

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian R. Bousley – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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The Menominee County
Parks and Recreation Committee
Will meet on **Tuesday ~April 12, 2016**
at **5:15 p.m. C.D.T.** at
Stephenson Annex, Stephenson, Michigan

~A Quorum of The Menominee County Board of Commissioners may be present~

AGENDA

- A. Call Meeting to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Agenda
- E. Approval of Previous Meeting Minutes
- F. Public Comment
- G. Business
 - a) Review Meeting Schedule/Bylaws/Park Rules
 - b) Park Ranger/Manager Update
 - c) Monthly Budget Review
 - d) Parks Projects/Grants
 - e) 5 County Recreation Plan
- H. Correspondence
- I. Any Other Items Members Wish to Present
- J. Public Comment
- K. Adjournment

Charlie Meintz- Chair

Larry Schei-Vice Chair

Ray Williams James Furlong

Bill Cech Bernie Lang

Gerald Piche Jan Hafeman

John Nelson

Menominee County Parks and Recreation Committee

Meeting Minutes

March 7, 2016

The meeting was called to order at 5PM by Chair, Bob Desjarlais at the Stephenson Annex in Stephenson, Michigan on March 7, 2016.

Reporting for roll all were: County Commissioners James Furlong, County Administrator Brian Bousley, Dick Peterson, Ruby Ivens, Kathy Branz and Bob Desjarlais. Excused were Vola Bleile and Commissioner Bill Cech.

Approval of agenda: James made a motion that was seconded by Ruby to approve the agenda. The motion carried.

Minutes: A motion was made by James to approve the minutes from the last meeting that was seconded by Dick. All in favor except one abstain, Ruby Ivens, motion carried.

Public Comments: None

Business:

- a. UP RC&D Phragmites - Jason Schnorr from the UP RC & D gave a presentation on the Phragmites Project. They are currently working from a State of Michigan Invasive Species grant that will end October 2017.

In Menominee County they have treated 583 acres of Non-native Phragmites. They have also treated 224, acres in 2013, 258 acres in 2014 and 317 acres in 2015 which was done on a grant from the National Fish & Wildlife Foundation (\$269,000 Match Commitment) and \$458,000 from Great Lakes Restoration Initiative Funds, which was used for 2013 and 2014. Some of the funds and work was also done by private landowners on 93 acres over a two year period. Of these funds \$131,250.74 was paid for herbicide mowing and mapping contractors (2013-2015) for Menominee County. Wages for this work was Ingallston Twp. \$50,285.72, Menominee County Parks \$27986.37, Cedarville Twp. \$45,176.24, Menominee Twp. \$8,155.28 and City of Menominee \$6,424.00.

Jason explained that there is a 90% success rate after the 1st year. He stated that re-infestation has occurred from untreated neighbors, from other shores and via heavy equipment (noticed after logging). Also, 80% of the Phragmites biomass is below ground in the root system (about 20-30 feet deep).

When the Phragmites start coming back it resembles witches broom.

After the winter of 2016 there will be no more grants available. Jason plans on hoping to identify local leaders and stakeholder groups that will assume the responsibility for its management. Suggestions for this are conservation districts, townships, counties, local lakeshore or landowner groups, non-profit organizations, individuals or any combination of the above.

To control the Phragmites you have to hit it hard the first two years with herbicides and 3-5 years of vigilant follow up.

The next step for Menominee County is to develop a group of key stakeholders to brainstorm how to move toward the goal of sustainable management.

He noted you cannot spray the Phragmites during the growing season, it must be treated in the fall followed by cutting dead biomass in the winter. In order to spray the herbicide you must have a permit. If you are doing the spraying as part of your job (example – parks ranger) you must be certified. If not part of your job you must be Commercially qualified in an aquatic right of way.

b. Meeting Schedule/Bylaws/Park Rules

aa. 2016 Meeting Schedule was reviewed, the September 13th meeting at River Park at 3pm was questioned, Brian responded due to the first Monday in September being Labor Day and prior commitments on the second Monday of September the 13th at 3pm was the alternate day to meet and at 3pm due to County Board Meeting beginning at 6pm.

bb. Bylaws need some wording corrections, Brian to do.

cc. Park Rules need spelling and wording corrections. Brian will have this done

c. Park Ranger/Manager update. Ranger Jim Quist stated that the roof has been started on the pavilion. He also suggest that the free firefigths/rescue squad free weekend be discontinued. The last couple of years there has been a lot of grief. All were in favor.

Jim advised the committee to change the rates at Kleinke Park to \$20 from \$24. Jim felt last year a lot of sites were left open. All were in favor. This must be approved by the County Board of Commissioners.

Brian also explained that an additional seasonal person would have to be hired this season for the Parks. Last season the Parks Crew ran with one less person than in the past and it was very difficult to keep up. This season there will be a total of 6 seasonal employees hired. Two will be in the office

with Karen and 3 will be on the grounds with Jim. Brian will discuss this with the Finance Committee at the next meeting.

- d. Brian reported on the revenues and expenditures of the Parks Department thus far. The revenues are at 38.70% due to the lease sites at Shakey Lakes and Kleinke Parks. The expenditures are currently at 22.23%. The Parks Fund Balance is currently at \$79,595 but Brian explained that is an ever changing number due to the revenues received and the expenditures going out. The Park Fund Balance did start the fiscal year at \$59,996.38. Brian also explained that a portion of the fund balance would be used as matches for grants and for any types of emergencies which may occur.

Park Projects/Grants - The four sites on Bass Lake need DEQ approval before the electric can be installed. Brian will call the DEQ. Brian has also contacted Lenca Surveying to make the north property line at River Park. We are licensed for 140 sites at Shakey but only have 134 so 6 could be added. For super campers can 2 lots at the parking lot be made into one and add 4 lots this way; 2 – 50 amp pedestals could be put in (one between two sites) for electricity for these sites, this change in campsites would also have to be approved by the DEQ and Brian will look into the expansion as well. Kleinke Park add three sites by the pavilion which must be added on to the plan for the DEQ.

The DNR River Park was awarded for \$25,000. The project was completed for around \$14,000. The \$14,000 was paid out to the contractor through the Parks Fund Balance. The Parks will receive 75% of the \$14,000 as the grant only requires a 25% match for the project.

Stoney Point Boat Launch Project –The DNR award the \$25,000 for the completion of this project. When the project was sent out for bids last fall no bids were submitted. Brian will place an advertisement for bids for the completion of this project again in the next couple of weeks. Three vendors have expressed interest in the project. The DNR requires the lowest bid to be taken for the project. The project will include replacing the apron and ramp for the boat launch, graveling the parking lot and pouring an ADA parking pad. This grant as well requires a 25% match.

Shakey Lakes has received a 2% grant for replace a pavilion roof. The roof will be a metal rood. Jim Quist and Jim Mekash will be completed with the roof replacement by mid-March.

Brian will also be submitting 2% grants for the roof replacement of the pavilion at the beach, for additional picnic tables and for funds to offset cost for the

prep work (surveying and culvert installation) for the forestry management plan.

The 4 fire pits that were bought for Shakey will be used at River or Kleinke, wherever they fit the best and 4 smaller ones will be purchased for Shakey.

- e. Lease Program - Shakey has 2 sites open, there are a possible 3; 70 parties are on the waiting list. The goal at the lake shore is to have 50% leased and 50% open for daily/weekly rentals.

Kleinke Park does have a provision where a longer lease term takes precedence over a shorter term lease even if the short term lease hold had been on the site for a number of years. Brian stated that there are two sites which currently has this issue. Brian will be contacting the four potential lease holders to work out an agreement.

Reservations for the park will be held on April 25th at Shakey Park.

- f. 5 Year County Recreation Plan – Charlene made some corrections and additions and also suggested some pictures should be added. It will be out for Public Review (must be 30 days prior to meeting). The next Parks Committee meeting, April 12th, a public hearing will be held, at that time the public can suggest any changes/additions to the plan. Notice will be posted in the Eagle Herald and the Journal.
- g. Forestry Plan – Reviewed the Menominee County Timber Harvest Plan 2016 received from Dean Francis from Upper Michigan Land Management & Wildlife Services, Inc.

Dean suggested to put up educational sign at the road of each park being harvested.

Trees to harvest would be the white ash due to the borer, mature red pines as they will be rotting from the inside and lose value, spruce, balsam, cull timer that is beyond prime unless being used as a habitat by wildlife such as birds, squirrels, etc..

Depending on the size of the harvester, a path would have to be cleared at least 10 – 12 feet for access of equipment.

Bailey Park, locate 4-5 Beach-Lake access points by cleaning out all trees within the flagged access point to beach. Between M-35 and Bailey Park Road keep as an old growth of hemlock, white pine and cedar.

Bailey Park area – harvest all ash, maple 12” or larger, aspen, white birch, spruce and balsam 5” or larger.

West of M95, same as above

Longrie Park – remove all Autumn Olive prior to harvesting and treat stumps with herbicide to kill the shrub. Burn all branches and tops

Harvest all aspen, white birch, maple and spruces 5” and greater. Cut all very tall red pine that would not withstand wind blow over (very sandy soil). After harvest create 4 rustic campsites.

Jerry Piche stated they had done some selective cutting on his farm and took out too many red pines and had to cut the rest within two years due to blow-overs.

Shakey Lakes – all aspen 2” in diameter and greater, all dead and dying black oak, poor quality red maple, white pine and red pine (splits, crooked, poor tops).

When harvest is completed create rustic campsites, walking paths and handicap accessible pathways.

River Park – all mature aspen 5” and greater, poor quality maple and oak. Reduce stocking levels to 70 square feet per acre in good quality red oak and pine trees. When harvest is completed create walking paths, handicap accessible pathways in improve rustic campsites.

Mason Park clean up fallen trees, all white birch and aspen 5” or larger. Selective harvest of maple and oak. Keep the hemlock except those need to be removed for access of equipment.

After harvest create walking paths, handicap accessible pathways and possibly small fishing peers.

All harvesting is recommended to be completed in the winter months to minimize ground damage. All areas recommended to post signs “Educational and Forest Stewardship Educational – Outreach” signs.

Spring have all property corners and lines marked summer forester’s field work to be completed, summer timber sale bidding to be completed and winter harvest.

Winter complete harvest.

After discussion, James made a motion to accept the Forestry Plan, seconded by Ruby with all in favor. Brian forward the recommendation to the County Board for approval.

Brian did not receive a contract from Dean and will call and remind him.

Dick made the comment that the more bidders raise the sale price, as many do not do the research for the marketing of the higher quality trees.

H. Correspondence – None

I. Any other Item Members Wish to Present – None

J. Public Comment – None

K. Adjournment – Motion by Ruby to adjourn, seconded by Dick with all in favor.

MENOMINEE COUNTY Standard Budget Report

April 2016 Revenues

Account Title	This Month	Y-T-D	Budget As Of Apr-2016	Difference	Percent
Fund: COUNTY PARKS					
Program Revenues					
Charges for Services					
FIREWOOD SALES	0.00	2.00	200.00	-198.00	1.00
ANNUAL	0.00	44.00	8,000.00	-7,956.00	0.55
ANNUAL 2 FOR	0.00	0.00	100.00	-100.00	0.00
DAILY	0.00	0.00	4,250.00	-4,250.00	0.00
GATE RECEIPTS FOR FAIR	0.00	0.00	6,000.00	-6,000.00	0.00
SHAKY CAMPING FEES	0.00	1,077.00	70,000.00	-68,923.00	1.54
KLEINKE CAMPING FEES	0.00	961.00	15,000.00	-14,039.00	6.41
SHAKY LAKE LEASE SITES	0.00	67,750.00	69,000.00	-1,250.00	98.19
KLEINKE LEASE SITES	0.00	9,300.00	12,000.00	-2,700.00	77.50
Total Charges for Services	0.00	79,134.00	184,550.00	-105,416.00	42.88
Interest and Rents					
PAVILLION-SHAKEY	0.00	0.00	200.00	-200.00	0.00
PAVILLION-KLEINKE	0.00	0.00	100.00	-100.00	0.00
Outside Storage	0.00	696.00	2,500.00	-1,804.00	27.84
Inside (Fair) Storage	0.00	1,619.45	3,500.00	-1,880.55	46.27
Total Interest and Rents	0.00	2,315.45	6,300.00	-3,984.55	36.75
Total Program Revenues	0.00	81,449.45	190,850.00	-109,400.55	42.68
Special Items					
Other Revenue					
FIREWOOD-KLEINKE	0.00	0.00	300.00	-300.00	0.00
ICE-KLEINKE	0.00	0.00	100.00	-100.00	0.00
PAID SHOWERS-KLEINKE	0.00	66.00	500.00	-434.00	13.20
PAID SHOWERS-SHAKEY	0.00	0.00	3,000.00	-3,000.00	0.00
MISCELLANEOUS RECEIPTS	0.00	73.00	100.00	-27.00	73.00
REIMBURSEMENTS	0.00	0.00	2,398.00	-2,398.00	0.00
GENERAL FUND APPROPRIATION	0.00	4,155.00	8,310.00	-4,155.00	50.00
Total Other Revenue	0.00	4,294.00	14,708.00	-10,414.00	29.19
Total Special Items	0.00	4,294.00	14,708.00	-10,414.00	29.19
Total Revenues	0.00	85,743.45	205,558.00	-119,814.55	41.71

MENOMINEE COUNTY

Standard Budget Report

April 2016 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Apr-2016	Difference	Percent
Fund: COUNTY PARKS					
County Parks					
Recreation and Culture					
SALARIES	1,378.40	17,340.49	35,734.00	18,393.51	48.53
SALARIES - TEMPORARY	0.00	63.00	45,630.00	45,567.00	0.14
OVERTIME	0.00	0.00	1,800.00	1,800.00	0.00
LONGEVITY	0.00	750.00	750.00	0.00	100.00
HOSPITAL DEDUCTIBLE	0.00	9,697.94	15,189.00	5,491.06	63.85
LIFE INSURANCE	2.36	16.34	30.00	13.66	54.47
FICA-OASDI	76.04	1,049.86	4,967.24	3,917.38	21.14
FICA-MEDI	17.78	245.52	1,161.79	916.27	21.13
WORKMENS COMPENSATION	0.00	1,421.45	2,781.91	1,360.46	51.10
OFFICE SUPPLIES	0.00	0.00	500.00	500.00	0.00
OFFICE EQUIPMENT	0.00	0.00	300.00	300.00	0.00
POSTAGE-COUNTY PARKS	0.00	58.40	300.00	241.60	19.47
GAS, OIL ETC	0.00	894.84	8,500.00	7,605.16	10.53
DIESEL FUEL	0.00	249.18	500.00	250.82	49.84
L.P. GAS	0.00	904.88	4,300.00	3,395.12	21.04
UNIFORMS	0.00	110.93	350.00	239.07	31.69
UNIFORMS/SUMMER HELP	0.00	0.00	200.00	200.00	0.00
JANITORIAL SUPPLIES	0.00	985.04	3,500.00	2,514.96	28.14
OTHER OPERATING/GENERAL	0.00	2,714.20	3,000.00	285.80	90.47
OTHER OPERATING/MISCELLANEOUS	0.00	0.00	300.00	300.00	0.00
BROCHURES/STICKERS	0.00	300.00	300.00	0.00	100.00
TREE REPLACEMENT	0.00	237.00	500.00	263.00	47.40
DEQ Permits	0.00	895.84	1,500.00	604.16	59.72
CONSTRUCTION SUPPLIES	0.00	593.60	1,000.00	406.40	59.36
PROFESSIONAL/CONTRACTURAL SERVICES	0.00	2,909.05	8,000.00	5,090.95	36.36
PROFESSIONAL-PHYSICALS	0.00	0.00	700.00	700.00	0.00
TRAVEL/Parks Per Diems & Mileage	0.00	306.55	600.00	293.45	51.09
PROGRAMMING/CREATION	0.00	0.00	1,000.00	1,000.00	0.00
Sweatshirts	0.00	0.00	2,000.00	2,000.00	0.00
Gate Receipts	0.00	0.00	6,000.00	6,000.00	0.00
Inside Storage	0.00	2,826.35	2,500.00	-326.35	113.05
WATER TESTING	0.00	100.70	800.00	699.30	12.59
UTILITIES/ELECTRIC	132.89	4,434.89	35,000.00	30,565.11	12.67
EQUIPMENT MAINTENANCE	0.00	518.19	4,000.00	3,481.81	12.95
FACILITY MAINTENANCE	0.00	761.65	4,000.00	3,238.35	19.04
GROUNDS MAINTENANCE	189.00	4,265.00	4,000.00	-265.00	106.63
				58.08	

MENOMINEE COUNTY Standard Budget Report April 2016 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Apr-2016	Difference	Percent
Fund: COUNTY PARKS					
Recreation and Culture					
COUNTY PARKS					
RENTAL/CONTRACTING	0.00	3,485.00	6,000.00	2,515.00	0.00
REFUNDS/REBATES	0.00	0.00	2,000.00	2,000.00	0.00
VEHICLE MAINTENANCE	0.00	0.00	3,500.00	3,500.00	0.00
NEW/REPLACEMENT EQUIPMENT	0.00	1,160.22	2,000.00	839.78	58.01
Total COUNTY PARKS	1,796.47	59,296.11	213,393.94	154,097.83	27.79
Total Recreation and Culture	1,796.47	59,296.11	213,393.94	154,097.83	27.79
TRANSFERS OUT					
Transfers Out	0.00	13,986.00	0.00	-13,986.00	0.00
Total TRANSFERS OUT	0.00	13,986.00	0.00	-13,986.00	0.00
Total Transfers Out	0.00	13,986.00	0.00	-13,986.00	0.00
Total Expenditures	1,796.47	73,282.11	213,393.94	140,111.83	34.34
CHANGE IN FUND EQUITY	-1,796.47	12,461.34	-7,835.94	20,297.28	-159.03

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amount
 Year To Print: 2016
 Month To Print: April
 Fund Code Range: 208 COUNTY PARKS to 208 COUNTY PARKS

MENOMINEE COUNTY

Standard Budget Report

April 2016 Revenues

Account Title	This Month	Y-T-D	Budget As Of Apr-2016	Difference	Percent
Fund: PARK IMPROVEMENT FUND					
Program Revenues					
Charges for Services	0.00	360.00	3,500.00	-3,140.00	10.29
BOAT FEES	0.00	360.00	3,500.00	-3,140.00	10.29
Total Charges for Services	0.00	360.00	3,500.00	-3,140.00	10.29
Special Items					
Other Revenue	0.00	4,500.00	4,500.00	0.00	100.00
MISCELLANEOUS RECEIPTS	0.00	13,986.00	20,000.00	-6,014.00	69.93
TRANSFERS/APPROPRIATION	0.00	18,486.00	24,500.00	-6,014.00	75.45
Total Other Revenue	0.00	18,486.00	24,500.00	-6,014.00	75.45
Total Special Items	0.00	18,486.00	24,500.00	-6,014.00	75.45
Total Revenues	0.00	18,846.00	28,000.00	-9,154.00	67.31

MENOMINEE COUNTY

Standard Budget Report

April 2016 Expenditures

Account Title	This Month	Y-T-D	Budget As Of Apr-2016	Difference	Percent
Fund: PARK IMPROVEMENT FUND					
Recreation and Culture					
PARK IMPROVEMENT EXPENDITURE					
SHAKY LAKES IMPROVEMENT	0.00	4,400.58	12,900.00	8,499.42	34.11
KLEINKE PARK IMPROVEMENT	0.00	0.00	4,000.00	4,000.00	0.00
RIVER PARK IMPROVEMENT	0.00	13,986.00	17,586.00	3,600.00	79.53
BAILEY PARK IMPROVEMENT	0.00	2,200.00	4,000.00	1,800.00	55.00
STONEY POINT IMPROVEMENTS	0.00	0.00	6,300.00	6,300.00	0.00
Total PARK IMPROVEMENT EXPENDITURE	0.00	20,586.58	44,786.00	24,199.42	45.97
Total Recreation and Culture	0.00	20,586.58	44,786.00	24,199.42	45.97
Total Expenditures	0.00	20,586.58	44,786.00	24,199.42	45.97
CHANGE IN FUND EQUITY	0.00	-1,740.58	-16,786.00	15,045.42	10.37

