

TWIN COUNTY AIRPORT COMMISSION  
2801 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
REGULAR SESSION MEETING  
Tuesday, June 16, 2015 5:00 PM  
AIRPORT CONFERENCE ROOM

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve/Amend Agenda
5. Approve Minutes
  - May, 19, 2015 Regular Session Meeting
  - March 26, 2015 Special Meeting Closed Session
  - April 7, 2015 Special Meeting Closed Session
6. Public Comment – Limited to 5 Minutes on Agenda Items Only
7. Discussion - Update on work with Explorer Solutions ~ Nancy Douglas
8. Presentation – Wayne Beyer ~ Pilot Association
9. Discussion – Building Grounds
  - A. Terminal Building Roof
  - B. Waterline
  - C. Doors
10. Discussion Budget Preparation Status, Capital Outlay
11. Approval of May 2015 Financials, including check numbers 13282 through 13292 , totaling \$5,926.98  
action if any
12. Approval of Payment of \$1,100.38 for Environmental Insurance Policy, action if any
13. Committee Reports – Discussion
  - A. Finance
  - B. Personnel
  - C. Buildings & Ground
14. Communications/Correspondence
15. Dialog between Manager and the TCAC
16. Public Comment – speakers will be limited to 5 minutes
17. Commissioner Comment
18. Schedule Next Meeting
19. Adjourn

Note: Quorums maybe present

Note: Agenda items may not be acted upon in the order listed

Cc: Ted Sauve, Don Pazynski, Charlie Meintz, Larry Schei, Joe Ciochetto, Menominee County Admin, and  
Marinette County Clerk

If you are an individual who needs a special accommodation while attending the meeting, as required by the  
"Americans with Disabilities Act", please notify the Airport Manager's office at 906-863-8408 at least 24 hours  
prior to the meeting in order to make suitable arrangements. (TDD 800-649-3777).

**MINUTES**  
**TWIN COUNTY AIRPORT COMMISSION**

**May 19, 2015**  
**AIRPORT CONFERENCE ROOM**

**1. Call to order**

Chairman Larry Schei called the meeting to order at 5:00 p.m.

**2. Pledge of Allegiance**

Pledge of Allegiance recited.

**3. Roll call**

**Members present:** Chairman Schei, Commissioners Joseph Ciochetto, Charlie Meintz, Don Pazynski, and Ted Sauve

**Members absent:** None – Marinette County member-at-large position vacant

**4. Approve/Amend Agenda.**

MOTION Sauve/Meintz to approve the agenda as presented.

Motion carried.

**5. Approve Minutes**

**April 21, 2015 Regular Session Meeting**

**March 26, 2015 Special Meeting**

MOTION Meintz/Sauve to approve the April 21, 2015 regular session meeting and the March 26, 2015 special meeting minutes as presented.

Motion carried.

**6. Public Comment – Limited to 5 Minutes on Agenda items Only**

Wayne Beyer questioned why there wasn't an item on the agenda for dialog between airport users/pilots and the TCAC. Commissioner Schei advised the item was missed when the agenda was prepared but will be on future agendas. Any users/pilots who wish to comment today are welcome to speak during the public comment agenda item #14.

**7. Discuss/Consider Terminal Roof Repair estimates//quotes, action if any**  
Chairman Schei states the anticipated cost of the terminal roof repair will be over \$5000. The rubber roof was put on in 1994 and is leaking where the seams join together. Menominee County Administrator Brian Bousley will prepare the Request for Proposal with specs.

MOTION Meintz/ Ciochetto to put out a Request for Proposal with specs for the repair of the terminal roof to be completed by October 1, 2015 and including a weekly financial penalty if work extends past the due date.  
Motion carried.

**8. Discuss/Consider Security Camera for Gate, action if any**  
MOTION Meintz/Sauve to purchase a security camera system at a price not to exceed \$1,500.00 including supplies.  
Roll call vote: Meintz, Pazynski, Sauve, and Schei voting yes  
Ciochetto voting no  
Motion carried.

**9. Discuss Budget Preparation Status**  
Chairman Schei reported working with Menominee County Administrator Bousley, Interim Airport Manager LaFleur, Marinette County Finance Department, and the TCAC Executive/Finance Committee to gather financial information for the budget preparation. The budget will be very close to last year's budget. The largest item will be capital outlay which is presently undetermined. The budget will be prepared minus any contribution from Marinette County. Deadline for presentation to the Counties is in July. The Capital Outlay plan needs to be presented to MIDOT and the FAA. A budget proposal printout should be available to the Commissioners at the June meeting.

**10. Discuss/Consider April 2015 Financials, including check numbers 13259 through 13281, totaling \$44,157.51, action if any**  
MOTION Pazynski/Ciochetto to approve April 2015 Financials to include check numbers 13259 through 13281 in the total amount of \$44,157.51 as recommended by the Finance Committee at their May 14, 2015 meeting.  
Motion carried.

**11. Committee Reports - Discussion**

**A. Finance**

No further discussion

**B. Personnel**

No meeting in May

**C. Building and Grounds**

No meeting in May

**12. Communications/Correspondence**

Commissioner Meintz reported receiving an email from Wayne Beyer representing the Airport Pilots Association.

MOTION Sauve/Ciochetto to suspend rules and allow Mr. Beyer to make his comments.

Motion carried.

Wayne Beyer had questions about the Explorer Solutions report. Where does that stand and is anything happening regarding getting something going here at the airport?

Chairman Schei responds, the Explorer Solutions was not a report but a contract for consultancy and assistance which was implemented in 3 phases. The last phase, Phase III, was approved by the TCAC, signed by Chairman Jason Lauzer on January 1, 2014, and paid for by the Counties. Phase III was to gather data, make a recommendation, and possibly find a Fixed Base Operation and/or college that would do training. The Explorer Solutions Company was asked to provide some leads from somebody who would be interested in locating at the airport in one form or another. Two things were suggested – Rotational winged aircraft training could be done at this airport in conjunction with another college that already had an aviation program in place and would be interested in putting such a program here to complement Enstrom. The school could be further expanded to include fixed wing aircraft training. Commercial airlines are looking for pilots and mechanics that are trained and have some experience in the field. Explorer Solutions contacted both the college at Dubuque, Iowa and NWTC regarding their interest. They didn't have anything planned for the next year's curriculum but it would be something they would consider for the future. The second item was to find a Fixed Base Operation to locate at the airport, as they felt the airport could not continue without one. The airport needs to

become more self-sufficient and have something that is going to generate revenue. A suggested possibility was a maintenance facility in conjunction with Enstrom's rotational winged aircraft manufacturing. Several companies had been contacted and meetings were held. No progress has been made at this point. Explorer Solutions looked at many options, including a paint shop, electrical shop, propeller shop, expanding tourism, agriculture, etc. A lot of things could not be brought out to the public due to the confidentiality requests of any businesses that may have been looking to locate at the airport.

Wayne Beyer felt maybe they were trying to get somebody big to come to a little place. He felt somebody may be willing to start small and grow big. As it appears the airport will be going through some changes in the future, Mr. Beyer wanted to advise the Commission that the Airport/Users and Pilots Association is willing to help in any way they can, the Commission just needs to ask. They want to promote the airport and want it to be successful and not go by the wayside. The Association has a lot of knowledge and aviation background in its membership. This will always be a general aviation airport.

Commissioner Meintz asked if any of the users have any interest in making an investment in the airport as a business opportunity. I know there has been talk among the users about trying to have an airport park here which would have rental summer homes including access to hangar. Menominee County Airport does not have that kind of funding available to them but would there be a number of airport users that would be willing to be the investors in something like that? Beyer replied the idea was looked at several years ago but for some reason it did not become a reality. He has spoken with many people who would like to learn to fly and would welcome a flight school here. He doesn't feel like the airport has been promoted enough.

Commissioner Sauve states he relies on Nancy Douglas of the Economic Business Development Corporation for information. There are feelers out, there is interest in the airport but because of confidentiality we just can't bring more information. There is movement but nothing really concrete as far as either an agency or a company coming into the airport.

Chairman Schei responds Explorer Solutions is continuing to solicit and look for businesses and we are hoping they will be able to come up with something. I thank Mr. Beyer for his comments and suggestions in speaking for the airport pilots/users

group and assure him that “Dialog between airport users and the TCAC” will be on next month’s agenda. I would like your group to present one proposal each month on what you think the Commission can do. Is there a business that could locate here, make a profit, and still contribute to the revenue of the airport? We request estimated financial information be included in your proposal, to show what impact the business would have on the airport budget.

**13. Dialog between Manager and the TCAC**

Interim Manager LaFleur has nothing else for Commission consideration at this time.

**14. Public Comment – speakers will be limited to 5 minutes**

John Hartz, Menominee township, is concerned that an American flag is flying outside but it is not lit. He would like to see a light put on that flag.

Garry Anderson states there was an investor interested in building an air park but due to all the negative airport issues they backed out. There are people out there that are interested in doing stuff.

**15. Commissioner Comment**

Commissioner Sauve commented he was requested to meet with members of the Crivitz Airport the previous Saturday. Some pilots from that airport come over to Menominee to purchase fuel and he encouraged them to do so. Grant funding would be available for improvements to the Crivitz airport however the town is opposed to contributing any matching funds to obtain the grant.

Commissioner Meintz commented it was a good meeting with a lot of good dialog. He thinks it is a fantastic idea for the pilots/users to bring a proposal to each monthly meeting.

Commissioner Ciochetto asked if Explorer Solutions provides a monthly report to the TCAC, even stating there is nothing to report this month? Chairman Schei advises they do not deal with us directly but go through Nancy Douglas, as per the contract. Ciochetto would like permission to contact her regarding some questions he has. Schei responds that Mr. Ciochetto should feel free to contact Ms. Douglas directly any time he wants.

Chairman Schei states the future is uncertain. He has heard a lot of proposals from pilots and the Menominee Business Development Corp. People have many ideas.

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Some information is confidential but at this point nothing seems to be jumping right out. So I am looking forward to the future. Let's plan that things are going to happen. We don't know what the two Counties are going to do. I will state that nothing is going to happen within the next month. People are thinking this is a done deal. The amount of documentation and paperwork is going to take several months before anything happens. In the mean time we have a budget to prepare and propose, continue to pay the bills and provide service to the users. We can only do what we can do. We have very capable management of the airport at this time and this Commission seems to be functioning. I am optimistic about the future.

**16. Schedule Next Meeting**

Next meeting will be Tuesday, June 16, 2015 at 5:00 p.m. at the airport.

**17. Adjourn**

MOTION Ciochetto/Meintz to adjourn at 6:10 p.m.

Motion carried.

Respectfully submitted,  
Sally R. Witak, minutes secretary