

**TWIN COUNTY AIRPORT COMMISSION
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

**EXECUTIVE COMMITTEE MEETING
JUNE 17TH, 2013
3:00 PM
AIRPORT CONFERENCE ROOM**

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve/Amend Agenda**
- 5. Approve Minutes of May 14, 2013**
- 6. Public Comment**
- 7. Discuss/Consider 2013-2014 Budget Preparation, action if any**
- 8. Discuss/Consider Enstrom Lease, action if any**
- 9. Discuss/Consider Display Aircraft, action if any**
- 10. Discuss/Consider Commissioner Bonding, action if any**
- 11. Discuss/Consider May Financials, action if any**
- 12. Public Comment**
- 13. Future Agenda Items**
- 14. Schedule Next Meeting**
- 15. Adjourn**

Note: Quorums may be present

Note: Agenda items may not be considered and acted upon in the order listed.

**Cc: Jason Lauzer Menominee County Administration
 Ted Sauve Marinette County Clerk
 Nick Lakari**

If you are an individual who needs a special accommodation while attending the meeting, as required by the “Americans with Disabilities Act”, please notify the Twin County Airport Manager at 906-863-8408 at least 24 hours prior to the meeting in order to make suitable arrangements. (TDD 800-649-3777)

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Executive Committee Meeting, 05/14/ 2013 – 4:00 p.m.

MEMBERS PRESENT: Jason Lauzer, Nick Lakari, Ted Sauve
MEMBERS EXCUSED:
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Eagle Herald, Peshtigo Times, Four Airport Users / Public Citizens

1. Call to order

Chair Lauzer called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Lakari / Sauve) to approve the agenda. Vote - unanimous. Motion carried.

5. Public comment

Wayne Beyer commented on tenant leases.

6. Approve / Amend Minutes of April 9, 2013, Action, if any.

Motion (Lakari / Sauve) to approve the minutes as presented. Motion carried.

7. Discuss / Consider Enstrom Lease, Action, if any.

Results of the recently completed land appraisal concluded a range of ten-cents to fifteen-cents per square-foot is a current, reasonable lease fee. Committee to recommend the Commission enter into a new, all encompassing twenty-year lease, to include previous square footage and recently added square footage for the Enstrom expansion, at twelve-cents per square foot, effective May 10, 2013, to be reviewed in five-year intervals.

8. Discuss / Consider Airport Staffing, Action, if any.

Based on two Self-Evaluation comments by the Airport Maintenance / Lineman, the pros and cons of hiring an additional lineman were considered. The topic will advanced further by the TCAC Personnel Committee.

9. Discuss / Consider Avis Agreement, Action, if any.

First, it was pointed out that the TCAC has no written agreement with Avis car rental.

The Airport Maintenance / Lineman, and Airport Manager, assume responsibilities for Avis car rental contracts. There is no reference to these duties / expectations in the Maintenance / Lineman Job Description. Moreover, the income generated for the Airport is negligible. The topic will be added to the May 21, 2013 regular Commission meeting agenda.

10. Discuss / Consider April Financials, Action, if any.

All financial categories were reviewed.

Motion (Sauve / Lakari) to recommend Commission approve payment of checks numbered 12732 through 12749, in the amount of \$21,307.85. Motion carried.

11. Public Comment

North Shetter commented on tenant leases.

12. Future Agenda Items

(a.) 2013 - 2014 Budget preparations; (b.) Enstrom Lease; (c.) Display aircraft.

13. Schedule next meeting

The next meeting is scheduled for June 11, 2013 at 3:00 p.m.

14. Adjourn

Motion (Sauve / Lakari) to adjourn at 5:05 pm. Motion carried. .

Respectfully submitted,
Nick Lakari

Date approved/corrected: