

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

MENOMINEE COUNTY FINANCE COMMITTEE MEETING

~ A QUORUM OF THE BOARD MAY BE PRESENT~

DATE: Tuesday ~ Nov. 12, 2013
TIME: 5:00 PM
PLACE: Menominee County Courthouse ~ Courtroom B

*****AGENDA*****

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Minutes
Aug. 21, 2013
6. Public Comment *(Statements, not debate; limited to 5 minutes per person on agenda items only)*
7. Business
 - a. FY 2012/13 Budget ~ Final amendments
 - b. FY 2012/13 Budget ~ Discussion of year end final numbers
8. Public Comment *(limited to five minutes)*
9. Adjournment

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman*

Menominee County Finance Committee
Minutes of Meeting
Aug. 21, 2013

*****DRAFT*****

The Finance Committee met on Aug. 21, 2013 at 10:00 AM at the Menominee County Administrator's office. Due to public attendance, we moved this meeting to Courtroom B.

Present at the meeting were Com. Lang, Com. Nelson, Com. Schei, Com. Hafeman, Brian Bousley, & Sherry DuPont

Call Meeting to order: Chairperson Nelson called the meeting to order at 10:00 A.M.

Roll Call: Roll call was taken; all finance commissioners are present.

Agenda was approved by Com. Hafeman and supported by Com. Schei to approve the agenda as written. Motion approved 4/0

Previous Meeting minutes: Aug. 12, 2013 – moved by Com. Hafeman and supported by Com. Lang to approve the minutes of the Aug. 12, 2013 Finance Committee meeting. Motion approved 4/0

Public Comment: None

Business:

- a. **FY 2013/2014 Budget 3rd draft:** Bousley: MERS is updated, this is the third draft. Additional changes to discuss.
 - Pg. 11 – Probate Court – 2 additional computers (\$2,000 capital outlay).
 - Pg. 21 – Prosecuting Attorney – Needs two more computers. Take \$2,000 from the Memberships/Subscriptions and we'll move that \$2,000 to the Capital outlay to make it \$5,000. It's a wash
 - Pg. 22 – ROD – They need three computers, we budgeted for two, so we need to add another \$1,000 to that. Making Capital outlay \$3,000.
 - Pg. 24 – Sheriff Dept – needs 6 computers to be replaced. We have to add \$6,000 in for Capital outlay.
 - Pg. 38 – appropriations – Airport Commission passed their budget and have reduced their request from the county by 12.5% (\$7,500). So we change their appropriation to \$52,500.
 - Pg. 6 – Other legislative – MERS Unfunded liability – we have created this account for the Unfunded liability. You just need to make a decision on what we're going to put in there.
 - Pg. 18 – MSU – The MOA says \$38,209 we only have \$30,000 budgeted. Dickenson County has agreed on the \$30,000. Nelson: They gave us the last quarter back for this year because they weren't providing us with an agent and were lacking a 4-H person. If everyone is paying \$30,000 then that's where we should stay. Lang: I thought we were talking about eliminating our services with them. If we do that, we'd have to budget to run a program similar to 4-H. Nelson: I don't think we're dropping MSU. Hafeman: We wanted some services, in

particular 4-H. Nelson: I think Agriculture is important to us in this area. I believe that MSU is on board with this. Lang: I want to ask about this meeting. When do we have to present the final draft to the board for public review? Is today the day we have to make final changes? Brian: As far as I'm concerned, Yes. Nelson: We'll pass this budget on to the board, and ask their opinion. Schei: I'm not in favor of cutting more services or doing anything more than what we've already done here. Nelson: MSU Extension is at \$30,000. I believe that's what was discussed. Schei: I would like to try it for one more year to see if they live up to their end of the bargain. Re-Agriculture - We have four cows to every person in Menominee County. Hafeman - I believe they said there are 12 big farms in the county. I make a motion to stay at 30,000, seconded by Com. Lang. Lang: I'd like to see a caveat so that MSU sees the definite impression that we're watching them. All commissioners concur to leave MSU at \$30,000.

