

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

MENOMINEE COUNTY FINANCE COMMITTEE MEETING

~ A QUORUM OF THE BOARD MAY BE PRESENT~

DATE: Wednesday ~ Dec. 18, 2013
TIME: 8:30 AM
PLACE: Menominee County Courthouse ~ Administrative Office

*****AGENDA*****

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Minutes
November 12, 2013
6. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
7. Business
 - a. Unfunded Accrued Liability Plan
 - b. FY 2012/13 Budget ~ Road Patrol Budget Amendments
 - c. Required positions in the Sheriff Dept. per state laws
 - d. FY 2013/14 Budget Amendments ~ #1
8. Public Comment *(limited to five minutes)*
9. Adjournment

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman*

Menominee County Finance Committee
Minutes of Meeting
Nov. 12, 2013

*****DRAFT*****

The Finance Committee met on Nov. 12, 2013 at 5:00 PM at the Menominee County Courthouse, Courtroom B.

Present at the meeting were Com. Lang, Com. Nelson, Com. Schei, Com. Hafeman, Brian Bousley, & Sherry DuPont

Call Meeting to order: Chairperson Nelson called the meeting to order at 5:00 P.M.

Pledge of Allegiance: The Pledge of Allegiance was recited by all

Roll Call: Roll call was taken; all finance commissioners are present.

Agenda was approved by Com. Hafeman and supported by Com. Lang to approve the agenda as written. Motion approved 4/0

Previous Meeting minutes: Aug. 21, 2013 – moved by Com. Hafeman and supported by Com. Lang to approve the minutes of the Aug. 21, 2013 Finance Committee meeting. Motion approved 4/0

Public Comment: None

Business:

- a. **FY 2012/2013 Budget ~ Final amendments:** Administrator Bousley discussed the three amendments we have to approve. UP 911 Authority – Computer replacement (CAD). This is for 911, the funds for reimbursement came in later than expected, \$44,804. The second amendment is for reimbursement for training in the Sheriff Dept. The training was cancelled so we were reimbursed the funds, \$1,150. The third one is to balance line items for the Board of Canvassers travel \$50 from the elections travel. Com. Nelson makes a motion to approve the amendments all together. Com. Schei seconded. All Commissioners agree.
- b. **FY 2012/2013 Budget ~ Discussion of Year End final numbers:** Administrator Bousley discussed the final numbers. In the GF, basically all the positive accounts added up to \$316,239.41. There was a few deficit accts. that added up to \$35,775 total \$280,464.00 Under budget in the GF accounts. Plus we had a little bit of revenue over what was budgeted, \$350,000. Gives us a grand total of about \$600,000. Com. Nelson: is that what we anticipated? Bousley: I expected lower than that, about 3. Some things can change. A couple of departments were in deficit. Circuit Court: 11,000. Admin fees, unexpected jury trials. Probate Court: 2,500 over, legal fees to hire an attorney to get money back to us. Administration: 15,000 over there, due to the closed division. MERS gives us the projected cost, this is for previous Administrator. This one they did not give us. The hybrid is supposed to be bridged in to stop the accelerated funding. It should be changed for this budget year. Com. Lang: the benefits in the hybrid, is that DB or DC. Bousley: Both; And the final is elections over \$98.00. All in all we did pretty well in the GF side. When we go

to the Special Revenue side, Road Patrol is over about \$23,000, salaries/ot... Nelson: why there's plenty of money in the RP fund. Bousley: Yes, there's about \$216,000 in the fund. Nelson: this year, did they go over the money taken in from the taxes? Bousley: Yes, about \$23,000. Nelson: so if they're over the amount of taxes taken in, we're not collecting enough taxes for road patrol. Bousley: If we didn't have a fund balance in there, they would have been a little short this year. Nelson: Are we concerned about this for the future. This millage goes on for the next six years. It looks like our millage is going to be unfunded. We're not going to go back and take it from the GF. So will we have to re-do the millage? Bousley: No, they said they would make adjustments, cuts to fulfil their promise in the millage. Everything else is good. ROD Automation fund was about \$2,300 short there. Because of projected revenues not being received; they have a fund balance. 911 should be even with the budget amendment we just moved forward. Nelson: 911 is another one that's on a surcharge. That has to cover the cost of 911. Do they have a surplus? Bousley: yes, about \$222,000 in their fund balance. Nelson: Will they have enough money in the future to fund 911 including the retirement structure? Bousley: They should be good. State Special Child care is about \$20,000. We did not receive all of the grant funding there. PA123 about \$47,000 under there. That's all the Hermansville Building. Nelson: Did we pay over the contracted amount? Bousley: No we paid out the contracted amount and the tipping fees for removal of the debris. Diane: the contract is for \$49,250 plus \$3,500 to take the asbestos from the shed bldg. there. The total cost was \$111,340.95. Nelson: so we paid almost \$60,000 in tipping fees? Diane: yes due to all debris having to be removed as though it contained asbestos. Some of the invoices went into the 2013/14 budget because of the invoice dates. Bousley: These are all pre-audit numbers. Ray will be here the first part of Jan. to start the audit. Since I've been here, each year Ray has to dig deep to find stuff. That's why the audit costs less than previously.

Public Comment: None

Adjourn: Moved by Hafeman supported by Lang to adjourn the meeting at 5:18 PM. Motion approved
4/0



Department of Treasury



[close print view](#)

Unfunded Accrued Liability Plan

To qualify for the Unfunded Accrued Liability Plan portion of the EVIP/CIP, eligible local units must:

- Certify to the Michigan Department of Treasury (using form #5074) that by June 1, 2014, they have produced and made readily available to the public, an Unfunded Accrued Liability Plan. Unfunded accrued liabilities are referring to employee pensions or other post-employment benefits, as of the last audited financial report. The Plan must comply with one of the following:

1. A Local Unit with Unfunded Accrued Liabilities

a. If previous actions were taken to lower unfunded accrued liabilities, the plan shall include:

- i. A listing of all previous actions taken
- ii. The estimated cost savings amount for each previous action
- iii. A detailed description of how each previous action will continue to be implemented and maintained
- iv. A listing of additional actions that could be taken
(NOTE: Actuarial assumption changes and issuance of debt instruments do not qualify as a new action.)

OR

a. If no previous actions were taken to lower unfunded accrued liabilities, the plan shall include:

- i. A detailed explanation of why no actions have been taken
- ii. A listing of actions that could be implemented
(NOTE: Actuarial assumption changes and issuance of debt instruments do not qualify as a new action.)

2. A Local Unit with No Unfunded Accrued Liabilities

a. Include an explanation of why unfunded accrued liabilities do not exist

- Submit a copy of the Unfunded Accrued Liability Plan to the Michigan Department of Treasury.

Templates

[Coming soon]

FAQs

[Coming soon]

Contact Information

Office of Revenue and Tax Analysis

Phone: 517-373-2697

Fax: 517-335-3298

Email: TreasRevenueSharing@michigan.gov

<http://www.michigan.gov/revenuesharing>



Economic Vitality Incentive Program/County Incentive Program Certification of Unfunded Accrued Liability Plan

Issued under authority of 2013 Public Act 59. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Unfunded Accrued Liability Plan payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, an Unfunded Accrued Liability Plan. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site as required by 2013 Public Act 59.
2. Submit to Treasury an Unfunded Accrued Liability Plan, if selecting Option 1 of Part 2 below.

City/village/township: This certification, along with the Unfunded Accrued Liability Plan, **must be received by June 1, 2014**, to receive the June and August payments or on or before July 31, 2014, to receive the August payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with the Unfunded Accrued Liability Plan, **must be received by June 1, 2014**, (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name		Local Unit County Name	
Local Unit Code		Contact E-Mail Address	
Contact Name	Contact Title	Contact Telephone Number	Extension
Website Address, if plan is available online			Date of Last Audited Financial Report
PART 2: STATEMENT OF UNFUNDED ACCRUED LIABILITIES			
Indicate the option that pertains to your local unit:			
<input type="checkbox"/> 1. Unfunded Accrued Liabilities Exist A local unit who has unfunded accrued liabilities pertaining to pensions or other post-employment benefits must attach a plan as required by 2013 Public Act 59.			
<input type="checkbox"/> 2. No Unfunded Accrued Liabilities Exist A local unit who does not have any unfunded accrued liabilities pertaining to pensions or other post-employment benefits must provide, in the box below, an explanation of why the local unit does not have any unfunded accrued liabilities.			
PART 3: CERTIFICATION			
<i>In accordance with 2013 Public Act 59, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced an Unfunded Accrued Liability Plan and has made the plan available for public viewing in the city, village, township or county clerk's office, or has posted the plan on a publicly accessible Internet site. The Unfunded Accrued Liability Plan, if required, is attached to this signed certification.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b)		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b)	
Title		Date	

Completed and signed form (including required attachment, if selected option 1) should be e-mailed to: TreasRevenueSharing@michigan.gov

If you are unable to submit via e-mail, fax to (517) 335-3298, or mail the completed form and required attachment (if selected option 1) to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP Eligible Y N	Certification Received	EVIP/CIP Notes
Final Certification	Plan Received	

Menominee County
Request for Budget Amendment

Budget Year: 2012/2013

Please Increase

Revenue/Expenditure Account		by	
	<u>205-315-704.00</u>		<u>\$ 44,119.00</u>
	<u>205-315-712.00</u>		<u>13,914.00</u>
	<u>205-315-713.00</u>		<u>30.00</u>
	<u>205-315-715.00</u>		<u>2,639.00</u>
	<u>205-315-715.01</u>		<u>617.00</u>
			<u>\$ 61,319</u>

Please Decrease

Revenue/Expenditure Account		by	
	_____		_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____

Date of Request 12/17/13

Justification New officer not added within formulas in calculations of Salaries-R.P.

Requesting Department Administration

Elected Official/Dept. Head Brian Bousley / Mike Holmes

Chief Fiscal Officer's Approval _____

Date Posted to General Ledger _____

Posted by: _____

Road Patrol Budget - Expenditures

Fund: Special Revenue (205)

Activity: Road Patrol (315)

<u>Account Number</u>	<u>Account Title</u>	<u>2010/2011 Budget</u>	<u>010/2011 Actual</u>	<u>2011/2012 Budget</u>	<u>2012/2013 Budget</u>
704.00	Salaries-/shift diff/holiday	405,696	394,580	417,718	427,928
705.00	Salaries-part time	36,608	27,230	34,778	34,445
706.00	OT- Millage/General Fund	39,000	40,297	39,000	40,500
707.00	Longevity - Millage/Gen Fund	2,575	2,875	3,075	5,750
712.00	BCBS- Millage/General Fund	128,226	143,692	113,389	115,951
712.02	HRA Reimbursements	-	-	28,000	-
713.00	Life Ins. - Millage/Gen Fund	270	248	270	270
715.00	FICA-Millage/General Fund	29,117	28,167	30,129	30,508
715.01	FICA MED - Millage/GF	7,016	6,588	7,046	7,135
716.00	Work Comp - Millage/Gen Fund	18,623	20,394	19,795	29,023
718.00	MERS - Millage/Gen Fund	69,662	84,780	73,456	84,853
727.00	Office Supplies	2,525	2,430	3,000	3,000
742.00	Gas, Oil, Etc	40,500	67,028	60,000	81,000
745.00	Uniforms	6,600	6,139	7,920	9,100
755.00	Other Operating Expenses	3,535	3,709	5,000	5,000
755.02	Other Operating/Weapons, etc	5,075	1,322	5,075	5,075
850.00	Telephone	2,400	2,237	2,400	3,000
860.00	Travel	3,075	1,774	3,075	3,075
881.00	Justice Training - 302	-	-	-	-
881.01	Safe Communities Grant	157	-	-	-
881.03	General Training	4,590	4,441	4,590	4,590
934.00	Equipment Repair	3,060	1,465	3,060	3,060
934.01	Equip Repair & Maint/Radio	5,100	6,852	5,100	5,100
934.02	Equip Repair & Maint/vehicles	22,000	21,290	24,200	27,000
934.03	Casino Grant	18,353	13,682	-	-
957.00	Chargeback Tax refunds	-	127	-	-
974.00	Hannahville Grant - Tahoe	-	-	-	34,507
981.00	Vehicle maintenance	41,000	40,278	42,000	43,000
997.00	Transfer Out	-	-	-	-
Total		\$ 894,764	\$ 921,627	\$ 932,076	\$ 1,002,869

As Budgeted -

Road Patrol Budget - Expenditures

Fund: Special Revenue (205)

Activity: Road Patrol (315)

<u>Account Number</u>	<u>Account Title</u>	<u>2010/2011 Budget</u>	<u>010/2011 Actual</u>	<u>2011/2012 Budget</u>	<u>2012/2013 Budget</u>
704.00	Salaries-/shift diff/holiday	405,696	394,580	417,718	472,047
705.00	Salaries-part time	36,608	27,230	34,778	34,445
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712.00	BCBS- Millage/General Fund	128,226	143,692	113,389	129,865
712.02	HRA Reimbursements	-	-	28,000	-
713.00	Life Ins. - Millage/Gen Fund	270	248	270	300
715.00	FICA-Millage/General Fund	29,117	28,167	30,129	33,147
715.01	FICA MED - Millage/GF	7,016	6,588	7,046	7,752
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742.00	Gas, Oil, Etc	40,500	67,028	60,000	81,000
745.00	Uniforms	6,600	6,139	7,920	9,100
755.00	Other Operating Expenses	3,535	3,709	5,000	5,000
755.02	Other Operating/Weapons, etc	5,075	1,322	5,075	5,075
850.00	Telephone	2,400	2,237	2,400	3,000
860.00	Travel	3,075	1,774	3,075	3,075
881.00	Justice Training - 302	-	-	-	-
881.01	Safe Communities Grant	157	-	-	-
881.03	General Training	4,590	4,441	4,590	4,590
934.00	Equipment Repair	3,060	1,465	3,060	3,060
934.01	Equip Repair & Maint/Radio	5,100	6,852	5,100	5,100
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934.03	Casino Grant	18,353	13,682	-	-
957.00	Chargeback Tax refunds	-	127	-	-
974.00	Hannahville Grant - Tahoe	-	-	-	34,507
981.00	Vehicle maintenance	41,000	40,278	42,000	43,000
997.00	Transfer Out	-	-	-	-
Total		\$ 894,764	\$ 921,627	\$ 932,076	\$ 1,064,189

Corrected

2012 - 2013

BUDGET AMENDMENT
NUMBER #33
September 30, 2013

Re: Move Funds from K9 fund balance to cover K9 expenses

Account Number	DESCRIPTION		Budget
281-000-390.00	K9 Fund Balance	\$	(16,875.03)
101-301-881.01	K-9		12,293.86
205-315-860.00	Road - Travel		4,581.17

MENOMINEE COUNTY
Balance Sheet
September 2013

Account Title	Balance	Account Number
Fund: Donations		
ASSETS		
Current Assets		
CASH	24,299.43	281-000-001.00
TOTAL Current Assets	24,299.43	
TOTAL ASSETS	24,299.43	
FUND EQUITY		
Fund Equity		
FUND BALANCE	21,769.20	281-000-390.00
CHANGE IN FUND EQUITY	2,530.23	
TOTAL Fund Equity	24,299.43	
TOTAL FUND EQUITY	24,299.43	
TOTAL LIABILITIES & FUND EQUITY	24,299.43	

County Mandated
and
Non-mandated Functions

DEFINITIONS:

Mandated

Function:

A *mandated* function is a function that the county must perform due to

1) A legal directive of a higher level of government (State, Federal);

Or

2) Due to a commitment of the County itself (Contract, Ordinance, Resolution, grant, etc.)

Necessary

Function:

A *necessary* function is a function that the County is obligated to in order to reasonably provide the higher governmental mandated or County Board-authorized mandated functions.

Discretionary

Function:

A *Discretionary* function would be all other functions undertaken by the County.

Legally Directed Mandated Functions Sources:

- Michigan Constitution
- Michigan Statutes [Michigan Compiled Laws]
- Michigan Court Rules [MCR]
- Michigan Supreme Court Administrative Order
- Michigan Administrative Code
- Federal Statutes [USC]
- Code of Federal Regulations [CFR]

County Commitment Mandated Functions Sources:

- Enabling Legislation
 - Allows for service provision, but statute lacks "shall" or "must"
 - E-911; Head Start; Parks Community Correction; etc.
- Special Millages
 - BOC can choose to levy a portion or none of the millage
- Local Ordinances and Resolutions
 - Zoning and Planning
 - Building Code Enforcement
 - Animal Enforcement
- Contracts
 - Legally binding by choice (termination clauses, etc.)
 - Police services agreements, Assessments, Coop Extension, etc.
- Grants
 - Administratively similar to contract
 - Leveraging dollars (many grants require local match)
 - Emergency Management, etc.
 - Maintenance of Effort requirements

Board of Commissioner Discretion

The "Serviceability" standard decisions are subjective in nature.

Funding a mandated function is different than funding a department

The Board has the authority to:

- set the level of mandated funding
- How service is delivered
- Who delivers service
- Quality of service

The Board may balance the local needs for discretionary funding in determining the level of mandated function funding, such as

- Quality of life issues
- Local utilization by citizens
- Long term goals

Significant variance exists among counties in level of funding mandated services

Budget Amendment Summary 2013-2014

<u>Number</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Account</u>
1	10/28/2013	Moving Postage Amount from Trust into Affairs	\$ 300.00 \$ (300.00)	101-682-729.00 294-683-729.00
2	11/8/2013	Moving Funds to cover Computer Purchase	\$ (850.00) \$ 850.00	249-371-860.00 249-371-728.00
3	11/8/2013	Moving Funds from "Fund Balance" to cover temporary Salaries	\$ (5,000.00) \$ 5,000.00	215-000-390.00 215-141-705.00
4	11/13/2013	Ongoing Project from 2012/2013 Courthouse Security	\$ (5,000.00) \$ 5,000.00	101-103-998.00 101-103-970.10
5	11/26/2013	Hannahville Grant Received for Annex Window Replacement	\$ 2,500.00 \$ 2,500.00	101-000-441.03 101-261-970.00
6	11/26/2013	Hannahville Grant Received for Court House Security	\$ 3,675.00 \$ 3,675.00	101-000-441.01 101-103-970.10
7	12/2/2013	Anonymous Donation received for the Library	\$ 500.00 \$ 500.00	271-000-544.00 271-790-727.03
8	12/2/2013	Anonymous Donation received for the Library	\$ 500.00 \$ 500.00	271-000-544.00 271-790-727.03

2013-2014

BUDGET AMENDMENT
NUMBER #1
October 28, 2013

**Re: Moving Postage Amount from Trust into Affairs
(Yearly Transfer)**

Account Numbe DESCRIPTION

Budget

294-683-729.00 Postage

\$ (300.00)

101-682-729.00 Postage

\$ 300.00

2013-2014

BUDGET AMENDMENT
NUMBER #2
November 8, 2013

Re: Moving Funds to cover Computer Purchase

Account Numbe	DESCRIPTION		Budget
249-371-860.00	Travel	\$	(850.00)
249-371-728.00	Office Equipment	\$	850.00

2013-2014

BUDGET AMENDMENT
NUMBER #3
November 8, 2013

**Re: Moving Money from the Fund Balance to Temporary Salaries
Friend of Court**

Account Numbe	DESCRIPTION		Budget
218-141-705.00	Salaries - Temporary	\$	5,000.00
218-000-390.00	Fund Balance	\$	(5,000.00)

MENOMINEE COUNTY
REQUEST FOR LINE ITEM TRANSFER
Budget Amendment
BUDGET YEAR: 2013/14

Please Transfer Amount of: \$ 5,000.00

From Account: 101-103-998.00 (Designated Bldg. fund)

To Account: 101-103-970.10 (Service Windows CH Security)

Date of Request: 11/13/13

Justification: Ongoing project from 2012/13

Name of Requesting Dept: Administration

Name of Elected Official/Dept Head: _____

Signature of Elected Official/Dept Head: Bm R Beusch

Approval by Chief Fiscal Officer: Bm R Beusch

Date Posted to General Ledger: _____

Posted by: _____

Menominee County Board of Commissioners
County Administrator, Brian Bousley
Administrative Assistant, Sherry DuPont
(906) 863-7779

**Administrator's
Office**

Memo

To: Jessica White
From: Sherry DuPont – Administrative Assistant
CC: Brian Bousley
Date: November 18, 2013
Re: Carry-over account # 101-103-970.10
(Service Windows/CH Security)

Jessy,

Please carry over the "Service Windows/CH Security" account #101-103-970.10 into the 2013/14 Budget year.

We will also be doing a budget amendment to add money to this account for future "CH Security" construction.

Thank you!

Sherry

2013-2014

BUDGET AMENDMENT
NUMBER #4
November 11, 2013

Re: Ongoing Project from 2012/2013

Account Numbe DESCRIPTION

Budget

101-103-998.00 Designated Building Fund

\$ (5,000.00)

101-103-970.10 Service Windows (CH Security)

\$ 5,000.00

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2013/14

By Amount of: _____

Please Increase (Decrease): \$ 2,500.00

Revenue Account: Increase 101-000-441.03 (^{extension} Hannahville Grant)

Expenditure Account: Increase 101-261-970.00 (extension - Capital Outlay)

Date of Request: 11/26/13

Justification: Hannahville Grant received for Window Replacement @ Annex Bldg.

Name of Requesting Dept: Administration

Name of Elected Official/Dept Head: Brian R. Bousley

Signature of Elected Official/Dept Head: BMR Bousley

Approval by Chief Fiscal Officer: BMR Bousley

Date Posted to General Ledger: _____

Posted by: _____

Hannahville Indian Community
 N14911 Hannahville B-1 Rd.
 Wilson, MI 49896

Grant Number:
 025-14-1113-054M

1. Granting Agency: Hannahville Indian Community
 2. Amendment No. if Applicable:

3. Award Date: November 4, 2013
 4. Project Period: December 1, 2013 – November 30, 2014

5. Recipient Organization Name and Address:
 Menominee County
 839 10th Ave.
 Menominee, MI 49858
 6. Project Name and Agency:
 Agency: Menominee County
 Project Name: Annex Glass Window Replacements

7. County: Menominee
 8. Name & Phone of Project Contact:
 County Board Chair
 (906) 863-7779
 9. Township:

10. Approved Budget:		11. Amount Awarded This Cycle: \$2500	
Salaries.....	\$ -	12. Total Awarded this Project (Subject to Available Funding) \$2500	
Fringe Benefits.....	\$ -		
Travel.....	\$ -		
Supplies.....	\$ -		
Consultants/Contractual.....	\$ -		
Training.....	\$ -		
Equipment.....	\$ 2,500.00		
Construction.....	\$ -		
Other.....	\$ -		
Total Direct Costs.....	\$ 2,500.00		
	\$ 2,500.00		

14. Remarks:
 Approved amount for Funding Cycle December 1, 2013 – November 30, 2014 is \$2500.
 Original grant request was for \$3500.
 Please return both copies of this grant agreement to the address below. Failure to do so may result in the withdrawal of this award.

15. Granting Agency Contact:
 Jill Beaudo Phone: (906) 723-2625
 Hannahville Indian Community Fax: (906) 466-2933
 N14911 Hannahville B-1 Rd. E-mail: jillbeaudo@hannahville.org
 Wilson, MI 49896

16. Signature and Title of Grantee Authorizing Official: *Brian Bousley* Date: 11-22-13
 Brian Bousley, County Administrator Phone: 906-863-7779

15. Signature Certifying Fund Availability: *Kenneth Meshigaud* Date: 11-22-2013
 Kenneth Meshigaud, Tribal Chairperson Phone: (906) 466-2932

2013-2014

BUDGET AMENDMENT
NUMBER #5
November 26, 2013

Re: Received Hannahville Grant for Window Replacement at Annex

Account Numbe	DESCRIPTION		Budget
101-000-441.03	Casino Money - Extension	\$	2,500.00
101-261-970.00	Extension - Capital Outlay	\$	2,500.00

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2013/14

By Amount of: _____

Please Increase (Decrease):

\$ 36,750.00

Revenue Account:

Increase

101-000-441.01

*(Hannakville Grant
Admin.)*

Expenditure Account:

Increase

101-103-970.10

*(Other Legis.
Service Windows - CH.
Security)*

Date of Request:

11/26/13

Justification:

Hannakville
Grant Received for C.H. Security

Name of Requesting Dept:

Administration

Name of Elected Official/Dept Head:

Brian R. Bousley

Signature of Elected Official/Dept Head:

B.R. Bousley

Approval by Chief Fiscal Officer:

B.R. Bousley

Date Posted to General Ledger:

Posted by:

Hannahville Indian Community
 N14911 Hannahville B-1 Rd.
 Wilson, MI 49896

Grant Number:
 025-14-1113-055M

2. Amendment No. if Applicable:

1. Granting Agency
 Hannahville Indian Community

3. Award Date:
 November 4, 2013

4. Project Period:
 December 1, 2013 – November 30, 2014

5. Recipient Organization Name and Address:
 Menominee County
 839 10th Ave.
 Menominee, MI 49858

6. Project Name and Agency:
 Agency: Menominee County
 Project Name: Menominee Courthouse Security

7. County:
 Menominee

8. Name & Phone of Project Contact:
 County Board Chair
 (906) 863-7779

9. Township:

10. Approved Budget:

Salaries.....	\$	-
Fringe Benefits.....	\$	-
Travel.....	\$	-
Supplies.....	\$	-
Consultants/Contractual.....	\$	-
Training.....	\$	-
Equipment.....	\$	3,675.00
Construction.....	\$	-
Other.....	\$	-
Total Direct Costs.....	\$	3,675.00
	\$	3,675.00

11. Amount Awarded
 This Cycle: \$3675

12. Total Awarded
 this Project
 (Subject to
 Available Funding) \$3675

13. Date of Distribution
 for this Cycle: November 4, 2013

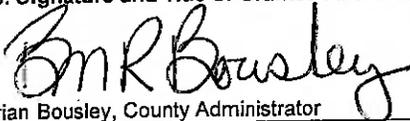
14. Remarks:
 Approved amount for Funding Cycle December 1, 2013 – November 30, 2014 is \$3675.

Original grant request was for \$7799.

Please return both copies of this grant agreement to the address below. Failure to do so may result in the withdrawal of this award.

15. Granting Agency Contact:
 Jill Beardo Phone: (906) 723-2625
 Hannahville Indian Community Fax: (906) 466-2933
 N14911 Hannahville B-1 Rd. E-mail: jillbeardo@hannahville.org
 Wilson, MI 49896

16. Signature and Title of Grantee Authorizing Official: Date: 11/12/13


 Brian Bousley, County Administrator

Phone: 906-863-7779

15. Signature Certifying Fund Availability: Date: 11-22-2013


 Kenneth Meshigaud, Tribal Chairperson

Phone: (906) 466-2932

2013-2014

BUDGET AMENDMENT
NUMBER #6
November 26, 2013

Re: Received Hannahville Grant for Court House Security

Account Numb	DESCRIPTION		Budget
101-000-441.01	Casino Money - Admin	\$	3,675.00
101-103-970.10	Other Legislation - Service Windows CH Secu	\$	3,675.00

2013-2014

BUDGET AMENDMENT
NUMBER #7
December 2, 2013

Re: Anonymous Donation Received for the Library

Account Numb	DESCRIPTION		Budget
271-000-544.00	Grants, Bequests, Etc.	\$	500.00
271-790-727.03	Restricted Purchases	\$	500.00

Check # 3048 deposited on 11/27/13 (Transmittal #617)

2013-2014

BUDGET AMENDMENT
NUMBER #8
December 2, 2013

Re: Anonymous Donation Received for the Library

Account Num	DESCRIPTION		Budget
271-000-544.00	Grants, Bequests, Etc.	\$	500.00
271-790-727.03	Restricted Purchases	\$	500.00

Check # 2112 deposited on 10/31/13 (Transmittal #616)