

TWIN COUNTY AIRPORT COMMITTEE
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408
Tuesday, May 17, 2016 4:00 PM
AIRPORT CONFERENCE ROOM

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Minutes
April 19, 2016
6. Public Comment (Pertaining to Agenda Items Only, Limited to 5 Minutes)
7. Presentations
8. Business
 - a. Financial
 - aa. Monthly Budget Review
 - b. Airport Name Change
 - c. Buildings and Grounds
 - aa. Gate
 - bb. Update on Land Release Request
 - d. Airport Manager Report
 - e. Enforcement of 1980 Airport Ordinance
 - f. Discussion of FBO Management of Airport
 - g. Creation of Long Term Business Plan for the Airport
9. Correspondence
10. Public Comment (Limited to 5 Minutes)
11. Commissioner Comment
12. Adjourn

Note: Quorum of Menominee County Board of Commissioners maybe present

If you are an individual who needs a special accommodation while attending the meeting, as required by the "Americans with Disabilities Act", please notify the Airport Manager's office at 906-863-8408 at least 24 hours prior to the meeting in order to make suitable arrangements. (TDD 800-649-3777).

TWIN COUNTY AIRPORT COMMITTEE
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MENOMINEE, MI 49858
906-863-8408
Tuesday, April 19, 2016 4:00 PM
AIRPORT CONFERENCE ROOM

Minutes

1. Call to Order

Chairman Schei called the meeting to order at 4pm.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Commissioners Schei and Williams were present, Commissioner Meintz was excused. Others present were County Administrator Bousley and Airport Manager LaFleur.

4. Approval of Agenda

Commissioner Williams made a motion to approve the agenda, Commissioner Schei seconded motion passed.

5. Approval of Previous Minutes

March 15, 2016

Commissioner Schei state an amendment to the minutes was in order. Under Approval of Agenda Commissioner Williams made the motion not Commissioner Schei and under d. Airport Manger Report the word value should be valve.

Commissioner Schei made a motion to approve the minutes of March 15 as amended, Commissioner Williams seconded, motion passed.

6. Public Comment (Pertaining to Agenda Items Only, Limited to 5 Minutes)

None

7. Presentations

None

8. Business

a. Financial

aa. Monthly Budget Review

Administrator Bousley updated the committee on the revenue and expenditures of the airport budget current revenue is at 41.83% and current expenses are at 34.44% with a current fund balance of \$191,036.13 of which is dependent on the current cash flow. The initial fund balance was \$159,470.53.

b. Buildings and Grounds

aa. Land Release

Administrator Bousley informed the committee that Mead & Hunt had prepared the initial proposal to be sent to the FAA to declare parcels of land within the airport excess to aviation in order to develop those respective properties. The FAA would have to sign off on the declaration of the land. Commissioner Schei, Administrator Bousley and Manager LaFleur all reviewed the preliminary document and informed Mead & Hunt to move forward with the request. Mead & Hunt will prepare the official document and send to Administrator Bousley for submission to the FAA. Commissioner Schei added that the potential businesses would have to petition the county who would in turn petition the FAA for final approval for the business locating at the airport.

bb. Airport Sponsor Legal Authority letter

Commissioner Schei informed the committee that the Betsey Strudel of MDOT Aero had submitted to the FAA all the required paper work on behalf of Menominee County for sole sponsorship of the airport.

cc. Camera

Administrator Bousley was presented the various options the airport has regarding the installation of a camera at the gate to record who is entering the airport. Commissioner Williams added the camera system are becoming more affordable and with the wireless camera the only element needed is power to the camera.

dd. Resurfacing Study

Commissioner Schei explained the Pavement Management Report received from the Department of Transportation for the airport. The report contains information and recommendation to address the planning or future pavement maintenance outlined in the five year airport capital improvement plan. The report ranks each section of the pavement throughout the entire airport. The report also outlined the estimated cost for the entire project upwards of six million dollars. Administrator Bousley and Manager LaFleur added the project would be spread out over the course of several years and the project is not set in stone.

