

TWIN COUNTY AIRPORT COMMITTEE
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408
Tuesday, June 21, 2016 4:00 PM
AIRPORT CONFERENCE ROOM

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Minutes
 May 17, 2016
6. Public Comment (Pertaining to Agenda Items Only, Limited to 5 Minutes)
7. Presentations
8. Business
 - a. Financial
 - aa. Monthly Budget Review
 - bb. Budget Process
 - b. Draft Hanger Lease Agreement
 - c. MDOT Aeronautics Meeting
 - d. Fuel Report
 - e. Airport Manager Report
9. Correspondence
10. Public Comment (Limited to 5 Minutes)
11. Commissioner Comment
12. Adjourn

Note: Quorum of Menominee County Board of Commissioners maybe present

If you are an individual who needs a special accommodation while attending the meeting, as required by the "Americans with Disabilities Act", please notify the Airport Manager's office at 906-863-8408 at least 24 hours prior to the meeting in order to make suitable arrangements. (TDD 800-649-3777).

Minutes

1. Call to Order

Chairman Schei called the meeting to order at 4pm.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Commissioners Schei, Meintz and Williams were present. Others present were County Administrator Bousley and Airport Manager LaFleur. Sign-up sheet passed around

4. Approval of Agenda

Commissioner Williams made a motion, seconded by Commissioner Schei to amend the agenda to add items bb. Freight Runners Operating Agreement, cc. Feasibility of Farming. Roll call vote was taken passing unanimously to amend the agenda. Commissioner Meintz made a motion to approve the agenda, Commissioner Williams seconded motion passed.

5. Approval of Previous Minutes

April 19, 2016

Commissioner Williams made a motion to approve the minutes of April 19, Commissioner Meintz seconded, motion passed.

6. Public Comment (Pertaining to Agenda Items Only, Limited to 5 Minutes)

None

7. Presentations

None

8. Business

a. Financial

aa. Monthly Budget Review

Administrator Bousley updated the committee on the revenue and expenditures of the airport budget explaining we are seven months into the budget and expenditures should around 58.3%. The current revenue is at 54.19% and current expenses are at 38.39% with a current fund balance of \$226,999.92 of which is dependent on the current cash flow. The initial fund balance was \$159,470.53.

bb. Freight Runner Operating Agreement

Administrator Bousley explained the proposed agreement between the airport and Freight Runners to update the past agreement from 2010. A recommendation was

made by Commissioner Williams seconded by Commissioner Schei to move the operation agreement to the County Board for approval. The recommendation passed unanimously. Commissioner Schei went on to state with the changes that have occurred at the airport due to Menominee County becoming the sole sponsor there is a clean slate with all operations associated with the airport will have to be reviewed. Commissioner Meintz and Williams agreed.

b. Airport Name Change

Commissioner Schei expressed the desire to change the name of the Twin County Airport to Menominee Area Regional Airport. Commissioner Meintz received a comment from regarding the use of County in the name due to people may be confused between Menominee Michigan and Menomonie Wisconsin. Motion made by Ray seconded by Larry to recommend the name of Menominee Area Regional Airport to the County Board for approval. Motion passed unanimously.

c. Buildings and Grounds

aa. Gate

Administrator Bousley state he would like to see the gate closed, with the potential of development and expansion the gate should be closed in anticipation of development and hanger occupancy. If an FBO were to lease the big hanger than the gate should be utilized for the outfit renting the hanger and transient pilots. The code can be changed on a weekly basis and if a transient pilot wants to use the gate he can simply call Jeff for the code.

Commissioner Meintz disagreed with locking the gate at this point and time feeling it would be an inconvenience to transient pilots and does not want to see the airport locked down.

Commissioner Williams asked what are the mandates set by Homeland Security or FAA. Commissioner Schei responded that the County Emergency Management Coordinator is reviewing and researching everything in preparation for updating the security plans for the airport. The gate should be used for transient pilots and other operations such as UPS and Freight Runners. At least a camera should be positioned on the gate to see who is coming in and out of the gate, liability is on the County now and security has been enforced.

Commissioner Williams and Commissioner Meintz agree with the camera above the keypad and leave the gate operation using the current code for entrance instead of locking down the gate. Commissioner Schei stated if an FBO moves into the hanger than the gates access does need to be revisited, Administrator Bousley agrees.

bb. Update on Land Release Request

Administrator Bousley informed the committee that all the paperwork has been submitted to Mead and Hunt to submit to the MDOT Aeronautics and FAA. This process will take some time to complete as this is still part of phase one feasibility of land release. FAA would still have the final approval of business that are able to move onto the airport.

cc. Feasibility of Farming

Commissioner Schei stated that in the past farming was going to be started but did not happen due to potential taxes on the crops. Leases would have to be written up and the farming of the land would have to be approved by the FAA. Commissioner Meintz

disagrees with the taxes on the crops. All the Commissioners do agree that if someone is interesting in farming at the airport they would be more than willing to listen and consider any proposal.

d. Airport Manager Report

Manager LaFleur stated the trees are too high on the approach to the airport and the FAA wanted to turn off the landing assistance system until the trees could be trimmed. It was relayed to the FAA personnel that we were told the runways were going to be shorten. The FAA person was not aware of the possibility of shorting the runways. The two departments of the FAA were not communicating with each other. After the FAA had talked to each other the landing assistance system was realigned to a higher angle in order to extend above the trees as this is the most effective way to deal with the issue. A new AWOS (Automatic Weather Observation System) was installed by the FAA at no cost to the airport. Administrator Bousley added that the fuel checks have been going well.

e. Enforcement of 1980 Airport Ordinance

Administrator Bousley stated several years ago the commission created the new Minimum Standards for the airport and wanted the Minimum Standards to replace the ordinance. But anytime an ordinance is amended or rescinded there is a process to go through. Also the ordinance is listed as the Twin County Airport Ordinance. Motion by Commissioner Meintz seconded by Commissioner Williams to have the Prosecuting Attorney look at the ordinance and have a recommendation to county board at a later date.

f. Discussion of FBO Management of Airport

Commissioner Meintz stated that if there is interest in FBO establishment not only for management but other business propositions at the airport. The Committee is willing to discuss opportunities on a one to one basis as each proposition is going to be unique. Administrator Bousley added that it needs to be kept in mind that the county is the sole sponsor and is responsible for the capital improvement of the airport. Commissioner Schei echoed the responsibilities of the capital improvements and also stated that all the liability falls on the county. Any FBO will have to be vetted and looked at closely before any agreement or contract can be approved by the County Board. Commissioner Meintz also added that the airport is not looking to be the funding agents for potential projects at the airport but if a private individual or company wanted to develop something on the airport they need to bring it to the committee to be discussed.

g. Creation of Long Term Business Plan for the Airport

Commissioner Schei discussed the different types of operations that could benefit the airport, but the airport itself needs to have a long term business plan to promote development. Goals need to be established and worked towards to maintain a financially responsible airport. Commissioner would like to see a working business plan developed from input from the county, area business and financial people, the airport users and others to promote the airport. Commissioner Meintz stated he agrees with plan and would like to see a group come together and work together to make the airport fiscally stable while reducing liabilities. Commissioner Schei added that the establishment of a long term business plan is needed to perpetuate the development and growth of the airport that will superseded any changes in political offices within the county. Commissioner Williams added that a well-defined business plan will not only

help promote the airport but intense businesses to be a part of the airport development due to the understanding and embracing along term business plan. Expectations need to be established from the county and the potential business.

9. Correspondence

None

10. Public Comment (Limited to 5 Minutes)

Wayne Beyer, Menominee Township wanted an update on Explorer Solutions and the renting of the hanger for potential businesses.

Evert Anderson, Menominee Township would like to see the Ron Bush "Bushwhackers" sign put back up in the back room.

11. Commissioner Comment

Commissioner Williams – had the opportunity to talk to a few transient pilots and they were impressed by how nice the airport is maintained. The educational powers that be are looking into the establishment of a Michigan based college to have a presences in Menominee County

Commissioner Schei provide an update regarding Explorer Solutions, the university interested in renting the hanger to provide a rotational wing flight school, but there are a lot of factors that have to be in place before the operation can be realized. The University is still interested in pursuing the flight school at our airport offering a degree program in conjunction with NMU. Also a different global organization may be interested in locating here to establish a maintenance facility.

12. Adjourn

Motion made by Commissioner Williams seconded by Commissioner Meintz at 5:35 PM

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BUDGET USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 216 - TWIN COUNTY AIRPORT							
Revenues							
Dept 000	STATE PAYMENT	0.00	544.53	0.00	(544.53)	100.00	
216-000-541.00	LANDING FEES	9,900.00	3,485.00	100.00	6,415.00	35.20	
216-000-633.00	ENGINE PRE-HEAT	0.00	20.00	0.00	(20.00)	100.00	
216-000-634.00	CARGO HANDLING FEE	0.00	300.00	0.00	(300.00)	100.00	
216-000-634.01	AIRPORT DE-ICING	0.00	1,230.00	0.00	(1,230.00)	100.00	
216-000-642.00	AVIATION FUEL/OIL - BUSINESS	95,000.00	50,628.65	0.00	44,371.35	53.29	
216-000-642.01	AVIATION FUEL - CASH	500.00	0.00	0.00	500.00	0.00	
216-000-642.02	AVIATION FUEL - CREDIT CARD	150,000.00	57,721.71	0.00	92,278.29	38.48	
216-000-642.03	SODA MACHINE	125.00	0.00	0.00	125.00	0.00	
216-000-642.04	Oil Sales - Credit Card	0.00	208.00	0.00	(208.00)	100.00	
216-000-665.00	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00	
216-000-670.00	RENT/HANGER LEASE	30,000.00	24,634.36	400.00	5,365.64	82.11	
216-000-672.00	AFTER HOUR FEES	1,800.00	1,250.00	0.00	550.00	69.44	
216-000-672.01	TERMINAL SIGN DISPLAY	200.00	0.00	0.00	200.00	0.00	
216-000-676.00	MISCELLANEOUS REVENUE	5,628.00	2,313.07	0.00	3,314.93	41.10	
216-000-677.00	SALARY REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	
216-000-699.00	TRANSFERS/APPROPRIATION	134,200.00	100,650.00	0.00	33,550.00	75.00	
216-000-699.01	COUNTY APPROPRIATION - CAPITAL IMPROVEM	0.00	0.00	0.00	0.00	0.00	
216-000-699.02	EQUITY TRANSFER FROM AIRPORT	0.00	0.00	0.00	0.00	0.00	
Total Dept 000		427,353.00	242,985.32	2,704.13	184,367.68	56.86	
TOTAL Revenues							
		427,353.00	242,985.32	2,704.13	184,367.68	56.86	
Expenditures							
Dept 585	SALARIES	40,789.00	27,346.00	0.00	13,443.00	67.04	
216-585-704.00	SALARIES - PART TIME	38,480.00	7,998.00	0.00	30,482.00	20.78	
216-585-705.00	OVERTIME	4,000.00	1,750.00	0.00	43.75	100.00	
216-585-706.00	LONGEVITY	1,000.00	1,000.00	0.00	0.00	100.00	
216-585-707.00	HOSPITAL INSURANCE	12,656.00	12,188.46	0.00	467.54	96.31	
216-585-712.00	LIFE INSURANCE	30.00	21.06	0.00	8.94	70.20	
216-585-715.00	FICA-MEDI	4,781.00	2,260.74	0.00	2,520.26	47.29	
216-585-715.01	FICA-MEDI	1,118.00	528.73	0.00	589.27	99.74	
216-585-716.00	WORKMENS COMPENSATION	4,200.00	4,189.00	0.00	11.00	0.00	
216-585-718.00	RETIREMENT	4,000.00	0.00	0.00	4,000.00	0.00	
216-585-727.00	OFFICE SUPPLIES	300.00	194.27	0.00	105.73	64.76	
216-585-728.00	OFFICE EQUIPMENT	400.00	236.97	0.00	163.03	59.24	
216-585-729.00	POSTAGE	600.00	29.15	0.00	570.85	4.86	
216-585-729.01	MISCELLANEOUS PURCHASES	200.00	99.04	0.00	100.96	49.52	
216-585-742.00	GAS, OIL ETC	3,500.00	912.28	59.53	2,587.72	26.07	
216-585-743.00	AVIATION FUEL PURCHASES	170,500.00	39,281.73	0.00	131,218.27	23.04	
216-585-743.01	CREDIT CARD PROCESSING FEES	0.00	2,134.32	81.46	(2,134.32)	100.00	
216-585-744.00	EQUIPMENT FUEL PURCHASE	1,000.00	1,077.00	0.00	(77.00)	107.70	
216-585-745.00	UNIFORMS	2,000.00	860.42	26.81	1,139.58	43.02	
216-585-755.01	OTHER OPERATING - JANITORIAL	1,000.00	1,337.83	29.38	(337.83)	133.78	
216-585-755.02	OTHER OPERATING - GENERAL	2,500.00	537.06	0.00	1,962.94	21.48	
216-585-755.03	LICENSES/PERMITS	700.00	860.00	0.00	(160.00)	122.86	
216-585-756.01	CONSTRUCTION SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00	
216-585-801.00	PROFESSIONAL/CONTRACTURAL SERVICES	10,000.00	1,149.97	102.43	8,850.03	11.50	
216-585-801.01	AUDIT SERVICES	4,580.00	4,580.00	0.00	0.00	100.00	
216-585-831.00	LIABILITY INSURANCE	27,000.00	15,408.38	0.00	11,591.62	57.07	
216-585-850.00	TELEPHONE/INTERNET	4,300.00	2,810.24	0.00	1,489.76	65.35	

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 216 - TWIN COUNTY AIRPORT							
Expenditures							
216-585-860.00	TRAVEL/CONFERENCES	520.00	293.75	0.00	226.25	56.49	
216-585-901.00	ADVERTISING	1,400.00	60.00	60.00	1,340.00	4.29	
216-585-920.00	NATURAL GAS/HEATING	10,000.00	2,945.63	0.00	7,054.37	29.46	
216-585-920.01	WATER	300.00	261.23	0.00	38.77	87.08	
216-585-920.02	SEWER	500.00	297.71	0.00	202.29	59.54	
216-585-930.03	ELECTRIC	7,000.00	5,920.32	0.00	1,079.68	84.58	
216-585-955.00	DO NOT USE	0.00	0.00	0.00	0.00	100.00	
216-585-970.00	AIRPORT SALES TAX	0.00	5,887.67	0.00	(5,887.67)	43.20	
216-585-981.00	CAPITAL OUTLAY	50,000.00	21,598.96	0.00	28,401.04	33.29	
216-585-981.01	EQUIPMENT MAINTENANCE/PARTS	5,500.00	1,831.17	18.52	3,668.63	8.73	
216-585-981.02	AIRFIELD MAINTENANCE/REPAIRS	5,000.00	436.48	0.00	4,563.52	68.49	
216-585-984.00	BUILDING MAINTENANCE/REPAIRS	2,500.00	2,431.51	0.00	68.49	97.26	
	NEW/REPLACEMENT EQUIPMENT	3,000.00	824.92	0.00	2,175.08	27.50	
Total Dept 585		427,354.00	171,580.00	401.17	255,774.00	40.15	
TOTAL Expenditures		427,354.00	171,580.00	401.17	255,774.00	40.15	
Fund 216 - TWIN COUNTY AIRPORT:							
TOTAL REVENUES		427,353.00	242,985.32	2,704.13	184,367.68	56.86	
TOTAL EXPENDITURES		427,354.00	171,580.00	401.17	255,774.00	40.15	
NET OF REVENUES & EXPENDITURES		(1.00)	71,405.32	2,302.96	(71,406.32)	7,140.53	

PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	BALANCE	2015-16	END BALANCE
		06/30/2015	AMENDED	06/30/2016
		NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)
Fund 216 - TWIN COUNTY AIRPORT				
Expenditures				
216-585-901.00	ADVERTISING	0.00	1,400.00	60.00
216-585-920.00	NATURAL GAS/HEATING	0.00	10,000.00	2,945.63
216-585-920.01	WATER	0.00	300.00	261.23
216-585-920.02	SEWER	0.00	500.00	297.71
216-585-920.03	ELECTRIC	0.00	7,000.00	5,920.32
216-585-930.03	DO NOT USE	0.00	0.00	0.00
216-585-955.00	AIRPORT SALES TAX	0.00	0.00	5,867.67
216-585-970.00	CAPITAL OUTLAY	0.00	50,000.00	21,598.96
216-585-981.00	EQUIPMENT MAINTENANCE/PARTS	0.00	5,500.00	1,831.17
216-585-981.01	AIRFIELD MAINTENANCE/REPAIRS	0.00	5,000.00	436.48
216-585-981.02	BUILDING MAINTENANCE/REPAIRS	0.00	2,500.00	2,431.51
216-585-984.00	NEW/REPLACEMENT EQUIPMENT	0.00	3,000.00	824.92
TOTAL Expenditures		50,642.64	427,354.00	171,580.00
Total Fund 216 - TWIN COUNTY AIRPORT				
TOTAL ASSETS		(9,432.28)		230,875.85
BEG. FUND BALANCE		(16,482.23)		159,470.53
+ NET OF REVENUES & EXPENDITURES		7,049.95	(1.00)	71,405.32
+ FUND BALANCE ADJUSTMENTS		16,482.23		0.00
= ENDING FUND BALANCE		(9,432.28)		230,875.85
+ LIABILITIES		0.00		0.00
- TOTAL LIABILITIES AND FUND BALANCE		(9,432.28)		230,875.85

AIRPORT HANGAR LEASE

DRAFT

MENOMINEE AREA REGIONAL AIRPORT HANGAR NO. _____.

LEASE made this _____ day of _____, 20____, between Menominee County, 839 10th Ave, Menominee, Michigan, hereinafter called the Airport, and

_____ Of _____
(Please Print Name) (Address) (Phone)

hereinafter called the LESSEE.

WITNESSETH:

Two months rent, namely, \$ _____, shall be paid upon the execution and delivery of this lease, of which \$ _____, shall apply upon the first month's rent of the term hereby granted; and the payment of \$ _____, shall be retained by the Airport as a guaranty fund to be applied upon the rent of the last month of said term.

In further consideration of the payment of \$ _____ per month, payable on the first day of each month, the Airport agrees to let, on a month to month basis, the above designated hangar, subject to the conditions and covenants herein contained.

Lessee covenants with County as follows, to-wit:

1. The primary purpose for the hangar is the storage and maintenance of the lessee's personal aircraft and related equipment. Storage of lessee non-aviation related equipment (i.e. boat, snowmobile, etc.) is permitted as long as the primary use of hangar is for aviation related purposes. The Lessee shall not sublet or furnish to any other person, any office space, hangar, storage space, field storage privilege, or any right or privilege in or on Airport property without consent of the Airport Manager. A violation of this provision shall immediately terminate this lease and the lessor shall have immediate possession of the premises upon giving notice to the lessee.
2. No commercial operation is permitted without the written consent of the Airport Manager.
3. Fuel, other flammables explosives, or other potentially hazardous materials may not be stored in Hangar at any time. No aircraft will be refueled inside the hangar.
4. The Lessee agrees to accept all facilities on the leased premises on an "as is basis"; further, Lessee assumes full responsibility to furnish any equipment necessary to properly secure his aircraft and accepts and recognizes that he (it) or his (its) agents are responsible for setting parking brakes, placing chocks, and tying down and chocking their own aircraft.

5. Lessee further covenants and agrees that he will not hold the County or any of its agents, employees, responsible for any loss occasioned by fire, theft, rain, windstorm, hail, or from any other cause whatsoever, whether said cause be the direct, or indirect or merely contributing factor in producing the loss to any airplane, automobile, personal property, parts or surplus that may be located or stored in the Hangars, offices, aprons, field or any other location at the Airport;
and Lessee agrees that the plane(s), and its contents are to be stored whether on the field or in the hangar at the Lessee's own risk. Lessee shall be responsible for all damages to property caused by Lessee's carelessness, negligence or neglect. Lessee shall park his automobile or his guest's automobile in the hangar when using his aircraft, so as not to interfere with taxiing of other aircraft or general Airport maintenance. Airport Manager shall have the right to take all steps necessary to enforce the above provisions. Lessee agrees to surrender the premises at the end of the term in as good order as they are now, reasonable wear and tear and the acts of God alone excepted.
6. Lessee agrees to indemnify, defend, and save Airport, its agents, officers, representatives, and employees, harmless from and against any and all liability or loss resulting from claims or court action arising directly or indirectly out of the acts of the Lessee, his (its) agents, servants, guests or business visitors under this agreement or by reason of any act or omission of such person.
7. Lessee agrees to accept Airport employees and his (its) agent(s) and to absolve the County from any liability whatsoever arising while his (its) plane is in the hands of said employees.
8. That in the event of any misrepresentation or default of the aforementioned representatives by Lessee, the Airport shall have the right to impound all airplanes and to padlock all offices, shops, bays, and hangars of the Lessee.
9. The Lessee hereby gives and grants to the County a lien upon all fixtures, chattels, and personal property of every kind and description now or hereafter to be placed, installed or stored by the Lessee, at the Airport; and agrees that in the event of any failure on the part of any default continuing for sixty days of any specified rent, Airport may take possession of and sell the same in any manner provided by law and may credit the net proceeds upon any indebtedness due or damage sustained by Airport, without prejudice to further claims thereafter to arise under the terms hereof.
10. The County or Lessee shall have the right to terminate this agreement at any time with or without cause by serving certified mail, at least ten days prior to the date of termination, a written Notice to the other party at his last know address, and upon the County refunding to Lessee a pro rata amount of the storage charges heretofore provided for the unexpired portion of the month following the date of such termination: upon such termination the Lessee shall immediately remove said airplane(s) from the Airport.
11. The County shall have the right to enter said premises at any time for inspection or to make repairs, additions or alterations as may be necessary for the safety, improvement or preservation of the leased premises. If the Lessee changes the lock on the hangar door, Lessee shall furnish the Airport Manager or Assistant Manager with a key for maintenance purposes.
12. The Airport will provide the Lessee with one (1) key for the lock on the hangar door if so equipped. If the key is not returned when this agreement is terminated, the Lessee will forfeit the deposit, to cover cost of labor and installing a new lock cylinder.
13. Flying club lessees do further agree to provide the Airport with an up-to-date list, of the names of all the members of said club, on the 1st day of January and July of each year in which they operate at the Delta County Airport.

14. Lessee hereby acknowledges receipt of a copy of this agreement and agrees to abide by all Federal, State and Airport rules and regulations, present and future, as amended.
15. Any electric wiring installed in the hangars by the Lessee, must first be approved by the Airport Manager, and shall be done according to the State electrical code, by a licensed contractor. Any violation will void this lease at the option of the Airport Manager.
16. In case the said premises are destroyed or damaged by fire, tornado or other causes, not the fault of the Lessee, so as to render the same untenable, no rent shall accrue from the date of such destruction until the same are again ready for occupancy.
17. Lessee shall take good care of the property and its fixtures and suffer no waste of the premises.
18. The Lessor agrees to make whatever repairs may be reasonably necessary on the said leased premises.
19. It is further agreed that if the Lessee shall neglect or fail to pay the payments promptly as specified is EXCESS OF THIRTY (30) DAYS or fail to comply with any of the conditions and covenants for a period in excess of 30 days, then this agreement shall become void and the rights of the Lessee terminated hereunder and the said Lessee shall be a tenant at will and subject to eviction by legal process, in accordance with the statutes of the State of Michigan.
20. Any modification to the hangar must be pre-approved by the Airport Manager and will become a permanent addition to the hangar.
21. The lessor reserves the right to annually review and adjust hangar rental rate; however, increases will not exceed the change in the Producer Price Index for finished goods.
22. This lease shall be subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport.

COUNTY OF MENOMINEE

County Administrator

County Board Chair

Signature of Lessee

Cash received: Amount \$ _____ Received by: _____
(Name)