

**AGENDA**  
**TWIN COUNTY AIRPORT COMMISSION**  
2801 N. 22ND STREET  
MENOMINEE, MI 49858  
906-863-8408  
**REGULAR SESSION MEETING**  
**July 15, 2014, 5:00 pm**  
**TWIN COUNTY AIRPORT CONFERENCE ROOM**

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approve/amend agenda
5. Approve/amend minutes of the June 17, 2014 Regular Session meeting
6. Public comment – speakers will be limited to 5 minutes on agenda items only
7. Progress Report and discussion and consideration to resolve question of conflict of interest for June 10, 2014 Menominee County Board appointment to TCAC, action if any
8. Building and Grounds Committee Report, action if any
9. Discuss/consider amending By-Laws to provide Commissioners a teleconferencing method for meeting attendance, action if any
10. Distribute Suspension and Discharge Work Rule/Policy amendments approved by Commission action on June 17, 2014, information only
11. Executive Committee status report, information only.
  - A. Development of 2014-2105 budget
  - B. Ten-year Capital Improvement Plan
  - C. Airport Manager request for compensatory hours for holidays
12. Executive/Finance Committee report:
  - A. Discuss/Consider Profit & Loss for June 2014, action if any
  - B. Discuss/Consider Reconciliation Summaries for June 2014, action if any
  - C. Discuss/Consider Vendor Balance for June 2014, action if any
  - D. Discuss/Consider Customer Balance for June 2014, action if any
  - E. Discuss/Consider Check Detail (#13026 thru #13059) and in the amount of \$70,061.04 for June 2014, action if any
  - F. Discuss/Consider Fuel Sales Report for June 2014, action if any
  - G. Discuss/Consider airport traffic for June 2014, action if any
13. Communications/correspondence
14. Dialog between Airport Manager and the TCAC
15. Dialog between airport users and the TCAC
16. Public comment – speakers will be limited to 5 minutes
17. Future agenda items
18. Schedule next meeting
19. Adjourn

Note: Quorums may be present.

Note: Agenda items may not be considered and acted upon in the order listed.

cc:	Mary Johns	Charlie Meintz	Menominee County Admin.
	Nick Lakari	Chris Plutchak	Marinette County Clerk
	Ted Sauve		

If you are an individual who needs a special accommodation while attending the meeting as required by the “Americans with Disabilities Act,” please notify the Twin County Airport Manager’s office (906-863-8408) at least 24 hours prior to the meeting in order to make suitable arrangements (TDD 800-649-3777).

MINUTES  
**TWIN COUNTY AIRPORT COMMISSION**  
**REGULAR SESSION MEETING**  
**June 17, 2014, 5:00 pm**

**Members Present:** Nick Lakari, Mary Johns, Charlie Meintz, Chris Plutchak, and Ted Sauve

**Also Present:** Tony Krysiak, Airport Manager; Jeff LaFleur, Maintenance-Lineman; Dale Axtell; Leon Felch; Pat Nohlechek; Garry Anderson; Wayne Beyer; Nancy Douglas; Mary Negro, Menominee County Journal; Penny Mullins, Eagle Herald; Ken Conners, Bay Cities Radio; Amber Kaufman, Bay Cities Radio; Bill Clyma, Peshtigo Times; Larry Barker; Everett Anderson; John Hartz; Ann LaFleur

**1. Call to order**

Vice Chair Nick Lakari called the meeting to order at 5:04 pm.

**2. Pledge of Allegiance - recited**

**3. Roll call** taken by Vice Chair Nick Lakari

**4. Approve/amend agenda**

**MOTION** (Meintz/Johns) to approve the agenda as presented. Motion carried. No negative vote.

**5. Approve/amend minutes of the May 20, 2014 Regular Session meeting**

**MOTION** (Sauve/Meintz) to approve the minutes of May 20, 2014 as presented.

**6. Public comment – speakers will be limited to 5 minutes on agenda items only**

A request was made to move the meeting to the other room. The request was denied.

**7. Acknowledge Menominee County Board of Commissioners Appointment of Mr. Gary Anderson to the Twin County Airport Commission. Information only.**

Lakari revealed that in accordance with the By-laws, prior to Garry Anderson's appointment his hanger will need to be sold and the lease needs to be amended. An affidavit will need to be provided to the commission to confirm the sale, along with the appropriate documentation regarding the amended lease.

**8. Status Reports: Information only**

- User Study
- Explorer Solutions - Phase III

Lakari provided a background of the User Study. The Mead & Hunt information needs to be molded back into the first report. The project needs to be completed with accurate information to close it out.

Explorer Solutions - Lakari indicated that a conference call was held earlier this month with several individuals involved in this process. A calendar of events is laid out for completion in August 2015.

Douglas reported that they have been working with NWTC to be a flight school. There will be a private sector partner who will be the flight instructor here at the airport.

**9. Review Draft Employment Agreement for part time, 20-hour Maintenance-Lineman.**

Action, if any (attachment).

A draft was submitted to Attorney Hass and he has approved the document.

**MOTION** (Meintz/Johns) to approve the employment agreement for the 20-hour Maintenance-Lineman. Motion carried. No negative vote.

10. **Discuss/Consider Amending Twin County Airport Work Rules/Policies for Disciplinary Actions - A. Suspensions; B. Discharge.** Action if any

Lakari handed out a copy of the Policies. Discussion involving the wording

**MOTION** (Johns/Meintz) to accept the proposed changes on page 3 under the suspension category and on page 4. Motion carried. No negative vote.

11. **Receive Building and Grounds Committee Report.**

- A. Discuss/Consider Commission Approval to Move Forward with Display Helicopter Project. Action, if any
- B. Discuss/Consider Moving Fence Line to Accommodate Display Helicopter. Action, if any
- C. Improvement of Terminal Building Outside Aesthetics. Action, if any
- D. Discuss/Consider Crack Repairs and Crack Sealing Improvement Projects. Action, if any

**MOTION** (Meintz/Plutchak) to authorize Commissioner Sauve to procure financial information to finalize the display project. Motion carried. No negative vote.

**MOTION** (Sauve/Plutchak) to have Mary Johns to move forward in looking into ways of improving the aesthetics outside of the terminal. Motion carried. No negative vote.

**MOTION** (Meintz/Johns) to authorize the airport manager to pursue the crack repair and crack seal projects as explained to the commission. Motion carried. No negative vote.

12. **Discuss/Consider Executive/Finance Recommendation to Approve Resolution 2014-01, authorizing Commission Chair to Sign Sponsor Contract with the Michigan Department of Transportation for the Jet A Rehabilitation Project.** Action, if any (attachment)

**MOTION** (Plutchak/Sauve) to approve Resolution 2014-01. Motion carried. No negative vote.

13. **Executive/Finance Committee report:**

- A. Discuss/Consider Profit & Loss for May 2014, action if any
- B. Discuss/Consider Reconciliation Summaries for May 2014, action if any
- C. Discuss/Consider Vendor Balance for May 2014, action if any
- D. Discuss/Consider Customer Balance for May 2014, action if any
- E. Discuss/Consider Check Detail (#13014 thru #13025) and in the amount of \$6,833.23 for May 2014, action if any
- F. Discuss/Consider Fuel Sales Report for May 2014, action if any
- G. Discuss/Consider airport traffic for May 2014, action if any

**MOTION** (Meintz/Plutchak) to pay check #13014 thru #13025 in the amount of \$6,833.23 for May and include items A thru G. Motion carried. No negative vote.

14. **Communications/correspondence**

None.

15. **Dialog between Airport Manager and the TCAC**

Lakari expressed that Krysiak completed the interview process with four candidates for the part-time lineman position. Krysiak indicated they are prepared to offer Gary Schultz the position and hope to get him started within the next couple of weeks. Krysiak pointed out that Mr. Schultz has recently been appointed to member of the Menominee County Planning Commission, however this does not create a conflict.

Krysiak reported they have begun working on the budget. A draft has been provided to Commissioner Lakari. Income needs to be increased to fund some of the things they want to do. Not in a position to go back to the counties to fund any of the projects.

**16. Dialog between airport users and the TCAC**

Concern from Wayne Beyer about the Enstrom hanger's aesthetics.

**17. Public comment – speakers will be limited to 5 minutes**

Dale Axtell asking when the deer which are inside the fence will be taken care of as this is a safety hazard.

**18. Future agenda items**

Report of Building & Grounds Committee Report  
By-law amendment regarding teleconferencing  
Report on the Enstrom hanger aesthetics  
Report on deer issue

**19. Schedule next meeting**

July 15, 2014 at 5:00 pm

**20. Adjourn**

**MOTION** (Meintz/Plutchak) to adjourn at 6:10 pm. Motion carried. No negative vote.

Respectfully Submitted:

Jennifer Seguin

Marinette County Administrative Secretary

Date approved:

12:03 PM

07/03/14

**Twin County Airport  
Reconciliation Summary  
Checking Account, Period Ending 06/30/2014**

	<u>Jun 30, 14</u>
<b>Beginning Balance</b>	108,507.13
<b>Cleared Transactions</b>	
Checks and Payments - 26 items	-40,059.91
Deposits and Credits - 26 items	28,304.39
<b>Total Cleared Transactions</b>	<u>-11,755.52</u>
<b>Cleared Balance</b>	<u><b>96,751.61</b></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 7 items	-30,051.13
Deposits and Credits - 1 item	42.25
<b>Total Uncleared Transactions</b>	<u>-30,008.88</u>
<b>Register Balance as of 06/30/2014</b>	<u><b>66,742.73</b></u>
<b>New Transactions</b>	
Checks and Payments - 8 items	-3,681.06
<b>Total New Transactions</b>	<u>-3,681.06</u>
<b>Ending Balance</b>	<u><u><b>63,061.67</b></u></u>

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07/03/14

**Twin County Airport  
Reconciliation Summary  
Capital Projects Account, Period Ending 06/30/2014**

	<u>Jun 30, 14</u>
Beginning Balance	22,966.74
Cleared Balance	22,966.74
Register Balance as of 06/30/2014	22,966.74
Ending Balance	22,966.74

2:04 PM

07/03/14

**Twin County Airport  
Customer Balance Summary  
As of June 30, 2014**

	<u>Jun 30, 14</u>
Freight Runners	<u>525.00</u>
<b>TOTAL</b>	<b><u><u>525.00</u></u></b>

2:05 PM

07/03/14

**Twin County Airport  
Vendor Balance Summary  
As of June 30, 2014**

	<u>Jun 30, 14</u>
ARAMARK	350.34
Graybar	107.01
MAAE	265.00
Menominee Industrial Supply	92.86
Miller's Office Supply	10.58
Swenson Enterprises, Inc	9.00
Treasurer, Menominee County	2,691.76
Walter Bros, True Value	111.44
WI Public Svc Corp	<u>413.07</u>
<b>TOTAL</b>	<b><u><u>4,051.06</u></u></b>

**Twin County Airport**  
**Check Detail**  
 June 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>13026</b>	<b>06/05/2014</b>	<b>ARAMARK</b>	<b>Checking Account</b>		<b>-249.92</b>
Bill	i#616-6869199	04/30/2014		Employee Uniforms	-62.48	62.48
Bill	616-6874197	05/07/2014		Employee Uniforms	-62.48	62.48
Bill	i#616-6879143	05/14/2014		Employee Uniforms	-62.48	62.48
Bill	i#616-6884272	05/21/2014		Employee Uniforms	-62.48	62.48
					<u>-249.92</u>	<u>249.92</u>
<b>Bill Pmt -Check</b>	<b>13027</b>	<b>06/05/2014</b>	<b>Beyer, Wayne 1</b>	<b>Checking Account</b>		<b>-50.00</b>
Bill	Remote deposit	05/30/2014		Fees	-50.00	50.00
					<u>-50.00</u>	<u>50.00</u>
<b>Bill Pmt -Check</b>	<b>13028</b>	<b>06/05/2014</b>	<b>Cellcom</b>	<b>Checking Account</b>		<b>-54.75</b>
Bill	i#955883	05/05/2014		Phone/Cable/Internet	-54.75	54.75
					<u>-54.75</u>	<u>54.75</u>
<b>Bill Pmt -Check</b>	<b>13029</b>	<b>06/05/2014</b>	<b>EPIC Aviation</b>	<b>Checking Account</b>		<b>-20,043.93</b>
Bill	i#6575197	05/15/2014		Fuel Purchase	-20,043.93	20,043.93
					<u>-20,043.93</u>	<u>20,043.93</u>
<b>Bill Pmt -Check</b>	<b>13030</b>	<b>06/05/2014</b>	<b>Krysiak, Tony</b>	<b>Checking Account</b>		<b>-121.52</b>
Bill	Mileage reimb	06/05/2014		Travel	-121.52	121.52
					<u>-121.52</u>	<u>121.52</u>
<b>Bill Pmt -Check</b>	<b>13031</b>	<b>06/05/2014</b>	<b>MasterCard</b>	<b>Checking Account</b>		<b>-179.34</b>
Bill		05/28/2014		Mastercard	-179.34	179.34
					<u>-179.34</u>	<u>179.34</u>
<b>Bill Pmt -Check</b>	<b>13032</b>	<b>06/05/2014</b>	<b>Mead &amp; Hunt, Inc.</b>	<b>Checking Account</b>		<b>-4,361.98</b>
Bill	R3178200-140214.01	05/15/2014		Study Fees	-4,361.98	4,361.98
					<u>-4,361.98</u>	<u>4,361.98</u>
<b>Bill Pmt -Check</b>	<b>13033</b>	<b>06/05/2014</b>	<b>Miller's Office Supply</b>	<b>Checking Account</b>		<b>-7.49</b>
Bill	i#0101718-001	05/27/2014		Supplies	-7.49	7.49
					<u>-7.49</u>	<u>7.49</u>
<b>Bill Pmt -Check</b>	<b>13034</b>	<b>06/05/2014</b>	<b>Northeast Wildlife Removal</b>	<b>Checking Account</b>		<b>-1,365.00</b>
Bill	i#0084	05/22/2014		Airfield Maintenance & Repair	-1,365.00	1,365.00
					<u>-1,365.00</u>	<u>1,365.00</u>
<b>Bill Pmt -Check</b>	<b>13035</b>	<b>06/05/2014</b>	<b>Peshtigo Times</b>	<b>Checking Account</b>		<b>-141.30</b>
Bill	A#573	05/31/2014		Advertising	-141.30	141.30
					<u>-141.30</u>	<u>141.30</u>

**Twin County Airport**  
**Check Detail**  
June 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	13036	06/05/2014	Signarama Menominee	Checking Account		-17.00
Bill	I#3203	05/16/2014		Terminal Building Maintenance	-17.00	17.00
					-17.00	17.00
Bill Pmt -Check	13037	06/05/2014	Time Warner Cable	Checking Account		-279.08
Bill	06/02-07/01	05/26/2014		Phone/Cable/Internet	-279.08	279.08
					-279.08	279.08
Bill Pmt -Check	13038	06/05/2014	Treasurer, Marinette County	Checking Account		-611.02
Bill	HP Printer purchase	05/12/2014		Supplies	-611.02	611.02
					-611.02	611.02
Bill Pmt -Check	13039	06/05/2014	Treasurer, Menominee County	Checking Account		-6,788.14
Bill	Payroll	05/13/2014		Salary/Wages	-2,902.10	2,902.10
Bill	PP 5/11-5/24	05/27/2014		Salary/Wages	-2,702.66	2,702.66
Bill	JUNE HEALTH INS	05/28/2014		Employee Health	-1,183.38	1,183.38
					-6,788.14	6,788.14
Bill Pmt -Check	13040	06/05/2014	Walter Bros, True Value	Checking Account		-67.32
Bill	t#c37500 5/1/04	05/01/2014		Equip Maint & Repair - Other	-24.60	24.60
Bill	t#d44204	05/05/2014		Airfield Maintenance & Repair	-0.50	0.50
Bill	t#C38573	05/15/2014		Building Maintenance & Repair	-24.95	24.95
Bill	T#A221837	05/20/2014		Building Maintenance & Repair	-5.29	5.29
Bill	T#A222552	05/27/2014		Terminal Building Maintenance	-11.98	11.98
					-67.32	67.32
Bill Pmt -Check	13041	06/05/2014	Waste Management of Wisconsin	Checking Account		-91.82
Bill	I#1464384-1856-9	06/01/2014		Sanitary Sup	-91.82	91.82
					-91.82	91.82
Bill Pmt -Check	13042	06/05/2014	WI Public Svc Corp	Checking Account		-825.83
Bill	I#1300507550	05/27/2014		Gas/Elect	-28.17	28.17
				Gas/Elect	-28.24	28.24
				Gas/Elect	-57.53	57.53
				Gas/Elect	-605.65	605.65
				Gas/Elect	-106.24	106.24
					-825.83	825.83
Bill Pmt -Check	13045	06/23/2014	Treasurer, Menominee County	Checking Account		-2,662.36
Bill	PP 5/25-6/7	06/11/2014		Salary/Wages	-2,662.36	2,662.36
					-2,662.36	2,662.36
Bill Pmt -Check	13046	06/23/2014	State of Michigan-Sales Tax	Checking Account		-1,166.77
Bill	TR-9921754 May 14	06/01/2014		Credit Card Charges	-1,166.77	1,166.77
					-1,166.77	1,166.77

**Twin County Airport  
Check Detail  
June 2014**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>13047</b>	<b>06/23/2014</b>	<b>Plutchak Fab, LLC</b>	<b>Checking Account</b>		<b>-379.85</b>
Bill	I#39250	06/09/2014	Equip Maint & Repair - Other		-379.85	379.85
					<u>-379.85</u>	<u>379.85</u>
<b>Bill Pmt -Check</b>	<b>13048</b>	<b>06/23/2014</b>	<b>Norway Springs, Inc</b>	<b>Checking Account</b>		<b>-23.39</b>
Bill	I#340141	06/01/2014	Supplies		-9.49	9.49
Bill	I#340736	06/18/2014	Supplies		-13.90	13.90
					<u>-23.39</u>	<u>23.39</u>
<b>Bill Pmt -Check</b>	<b>13049</b>	<b>06/23/2014</b>	<b>Miller's Office Supply</b>	<b>Checking Account</b>		<b>-8.79</b>
Bill	I#102008-001	06/10/2014	Supplies		-8.79	8.79
					<u>-8.79</u>	<u>8.79</u>
<b>Bill Pmt -Check</b>	<b>13050</b>	<b>06/23/2014</b>	<b>Menominee County Journal</b>	<b>Checking Account</b>		<b>-57.60</b>
Bill		06/13/2014	Advertising		-57.60	57.60
					<u>-57.60</u>	<u>57.60</u>
<b>Bill Pmt -Check</b>	<b>13051</b>	<b>06/23/2014</b>	<b>MasterCard</b>	<b>Checking Account</b>		<b>-294.94</b>
Bill	a#9000 june stmnt	06/18/2014	Mastercard		-294.94	294.94
					<u>-294.94</u>	<u>294.94</u>
<b>Bill Pmt -Check</b>	<b>13052</b>	<b>06/23/2014</b>	<b>Great Lakes Fire Suppression, LLC</b>	<b>Checking Account</b>		<b>-1,309.20</b>
Bill	I#3401	05/30/2014	Fire Suppression		-160.00	160.00
			Hanger Maintenance		-1,149.20	1,149.20
					<u>-1,309.20</u>	<u>1,309.20</u>
<b>Bill Pmt -Check</b>	<b>13053</b>	<b>06/23/2014</b>	<b>EPIC Aviation</b>	<b>Checking Account</b>		<b>-27,244.97</b>
Bill	6581428	06/03/2014	Fuel Purchase		-27,244.97	27,244.97
					<u>-27,244.97</u>	<u>27,244.97</u>
<b>Bill Pmt -Check</b>	<b>13054</b>	<b>06/23/2014</b>	<b>Entrance Systems LLC</b>	<b>Checking Account</b>		<b>-857.00</b>
Bill	I#9383	06/17/2014	Fence/Gate		-857.00	857.00
					<u>-857.00</u>	<u>857.00</u>
<b>Bill Pmt -Check</b>	<b>13055</b>	<b>06/23/2014</b>	<b>Eagle Hearld Publishing</b>	<b>Checking Account</b>		<b>-437.30</b>
Bill	I#7631	06/01/2014	Advertising		-437.30	437.30
					<u>-437.30</u>	<u>437.30</u>
<b>Bill Pmt -Check</b>	<b>13056</b>	<b>06/23/2014</b>	<b>Cellcom</b>	<b>Checking Account</b>		<b>-68.32</b>
Bill	I#75996	06/05/2014	Phone/Cable/Internet		-68.32	68.32
					<u>-68.32</u>	<u>68.32</u>
<b>Bill Pmt -Check</b>	<b>13057</b>	<b>06/23/2014</b>	<b>Automotive Supply Company</b>	<b>Checking Account</b>		<b>-23.31</b>
Bill	i#80338223	05/12/2014	Oil/Filter		-8.70	8.70
Bill	i#80338499	05/15/2014	Oil/Filter		-14.61	14.61
					<u>-23.31</u>	<u>23.31</u>

**Twin County Airport**  
**Check Detail**  
June 2014

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	13058	06/23/2014	Aramark Uniform Services	Checking Account		-73.10
Bill	i#15757362	05/23/2014	Employee Uniforms		<u>-73.10</u>	<u>73.10</u>
					-73.10	73.10
Bill Pmt -Check	13059	06/23/2014	Ahren, J F Co.	Checking Account		-198.70
Bill	i#204854	06/09/2014	Airfield Maintenance & Repair		<u>-198.70</u>	<u>198.70</u>
					-198.70	198.70
					<b>GRAND TOTAL:</b>	<b>70,061.04</b>

3:06 PM

07/03/14

Accrual Basis

**Twin County Airport  
Fuel Sales Report  
June 2014**

	<u>Jun 14</u>	<u>Oct '13 - Jun 14</u>
Ordinary Income/Expense		
Income		
Fuel Sales		
Business Charge Accounts	5,056.10	44,415.78
Credit Card Charges	14,318.73	96,467.26
<b>Total Fuel Sales</b>	<u>19,374.83</u>	<u>140,883.04</u>
<b>Total Income</b>	<u>19,374.83</u>	<u>140,883.04</u>
Cost of Goods Sold		
Aviation Fuel Purchases		
Fuel Purchase	27,244.97	142,507.90
<b>Total Aviation Fuel Purchases</b>	<u>27,244.97</u>	<u>142,507.90</u>
<b>Total COGS</b>	<u>27,244.97</u>	<u>142,507.90</u>
<b>Gross Profit</b>	<u>-7,870.14</u>	<u>-1,624.86</u>
<b>Net Ordinary Income</b>	<u>-7,870.14</u>	<u>-1,624.86</u>
<b>Net Income</b>	<u><u>-7,870.14</u></u>	<u><u>-1,624.86</u></u>

3:20 PM

07/03/14

Accrual Basis

## Twin County Airport Profit & Loss Budget Performance

June 2014

	Jun 14	Budget	Oct '13 - Jun 14	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Commission</b>					
Avis	0.00	327.25	1,496.70	2,945.25	3,927.00
Ground School	0.00		300.00		
Interest Income	24.98	25.00	264.50	225.00	300.00
Soda Machine	0.00	0.00	82.00	93.75	125.00
Terminal Sign Display	0.00	850.00	0.00	850.00	850.00
Commission - Other	8.48		48.48		
<b>Total Commission</b>	33.46	1,202.25	2,191.68	4,114.00	5,202.00
<b>Fees</b>					
After Hours	0.00	166.67	750.00	1,499.99	2,000.00
Handling	0.00		30.00		
Landing Fees	1,125.00	625.00	8,105.00	5,625.00	7,500.00
Misc Chgs	0.00	0.00	0.00	0.00	0.00
Parking Fees	0.00	12.50	0.00	112.50	150.00
Rent/Lease/Hanger	1,578.08	2,845.83	31,209.64	25,612.51	34,150.00
Fees - Other	0.00	83.33	-68.00	750.01	1,000.00
<b>Total Fees</b>	2,703.08	3,733.33	40,026.64	33,600.01	44,800.00
<b>Fuel Sales</b>					
Business Charge Accounts	5,056.10	4,316.00	44,415.78	38,844.00	51,792.00
Credit Card Charges	14,318.73	14,650.75	96,467.26	131,856.75	175,809.00
<b>Total Fuel Sales</b>	19,374.83	18,966.75	140,883.04	170,700.75	227,601.00
<b>Miscellaneous</b>	0.00		77.04		
<b>Reimbursement -Supplies</b>	0.00	10.00	30.00	90.00	120.00
<b>Total Income</b>	22,111.37	23,912.33	183,208.40	208,504.76	277,723.00
<b>Cost of Goods Sold</b>					
<b>Aviation Fuel Purchases</b>					
Equipment Fuel Purchase	0.00	54.17	0.00	487.49	650.00
Fuel Purchase	27,244.97	14,166.67	142,507.90	127,499.99	170,000.00
<b>Total Aviation Fuel Purchases</b>	27,244.97	14,220.84	142,507.90	127,987.48	170,650.00
<b>Total COGS</b>	27,244.97	14,220.84	142,507.90	127,987.48	170,650.00
<b>Gross Profit</b>	-5,133.60	9,691.49	40,700.50	80,517.28	107,073.00
<b>Expense</b>					
Aviation Oil Purchase	0.00	25.00	0.00	225.00	300.00
<b>Buildings &amp; Grounds</b>					
<b>Airfield Maintenance &amp; Repair</b>					
Bulbs/signs/flags	0.00	41.67	32.40	374.99	500.00
Clearing	0.00	0.00	0.00	200.00	200.00
Crack Repair	0.00	0.00	0.00	0.00	0.00
Culvert Repair	0.00	0.00	0.00	0.00	0.00
Fence/Gate	857.00	0.00	857.00	0.00	0.00
Fuel Farm	0.00		831.16		
Airfield Maintenance & Repair - Other	373.54		8,170.34		
<b>Total Airfield Maintenance &amp; Repair</b>	1,230.54	41.67	9,890.90	574.99	700.00
<b>Building Maintenance &amp; Repair</b>					
Fire Suppression	0.00	0.00	160.00	500.00	500.00

3:20 PM

07/03/14

Accrual Basis

## Twin County Airport Profit & Loss Budget Performance

June 2014

	Jun 14	Budget	Oct '13 - Jun 14	YTD Budget	Annual Budget
Repairs	0.00	191.67	110.00	1,724.99	2,300.00
Sanitary Sup	105.80	66.67	830.93	599.99	800.00
Building Maintenance & Repair - Other	0.00		243.61		
<b>Total Building Maintenance &amp; Repair</b>	<b>105.80</b>	<b>258.34</b>	<b>1,344.54</b>	<b>2,824.98</b>	<b>3,600.00</b>
<b>Equipment Maintenance &amp; Repair</b>					
Equip Maint & Repair - Other	379.85	83.33	1,683.22	750.01	1,000.00
Fuel/Oil	18.01	291.67	7,079.97	2,624.99	3,500.00
Oil/Filter	0.00		23.31		
Parts	0.00	41.67	152.77	374.99	500.00
Repairs	0.00	208.33	0.00	1,875.01	2,500.00
Tires/Tubes	0.00	0.00	62.75	0.00	0.00
Tools	0.00	0.00	7.49	100.00	100.00
Equipment Maintenance & Repair - Other	0.00		1,408.07		
<b>Total Equipment Maintenance &amp; Repair</b>	<b>397.86</b>	<b>625.00</b>	<b>10,417.58</b>	<b>5,725.00</b>	<b>7,600.00</b>
Forklift	0.00	29.17	0.00	262.49	350.00
Soda Machine					
Soda	0.00	0.00	0.00	100.00	100.00
<b>Total Soda Machine</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>
Svc Vehicle	0.00		15.00		
<b>Total Buildings &amp; Grounds</b>	<b>1,734.20</b>	<b>954.18</b>	<b>21,668.02</b>	<b>9,487.46</b>	<b>12,350.00</b>
<b>Capital Outlay Expense</b>					
Fence Phase III & Taxi Rehab	0.00		0.00	23,250.00	23,250.00
Fuel Farm	0.00		309.00		
<b>Total Capital Outlay Expense</b>	<b>0.00</b>		<b>309.00</b>	<b>23,250.00</b>	<b>23,250.00</b>
Depreciation Expense	16,553.95		157,229.06		
Hanger Maintenance	0.00		1,689.91		
<b>Insurance</b>					
Coml Vehicle	0.00		1,956.01	1,700.00	1,700.00
Employee Health	0.00	0.00	12,178.67	13,404.00	13,404.00
General Liability	0.00		8,450.00	10,700.00	10,700.00
Property	0.00		12,333.87	6,500.00	6,500.00
Tank Polution Liability	0.00		0.00	1,500.00	1,500.00
Wkrs Comp	0.00		4,287.00	3,700.00	3,700.00
<b>Total Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>39,205.55</b>	<b>37,504.00</b>	<b>37,504.00</b>
<b>Lic/Permits</b>					
Airport License	0.00	0.00	0.00	0.00	0.00
Storm Water Permit	0.00	0.00	290.00	260.00	260.00
Undrgnd Tnk Permit	0.00	0.00	300.00	300.00	300.00
<b>Total Lic/Permits</b>	<b>0.00</b>	<b>0.00</b>	<b>590.00</b>	<b>560.00</b>	<b>560.00</b>
<b>Loan Expense</b>					
Interest Expense	0.00		4.17	1,710.00	1,710.00
Principle Expense	0.00		0.00	4,870.00	4,870.00
<b>Total Loan Expense</b>	<b>0.00</b>		<b>4.17</b>	<b>6,580.00</b>	<b>6,580.00</b>
<b>Marketing</b>					
Ad for Bids	0.00	66.67	485.10	599.99	800.00
Advertising	494.90	50.00	872.26	450.00	600.00
Employee Uniforms	374.82	166.67	2,722.19	1,499.99	2,000.00

3:20 PM

07/03/14

Accrual Basis

## Twin County Airport Profit & Loss Budget Performance

June 2014

	Jun 14	Budget	Oct '13 - Jun 14	YTD Budget	Annual Budget
MAAE Membership	0.00		70.00		
Meteorlogix WX	0.00	0.00	0.00	265.00	265.00
<b>Total Marketing</b>	<b>869.72</b>	<b>283.34</b>	<b>4,149.55</b>	<b>2,814.98</b>	<b>3,665.00</b>
<b>Meetings/Conferences</b>					
Lodging	0.00	0.00	301.49	500.00	500.00
Meals	0.00	0.00	0.00	200.00	200.00
Registration	265.00		415.00		
Travel	121.52	0.00	755.55	800.00	800.00
<b>Total Meetings/Conferences</b>	<b>386.52</b>	<b>0.00</b>	<b>1,472.04</b>	<b>1,500.00</b>	<b>1,500.00</b>
<b>Office Expense</b>					
Equip	0.00	0.00	72.00	100.00	100.00
Postage	12.32	41.67	358.46	374.99	500.00
Supplies	72.20	50.00	2,173.51	450.00	600.00
<b>Total Office Expense</b>	<b>84.52</b>	<b>91.67</b>	<b>2,603.97</b>	<b>924.99</b>	<b>1,200.00</b>
<b>Processing Fee</b>	<b>373.04</b>		<b>2,797.48</b>		
<b>Prof Svc</b>					
Annual Audit	0.00	0.00	3,600.00	3,500.00	3,500.00
Study Fees	0.00		24,161.98	49,500.00	49,500.00
Svc Chg	0.00		49.00		
<b>Total Prof Svc</b>	<b>0.00</b>	<b>0.00</b>	<b>27,810.98</b>	<b>53,000.00</b>	<b>53,000.00</b>
<b>Reconciliation Discrepancies</b>	<b>0.00</b>		<b>0.00</b>		
<b>Salary/Wages</b>	<b>5,354.12</b>	<b>6,086.25</b>	<b>55,315.11</b>	<b>54,776.25</b>	<b>73,035.00</b>
<b>SRE Building Maintenance</b>	<b>0.00</b>		<b>149.61</b>		
<b>Terminal Building Maintenance</b>	<b>107.01</b>		<b>370.77</b>		
<b>Utilities</b>					
Gas/Elect	413.07	1,440.25	14,281.53	12,962.25	17,283.00
Phone/Cable/Internet	68.32	358.00	3,008.21	3,222.00	4,296.00
Water/Waste Water	0.00	66.67	591.49	599.99	800.00
<b>Total Utilities</b>	<b>481.39</b>	<b>1,864.92</b>	<b>17,881.23</b>	<b>16,784.24</b>	<b>22,379.00</b>
<b>Total Expense</b>	<b>25,944.47</b>	<b>9,305.36</b>	<b>333,246.45</b>	<b>207,406.92</b>	<b>235,323.00</b>
<b>Net Ordinary Income</b>	<b>-31,078.07</b>	<b>386.13</b>	<b>-292,545.95</b>	<b>-126,889.64</b>	<b>-128,250.00</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
Applied from Fund Balance	0.00	1,937.50	0.00	17,437.50	23,250.00
<b>Appropriation</b>					
Annual	0.00	0.00	65,625.00	65,625.00	105,000.00
<b>Total Appropriation</b>	<b>0.00</b>	<b>0.00</b>	<b>65,625.00</b>	<b>65,625.00</b>	<b>105,000.00</b>
<b>Total Other Income</b>	<b>0.00</b>	<b>1,937.50</b>	<b>65,625.00</b>	<b>83,062.50</b>	<b>128,250.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>1,937.50</b>	<b>65,625.00</b>	<b>83,062.50</b>	<b>128,250.00</b>
<b>Net Income</b>	<b>-31,078.07</b>	<b>2,323.63</b>	<b>-226,920.95</b>	<b>-43,827.14</b>	<b>0.00</b>

3:14 PM

07/03/14

Accrual Basis

Twin County Airport  
Mastercard  
February 2014

Type	Date	Num	Name	Memo	Split	Debit	Credit	Amount
<b>Mastercard</b>								
Credit Card Char...	06/09/2014	i#9240	Angeli's Foods	Coffee, filters, cups	Supplies		23.47	23.47
Credit Card Char...	05/16/2014	i#1126	Holiday Stationstore	Courtesy Van Fuel	Fuel/Oil		51.97	51.97
Credit Card Char...	05/19/2014	i#90810033	Holiday Stationstore	yellow truck fuel	Fuel/Oil		86.78	86.78
Credit Card Char...	05/29/2014	i#5046	Holiday Stationstore	fuel for small equipment	Fuel/Oil		22.26	22.26
Credit Card Char...	06/03/2014	i#0091	Holiday Stationstore	weedeater, blower fuel	Fuel/Oil		18.01	18.01
Credit Card Char...	05/30/2014		Menards	18x48x72 4 shelf kit	Terminal Buil...		73.83	73.83
Credit Card Char...	05/12/2014	i#41660	Menominee MPO	Postage 5/12/2014	Postage		9.26	9.26
Credit Card Char...	06/05/2014	i#2449	Menominee MPO	Postage 6/5/2014	Postage		4.83	4.83
Credit Card Char...	05/12/2014	i#1203	Walgreens	PHOTOS 5/12/14	Supplies		4.53	4.53
Total Mastercard						0.00	294.94	294.94
<b>TOTAL</b>						<b>0.00</b>	<b>294.94</b>	<b>294.94</b>