

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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The Menominee County
Parks and Recreation Committee
will meet on **Wednesday ~ August 11, 2010**
at **3:00 p.m. C.D.T. at River Park**

AGENDA

- A. Call Meeting to Order
- B. Roll Call
- C. Approval of Agenda
- D. Approval of Previous Meeting Minutes – June 9, 2010 & July 14, 2010
- E. Public Comment
- F. Business
 - a. Parks Office Manager/Park Ranger update
 - b. Annual pass, rates, etc.
 - c. Review of 2009/10 Budget
 - d. Review of bids for engineered drawing for Shakey Lakes Bathhouse, Sanitation Station & Septic/drain field
 - e. Update on Fishing Platform
 - f. Lease Extensions
 - g. Park Improvement surveys
 - h. Discussion of park concerns (camp host at Kleinke Park, fireworks in parks, jet boats)
 - i. Any other issues
- G. Correspondence
- H. Any Other Items Members Wish to Present
- I. Public Comment
- J. Adjournment

Gary Eichhorn - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

James Furlong

Garry Anderson

Menominee County
Parks and Recreation Committee
June 9, 2010
Minutes

Members present were Bob Desjarlais, Ruby Ivens, Gail Jerzyk, Commissioner James Furlong, Commissioner Charlie Meintz & Administrator Brian Bousley. Also present were Al Thompson, Ass. Supt. Park & Grounds, Karen Kayser, Park Office Ass., Elaine Barrett, Chair of Bailey Park & Fishing Museum & Michelle Dewitt, CUPPAD. Members absent were Vola Bleile & Judy Bright.

The motion to approve the agenda was made by Commissioner Furlong with a second from Ivens. Motion carried.

Motion to approve the May 12, 2010 minutes was made by Commissioner Furlong with a second from Ivens. Motion carried.

Public Comment: Elaine Barrett gave an update on Bailey Park & Fishing Museum. Memorial Weekend they had a plant sell to raise money for future plans. They have plans to build a Welcome/Gift Shop at the entrance.

- Business:
- a. Michelle Dewitt, CUPPAD. reviewed with us what was needed to update the Menominee County 5 Year Recreation Plan.
 - b. Karen Kayser explained the present budget standings.
 - c. A motion to move forward with plans & bids for the dump station & bathhouse at Shakey Lakes was made by Commissioner Furlong. Commissioner Meintz added a second. Motion carried.
 - d. Ivens had suggested we needed to promote tourism, businesses and recreation in Menominee County. We would need to offer dates and places for different events. Ads for businesses such as golf courses, restaurants, campgrounds, etc could be sold. Desjarlais said his daughter was willing to do a layout for a brochure.
 - e. Capital outlay plans for 2010/2011 FY budget: A retaining wall at River Park to keep the land from sliding into the river is needed. Steps leading down to the river would make accessability much easier. Boundaries of all the Menominee County parks need to be redone. A floating dock for fishing is needed behind the office at Shaky Lakes and by the boat launch. The children are in danger when fishing at the entrance of the park. Al Thompson will draw up the plans and get a price quote for the materials.
 - f. Menominee River Century Bicycle Ride will be June 27, 2010. They have requested using River Park for a stop.
 - g. The new Menominee County Parks Rules will be published.
 - h. Park Rangers have reported complaints about the Jet Ski noise. Bousley will contact Dickenson County about the procedure to ban jet skies from lakes. The pit toilets at Kleinke Park have a new roof & windows. Outside painting is done but inside isn't completed. Shower prices at Kleinke need to be changed to \$.50, the same as at Shakey Lakes.

Public Comment: Elaine Barrett invited the committee to meet at Bailey Park & Fishing Museum for the July 14, 2010 meeting to review the changes. The meeting will be at 3p.m. Motion to adjourn at 2:55p.m. was made by Commissioner Meintz with a second from Ivens.

Gail Jerzyk, Secretary

Menominee County Parks Committee

Menominee County
Parks and Recreation Committee
July 14 2010
Minutes

The meeting was at Bailey Park & Fishing Museum. Members present were Vola Bleile, Bob Desjarlais, Ruby Ivens. Gail Jerzyk, Commissioner James Furlong, Commissioner Charlie Meintz, & Administrator Brian Bousley. Also present were Ass. Parks & Grounds Supt. Al Thompson & Eileen Barrett Chair of Bailey Park & Fishing Museum. Motion to approve the agenda was made by James Furlong, and a second from Charlie Meintz. Motion carried.

James Furlong made the motion to approve the minutes of the previous meeting with a second from Charlie Meintz.

Motion carried.

Mrs Barrett thanked us for having our meeting at the park. A tour was given before the meeting.

Business: a. There wasn't a presentation by the DNRE.

b. Shakey Lakes Bath House Plans: Bids are being requested.

c. Shakey Lakes Fishing Platform: Desjarlais obtain an application for a permit to build 2 platforms.

Treated lumber has to be used. Platforms will be put in in the spring & removed in the winter. Meintz found a couple of men who are willing to help build the platforms & possibly donated some of the materials. The permit will cost \$50.00. Furlong made a motion to move forward with the plans & Meintz made a second. Motion carried.

d. River Park Plans: Thompson & the park rangers did an excellent job of building a retaining wall. Fill has been added. Furlong recommended topsoil & grass seed be added immediately. Mike Marineau is offering lumber to build a couple of benches. The next meeting will be at River Park on Aug 11th. Neighbors in the area will be invited to a 2 p.m. meeting to receive their input. Bousley said if a pressurized water supply is put in, 25 camping sites would be possible.

e. 5 year Recreation Plan Review Timeline: Brian requested we get things done no later than Oct. but sooner if possible.

f. Park surveys will be distributed. This is necessary so the public can tell us what they would like to see accomplished in the parks future.

g Menominee County Tourism: Plans to be discussed will be done at a later date.

h. Jet Boat Issues: Meintz suggested set time limits for them to be on the water so as not to interfere with the fishing boats.

i. 2009/10 Parks Budget: About 3 more major weekends are left in the season.

j. 2010/11 Parks Projects: Move forward with the plans for the Shakey Lakes bath house & dumping station & water supply. Survey the Parks

boundries. Desjarlais suggested if we cut any trees at Longrie Park the lumber be saved for future projects. It was suggested we pave several campsites to make them handicapped accessable.

k. No fireworks allowed in the parks at any time should be added to the park rules and enforced.

l. Camp Host Kleinke Park: It was viewed with mixed opinions.

m. DNRE: Land for sale has been offered to the county.

G. Bousley has received a letter from Judy Bright stating she is resigning from the Parks Committee at this time. Furlong made a motion to send a letter of thanks with a second from Bleile. Motion carried.

I. Public Comment: A camper stated he wanted to say the rangers & their helpers have done a great job this season.

Mrs. Barrett added her praise to his comment. Earl Jerzyk also praised Thompson and the crew for the work done at River Park.

J. At 5:20 p.m. Furlong made a motion to adjourn with a second made by Ivens. Motion carried.

Gail Jerzyk, Secretary
Menominee County Parks Committee

DRAFT

COUNTY PARKS

County of Menominee
Revenue Voucher

Date 7/16/10-7/31/10

208-000-649.00	Firewood Shakey	\$	
208-000-649.02	Ice Sales Shakey	\$	
208-000-651.01	Annual Sticker Sales	\$ 770.00	
208-000-651.02	Annual 2 nd Sticker	\$ 24.00	
208-000-651.03	Daily Sticker Sales	\$ 730.00	
208-000-651.04	Senior Citizens Sticker	\$ 24.00	
208-000-651-05	Gate Receipt/Fair	\$ 7878.00	- LESS what is owed to FAIR
208-000-653.01	Shakey Lakes Fees	\$ 5910.00	
208-000-653.02	Kleinke Park Fees	\$ 3881.35	
208-000-654.00	Shakey Lakes Leased	\$	
208-000-654.02	Kleinke Park Leased	\$ 720.00	
208-000-666.01	Pavilion-Shakey Lakes	\$	
208-000-666.02	Pavilion-Kleinke	\$	
208-000-649.00	Cash Over/Short	\$	
208-000-667.02	Storage rental	\$ 25.00 (outside)	
208-000-676.00	Misc receipts	\$	
208-000-676.02	Sweatshirts	\$	
208-000-673.01	Firewood Kleinke	\$ 40.00	
208-000-673.02	Ice Kleinke	\$ 25.00	
208-000-673.03	Showers Kleinke	\$ 86.50	
208-000-673.04	Showers Shakey Lakes	\$ 316.25	
701-000-228.23	Sales Tax	\$	
	Total Parks	\$ 20430.10	
220-000-652.01	Boating	\$ 417.00	
	Total Boat fees	\$ 417.00	
	Total receipts	\$ 20847.10	

MENOMINEE COUNTY
Standard Budget Report
 August 2010 Revenues

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
General Revenues					
Taxes					
HANNAHVILLE GRANT	0.00	5,193.00	0.00	5,193.00	0.00
Total Taxes	0.00	5,193.00	0.00	5,193.00	0.00
Total General Revenues	0.00	5,193.00	0.00	5,193.00	0.00
Program Revenues					
Charges for Services					
FIREWOOD SALES	0.00	606.00	300.00	306.00	202.00
ANNUAL	0.00	6,490.00	8,200.00	-1,710.00	79.15
ANNUAL 2 FOR	0.00	178.00	250.00	-72.00	71.20
DAILY	0.00	2,950.00	5,000.00	-2,050.00	59.00
SENIOR CITIZENS	0.00	144.00	300.00	-156.00	48.00
GATE RECEIPTS FOR FAIR	0.00	0.00	8,017.00	-8,017.00	0.00
SHAKEY CAMPING FEES	0.00	50,450.00	67,000.00	-16,550.00	75.30
KLEINKE CAMPING FEES	0.00	10,923.00	20,000.00	-9,077.00	54.62
SHAKEY LAKE LEASE SITES	0.00	54,125.00	51,650.00	2,475.00	104.79
KLEINKE LEASE SITES	0.00	11,506.00	15,000.00	-3,494.00	76.71
Total Charges for Services	0.00	137,372.00	175,717.00	-38,345.00	78.18
Interest and Rents					
PAVILLION-SHAKEY	0.00	210.00	210.00	0.00	100.00
PAVILLION-KLEINKE	0.00	60.00	60.00	0.00	100.00
Outside Storage	0.00	4,680.60	3,600.00	1,080.60	130.02
Inside (Fair) Storage	0.00	2,513.20	3,500.00	-986.80	71.81
Total Interest and Rents	0.00	7,463.80	7,370.00	93.80	101.27
Total Program Revenues	0.00	144,835.80	183,087.00	-38,251.20	79.11
Special Items					

MENOMINEE COUNTY
Standard Budget Report
 August 2010 Revenues

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Special Items					
Other Revenue					
FIREWOOD-KLEINKE	0.00	144.00	0.00	144.00	0.00
ICE-KLEINKE	0.00	40.00	0.00	40.00	0.00
PAID SHOWERS-KLEINKE	0.00	258.75	400.00	-141.25	64.69
PAID SHOWERS-SHAKEY	0.00	844.25	2,000.00	-1,155.75	42.21
MISCELLANEOUS RECEIPTS	0.00	2,990.00	1,100.00	1,890.00	271.82
Sweatshirt Revenue	0.00	230.18	400.00	-169.82	57.55
REIMBURSEMENTS	0.00	10.96	0.00	10.96	0.00
CASH OVER AND SHORT	0.00	0.35	0.00	0.35	0.00
GENERAL FUND APPROPRIATION	0.00	57,100.00	57,100.00	0.00	100.00
Total Other Revenue	<u>0.00</u>	<u>61,618.49</u>	<u>61,000.00</u>	<u>618.49</u>	<u>101.01</u>
Total Special Items	<u>0.00</u>	<u>61,618.49</u>	<u>61,000.00</u>	<u>618.49</u>	<u>101.01</u>
Total Revenues	<u>0.00</u>	<u>211,647.29</u>	<u>244,087.00</u>	<u>-32,439.71</u>	<u>86.71</u>

MENOMINEE COUNTY
Standard Budget Report
 August 2010 Expenditures

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
SALARIES	0.00	53,717.59	64,736.00	11,018.41	82.98
SALARIES - TEMPORARY	0.00	14,410.25	27,040.00	12,629.75	53.29
OVERTIME	0.00	1,203.36	4,800.00	3,596.64	25.07
LONGEVITY	0.00	575.00	575.00	0.00	100.00
HOSPITAL DEDUCTIBLE					
LIFE INSURANCE	2,069.34	22,619.66	25,957.00	3,337.34	87.14
FICA-OASDI	4.60	50.60	60.00	9.40	84.33
FICA-MEDI	0.00	4,721.56	5,387.00	665.44	87.65
WORKMENS COMPENSATION	0.00	1,104.24	1,302.00	197.76	84.81
RETIREMENT	706.07	2,109.92	4,102.00	1,992.08	51.44
OFFICE SUPPLIES	0.00	11,914.00	10,332.00	-1,582.00	115.31
OFFICE EQUIPMENT	247.00	1,085.55	650.00	-435.55	167.01
POSTAGE-COUNTY PARKS	0.00	155.28	250.00	94.72	62.11
GAS, OIL ETC	0.00	210.93	350.00	139.07	60.27
DIESEL FUEL	602.24	4,379.26	4,400.00	20.74	99.53
L.P. GAS	0.00	663.63	750.00	86.37	88.48
UNIFORMS	0.00	1,241.52	2,800.00	1,558.48	44.34
UNIFORMS/SUMMER HELP	0.00	348.98	700.00	351.02	49.85
JANITORIAL SUPPLIES	0.00	162.00	200.00	38.00	81.00
OTHER OPERATING/GENERAL	231.15	2,534.35	2,800.00	265.65	90.51
BROCHURES/STICKERS	0.00	645.95	600.00	-45.95	107.66
TREE REPLACEMENT	0.00	2,705.20	2,705.20	0.00	100.00
DEQ Permits	0.00	1,176.39	1,500.00	323.61	78.43
CONSTRUCTION SUPPLIES	0.00	863.91	850.00	-13.91	101.64
PROFESSIONAL/CONTRACTURAL SERVICES	0.00	647.25	1,200.00	552.75	53.94
PROFESSIONAL-PHYSICALS	120.00	1,987.40	5,500.00	3,512.60	36.13
PROGRAMING/RECREATION	65.00	630.00	900.00	270.00	70.00
Sweatshirts	0.00	158.64	450.00	291.36	35.25
Gate Receipts	0.00	0.00	500.00	500.00	0.00
Inside Storage	0.00	0.00	6,000.00	6,000.00	0.00
WATER TESTING	0.00	0.00	1,600.00	1,600.00	0.00
UTILITIES/ELECTRIC	0.00	216.45	800.00	583.55	27.06
EQUIPMENT MAINTENANCE	1,726.80	13,705.56	26,000.00	12,294.44	52.71
FACILITY MAINTENANCE	81.92	1,840.58	5,000.00	3,159.42	36.81
GROUNDS MAINTENANCE	127.20	2,350.05	4,094.80	1,744.75	57.39
RENTAL/CONTRACTING	300.00	5,735.96	5,600.00	-135.96	102.43
	0.00	1,219.90	5,500.00	4,280.10	22.18

MENOMINEE COUNTY
Standard Budget Report
 August 2010 Expenditures

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
REFUNDS/REBATES	253.00	835.00	4,000.00	3,165.00	20.88
CAPITAL OUTLAY	0.00	-289.49	0.00	289.49	0.00
NEW/REPLACEMENT EQUIPMENT	63.39	3,680.05	5,000.00	1,319.95	73.60
Total COUNTY PARKS	<u>6,597.71</u>	<u>161,316.48</u>	<u>234,991.00</u>	<u>73,674.52</u>	<u>68.65</u>
Total Recreation and Culture	<u>6,597.71</u>	<u>161,316.48</u>	<u>234,991.00</u>	<u>73,674.52</u>	<u>68.65</u>
Total Expenditures	<u>6,597.71</u>	<u>161,316.48</u>	<u>234,991.00</u>	<u>73,674.52</u>	<u>68.65</u>
CHANGE IN FUND EQUITY	-6,597.71	50,330.81	9,096.00	41,234.81	-553.33

MENOMINEE COUNTY
 MENOMINEE, MICHIGAN

BID
 RECAPITULATION

ITEM(S): Engineered Drawings for Shakey Lakes Bathhouse, Sanitation Station, & Septic/DrainField

Name/Address/Phone	BID	Information
UP Engineers & Architects, Inc 1701 Dunlap Square, Suite B Marinette, WI 54143 715-732-4188	\$20,000	Bid attached
Enterprise Engineering Consultants, LTD 710 French Street Peshigo, WI 54157 715-582-4501	\$20,300	Bid attached
DGR Engineering Suite C, 54 N. U.S. Hwy 41 Carney, MI 49812 906-639-3122	\$9,250	Bid attached

RECOMMENDED BID AWARD TO: _____ IN THE AMOUNT OF: \$ _____

BIDS OPENED ON: August 4, 2010

IN THE PRESENCE OF: Brian Bousley, James Furlong, Sherry Smith



U.P. Engineers & Architects, Inc.

1701 Dunlap Square, Suite B, Marinette, Wisconsin 54143
Tel 715.732.4188 • Fax 715.732.4189
Marinette@UPEA.com • www.UPEA.com

July 30 2010

County Administrator
Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Re: Engineered Plans for a new; Bathhouse, Sanitation Station, and Septic/Drain Field

U.P. Engineers & Architects, Inc. (UPEA) is pleased to submit a letter of interest on the Shakey Lakes Park bathhouse, sanitation station, and septic/drain field design project. U.P. Engineers & Architects' responsible office for this project is our Marinette office. Allen Walker, PE, Project Manager, will serve as the contact and may be reached in our Marinette office at 715.732.4188 or via e-mail at awalker@upea.com. The Marinette office is located at 1701 Dunlap Square, Suite B.

Statement of Qualification: U.P. Engineers & Architects, Inc. has completed numerous projects incorporating restroom facilities, sanitation disposal, and septic system holding tanks throughout the State of Michigan. U.P. Engineers & Architects serves commercial, industrial, institutional and residential clients across the Upper Peninsula, Lower Michigan and Wisconsin. Among our employees are professional engineers, architects, landscape architects, surveyors, town planners, and environmental engineers. We were founded in 1957 and we are the largest professional-services firm based in the Upper Great Lakes region. Our firm has established a good working relationship with the State of Michigan and with this experience knows how to successfully meet the needs and desires of the State.

Project Approach:

Project Description: Menominee County is soliciting proposals for the design of Engineered Plans for a new: 1. Bathhouse 2. Sanitation Station 3. Septic/Drain Field

Menominee County Shakey Lakes Bathhouse Project: Cement block construction to withstand the elements and low maintenance, shingled roof. The bathhouse would consist of a Women and Men Restroom with the following fixtures:

- Women Restroom: 6 stools, 6 sink (one of stool and one sink ADA approved)
- Men Restroom: 5 stools, 3 urinals, 6 sink (one of the stools and one sink ADA approved)
- Windows to be replaced on exterior wall of the Men and Women Restroom
- Access to all water lines and plumbing cleanouts to be located on the mechanical room for ease of maintenance
- Unisex showers with a shower stall area and a bench changing area. One shower unit will be ADA approved
- Cement apron around the side of the building width to code and to be able to comply with ADA requirements
- Interior of bathhouse to conform to DEQ regulations for flooring and walls
- The measurements and placement of fixtures to meet any building code and or DEQ codes

Menominee County Shakey Lakes Sanitation Station:

- The sanitation Station is to be parallel to the existing road, with easy turn off and access back to main road
- Blacktop of the lanes and width of the lanes to accommodate larger RVs, campers and fifth wheels
- Center to house Pump Station and Clean Water Station

Menominee County Shakey Lakes Septic System/Holding Tank

- The septic system/holding tank would need to be able to handle the sanitation station and the bathhouse. There is a field behind the proposed site and possibly to the side of the proposed site
- Everything within the specification listed needs to be able to meet all requirements for the State of Michigan DEQ, DNRE, Building Code, Campground and ADA regulations and compliance

Scope of Work: U.P. Engineers and Architects proposes to design and prepare construction documents for a bathhouse, sanitation station, and a septic system/holding tank located in Shakey Lakes Park; Menominee County, Michigan. The scope of work completed by UPEA's project team will include Architectural, Mechanical, Plumbing and Electrical engineering for the above Project Approach and includes the following:

- Assistance with code review and plan submittal to the State of Michigan
- Assistance with Bidding Phase to allow selection of contractors to execute the work
- Assistance with Construction Administration

UPEA will prepare Construction Documents that will incorporate the items discussed in the DD phase and will include the following:

- Project cover sheets that include general information
- Site plan sheets showing contractor access and staging areas
- Architectural Floor plans and details
- Mechanical, Plumbing, and Fire Protection Floor Plans
- Mechanical, Plumbing, and Fire Protection Details and Schedules
- Electrical Floor Plans
- Electrical Details and Schedules
- Specification Book for all disciplines including contractual requirements of the Owner

U.P. Engineers and Architects will host a meeting to review the construction documents. The purpose of this meeting will be to review the construction documents and prepare to send the plans out for bidding. Attendees at this meeting will include all primary design and management personnel from UPEA and the Owner.

The following items have not been included in the above scope of work:

- Permit or Plan Review fees
- Reproductions of Construction Documents and Specifications

Although U.P. Engineers and Architects provides an extensive amount of experience and research in integrated design and master planning, the optimum design solution requires an open and honest relationship between the client and UPEA. Communication and client feedback throughout the planning process is imperative as we move forward in the development of the project and UPEA will look to the owner for valuable insight concerning operational and functional requirements. U.P. Engineers and Architects will also require the client to approve and grant permission to proceed at various points along the design process to insure added value to your project.

The following pages describe UPEA's **Eight - Phase** Planning/Design Process in reference to the Shakey Lakes Park Project:

Phase 1: Continued Project Programming

The Programming Phase is the most important step to establish the basis for undertaking and accomplishing the project. The project program forms the basis for all work performed by UPEA and establishes the design criteria and constraints which direct the project. Cost estimation, site data, master plan and expansion, code restrictions, and time restraints are also evaluated at this time.

Phase 2: Project Site Analysis and Study

During this phase, information about the project site or alternative sites is gathered and evaluated. Types of information which may be obtained include zoning, utilities, geotechnical data, environmental features and survey data. Projects which consist of conducting a study and providing a report or plan (such as municipal plans, environmental site assessments, utility rate studies, etc.) may be completed during this phase.

Phase 3: Preliminary Design Phase

Communication between the client and UPEA will be crucial during phase 3 to establish typical and significant conditions that directly impact the work to be done by all disciplines. The work done during this phase will help to provide a glimpse of the visual appeal the structure will bring to its surroundings as well as determine how people will move throughout the structure and interact within the space. Scale, massing, shape and proportions are also structural issues addressed during this phase.

Phase 4: Design Development

During this phase, all design issues are resolved, and typical or significant parts of the design are developed in detail, coordinated, and finalized in preparation for contract document preparation. The design development phase incorporates six distinctive tasks: design development drawings, outline specifications, verifying design assumptions with approval agencies, construction cost estimation, in house review, and client review and approval. UPEA will establish the extent of design development required by identifying typical and critical parts of the design, and significant areas for systems coordination; materials, specifications, equipment, zoning requirements, setbacks for separation of facilities, required parking spaces, significant regulations, site lighting requirements, continued research, code review, site analysis, and project status are evaluated at this time.

Phase 5: Contract Document Phase

The level of completion and quality of the Contract Document Phase allows UPEA to provide you with an accurate overall project budget and preliminary construction cost estimates. The production drawings and building specifications communicate precise information in a concise manner. Detailed project specifications and drawings translate the conceptual design into competent, workable and easily understood construction documents. These documents allow a contractor to submit a bid for the facility and ultimately construct the complex in conformance with the total coordinated set of construction documents.

Phase 6: Bidding and Negotiations

Our role during the bid process is to advise and oversee the contract bid phase and negotiations by preparing pre-bid guidelines and address key pre-bid items. This vital process allows you to select and review multiple bid contracts regarding your project. Ultimately, UPEA will organize a pre-bid meeting discussing invitation to bid notifications, bid advertisements, important dates and submittals, bid opening, negotiations and selection, contract evaluations, and award recommendations. UPEA will also provide you with a list of qualified/licensed contractors and organize clarifications and questions concerning the construction documents and project phasing. Change notifications and Addenda's will be prepared to notify all bidding contractors of discrepancies within the construction documents or changes to the scope of work.

Phase 7: Construction Administration

During the Construction Administration phase, UPEA's project representative will monitor work progress versus the construction schedule and keep you informed of the progress of the work and problems. Our representative will obtain and review the contractor's progress schedule and advise you on potential revisions to the anticipated occupancy date. UPEA will also receive and review the contractor's application for payment and certify that the quantity of work listed in the application is in place and complies with the contractor documents. As construction comes to a close it will be the role of the project representative to receive notification of substantial completion from the contractor and inspect the work to prepare a "Punch List" of incomplete or defective work. UPEA will then notify and assist all governmental parties involved in required inspection before occupancy, assist in obtaining occupancy permit, and receive and review contractor's final application for payment.

Phase 8: Post Construction Administration

To make the closing process as painless as possible, assistance for start-up and operation and maintenance of facilities constructed or installed by the project is provided during this phase. Project close-out activities, such as archiving files, drawings, and computer data and conducting project analyses are accomplished as well. The preparation of record drawings (as built drawings) will be prepared by UPEA, when required to be furnished by the construction contract. These drawings are to show all deviations from the construction documents which occur during the period of construction.

Proposed Schedule:

Planning Phases

- ✓ Phase 1: Continued Project Planning
- ✓ Phase 2: Site Analysis
- ✓ Phase 3: Preliminary Design

Design Development

- ✓ Phase 4: Design Development
- ✓ Phase 5: Contract Document

Bidding and Negotiations

- ✓ Phase 6: Bidding & Negotiations

Construction Administration

- ✓ Phase 7: Construction Administration
- ✓ Phase 8: Post Construction Administration

Project Fees: Our fee methodology consists of a percentage fee approach for steps 1 through 3 of the planning procedure. These initial steps in our process will help drive out the total project scope and budget. Upon completion of Step 3, a "lump sum" will be proposed for Steps 4 through 6 and a "time and materials" fee will be proposed for Steps 7 and 8. With this approach, you will have a clear understanding of the entire design fee prior to the commencement of Step 4. For budgeting purposes, a percentage of project cost range, based on past projects, is listed below for Steps 4 through 8.

The fee for the proposed scope of work will be **\$20,000.00, twenty thousand dollars and zero cents.**

Professional services by design phase:

- | | |
|-------------------------------------|---|
| 1. Continued Project Programming | Percentage Fee - 4%* |
| 2. Site Analysis | |
| 3. Preliminary Design | |
| 4. Design Development | Lump Sum - 3% to 4% of project cost |
| 5. Contract Document | |
| 6. Bidding & Negotiations | |
| 7. Construction Administration | Time and Materials - 1% to 2% of project cost |
| 8. Post Construction Administration | |

* Based on an estimated \$200,000.00 construction budget

Key Project Staff: U.P. Engineers and Architects, Inc. has assembled a highly qualified team of principals, engineers, designers and professionals. All of the team members have worked together on past projects and will bring those experiences and positive team dynamic to the Menominee County Shakey Lakes Park Project. The key team players that will be actively involved with this project are listed below:

William Walker, PE – Principal-in-Charge, **John Seaborg, AIA** – Architect, **Glen Johnson, PE** – Mechanical Engineer, **Lee Bunting, AIA** – Associate Architect, **Brian Krah** – Designer, **Misty Knopik** – Clerical

We trust that U.P. Engineers and Architects, Inc. will merit your confidence and favorable consideration for this assignment. We look forward to continuing our successful working relationship with the state on this project.

Sincerely,


Lee Bunting

Associate Architect
U.P. Engineers & Architects, Inc
1701 Dunlap Ave, Suite B
Marinette, WI 54143
(715) 732 - 4188
(800) 872 - 9013
(715) 732 - 4189 Fax
www.upea.com



**ENTERPRISE ENGINEERING
CONSULTANTS, LTD.**

Address: 710 French Street
Peshtigo, WI 54157
Website: www.eecltd.com

- Architecture
- Engineering
- Complete Building Design Services

E-mail: gen06@eecltd.com
Phone: 715.582.4501
Fax: 715.582.4975

"Serving clients by developing efficient and creative solutions."

August 2, 2010

Menominee County Administrative Office
839 10th Avenue
Menominee, MI 49858
Attn: Mr. Brian R. Bousley

Re: Proposed Bath House, Pump Station, and Drain Field
Shakey Lakes Park
Stephenson, Michigan
EEC Job No.: 8314

Dear Mr. Bousley:

Thank you for the opportunity to submit this proposal for Professional Engineering Services. Our proposal is to prepare drawings and specifications required for plan approval from local and state agencies and for bidding and construction.

Project description:

New handicap accessible Bath House containing Men's and Women's toilet facilities and four shower rooms. A sewage dump station and drain field are also included in the project.

Our proposal is based on the project description as defined in your request for proposal faxed to our office on July 30, 2010.

Project assumptions:

This proposal is based on the following assumptions.

1. Adequate space and soil conditions are present to accommodate the required drain field.
2. The Bath House will be unheated.

Engineering services:

This proposal is divided into (3) three levels of service including; (1) **Design and Construction Documents**, (2) **Bidding Administration**, (3) **Contract Administration**.

(1) **Design and Construction Documents** (minimum required for code approval)

- a. Site visit and measurements.
- b. Code review including contacting applicable code authorities as required.
- c. Partial site survey.
- d. Meet with the Owner/building committee to review proposed site plan, floor plan, and elevations. One meeting is included.
- e. Soil and sediment control plan.
- f. Ten (10) sets of construction documents which will include:
 - Partial site/location plan (as required for plan review).
 - Drain field plan and details.
 - Dump Station plan and details.
 - Bath House floor plan.
 - Exterior elevations.
 - Interior elevations and sink/vanity top detail.
 - Partial section and required details.
 - Footing and foundation plan.
 - Roof framing plan.
 - Plumbing plan.
 - Electrical plan. (to include location and sizing of mechanical ventilation).
 - Specifications and bid documents.

(2) **Bidding Administration**

- a. Distribution of bid documents.
- b. Conduct one pre-bid walk-thru.
- c. Answer pre-bid questions.
- d. Addendum generation (if required).
- e. Post bid bidder qualifications.
- f. Letter of recommendation to the Owner.

(3) **Contract Administration**

- a. Generate an Owner/Contractor contract.
- b. Three (3) onsite inspections.
 - Footing.
 - Substantial Completion.
 - Final Completion.
- c. Punch list generation.
- d. Review contractor billings.
- e. Contract closeout paperwork.

Fees for the above work will be provided at the following rate:

The proposed fees for Professional Engineering services for the work defined above is:

(1)	Design and Construction Documents	\$20,300.00
(2)	Bidding Administration	\$1,200.00
(3)	Contract Administration	\$1,100.00

Any additional services required or requested will be billed on an hourly rates as listed below after an A/E contract change order is approved.

