

**TWIN COUNTY AIRPORT COMMISSION  
2801 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408**

**EXECUTIVE/FINANCE COMMITTEE MEETING  
THURSDAY, NOVEMBER 13, 2014 AT 3:00 PM  
AIRPORT CONFERENCE ROOM**

**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve/Amend Agenda
5. Approve/Amend Minutes of July 8, 2014
6. Public Comment
7. Review October 2014 Financials, action
8. Discuss/Consider recommendation to By-Laws Committee a possible By-Laws edit:  
"In the absence of the Chairman or Vice Chairman, the Secretary/Treasurer shall conduct official business until either the Chair or Vice Chair are available to resume their respective duties". Action, if any
9. Discuss administrative procedure during absence of an Airport Manager to include: check signing, distribution of agendas and minutes, lineman reporting, possible Ex/Fin committee meeting twice a month. Discussion only.
10. Discuss/Review Airport Manager hiring process. Review job description and salary; review possible advertising sources; determine interview process. Discussion only.
11. Review Capital Improvement Plan and any other pending projects. Action, if any.
12. Future Agenda Items
13. Schedule Next Meeting
14. Adjourn

Note: Quorums may be present

Note: Agenda items may not be acted upon in the order listed.

Cc: Ted Sauve, Don Pazynski, Charlile Meintz, Chris Plutchak, Ron Holmes, Menominee County Admin, Marinette County Clerk

If you are an individual who needs a special accommodation while attending the meeting, as required by the "Americans with Disabilities Act", please notify the Airport Manager's office at 906-863-8408 at least 24 hours prior to the meeting in order to make suitable arrangements. (TDD 800-649-3777)