COMMISSIONERS:

KENNETH BOWER
BARK RIVER, MI 49807

ANTHONY KAKUK
DAGGETT, MI 49821

KENNETH KLINE
WALLACE, MI 49893

MENOMINEE COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS
P. O. BOX 527 • STEPHENSON, MICHIGAN 49887 • 877-867-9444 or 906-753-6914
FAX 906-753-4319

DARRELL CASS
ENGINEER-MANAGER

LISA K. SAVORD
FINANCE DIRECTOR / CLERK

NOTICE OF PUBLIC HEARING

Tuesday, September 08, 2020
8:45 a.m.

The Menominee County Board of Road Commissioners will hold a PUBLIC HEARING on the Proposed 2020/2021 Budget at 8:45 a.m., Tuesday, September 8, 2020, via teleconference as allowed by Michigan's recently changed Open-Meetings Act. Copies of the proposed budget will be available at the Road Commission office at W5416 Belgiumtown Road, Stephenson, MI.

The format of the hearing will be a Conference Call. You may participate in the hearing by calling one of the following numbers:

(571) 317-3129 or toll free **877-309-2073**
The meeting Access Code is **452-841-453**

MENOMINEE COUNTY ROAD COMMISSION
Lisa K. Savord, Finance Director/Clerk

Menominee County Road Commission
FISCAL 2020/2021 RECOMMENDED BUDGET

	FY 2018/2019 Actual Prior	Budget 2019/2020 Estimated	Budget 2020/2021 Recommended
REVENUES			
Mich. Transportation Funds	$5,565,086	$5,381,434	$6,162,254
Special State Funds	888,963	226,534	1,193,461
Federal Funds	1,726,029	433,585	1,806,000
County Raised Funds	1,574,875	2,013,588	1,149,025
Gain/Loss Equip. Disposal	10,799	24,340	0
Other Contributions	203,228	0	769,200
TOTAL REVENUES	$9,968,980	$8,079,481	$11,079,940
EXPENDITURES			
Primary Roads	3,813,919	3,112,949	4,709,634
Local Roads	4,101,463	1,888,859	2,978,340
State T/L Maintenance	829,951	826,000	850,000
TWA/Other T/L Maintenance	52,901	489,000	25,000
Equipment Expense (Net)	(150,186)	(195,000)	(220,000)
Administrative Expense (Net)	539,282	308,750	281,750
Distributive Expense	0	1,615,000	1,436,000
Capital Outlay (Net)	376,235	460,704	743,730
Miscellaneous	86,313	180,650	228,268
Special Projects	0	0	0
Contingencies	0	0	0
TOTAL EXPENDITURES	$9,649,878	$8,686,912	$11,032,723
Budgeted Net Revenue (Expenditures)	YEAR END 9/30/2021		$47,217
Current Estimated Operating Surplus (Deficit)	YEAR END 9/30/2020	($607,430)	
Accumulated Avail. Surplus (Deficit) from Prior Yrs.	DATE 9/30/2019	$4,734,632	
	9/30/2020	$4,127,200	
Projected Surplus at End of Budget Year (2020/2021)			$4,174,417

Adopted:

FISCAL 2020/2021 RECOMMENDED BUDGET
REVENUES

	FY 2018/2019 Actual Prior	Budget 2019/2020 Estimated	Budget 2020/2021 Recommended
MICH. TRANSPORTATION FUNDS			
Engineering	10,000	10,000	10,000
Primary Roads	3,384,558	3,273,487	3,748,405
Local Roads	2,071,147	1,999,985	2,293,800
Primary Urban	86,446	84,834	95,739
Local Urban	9,363	9,188	10,370
Snow Funds	3,572	3,940	3,940
Total Mich. Transportation Funds	5,565,086	5,381,434	6,162,254
SPECIAL STATE FUNDS			
Forest ("E") Funds	161,011	161,011	161,011
"D" Funds	27,788	0	236,000
State Funds for Railroad Closure	0	0	187,500
Local Bridge Funds	20,523	65,523	608,950
State 25% Share - FEMA	40,129	0	0
General Fund Surplus Disbursement	639,511	0	0
Total Special State Funds	888,963	226,534	1,193,461
FEDERAL FUNDS			
STP	702,015	84,130	766,000
Federal Local Bridge Funds	109,458	349,455	0
B.I.A.	794,167	0	1,040,000
Federal "D" Funds	0	0	0
FEMA Funds	120,388	0	0
Total Federal Funds	1,726,029	433,585	1,806,000
COUNTY RAISED FUNDS			
State Trunkline Maintenance	816,153	800,000	850,000
TWA/Other T/L Maint.	52,901	489,000	25,000
Twp. Contributions	495,051	59,500	244,025
Hannahville 2% Funds	50,000	19,904	0
Interest Earned	61,639	25,000	20,000
County 3-Way Road Program	89,816	0	0
Swap Fed Aid Funds w/Oakland CRC		605,184	0
Other	9,315	15,000	10,000
Total County Raised Funds	1,574,875	2,013,588	1,149,025
Gain/Loss on Equip. Disposal	10,799	24,340	0
Other Contributions	203,228	0	769,200
Total Revenues	9,968,980	8,079,480	11,079,940

