

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

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EXECUTIVE COMMITTEE

Of the Menominee County Board of Commissioners

~A Quorum of the Board may be present~

DATE: Friday ~ May 14, 2010
TIME: 5:30 PM (CDT)
PLACE: Menominee County MSU Annex ~ Stephenson

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Previous Minutes
4. Business
 - a. Draft/Second reading of the Menominee County By-Laws, Board Rules, County Polices and Charters of Standing Committees.
5. Correspondence
6. Any other Items Members Wish to Present
7. Public Comment
8. Adjournment

Gary Eichhorn - Chairperson

Bernie Lang

James Furlong

Garry Anderson

Menominee County Executive Committee
Minutes of Meeting
August 28, 2009

The Executive committee of the Menominee County Board met on August 28, 2009 at 4:30 p.m. at the MSU Annex, Stephenson. Present at the meeting were Com. Peterson, Com. Furlong, Com. Eichhorn, Sherry Smith and Mr. Erdman.

Also present: Com. Garry Anderson, Penny Mullins

Agenda was approved by Com. Furlong and supported by Com. Peterson

Previous Meeting minutes: August 05, 2009 meeting minutes approved by Com. Furlong supported by Com. Peterson

Public Comment: None

Business: Recommendation from Personnel Committee – Discussion of P91-2 of the County Policies – Overtime and Compensatory time ~ Com. Furlong states that this policy is not currently being done. We're looking for approval prior. Normally overtime/in lieu of comp. time, is usually something that comes up pretty quick. The Supervisor and the Administrator sign off on the time sheets now. James states all work assignments involving overtime or comp time shall be "approved" (remove the word previously) by the appropriate department head...

Recommendation from Personnel Committee – Discussion of P2001-03 - Report to Work ~ Mr. Erdman states this comes from the building and grounds supervisor. The supervisor was driving the county vehicle home and to work every day. Now he is leaving the vehicle at the annex building, so there isn't a problem. Com. Furlong states this should read as is with the exception the last sentence. "Seasonal adjustments to this policy can be made by the department head with the approval of the County Administrator or chairman of the Personnel Committee."

Discussion of Charters of Standing Committees ~ *First Sentence has changed to: Committee of the Whole Shall – "Meet for Discussion of relevant items in Personnel, Buildings & Grounds, miscellaneous Finance and any other issues." (B) Finance Committee (remove Equalization & Misc. Bills Committee) There is much discussion on removing Equalization & Misc. Bills) The department heads should contact the County Administrator with any finance items and the administrator will make recommendations to the Finance Committee. *"Prepare and submit at the July session a preliminary budget of all expenses and revenues. The final budget shall be ready for approval in September at the last County Board meeting." Mr. Erdman stated, "Obviously we have a problem with that, this year." There is much discussion about the time frame when the budget should be approved. Com. Peterson says a Public Hearing should come before final approval. Com. Eichhorn said the Public Hearing should be before final approval that way there is time for public input before final approval. Com. Eichhorn thinks early September a Preliminary Budget should be ready for Public Hearing and final budget shall be ready for approval at the last County Board meeting in September. All Commissioners agree. * The following Boards and Commissions may authorize payment, as necessary, while remaining within their respective budgets: Library

Board & Veterans' Trust. *Buildings & Grounds Committee is removed from the committees.
*Road, Bridges... is to be looked into further. From time to time the Road Commission needs the approval of the board for specific issues. CUPPAD, Six county alliance/MI Works... shall attend, remove "All" meetings. Planning Commission should be left "as is" until the new ordinance is accepted. Executive committee shall also annually... add "and/or as needed to" review by-laws, rules and policies. Menominee County Community Collaborative Board – add to the Administrator job description as a function of the administrator to attend the meetings... to report to the county board as necessary. LEPC – and other possible accidents ADD "or threats" in the community. Substance Abuse Committee IS REMOVED. This committee doesn't exist any longer. Economic Development Committee – and appointed "Commissioner" REMOVE "s" on commissioners.
Draft/First reading of the Menominee County By-laws, Board Rules, County Policies and Charters of Standing Committees: Starting at the beginning of the packet, In table of contents, U.P. REMOVE "state" fair Authority. Section 4 – Closed session, No Commissioner ADD "or other attendees" shall disclose... Standing Committees will be addressed as previously discussed. R91-2 – all committees are required to report "meeting minutes" (remove at least once a year) Com. Furlong states that the Standing committees should be submitting their meeting minutes to the county board to remain a committee. Com. Peterson stated that the standing committees should report a summary at least once per year. P91-3 Committee packets will be available in the Administrator's office "3" (remove five) days prior to the scheduled meetings. Com. Furlong states that if the board needs to have a special meeting following the committee of the whole meeting for action of specific items, then the commissioners should waive their per-diem for the special meeting. Or put something in the by-laws to have commissioners Not be paid per-diem for each meeting of related discussion. There is discussion to have Dan Hass check out the order of agendas to see if we can add motions to the COW meetings and have two working meetings per month. If Dan is too busy, then we can send the questions to Filoramo. Purchase orders, we should readdress this for specific items (service contracts). We need to be in compliance with the auditors reports. Mike, to check into this further. Emergency Purchase – such emergency purchase "with concurrence of at least 2 members of the executive committee" (remove... out Finance Committee Chairman and board of commissioner chairman approval.) Fax Policy (P98-4) Check to find out what all offices are charging for faxes if non-county business. Get everyone on the same page. Emergent Action Items... check with Dan. Clarify the 10/40 prescription drug card... what does this mean.

Any Other Items: None

Public Comment: None

The next meeting will be called when we have all corrections changed.

Com. Furlong moved to adjourn the meeting at 6:50 p.m. Motion supported by Com. Eichhorn

**Menominee County Executive Committee
Minutes of Meeting**

April 6, 2010

The Executive committee of the Menominee County Board met on April 6, 2010 at 4:30 p.m. at the MSU Annex, Stephenson. Present at the meeting were Com. Lang, Com. Furlong, Com. Eichhorn, Com. Anderson, Administrator Bousley and Admin. Asst. Sherry Smith.

Also present: Ruby Ivens, Charlie Meintz and another community member.

Agenda was approved by Com. Furlong and supported by Com. Anderson

Lang: Mr. Chairman, there seems to be a problem here. Who composes the executive committee?
Eichhorn: Finance Chair, Personnel Chair, and Board Chair. Lang: And who is finance chair?
Eichhorn: Garry Lang: I thought that I was appointed to replace Peterson at the last board meeting.
Eichhorn: The first named person on the list (meaning the committee assignment list). Lang: My name is the first name on the list. Eichhorn: Oh the list I just received, it's not correct. Lang: It was correct when Peterson's name was first on the list. There's a line through his name and put my name here. I assumed I was the Chairman of the Finance Committee. There was never any mention at the appointment who was going to be chairman. Eichhorn: Yah, Garry was named on that. Lang: No he was not, I challenge that. Eichhorn: There's a motion and support... Lang: You know Gary, I'm tired of you jacking me over. Eichhorn: Bernie, I'm getting tired of you being a pain in the ass, if you wanna be frank about it. Lang: If you wanna be frank about it, you got the term right, but you reversed the situation. Eichhorn: Anyway, you're disturbing our meeting, so...Lang: I can't tell you how angry I am about this. Furlong: At the County Board meeting we did replace Dick Peterson with other board members. Peterson was the Chairman of the Finance Committee. You replaced Peterson with Bernie Lang. There was no mention at the board meeting of Garry Anderson assuming the role of the Finance Chairman. It was Bernie Lang that replaced Dick Peterson, the finance chair. I have to agree with Bernie. He's the operating representative here... Eichhorn: No, No, you're wrong again. Furlong: Well we can't just make up the rules as we go along. Eichhorn: I'm board chair, and I get to pick who does what. Furlong: and at the meeting you picked Bernie Lang to replace Dick Peterson. Eichhorn: No I didn't, If you understood that, then I'm sorry. Lang: With concurrence of the board, and that did not occur either. Eichhorn: Well then you don't have any business being here, if that's the case. Other than being a board member, that's fine. Lang: Ok then lets adjourn the meeting until we settle this issue. Eichhorn: The meeting is on, and again, you're disrupting. We need a motion to approve the previous minutes. Furlong: I can't...Eichhorn: If you can't James, you can't. The board chair has the prerogative to appoint, is that correct? Furlong: That is right, with the concurrence of the other board members. At the COW meeting you were replace Dick Peterson with another board members. At the County Board meeting I heard nothing to contradict the fact that Dick Peterson...Eichhorn: then you should have brought it up at that time. Furlong: Everyone on the County Board assumed that Bernie Lang was now replacing Dick Peterson as Finance Chair. Eichhorn: Did you assume that Garry? Anderson: No I didn't. Lang: You must have ESP. Furlong: But you didn't point out that Garry Anderson was assuming the chairmanship of the finance committee. Anderson: We've got a tape of the meeting, we can listen to the tape. Eichhorn: Yah, that's fine, But for now let's go on with our by-laws. Furlong: I don't want to be a stick in the mud, but I don't know who's supposed to be here, whether it be Garry Anderson or Bernie Lang because my feeling is he is the finance chair and he is the authorized rep. to be here. Eichhorn: Let's move on with the meeting. Furlong: Who here at the meeting is supposed to be here, that's what we're talking about. Eichhorn: The three of us...Anderson, Furlong and Eichhorn. Furlong: and I don't agree with that Gary. Peterson was replaced by Bernie Lang, I don't want to be a stick in the mud, I don't wanna be a pain in the ass...Eichhorn: well you are. Furlong: When we replaced Dick Peterson for the Finance Committee, we replaced Dick Peterson, Finance Chair with