Above fees are excluding reimbursable expenses as defined below.

Hourly rates:

▪ ENGINEERING -	\$89.00/hr.
▪ DRAFTING -	\$58.00/hr.
▪ MEP/ARCH. DESIGNER -	\$69.00/hr.
▪ CLERICAL (Reports) -	\$39.50/hr.
▪ TIMBER INSPECTION ENGINEERING -	\$108.00/hr.
TRAVEL (Engineer)-	\$89.00/hr.
▪ MILEAGE -	\$ 0.50/mi.

Specific items not included in this agreement:

1. Plan review fees.
2. Permit fees.

Reimbursable Expenses:

Reimbursable Expenses are additional charges for services rendered in the interest of the project.

1. Reimbursable Expenses:
 - a. Document Reproduction, postage and handling:

8 1/2x11 photocopies	\$0.10/sht.
Large phot0copies	\$ 0.16/s.f.
 - b. Mileage: \$0.50

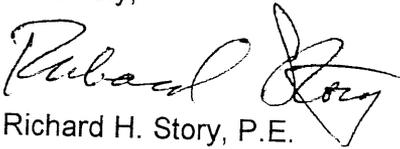
We will invoice for our services on a monthly basis or at the completion of the work, whichever comes first. Payment of all invoices shall be received in full within 30 days of the date of invoice. Interest shall accrue on any amounts unpaid after 30 days at the simple annual interest rate of 12 %.

This offer is valid for 60 days.

We look forward to working with you on this project.

If this proposal is acceptable, please sign and date both copies and return one.

Sincerely,



Richard H. Story, P.E.

Please initial for the services requested:

- (1) **Design and Construction Documents** _____
- (2) **Bidding Administration** _____
- (3) **Contract Administration** _____

This Agreement Accepted for the services identified above By:

Signature: _____
Title: _____
Date: _____

DGR ENGINEERING

Suite C, 54 N. U.S. Highway 41
Carney, Michigan 49812
906.639.3122 Fax: 906.639.3126

PROFESSIONAL ENGINEERING SERVICES PROPOSAL SHAKEY LAKE PARK BATHHOUSE AND SANITARY STATION MENIOMINEE COUNTY, MICHIGAN

July 30, 2010

Prepared by

DGR Engineering, LLC

Suite C, 54 N. Highway U.S. 41
Carney, MI 49812
906.639.3122

- Grant writing
- Water
- Wastewater
- Site Condominiums
- Roads
- Subdivisions
- Permitting

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SECTION 6 – PAST EXPERIENCE

SECTION 7 – PERSONNEL (Resumes')

SECTION 1 – COMPANY PROFILE

DGR Engineering, LLC is a civil engineering firm based in Carney, Michigan. DGR has been offering services to clients in the Upper Peninsula and Wisconsin since

For this project, DGR proposes to partner with Mountain Engineering, Inc. of Iron Mountain, Michigan. Our variety of experience and expertise allows us to partner with clients and form an exceptional team of professionals to assist with the completion of a project. Menominee County will be working directly with the individuals responsible for design services.

DGR and Mountain Engineering are part of a group of individuals with the common goal of providing quality engineering design and inspection services to clients throughout the Midwest including Michigan, Wisconsin, Minnesota, North Dakota, Ohio and Indiana. Mountain Engineering, Inc. has two professional engineers, two professional surveyors and an architect on staff.

SECTION 2 – SIMILAR EXPERIENCE

DGR Engineering, LLC and Mountain Engineering, Inc. are building a reputation of providing timely services at a fair price. We have worked on one bathhouse projects in the last five years. We completed the State on Michigan submittal drawings and application packages for approval and inspection of these projects.

Currently in-house we are completing the design and permitting of a 56 room suites motel, with separate sleeping rooms and kitchenettes. The design includes a lobby, restaurant, conference rooms, laundry facilities and a recreational room.

Our office structure and technical software allow us to effectively compete with other area firms and present a quality project in a timely manner and at a reasonable cost.

SECTION 3 – PROJECT DESCRIPTION

Our understanding is that the County has applied for a grant for construction of a new Bathhouse and Sanitation Station with associated road, holding tanks and septic system for the Shakey Lakes Campground. Our understanding is that this project will occur only if the grant is received.

Our proposal is based on the following understandings:

- There is sufficient land to construct the project at the campground.
- The soils at the campground are satisfactory for a standard in-ground septic system.
- There is sufficient water supply existing to supply the proposed bathhouse and sanitary station.
- This Proposal does NOT include the following:
 - Construction Specifications. Notes are to appear on the drawings describing construction requirements.
 - Bidding Documents
 - Permit Applications
 - Permit Fees
 - Cost for subcontractor to provide backhoe cuts for Health Department inspection of proposed septic system soils.
 - Construction Staking
 - Construction Testing
 - Construction Observation (Inspection)

SECTION 4 – PROPOSED SERVICES

Based on our understanding of the project, DGR Engineering, LLC. proposes to complete the scope of services outlined below:

PHASE 1 DESIGN

- Initial Project Meeting – Good communication is one of the most critical aspects of the success of a project. To insure a good solid start and successful outcome a meeting will be held with the Menominee County Representatives to review the project and discuss design concepts and alternatives. We would discuss the expectations of the Menominee County and review project requirements. Designation of responsibilities and a timetable will be established. Initial fieldwork to confirm design parameters and the gathering of other pertinent information required for the design will be discussed.
- Field Verification Work – This work includes conducting on-site visits to the review the site. A topographic survey of the site will be completed. Existing reports and evaluations will be reviewed to obtain any necessary information required to complete the final documents.
- Preliminary Design and Cost Estimate – This work includes determining design parameters and code requirements. Construction techniques and material specifications will be discussed with Menominee County Representatives during the preliminary design phase in an effort to control costs and provide a project that meets the needs and expectations of the Menominee County. Preliminary costs estimates will be provided for review and to assist the Menominee County in making informed design decisions.
- Final Design and Cost Estimate – The project plans and technical specifications will be prepared immediately following the review and approval of the preliminary plans by Menominee. The final design will address all American with Disabilities Act (ADA), state and local requirements. A final construction cost estimate will be calculated and bid quantities estimated for the project. The costs will be developed from recently bid jobs and adjusted for site-specific conditions.

