

PINECREST MEDICAL CARE FACILITY  
BOARD AGENDA  
AUGUST 27, 2015  
2:00 P.M. CST

1. **CALL TO ORDER**

2. **ROLL CALL**

**TRUSTEES**

Gerald Smith	Barbara Oliver	Jeff Naser
Elaine Boyne	Catherine Driscoll	Gary Eichhorn
Debbi Springinsguth	Randall VanGasse	Jan Hafeman
Mary Harrington	John Degenauer, Jr.	David Prestin
Darlene Smith, Administrator		

3. Approval of the August 2015 Agenda

4. Board action on Minutes of the July 2015 meeting

5. Review and request for approval of Financial Statements for July 2015

6. Board action on the July Manifest of Invoices

7. **BOARD COMMITTEE REPORTS**

- a. Whispering Pines/Powers Activity Center Committee Report

8. **BOARD ACTION ITEMS/RESOLUTIONS**

- a. Request approval from the Board of \$200.00 for Administrator's food and lodging to attend the MCMCFC Board of Director's Meeting and Inservice in Sault Ste. Marie on September 24<sup>th</sup> and 25<sup>th</sup>.
- b. Request approval from the Board for Administrator and DON to attend the Joint Provider Conference in Grand Rapids September 29<sup>th</sup>, 4 meals each plus \$125.00 lodging each for a total of \$410.00.

**UNFINISHED AND NEW BUSINESS**

- c. Report of Quality Assurance and Resident Council Committees – Susan Williamson, DON
- d. Report of Safety Committee – Lois Ball
- e. Village of Powers Water/Sewer rates
- f. Update by David Vandermissen Jr. regarding: retaining wall, roof, chip building, patios, siding at Maple Grove, roof assessment and proposed solution for Pinecrest main building.
- g. Permission for several staff members to attend the Best Practices Conference at Bay College on October 6<sup>th</sup> (using Facility van).

- h. **Reminder: Change of Date for Board Meeting in September.** The September Board Meeting has been rescheduled to Wednesday, September 23, 2015 at 2:00 p.m. in the Board Room.
- i. **Change of dates for the November and December Board Meetings due to Holidays** (Suggestions: Thursday, November 19<sup>th</sup> and Thursday, December 17<sup>th</sup>, each 1 week prior to the Holiday.)
- j. **Administrator's Report**
  - Computer / IT Training August 18 - 20
  - Governor's Luncheon at the Fair – August 20th
  - Pinecrest and Whispering Pines are sponsoring a booth (table) at the Fair
  - Water Authority Meeting 8/26
  - House Committee Meeting 8/27
  - Employee Recognition Banquet October 5<sup>th</sup> –invitations to Board handouts
  - ATC update
  - Purchase of laminating machine through donation of our Auxiliary to comply with Life Safety Code
- k. **Meetings and Conferences Attended**
  - OSF Advisory Board Meeting 8/4
  - Spaghetti Dinner Benefit for 1 employee who is ill – 8/5
  - Whispering Pines/PAC picnic for clients and staff 8/7
  - State Surveyors in the building for Facility Reported Incident and a complaint 8/11 and 8/12

**9. COMMENTS FROM THE PUBLIC**

**10. ADJOURNMENT**

The next meeting is scheduled for **Wednesday, September 23, 2015** at 2:00 p.m. CST in the Board Room.