Bernie Lang. Eichhorn: You're making the assumption, yes. Make your assumptions, that's fine. But it's still up to the board chair if you need clarification; you just had your clarification. Eichhorn: I made the assumption that you all understood that Garry would be chair. So if there is a misinterpretation, I'll make the assumption that I'm partially to blame, as you guys are. Furlong: Unless it's in the minutes somewhere that Garry Anderson was appointed the Finance chair, then I can't agree with this meeting, because I don't know who's on it. Eichhorn: Well the four of us are here, lets get moving with it. Unless you absolutely don't want to have a meeting, then we'll scrap it and won't have a meeting. Is that what you wanna do? Anderson: I think we need to establish who's on the Finance Committee, I thought I was. Eichhorn: Yes, you were the existing member. You would move forward as the finance chair. Lang: Nothing in the board rules states that. There's no automatic moving up the steps. It's up to you to make the appointment, you never mentioned the subject. Anderson: What you're saying Bernie, because you replaced Dick Peterson, you automatically become the Finance Chair, is that what you're saying? Lang: I replaced Dick Peterson, who was finance chair. I assumed that was the appointment until I walked in here. Eichhorn: Finance Committee. You were appointed to the finance committee. You can listen to the tape. It says Bernie was appointed to the finance committee. It didn't say Bernie's going to be chair of the finance committee. Lang: You didn't designate a chair of the finance committee. Since I replaced Peterson, I assumed I was chair. Eichhorn: James do you want to have a meeting? Furlong: I would like to have a meeting with the appropriate people here. This is open to the public and we're all entitled to be here. For clarification, who is representing what needs to be clarified. Eichhorn: I think I just clarified that for you. If that's not good enough for you...Furlong: you can't just make up the rules as you go along. Eichhorn: Bernie's a member of the finance committee. As a member of the public he has every right to be here. Lang: I'm the chairman of the finance committee, I have every right to be here as an Executive committee member. Anderson: Will Dan Hass have to answer this then. Furlong: that's what I'm thinking. Eichhorn: Don't turn in any mileage Bernie. Lang: Don't what? Eichhorn: Don't turn in any mileage. OK, we'll close the meeting. You'll have plenty of time to review whatever you have. Furlong: So we're asking Dan Hass for his opinion. Anderson: I think what it boils down to is, Does the Chair have the right to pick or choose? Lang: It has to be with the concurrence of the full board. I really assumed I was the Chairman of the finance committee, that's why I'm at this meeting. Anderson: So did I. Lang: It wasn't explained, it wasn't brought up. Eichhorn: you are a member of the finance committee; I appointed you as such. I didn't specify you would be the finance committee chair. Lang: You didn't say Anderson was either. Eichhorn: Well, I guess we'll have to listen to the tape. Once again, the board chair does appoint who is the first name on the committee list. Lang: With the concurrence of the full board. Eichhorn: And the board approved. Lang: and I replaced Peterson, my name is the first on the list. Anderson: is that some kind of rule Bernie? Lang: That's just the way it's always been. I believe it is a rule, the first named member is chairman of the committee.

The committee was adjourned at 4:42 pm with no further discussion of the agenda items.

Previous Meeting minutes:

Public Comment:

Business:

Any Other Items:

Public Comment: