white spruce 5 inches in diameter and greater at 4.5 feet above the ground, diameter at breast height, DBH. Harvest approximately 75% of the white pine and red pine while retaining large diameter, well-spaced pine “Seed” trees for regeneration purposes. Retain the red oak has “Seed” trees and as wildlife mast trees for acorn production.

Shakey Lakes Park - Individual Selection Timber Harvest, Date: 10.2015, Acres: 70.0: In order to improve upon forest health, forest productivity, diversity and pine-oak regeneration, schedule an individual selection timber harvest. From 2015-2017, harvest all mature quaking aspen 5 inches in diameter and greater at 4.5 feet above the ground, diameter at breast height, DBH. In addition, selectively harvest the poorest quality red maple, black oak, white pine and red pine. Reduce the stocking levels down from 100 to 70 square feet per acre in good quality trees. Retain the best quality pine trees has “Seed” trees and black oak as wildlife mast trees for acorn production.

River Park - Individual Selection Timber Harvest, Date: 10.2015, Acres: 17.0: In order to improve upon forest health, forest productivity, diversity and red oak-pine regeneration, schedule an individual selection timber harvest. From 2015-2017, harvest all mature bigtooth aspen 5 inches in diameter and greater at 4.5 feet above the ground, diameter at breast height, DBH. In addition, selectively harvest the poorest quality red maple, red oak, and white pine. Reduce the stocking levels down from 100 to 70 square feet per acre in good quality trees. Retain the best quality pine trees has “Seed” trees and red oak as wildlife mast trees for acorn production.



Thursday, November 05, 2015

Mr. Brian Bousley
Menominee County Administrator
839 10th Avenue
Menominee, Michigan 49858

Dear Mr. Bousley:

Contained within this binder are the Land Management Plans for the following Menominee County Parks;
Airport, Bailey, Kleinke, and Stoney Point.

The Only (2) sites that have commercial harvestable trees are Bailey and Kleinke Parks. However, due to the location of the parks so close to Lake Michigan, the shallow soil types, the goals and objectives of the park and the high severity of potential windthrow, I recommend you do not implement any commercial timber harvesting practices.

I do recommend the following: 1) Continued removal of "Hazard" trees in order to provide a safe day-use and camping experience, 2) Continued monitoring and management of Exotic Invasive Species, i.e. Phragmites, and 3) Provide adequate and clean facilities for day-use, over-night camping and boat launch facilities.

Menominee County might consider utilizing these sites for educational opportunities such as Outdoor Science and Conservation Labs. Therefore, I have attached the Forest Stewardship Outreach Educational Grant information provided by Mr. Mike Smalligan, Forest Stewardship Coordinator, State of Michigan. Mr. Smalligan is willing to cover the cost of the Land Management Plan through this grant, if Menominee County agrees to complete some type of educational program(s). I recommend you discuss the potential educational opportunities with Mr. Smalligan.

If you need any further assistance, please feel free to contact me at 906.786.3488 (Office) or 906.235.0369 (Cell).

Thank you for hiring UMLMWS.

A handwritten signature in black ink, appearing to read "Dean Francis", is written over the typed name.

Dean Francis
Registered Forester #608
President – UMLMWS

705 4th Avenue North, Escanaba, Michigan 49829
Phone: (906) 786-3488 Fax: (906) 233-9548 Cell: (906) 235-0369 (906) 235-0131
Dean R. Francis: dear@michiganforesters.com James T. Green: todd@michiganforesters.com
Website: www.michiganforesters.com

Mason Park - Individual Selection Timber Harvest, Date: 10.2015, Acres: 15.0: In order to improve upon forest health, forest productivity, diversity and hemlock regeneration while minimizing "hazard" tree, schedule an individual selection timber harvest. From 2015-2017, harvest all over-mature white birch, and bigtooth aspen 5 inches in diameter and greater at 4.5 feet above the ground, diameter at breast height, DBH. In addition, selectively harvest the poorest quality red maple and red oak, i.e. double stems, poor tops, trees with cankers. Harvest only those hemlock trees required for equipment access. Reduce the stocking levels down from 180 to 120 square feet per acre in good quality trees. Retain the best quality hemlock has "Seed" trees and red oak as wildlife mast trees for acorn production.

Prior to timber harvesting, implement Michigan's Best Management Practices such as shoreline and water protection through the establishment of Riparian Area – No Harvest Management Zones. Maintain standing woody snags for bird species primarily in areas where they will not be considered "Hazard" trees to the public. Winter harvesting is recommended at All sites in order to minimize impact to the public, in addition to minimizing soil rutting and soil compaction. Timber harvesting should also be scheduled to minimize the spread of disease such as Oak Wilt.

Within the immediate park locations, I do recommend the following: 1) Continued removal of "Hazard" trees in order to provide a safe day-use and camping experience, 2) Continued monitoring and management of Exotic Invasive Species, i.e. Phragmites, and 3) Provide adequate and clean facilities for day-use, over-night camping and boat launch facilities.

Menominee County might consider utilizing these sites for educational opportunities such as Outdoor Science and Conservation Labs. Therefore, I have attached the Forest Stewardship Outreach Educational Grant information provided by Mr. Mike Smalligan, Forest Stewardship Coordinator, State of Michigan. Mr. Smalligan is willing to cover the cost of the Land Management Plan through this grant, if Menominee County agrees to complete some type of educational program(s). I recommend you discuss the potential educational opportunities with Mr. Smalligan.

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