SECTION 5 – DESIGN SERVICES FEE

The estimated design services fee for this project is Nine Thousand Two hundred Fifty Dollars (\$9,250). This fee is based on our past experience for similar projects. The services covered under this proposal will be invoiced on a time and material basis based on the attached Fee Schedule

This is a Not-to-Exceed fee for the scope of services provided in this proposal. This fee will not be exceeded without a signed change in scope and the complete understanding and approval of Menominee County.

SECTION 6 – PAST EXPERIENCE

A partial list of our past experience is as follows.

PROJECT	OWNER	A/E EST.	ACTUAL BID
Hannahville Elder Housing Complex	Robert Mattson Hannahville Indian Community P.O. Box 351 W399 Hwy. 2&41 Harris, MI 49845 Phone (906) 466-2941	1,000,000	890,000
Spring Lake Animal Shelter	Bill Hardacre Spring Lake Animal Shelter W8459 Shelter Drive Iron Mountain, MI 49801 Phone (906) 774-1005	350,000	205,000
Evergreen Assisted Living Kingsford	Mike Moroni Moroni Building, Inc. 1820 Mary's Way Kingsford, MI 49802 Phone 906-774-8943	500,000	No Bid
Louis and Clark Motel, North Dakota	Joe LaFave N3939 Hwy. US. 2 Iron Mountain, MI 49801 Phone 906-774-5616	4,000,000	No Bid
Northpointe Adult Foster Care Facility Kingsford	George Lemerond Northpointe Behavioral Healthcare Systems 715 Pyle Drive Kingsford, MI 49802 Phone (906) 779-0547	250,000	No Bid
Northpointe Adult Foster Care Facility Menominee	Ric Sanderson Sundance Builders 725 Main Street Norway MI 49870 Phone (906) 563-9265	350,000	No Bid
Northpointe Adult Foster Care Facility Norway	Ric Sanderson Sundance Builders 725 Main Street Norway MI 49870 Phone (906) 563-9265	750,000	No Bid
B Street Assisted Living and Nursing home	Joe LaFave Lakeside Builders, Ltd. N3939 Hwy. US. 2 Iron Mountain, MI 49801 Phone 906-774-5616	1,250,000	No Bid
Oak Crest Retirement Village	Ric Sanderson Sundance Builders 725 Main Street Norway MI 49870 Phone (906) 563-9265	\$1,196,000	No Bid
Wee Care Day Care Center	Brad Staedt Hercules Construction W7696 Indiana Mine Iron Mountain, MI 49801 Phone (906) 396-1064	25,000	No Bid

A note of "No Bid" means that we were not given the bid prices or that the project was not bid.

SECTION 7 – PERSONNEL

The project team assembled to assist the Menominee County will be composed of experienced individuals. The proposed team members and their project responsibilities are as follows:

Daniel G. Routhier, P.E. – Primary contact responsible for client communication, design team coordination, responsible sanitary station and septic system design and project closeout.

Charles Meyer, P.E. – responsible for design of the bathhouse facility, assist with client meetings.

Paul Heupel, AIA – assist with the design and preparation of drawings.

Myron H. Berry, P.E. – assist with soils evaluation, foundation design, plumbing and heating design and assist with onsite review and project closeout.

Jason Poupore, P.S. – Primary surveyor responsible for field work.

The resumes of the individuals responsible for design can be found following this section.

Menominee County Parks revenue increase

For 2009—2010 budget.

Kleinke park.

- 1. One month lease \$400.00 - \$13.35 per day.
- 2. Two month lease \$720.00 - \$12.00 per day.
- 3. Three month lease \$900.00 - \$10.00 per day.
- 4. Four month lease \$1,050 - \$8.75 per day.
- 5. Five month lease \$1,125.00 - \$7.50 per day.
- 6. Six month lease \$1,250.00 - \$6.95 per day.

Rates per night

- 7. 50 amp power \$19.00 per day.
- 8. Non electric \$14.00 per day.
- 9. Pavilion rental \$30.00 per day.

Stephen Wery Park Superintendent.

7-24-09

**MENOMINEE COUNTY PARKS & RECREATION
KLEINKE PARK
M-35 INGALLSTON TOWNSHIP
(906)-753-4582
2010 SEASONAL SITE REGISTRATION**

FIRST NAME: _____ LAST NAME: _____ M/INITIAL: _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: (____) _____ WORK/DAY PHONE: (____) _____

SPOUSE'S NAME: _____ WORK/DAY PHONE: (____) _____
(Family consists of: Father, Mother and children.)

NAMES OF CHILDREN:

AGE: _____ AGE: _____ AGE: _____ AGE: _____

AGE: _____ AGE: _____ AGE: _____ AGE: _____

RV MANUFACTURER: _____ MODEL: _____ LENGTH: _____ WIDTH: _____
(Including slide outs)

YEAR OF MANUF: _____ LIC #: _____ STATE: _____
(Rigs over ten years old require management approval each year.)

TYPE: TRAILER FIFTH WHEEL MOTOR HOME PARK MODEL TRUCK CAMPER
 POP UP OTHER

TRANSPORTATION VEHICLE: (Only two vehicles at site-other vehicle must be kept in guest parking.)

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

BOAT:

MAKE: _____ MODEL: _____ REG # _____ STATE: _____ LENGTH: _____ BEAM: _____
SITE # _____

Six month leases will run May 1-10 – November 1-10

Five month lease will run May 1-10 – October 4-10

1.	Seasonal Rates (6 Months) for Electrical Site	\$1250.00 _____
	Seasonal Rates (6 Months) for Non-Electrical Site	\$800.00 _____
	Seasonal Rates (5 Months) for Electric Site	\$1125.00 _____
	Seasonal Rates (5 Months) for Non-Electrical Site	\$700.00 _____
	Four Month Rate for Electric Site	\$1050.00 _____
	Three Month Rate for Electric Site	\$900.00 _____
	Two Month (back to back) Rate for Electric Site	\$720.00 _____
	One Month Rate for Electric Site	\$400.00 _____

LEASE SITE MUST BE PAID IN FULL BY FEBRUARY 15, 2010. FAILURE TO PAY
IN FULL BY FEBRUARY 15, 2010 YOUR SITE MAY BE REASSIGNED
TO NEXT AVAILABLE LESSEE.

2.	BOAT	
	REGULAR	\$ 20.00 _____
	SENIOR 65 and OVER	\$ 10.00 _____
	OVER 70	FREE _____

3. TOTAL

4. FULL PAYMENT DUE FEBRUARY 15, 2010 _____

2010 SEASONAL CAMPSITE LEASE
- PLEASE READ CAREFULLY -

THIS INDENTURE, made this _____ Day of _____, 20 ____, by and between Menominee County Parks, Kleinke Park, Ingallston Twp, hereafter referred to as "LESSOR", and
Of _____, hereafter referred to as "LESSEE."

WITNESS, that the Lessor does hereby lease, demise and let unto the Lessee the following described premises situated in the Township of Ingallston, County of Menominee, the State of Michigan, described as Site Number and Area, to-wit:

TERM: To hold for a term of _____ beginning on the ___ Day of _____ and ending on the ___ Day of _____.

RENTAL: Lessee shall pay for the total seasonal rent \$ _____ for the term, payable as follows: One payment to be paid in full by February 15, 2010.

FAMILY & GUESTS: It is agreed and understood that the seasonal family consists of father and/or mother and/or children. The seasonal site rental is for the sole use of your family and that any other person or persons using your camper must register with Lessor and pay the regular overnight campsite fee. All day visitors or overnight guests will be charged an additional fee. Guests must camp in your camping unit only. It is further agreed that dependant children are not allowed to occupy the campsite without their mother or father present. This site may not be sublet or transferred. Guest and visitor passes will be available and issued by the Lessor. LESSEE is responsible for the conduct of their guests and visitors.

SEASONAL CAR PASSES: ALL VEHICLES entering the campground must display 2010 pass or daily use pass. Only two vehicles are allowed at each site, additional vehicles will be parked in (the) guest parking lot. **Guest and visitor passes are issued at the discretion of the Lessor and may be restricted on holiday or busy weekends.**

INSURANCE: All seasonal campers must maintain their own insurance for any or all damage to their property and equipment while parked or stored inside or outside the Lessor's premises.

CONDITION OF CAMPING UNIT: All camping units over ten (10) years old must have prior approval of Lessor. Lessee agrees to keep their camper in proper repair and condition during the term of this agreement. Household type air conditioners are not permitted.

MAINTENANCE OF SITE: Lessee agrees to maintain the area of their site excluding grass cutting which will be performed by the Lessor. All planting of flowers, shrubs, etc., must be approved by Lessor and becomes the property of Lessor. On site sheds (must be of a Rubbermaid or heavy plastic material and maximum size to be determined by Parks Superintendent), (Max. H-8'; L-7'; W-7' or H-6'; W-7'; L-8') porches, decks screen houses or other such buildings or structures are permitted with approval of the Parks Committee. All garbage will be placed in appropriate campground receptacles in timely manner. No generators allowed in park.

FIREWOOD, PATIO AND BUG LIGHTS: Patio and bug lights shall be turned off when camper is not occupied and when retiring for the evening. No large wood piles will be allowed without approval of Park's Superintendent.

CAMPGROUND RULES: Lessee acknowledges they have read this agreement as well as the list of campground rules (attached) of the Menominee County Kleinke Park and agrees to abide by both.

LIFEGUARD: The undersigned acknowledges that there will be no lifeguard on duty on the premises. The undersigned, his/her family and guests using boats of any type, swimming or being in the area of the pool, pier, beach or shoreline will be doing so at their own risk and shall hold the Lessor harmless from any liability thereon and shall assume all responsibility for supervision of their family and guests. **This contract constitutes acknowledgment of the signing of a full release for this liability and responsibility.**

DEFAULT: If the Lessee does or shall neglect to perform and observe any or either of the covenants and conditions hereinbefore contained which on his or her guests part are to be performed, the Lessor lawfully may immediately or at any time thereafter any while such neglect or default continues, evict the said Lessee and those claiming under him and remove their effects without prejudice or any remedies which might otherwise be used for ridders of rent and such expulsion in removing, whether by the direct act of the Lessor or his assigns, or through the medium of legal proceedings for the purpose instituted, shall not affect the liability of the Lessee or his representatives, for the past rent due or future rent to accrue under this lease, but the same shall continue as if such removal or expulsion have not taken place. The Lessee further covenants to pay and discharge all responsible costs, attorneys fees and expenses that shall be made and incurred by the Lessor in enforcing the covenant and agreements of this lease.

TERMINATION: Lessor reserves the right to terminate this lease at any time for any reason. If Lessor terminates lease during the term of agreement, LESSOR will refund on a pro-rata basis. Termination may be enforced immediately by Park Superintendent.

LESSEE may within ten (10) days file an appeal to the County Parks Committee. The County Parks Committee must respond with a written response or a scheduled public hearing within thirty (30) days. If the issue is not resolved to lessee's satisfaction, the lessee may within ten (10) days appeal to the Menominee County Board of Commissioners who within sixty (60) days shall respond with a written response or have the issue placed on a monthly agenda.

END OF TERM: The Lessee expressly agrees to quit and deliver of said premises to the Lessor peaceably and quietly at the end of said term. Lessee shall have the right of final renewal for the proceeding year.

Send payment to county courthouse 839 10th ave Menominee, Michigan 49858.

IN WITNESS WHEREOF, the said parties have executed this lease the day and year set forth above.

LESSOR: By: _____

LESSEE: _____

DATE: _____

Park Improvement Survey

Check Park

<input type="checkbox"/>	Shakey Lakes	<input type="checkbox"/>	Kleinke Park	<input type="checkbox"/>	Bailey Park	<input type="checkbox"/>	River Park	<input type="checkbox"/>	Airport Park
--------------------------	--------------	--------------------------	--------------	--------------------------	-------------	--------------------------	------------	--------------------------	--------------

<input type="checkbox"/>	Mason Park	<input type="checkbox"/>	Stoney Point
--------------------------	------------	--------------------------	--------------

If addressing more than one park's improvements please place number by the park and label responses with the corresponding number.

1. What improvements would you like to see within Menominee County Parks?

2. Please input opinions on the following proposed upgrades:

Handicap accessible bathhouse at Shakey Lakes

Handicap camping sites at Shakey Lakes

Development for camping at River Park

Camper Hosts at Kleinke Park

Thank you for your time and input. Please return survey to the parks office. Any additional comments place on the back of the sheet.

Thank you from Menominee County Parks and Recreation Committee