

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

REMONUMENTATION COMMITTEE

DATE: Thursday ~ December 1, 2011
TIME: 4:00 P.M.
PLACE: County Administrator's Office

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Previous Minutes – (12/20/2010)
4. Public Comment
5. Business
 - a. 2011 Work Progress Report
 - b. 2012 Grant Application – State Funding \$91,708
 - c. 2012 Work Areas
6. Any other items members may wish to present
7. Public Comment
8. Adjournment

James Furlong - Chairperson

Bernie Lang - Vice Chairperson

Charlie Meintz

Mark Jasper

Jim Pearson

REMONUMENTATION COMMITTEE

December 20, 2010

Courthouse Jury Room

4:00 PM

- Present:** Commissioner James Furlong, Peggy Schroud, Darryl Moilanen, Tom Lesperance, Cindy Payne
- Others:** Bill Lenca, Remonumentation Representative; Jeff Lenca; Brian Bousley, County Administrator & Sherry Smith, Administrative Assistant
- Absent:** Dan Hass, Steve Wery, Roger Freis

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Approval of Agenda - Moved by Peggy Schroud, seconded by James Furlong to approve the agenda. Motion carried unanimously.

Approval of Previous Minutes - Moved by James Furlong, seconded by Darrell Moilanen to approve minutes from December 18, 2010. Motion carried unanimously.

Public Comment - none

2010 Work Progress Report: Bill Lenca handed out progress for the 2010 grant year.

Cedarville Township we did 59 corners. Meyer Township we completed 62 corners and we had additional money left so we did 33 corners in Faithorn Township, 7 corners in Gourley Township, 8 corners in 39/27 (township/range) and a couple of corners on 35/26 for a total of 171 corners. 36/25 is complete. 38/27 is complete except within the Hermansville lake. Throughout the county we're at 75% complete with the remonumentation project. We're getting to remote areas where there are not a lot of roads.

Cindy Payne – Just so everyone knows, in the Register of Deeds office, all of the land corners are now on line and available to view by map, town and range and by corner codes. You can come in anytime and search and they're all there from the beginning of time. You can search at www.menomineecounty.com Peggy asked will she be getting an update. Bill answers yes; Meyer Township and 36/25 are complete. Lenca: All of these corners are done with Global Positioning Equipment (GPS)

2011 Grant Application: **Lenca:** Everyone received the Updated grant application. It's just the state funded grant at \$53,220. Originally in the agenda for the 2011 Grant Application, we had \$11,623.62 of county funds listed to be transferred over from the 2010 Grant year. At this point we don't know if the County will allow us to use the remaining county appropriated funds, so we've changed the grant application. If the board chooses to allow the transfer of funds, we can amend the grant application at that time. The work area we'll do is 42 corners in Faithorn Township, and 31 corners in Cedarville Township. Bill has a print out of estimated costs of corners per counties in MI. In 2007, Menominee County was at \$430.41 per corner. **Lesperance:** Is everyone using GPS? **Lenca:** I would say almost everyone is, they almost have to be. Technology is important to keep up with. **Bousley:** How do you pick the corners you'll work on? **Lenca:** We just pick them based on what's still left out there to do. What about the areas around Hayward Lake? **Lenca:** We may be able to do some of those this winter with the ground is frozen. It's tough to get into some areas at certain times of the year. **Furlong:** \$53,000 was allocated from the State. Does that coincide the amount of money you get from the state? We take the total grant and find out how much will be allocated by the number of corners. We take the total number of corners we can do and multiply the cost per corner. Memorandum No. 16 was discussed on how the State is changing the way it reimburses the counties. In order to be paid for posts, caps, rebars, and other expense items, I may need to add these items to the cost of the corner. I currently don't charge by the corner, I've been charging per hour for the past seventeen years and these items are added in the misc. costs within the grant. That may need to change. **Furlong:** Why is there so much left over from last year, \$11,000? **Lenca:** we got a \$52,000 grant from the state and I put \$37,000 of county money into that \$90,000. I thought those \$ left over could be used this year. We could get matching funds from the state for adding county funds (80% two years later). This still needs County Board approval.

2011 Work Areas: Lenca talks about Memorandum No. 16 and the changes to come in 2011 and beyond. I've asked a lot of questions and am satisfied with the answers I've gotten. The only thing they're changing is the way things are itemized. They don't have personnel to go through all of the receipts. We'll have to come up with a way to invoice per corner to include hourly costs and equipment. We received a fax to repeal the memorandum no. 16. No negative comments were received at first...now when they want to go forward...there is some negativity brought out.
Bousley: We need a motion to accept the grant application, Peggy Schroud moves, supported by James Furlong to accept the 2011 Grant Application. All members concur.

Correspondence: Resolution received via fax in the Courthouse, to withdrawal Memorandum No. 16. **Smith:** Is this something we should have the County Board pass? It sounds like the memo. may be removed. **Lenca:** personally I don't have a huge problem with the changes. I'll just include the costs of equipment in the cost per corner. But the board can pass a similar resolution.

Any Other Items: **Furlong:** So now we just get the application signed and mailed to the State by the 29th of Dec.? **Lenca:** The sooner we get it to them, the sooner we get our 40% start up money.

Public Comment: None

Moved by James Furlong, seconded by Darrell Moilanen to adjourn the meeting at 4:37 PM. Motion carried unanimously.

Department of Licensing and Regulatory Affairs
Bureau of Construction Codes

2012 Recommended Survey & Remonumentation Program Grants

COUNTY	City/State	2012 GRANT
ALCONA	Harrisville, MI	\$ 35,239
ALGER	Munising, MI	\$ 44,929
ALLEGAN	Allegan, MI	\$ 68,911
ALPENA	Alpena, MI	\$ 33,000
ANTRIM	Bellaire, MI	\$ 34,501
ARENAC	Standish, MI	\$ 21,603
BARAGA	L'Anse, MI	\$ 43,163
BARRY	Hastings, MI	\$ 48,106
BAY	Bay City, MI	\$ 82,851
BENZIE	Beulah, MI	\$ 29,836
BERRIEN	St. Joseph, MI	\$ 66,866
BRANCH	Coldwater, MI	\$ 33,098
CALHOUN	Marshall, MI	\$ 69,264
CASS	Cassopolis, MI	\$ 36,076
CHARLEVOIX	Charlevoix, MI	\$ 47,753
CHEBOYGAN	Cheboygan, MI	\$ 41,530
CHIPPEWA	Sault Ste. Marie, MI	\$ 95,141
CLARE	Harrison, MI	\$ 36,203
CLINTON	St. Johns, MI	\$ 44,571
CRAWFORD	Grayling, MI	\$ 32,667
DELTA	Escanaba, MI	\$ 74,578
DICKINSON	Iron Mountain, MI	\$ 42,065
EATON	Charlotte, MI	\$ 68,502
EMMET	Petoskey, MI	\$ 34,623
GENESEE	Flint, MI	\$ 112,276
GLADWIN	Gladwin, MI	\$ 36,862
GOGEBIC	Bessemer, MI	\$ 54,651
GR. TRAVERSE	Traverse City, MI	\$ 51,126
GRATIOT	Ithaca, MI	\$ 41,043
HILLSDALE	Hillsdale, MI	\$ 38,894
HOUGHTON	Houghton, MI	\$ 54,646
HURON	Bad Axe, MI	\$ 49,941
INGHAM	Mason, MI	\$ 85,400
IONIA	Ionia, MI	\$ 39,957
IOSCO	Tawas City, MI	\$ 33,025
IRON	Crystal Falls, MI	\$ 57,198
ISABELLA	Mt. Pleasant, MI	\$ 60,329
JACKSON	Jackson, MI	\$ 65,820
KALAMAZOO	Kalamazoo, MI	\$ 81,006
KALKASKA	Kalkaska, MI	\$ 31,751
KENT	Grand Rapids, MI	\$ 189,352
KEWEENAW	Mohawk, MI	\$ 25,394

COUNTY	City/State	2012 GRANT
LAKE	Baldwin, MI	\$ 31,233
LAPEER	Lapeer, MI	\$ 49,300
LEELANAU	Leland, MI	\$ 26,661
LENAWEE	Adrian, MI	\$ 59,612
LIVINGSTON	Howell, MI	\$ 102,297
LUCE	Newberry, MI	\$ 42,611
MACKINAC	St. Ignace, MI	\$ 61,014
MACOMB	Mt. Clemens, MI	\$ 192,986
MANISTEE	Manistee, MI	\$ 33,298
MARQUETTE	Marquette, MI	\$ 100,825
MASON	Ludington, MI	\$ 31,158
MECOSTA	Big Rapids, MI	\$ 37,821
MENOMINEE	Menominee, MI	\$ 91,708
MIDLAND	Midland, MI	\$ 44,907
MISSAUKEE	Lake City, MI	\$ 33,253
MONROE	Monroe, MI	\$ 54,688
MONTCALM	Stanton, MI	\$ 70,029
MONTMORENCY	Atlanta, MI	\$ 29,335
MUSKEGON	Muskegon, MI	\$ 68,500
NEWAYGO	White Cloud, MI	\$ 75,309
OAKLAND	Pontiac, MI	\$ 329,156
OCEANA	Hart, MI	\$ 33,101
OGEMAW	West Branch, MI	\$ 33,153
ONTONAGON	Ontonagon, MI	\$ 61,885
OSCEOLA	Reed City, MI	\$ 41,556
OSCODA	Owosso, MI	\$ 29,052
OTSEGO	Gaylord, MI	\$ 32,912
OTTAWA	West Olive, MI	\$ 97,122
PRESQUE ISLE	Rogers City, MI	\$ 35,068
ROSCOMMON	Roscommon, MI	\$ 43,772
SAGINAW	Saginaw, MI	\$ 74,820
ST. CLAIR	Smiths Creek, MI	\$ 72,086
ST. JOSEPH	Centreville, MI	\$ 42,981
SANILAC	Sandusky, MI	\$ 56,344
SCHOOLCRAFT	Manistique, MI	\$ 56,445
SHIAWASSEE	Owosso, MI	\$ 65,003
TUSCOLA	Caro, MI	\$ 50,793
VAN BUREN	Paw Paw, MI	\$ 66,434
WASHTENAW	Ann Arbor, MI	\$ 105,802
WAYNE	Detroit, MI	\$ 427,213
WEXFORD	Cadillac, MI	\$ 35,010
Total		5,300,000.00

2012 SURVEY AND REMONUMENTATION GRANT APPLICATION

Complete and Submit This Application No Later Than December 31, 2011

Authority: 1990 PA 345

Department of Licensing and Regulatory Affairs (LARA) Bureau of Construction Codes Office of Land Survey and Remonumentation Shipping Address: 2501 Woodlake Circle, Okemos, MI 48864 Mailing Address: PO Box 30254, Lansing, MI 48909 Telephone: (517) 241-6321 Facsimile: (517) 241-6301 Email: bccolsr@michigan.gov	APPLICANT (County): MENOMINEE FEDERAL I.D. #: 38-6005907 Grant #: BCC-12- _____ MAIN Mail Code: _____
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County Grant Administrator:	County Representative/Surveyor:	Grantee Address for Payments:
Name: BRIAN BOUSLEY	Name: WILLIAM LENCA	Name: MENOMINEE CO. TREASURER
Address: 839 10TH AVENUE	Address: W6631 W. 38TH, 1.25 ROAD	Address: 839 TENTH AVENUE
City: MENOMINEE	City: MENOMINEE	City: MENOMINEE
State, Zip: MI 49858	State, Zip: MI 49858	State, Zip: MI 49858
Telephone: (906) 863-7779	Telephone: (906) 864-2364	Telephone: (906) 863-5548
Fax: (906) 863-8839	Fax: (906) 864-2364	
Email: ssmith@menomineeco.com	Email: blenca@new.rr.com	

2012 GRANT REQUESTED

If expedited amount is included, the county must have an approved Expedited County Plan.

Item 1 2012 State Grant	Item 2 Local Contributions	Item 3 Expedited Amount	Item 4 Reimbursement for Expedited Expenditures (≤ 50% of Item 1)	Item 5 2012 Total Annual Budget (1 + 2 + 3 - 4 = 5)
\$ 91,708.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 91,708.00

I certify the information in this grant application is correct to the best of my knowledge, and the county has the capability to perform the work specified through one or more licensed professional surveyors.

 Signature of County Grant Administrator (Originals Only) Date 12/1/2011

 Signature of County Representative/Surveyor (Originals Only)
 (Optional) Date 12/1/2011

 Chris Beland, P.S., Director
 Office of Land Survey and Remonumentation Date _____

CONTRACTUAL SURVEY SERVICES							
Total Contractual Survey Services must be a minimum of 85% of the Total Annual Budget (Items A, B, C and D)							
Item A -Research/Monumentation							
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H
Standard Corners	Common Corners	Standard Corners Revisited	Common Corners Revisited	Standard Corners Completed by Others	Common Corners Completed by Others	Percentage of Total Budget	Total Research/Monumentation Expenditures
90	25	0	0	0	0	94 %	\$ 86,012
For each column above, itemize and list all PLSS corner codes by the surveyed township, i.e., town, range and corner code. Provide rationale for any unusual situation anticipated. Attach additional pages as necessary.						Total # of Corners	Approximate Cost Per Corner
Column A Corner List: See Attachments "A", "B1" and "B2"						90	\$ 750
Column B Corner List: See Attachments "A", "B1" and "B2"						25	\$ 750
Column C Corner List: N/A						0	\$ 0
Column D Corner List: N/A						0	\$ 0
Column E Corner List: N/A						0	\$ 0
Column F Corner List: N/A						0	\$ 0
Corners Completed by Others						Total # of Corners	Approximate Cost Per Corner
Private Corners: N/A						0	\$ 0
DNR Corners: N/A						0	\$ 0
USFS Corners: N/A						0	\$ 0
MDOT Corners: N/A						0	\$ 0
County Road Commission Corners: N/A						0	\$ 0
County Drain Commission Corners: N/A						0	\$ 0
Replaced Due to Construction: N/A						0	\$ 0

Item B - Monumentation Supplies - Attach additional pages as necessary

No. of Markers: <u>72</u> x \$ <u>36</u> each = \$ <u>2,620</u>	Percentage of Total Budget	Total
No. of Caps: <u>50</u> x \$ <u>5</u> each = \$ <u>250</u>		
Other: <u>1</u> x \$ <u>1,156</u> each = \$ <u>1,156</u>		
Subtotal Item B	4 %	\$ 4,026

Item C - Peer Group (Contractual Survey Services)

No. of Members: <u>3</u> x Fee per Member \$ <u>70</u> x No. of Mtgs <u>2</u> =	1 %	\$ 420
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Item D - State Plane Coordinates

Note: Coordinate positioning is not statutorily required and does not need to be completed prior to entering a maintenance program.

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H
Standard Corners	Common Corners	Standard Corners Revisited	Common Corners Revisited	Standard Corners Completed by Others	Common Corners Completed by Others	Percentage of Total Budget	Total Research/ Monumentation Expenditures
0	0	0	0	0	0	0 %	\$ 0

For each column above, itemize and list all PLSS corner codes by the surveyed township, i.e., town, range and corner code. Provide rationale for any unusual situation anticipated. Attach additional pages as necessary.

	Total # of Corners	Approximate Cost Per Corner
Column A Corner List: N/A	0	\$ 0
Column B Corner List: N/A	0	\$ 0
Column C Corner List: N/A	0	\$ 0
Column D Corner List and Rationale: N/A	0	\$ 0
Column E Corner List and Rationale: N/A	0	\$ 0
Column F Corner List and Rationale: N/A	0	\$ 0
TOTAL CONTRACTUAL SURVEY SERVICES A minimum of 85% of the Total Annual Budget		
Total Items A + B + C + D	99 %	\$ 90,458

ADMINISTRATION
Up to 15% of the Total Annual Budget

Item E - Administration (Staffing)

Identify by name and estimate the number of hours, rate of pay/fringe benefits/contract amount and description of duties (excluding the Grant Administrator and County Representative/Surveyor) for the following. Attach additional pages as necessary.		Percentage of Total Budget	Total Administrative Staff Fees
Grant Administrator	Hours <u>10</u> x Rate \$ <u>25</u> =	0 %	\$ 250
County Representative/Surveyor	Hours <u>20</u> x Rate \$ <u>40</u> =	1 %	\$ 800
Additional Staff	Hours <u>0</u> x Rate \$ <u>0</u> = Delegated Duties:	0 %	\$ 0
Subtotal Item E		1 %	\$ 1,050

Item F - Administration (Supplies and Indirect Costs)

L.C.R.C. Copies		Percentage of Total Budget	Total Supplies Expenditures
	\$ <u>200</u>		
N/A	\$ <u>0</u>		
N/A	\$ <u>0</u>		
Subtotal Item F		0 %	\$ 200
TOTAL ADMINISTRATION EXPENDITURES Not to exceed 15% of Total Annual Budget			
Total of Items E + F		1 %	\$ 1,250

TOTAL ANNUAL BUDGET

Item A - Research/Monumentation	\$ 86,012
Item B - Monumentation Supplies	\$ 4,026
Item C - Peer Group	\$ 420
Item D - State Plane Coordinates	\$ 0
Item E - Administration (Staffing)	\$ 1,050
Item F - Administration (Supplies and Indirect Costs)	\$ 200
Total Items A, B, C, D, E, F and G (MUST EQUAL Item 5, Page 1)	\$ 91,708

ATTACHMENT "A"

**APPLICATION FOR A SURVEY & REMONUMENTATION GRANT
GRANT YEAR 2012**

CORNERS TO BE RESEARCHED & MONUMENTED – 115 CORNERS

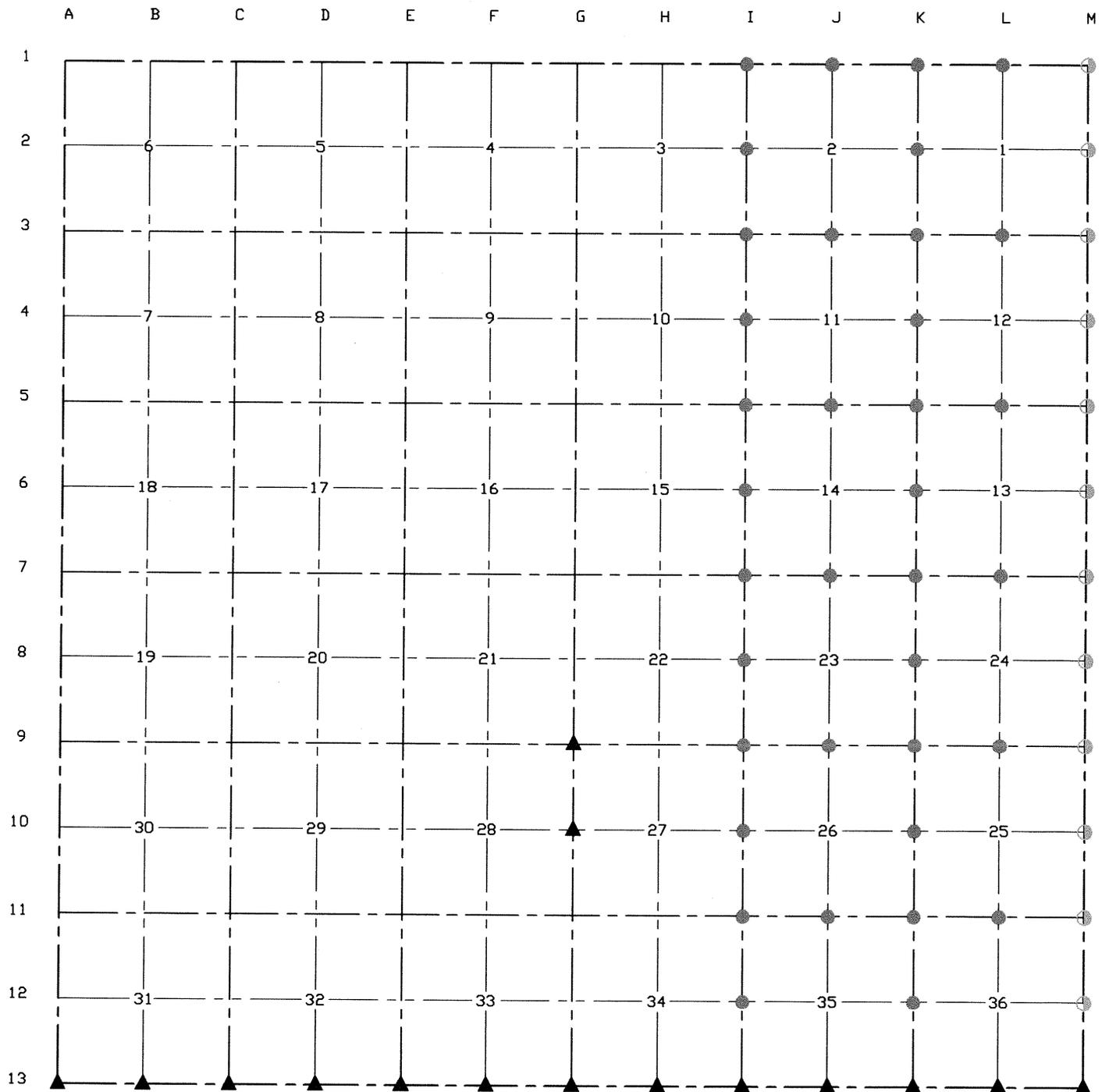
T39N-R25W	T39N-R25W	T39N-R25W	T39N-R26W	T39N-R26W
A01	C11	G06	I01	K11
A02	C12	G07	I02	K12
A03	D01	G08	I03	L01
A04	D03	H07	I04	L03
A05	D05	I02	I05	L05
A06	D07	I06	I06	L07
A07	D09	I07	I07	L09
A08	D11	I08	I08	L11
A09	E01	J01	I09	
A10	E02	J07	I10	
A11	E03	K01	I11	
A12	E04	K02	I12	
B01	E05	K06	J01	
B03	E06	K07	J03	
B05	E07	K08	J05	
B07	E08	K12	J07	
B09	E09	L01	J09	
B11	E10	L03	J11	
C01	E11	L05	K01	
C02	E12	L07	K02	
C03	F01	L09	K03	
C04	F03	L11	K04	
C05	F05	M12	K05	
C06	F07		K06	
C07	F09		K07	
C08	F11		K08	
C09	G02		K09	
C10	G03		K10	

ATTACHMENT "B2"

TOWNSHIP 39 NORTH - RANGE 26 WEST

2012 REMON PROJECT

- ▲ - INDICATES PEER APPROVED CORNER. (15)
- - INDICATES CORNER TO BE MONUMENTED IN 2012 PROJECT. (36)
- ⊙ - INDICATES CORNER COUNTED FOR 2012 IN ADJOINING TWP. (12)



ATTACHMENT C

2012 REMON SUPPLIES

ITEM	QUANTITY	UNIT PRICE	AMOUNT
MONUMENT BOXES	22	\$ 60.00	\$ 1,320.00
SIGN POSTS	115	\$ 6.00	\$ 690.00
HDR ROD MON/CAP/POINT	50	\$ 22.00	\$ 1,100.00
SIGN POSTS SIGNS	60	\$ 2.50	\$ 150.00
BEARING TREE SIGNS	200	\$ 0.93	\$ 186.00
WITNESS MARKERS	100	\$ 2.00	\$ 200.00
PAINT (CASE)	2	\$ 115.00	\$ 230.00
NUTS/BOLTS/NAILS	1	\$ 150.00	\$ 150.00
TOTAL SUPPLIES			\$ 4,026.00

**Request for Payment
40% Advance
2012 Survey & Remonumentation Grant**

**Office of Land Survey & Remonumentation
LARA/Bureau of Construction Codes**

DATE: 12/1/2011

TO: Chris Beland, P.S., Deputy Director
Bureau of Construction Codes
P.O. Box 30254
Lansing, MI 48909

Pursuant to Section I.C.1 of the 2012 Survey and Remonumentation Grant Agreement, an advance of 40 percent of the State grant amount may be made.

Please authorize the advance of 40 percent of the 2012 grant to
Menominee County at your earliest convenience.

Sincerely,

County Grant Administrator (Must be Original Signature)

Menominee
County