

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian Bousley– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

MENOMINEE COUNTY FINANCE COMMITTEE

~A QUORUM OF THE BOARD MAYBE PRESENT~

DATE: Friday ~ Aug. 12, 2016
TIME: 8:30 AM
PLACE: Menominee County Annex (MSU-E) –Stephenson, MI

*******AGENDA*******

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Minutes ~ 7.8.16
6. Public Comment (*limited to 5 minutes on agenda items only*)
7. Department Head/Elected Official Reports (*limited to 10 min.*)
8. Business
 - a. 2015/16 Budget Amendments #6
 - b. 2016/17 Budget Requests
 1. FOC – PT Parenting time/custody caseworker
 2. X-ray System for Courthouse Security
 - c. 2016/17 Budget - Draft #2
9. Public Comment
10. Commissioner Comment
11. Adjournment

Charlie Meintz – Chairperson

Bernie Lang

James Furlong

Larry Schei – Vice Chairperson

John Nelson

Jan Hafeman

Gerald Piche

Ray Williams

William Cech

Menominee County Finance Committee
Minutes of Meeting
July 8, 2016

*****DRAFT*****

The Finance Committee met on July 8, 2016 at 8:30 AM at the Menominee County Annex.

Present at the meeting were Coms. Schei, Cech and Nelson

Others present: Brian Bousley; Sherry DuPont; Mike Holmes

Call Meeting to order: Chairperson Nelson called the meeting to order at 8:30 AM.

Pledge of Allegiance: The Pledge of Allegiance was recited

Roll Call: Roll call was taken; Commissioner Hafeman was excused.

Agenda: was approved by Com. Cech and supported by Com. Schei as written. Motion approved 3/0.

Previous Meeting minutes: Minutes from 6.27.16 were approved by Com. Schei and supported by Com. Cech. Motion approved 3/0.

Public Comment: None

Department Head/Elected Official Reports: *(limited to 10 min.)* None

Business:

- a. **2016/17 Budget Discussion:** - **Bousley:** There are some changes: Buildings & Grounds (101-265) we took off the brick/paint and the Driveway apron. I left the others (backflow preventer; storage container; security door/window to sheriff. **Nelson:** You had an insurance opt out change? **Bousley:** Yes, Jim was trying to go on the Medicare/Medicaid rather than our insurance, but our insurance has to “approve” any insurance changes. They deemed the Medicare “not qualified”, so he had to continue to take the county insurance rather than opt out. **Nelson:** Insurance went up \$15,000. **Bousley:** Sheriff Dept. 101-301 – Capital outlay for a vehicle was in there (29,000) I took that out. Prisoner board I added a little bit there (\$59,000). **Nelson:** Reserves, when that happened we were told it wouldn’t cost us anything and now we added \$5,000 for volunteers. I just don’t see that happening. Brian hands out the breakdown of where the reserves used the money in the current year’s budget. **Cech** – the Gas & Oil, etc...is that a misprint. \$12,000 has been budgeted, now only \$1,200 is. **Bousley:** No, that’s right. They aren’t using that much in there. **Nelson:** The reserves are volunteers and that’s not supposed to cost us anything. I make the recommendation that we take that out of the budget. **Schei:** I think some of this is used by the BAMSAR team and I think we should pay for it. They are a necessary part of the county. They pay for everything themselves, including gas and mileage. **Holmes:** We pay the \$125 for them to go to the training. **Nelson:** Unless we are completely blind, our deficit is more than it was before. Again, the volunteers were not to cost us anything. **Schei:** I still support the volunteers; I won’t be in favor of cutting that. **Holmes:** The volunteers save us so much money on overtime, we only have 15 officers. There is no way that all officers can be called in to handle every situation. We rely on our reserves for the parades in various townships/cities. It’s pressure that can be taken off of the road patrol officers. They use the old vehicles (over 100,000 miles) **Cech:** These are the auxiliary police? **Holmes:** Yes, they do not get paid, they go to meetings with us, they go to PT with us; they carry guns. **Nelson:** And that’s a potential liability for the county, because they’re not certified police officers. **Holmes:** Yes it is, most of them are retired police officers. They attend the same training as all officers do. **Cech:** How long have the reserves

been with us? **Holmes:** Sheriff Marks reinstated them when he became sheriff. **Cech:** so they've been around for a few years and this is the first year you've asked for money? **Holmes:** No last year we asked for money for them. **Nelson:** The budget is up almost \$300,000 since 2014/15. We're looking at adding a security position, and Animal Control. **Vote on funding the reserves: Coms. Cech and Schei vote yes, Com. Nelson voted no. 2-yeahs/1-no...So this won't even go before the board for removal from the budget.** **Holmes:** Thank you for keeping the money in there for the reserves. **Bousley:** 101-601 – DHHS – most counties don't pay anything for DHHS. Child care, they haven't used any of the funds in the past 5/6 years. **Nelson:** I think we should cut them back to travel only. **Schei/Cech,** I'm going to go with you on this, you worked there, you would know. All members on the board are from the Powers area. They should meet there. **Bousley:** I did look at the Year to date yesterday. No money taken out of child care for the past 6 years. Travel year to date in this current budget is about \$1,744 spent so far. **Nelson:** There is no county social services, they should ask the state for more money. Vote on removing the DHS child care and DHS misc. expense from the budget. **All coms. Vote in favor of removing the DHS child care and Misc. expense funding.** **Bousley:** Animal control expenses – this is in ref. to the animal control position. Mr. Jamo is still interested in sharing that position with the City. **Nelson:** Are we going to see a change in the budget when we have an animal control officer? **Bousley:** the whole position should be rewritten. **Nelson:** We were told we'd make \$90,000 for animal control. That's not happening. **Bousley:** it's going to take a few years for this to possibly be self-funded. We have to get the ordinance re-done. Judge Barstow is working on that. He won't enforce the current animal control ordinance, because you have to prove intent...and how do you prove intent on a dog? **Bousley:** 101-999 Operating transfers. Couple changes, parks we went cost neutral. Library, we are using \$35,000 from their fund balance and the book mobile fund has \$105,000 now. We've been talking about what to do about the book mobile. That changes the county appropriation for the library. **Nelson:** The library has always asked for more money than they needed. Then it goes into a fund balance, so it's basically our money. We just use the money from the fund balance for funding. **Bousley:** Park improvement: We took money out of there. We can apply for grants or use the forest cutting as revenues. Airport – we have a fund balance in there \$159,000, so we used \$30,000 from there. **Nelson:** Are we going to need funds in the near future at the airport. **Schei:** 5% for the next AERO MDOT project list, which we don't have an updated one yet. **Bousley:** Right now where revenues vs. expenditures (airport) we're at a plus \$58,000. Things are getting done out there, we're staying ahead of the game. Fuel sales are up. If we stay on this path, we can reduce the appropriation and eventually get the airport self-efficient. **Schei:** I heard through the grapevine that the Pilots association will present us with a proposal to take over and privatize the airport. I was told they'd be at our meeting, since they're not here, they might be at the county board meeting. **Bousley:** One last thing. We still haven't received a request from the fair board. Last year they requested \$6,000 for the fair, and \$4,000 for the Fair Manager contract. We've plugged in \$5,000 and \$3,000 but we didn't get a request. **Nelson:** Well if we don't have a request, then we don't put the money into the budget. We take it out and have them come back and request it. Then we can do a budget adjustment if the board agrees to make the change.

Motion by Com. Cech to present the 2016/17 Budget to the County Board on Tuesday night with the changes as we discussed, Com. Schei supports. 3/0 **Bousley:** OK, We'll present this budget to the full board on July 12th and we'll schedule the public input session for 15 minutes prior to the county board meeting on July 26th.

Public Comment: None

Commissioner Comment: None

Adjourn: Moved by **Com. Schei** supported by **Com. Cech** to adjourn the meeting at 9:38 AM. Motion approved 3/0.

BUDGET AMENDMENTS #6

45	7/10/2016	Anonymous Library Grant Received	\$ 1,000.00	271-000-544.00
			\$ 1,000.00	271-790-727.03
46	7/1/2016	Increase in the cost of construction work for parking lots (From Designated Bldg Fund)	\$ 9,200.00	101-103-998.07

Menominee County

Request for Budget Amendment

Budget Year: 2015/2016

Please Increase

Expenditure Account	<u>101-103-998.07</u>	by	<u>\$9,200.00</u>

Please Decrease

Revenue Account	<u>Add'l amt. will come from the Designated building fund.</u>		
			<u>\$9,200.00</u>

Date of Request 7.1.16

Justification CB approved an increase in the cost of the construction work to be performed. Biehl Construction — \$50,000 Budgeted 2015/16

Requesting Department Administration

Elected Official/Dept. Head Brian Bousley

Chief Fiscal Officer's Approval *B.R. Bousley*

Date Posted to General Ledger _____

Posted by: _____

5/10/16 \$ 52,700 - Bid approved
 + 6,500 - Add'l Bid Approv.
 6/14/16 59,200
 - 50,000 (orig. budget)
 \$ 9,200 Add'l amt. above budget

2015-2016

BUDGET AMENDMENT
NUMBER #46
Date: July 1, 2016

Re: CB Approved an increase in the cost of the construction work to be performed

Account Number	DESCRIPTION	Budget
101-103-998.07	Jail Parking Lot	\$ 9,200.00

(To be moved from Designated Building Fund)

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2015-2016

Please Increase
Revenue/Expenditure Account 271-790-727.03 by \$ 1,000.00

Please Increase
Revenue/Expenditure Account 271-000-544.00 by \$ 1,000.00

Date of Request: July 10, 2016

Justification: Anonymous Grant Received

Requesting Department: Library

Elected Official/Dept Head _____

Chief Fiscal Officer's Approval _____

Date Posted to G/L _____

Posted by: _____

2015-2016

BUDGET AMENDMENT
NUMBER #45
Date: July 10, 2016

Re: Anonymous Library Grant Received

Account Number	DESCRIPTION		Budget
271-000-544.00	Grants, Bequests	\$	1,000.00
271-790-727.03	Restricted Purchases	\$	1,000.00

THE CIRCUIT COURT
FOR
THE FORTY-FIRST JUDICIAL CIRCUIT
MICHIGAN
COUNTIES OF DICKINSON - IRON - MENOMINEE

Circuit Judge
MARY B. BARGLIND

P.O. Box 609
Dickinson County Courthouse
Iron Mountain, MI 49801



Circuit Judge
RICHARD J. CELELLO

Phone (906) 774-2266
Fax (906) 779-0587

August 8, 2016

Menominee County Board of Commissioners
Mr. Brian Bousley, Menominee County Administrator
839 Tenth Avenue
Menominee, MI 49858

Re: Friend of the Court request for part-time caseworker

Dear Board Members and Mr. Bousley:

This letter is to serve a dual purpose: first, to inform you of the fantastic work the recently appointed Friend of the Court and her staff are doing, and, second, to support her request for a part-time parenting time and custody case worker.

Ms. Barrette has improved the collection and enforcement processes for child support; organized and updated the office policies and procedures; streamlined internal operations for parenting time and custody matters; all the while ensuring the best interests of the children involved. We are extremely impressed with her efforts.

The request for a part-time parenting time and custody caseworker is both necessary and reasonable. It is necessary because given the demands of the Friend of the Court Office, there is simply insufficient staffing at the present time to meet the multitude of statutory duties required of that office. When your Friend of the Court has insufficient time for administrative duties and is spending most of her time doing caseworker investigations and meetings, that sends a strong signal that additional staffing is necessary.

The Friend of the Court request is reasonable because it is supported by the State Court Administrative Offices Management Assistance Study done in 2012. That report concluded that the Menominee County Friend of the Court had the lowest staffing level of all comparable counties coupled with a significantly higher than average case load per employee.

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Simply put, the children of Menominee County deserve a Friend of the Court Office that is properly staffed and able to devote the amount of time needed to ensure their best interests.

Thank you for your consideration.



Richard J. Cejello
41st Circuit Court Judge

Sincerely yours,



Mary B. Barglind
Chief Judge, 41st Circuit Court



Daniel J. Haas
Menominee County Probate Court Judge

MBB/mer

THE CIRCUIT COURT
FOR
THE FORTY-FIRST JUDICIAL CIRCUIT
MICHIGAN
COUNTIES OF DICKINSON - IRON - MENOMINEE

Circuit Judge
MARY B. BARGLIND

P.O. Box 609
Dickinson County Courthouse
Iron Mountain, MI 49801



Circuit Judge
RICHARD J. CELELLO

Phone (906) 774-2266
Fax (906) 779-0587

August 8, 2016

Menominee County Board of Commissioners
839 Tenth Avenue
Menominee, MI 49858

Re: Courthouse Security; Checkpoint X-Ray System

Dear County Board Members:

You are to be commended for your decision to upgrade the entrance and security at the Menominee County Courthouse facility. The foresight and commitment exhibited by the Board with this decision speaks volumes and will no doubt prevent a serious injury or death. I expect the improvements to set a high standard that hopefully other Boards in the Upper Peninsula and entire State of Michigan will follow.

The Board has already approved the use of a metal detector along with staffing to operate it at the upgraded courthouse entrance. This is a tremendous improvement. I am informed, however, that the Board has turned down a request for a Checkpoint X-Ray System for purses, briefcases, etc. Sheriff Marks advises this purchase will be reimbursed with grants. The system will not, therefore, cost the County of Menominee any additional monies.

I understand the concern with being too intrusive. It is always a very delicate balancing act between protection and privacy and judging exactly where the line should be drawn. It is our humble opinion that use of the Checkpoint X-Ray System does not overstep this line. It is not an x-ray of the person or any part of the person. It would prevent the contents of ones purse, briefcase or bag from being emptied and inspected, which appears much more intrusive. To ask attorneys, employees and the public to either allow their bag to be inspected manually or leave it outside is impractical, inconvenient and unnecessary.

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We jointly request that you reconsider your decision and agree to bring top notch security to the people of Menominee County.

Thank you for your consideration.

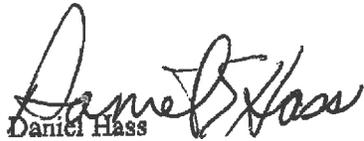


Richard J. Celeslo
41st Circuit Court Judge

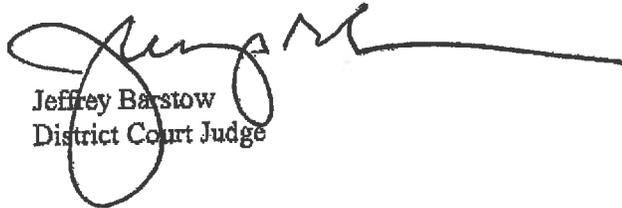
Sincerely yours,



Mary B. Barglund
Chief Judge, 41st Circuit Court



Daniel Hass
Probate Court Judge



Jeffrey Barstow
District Court Judge

cc: Mr. Brian Bousley, Menominee County Administrator
Sheriff Kenny Marks

MBB/mer