FISCAL 2020/2021 RECOMMENDED BUDGET
EXPENDITURES

	FY 2018/2019 Actual Prior	Budget 2019/2020 Estimated	Budget 2020/2021 Recommended
PRIMARY ROADS			
Preservation Improvements/Roads	1,663,217	1,420,184	2,933,134
Preservation Improvements/Structures	1,971	80,765	95,000
Routine Preventive Maintenance	1,210,428	950,000	1,000,000
Routine Winter Maintenance	924,933	657,000	675,000
Routine Structure Maintenance	13,369	5,000	6,500
Total Primary Roads	3,813,919	3,112,949	4,709,634
LOCAL ROADS			
Local Const/Capacity Improvement	53,886	170,359	0
Preservation Improvements/Roads	1,897,437	70,000	380,000
Preservation Improvements/Structures	142,918	321,000	1,089,840
Routine Preventive Maintenance	1,470,938	909,500	1,073,000
Routine Winter Maintenance	525,554	413,000	425,000
Routine Structure Maintenance	10,729	5,000	10,500
Total Local Roads	4,101,463	1,888,859	2,978,340
STATE T/L MAINTENANCE	829,951	826,000	850,000
TWA/OTHER T/L MAINTENANCE	52,901	489,000	25,000
EQUIPMENT EXPENSE (NET)			
Direct Expense	1,126,899	1,100,000	1,250,000
Indirect Expense	386,629	365,000	350,000
Operating Expense	349,527	340,000	280,000
Less Rental Credits	(2,013,242)	(2,000,000)	(2,100,000)
Net Equipment Expense	(150,186)	(195,000)	(220,000)
ADMINISTRATIVE EXPENSE (NET)			
Administrative Expense	650,395	450,000	360,000
Less Purchase Discounts	(386)	(250)	(250)
Less Handling	(7,743)	(3,000)	(3,000)
Less State Overhead	(102,984)	(138,000)	(75,000)
Net Administrative Expense	539,282	308,750	281,750
DISTRIBUTIVE EXPENSE			
Fringe Benefits	0	1,500,000	1,286,000
Other	0	115,000	150,000
Total Distributive Expense	0	1,615,000	1,436,000
CAPITAL OUTLAY (NET)			
Capital Outlay	893,303	960,704	1,468,730
Less Depreciation	(517,068)	(500,000)	(725,000)
Less Equip. Retirement	0	0	0
Net Capital Outlay	376,235	460,704	743,730
MISCELLANEOUS	86,313	180,650	228,268
SPECIAL PROJECTS	0	0	0
CONTINGENCIES	0	0	0
TOTAL EXPENDITURES	9,649,878	8,686,912	11,032,723

COMMISSIONERS:

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DARRELL CASS
ENGINEER-MANAGER

LISA K. SAVORD
FINANCE DIRECTOR / CLERK

August 24, 2020

PLEASE NOTE CHANGE IN MEETING FORMAT

Tuesday, September 8, 2020

9:00 A.M.

The Menominee County Board of Road Commissioners will hold a regular meeting on Tuesday, September 8, 2020. Due to the COVID-19 pandemic, the Menominee County Road Commission will hold their September 8, 2020 regular board meeting via teleconference as allowed by Michigan's recently changed Open-Meetings Act.

There will be a **PUBLIC HEARING** preceding the regular meeting, scheduled for 8:45 a.m.

The format of the meeting and Public Hearing will be a Conference Call. You may participate in the meeting and Public Hearing by calling one of the following numbers:

(571) 317-3129 or toll free **877-309-2073**
The meeting Access Code is **452-841-453**

MENOMINEE COUNTY ROAD COMMISSION
Lisa K. Savord, Finance Director/Clerk

cc: Ken Bower
Tony Kakuk
Ken Kline
Larry Phelps
EagleHerald
Menominee County Journal
County website

(Posted August 24, 2020 @ 9:00 a.m.)

The official meeting minutes of the Menominee County Road Commission are stored and available for inspection at their offices north of Stephenson or online at www.menomineecounty.com

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DARRELL CASS
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LISA K. SAVORD
FINANCE DIRECTOR / CLERK

AGENDA
Tuesday, September 8, 2019

8:45 a.m. – 9:00 a.m.
PUBLIC HEARING – Proposed 2020/2021 Budget

9:00 a.m.

1. Call to order.
2. Pledge of Allegiance.
3. Public comments.
4. Public appearances
5. Additions/corrections to minutes of 08/11/20.
6. Financial Report.
7. Vouchers #20-0052, 20-0053, and 20-0831.
8. Act on proposed 2020/2021 Budget and General Appropriations Act.
9. Open bids for Cutting Edges for Moldboard Assemblies.
10. Discuss Hannahville 2% Grant Request submission.
11. Allocate Forest Funds.
12. Set date for special meeting for final 2019/2020 Budget Amendment.
13. Approve MERS 2020 voting delegate certification form.

14. **Any other business.**
    a. **Road Commission Staff**
    b. **Road Commissioners / County Commissioner**

15. **Public comments.**

FINANCIAL REPORT

September 8, 2020

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, August 6, 2020				$3,296,409.18
Receipts thru 08/31/20	158,195.10			
Expenditures thru 08/31/20		479,930.02		
Balance, August 31, 2020				$2,974,674.26
Michigan Transportation Funds	456,409.81			
Receipts thru 09/03/2020	0.00			
Expenditures thru 09/03/2020		0.00		
State Maint. & Equip. Advances			261,533.00	
Balance, September 3, 2020	614,604.91	479,930.02	261,533.00	3,169,551.07

Payables & Reserves		
Payroll 09/17 and 10/01 (Est.)	160,000.00	
Soc. Sec. 09/17 and 10/01 (Est.)	12,240.00	
Reserve for workers compensation insurance	6,811.33	
Reserve for liability insurance	55,257.10	
Reserve for rental grader leases - Cat Financial (Dec 2015)	86,313.41	
Reserve for purchase of 3 Caterpillar Graders	689,530.00	
Reserve for rental grader leases - John Deere (April 2020)	568,501.68	
Reserve for Forest Funds (CR348 Project)	161,010.93	
Reserve for CR348 Project	342,352.94	
Reserve for construction inspection for CR348	4,000.00	
Reserve for materials testing - CR348	4,166.00	
Reserve for roadside mowing	20,405.87	
Reserve for gravel crushing	179,960.87	
Reserve for 2020 culverts/bands	0.00	
Reserve for Hannahville 2% Grant for V-box Spreader	19,904.00	
Reserve for Stainless Steel V-box Spreader	1,723.00	
Reserve RR X'ing closure funds for Meyer Twp. projects	199,788.35	
Reserve for engineering services for EGLE permits	14,082.53	
Reserve for construction engineering for CR400	284.24	
Reserve for design engineering for No. 29 Road bridge	41,603.00	
Reserve for permitting for CR551 Phase 1 project	3,922.00	
Reserve for design engineering for CR551 Phase 2 project	9,777.50	
Reserve for test drilling - Eustis Road & CR551	2,261.25	
Reserve for 2020 bridge inspections	0.00	
Reserve for federal aid match for Pavement Markings project	1,087.71	
Reserve for construction engineering - Pavement Markings project	956.75	(2,585,940.46)
		$ 583,610.61

MICHIGAN TRANSPORTATION FUND RECEIPTS

COLLECTION	2018/2019		2019/2020		MONTHLY DIFFERENCE		YTD DIFFERENCE	
MONTH	MONTHLY	YTD	MONTHLY	YTD	AMOUNT	%	AMOUNT	%
October	461,305.10	461,305.10	430,153.38	430,153.38	(31,151.72)	-6.75%	(31,151.72)	-6.75%
November	396,374.75	857,679.85	431,654.51	861,807.89	35,279.76	8.90%	4,128.04	0.48%
December	318,002.37	1,175,682.22	516,154.32	1,377,962.21	198,151.95	62.31%	202,279.99	17.21%
January	517,172.84	1,692,855.06	551,407.62	1,929,369.83	34,234.78	6.62%	236,514.77	13.97%
February	488,863.75	2,181,718.81	595,194.75	2,524,564.58	106,331.00	21.75%	342,845.77	15.71%
March	504,286.74	2,686,005.55	458,307.88	2,982,872.46	(45,978.86)	-9.12%	296,866.91	11.05%
April	430,077.12	3,116,082.67	379,763.75	3,362,636.21	(50,313.37)	-11.70%	246,553.54	7.91%
May	484,772.93	3,600,855.60	329,045.87	3,691,682.08	(155,727.06)	-32.12%	90,826.48	2.52%
June	464,946.73	4,065,802.33	463,499.32	4,155,181.40	(1,447.41)	-0.31%	89,379.07	2.20%
July	418,015.74	4,483,818.07	456,409.81	4,611,591.21	38,394.07	9.18%	127,773.14	2.85%
August	460,575.88	4,944,393.95						
September	490,878.14	5,435,272.09						