

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Sherry DuPont – Interim County Administrator
– Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

MENOMINEE COUNTY FINANCE COMMITTEE

~A QUORUM OF THE BOARD MAYBE PRESENT~

DATE: Monday ~ July 17, 2017
TIME: 9:00 AM
PLACE: Menominee County Courthouse, Administration Office

***** AGENDA *****

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Minutes ~ 6.12.17
6. Public Comment *(limited to 5 minutes on agenda items only)*
7. Department Head/Elected Official Reports *(limited to 10 min.)*
8. Business
 - a. Window/Door Replacement 9th St. Bldg.
 - b. 9th St. Bldg. Bid funding
 - c. COBRA 2% administrative fee
 - d. Budget amendment – Chiller Project balance to Generator Project
 - e. 2017 Summer Tax – 9th St. Bldg.
 - f. 911 Console
 - g. 2017/18 Budget discussion
9. Public Comment
10. Commissioner Comment
11. Adjournment

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

Menominee County Finance Committee
Minutes of Meeting
06/12/2017

*****DRAFT*****

The Finance Committee met on June 12, 2017 at 8:30 AM at the Menominee County Administration Office

Others present at the meeting were Sherry DuPont, Diane Lesperance, Jodie Barrette, Marc Kleiman, Brian Barrette, and Peggy Schroud

Call Meeting to order: Com. Nelson called the meeting to order at 8:32 A.M.

Pledge of allegiance: was recited by all.

Roll Call: All Finance Com. Commissioners are present.

Approval of Agenda motion by Com. Gromala and supported by Com. Schei to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: 6.1.2017 Minutes not available

Public Comment: None

Department Head/Elected Official Reports: None

Business Items

a. 2017/18 Budget Discussion –John Starting with the Airport, first of all thanks to Steve and Larry S for the work done and extremely quick turn around on the airport budget. **Steve** Worked with Jeff 2 days and will be able to produce a balanced budget, it will be balanced because it is going to be needing funds from appropriations. 5 year plan, looking at \$141,000. **John** Asked for 5 year plan, also asked for capital outlays. **Larry S** Jeff met with MDOT AERO in Marquette about the ACIP plan. Came back with a new plan, different that the presented to the board. They were updated and higher. If we go for the capital outlay and block grant and obligate ourselves for 20 years. This is a seven year plan. Adding the 5% share for the county for 7 years, it came to \$359,250, dividing that by 7 years, it came to \$51,321.43 which would be in capital outlay as money the county has to appropriate. 1st year budget, Bousley had put in \$50,000 to cover 10 year plan. Fuel farm loan came out of that to bring it down to \$43,928. This will have to be raised back up \$50,000. Went \$55,000 because of other issues in the capital outlay. Thought that in the future there was going to be a project to do culverts and brush removal. The machine needed to do that hasn't been available for the last 8 years. The ACIP plan incorporated that brush removal and culvert repair into the runway resurfacing project, so it went up by \$1750 making the county share \$3750 for the 1st years. In capital outlay there is an amount(\$15,000) for the courtesy van, which is falling

apart. This van is what keeps people buying fuel at a discount. For fire safety maintenance building. In the ACIP plan it was recommended that we don't include this in. Decided that to expand that building north, 2 more stalls and 2 more doors, allowing for the hangar to be empty and available to rent out, would need a budget amount of approximately \$300,000. **John** Would like to keep this within the county revenue, would like to make a projection and function within it. **Steve** It's almost like a domino effect, if we don't work on this building, we can't do other things we need to do. **Larry Sherry** gave us increased budget figures for two positions plus a part-time position. Those were plugged into the budget for salaries. On revenue side couple of things changed also, the estimated fuel was decreased from \$95,000 to \$80,000 being more realistic. Cargo handling fee was raised to \$1000 and ramp parking was put to \$100. Capital outlay was raised to \$327,050. Expense side, we added in manager position with benefits, lineman position, part time...fuel expense \$85,000. Operating costs was lowered \$500, contract services lowered \$3000. Getting Merit would eliminate Time Warner, which locks us into \$342 a month. Merit could save us money, but we left the budget as is. So, the \$141,000 appropriation from the county would make this work. **Steve** Appropriation last year was \$131,000. Would rather see budget reflect realistically, if revenues are more, that is ice cream on the cake. Solar farm discussed. **John** will talk with Dave from Delta county, see how they operate. **Larry** The question is what does the county want to do? Block grant for 20 years? Put it in the budget? Both? Have to decide if the county wants the airport, in it or not? **John** Need to have someone here to talk to us about airport, that would help determine budget direction. Second thing he had asked for was 911. There was to have been a meeting with Dickinson County, that did not happen. **John** asks if anyone interested in contacting Dickinson County, this is a major budget issue. **Steve** will offer his time and services. **Larry** Is glad **Steve** is willing, as he has B&G as well, and really doesn't have the time. **John** Would like to have result by the 20th. Best scenario with a 7 year period, 1.4-2 million underfunded. That involves the board, and wage, salary and revenues. We are down, projection was 710 down to 650 maybe. If we do purchase a board, take it out of the operating budget. Actual returns...2008 lost 25%, 2009 up 17%, 2010 up 14.4, 2011/ 2.3, 2012 up 11, 2013 up 15, 2014 up 6.7, lost in 2015 and 2016 up. Going back ten years, the actual return is 5.38%, 7 years 8.43, 3 years 5.5. Terra could meet with board in July. Indebtedness shows that 5.75, no 5 year phase in. Couple million a year, at the 51% funding. Wage and salary; **Sherry** have been put in with the 2% increase. MERS numbers are in, health insurances, teamsters, 911 is not definite, so put in 8% increase. These are estimates. Longevities in, workers comp is in as it is right now, that will change in January. **Larry** is the airport in? Did the DMG for the managers position come back? That can be adjusted if need be? **Sherry** Budgeted with a family plan for insurances, that may change as well. **John** With wage and salary, been meeting with several commissioners, social security in place was at 0% there is no adjustment. If millage with road patrol doesn't pass, there is still liability. What they want us to budget is a lag of two years, so we fall behind. Would like to get the solid numbers. **Larry** As far a future costs, salaries, fringes, retirement...there are 2 ways this county can go, if the county gets rid of the airport, it would never get closed. There will always be an obligation while the airport is on county land. If we contract management out to another firm, we still need one county manager. **John** On MERS we have another issue, when

we switched from defined benefits to defined contributions, we closed out a division that involved elected officials and employees from new hires. The issue is if a person was in defined benefits and accepts a position that is now in defined contributions, they can't remain in defined benefits. The board hasn't taken any action on this yet. There is a retroaction that comes at a hefty cost to the county and adds to the overall liability. That resolution should be put to the board for discussion to see it is moved forward. If it is we should do a cost analysis. Without input from MERS it is really hard to determine. This should be on the agenda for discussion. **Sherry** It already is for tomorrow night. **John** Did we get any budgets from departments? **Sherry** said no she did not get any, only from the airport. **John** If we don't have any before the next meeting we should just do an across the board decrease of 10%. **Steve** agrees that if there is no input from the departments in a short time that it behooves them, having an obligation, to the board and taxpayers to have something in place soon. Issue with economic development, \$20,000. **Larry** There is an outstanding agreement and bylaws, that is still valid. **John** But with anything has to come some performance, we have spent a lot of money and have gotten nothing. Can't get answers and we need to look at a pay for performance. **Larry** Looking at the contract, it doesn't say economic development, it was a joint agreement between the county and the city of Menominee, each put \$20,000 into that group. Original intent was to foster tourism and other things. **John** I can't picture an agreement that goes on without any conditions or closure. Would like to take a look at that. **Larry** We need to talk to Stoker and have the board make a decision. **John** Larry had bot up the wheelchair ramp at the new building. There should be enough money in the budget for this. **Larry** Regarding the building across the street, all the money that was allocated was in this current budget, not for next year. If there is going to be more added, who's budget would it be from? **Sherry** answers that it will be from B&G. **Sherry** Is working on the departments, will be getting letters out, and then add and make adjustments as she hears from department heads. Discussion went on as to when to have next meeting. **John** Haven't seen anything yet on the road patrol millage, if the millage does not succeed, there is a long term commitment. Will impact long term. Discussion held about child care fund and courts. **Sherry** Issue about indigent attorneys going through the state. Could result in more expense for county. Some discussion followed.

Public Comment: Marc: Has been working on his 2 department budgets, there a few things he needs to get done, but has been working on it all week long. Regarding the vestibule, the reason for the building of it, was for energy efficiency. With the original way it was supposed to be built, it wouldn't meet ADA compliance, so the plans needed to change for it. **Bill Merkel** Gail Svinicki is going to be retiring next June, there will be a space issue. In his budget he will be adding into it, training time, looking at 6 months. **Diane Lesperance** The vestibule addition was to help with keeping the hallways warmer and the door was open for so long.

Commissioner Comment: Larry Not going to dwell on the past, but on the future. **John** Comments on the vestibule.

Adjournment: Moved by Com.Gromala, supported by Com. Nelson to adjourn the meeting at AM. Motion approved 4/0.

9th Street Building Windows and Doors Proposal

Recommended Actions (due to no bidders)

Approve Wallace Building Supply for replacement pocket windows as identified below based on lowest price of **\$4,508.00**
Windows to be installed by Buildings & Grounds

Replace one sidelight window by Esser Glass (broken glass) **(Est. \$200)**

Replace two back-door exterior doors (Menards - \$168.00 ea = **\$336.00**)
Doors to be installed by Buildings & Grounds

Replace four basement windows (Menards - \$39.00 ea = **\$156.00**)

Repaint three front doors - all are quality doors with very good weather stripping

Total Window and Door replacements \$ 5,200.00

9th St Building Windows

All Energy-Star Rated

Qty	Size	Vendor	Wallace Bld Supply Simonton Windows	Wisc Bldg Supply Alliance Windows	Menards Jeld-Wen Windows
2	58" x 39.25"	\$	268.00 \$ 536.00	\$ 309.46 \$ 618.92	\$ 343.00 \$ 686.00
1	37" x 38.25"	\$	234.00 \$ 234.00	\$ 259.55 \$ 259.55	\$ 283.00 \$ 283.00
1	37.25" x 23.75"	\$	220.00 \$ 220.00	\$ 239.58 \$ 239.58	\$ 283.00 \$ 283.00
8	53" x 35"	\$	251.00 \$ 2,008.00	\$ 296.15 \$ 2,369.20	\$ 326.00 \$ 2,608.00
2	36" x 51.5" twin	\$	755.00 \$ 1,510.00	\$ 576.08 \$ 1,152.16	??
			\$ 4,508.00	\$ 4,639.41	\$ 3,860.00

MENOMINEE COUNTY
MENOMINEE, MICHIGAN

BID RECAPITULATION

ITEM(S): 9th St. Building – Carpeting Replacement

Bids due by: June 22, 2017

Company Name	Bid	After added options
Heynssens-Selin's, Escanaba, MI	\$5,476.00	
Macco's Floor Covering Ctr, Marinette, WI	\$7,724.00	
Badker Floor Covering, Menominee, MI	\$7,485.00	

Bids opened on: June 22, 2017

In the presence of: Larry Schei, Chairman – Buildings and Grounds Committee Chairman,
County Commissioner
Steve Gromola, County Commissioner
Sherry DuPont, Administrative Assistant
Jim Mekash, Assistant Superintendent – Buildings and Grounds

Recommended Bid Award to: Heynssens-Selin's, Escanaba, MI In the Amount of: \$5,476.00

*Approved -
w/in Budget*

MENOMINEE COUNTY
MENOMINEE, MICHIGAN

BID RECAPITULATION

ITEM(S): 9th St Building – HVAC Replacement and Hot Water Heater(s)

Bids due by: June 22, 2017

Company Name	Bid	After added options
Zeratsky Extreme Heating & Cooling, Menominee, MI	\$16,385.00	Electric Service Panel Replacement – \$3000.00
Zeratsky Extreme Heating & Cooling, Menominee, MI	\$17,585.00	Electric Service Panel Replacement – \$3000.00
Sikora Sheet Metal Inc., Iron Mountain, MI	\$11,985.00	
Sikora Sheet Metal Inc., Iron Mountain, MI	\$15,398.00	
WDM, Marinette, WI	\$35,625.00	
Valley Mechanical, Menominee, MI	\$19,700.00	
Valley Mechanical, Menominee, MI	\$31,050.00	

Included fee for permit + hook up Electric DID NOT KNOW BRES Elec.

Bids opened on:

In the presence of: Larry Schei, Chairman – Buildings and Grounds Committee Chairman,
County Commissioner
Steve Gromola, County Commissioner
Sherry DuPont, Administrative Assistant
Jim Mekash, Assistant Superintendent – Buildings and Grounds

Recommended Bid Award to: Zeratsky Extreme Heating & Cooling

In the Amount of: \$17,585.00 + \$3,000 = \$20,585.00

Approved - in Budget



1625 Marinette Avenue, Marinette, WI 54143

phone 715-735 7125
 fax 715-735 5589
 dreeselectric@new.rn.com
 www.dreeselectric.com

Proposal

****** REVISED QUOTE ******

Date: July 11, 2017

9TH ST BUILDING

Zeratsky Extreme
 1001 56th Ave.
 Menominee, MI 49858

RE: 1000 9th St.
 Menominee, MI 49858

We propose the following:

1. Relocate wiring for 2 Air-conditioner units.
2. Provide new wiring for an air-conditioner unit.
3. Install wiring for 2, 110 volt hot water heaters
4. Hook up the wiring for new furnaces.

The price is to include all labor, materials, and State of Michigan electrical permit.

Quote price \$ 1,460.00

400⁰⁰ Permits For HVAC

Price includes applicable taxes.

Payment is due within 30 days. A 1% per month (12% per year) late payment fee will be assessed on any unpaid balance remaining after 30 days.

\$1,860⁰⁰ Total

Respectfully submitted.

Jon Drees
 Drees Electric

Request approval of
 \$ 1860⁰⁰ for electrical
 and permit fees.

Balance
\$42,384.76 - 9th St. Bldg. purchase

HVAC: \$17,585.00 + 1,860.00 (Permit Electrical Costs)
Carpet: \$5,476.00

\$24,921

42,384.76
- 24,921.00

\$17,463.76 - Bal.

WINDOW / DOOR Replacement
\$5,200

17,463.76
- 5,200

\$12,263.76
Bal.

MENOMINEE COUNTY
MENOMINEE, MICHIGAN

BID RECAPITULATION

ITEM(S): 9th St. Building - Cabling (Networking & Phones)

Bids due by: June 22, 2017

Company Name	Bid	After added options
Twin City Electric, Menominee, MI	\$41,765.00	

Bids opened on: June 22, 2017

In the presence of: Larry Schei, Chairman - Buildings and Grounds Committee Chairman,
County Commissioner
Steve Gromola, County Commissioner
Sherry DuPont, Administrative Assistant
Jim Mekash, Assistant Superintendent - Buildings and Grounds

Recommended Bid Award to: Twin City Electric, Menominee, MI In the Amount of: \$41,765.00

Need funding

Section 6: Continuation of Coverage

COBRA eligibility ends:

- When the qualified beneficiary reaches the end of the allowed time limit (18, 29 or 36 months).
- When your organization terminates its group health plan.
- When the qualified beneficiary does not make the premium payment to you within 30 days of the due date. (You must allow 45 days for the initial payment.) Although you are required to provide a grace period for the payment, you are not required to keep the contract active.
- If you choose to keep the contract active, your organization will be responsible for the premium in the event of non-payment by the COBRA beneficiary.
- When the qualified beneficiary becomes covered under another group health plan or becomes entitled to Medicare Parts A or B (see NOTE below).
- For cause on the same basis that coverage is terminated for similarly situated active employees.

NOTE: Qualified beneficiaries may continue COBRA coverage after they become covered under another plan if the new plan limits coverage for “pre-existing conditions” that are covered under your plan. If the qualified beneficiary has a pre-existing condition that would be subject to a waiting period under the new plan, he or she may have dual coverage up to the period allowed for COBRA for the purpose of providing coverage for that condition.

Coverage

Continuation coverage must be identical to the coverage provided under the plan to similarly situated non-COBRA beneficiaries. For example, as with active employees, COBRA beneficiaries may change their coverage during open enrollment.

Charges

Charges for coverage through COBRA are the same as for active workers; however, you're allowed to charge an additional 2 percent of the beneficiary's monthly rate to cover administrative costs. If the beneficiary is disabled, you may charge an additional 50 percent during the extension allowed for disabled beneficiaries in months 19 through 29.

The qualified beneficiary or a representative must remit the initial payment to you within 45 days from the date he or she notifies you in writing about accepting COBRA. He or she must also be allowed a 30-day period for each subsequent payment.

Finance Com. -

Carryover - Balances

From Keller Project - (Completed)
\$ 54,384 -

Add the Amt. to Generator Proj.

Generator \$ 100,875 currently

+ 54,384

\$ 155,259

MENOMINEE COUNTY
MENOMINEE, MICHIGAN

BID RECAPITULATION

ITEM(S): Emergency Generator Project

Bids due by: June 22, 2017

Company Name	Bid	After added options
Mueller Electric, Porterfield, WI	\$179,000.00	
Twin City Electric, Menominee, MI	\$181,897.00	

Bids opened on: June 22, 2017

In the presence of: Larry Schei, Chairman – Buildings and Grounds Committee Chairman,
County Commissioner
Steve Gromola, County Commissioner
Sherry DuPont, Administrative Assistant
Jim Mekash, Assistant Superintendent – Buildings and Grounds

Recommended Bid Award to: Twin City Electric In the Amount of: \$181,897.00

CITY OF MENOMINEE

2017 Summer TAX

Property Number
051-010-450-00

KATHLEEN A. BROFKA, TREASURER
2511 10TH STREET
MENOMINEE, MI 49858
(906)-863-2656

Please return this top portion with your payment.

Owners Address
MENOMINEE COUNTY
839 10TH AVE
MENOMINEE, MI 49858

For any name or mailing address corrections, please download form from:
www.menomineecounty.com/i_menominee/d/address_change_form.pdf

POSTMARKS NOT ACCEPTED.

Mail To
MENOMINEE COUNTY
839 10TH AVE
MENOMINEE MI 49858

Email to: PSchroud@Menomineeco.com or call Menominee Co. Equalization @ (906)863-2683.

TOTAL AMOUNT DUE:

2,832.16

SEND ALONG A SELF-ADDRESSED STAMPED ENVELOPE OR YOUR CANCELLED CHECK WILL SERVE AS YOUR RECEIPT.



THIS TAX BILL FOR PROPERTY ADDRESS: 1000 9TH ST

Detach along the perforation and keep the bottom portion as your receipt

TREASURER'S OFFICE HOURS MON-FRI 8 A.M.-5 P.M. DRIVE-UP 8 A.M. - 4:30 P.M. PAYMENT DROP OFF BOX AT NORTH ENTRANCE. VISIT US @ WWW.MENOMINEEMI.US

ONLINE AND TELEPHONE CREDIT CARD PAYMENTS AVAILABLE @ WWW.OFFICIALPAYMENTS.COM OR 1(800)272-9829. CITY CODE: 7122

2017 Summer Tax

		Taxing Unit	Mills	Tax
Taxable Value: 46,988	Property Number 051-010-450-00	GENERAL PURPOSE	14.79530	695.20
		GARBAGE TAX	1.66000	78.00
		P/F RETIREMENT	3.70000	173.85
Assessed Value 55,700	Property Address 1000 9TH ST	CITY DEBT	2.70000	126.86
		STREETS	0.98630	46.34
		LIBRARY	0.99560	46.78
State Equalized Value: 55,700	School District 55100	COUNTY OPERATING	7.06120	331.79
		S.E.T.	6.00000	281.92
		SCHOOL DEBT	1.78000	83.63
% Declared as Homestead 0	Property Class 201	SCHOOL SINKING	2.00000	93.97
		SCHOOL OPERATING	18.00000	845.78
Legal Description: STEPHENSON & KIRBYS 1ST ADD LOT 6 & W 5.8' OF LOT 7 BLK 31	TAXES MUST BE RECEIVED IN TREASURER'S OFFICE ON OR BEFORE 9-14-17. POSTMARK WILL NOT BE ACCEPTED. 1% INTEREST ON BASE TAX BEGINNING 9-15-17; 2% 10-1-17, INCREASING 1% EACH MONTH THEREAFTER THROUGH 2-14-18. TAXES UNPAID AS OF 2-15-18 ARE DELINQUENT AND SUBJECT TO 3% PENALTY IN ADDITION TO LATE CHARGES. AS OF 3-1-18, 2017 TAXES MUST BE PAID AT THE CO. TREASURER'S OFFICE, 839 10TH AVE. MENO., MI 49858	BASE TAX		2,804.12
		ADMIN FEE (1%)		28.04
		TOTAL Summer AMOUNT DUE:		2,832.16
County: 10-01-17 - 09-30-18	City: 07-01-17 - 06-30-18			
School: 07-01-17 - 06-30-18	State: 10-01-17 - 09-30-18	MAKE CHECKS PAYABLE TO: CITY OF MENOMINEE		

1600 13th Street
Menominee, MI 49858



Prepared by: Menominee Abstract
d/b/a Associated Peninsula Title
945 First Street
Menominee, MI 49858
(906) 863-7871

Ph: 906-863-4484 Fax: 906-863-8500
File Number: 25009
Closing Date: February 23, 2017

PURCHASER'S CLOSING STATEMENT

SELLER: Publo, Inc.	PURCHASER: Menominee County	PROPERTY ADDRESS: 1000 9th St. Menominee, MI 49858
ADDRESS OF SELLER: 205 Ludington St. Escanaba, MI 49829	ADDRESS OF PURCHASER:	City of Menominee Parcel #55-051-010-450-00

GROSS AMOUNT DUE FROM PURCHASER		
Contract sales price on real estate		85,000.00
Personal property		
Lender's Title Insurance	to Associated Peninsula Title - NONE	
Recording fee	to Register of Deeds	35.00
TOTAL GROSS AMOUNT DUE FROM PURCHASER		85,035.00

AMOUNTS PAID BY OR ON BEHALF OF PURCHASER		
Earnest money	HELD BY Broadway	1,000.00
TOTAL AMOUNTS PAID BY OR ON BEHALF OF PURCHASER		1,000.00

CASH AT SETTLEMENT FROM/TO PURCHASER		
Gross amount due from purchaser		85,035.00
Less total amounts paid by or on behalf of purchaser		(1,000.00)
CASH (X FROM) (TO) PURCHASER:		84,035.00

I have carefully reviewed the Closing Statement and to the best of my knowledge and belief it is a true and Accurate Statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of the Closing Statement. Buyer and Seller agree that tax proration is correct and final.

PURCHASER: Charlie Montz
Menominee County *Charlie Montz*

PURCHASER: _____

BROKER: Karen E. Klojda
Karen Klojda - Broadway Real Estate, LLC

CLOSING AGENT: Menominee Abstract
Menominee Abstract

WB-40 AMENDMENT TO OFFER TO PURCHASE

**CAUTION: Use a WB-40 Amendment if both Parties will be agreeing to modify the terms of the Offer.
Use a WB-41 Notice if a Party is giving a Notice which does not require the other Party's agreement.**

1 Buyer and Seller agree to amend the Offer dated December 23, 2016, and accepted December 28, 2016, for
2 the purchase and sale of real estate at 1009 9th Street, Menominee, MI 49858

3 _____, Wisconsin as follows:

4 Closing date is changed from _____, to _____.

5 Purchase price is changed from \$ _____ to \$ _____.

6 Other: _____

7 Buyer and Seller agree that the taxes will not be pro-rated at closing due to the fact
8 that after buyer purchases the property it will become tax exempt.

9 _____
10 _____
11 _____
12 _____
13 _____
14 _____
15 _____
16 _____
17 _____
18 _____
19 _____
20 _____
21 _____
22 _____
23 _____
24 _____
25 _____
26 _____
27 _____

28 The attached _____ is/are made part of this Amendment.

29 ALL OTHER TERMS OF THE OFFER TO PURCHASE AND ANY PRIOR AMENDMENTS REMAIN THE SAME.

30 This Amendment is binding upon Seller and Buyer only if a copy of the accepted Amendment is delivered to the Party
31 offering the Amendment on or before February 23, 2017 (Time is of the Essence). Delivery
32 of the accepted Amendment may be made in any manner specified in the Offer to Purchase, unless otherwise provided
33 in this Amendment.

34 **NOTE: The Party offering this Amendment may withdraw the offered Amendment prior to acceptance and**
35 **delivery as provided at lines 30-33.**

36 This Amendment was drafted by Karen E. Kloida Broadway Real Estate on 02/22/2017
37 Licensee and Firm ▲ Date ▲

38 This Amendment was presented by Karen E. Kloida Broadway Real Estate on 02/22/2017
39 Licensee and Firm ▲ Date ▲

40 (x) Charlie Meintz 2-23-17
41 Buyer's Signature ▲ Date ▲

42 Print name ▶ Charlie Meintz

40 (x) Frank Supt 2/23/17
41 Seller's Signature ▲ Date ▲

42 Print name ▶ _____

43 (x) _____
44 Buyer's Signature ▲ Date ▲

45 Print name ▶ _____

43 (x) _____
44 Seller's Signature ▲ Date ▲

45 Print name ▶ _____

46 This Amendment was rejected _____
47 Party Initials ▲ Date ▲ Party Initials ▲ Date ▲