Back to MERS pg. 6 - We need to put a figure in there (Unfunded MERS Liability). If this is what we want to do, we can put in money each year and it'll build up. Schei: where are we at right now with the money we were going to give to MERS. Brian: RP put in 150,000, 911 put in 100,000. We're close to 750,000. The trouble with all of this is we're going back 500,000/year. Lang: I think we all got the information from Diane Lesperance. I'm hearing Menominee County is poor, we're not even close. We have over a mil in the DTRF. I'm sure she doesn't need all of that to secure taxes. There's 1.3 mil. In the building fund. That's never going to be used. We as the board can un-specify where that money goes. I think the MERS unfunded balance is an overstated problem, due to faulty retirement projections. I whole heartedly agree we move to a defined contribution program, I agree if there's money left over in the budget to put it into the unfunded liability. I think it's our job to provide services and law enforcement in our county. I couldn't support any money saving schemes that will result in lost services. Schei: I'm firm on not making any more cuts to services. Building funds: I'd like to see some of the money to improve courthouse security. Possibly putting an entry on the front of the building, with an officer at the entry. Hafeman: We're talking about adding another employee. Schei: I'm not talking about adding another employee as of yet. After talking to Diane and finding out we have these accounts, we could transfer to the MERS account (MERS unfunded liability). We want to get away from losing money on this payment every year. Long term goal to work toward the 80% of unfunded liabilities. Nelson: Diane and I spoke yesterday. There is 1.2 mil to put into the account. Building fund is at 1.3 mil. We can use that acct. for improvements in the offices. We are no longer going to have a fund balance. We're down in the Sheriff Dept. compared to last year. Diane: I just wanted to inform you of the funds we don't use on a daily basis. If we need to use them, we can, the money is there. Hafeman: Money is only insured to a certain level. Nelson: MERS is currently funded at 62% and we need to get to least 85%. I recommend we ask for a motion to present this to the full board. Com. Schei moves, Com. Hafeman supports to move this to the full board for approval. All commissioners concur. Schei: You're talking about adding the 1.2 mil to the current amount 750,000 we already found to put into the designated unfunded MERS liability? Nelson: Yes. Lang: We should consider the space issue in the Courthouse.

Public Comment: None

Adjourn: Moved by Hafeman supported by Schei to adjourn the meeting at 10:51AM. Motion supported

4/0

Final Budget Amendments - 2012/13

28	9/19/2013	Reimbursement from UP 911 Authority Computer Replacement for Admin Office	\$ 44,804.00	266-325-970.00
29	9/16/2013	Reimbursement for Cancelled Training	\$ 1,150.00	264-000-645.00
			\$ 1,150.00	264-363-881.00
30	9/25/2013	To Balance Line Items (to cover extra BOC travel expenses)	\$ 50.00	101-192-860.00
			\$ (50.00)	101-262-860.00

2012 - 2013

BUDGET AMENDMENT
NUMBER #28
September 19, 2013

**Re: Reimbursement from UP 911 Authority for Computer Replacement
in Admin Office**

Account Number	DESCRIPTION	Budget
266-325-970.00	Capital Outlay	\$ 44,804.00

B/A

MENOMINEE COUNTY
REQUEST FOR LINE ITEM TRANSFER

BUDGET YEAR 2012-2013

Please Transfer:

\$ 44,804

From Account #:

266-000-001.00

To Account #:

266-325-970.00

Date of Request:

09/19/13

Justification:

reimbursements from DP 911 Authority received after budget year. Unexpected computer replacements for admin office.

Name of Requesting Dept:

9-1-1

Name of Elected Official/Dept Head:

Debra Wormwood

Signature of Elected Official/Dept Head:

Debra Wormwood

Approval by Chief Fiscal Officer:

Br R Bousley

Date Posted to General Ledger:

Posted By:

From Fund Balance

2012 - 2013

BUDGET AMENDMENT
NUMBER #29
September 16, 2013

Re: Reimbursement for Cancelled Training

Account Number	DESCRIPTION		Budget
264-000-645.00	Local Corrections - Office Training	\$	1,150.00
264-363-881.00	Corrections Activities - Training	\$	1,150.00

B/A

**MENOINEE COUNTY
REQUEST FOR LINE ITEM TRANSFER**

BUDGET YEAR 2013

Please transfer: \$1,150.00
From Account #: 264-000-645.00 Local Corrections officer Trng
To Account #: 264-363-881.00 corrections Activities Training
Date of Request: 9/16/13

Justification: Training for CO's was cancelled by mgt - funds were returned by MI Sheriff Assoc. - refund was deposited into 264-000-645.00 resulting in no expense to 264-363-881.00

Name of Requesting Dept: Sheriff

Name of Elected Official/Dept Head: [Signature]

Signature of Elected Official/Dept Head: _____

Approval by Chief Fiscal Officer: [Signature]

Date Posted to General Ledger: _____

Posted By: _____

2012 - 2013

BUDGET AMENDMENT
NUMBER #30
September 25, 2013

Re: To Cover the Extra BOC Travel Expense

Account Numbe	DESCRIPTION		Budget
101-192-860.00	BOC - Travel	\$	50.00
101-262-860.00	Elections - Travel	\$	(50.00)

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2012-2013

Please Increase

Revenue/Expenditure Account

101-192-860.00

by

\$50.00

Board of Canvassers - Travel

Please Decrease

Revenue/Expenditure Account

101-262-860.00

by

\$50.00

Elections Travel

Date of Request:

9/25/13

Justification:

transfer is to cover the extra BOC travel expense

Requesting Department:

County Clerk/Elections

Elected Official/Dept Head

Marc Kleiman

Chief Fiscal Officer's Approval

B. R. Bausg.

Date Posted to G/L

Posted by: