

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian R. Bousley– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

MENOMINEE COUNTY EXECUTIVE COMMITTEE

~A QUORUM OF THE BOARD MAYBE PRESENT~

DATE: Monday ~ February 22, 2016
TIME: 2:00 PM
PLACE: Menominee County Library, Stephenson, Michigan

*****AGENDA*****

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Minutes
6. Public Comment (limited to 5 minutes on agenda items only)
7. Business
 - a. Review of County Board bylaws and policies and procedure
 - b. Discussion of legal payments
 - c. Discussion of legal representation for the County Board
8. Public Comment
9. Commissioner Comment (limited to 5 minutes)
10. Adjournment

Raymond Williams

Charlie Meintz – Chairperson

Larry Schei – Vice Chairperson

James Furlong Bernie Lang

Gerald Piche Jan Hafeman

John Nelson William Cech

Menominee County Executive Committee
Minutes of Meeting
December 14, 2015

*****DRAFT*****

The Executive Committee met on December 14, 2015 at 3:00 PM at the Menominee County MSU Extension Conference Room, Stephenson, MI.

Others present at the meeting were Jerry Piche

Call Meeting to order: Com. Meintz called the meeting to order at 3:00 P.M.

Pledge of allegiance: was recited by all.

Roll Call: All Commissioners are present.

Agenda was approved by Com. Furlong and supported by Com. Nelson to approve the agenda as written. Motion approved 3/0.

Previous Meeting minutes: October 21, 2015 – moved by Com. Furlong and supported by Com. Nelson to approve the minutes of the September 18, 2015 Executive Committee meeting. Motion approved 3/0.

Public Comment: None

Business Items:

- A. Discussion of Menominee County Bylaws, Board Rules, County Policies and Charters of Standing Committees:** - Meintz: John and I were both concerned about some of the bylaws. Nelson: Pg. 5 – Article 7, Section 1 & 2. Did we violate the rules at the Oct. 27th meeting? Page 20, commissioner compensation. So, we voted to pass on a pay raise, without doing the 4/5 vote, And allowed the pay raise for commissioners between general elections. Personnel Manual, page 7. The DMG positions were never funded. Again, we didn't follow policy. Com. Furlong moves to take this up to the PA to get a legal opinion from him to see if we have broken the rules. Nelson: I voted no at the meeting. Meintz: There is a question about the extra motion, to add a start date...I viewed it as part of the current motion to clarify it more. Furlong: That's why we ask Merkel to give us an opinion. Our bylaws take precedence over everything. If it's not spelled out in our bylaws, we go to Robert's Rules of Order. Meintz: if we change an action item to include other detailed information is a majority vote of the board needed to allow that, or is it simply extending the motion to add more detail? Furlong: Normally when we hire someone new to replace someone, they will start at the same grade the last person was at, only at a step one. Do we know that the new person will be doing all of the work included in that job description? Maybe we should re-evaluate the

job before the new person is hired. Maybe that job description has changed since the last one was done. Wouldn't it be better if we have the department head do the analysis (questionnaire) before hiring the new person? We don't know if that person will still do all of the duties included in the current job description or not. Nelson: My problem with the treasurer's office is that we don't do a DMG study of the office, we do it on just the one person, so if that person loses a responsibility, the pay stays there. That goes for the department head too. If they give up a responsibility, someone else has to take that responsibility, their job description then changes. Furlong: The policy doesn't state that we do that, so what I'm saying is that we should change that and put in there that all new hires, or rather, all old positions have to go through the DMG analysis prior to hiring a new employee. Discussion on the DMG approval in the Treasurers' office, Nelson: We did not follow the personnel process, plus it was not budgeted for it so the best we can do is start it next year; Oct. 1, 2016 when it's put in the budget. DuPont: On her behalf, we actually did submit that paperwork in August, we just didn't have numbers back yet for the budget. Furlong: We need an opinion from a legal authority. Forward the minutes to Merkel. Sherry, compose a letter to Merkel, send to us to view, wait for our input and then you can send to Merkel for a legal opinion. Meintz: OK, other "clean up" changes in the bylaws. DuPont: Page 14, R91-12 (board salaries) we'll need to hold off on this until we get an opinion from Merkel. Page 14 "the Chief financial officer is authorized to dispose of any County asset less than \$500 in value by soliciting bids for purchase of the asset" after discussion, all coms. agreed that this paragraph needs to be removed from the "purchasing policy". (Disposal is discussed on page 16). Page 17, Petty Cash Fund: Add building code to the first paragraph and remove Parks from the last paragraph (it's in the first paragraph). Page 34, Community Action Committee should be changed to "Agency" (not committee). Airport Committee, all wording needs to be redone. What's there reflects the "commission", which no longer exists. Will take the first paragraph from the new approved TCAC bylaws to replace what's there. Page 37 Community Corrections Advisory Board. This no longer exists, so we need to remove this one. Library Board, I would like to add a little info. after discussion, all agree, "add more info. to spruce it up". It's agreed by all members to make all of the changes within the bylaws as discussed. Nelson: I make a motion that we recommend the personnel committee review (with the department head) all vacant position - job descriptions, prior to hiring a new person for that vacancy and make a recommendation to the County Board whether a new DMG Classification is needed to determine a new level of pay for that position. Furlong seconded this motion. All Coms. agree, this is to be included as part of the duties under the Personnel committee duties in the charters of standing committees (within the bylaws).

Public Comment: Gerald Piche, Nadeau. I agree completely with your decisions at this point.

Adjournment: Moved by Com. Nelson supported by Com. Furlong to adjourn the meeting at 4:05 PM. Motion approved 3/0.

the members present if the question or motion is before the Board, or 1/3 of the members present if the question or motion is before a Committee of the Board. A record which is made pursuant to this section shall be available for public inspection.

Section 4. Closed Session:
No commissioner or other attendees shall disclose information, comments, etc. from a closed session unless ordered by a court of law. County Board shall approve minutes of a closed session at their next regularly scheduled closed session meeting.

Adopted: April 8, 1997
Amended: May 22, 2000
Amended: August 24, 2010

ARTICLE VI: Committees.
All non County Board committee members appointed by the Menominee County Board may receive a meeting fee. The meeting fee will be determined by each committee, the meeting fee will not exceed fifty dollars per meeting. Mileage allowance shall be provided at the IRS rate per mile. (Refers to: Committees under the direct supervision of the County Board.)

Adopted: July 26, 2011
Amended: April 9, 2013
Amended: August 27, 2013

Section 1. Standing Committees.
The Standing Committees of this Board shall be as follows:
E-911 Governing Board; Road Commission; Board of Health; Inter-Government Relations; Pinecrest; Department of Human Services; NorthPointe Behavioral Healthcare; UPCAP; CAA; Airport; County Planning Commission; ~~Corrections Advisory Board~~; Six County Alliance/MI-Works; Re-monumentation; LEPC; Parks and Recreation Committee; Fair Board; UPRC&D; Financial Hardship; Finance; Personnel; Executive; Menominee Business Development Corporation & Building and Grounds Committee; Negotiations Committee; NorthCare Network; Substance Use Disorder (SUD) Committee

Amended: September 22, 1997
Amended: March 25, 2002
Amended: November 21, 2005
Amended: August 24, 2010
Amended: April 9, 2013
Amended: November 10, 2015

Section 2. Other:
Other standing, ad hoc, or special committees as deemed necessary by the Board to carry on its work may be appointed.

Section 3. Refer to Article VI Sec. 5, relative to the appointment procedure.

Section 4. The Charters defining the duties and responsibilities of the Standing Committees shall be appended to these Bylaws.

The County Administrator will serve as Chief Fiscal Officer for Menominee County. The Chief Fiscal Officer is authorized to spend up to and including \$5,000 for all departments without obtaining prior approval.

~~The Chief Fiscal Officer is authorized to dispose of any County asset less than \$500 in value by soliciting bids for purchase of the asset.~~

It is the responsibility of the Department Heads, Elected Officials and the Chief Fiscal Officer to ensure that there are sufficient funds available in the appropriate activity to procure the goods and services.

In the absence of the Chief Fiscal Officer, one of the following in this order shall serve as Chief Fiscal Officer:

1. Finance Chairperson
2. Board Chairperson
3. County Treasurer

Amended: 2.10.16

2.2 Department Heads

Department Heads and Elected Officials are authorized to spend up to and including \$500 within their department's budgetary constraints.

Department Heads are as follows: Equalization Director, Building Inspector, Veterans Services Officer, Emergency Service Director, E-911 Director; Friend of the Court.

Elected Officials are as follows: Clerk/Register of Deeds, Treasurer, Prosecuting Attorney, Sheriff and Judges.

2.3 Administrator

The Menominee County Administrator shall process all payment requests. The County Clerk will then prepare a bills payable report to the County Board for approval.

Amended: March 25, 2002
Amended: August 24, 2010

2.4 Treasurer

Treasurer is responsible for co-signing checks along with Clerk.

3.0 PURCHASING GUIDELINES

3.1 Procurement Process

Procurement of goods and services under \$500 shall be through obtaining quotations from one or more suppliers, if available.

Procurement of goods and services over \$500 and less than \$5,000 shall be

4.2 Payments

Once the Board of Commissioners have approved payment, the County Clerk and Treasurer have 5 business days in which to mail payment to vendor.

Amended: March 25, 2002
Amended August 24, 2010

4.3 Standing Payment Approval

Certain types of purchases may be approved by the Board of Commissioners with a standing order. Below is a list of those types of purchases:

- Payroll
- Payroll Related Payments
- Insurance Coverage
- Utilities (all dept)
- All Court Related Fees
- All Trust and Agency Account Payments
- Sheriff's Dept Food Purchases
- Petty Cash Reimbursements
- Mental Health Vouchers
- Library Board Vouchers
- Dept. of Social Services Vouchers
- Purchases Approved By Chief Fiscal Officer
- Appropriation Payouts
- Operating Transfers

These expenditures will be reviewed and approved by the Chief Fiscal Officer on a biweekly or as needed basis.

Amended: September 22, 1997
Amended: May 22, 2000
Amended: August 22, 2005
Amended: August 24, 2010
Amended: July 26, 2011

5.0 PETTY CASH FUND

5.1 Establishment of Petty Cash Fund

Menominee County Board of Commissioners shall establish a petty cash fund in the County Clerk, District Court, Friend of Court, Treasurer, Parks, Child Care Fund, County Library, [Building Code](#), and Register of Deeds offices in the amount not to exceed \$100.

Menominee County Board of Commissioners shall establish a petty cash fund in the Sheriff's department in the amount not to exceed \$1,000; At the Road Commission in the amount not to exceed \$150; and at the Parks in the amount not to exceed \$200

The Treasurers Office shall maintain two \$500 cash drawers for daily transactions; The Sheriff's office will maintain one \$1,000 cash drawer for daily

transactions; ~~The Parks office will maintain one \$100 cash drawer for daily transactions;~~ The Administration office will maintain one \$50 cash drawer for daily transactions; ~~The Building Code Department will maintain one \$100 cash drawer for daily transactions.~~

Amended: September 22, 1997

Amended: August 24, 2010

Amended: November 10, 2015

Amended: February 10, 2016

5.2 Responsibility

The Clerk, District Court Judge, Friend of Court Dept. Head, Treasurer, Register of Deeds, Sheriff, Parks Manager, Judge of Probate Court, Road Commission Finance Director, County Librarian, Administration, and Building Code shall be responsible for the management and control of the petty cash fund within their department.

6.0 CONFLICTS OF INTERESTS

6.1 Employees/Public Officials

Refer to Section I, Subsection 2 of Menominee County Board of Commissioners' Bylaws, also, refer to MCL 15.321-15.323

7.0 VENDOR PROTESTS.

The term vendor protest shall mean an allegation that there has been a breach, misinterpretation, or improper application of these purchasing policies/guidelines. Prompt and just settlement of the protest is in the mutual interest of the County and Vendor. Therefore, a structure procedure has been developed to consider these protests.

Step 1. The vendor shall present the complaint orally to the County Administrator for resolution.

Step 2. If the protest is not settled at Step 1, the protest shall be reduced to writing and presented to the County Administrator and the Chairman of the County Board of Commissioners within 10 calendar days after answer to Step 1. The written protest shall include the following:

1. Name, address and telephone number of protestor.
2. Signature of protestor or its representative.
3. Identification of purchasing policy/guideline that was breached.
4. Form of relief being sought.

Step 3. If the protest is not settled at Step 2, the vendor may file a written protest to the Finance Committee of the County Board of Commissioners within 10 calendar days of receipt of the County Administrator's response. The Finance Committee will take up the protest at their next regularly scheduled meeting. The Finance Committee will recommend to the

SHALL:

Meet at the direction of the Committee of the Whole

Maintain close contact with the County Prosecutor, County Sheriff, District Judge and Magistrate and make such recommendations regarding the functions thereof, as it may from time to time deem necessary.

Keep the County Board informed of the functions of Emergency Services within the County, anytime deemed necessary.

Amended: April 9, 2002

F. DELTA-MENOMINEE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH SHALL:

Consist of two (2) Board Members appointed annually by the County Board and one non-Board member to be appointed by the Board for a three year term and shall supervise the public programs of the County and shall sit as members of the Delta-Menominee County Health Department Board.

Amended: September 22, 1997

Amended: August 24, 2010

G. PERSONNEL COMMITTEE SHALL:

The personnel committee shall consist of four (4) members of the county Board of Commissioners. Shall not be the chairman of the County Board and not a member of the Finance Committee. Negotiate, administer and recommend employee contracts. Review ~~and establish employee job descriptions and classifications~~ (with Department head) all vacant position job descriptions prior to hiring a new person for that vacancy to establish a need for the position; And recommend to the County Board whether a new DMG Classification is needed, and a new level of pay for that position. Review and make recommendations to the Board in regard to County Personnel Manual. Set review dates for contract employees; develop an objective and measurable evaluation system for contract employees. Assist in the development of secession plans for future vacancies at the Department Head level. Collaborate with Department Heads and Elected Officials to develop interdepartmental cross training.

Amended: September 22, 1997

Amended: April 9, 2002

Amended: August 24, 2010

Amended: July 26, 2011

Amended: April 9, 2013

Amended: August 27, 2013

Amended: November 10, 2014

H. CENTRAL UPPER PENINSULA PLANNING AND DEVELOPMENT REGIONAL COMMITTEE (CUPPAD) SHALL:

Amended: August 24, 2010

Rescinded: April 9, 2013

I. SIX COUNTY EMPLOYMENT ALLIANCE/MI-WORKS SHALL:

The mission of the Michigan Works! Association is to provide leadership and services, and promote quality and excellence for the advancement of Michigan's Workforce Development System and its customers and professionals.

Amended: August 24, 2010

J. UPPER PENINSULA COMMISSION FOR AREA PROGRESS (UPCAP) SHALL:

Established in 1961, UPCAP (the Upper Peninsula Commission for Area Progress) is a tax-exempt 501(c)(3) charitable regional organization responsible for development, coordination, and provision of human, social, and community resources within the 15 counties of the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the Upper Peninsula.

Amended: August 24, 2010

K. COMMUNITY ACTION ~~COMMITTEE~~ AGENCY (CAA) SHALL:

Provide opportunities for people of all ages and means to improve their quality of life through advocacy, education, housing, nutrition, volunteerism and support services.

Amended: August 24, 2010

L. AIRPORT COMMITTEE SHALL:

~~Represent the County Board on the Airport Commission. Menominee County members to the Commission will number the same as Marinette County membership. Presently the Bylaws of the Airport Commission state that there will be three (3) members representing each County. Two (2) members shall be County Board members and one (1) member at large from each County. All members are appointed by their respective County Boards. This Commission will remain in effect as long as the Twin County airport is operated by both Counties of Menominee and Marinette. Act as an advisory committee for the Airport and to offer recommendations to the County Board for considerations pertaining to the operation, budget, personnel and all other aspects and issues associated with the Twin County Airport. The Airport Committee will be comprised of three (3) County Commissioners and will follow the appointment process as stated within the Menominee County Board of Commissioners Bylaws.~~

Amended: August 24, 2010

Amended: February 10, 2016

M. REMONUMENTATION COMMITTEE SHALL:

Receive reports and recommendations from the Re-monumentation Committee, Grant Administrator and County Representative and make such recommendations affecting the implementation of the County Re-monumentation Plan to the County Board.

Amended: August 24, 2010

N. PARKS & RECREATION COMMITTEE SHALL:

W. FAIR BOARD SHALL:

The Menominee County Fair Board is in place to oversee the operations of the Fair. The Board Members attend a monthly meeting, possibly twice a month when the Fair gets close.

The Board assists in Fair preparations and out at the Fairgrounds (Shakey Lakes Park) during Fair weekend, which is "usually" the third (3rd) weekend in July.

The Fair Board consists of 5 Menominee County residents and a County Commissioner. The five residents are appointed by the Menominee County Board for a 3-year term.

Amended: August 24, 2010

X. FINANCIAL HARDSHIP COMMITTEE SHALL:

This committee is made up of the County Treasurer, a representative from the Department of Human Services and the commissioner appointed by the Chairman of the County Board. The Treasurer's objective is to assist delinquent taxpayers to fulfill their Real Property Tax obligation to avoid foreclosure. Foreclosure may be deferred in cases of substantial financial hardship. The person requesting that property be withheld from the petition for foreclosure because of a substantial financial hardship must hold the title to the property. It is the responsibility of this committee to meet and discuss foreclosed homes in Menominee County and offer an alternative to foreclosure if possible.

Amended: August 24, 2010

Y. ~~COMMUNITY CORRECTIONS ADVISORY BOARD (CAAB) SHALL:~~

~~As a West Central U.P. (WCUP) Regional Community Corrections Advisory Board Member (CAAB), responsibilities include quarterly attendance to Board Meetings. From time to time, the WCUP program may also call on board members for additional assistance as it relates to representing the West Central U.P. Regional Community Corrections Advisory Board in your local area.~~

~~The Community Corrections Program provides local Circuit and District Courts with community-based sentencing alternatives, and operates under the guidance of the West Central U.P. Regional Community Corrections Board.~~

Amended: August 24, 2010

Z. TECHNICAL ADVISORY COMMITTEE (TAC) SHALL:

The Subcommittee for Alternative On-site Wastewater Treatment Systems was formed from the full Technical Advisory Committee whose 12 members were appointed by the Menominee and Delta Boards of Commissioners in 2007.

The subcommittee meets as often as necessary to draft and review proposed sections of the Delta & Menominee Counties Sanitary Code Technical Manual and to review alternative technologies to determine if the technology meets the minimum requirements for use in Delta and Menominee Counties.

Amended: August 24, 2010

AA. LIBRARY BOARD SHALL:

Be a body corporate and shall be authorized to contract for the leasing, construction, or maintenance of buildings or quarters, including the acquisition of sites, to house the county library service, and to do any other thing necessary for the conducting of the county library service, the cost of the county library service to be a charge against the county library fund. The board will consist of five (5) members appointed by the County Board of Commissioners for terms of five (5) years each.

Amended: August 24, 2010

Amended: February 10, 2016

BB. BUILDING CODE – COUNSTRUCTION BOARD OF APPEALS SHALL:

The board of appeals shall hear the appeal and render and file its decision with a statement of reasons for the decision with the enforcing agency from whom the appeal was taken not more than 30 days after submission of the appeal.

Amended: August 24, 2010

CC. BOARD OF CANVASSERS SHALL:

The board is responsible for canvassing and certifying primaries and elections held in the county. In specified instances, county canvassing boards are required to forward the results obtained for primaries and elections to the Board of State canvassers in Lansing. The Board is responsible for conducting recounts of votes cast at primaries and elections held at the county. The board is responsible for resolving any allegations malfunctioning voting equipment may have affected the outcome of the vote in an office appearing on the ballot.

Amended: August 24, 2010

DD. MENOMINEE COUNTY ELECTION COMMISSION SHALL:

Be made up of the Probate Judge, County Clerk and the County Treasurer. They are responsible for approval of ballots for elections; they will meet if there is a recall for clarity hearing determinations. Two members shall be a quorum for the transaction of business.

Amended: August 24, 2010

EE. U.P. STATE FAIR AUTHORITY SHALL:

Be responsible for coordinating and providing a variety of services related to the U.P. State Fair and the fairgrounds for the citizens of the Upper Peninsula of Michigan.

Amended: August 24, 2010

From: Timothy Perrone [mailto:tperrone@cstmlaw.com]
To: Brian Bousley <bbousley@Menomineeco.com>; 'Heather Holsclaw' <hholsclaw@cstmlaw.com>
Cc: dstoker@cstmlaw.com
Subject: RE: Gary Eichhorn v Menominee County Board; Case No. 15-15334-AS

Brian:

We did not make a formal request for costs or attorney fees. The County's costs were minimal, i.e., \$20 filing fee and postage, and the Courts are generally reluctant to order an unrepresented Plaintiff to pay the Defendant's attorney fees as a sanction for frivolous pleading. Although the Plaintiff was found not to have standing, there was no finding that the lawsuit was otherwise frivolous.

Timothy M. Perrone
Cohl, Stoker & Toskey, P.C.
(517) 372-9000
tperrone@cstmlaw.com

This transmission is intended to be delivered only to the named addressee(s) and may contain information that is confidential, proprietary, attorney work-product or attorney-client privileged. If this information is received by anyone other than the named addressee(s), the recipient should immediately notify the sender by E-MAIL and by telephone (517-372-9000) and obtain instructions as to the disposal of the transmitted material. In no event shall this material be read, used, copied, reproduced, stored or retained by anyone other than the named addressee(s), except with the express consent of the sender or the named addressee(s). Thank you.

From: Brian Bousley [mailto:bbousley@Menomineeco.com]
Sent: Monday, February 08, 2016 4:24 PM
To: Heather Holsclaw
Cc: Timothy Perrone
Subject: RE: Gary Eichhorn v Menominee County Board; Case No. 15-15334-AS

Good afternoon Heather,

I am being asked if we are asking for court fees and legal cost to be paid for by Mr. Eichhorn.

Best regards,

Brian

Brian R. Bousley
Menominee County Administrator
839 10th Ave., Menominee, Michigan
906-863-7779 (Office)
906-863-8839 (Fax)
bbousley@menomineeco.com
www.menomineecounty.com

COUNTY OF MENOMINEE

839 10th Avenue
Menominee, Michigan 49858
PURCHASE ORDER

No. 03265

(INDICATE THIS NUMBER ON INVOICE)

VENDOR:

ADDRESS:

DEPARTMENT:

Polk, Stevan & Torky, P.C.

601 N. Capital Ave.

Menominee Lansing, MI 48933

DEPARTMENT

Admin - Legal

DEPARTMENT HEAD SIGNATURE

101-211-807.00

DATE

2/11/76 -189-

QUANTITY

DESCRIPTION

UNIT PRICE

AMOUNT

6,470 hours of labor

for Etchlands vs. Men. Co. Bond.

\$195.00/hour 1120.00

Other charges (postage, copies, telephone, received)

\$130.72

TOTAL

\$1250.72
4120.00

APPROVED

R. B. Brown

Chief Fiscal Officer

COHL, STOKER & TOSKEY, P.C.
 Attorneys and Counselors
 601 North Capital Avenue
 Lansing, Michigan 48933
 (517) 372-9000

ATTORNEY/CLIENT PRIVILEGED

Brian Bousley
 Menominee County
 839 10th Avenue
 Menominee MI 49858

POH
 3265

Page: 1
 February 05, 2016
 Account No: 670-000000M
 Statement No: 46212

		Hours	
01/04/2016	Eichhorn v Menominee Co Litigation - Telephone conversations with Court clerks in Menominee and Delta. Work on Motion, Brief, and Notice of Hearing.	1.00	
	Telephone call to Brian Bousley; Review, finalize and file Motion for Summary Disposition and Brief.	0.60	
01/05/2016	Eichhorn v Menominee Co Litigation (#15-15334-AS): Review file and pleadings; Call/e-mails with Brian Bousley on case and statutes applicable to Board of Commissioners procedures; Review questions raised by Commissioner Nelsen; Attend Menominee Board of Commissioners meeting via conference call.	3.00	
01/28/2016	Eichhorn v Menominee Co Litigation - Receive and review Plaintiff's Response to MSD; Research; Work on Reply Brief.	1.50	
01/29/2016	Eichhorn v Menominee Co Litigation (#15-15334 AS): Review Reply Brief and Response	0.30	
	For Current Services Rendered	6.40	1,120.00
01/04/2016	UPS to 41st Circuit Court (Eichhorn)		40.75
01/31/2016	Postage		6.83
01/31/2016	Photocopies		27.80
01/31/2016	Toll calls		27.85
01/31/2016	Westlaw Computer Research		27.49
	Total Expenses		130.72
	Total Current Work		1,250.72
	Previous Balance		\$3,792.95
	Total Payments Thru 02/05/2016		-3,792.95
	Balance Due		\$1,250.72

RECEIVED
 FEB 11 2016
 BY: AA

13/08

101-211-807.00

COUNTY OF MENOMINEE

839 10th Avenue

Menominee, Michigan 49866

PURCHASE ORDER

No. 03241

(INDICATE THIS NUMBER ON INVOICE)

VENDOR:

Cable, Shepard & Taylor

DATE

1/14/10

ADDRESS:

1001 N. Capital Ave

Lenexing, MI 48933

DEPARTMENT

Admin/ Legal

DEPARTMENT HEAD SIGNATURE

QUANTITY

DESCRIPTION

UNIT PRICE

AMOUNT

15 hrs. legal services related to the 175.00/ hr 2625.00

Stacy Eichler's lawsuit notes

misc. charges (photo copies, toll calls, Motin fee, West law) 1167.95

101-211-807.00

TOTAL

\$ 3792.95

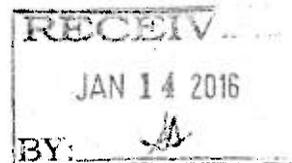
APPROVED

[Signature]

Chief Fiscal Officer

ORIGINAL

COHL, STOKER & TOSKEY, P.C.
 Attorneys and Counselors
 601 North Capitol Avenue
 Lansing, Michigan 48933
 (517) 372-9000



ATTORNEY/CLIENT PRIVILEGED

Brian Bousley
 Menominee County
 839 10th Avenue
 Menominee MI 49858

Page: 1
 January 11, 2016
 Account No: 670-000000M
 Statement No: 46094

	Hours	
12/29/2015		Eichhorn Litigation: E-mail from Brian Bousley with Complaint pleadings; Review documents.
	0.50	
12/29/2015		Eichhorn Litigation: Telephone call to Brian Bousley; Research.
	1.20	
12/30/2015		Eichhorn v Menominee Co Litigation - Receive and review correspondence and documents re: Summons and Complaint; Research; Work on Motion for Summary Disposition and Brief.
	2.80	
		Eichhorn Litigation: Telephone calls to Brian Bousley; Review pleadings; Research.
	2.30	
12/31/2015		Eichhorn v Menominee Co Litigation - Telephone call to Court; Research; Work on Motion for Summary Disposition, Brief, and Exhibits.
	5.00	
		Eichhorn Litigation: Telephone call to B. Bousley (voice mail); Call with G. Eichhorn; Research for dismissal motion; Research on elected official pay; Emails with B. Bousley on same; Work on Motion.
	3.20	
	15.00	For Current Services Rendered
		2,625.00
10/31/2015		Toll calls
		0.82
12/30/2015		Motion Fee to 41st Circuit Court (Eichhorn)
		20.00
12/31/2015		Photocopies
		27.40
12/31/2015		Westlaw Computer Research
		1,119.73
		Total Expenses
		1,167.95
		Total Current Work
		3,792.95
		Previous Balance
		\$214.40
		Total Payments Thru 01/11/2016
		-214.40
		Balance Due
		<u>\$3,792.95</u>

101-211-807.00