"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

EXECUTIVE COMMITTEE
Of the Menominee County Board of Commissioners

~ A Quorum of the Board may be present ~

DATE: Wednesday ~ April 1, 2015
TIME: 10:00 AM (CDT)
PLACE: Menominee County Administration Office

**********AGENDA**********

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Minutes
   October 16, 2014
6. Public Comment *(statements, not debate; limited to 5 minutes per person on agenda items only)*
7. Business
   a. UP State Fair Authority Governing Board
   b. MSUE – 4H Agent

8. Public Comment *(limited to five minutes)*
9. Adjournment

Bernie Lang *Charlie Meintz - Chairperson* *Larry Schei - Vice Chairperson* *James Furlong*
Raymond Williams *John Nelson* *William Cech* *Gerald Piche* *Jan Hafeman*

Menominee County Executive Committee
Minutes of Meeting
October 16, 2014

**********DRAFT**********

The Executive Committee met on October 16, 2014 at 8:00 AM at the Menominee County Annex Building, Stephenson, MI.

Others present at the meeting were Brian Bousley & Sherry DuPont

Call Meeting to order: Com. Meintz called the meeting to order at 8:00 A.M.

Pledge of allegiance: was recited by all

Roll Call: Coms. Meintz & Nelson were present. Commissioner Plutchak was excused.

Agenda was approved by Com. Nelson and supported by Com. Meintz to approve the agenda as written. Motion approved 2/0

Previous Meeting minutes: February 28, 2014 – moved by Com. Nelson and supported by Com. Meintz to approve the minutes of the February 28, 2014 Executive Committee meeting. Motion approved 2/0

Public Comment: None

Business Items:

a. **Update of the Menominee County Bylaws, Board Rules, County Policies, and Charters of Standing Committees.**
   - Nelson: R91-15 – this deals with how Northpointe deals with my per diem checks. They are issuing a 1099 to me and if they are paying me, then we have to back out the fees from the per diems that I charge the county for, otherwise I'm getting double taxed. The way it's changed in the agenda is correct. If the commissioners are reimbursed directly, they should subtract the amount paid from their reimbursement forms prior to getting paid from the county. Bill Adrian sent over a list of meetings that John has attended thus far for 2014. We'll need to have Menominee County back out the payments from NorthPointe for 2014 because John will receive a 1099 again this year.
   - Charters of standing committees – page 31 explanation. Bousley: This was changed on page four but not here on page 31. Just a clean-up so they both say the same thing.
   - NorthCare Network – Substance Use Disorder Board – Bousley: We added that in because we just appointed a commissioner to that board. Nelson stated that they have NOT yet set up a meeting.
   - Discussion: Under the Personnel Committee (standing committees) we will remove

"may appoint a member of the County Board to assist in union negotiations". Consensus is to create a committee called "Negotiations Committee" – they may never meet, but it should be included so when something comes up, there will be someone available to discuss any issues. This committee may meet for any issues involving negotiations, not just union negotiations. Place one member from the Personnel committee and one member from the Finance committee.

- Nelson: we have department head budgets with training and expenditures not overseen by anyone. Example, I was questioned, there was a MAC meeting that Diane Lesperance billed for, she went on her own, not as anything. I was asked, how can that be? Is this an issue that needs to be addressed? What can they bill for, even though they are Department Heads, if it's not part of their structure to go, why would you attend? Are they required to go to these meetings? If you choose to go, you choose to go, that's not our expense, unless the "need" is there. As a County Administrator, you need to have a more global responsibility. There is something in the Personnel Manual about training. Brian looks it up. It says "Attendance at a meeting, convention, conference or seminar shall have the prior approval of the County Administrator." Nelson: We should get a written report back on how it benefits the county. That would be the Personnel Manual; we'll have to change and add more there.
- Nelson: we now pay someone to do property tax postings (approx. $3,000/year) Diane hired someone to do property postings. Since that's an ongoing bill, that definitely has to be put out for a contract. We should get bids on this. If it's a one-time event, Brian can approve…with a clear explanation of what work is done. We should see how much work is being done, we have a flat rate not a "per event" cost. What about mileage, is that being paid out too? Meintz: I think it's all inclusive.
- Nelson: Is the sheriff department still sub-contracting serving warrants? They were sub-contracting with their own employees, I believe. If they can't find the person during duty hours, the same officer can find them after duty. Is that an appropriate way to do business? If someone is responsible for doing it and they don't do it, then they'll get paid more if they do it after work. Is that a minor conflict? Perhaps this should be in a contract, with expectations. Does every off duty officer have the same ability, or just a couple that are selected to do it? I'm not challenging what the sheriff does, we should have some idea where that money goes. We budget for it, but we don't know where it goes. There should be a contract for the services. Purchasing guidelines for services was discussed. Bousley: Even if it's not a conflict, the appearance of conflict is there. Meintz: Can road patrol hand out warrants? Bousley: I know road does serve, when they can.

Public Comment: None

Commissioner Comment: Check with Marc on the NP per diem changes. DuPont: I've checked with Marc already; He's aware that the payments will be backed out like they were last year.

Adjournment: Moved by Com. Nelson supported by Com. Meintz to adjourn the meeting at 8:42 AM.

Upper Peninsula State Fair

March 2, 2015

Mr. Brian Bousley
County Administrator
Menominee County
839 10th Avenue
Menominee, MI 49858

Dear Mr. Bousley,

We are in receipt of your letter to Ms. Linderoth regarding her expiring appointment on the U.P. State Fair Authority Governing Board. Our Board members terms are also for three years and run on a calendar year. Therefore, Ms. Linderoth's term on our board expires at the end of 2015. At that time, we will be sending notices out to all counties to have them appoint a representative to our board.

If you have any questions, please feel free to contact me.

Sincerely,

Jonathan Mead, UPCAP
Administrative Agent/Secretary

Micky Rondeau, Alger Cty
Tom Elegeert, Delta Cty
James Gale, Houghton Cty
Phyllis French, Luce Cty
Janis Linderoth, Menominee Cty-- VC
Dave Anthony, Hannahville

Daune Smith, Baraga Cty
Henry Wender, Dickinson Cty
Gary Burk, Iron Cty
Calvin McPhee, Mackinac Cty
Richard Bourdeau, Ontonagon Cty
Vickie Micheau, Management Agt

Jake Campbell, Chippewa Cty
Dan Silrila, Gogebic Cty
Joe Langdon, Keweenaw Cty
Chuck Bergdahl, Marquette Cty -- CHAIR
Ann Harrington, Schoolcraft Cty

✓ Mailed TO County + Bd members)

Upper Peninsula State Fair

To: County Officials

From: Jonathan Mead, Secretary

Subject: UP State Fair Authority Appointments

Date: September 24, 2012

Enclosed please find the UP State Fair Authority 2013 Appointment Notice. This nomination is good for three years starting in January of 2013.

Please complete the Form and return to our office no later than Monday, October 22nd. This appointment will be presented at the next UP State Fair Authority Meeting for approval.

Thank you.

Initial Appt. 8/1/09 – 7/31/2012

2nd. Appt. 5/1/2012 – 4/30/2015

UP STATE FAIR AUTHORITY

2013 APPOINTMENT NOTICE

Name of County/Municipality:

Menominee County

UP State Fair Authority
Appointee

2013 Appointee:

Janis Linderoth

Your 2009-2012 Board Member was:

Janis Linderoth

Authorized Signature: [signature]

Date: 9/26/2012