

"Menominee – Where the best of Michigan begins"

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator  
Sherry Smith - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

### EXECUTIVE COMMITTEE Of the Menominee County Board of Commissioners

~ A Quorum of the Board may be present ~

**DATE:** Tuesday ~ April 3<sup>rd</sup>, 2012  
**TIME:** 3:00 PM (CDT)  
**PLACE:** Menominee County Courthouse, Administration Office

\*\*\*\*\***AMENDED AGENDA**\*\*\*\*\*

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Minutes  
March 12, 2012
6. Public Comment (*statements, not debate; limited to 5 minutes per person on agenda items only*)
7. Department Head Reports/Comments
8. Business
  - a. 2<sup>nd</sup> Review of the Menominee County By-Laws, Board Rules, County Policies and Charters of Standing Committees
9. Public Comment (*limited to five minutes*)
10. Adjournment

James Furlong - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

Mark Jasper

Jim Pearson

**Menominee County Executive Committee  
Minutes of Meeting**

**March 12, 2012**

~ DRAFT~

The Executive Committee of the Menominee County Board met on March 12, 2012 at 3:00 p.m. at the Menominee County Courthouse, Administrative Office. Present at the meeting were Com. Furlong, Com. Lang, County Administrator Bousley & Administrative Asst. Sherry Smith. Commissioner Pearson was absent.

**Also present:** Charlie Meintz

**Agenda:** The agenda was approved by Com. Lang and seconded by Com. Furlong. 2/0

**Previous Meeting minutes:** Meeting minutes from June 16, 2011 were approved by Com. Lang and supported by Com. Furlong 2/0.

**Public Comment:** None

**Business:** A. Review of the Menominee County Bylaws, Board rules, county policies, and Charters of standing committees. Furlong: Changes to the by-laws need to be changed. Page 5, Article 6, section 6 – Change “commissions shall serve from reorganizational meeting to reorganizational meeting”. Page 7, R91-3 change the order of business to have closes session after O – commissioner comment; to come at the end of the meeting. That way people who don’t want to stay during the closed session, can leave...or stay if they want. Page 8, R91-10 – Omit the whole sentence “a commissioner shall not be entitled to receive more than \$100 for unrelated meetings held on any one day.” Charlie food for thought: I would like to see added that no commissioners receive per diems for any scheduled county board meetings. Furlong: that’s part of my wage, it’s not just coming to the board meeting, I look into the action items prior to the meetings. Bernie, I agree with James. Page 9, R91-15 – discussion only, no changes made. Page 20, P91-17 remove. Personnel Manual will contain this information. P91-16 Employee Discipline – Remove; P91-17 – Employee Reclassification, remove; P91-18 – Employee Requests for Perks, remove; P91-19 – Authorization for pay of part time employee benefits, remove; P93-3 Employee Training, remove; P94-4 – Personnel Manual, remove; P97-1 – Resignation Policy, remove; P2000-3 – Waiver of Health Insurance, remove; P2000-4 – Double Health Insurance Coverage, remove; P2001-03 – Report to work, discussion to check contracts and the personnel manual...remove; P2002-01 – Deductible reimbursement program, remove; All of these pertain to the Personnel Manual, that’s where they should be contained, not in the bylaws. If they are not currently in the personnel manual, then we’ll leave it in the bylaws for now. We’ll need to add the “Enhanced Access to Digital Public Records Policy” this was passed on 11/22/2011. So we’ll add to the bylaws 2011-01 and as an attachment (F). Charlie, question on the committees, up state fair authority, should we have that person come to

the meetings and bring minutes? I know there's some things that get used for the state fair and the local fair. There are some mis-communications between the two. The county fair has to follow the state fair for some things. The problem is the County Fair doesn't have any bylaws. Change P2007-01 to P2010-01 (numbers should follow the year it was adopted.) Nothing else to change in the bylaws then. Discussion to have the next Executive Meeting on April 3<sup>rd</sup> at 3:00 pm. We'll have to make sure Jim Pearson is here then.

**Public Comment:** None

**Adjournment:** Com. Lang approved, Com. Furlong Supported to adjourn at 3:55 PM 2/0