

# AGENDA

## **TWIN COUNTY AIRPORT COMMISSION**

2801 N. 22ND STREET  
MENOMINEE, MI 49858  
906-863-8408

### **REGULAR SESSION COMMISSION MEETING 5:00 p.m. – 4/16/2013 TWIN COUNTY AIRPORT CONFERENCE ROOM**

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approve/amend agenda
5. Approve/amend minutes of the March 18, 2013 special meeting and the March 19, 2013 regular session
6. Public comment – speakers will be limited to 5 minutes on agenda items only
7. Recognition of James Furlong for his service to the Twin County Airport Commission
8. Discuss Enstrom expansion (Jerry Mullins), discussion only
9. Discuss 2012 financial audit, discussion only
10. Discuss/consider hangar numbering, action if any
11. Discuss/consider accident response plan and emergency & security plan, action if any
12. Discuss/consider creating a selection committee for an engineering firm for airport projects, action if any
13. Discuss/consider tenant/user surveys, action if any
14. Discuss/consider personnel committee report on employee annual reviews, discussion only
15. Discuss/consider 10-Year Capital Improvement Plan, action if any
16. Discuss/consider responding to Menominee County appropriation request, action if any
17. Discuss/consider recommendation from Personnel Committee to increase Manager hours from 20 hours per week to 25 hours per week, action if any
18. Discuss/consider amending 2012-2013 Budget, action if any
19. Executive/Finance Committee report:
  1. Discuss/consider Profit & Loss for 3/2013, action if any
  2. Discuss/consider Reconciliation Summaries for 3/2013, action if any
  3. Discuss/consider Vendor Balance for 3/2013, action if any
  4. Discuss/consider Customer Balance for 3/2013, action if any
  5. Discuss/consider Check Detail (#12704-12731) and paying monthly bills in the amount of \$29,734.53 for 3/2013, action if any
  6. Discuss/consider Fuel Sales Report for 3/2013, action if any
  7. Discuss/consider airport traffic for 3/2013, action if any
20. Communications/correspondence
21. Dialog between Airport Manager and the TCAC
22. Dialog between airport users and the TCAC
23. Public comment – speakers will be limited to 5 minutes
24. Future agenda items
25. Schedule next meeting
26. Adjourn

Note: Quorums may be present.

Note: Agenda items may not be considered and acted upon in the order listed.

cc: Mary Johns                      Charlie Meintz                      Menominee County Admin.  
Nick Lakari                      Chris Plutchak                      Marinette County Clerk  
Jason Lauzer                      Ted Sauve

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans with Disabilities Act," please notify the Twin County Airport Manager's office (906-863-8408) at least 24 hours prior to the meeting in order to make suitable arrangements (TDD 800-649-3777).