

# AGENDA

## TWIN COUNTY AIRPORT COMMISSION

2801 N. 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408

### REGULAR SESSION COMMISSION MEETING

4:30 p.m. – 12/22/2011

### TWIN COUNTY AIRPORT CONFERENCE ROOM

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approve/amend agenda
5. Approve/amend minutes of November 30, 2011
6. Public comment – speakers will be limited to 5 minutes on agenda items only
7. Update on Explorer Solutions work for TCA – information only
8. Update on hiring status of a 32 hour per week Lineman – information only
9. Update on hiring a 20 hour per week Airport Manager – information only
10. Discuss/consider selecting a special committee to draft an airport manager job description, action if any
11. Temporary manager's report:
  1. Discuss/consider Profit & Loss for 11/2011, action if any
  2. Discuss/consider Reconciliation Summaries for 11/2011, action if any
  3. Discuss/consider Vendor Balance for 11/2011, action if any
  4. Discuss/consider Customer Balance for 11/2011, action if any
  5. Discuss/consider Check Detail and paying monthly bills for 11/2011, action if any
  6. Discuss/consider Fuel Sales Report for 11/2011, action if any
  7. Discuss/consider airport traffic for 11/2011, action if any
12. Communications/correspondence
13. Dialog between airport users and the TCAC
14. Public comment – speakers will be limited to 5 minutes.
15. Future agenda items
16. Schedule next meeting
17. Adjourn

Note: Quorums may be present.

Note: Agenda items may not be considered and acted upon in the order listed.

cc: Jim Pearson  
Dale Berman  
Ted Sauve

Nick Lakari  
James Furlong

Menominee County Admin.  
Marinette County Clerk

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans with Disabilities Act", please notify the Twin County Airport Managers office (906-863-8408) at least 24 hours prior to the meeting in order to make suitable arrangements (TDD 800-649-3777).