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amount
 Year To Print: 2016
 Month To Print: April
 Fund Code Range: 220 PARK IMPROVEMENT FUND to 220 PARK IMPROVEMENT FUND

MENOMINEE COUNTY
Balance Sheet
 April 2016

Account Title Balance Account Number

Fund: PARK IMPROVEMENT FUND

ASSETS

Current Assets

CASH

299.25

220-000-001.00

ACCOUNTS RECEIVABLE

0.00

220-000-040.00

TOTAL Current Assets

299.25

TOTAL ASSETS

299.25

FUND EQUITY

Fund Equity

2,039.83

220-000-390.00

FUND BALANCE
 CHANGE IN FUND EQUITY

-1,740.58

TOTAL Fund Equity

299.25

TOTAL FUND EQUITY

299.25

TOTAL LIABILITIES & FUND EQUITY

299.25

Menominee County Parks and Recreation

BYLAWS

ARTICLE ONE: NAME

Menominee County Parks and Recreation Committee

ARTICLE TWO: PURPOSE

To act as an advisory committee to the Menominee County Parks and Recreation System

ARTICLE THREE: MEMBERS

(Amended Dec 2009)

The members of this Committee are those persons who have been appointed by the Board of Commissioners. There shall be five (5) public at-large representatives and two (2) County Board Commissioners. All seven will have voting rights.

The County Board Commissioners will serve one (1) year terms. All public representatives will serve three (3) year staggered terms.

Section 1: VOTING

All members who are present shall vote whenever the question is put by the Chair. The Secretary or designee shall be the recorder.

Section 1.1 ABSTENTION

No member may abstain from voting "yes or no" unless excused by a majority of those present.

ARTICLE FOUR: OFFICERS

(Amended August 12, 2009)

Section 1: POSITIONS

The Officers of this Committee shall be a Chairperson, a Vice-Chairperson, and a Secretary.

Section 2: TERM of OFFICE

The term of office shall be for one (1) year. An individual may serve successive terms.

Section 3: ELECTION of OFFICERS

The Officers shall be elected at its first meeting of the calendar year.

Section 4: VOTING

Candidates for these offices shall be nominated from the floor. It shall take a simple majority vote of the Committee to elect. The vote will be taken by a randomly selected call of the roll.

Section 5: OFFICER POWERS & DUTIES

Except for those powers and duties prescribed to the Chair by the County Board, the Chair has no power to act on behalf of the Committee unless the Committee specifically grants that power.

ARTICLE FIVE: MEETINGS

(Amended Dec 2009)

Section 1: SCHEDULE

A schedule containing the date, time, and place of regular meetings of the Committee shall be established at the first meeting of the calendar year. The Committee shall meet a minimum of six (6) times per year.

Section 2: SPECIAL MEETINGS NOTICE

A special meeting of the Parks and Recreation Committee shall be held only when requested by at least two (2) members of the Parks and Recreation Committee. The request shall be in writing, shall be addressed to the County Administrator, and shall specify the time, date, place, and purpose of the meeting. Upon receipt of a request for a special meeting, the County Administrator shall immediately give notice to the members and post the date and time at least 18 hours prior to the time of the meeting.

Section 3: QUORUM & MAJORITY

A majority of the members of the County Parks and Recreation Committee shall constitute a quorum for the transaction of the ordinary business of the committee, and questions which arise at its meetings shall be determined by the votes of the majority of the members present.

Section 4: MINUTES

Recording names and votes on actions. The names and votes of members shall be recorded on an action which is taken by the Parks and Recreation Committee if the action is on an ordinance, resolution, or appointment or election of an Officer. A record which is made pursuant to this section shall be available for public inspection.

ARTICLE SIX: RULES, REGULATIONS, POLICIES of the COMMITTEE

(Amended Dec 2009) *This Article was removed. (See separate documents.)*

ARTICLE SEVEN: PARLIAMENTARY AUTHORITY

(Amended Dec 2009)

The current edition of the "Robert's Rules of Order" shall be the Parliamentary Authority. The rules, with special attention to small Committees, contained in the

aforementioned reference, shall govern the Committee in all cases to which they are applicable.

ARTICLE EIGHT: AMENDMENT OF BYLAWS

Section 1: These bylaws may not be suspended.

Section 2: These bylaws may be amended at any regular meeting of the County Board of Commissioners by a 2/3 majority of the County Board of Commissioners.

Section 3: These Bylaws shall remain in effect until properly amended.