ee. Airport Layout Plan

Commissioner Schei explained there will be a review of the six year capital improvement plan once the FAA grants Menominee County sole sponsorship of the airport. FAA has discussed the shortening of one of the runways but nothing has been decided at this point. All of the capital improvement projects slated within the six year plan the county has to contribute five percent towards the project expenditure. Once the FAA rules and Menominee County has sole sponsorship MDOT Aeronautics and Mead & Hunt will meet with the county to review and establish a new six year capital improvement plan.

c. Airport Accident Response Plan, Emergency Plan and Security Plan

Commissioner Schei discussed the TSA governance over a general aviation airport. The plans are being reviewed and updated by Emergency Management and airport personnel. The plan will incorporate new security measures and procedures to be implemented.

d. Airport Name Change

Administrator Bousley listed off the names submitted for the new change of the airport. FAA would have to approve any name change. Commissioner Schei shared the name of Menominee Area Regional Airport, as several business professionals in the area felt the regional moniker added a positive pronouncement to the airport. Commissioner Williams added the regional term is a good ambiguous term for small or large and felt it was appropriate for the airport.

e. Lineman Position

Administrator Bousley stated the County Board voted approving the hiring of an addition full time Lineman. The advertisement will be submitted and once an appropriate pool of applicants are available the interviewing will begin.

f. Airport Manager Report

Manager LaFleur stated a load of jet fuel has been purchased and a load of 100LL he is looking to split with Green Bay. According to the Green Bay airport they are not selling much 100LL and once they are ready to split a load they will contact us. The current fuel prices are one cent higher than Green Bay. The check valve in the big hanger has been replaced and came in under the projected cost. The divots along the runways are being repaired. FAA inspected the fuel farm and looking at process of testing and records. FAA inspector commented on the how thoroughly the records were kept and the process for testing was outstanding. The inspector commented on the cleanliness of everything and that the second signature is a good practice.

9. Correspondence

None

10. Public Comment (Limited to 5 Minutes)

None

11. Commissioner Comment

Commissioner Williams commented on staying positive to promote the airport and the airport crew needs to be recognized for the great job they are doing.

Commissioner Schei stated he has been able to check off a couple of items from his list of goals for the airport and would like to pursue the development of a business plan for the airport with input from the business community. Commissioner Schei also wanted to state that Administrator Bousley is still willing to take the airport manager's test.

12. Adjourn

Motion made by Commissioner Williams seconded by Commissioner Schei at 4:57 PM

MENOMINEE COUNTY

Standard Budget Report

May 2016 Revenues

Account Title	This Month	Y-T-D	Budget As Of May-2016	Difference	Percent
Fund: TWIN COUNTY AIRPORT					
Program Revenues					
State Grants					
STATE PAYMENT	0.00	544.53	0.00	544.53	0.00
Total State Grants	0.00	544.53	0.00	544.53	0.00
Charges for Services					
LANDING FEES	50.00	3,265.00	9,900.00	-6,635.00	32.98
ENGINE PRE-HEAT	0.00	20.00	0.00	20.00	0.00
CARGO HANDLING FEE	0.00	300.00	0.00	300.00	0.00
AIRPORT DE-ICING	0.00	1,230.00	0.00	1,230.00	0.00
AVIATION FUEL/OIL - BUSINESS	4,057.00	48,516.65	95,000.00	-46,483.35	51.07
AVIATION FUEL - CASH	0.00	0.00	500.00	-500.00	0.00
AVIATION FUEL - CREDIT CARD	3,650.31	50,718.64	150,000.00	-99,281.36	33.81
SODA MACHINE	0.00	0.00	125.00	-125.00	0.00
Oil Sales - Credit Card	0.00	144.00	0.00	144.00	0.00
Total Charges for Services	7,757.31	104,194.29	255,525.00	-151,330.71	40.78
Interest and Rents					
RENT/HANGER LEASE	1,728.08	22,656.28	30,000.00	-7,343.72	75.52
Total Interest and Rents	1,728.08	22,656.28	30,000.00	-7,343.72	75.52
Total Program Revenues					
	9,485.39	127,395.10	285,525.00	-158,129.90	44.62
Special Items					
Other Revenue					
AFTER HOUR FEES	0.00	1,250.00	1,800.00	-550.00	69.44
TERMINAL SIGN DISPLAY	0.00	0.00	200.00	-200.00	0.00
MISCELLANEOUS REVENUE	1,950.07	2,303.07	5,628.00	-3,324.93	40.92
TRANSFERS/APPROPRIATION	0.00	100,650.00	134,200.00	-33,550.00	75.00
Total Other Revenue	1,950.07	104,203.07	141,828.00	-37,624.93	73.47
Total Special Items					
	1,950.07	104,203.07	141,828.00	-37,624.93	73.47
Total Revenues	11,435.46	231,598.17	427,353.00	-195,754.83	54.19

MENOMINEE COUNTY

Standard Budget Report

May 2016 Expenditures

Account Title	This Month	Y-T-D	Budget As Of May-2016	Difference	Percent
Fund: TWIN COUNTY AIRPORT					
Public Works					
AIRPORT EXPENDITURE					
SALARIES	0.00	31,184.00	40,789.00	9,605.00	76.45
SALARIES - TEMPORARY	0.00	0.00	38,480.00	38,480.00	0.00
OVERTIME	0.00	1,750.00	4,000.00	2,250.00	43.75
LONGEVITY	0.00	1,000.00	1,000.00	0.00	100.00
HOSPITAL INSURANCE	0.00	10,943.20	12,656.00	1,712.80	86.47
LIFE INSURANCE	2.36	18.70	30.00	11.30	62.33
FICA-OASDI	0.00	2,021.66	4,781.00	2,759.34	42.29
FICA-MEDI	0.00	472.81	1,118.00	645.19	42.29
WORKMENS COMPENSATION	0.00	4,189.00	4,200.00	11.00	99.74
RETIREMENT	0.00	0.00	4,000.00	4,000.00	0.00
OFFICE SUPPLIES	0.00	194.27	300.00	105.73	64.76
OFFICE EQUIPMENT	0.00	236.97	400.00	163.03	59.24
POSTAGE	0.00	25.68	600.00	574.32	4.28
MISCELLANEOUS PURCHASES	0.00	76.00	200.00	124.00	38.00
GAS, OIL ETC	0.00	826.77	3,500.00	2,673.23	23.62
AVATION FUEL PURCHASES	0.00	39,281.73	170,500.00	131,218.27	23.04
CREDIT CARD PROCESSING FEES	129.14	1,921.07	0.00	-1,921.07	0.00
EQUIPMENT FUEL PURCHASE	0.00	1,077.00	1,000.00	-77.00	107.70
UNIFORMS	80.43	779.99	2,000.00	1,220.01	39.00
OTHER OPERATING - JANITORIAL	197.44	1,188.03	1,000.00	-188.03	118.80
OTHER OPERATING - GENERAL	0.00	537.06	2,500.00	1,962.94	21.48
LICENSES/PERMITS	0.00	860.00	700.00	-160.00	122.86
CONSTRUCTION SUPPLIES	0.00	0.00	2,000.00	2,000.00	0.00
PROFESSIONAL/CONTRACTURAL SERVICES	146.42	1,047.54	10,000.00	8,952.46	10.48
AUDIT SERVICES	0.00	4,580.00	4,580.00	0.00	100.00
LIABILITY INSURANCE	0.00	15,408.38	27,000.00	11,591.62	57.07
TELEPHONE/INTERNET	342.17	2,756.03	4,300.00	1,543.97	64.09
TRAVEL/CONFERENCES	0.00	293.75	520.00	226.25	56.49
ADVERTISING	0.00	0.00	1,400.00	1,400.00	0.00
NATURAL GAS/HEATING	381.28	2,945.63	10,000.00	7,054.37	29.46
WATER	0.00	261.23	300.00	38.77	87.08
SEWER	0.00	297.71	500.00	202.29	59.54
ELECTRIC	718.04	5,920.32	7,000.00	1,079.68	84.58
AIRPORT SALES TAX	0.00	5,226.60	0.00	-5,226.60	0.00
CAPITAL OUTLAY	0.00	21,262.29	50,000.00	28,737.71	42.52
EQUIPMENT MAINTENANCE/PARTS	1,001.10	1,795.45	5,500.00	3,704.55	32.64
				8.73	

MENOMINEE COUNTY

Standard Budget Report

May 2016 Expenditures

Account Title	This Month	Y-T-D	Budget As Of May-2016	Difference	Percent
Fund: TWIN COUNTY AIRPORT					
Public Works					
AIRPORT EXPENDITURE					
AIRFIELD MAINTENANCE/REPAIRS	0.00	436.48	5,000.00	4,563.52	
BUILDING MAINTENANCE/REPAIRS	1.19	2,431.51	2,500.00	68.49	97.26
NEW/REPLACEMENT EQUIPMENT	0.00	824.92	3,000.00	2,175.08	27.50
Total AIRPORT EXPENDITURE	2,999.57	164,071.78	427,354.00	263,282.22	38.39
Total Public Works	2,999.57	164,071.78	427,354.00	263,282.22	38.39
Total Expenditures	2,999.57	164,071.78	427,354.00	263,282.22	38.39
CHANGE IN FUND EQUITY	8,435.89	67,526.39	-1.00	67,527.39	-6,752,639.00

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amount
 Year To Print: 2016
 Month To Print: May
 Fund Code Range: 216 TWIN COUNTY AIRPORT to 216 TWIN COUNTY AIRPORT

MENOMINEE COUNTY
Balance Sheet
 May 2016

Account Title	Balance	Account Number
Fund: TWIN COUNTY AIRPORT		
ASSETS		
Current Assets		
CASH	186,147.59	216-000-001.00
CASH - AIRPORT	0.00	216-000-001.01
ACCOUNTS RECEIVABLE	0.00	216-000-040.00
FUEL INVENTORY	25,907.70	216-000-101.00
TOTAL Current Assets	212,055.29	
Long-Term Assets		
PREPAID HEALTH INSURANCE	14,941.63	216-000-123.01
PREPAID LIABILITY INSURANCE	0.00	216-000-123.02
TOTAL Long-Term Assets	14,941.63	
TOTAL ASSETS	226,996.92	
LIABILITIES		
Current Liabilities		
ACCOUNTS PAYABLE	0.00	216-000-200.00
ACCRUED WAGES PAYABLE	0.00	216-000-257.00
TOTAL Current Liabilities	0.00	
TOTAL LIABILITIES	0.00	
FUND EQUITY		
Fund Equity		
FUND BALANCE	159,470.53	216-000-390.00
CHANGE IN FUND EQUITY	67,526.39	
TOTAL Fund Equity	226,996.92	
TOTAL FUND EQUITY	226,996.92	
TOTAL LIABILITIES & FUND EQUITY	226,996.92	

MENOMINEE-MARINETTE TWIN COUNTY AIRPORT USE ORDINANCE

AN ORDINANCE PROVIDING REGULATIONS PERTAINING TO THE USE OF MENOMINEE-MARINETTE TWIN COUNTY AIRPORT, INCLUDING: TEMPORARY AIRPORT CLOSING; PROCEDURES FOR OPERATING AIRCRAFT; DESIGNATING AIRPORT TIE-DOWN AREAS; REGULATION OF FLYING CLUBS; DISPENSING OF AVIATION FUEL; FIRE REGULATIONS PRIVATE HANGERS; RENDERING OF COMMERCIAL SERVICE; AND PROVIDING PENALTIES FOR THE VIOLATION OF ORDINANCE REQUIREMENTS.

Whereas, Menominee County, by virtue of Act 327 of Public Acts of 1945 as amended is empowered to enact ordinances for the management, government and use of Menominee-Marquette Twin County Airport and whereas the Board of County Commissioners for the County of Menominee has determined that it is necessary that it adopt an ordinance providing legal regulations pertaining to the use of Menominee-Marquette Twin County Airport so as to provide for the health, welfare and safety of all persons using said airport and for the protection of the facilities and personal property located thereon;

NOW, therefore, the Board of County Commissioners for the County of Menominee ordains:

DEFINITIONS

Section 1. AIRCRAFT. Any contrivance now known, or hereafter invented, used, or designated for navigation of or flight in the air.

Section 2. AIRPORT. The Menominee-Marquette Twin County Airport, including all the lands within its boundaries and all the physical facilities located thereon.

Section 3. TWIN COUNTY AIRPORT COMMISSION. The Commission appointed by the Board of County Commissioners for the County of Menominee and the Board of Supervisors for the County of Marquette.

Section 4. AIRPORT MANAGER. The Menominee-Marquette Twin County Airport Manager, and his or her designated assistant when acting in his or her absence.

Section 5. CERTIFICATED AIRCRAFT. Aircraft certified and/or licensed and/or registered by the State of Michigan or the federal government when so required by the laws of either government or the rules and/or regulations of aeronautic agency or agencies of either government.

Section 6. CERTIFICATED PERSON. A person certified and/or licensed and/or registered by the State of Michigan or the federal government with respect to services performed when so required by the laws of either government or the rules and/or regulations of the aeronautic agency or agencies of either government.

Section 7. COMMERCIAL AIR CARRIER. Any governmentally approved scheduled air carrier engaged in the carrying of passengers and/or freight the services of which constitute an act of interstate or foreign commerce, or in the part of such commerce which is interstate in character, and the personnel of such aircraft.

Section 8. COUNTY BOARD. The Board of Commissioners for the County of Menominee.

Section 9. FIXED BASED OPERATION. The conduct of any activity involving the services of a Fixed Based Operator.

Section 10. FIXED BASE OPERATOR. Any person who provides one or more of the following services:

- (a) Sale of new and used aircraft.
- (b) Sale and/or installation and/or maintenance of parts, equipment and other accessories for aircraft, including sale, and/or installation, and/or maintenance of aviation associated electronic equipment.
- (c) Maintenance, and/or inspection of aircraft and aircraft engines.
- (d) Air ambulance service, and/or air taxi service, and/or air freight service.
- (e) Air crop spraying or pest control service.
- (f) Aviation instruction service.
- (g) Any other type of aviation and ground services.

Section 11. FLYING CLUB. Any group of persons owning, leasing or operating one or more aircraft, not for profit or reward, and using such aircraft for the purpose of giving flight instruction to its members.

Section 12. FUEL. Any or all gasoline, distillates, benzine, naptha, benzol, and other volatile and flammable liquids produced or which may hereafter be invented, produced, compounded and used for propelling aircraft.

Section 13. PERSONS. Any individual, firm, partnership, corporation, company, association, joint stock association, or body politic; and includes any trustee, receiver, assignee, or similar representative thereof.

Section 14. TENANT. The owner of lessee of a hangar or other physical facility located on the airport.

Section 15. OTHER DEFINITIONS. If any terms used in this ordinance are not defined but are defined by any law of the State of Michigan, such statutory definition shall apply, and if there be none, then their commonly accepted aeronautical definition shall apply.

CLOSING AIRPORT

Section 16. The Airport Manager or his or her representative shall have the authority to close one or more runways to aircraft flights, when, in his or her opinion, the condition of the landing area is such as to make flying operations unsafe. Upon closing any one or more such facility the Airport Manager, or his or her representative, shall promptly notify the Flight Service Station at Green Bay, Wisconsin.

Section 17. Aircraft engines shall not be started unless a pilot or a competent mechanic remains at the controls.

Section 18. Aircraft engines shall not be started when the air stream may show loose debris at buildings, parking areas, or spectators.

Section 19. When starting engines, if the aircraft is not equipped with adequate brakes, blocks and ropes or other suitable device shall be placed in the front of the wheels. Such blocks or devices shall be removed from the path of other aircraft after using.

Section 20. Aircraft shall be taxied at a moderate rate of speed and with caution. Extra caution shall be taken while in the vicinity of other aircraft.

Section 21. Parked aircraft shall be appropriately secured by proper tie-down or chocks. The aircraft owner and/or pilot shall be responsible for tying down and chocking his own aircraft.

AIRCRAFT PARKING AND TIE-DOWN AREAS

Section 22. Neither of the Counties of Menominee or Marinette nor the Twin County Airport Commission shall be responsible for any damage or theft to any aircraft parked or tied down at the airport.

Section 23. Transient aircraft using the terminal parking aprons shall park in areas designated by signs or the control tower.

Section 24. The terminal gate areas shall only be used for aircraft loading and unloading, not to exceed a period of twenty (20) minutes.

Section 25. All based aircraft shall use the tie-down area on the South end of the airport unless otherwise authorized by the Airport Manager.

Section 26. No aircraft not certified shall be stored on any tie-down area or parking ramp.

FLYING CLUBS

Section 27. The President of flying clubs shall register with the Airport Manager's office and shall secure a copy of this ordinance and shall familiarize all members with same, and must operate according to the Michigan Aeronautics Commission Flying Club Rules and Regulations.

Section 28. Aircraft owned and/or operated by flying clubs shall be registered with the Airport Manager's office and shall be certified.

Section 29. All instructors, both ground and flight, acting as such, belonging to a flying club shall be properly certificated and shall register with the Airport Manager's office.

AVIATION FUEL REGULATIONS

Section 30. Only fixed base operators whose basic lease provides the right to dispense aviation fuel to the general public shall be permitted to dispense fuel at the airport and they shall:

- (a) Secure written approval from the Twin County Airport Commission to the installation of storage and fixed dispensing units.
- (b) Submit to the Airport Manager a letter which shall specify hours and types of services, types of fuels offered, lubricants, associated products, fees and charges.
- (c) Establish and file with the Airport Manager a schedule of retail prices of all grades of aviation fuel, which prices shall be comparable to fuel prices charged at other airports in the State of Michigan.
- (d) Utilize only fuel storage and dispensing facilities which meet all safety requirements of appropriate Local, State and Federal authorities.
- (e) Furnish evidence of sufficient insurance coverage for public liability, property damage and products liability. This insurance shall be carried with an insurance company licensed to do business in the State of Michigan and such company shall furnish the Michigan Department of Aeronautics with a certificate indicating the coverage and expiration date of any policy.
- (f) Not operate aviation fuel tenders on taxi-ways or runways.
- (g) The Airport Manager, as a condition of approving fuel dispensing services under this section, may require an applicant to provide such service during certain hours, either on an "attendant on duty" or "on call" basis. "On call" service shall be provided within an hour at a rate not to exceed \$10.00 per call unless the Airport Manager approves a different rate. If a fixed base operator does not desire to provide service on a 24 hour basis, and there be more than one such operator, the Airport Manager may pro-rate on a weekly basis the hours of duty service to be provided by each so as to provide total duty service for 24 hours. Provided that this section shall not prohibit a fixed base operator authorized hereunder to offer fuel service at any time.
- (h) Fixed base operators shall be required to pay a flowage fee for each gallon of fuel delivered to the premises as may be established by the Twin County Airport Commission and shall submit monthly supporting invoices and payment to the Airport Commission.

- (i) No fixed based operator shall reduce the hours of specified fuel service or increase charges or fees without approval of the Airport Manager, who shall have the right to reject any change of hours, or increase of charges or fees if such increase be more than similar comparable charges being made at other airports in the State of Michigan.
- (j) The Airport Manager shall prepare appropriate notices detailing the type and hours of services offered by each operator and designating the 24 hour service responsibilities. Such notices shall be posted by each operator in a conspicuous manner in their place of business and further shall be posted by the Airport Manager in the manager's office.
- (k) Any violation of these provisions shall constitute grounds for revocation of fuel sales privileges in addition to the penalties hereinafter provided.

FIRE REGULATIONS

Section 31. All persons using the airport area or facilities of the airport shall exercise the utmost care to guard against fire or injury to persons or property and shall comply with "No Smoking", "Fire Lane", and other signs.

Section 32. No aircraft shall be fueled or drained while the engine is running or while in a hangar or other enclosed space.

Section 33. The cleaning of engine parts or other parts of the aircraft shall preferably be with non-flammable liquids. If volatile flammable liquids are employed for this purpose, cleaning operations shall be carried on in the open air.

Section 34. Aircraft maintenance in hangars shall be limited to inspection and replacement of parts and repairs incident thereto, provided such repairs do not involve appliances using open flames or highly heated parts other than an electric soldering iron. The use of open flame or highly heated parts shall not be allowed in hangars until all other aircraft and flammable materials have been removed.

Section 35. Hangar tenants shall provide suitable metal receptacles with air-tight covers for the storage of oily waste, rags, and other rubbish. The contents of these receptacles shall be removed at reasonable intervals.

Section 36. Empty oil, paint, and varnish cans, bottles, or other containers shall be immediately removed from the hangars and not be allowed to remain on floors or wallstringers.

Section 37. No rubbish, paper, or debris of any kind shall be permitted to be stored in or about the hangars, or other structures.

Section 38. Gasoline, kerosene, ethyl, ether, or other flammable liquids including those used in connection with the process of doping shall not be stored in t-hangars. Such liquids shall only be stored in structures which comply with the regulations of the National Board

of the Fire Underwriters. Copies of these regulations are available from the State Fire Marshall, C/O Michigan State Police Post, East Lansing, Michigan. Use of flammable liquids shall also comply with Local and State Fire Regulations.

Section 39. Persons maintaing and repairing aircraft outside of hangars shall do so in a manner so as not to endanger structures or other parked hangars and shall promptly dispose of and keep the premises free of flammable items as described in Sections 36. through 38. thereof.

PRIVATE HANGARS

Section 40. No private hangars shall be constructed on airport lands excepting as may be leased by the Twin County Airport Commission for such purpose and the lessee shall comply with all the terms of said leases.

Section 41. Type and construction of hangars shall be subject to approval of the Twin County Airport Commission.

Section 42. All future leases shall require that rentals include rental of hangar space, adequate parking space for the lessee and the employees or guests of lessee, ramp space in front of or adjacent to hangar of not less than 15,000 feet, and providing sufficient liability insurance to protect the Twin County Airport Commission and other airport users in event of property damage or personal injuries.

Section 43. Unless existing leases otherwise provide, upon this ordinance become effective rentals will be charged for parking and ramp space as well as building space.

Section 44. It shall be the responsibility of the Lessor to provide, at their expense, paved taxi-ways from ramps to runways. Utility hook-ups from the closest source will be the responsibility of the lessee.

Section 45. No private hangars shall be used for commercial activities of any nature.

COMMERCIAL SERVICES

Section 46. No commercial air carrier shall carry on any activities on the airport excepting those for which it has been certified.

Section 47. No other person shall, without the written consent of the Twin County Airport Commission, use the lands or facilities of the airport for the purpose of fixed base operations.

Section 48. As a condition of approval by the Twin County Airport Commission for the providing of any of the services provided by fixed based operators an applicant shall be required to comply with the following minimum requirements:

- (a) Provide a hangar type structure no less than 100 x 100 feet and an adjoining office of at least 40 x 24 feet, to be constructed on airport land leased from the Twin County Airport Commission. Provided that if only a single phase of fixed based operations is to be provided, such fixed based operator shall provide a hanger of size no less than 40 x 60 feet with suitable adjoining office space.
- (b) Provide proof of sufficient financial and technical ability which in the opinion of the Twin County Airport Commission will be adequate to permit acquisition, construction, and operation of the required facility.
- (c) Qualified, and where required, certificated personnel for the type of services offered shall be available during regular hours of operation.

PENALTY PROVISIONS

Section 49. If any provision or clause of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

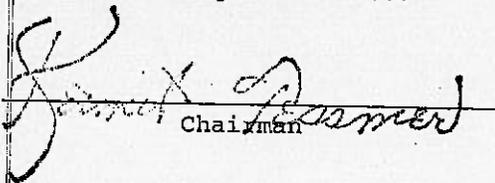
Section 50. Violation of this ordinance shall constitute a misdemeanor punishable by a fine not exceeding One Hundred Dollars (\$100.00) and imprisonment in the county jail for not exceeding ninety (90) days. Each day a violation continues after notice shall constitute a separate offense.

Section 51. A violation of this ordinance shall also be deemed to be good and sufficient cause for the Airport Manager to deny use of the airport to the offending person. Provided, that any person denied use of the airport hereunder shall be given written notice of the reasons for any such denial and shall have ten (10) days from date of serving or mailing such notice to appeal to the Twin County Airport Commission. Said appeal shall be made in writing and shall be heard by the Commission within ten (10) days after receipt thereof. Upon hearing an appeal, the Commission may affirm, reverse, or modify the decision of the Airport Manager.

EFFECTIVE DATE

Section 52. This ordinance shall take effect sixty (60) days after the date hereof. The County Clerk shall cause a copy of this ordinance to be published at least once in a newspaper of general circulation in the county prior to said effective date and shall furnish the Airport Manager with sufficient copies, hereof, which copies shall be available to all persons affected by this ordinance. One copy shall be posted in a conspicuous place in the Airport Manager's office.

Dated: 11 Feb 1980.


Chairman

ATTEST:

County Clerk

Moved by Com. Quever, seconded by Com. Forgette to adopt the following Airport Ordinance Amendment. Motion. Motion carried unanimously. Com. Tessmer absent for vote, Chairman Pro Temp took his seat.

AN ORDINANCE

TO AMEND AN ORDINANCE ENTITLED "AN ORDINANCE PROVIDING REGULATIONS TO THE USE OF MENOMINEE COUNTY AIRPORT, INCLUDING: TEMPORARY AIRPORT CLOSING; PROCEDURES FOR OPERATING AIRCRAFT; DESIGNATING AIRCRAFT TIE-DOWN AREAS; REGISTRATION OF FLYING CLUBS; DISPENSING OF AVIATION FUEL; FIRE REGULATIONS; PRIVATE HANGARS; RENDERING OF COMMERCIAL SERVICES; AND FOR PROVIDING PENALTIES FOR THE VIOLATION OF ORDINANCE REQUIREMENTS." Adopted September 9th, 1974.

THE COUNTY OF MENOMINEE ORDAINS

Section 1: Sections 16, 27 and Sub-Sections 30 (b) and 30 (f) of an ordinance entitled "An ordinance providing regulations pertaining to the use of Menominee County Airport, including: temporary airport closing; procedures for operating aircraft; designating aircraft tie-down areas; registration of flying clubs; dispensing of aviation fuel; fire regulations; private hangars; rendering of commercial services and providing penalties for the violation of ordinance requirements", adopted September 9th 1974, are hereby amended to read as follows:

"Section 16. The Airport Manager or his or her representative shall have the authority to close one or more runways to aircraft flights, when, in his or her opinion, the condition of the landing area is such as to make flying operations unsafe. Upon closing any one or more such facility the Airport Manager, or his or her representative, shall promptly notify the Flight Service Station at Green Bay, Wisconsin."

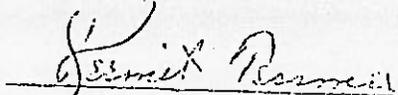
"Section 27. The President of flying clubs shall register with the Airport Manager's office and shall secure a copy of this ordinance and shall familiarize all members with same, and must operate according to the Michigan Aeronautics Commission Flying Club Rules and Regulations.

"Section 30. (b) Submit to the Airport Manager a letter which shall specify hours and types of services, types of fuels offered, lubricants, associated products, fees and charges."

"Section 30. (f) Not operate aviation fuel tenders on taxi-ways or runways."

Section 2. This amending ordinance shall take effect sixty (60) days after the date hereof. The County Clerk shall cause a copy of this ordinance to be published at least once in a newspaper of general circulation in the County prior to said effective date and shall furnish the Airport Manager with sufficient copies, hereof, which copies shall be available to all persons affected by this amending ordinance. A copy shall be posted in a conspicuous place in the Airport Manager's office.

Dated: December 23rd, 1974.


Chairman

ATTEST:
