

TWIN COUNTY AIRPORT COMMISSION

2801 N. 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Personnel Committee

3:00 p.m. – 3/30/2012

TWIN COUNTY AIRPORT CONFERENCE ROOM

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approve/amend agenda
5. Approve/amend minutes of February 27, 2012
6. Public comment – speakers will be limited to 5 minutes on agenda items only
7. Discuss/consider location of airport staff personnel files, action if any
8. Discuss/consider contents of airport staff personnel files to determine what, if anything, needs to be added, action if any
9. Discuss/consider where personnel files will be located and whether or not there is a need for duplicate files, action if any
10. Discuss/consider amending airport lineman job description, action if any
11. Discuss/consider revisions to Personnel Policies and Procedures to establish consistency with the By-Laws
12. Public comment – speakers will be limited to 5 minutes
13. Future agenda items
14. Schedule next meeting
15. Adjourn

Note: Quorums may be present.

Note: Agenda items may not be considered and acted upon in the order listed.

cc: Nick Lakari
James Furlong
Jim Pearson
Jason Lauzer

Menominee County Admin.
Marinette County Clerk

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans with Disabilities Act," please notify the Twin County Airport Manager's office (906-863-8408) at least 24 hours prior to the meeting in order to make suitable arrangements (TDD 800-649-3777).