ATTESTED TO:

Marc Kleiman,
Clerk of Menominee County

Charlie Meintz, Chairman
Menominee County Board of
Commissioners

Signed (date): _____

History:

ADOPTED: November 25, 1996;

Amended: April __, 2016

Menominee County Parks and Recreation Committee

CHARTER

The Menominee County Parks and Recreation Committee is an advisory committee whose purpose is to provide advice, direction, and recommendations to the Parks' Superintendent, Menominee County Administrator, and the Menominee County Board of Commissioners. The Committee has no final authority or responsibility for policy-making or administration of the County Parks.

Responsibilities of this Committee are as follows:

1. Recommend objectives and goals for the Parks and Recreation System.
2. Recommend rules and policies governing the Parks and Recreation System.
3. Recommend annual and long-term financial plans; continually monitor.
4. Recommend, establish, and maintain an effective public relations program.
5. Recommend short-term and long-term planning necessary to develop a broad variety of programs, facilities, and services to meet community needs.
6. Maintain close coordination with other community agencies involved in parks and recreation and the Menominee County Board of Commissioners.
7. Encourage broad citizen involvement in the parks system.
8. Recommend annually a park fee schedule.
9. Act as mediator for disputes between citizens and management.
10. Receive public input on the parks and recreation system.
11. Annually tour parks as a Committee to determine goal objectives and to evaluate physical condition of park property.
12. Annually recommend revisions to the Menominee County Parks and Recreation Plan.
13. Annually recommend capital improvement plan/projects.

14. Review statistics to assist with future planning.
15. Conduct comprehension review of five-year County Park Plan every five years for long-range future planning purposes and projects.

The Menominee County Parks and Recreation Committee shall follow the rules and policies as set forth by the Menominee County Board of Commissioners.

Marc Kleiman,
Menominee County Clerk

Charlie Meintz, Chairman
Menominee County Board of
Commissioners

SIGNED: (date) _____

HISTORY:

Adopted: November 25, 1996

REVISED: April __, 2016

Menominee County Parks and Recreation

PARK RULES

AN ORDINANCE TO ESTABLISH RULES AND REGULATIONS RELATIVE TO THE OPERATION OF THE COUNTY PARKS SYSTEM SO THAT THE PARKS MAY BETTER SERVE THE PEOPLE OF MENOMINEE COUNTY.

Section 1:

These Rules shall be known as the "PARK RULES" of the Menominee County Parks system.

Section 2: SUPERVISION OF PARKS

- A) SUPERVISION – All County-owned Parks located in Menominee County, shall be operated and maintained under the direction of the Menominee County Parks and Recreation Committee through its designated Park Superintendent.
- B) ENFORCEMENT OF ORDINANCES – The Park Superintendent, Park Rangers, as well as all law enforcement agencies operating within the County of Menominee including the Menominee County Sheriff's Department, Michigan State Police Department, and the Michigan Department of Natural Resources shall see to the enforcement of all provisions related to these parks as contained in this ordinance.
- C) AMUSEMENT FOR GAIN – No amusement for gain for which a charge is made can be conducted in the parks without the consent of the Menominee County Parks and Recreation Committee.

Section 3: DEBRIS, FIRE

Each person, organization, or corporate group using the public works and grounds shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order, and the facilities in a neat and sanitary condition.

Section 4: OPEN FIRES

No person shall kindle or build fires in any park except in fireplaces, fire rings, or stoves provided for that purpose. For observed violations of this section, the Park Superintendent, Park Rangers, or others acting on their behalf, may request fires be extinguished at any given time. Upon leaving such fires, it shall be the duty of all persons using the fire to see that said fire is extinguished.

Section 5: INJURY TO PARK PROPERTY

No person shall obstruct any walk or drive in any park and no person shall injure, mar, or damage any matter, in a monument, ornament, fence, bridge, seat, tree, fountain, shrub, flower, playground equipment, fireplace, picnic table or other public property within or pertaining to any park.

Section 6: POLLUTION

No person shall throw, discharge or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream, bay or other body of water in or adjacent to any park or tributary, stream, storm sewer, drain flowing into such water, any substance, matter or things liquid or solid, which will or may result in the pollution of said waters.

Section 7: SOURCE OF RUBBISH

No person shall bring in or dump, deposit, or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse or other trash in any waste containers provided in any park in the County of Menominee for that purpose unless such bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse or trash originates from a permitted use of the parks.

Section 8: INFLAMMATORY LANGUAGE

No person shall make any statement to any other person, within earshot of said person, or about another person, capable of being heard by such other person, which is derogatory, inflammatory, profane, disrespectful, or which describes sexual activity, or which questions the lineage of such person, or which in any way can be reasonably interpreted to raise anger of such person hearing such communication. This section does not purport to limit the free flow of ideas or speech but does intend to prohibit speech as may interrupt a peaceful enjoyment of Menominee County's Parks.

Section 9: SAFETY OF OTHERS

No person shall endanger the safety of any other person by any conduct or act or permit any assault, battery, or engage in fighting within a park regulated by this county.

Section 10: SOUND SYSTEMS

No person shall use a sound amplification device or any other device that creates noise in excess of the sound level at which the contents of such sound disturbs or annoys a person of average hearing – is used in conjunction with a park assembly permit and is authorized by such permit. Any sound amplification device used in conflict with this permission is subject to

seizure by the Park Superintendent, Park Rangers, the Menominee County Sheriff's Department, the Michigan State Police Department, the Michigan Department of Natural Resources, and/or any other authorized law enforcement agency. During Quiet Hours, distance shall be size of campsite. Between 11 PM and 7 AM all sound systems shall be turned off.

Section 11: SWIMMING

No person shall swim, bathe, or wade in any waterways in or adjacent to any park, except in such waters and such places that are designated therefore, and in compliance with regulations that are established and posted by the Park Superintendent and in accordance with the direction of any authorized personnel, present and sitting at the designated site.

Section 12: PARK HOURS

Park Hours are from 7 AM to 10 PM daily. Anyone found in the Parks after 10 PM not camping with a permit, will be construed to be trespassing and may be prosecuted.

Section 12A: PARK CLOSING

Any park, section, or part of the park, may be declared closed to the public by the Park Superintendent or by any of the other authorized personnel in situations where health, safety, and welfare of the general public could be jeopardized if the park were to remain open. As an example, an emergency closing could occur during a tornado, fire or civil disobedience. The park cannot be closed permanently without authorization from the Parks and Recreation Committee and the Menominee County Board of Commissioners. An emergency meeting of the Committee is to be called within 72 hours of the closing. Failure to call a meeting or to gain approval from a majority of the Committee would require that the park be re-opened immediately after the 72 hours of closure.

Section 13: ANIMALS

Any animal brought into the Park shall be under immediate control and on a leash not to exceed 6 feet in length which would not allow animals onto another campsite. No animal shall be on the beach.

No horses or riding of horses is allowed in the park except in designated areas. The only designated areas for horses are presently located at the Shakey Lakes Park.

Owners shall clean up any deposits made by said animals.

Section 14: ANIMAL REMOVAL

Any animal found within any county park not in the possession or under immediate control of the owner or the owner's agent as set forth above, or any animal creating a nuisance or disturbance, may be removed from the park by park personnel or by any enforcement agency officer.

Section 15: SALES

It shall be unlawful for any person other than employees of Menominee County, acting on behalf of the County, to vend, to sell, peddle, or offer for sale, any commodity article within the park, unless such sale is authorized by the Menominee County Parks and Recreation Committee.

Section 16: CONTROLLED SUBSTANCES

- A) It shall be unlawful for any person to possess, transport, or have under their immediate control any intoxicating liquor, unless the person has attained the age of 21 years.
- B) It shall be unlawful for any person to transport or possess a controlled substance as defined by Section 1704 of Act No. 368 of the Public Acts of 1978, as amended, being section 333.7104 of the Michigan Compiled Laws.

Section 17: SIGNS

It shall be unlawful for any person to paste, glue, tack or otherwise post or permanently affix any sign, placard, advertisement, banner, or inscription, unless otherwise pre-approved by Park Superintendent. Nor shall any person erect or cause to be erected any sign on the public lands or highways or roads adjacent to a public park, but, this section shall not apply to any properly authorized government official acting pursuant to his official duties.

Section 18: ALCOHOLIC BEVERAGE PERMIT

Any person or organization applying for an assembly permit and desiring to dispense alcoholic beverages for sale, (non-profit organization) must first secure a license for same from the Michigan Liquor Control Commission and secure liquor liability insurance and display evidence of such license and insurance to the Menominee County Sheriff and the Menominee County Parks and Recreation Committee prior to said assembly permit being granted. There is a minimum refundable deposit of one hundred dollars (\$100.00) required.

Section 19: CAMPING PERMITS

It shall be unlawful for any person, organization, or corporate group to camp without a camping permit issued by the Menominee County Park System.

- A) It shall be unlawful for any person to obtain a camping permit for use of a camping party for which he is not a member.
- B) The senior member of any camping party having obtained a permit as set forth above must be at least eighteen (18) years of age.
- C) It shall be unlawful for non-campers to visit between the hours of 11 PM til 7 AM.
- D) Campers shall inform the park office if they plan to leave a campsite unoccupied for more than 24 hours.

Section 19A: CAMPING PERMIT VIOLATION

Any violation of any section of the above ordinance regulations may result in revocation of any County Park camping permit or eviction from the park or both. No refund of fees shall be issued.

Section 20: CAMPING

Campsites are allocated 50% for short-term use (less than 14 days) and 50% for long-term use (over 14 days). Site designation shall be determined by Parks Superintendent or his designee.

Section 20A: CAMPSITE CLEANUP

Minimum clean up charge of fifty dollars (\$50.00) will be assessed to the registered camper to cover costs for Park personnel having to clean up a campsite.

Section 21: QUIET HOURS

Quiet Hours shall prevail in the campground between 11 PM and 7 AM.

Section 22: DIGGING

It shall be unlawful for any person, individual, organization or corporate group to do any trenching or digging on the campsite or the surrounding area.

Section 23: MOTOR VEHICLE PURPOSES

The use of a registered motor vehicle in any County Park shall be for the purpose of establishing a camp and for transportation in and out of the campground. "CRUISING" or "JOY RIDING" within any County Park is strictly prohibited.

Section 24: MOTOR VEHICLES, OPERATION

- A) It shall be unlawful for any individual to operate or park a motor vehicle within a park except on roads or designated parking areas.
- B) It is also illegal for a vehicle to be in the park after 10 PM without an annual permit issued by the park office.
 - a. If a vehicle is found without an annual permit it shall be deemed illegally parked and subject to a parking violation fee of \$10 per day.
 - b. When a motor vehicle is found parked in the park area, the registration plate displayed on the vehicle shall constitute prima facie evidence that the owner of the vehicle was the person who parked it on the location where it was found.
- C) Motor vehicles cannot be operated on a park road or parking lot at a speed in excess of ten (10) miles per hour or as posted, or in an unsafe manner or by disobeying traffic signals or signs.

Section 25: OFF ROAD VEHICLES

It shall be unlawful to operate an off-the-road motor-driven vehicle such as a mini-bike, motorcycle, snowmobile, ATV or any motorized device except on designated roads, trails, or areas posted for such use without proper prior written authorization from the Park Superintendent or Park Rangers.

Section 2 : USE OF DRONES

It shall be unlawful to operate any type of drone within or over any Menominee County Park. Anyone reported to be using a drone shall be considered to be unlawful and causing an invasion of privacy to other persons. The person(s) using the drone(s) may be denied use of all county parks within Menominee County.

Section 26: MASS GATHERINGS

Campsites are provided for reasonably quiet outdoor recreational experiences. Mass gatherings are only permitted pursuant to a permit for such purpose obtained in the manner set forth in the "Menominee County Mass Gathering Ordinance" as adopted by the Menominee County Board of Commissioners on June 3, 1977.

Section 27: FIREWORKS

No fireworks shall be allowed in the parks. Any discharge or lighting of any type of fireworks in the parks will be subject to a charge of fifty dollars (\$50.00) per incident.

Section 28: FIREARMS AND HUNTING

It shall be unlawful for any person to hunt within park boundaries. It shall also be unlawful for any person to carry or possess within the boundaries of a County Park any firearm unless unloaded in both barrel and magazine. This provision does not apply to a target range officially established, supervised, and sanctioned by the Menominee County Parks and Recreation Committee.

Section 29: OTHER WEAPONS

It shall be unlawful for any person to carry or possess within the boundaries of any County Park items such as: air gun, gas gun, paint-ball gun, spring-loaded gun, or sling-shot.

Section 30: BOW & ARROW

It shall be unlawful for any person to shoot with a bow and arrow with or onto the boundaries of any County Park unless said shooting is done on a designated archery range.

Section 31: TRAPPING

It shall be unlawful for any person to trap or use traps within the boundaries of any County Park unless permission is sanctioned by the Menominee County Parks and Recreation Committee.

Section 32: PAVILION RENTAL

Rental of Park Pavilion is available for a fee of fifty dollars (\$50.00).

Section 33: STORAGE

Off-site storage of boats and/or trailers is available at Shakey Lakes Park from May through September (except during Fair Days) at a cost of \$1.00/day or \$25.00/month.

Section 34: GENERATORS

It shall be unlawful for any person to operate any type of generator on any campsite within any Menominee County Park unless permission is sanctioned by the Park Superintendent, the Menominee County Parks and Recreation Committee, or designee.

Section 35: PENALTIES

Any violation of any section of this ordinance shall be deemed a civil infraction, and any person upon conviction thereof, shall be punished by a fine of not more than one hundred dollars (\$100.00) plus the cost of prosecution.

Section 36: SEVERABILITY

If any portion of this ordinance, any of its regulations or rules, or the application thereof to any person or circumstances shall be found to be invalid by a court of law, such invalidity shall not affect the remaining sections or applications of any part of this regulation which can be given effect without the invalid portion of a section or application, provided such remaining sections are not determined by the Court to be inoperable and to this end this regulation is declared to be severable.

Section 37: ADOPTION

It is hereby ordained by the People of Menominee County, represented by the County Board of Commissioners, that the foregoing regulations and rules affecting the public health, safety, and welfare of the County of Menominee are hereby adopted.

Section 38: EFFECTIVE DATE

This ordinance shall take sixty (60) days subsequent to proposal by the Menominee County Parks and Recreation Committee and adoption by the Menominee County Board of Commissioners. All ordinances or parts of ordinances inconsistent herewith are hereby repealed; and latest revisions shall be effective immediately following County Board of Commissioners adoption of these amended PARK RULES.

ATTESTED TO:

Marc Kleiman, Menominee County Clerk

Charlie Meintz, Chairman of the
Menominee County Board of Commissioners

Signed (date): _____

History:

ADOPTED: April 10, 1984

REVISED: July 11, 1989

April 30, 1991

November 23, 1992

February 27, 1995

February 26, 1996

June 23, 1997

May 25, 2010

March 22, 2011

December 26, 2012

April __, 2016